



**CIPS Level 4
Diploma in Procurement
and Supply**

AG

Level 4 Diploma in Procurement and Supply

The Level 4 Diploma in Procurement and Supply now consists of eight core modules of 6 or 12 units. This is the highest entry point to our diploma level qualifications.

Highest Entry level

**Level 4
Diploma in
Procurement
and Supply
Operations**

Developed using the Procurement Cycle as its focus, you will:

- Learn about the core principles, concepts and practical applications when procuring goods or services
- Gain essential knowledge and practical skills in contracting, negotiation, supplier relationships, ethics and asset management
- Understand how procurement fits within the rest of your organisation and how it can help to shape key future business decisions

Based at the same level as a first year of an undergraduate degree course, you will be equipped with essential knowledge and tools that you can apply immediately in your workplace.

Typical job titles:

- Buyer
- Procurement / purchasing executive
- Procurement specialist
- Contract officer
- Supply chain Analyst

Core skills upon completion of this qualification

You will gain a solid understanding of procurement and supply fundamentals and you will be able to apply this immediately back into your workplace.

Workshop Dates

Time: 9.00am-5.00pm

Venue: 3 Spring St, Sydney

Module	Date	Tutor
Scope and Influence of Procurement and Supply (L4M1)	31 st October -1 st November 2019	Rob Halsall & Paul Vorbach
Commercial Negotiation (L4M5) and Supplier Relationships (L4M6)	21 st -22 nd November 2019	Paul Vorbach & Andres Naranjo
Defining Business Need (L4M2) and Commercial Contracting (L4M3)	5 th – 6 th December 2019	Rob Halsall & Vivienne Buss
Ethical and Responsible Sourcing (L4M4) and Whole Life Asset Management (L4M7)	6 th -7 th February 2020	Michael Lee & Michael French
Procurement and Supply in Practice (L4M8)	20 th -21 st February 2020	Rob Halsall

This course is delivered across face to face training supported by 2 hours of web-based revision and exam preparation for each workshop. Workshop training is delivered through a mixture of presentation, group work, case studies and individual research.

Teaching Faculty

Paul Vorbach

MBA, MCom, FAICD, FGIA

Paul is a Director and senior faculty member at AcademyGlobal, and an Honorary Professor at the University of Technology Sydney Faculty of Law. With a background in executive management in multinational commercial firms, including Deloitte (Senior Manager) and Citi (VP and Director), Paul has 25 years' experience across consulting, financial services and management education industries.



Having conducted assignments in 20 countries on 5 continents, Paul has partnered with leaders in commerce, academia, government and the not-for-profit sector to provide programs that address their key organisational challenges and opportunities. He works with clients in the area of capability strategy, training needs analysis, program design and course delivery. His areas of expertise include finance, procurement, risk management, turnaround and restructuring.

Rob Halsall

FCIPS, MSc (Procurement), BSc (Hons)

Rob is an experienced Chief Procurement Officer, facilitator and university lecturer. He has extensive international experience across leading automotive, chemical, telecommunications, tertiary and financial services organisations. Rob has experience in executive and board director level roles, including leadership roles driving business strategy and transformation, organisational design and operating models, program management and delivery and end-to-end procurement.



In recent years, Rob has developed a particular interest in developing high performing leaders and teams as both an executive within the corporate environment and also as an independent consultant, mentor and coach . In 2018, Rob was awarded the CIPS Australasia Procurement Professional of the Year Award and Ernst & Young New Zealand Procurement Professional of the Year. In 2019 he was the 2019 CIPS Australasia Winner for both People Development and Risk Mitigation Categories.

Vivienne Buss

MBA, MEM

Vivienne is a passionate and highly experienced facilitator who delivers Old Government, Commonwealth Government and NSW Government learning and development in the areas of procurement, contract management, accounting, finance and sustainability. She delivers individual and team-based workplace development and improvement through training, workshop facilitation and coaching.



Vivienne was responsible for leading the implementation of Queensland Government's sustainable procurement agenda. Her key responsibilities have included development of sustainable procurement policy, solutions and guidance material. This included assisting in training, speaking at conferences and seminars, engagement with government agencies, industry bodies, supplier organisations and non-government organisations. As part of this role, Vivienne chaired the national APCC working group on sustainable procurement, with stakeholders across governments in Australia and New Zealand.

Andrés Naranjo

BSc, MLSCM, MLogMan/MTM

Andres is passionate about procurement. He has a demonstrated ability to help large, complex organisations across multiple industries in the public and private sector achieve true value through substantial, tangible benefits and significant process improvements.

Andres has contributed to multiple successful Transformation, Category Management and eProcurement implementations for some of Australia's leading banking, insurance, government, consulting and infrastructure services.



Andres has been recognised for his professional achievements including being runner up for the 2013 CIPS Australasia Young Procurement Professional of the year award.

Michael Lee

BEcon (Hons), BTeach CMILT

Michael is a Principal and senior faculty member at AcademyGlobal with a depth of senior executive experience in a top 50 ASX listed company. He has over 30 years' experience across procurement, operations management and project management. He has built and led large teams through complex new operational initiatives and organisation restructures delivering significant bottom line results. In addition to his senior executive roles in the oil and gas industries, Michael's earlier career was with NSW Government as a project engineer.



Michael's areas of expertise include project management, procurement and contract management and financial management. He teaches the accredited Intermediate and Advanced Diploma of Procurement and Contracting for NSW and QLD government procurement professionals, as well as postgraduate courses in Procurement and Supply Chain Management at Western Sydney University.

Michael French

BComm, CMILT, ACA

Michael is a Supply Chain Consultant with extensive experience across various industries including fast moving consumer goods (FMCG), pharmaceutical, cosmetics, medical devices, infrastructure and aged care. With over 40 years' experience, Michael began in chartered accounting before venturing into other industries. He has been in executive supply chain roles focused on integrating demand and supply to ensure customer requirements are achieved with very high service levels and at minimal cost.



Michael has used his project management skills to develop and implement new business processes and systems to fully integrate the supply chain. This includes implementing sales and operational processes to improve business planning and communication. He has also project managed a large number of outsourcing projects, including sourcing, warehousing and transport. Michael's areas of expertise include supply chain management, project management, procurement, contract management and financial management.

Course Details

Course	Fee (incl. GST)
Complete Level 4 Diploma in Procurement and Supply	\$6,925
12 unit modules	\$1,490 per module
6 unit modules	\$745 per module

CIPS membership registration fees must be paid prior to course commencement and details on student membership can be found here:

<https://www.surveygizmo.com/s3/4812606/CIPS-Membership-and-Exams-Dates-Fees-and-Forms>

Achieved the AQF Diploma or Advanced of Procurement and Contracting? You may be eligible for exemptions from some of the modules within the CIPS Diploma in procurement and supply allowing you to progress your studies towards MCIPS faster. Enquire with us for more information.

Cancellation Policy

Cancellation of enrolment must be in writing. Cancellations received more than 10 business days prior to the course start date will not incur a charge. When a cancellation is received between 6 and 10 business days (inclusive) prior to the course start date, 50% of the course fee will be payable. For cancellations received less than 6 business days prior to the course start date, 100% of the course fee will be payable. We may in our discretion waive cancellation charges in exceptional circumstances, but we will not waive cancellation charges because work commitments. Substitute nominees may attend in your place without penalty.

Program Changes

AG reserves the right to change courses and programs or to cancel courses or programs if enrolment criteria are not met or when conditions beyond its control prevail. All registrants will be notified in the event of cancellation and their registration fee will be refunded.

Next Steps

Take the first step towards becoming MCIPS qualified and talk to us today:

Email: info@academyglobal.com

Phone: 1300 950 251