



Maricopa Community Colleges

Agenda Review and Work Session



Maricopa County Community College District *REVISED* Governing Board Agenda September 8, 2015

vision A Community of Colleges—Colleges for the Community—working collectively and responsibly to meet the life-long learning needs of our diverse students and communities.

mission The Maricopa Community Colleges provide access to higher education for diverse students and communities. We focus on learning through: University Transfer Education, General Education, Developmental Education, Workforce Development, Student Development Services, Continuing Education, Community Education, Civic Responsibility, and Global Engagement.

AGENDA REVIEW

6:00 P.M.

District Support Services Center | 2411 West 14th Street | Tempe, AZ 85281 | Governing Board Room, 2nd Floor

CALL TO ORDER

AGENDA REVIEW FOR THE SEPTEMBER 29, 2015 REGULAR BOARD MEETING

ADJOURNMENT

WORK SESSION

7:00 P.M.

District Support Services Center | 2411 West 14th Street | Tempe, AZ 85281 | Governing Board Room—2nd Floor

CALL TO ORDER

CHARTER SCHOOL MONITORING

1. GateWay Early College High School (GWECHS)
2. Phoenix College Preparatory Academy (PCPA)

ADJOURNMENT

- vision** A Community of Colleges—Colleges for the Community—working collectively and responsibly to meet the life-long learning needs of our diverse students and communities.
- mission** The Maricopa Community Colleges provide access to higher education for diverse students and communities. We focus on learning through: University Transfer Education, General Education, Developmental Education, Workforce Development, Student Development Services, Continuing Education, Community Education, Civic Responsibility, and Global Engagement.

REGULAR MEETING

6:30 p.m.

District Support Services Center | 2411 West 14th Street | Tempe, AZ 85281 | Governing Board Room—Second Floor

GENERAL

Governing Board Members, the Chancellor, and representatives of various groups may each present a brief summary of current events. The Governing Board will not propose, discuss, deliberate or take legal action on any matter presented in a summary.

1. Call to Order
2. Pledge of Allegiance
3. Student Life Reports
 - 3.1 Scottsdale Community College
4. College Reports
 - 4.1 Rio Salado College—Early Childhood and Human Development Program
 - 4.2 Paradise Valley Community College—Fine and Performing Arts Update
 - 4.3 Estrella Mountain Community College—Cybersecurity Program and National Center of Academic Excellence (CAE) in Cyber Defense Two-Year Education (CAE2Y) Award Designation
5. Faculty Executive Council Report
6. Adjunct Faculty Association Report
7. Emeritus, Awards, and Recognition
 - 7.1 Paradise Valley Community College—Emeritus Distinction (3)
8. Citizens Interim

This is an opportunity for members of the public to address the Governing Board. In compliance with the Open Meeting Law, the Governing Board will neither discuss nor take action on issues raised during this portion of the agenda. When necessary, issues will be taken under advisement and placed on a subsequent agenda. Presenting concerns to the Board and the free expression of ideas should be communicated with decorum and respect. Uncivil or disorderly conduct is not permitted. The use of derisive or insulting language or the direction of remarks that defame, attack, or harass an individual may serve as cause for the Board's President to direct that the speaker immediately conclude his or her remarks.
9. Chancellor's Report
10. Employee and Constituency Group Reports

APPROVAL OF THE ORDER OF THE AGENDA

The order of agenda items is subject to change.

CONSIDERATION OF CONSENT AGENDA ACTION ITEMS

All items with an asterisk are consent matters unless they are removed from the Consent Agenda at this time. Any item may be removed from the agenda by the Chancellor as a matter of administrative prerogative, or by the Governing Board upon motion duly made, seconded, and approved. Consent Agenda items will be approved by one motion (Note: a second to the motion shall not be needed) and there will be no specific discussion of these items. Items removed from the Consent Agenda will be approved during the consideration of the Non-Consent Agenda.

ACTION

The Maricopa County Community College District endeavors to make all public meetings accessible to persons with disabilities or individuals with Limited English Proficiency. To ensure the provision of appropriate or reasonable accommodations, please submit your request within 24 hours of the posting of the agenda. A copy of all agenda materials will be available on the Wednesday preceding the scheduled meeting. Without advance notice we are unable to guarantee the accommodations of choice. For a literal translation of this agenda, the web tool Google Translate is located on the bottom of the menu bar to the left on the Governing Board web page located at <https://administration.maricopa.edu/governing-board/agenda.php>. For more information, please contact Tina Emmons at (480) 731-8889.

11. MINUTES

- *11.1 Approval of the minutes of the *August 25, 2015 Regular Board Meeting and September 8, 2015 Agenda Review and Work Session*

12. CHANCELLOR

- *12.1 Approval of Emeritus Distinction Paradise Valley Community College (PVCC)
- *12.2 Approval of Emeritus Distinction Paradise Valley Community College (PVCC)
- *12.3 Approval of Emeritus Distinction Paradise Valley Community College (PVCC)

13. ACADEMIC AND STUDENT AFFAIRS

- *13.1 Approval of Curriculum
- *13.2 Approval of Sub Award Agreement Amendment between Arizona State University and MCCC
- *13.3 Approval of Rio Salado College Integrated English Literacy and Civics FY15-16
- *13.4 Approval of Rio Salado College Arizona Integrated Basic Education Skills Training Project FY15-16
- *13.5 Approval of Rio Salado College A Countywide Adult Basic Education Program FY15-16
- *13.6 Approval of Rio Salado College WIOA Transition Grant FY15-16
- *13.7 Approval of Agreements for Dual Enrollment with Charter and Private Schools
- *13.8 Approval of Intergovernmental Agreements for Dual Enrollment with Public School Districts

14. BUSINESS SERVICES

- *14.1 Approval of Gateway Early College High School Submission of Annual Financial Report to the Arizona Department of Education for Fiscal Year 2014-2015
- *14.2 Approval of Phoenix College Preparatory Academy Submission of Annual Financial Report to the Arizona Department of Education for Fiscal Year 2014-2015

CONSIDERATION OF NON-CONSENT ACTION ITEMS

15. BUSINESS SERVICES

- 15.1 Approval of Conceptual Approval for Veterans Services Center Remodeling and Expansion at Glendale Community College
- 15.2 Approval of Job Order Contracting Purchase Order to Remodel 1325 S Park Lane, Tempe, AZ for Rio Salado College Safety Offices and the District-wide Emergency Operations Center
- 15.3 Approval of Contract Award for Campus-wide Card Access Control Improvements at South Mountain Community College

INFORMATION ITEMS

16. HUMAN RESOURCES

- 16.1 *Review of Employments (Regular, Short-Term, and Specially Funded) (August)*
- 16.2 *Review of Separations (August)*

MONITORING REPORTS

17. BUSINESS SERVICES

- 17.1 *Budget Analysis Report, Fund 1—General Unrestricted Fund, for the Two Months Ending August 31, 2015*

COMMUNITY LINKAGE

- 18. Governing Board Reports
- 19. Vice Chancellor Reports
- 20. External Community Reports

- 20.1 Arizona Association of District Governing Boards (AADGB)
- 20.2 Arizona School Boards Association (ASBA)
- 20.3 Association of Community College Trustees (ACCT)

ESTABLISHMENT OF NEXT MEETING DATES, TIMES AND PLACES

- 21. October 6, 2015, 5:00 p.m., Board Policy Committee Meeting, Governing Board Room
- 22. October 6, 2015, 6:00 p.m., Agenda Review, Governing Board Room
- 23. October 6, 2015, 7:00 p.m., Board Work Session, Governing Board Room
- 24. October 26, 2015, 5:00 p.m., Board Charter Schools Committee Meeting, Governing Board Room
- 25. October 27, 2015, 5:00 p.m., Board Budget and Finance Committee Meeting, Maricopa Room
- 26. October 27, 2015, 6:30 p.m., Regular Board Meeting, Governing Board Room

ADJOURNMENT

EXECUTIVE SESSION

Immediately following the Regular Board Meeting

District Support Services Center | 2411 West 14th Street | Tempe, AZ 85281 | Maricopa Room—First Floor

CALL TO ORDER

APPROVAL TO GO INTO EXECUTIVE SESSION

- 1. Discussion or consultation for legal advice with attorneys for the board—
ARS §38-431.03.A.3—Topic TBA

EXECUTIVE SESSION

ADJOURNMENT

An Executive Session and a regular meeting of the Maricopa County Community College District Governing Board were scheduled to be held beginning at 4:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to ARS §38-431.02, notice having been duly given.

GOVERNING BOARD

Tracy Livingston, President
 Johanna Haver, Secretary
 Doyle Burke, Member
 Alfredo Gutierrez, Member
 John Heep, Member
 Jane McGrath, Member
 Dana Saar, Member

ADMINISTRATION

Rufus Glasper
 Maria Harper-Marinick
 Debra Thompson
 LaCoya Shelton-Johnson
 Edward Kelty
 Mary O'Connor (Interim)
 Lee Combs
 Linda Lujan
 Ernie Lara
 Steven Gonzales
 Irene Kovala
 Shouan Pan
 Paul Dale
 Chris Haines (Interim)
 Chris Bustamante
 Jan Gehler
 Shari Olson
 Gene Giovannini

- EXECUTIVE SESSION** The Executive Session scheduled for discussion or consideration of employment of chancellor— ARS §38-431.03.A.1—Chancellor’s Contract was cancelled.
- CALL TO ORDER** The Regular Board Meeting was called to order at 6:31 p.m.
- SUBSTITUTIONS** There were no substitutions for members of the CEC.
- PLEDGE OF ALLEGIANCE** The assembly pledged allegiance to the United States of America led by Mrs. Haver.
- CLASS ACKNOWLEDGEMENTS** There were no classes present.
- STUDENT LIFE REPORTS** Mesa Community College students presented on *Bridging Cultures: A Mesa Community College Co-Curricular Project*. Dr. Soza provided a brief overview of the project and described the four-day road trip that provided experiential learning at a variety of sites in Arizona and California. Ms. Warner provided a brief overview of the institutional impact of the project, noting that persistence rates for students who participate in the program are higher than other similarly situated students. Then the students shared their personal stories. Adi Lizarraga informed the Board that *Bridging Cultures* changed her life for the better. Through the project she had been exposed to parts of her culture she’d never been exposed to before. Because of her personal situation she has to work harder than other students to receive an education and is grateful for the opportunity to participate in this trip as it’s helped her gain confidence in herself and in her culture. She hoped her story puts a “face” on the issue for Board members. Chris O’Connor noted he was an older, returning student, who is multi-racial. He is part Japanese (his grandmother survived the bombing at Nagasaki) and the internment camp visit helped him to get in touch with his own roots. He said he had been awed by the storyteller’s words and was touched by the visit and learning of the culture in the camp. Nathan Brodie reported he was an alumnus who graduated in Spring, 2014. He came back to help engage students and train them for the trip. Training included laughing yoga to help lighten the mood of the group and bring people together so the trip was more meaningful for all.

 Board members congratulated the students and thanked the college for its support of the project. One Board member remarked there is a lack of opportunities for students of color to learn about their own cultures in Arizona and fears the loss of that history. Projects like this keep that story alive. Although this type of activity will be open to criticism for many reasons, it showcases who

the people are in Arizona and it cannot be denied away. Other Board members were touched by the stories and commended the students for sharing their experiences. They had indeed brought a “face” to ideas that must not be forgotten.

MCC Presenters: Dr. Robert Soza, Ms. Meredith Warner, and students Adilene “Adi” Lizarraga, Chris O’Connor, and Nathan Brodie. A copy of the presentation is included in the appendix.

COLLEGE REPORTS

There were no reports.

FACULTY EXECUTIVE COUNCIL (FEC) REPORT

Ms. Salina Bednarak, President of the Faculty Association (FA), welcomed the Board back from the summer break and hoped each had found time to rest and rejuvenate. She informed the Board that faculty had returned to work the week before and classes had begun the previous Saturday, with the majority of students beginning on Monday (the day before). There are many bright, fresh faces on campus. She informed the Board that SMCC had hosted an event on student success the previous Friday, which provided a wonderful opportunity for engaging conversation.

ADJUNCT FACULTY ASSOCIATION (AFA) REPORT

Mr. Leo Valverde, President of the Adjunct Faculty Association (AFA), reported the AFA has been working with the Maricopa Center for Learning and Instruction (MCLI) on the creation of an online district-wide resource for new and returning adjunct faculty and it is now live. It offers teaching tips, shares district-wide policies and procedures, and will continue to grow as new resources are added. He also issued an invitation to the Board for inclusion of adjunct faculty across the board. Far too often adjunct faculty are omitted from discussion regarding faculty meetings, curriculum development, textbook selection, committee participation, etc. There is a wealth of information out there to share so please keep adjunct faculty in mind as they are eager to support student success.

EMERITUS, AWARDS, AND RECOGNITION

Dr. Shouan Pan, President of Mesa Community College (MCC), presented a faculty emeritus distinction award to Mr. John Michael Sims, Jr. (Mr. Sims was not able to attend the meeting.) Mr. Sims lead faculty in the MCC Engineering discipline; built strong collaborative ties with ASU Polytechnic and attracted a diverse group of students to MCC’s Engineering program; was Chair of the Physical Science department for 5 consecutive terms (15 years); served the District in its technology planning effort; participated in the design and overseeing of the construction of the Physical Science building during 2006-2007; and championed the respectful treatment of MCC’s professional staff and adjunct faculty.

Dr. Pan then presented a faculty emeritus distinction award to Dr. Karen Hardin. Dr. Hardin has been employed with MCCC since 1984 and served as Counseling faculty since 1990; lead the Counseling Department as Chairperson from 2003-2014; counseled students, taught CD courses, served on committees, consulted with teaching faculty, supported and mentored thousands of students; initiated programs that address recruitment and retention of at-risk, first-generation, and under-resourced students; served as faculty advisor to the National Association for Advancement of Colored People (NAACP) Mesa College Chapter, and as President of the Maricopa Council on Black American Affairs (MCBAA); and generated scholarships enabling many to attain their academic and career goals.

Dr. Hardin remarked that she was exceedingly proud to be there to receive emeritus status. She thanked her family for their support. She thanked MCCC for her 31 years of service and thanked her colleagues for their support and encouragement. She shared an email from a student who wrote in support of her nomination for emeritus with the Board and said this was proof to her that the work she has provided to thousands of students has not been in vain.

Dr. Shari Olson, President of South Mountain Community College (SMCC), recognized SMCC athletics had an historical season with the largest number of students and teams recognized by the National Junior College Athletic Association (NJCAA) in the history of the college (8 athletes and 7 teams). Not only did SMCC have some amazing students, seven of its nine athletic teams received accolades. This included volleyball, men’s golf, women’s golf, baseball, softball, women’s soccer, and women’s basketball.

- Women's Golf: 5th in the country amongst all golf programs.
- Baseball: 10th in the country amongst all baseball programs
- Softball: 14th in the country amongst all softball programs
- Women's Soccer: 17th in the country amongst all soccer programs
- Women's Basketball: 19th in the country amongst all basketball programs

She then introduced Mr. Todd Eastin, SMCC Athletics Director, who informed the Board about the recognition and success his athletes and coaches had in the 2014-15 season.

- BRIANNA SCHRIMPF, 2015 valedictorian, softball: Brianna maintained a 4.0 GPA and ranked #1 in conference and #8 in the nation for homeruns!
- Volleyball: The National Junior College Athletic Association has named South Mountain Community College's women's volleyball team the Academic Team of the Year (2014-15). This is the second consecutive year that the volleyball team has had the top GPA in the nation; led by coach Pat Mooney both years. The team had a 3.82 GPA and was NJCAA Academic Team of the Year 5 of the past 9 years.
- Men's Golf: The Men's golf team won the 2015 NJCAA Division 2 National Golf Championship in Scottsboro, AL. The team had a final score of 1137, a 15-shot victory. South Mountain was one of only two teams to finish the week under par. They were NJCAA Division 2 National Golf Champions and 5 time National Champions.
- CONNOR KLEIN, golf: Connor was NJCAA National Player of the Year and Individual National Champion.
- BEN HARDEN, golf: Ben was NJCAA All-American and earned a scholarship to New Mexico State University.
- JAKE DEFOREST, golf: Jake was NJCAA All-American and will be returning to SMCC.
- RYAN DOUGLASS, golf: Ryan was NJCAA All-American and will be returning to SMCC.
- DELANEY SCANLAN, volleyball: Delaney was NJCAA All-American, won the NJCAA Pinnacle Award (4.0 GPA), and earned a scholarship to Fort Lewis College.
- KEVIN KELLY, basketball: Kevin was NJCAA All-American and won a scholarship to University of Montevallo (Alabama).
- ALEXIS EVANS, softball: Alexis was NJCAA All-American and won a scholarship to Angelo State University (Texas).
- SEBASTIAN ZAWADA, baseball: Sebastian was NJCAA All-American and won a scholarship to Arizona State University.

CITIZEN'S INTERIM

There were no requests to address the Board.

CHANCELLOR REPORT

Chancellor Rufus Glasper remarked he had a good vacation and spend three weeks in the Valley attending appointments and raising money. He has been scheduling time with congressional leaders and would be meeting with Senator McCain that week. He is beginning to talk with them about community colleges, the Higher Ed Reauthorization Act, the idea of national accreditation, regional accreditation, and other topics. They are also talking about the question regarding funding and how they can help both at the national and state levels. College presidents have been working with their constituents, as well. They are looking at branding and setting the entrepreneurial stage. The challenge is to change the idea that the 10 colleges serve only the 6-mile concentric circle immediately surrounding them to the idea of one single system serving one community. He looks forward to many opportunities to work with the presidents, faculty, and staff on engaging them in projects from Maricopa Priorities and ONE Maricopa. They are also looking at web and marketing strategies and moving MCCC into the future.

EMPLOYEE GROUP REPORTS

Ms. Kris Bliss, President of the Management, Administration, and Technology (MAT) Executive Council, provided the following: "Good evening President Livingston, members of the Governing Board, Chancellor Glasper, members of CEC, and guests. I speak to you tonight on behalf of the Management, Administration, and Technology (MAT) employee group. My name is Kris Bliss and I serve as the President for the MAT Executive Council. MAT remains the only classified staff employee group that is currently connected to their employee group, which means we continue to have executive meetings, campus meetings, and seek input from our diverse group of MAT employees. Because of this, MAT representatives have also recently served as a conduit by which all classified employees can voice their concerns regarding issues that impact them professionally—specifically regarding the creation and implementation of the Classified Staff Council. We plan on using this forum, as well as other avenues, to ensure the voices of classified Maricopa employees are heard. We look forward to working with you all as we make the vision of a unified Classified Staff Council a reality. Thank you."

APPROVAL OF THE ORDER OF THE AGENDA

President Livingston then requested a motion to approve the Order of the Agenda.

MOTION**Motion 10322**

Board Member Burke made a motion to approve the Order of the Agenda. Board Member Livingston seconded. Motion passed 7-0.

**APPROVAL OF
CONSENT AGENDA**

President Livingston asked if anyone wanted to remove any items from the consent agenda. No items were removed.

The following items were included in the Consent Agenda:

11.1 APPROVAL OF THE MINUTES OF THE JUNE 16, 2015 REGULAR BOARD MEETING, AUGUST 10, 2015 SPECIAL SESSION, AND AUGUST 11, 2015 AGENDA REVIEW AND RETREAT

12.1 APPROVAL OF FACULTY EMERITUS DISTINCTION—MESA COMMUNITY COLLEGE—award Emeritus Distinction to John Michael Sims, Jr. for his meritorious contributions to the students of the Maricopa County Community College District (MCCCD).

12.2 APPROVAL OF FACULTY EMERITUS DISTINCTION—MESA COMMUNITY COLLEGE—award Emeritus Distinction to Karen Hardin for her meritorious contributions to the students of the Maricopa County Community College District (MCCCD).

13.1 APPROVAL OF AGREEMENT FOR DUAL ENROLLMENT WITH PRIVATE SCHOOL—authorize entry into an Agreement on behalf of its colleges with the Shearim Torah High School for Girls charter school for their dual enrollment programs.

13.2 APPROVAL OF AGREEMENTS FOR DUAL ENROLLMENT WITH CHARTER SCHOOLS—authorize entry into agreements on behalf of its colleges with the charter schools listed for their dual enrollment programs.

13.3 APPROVAL OF DEPARTMENT OF EDUCATION AWARD FOR THE TRIO STUDENT SUPPORT SERVICES PROGRAM AT GATEWAY COMMUNITY COLLEGE—accept and approve the U.S. Department of Education grant award for the TRIO Student Support Services (SSS/PROSPER) program at GateWay Community College. The first year of funding is 09/01/15 through 08/31/16 in the amount of \$230,139, and the award is anticipated to continue for five years ending on 8/31/20. The subsequent years of continuation funding are expected to be at the same amount and will be issued contingent upon demonstrated grant performance, for a total grant award amount of \$1,150,695. The Grant Award Notification from the Department of Education is included with this Action Item.

13.4 APPROVAL OF U.S. DEPARTMENT OF EDUCATION AWARD FOR THE TRIO UPWARD BOUND PROGRAM AT GATEWAY COMMUNITY COLLEGE—accept and approve the U.S. Department of Education grant continuation award for Year 4 of 5 in the amount of \$262,485 for the TRIO Upward Bound program at GateWay Community College. The Year 4 funding period is 09/01/15 through 08/31/16. A subsequent year of continuation funding is expected to be at the same amount and will be issued contingent upon demonstrated grant performance. The Upward Bound Grant Award Notification from the Department of Education is included with this Action Item.

13.5 APPROVAL OF U.S. DEPARTMENT OF EDUCATION GRANT AWARD FOR STUDENT SUPPORT SERVICES TRIO PROGRAM AT SOUTH MOUNTAIN COMMUNITY COLLEGE—accept the U.S. Department of Education grant award in the amount of \$ 231,103.00 for the Student Support Services TRiO Program at South Mountain Community College. Funds are awarded for Year One of an anticipated five-year TRIO-SSS grant beginning 9/1/2015 and ending 8/31/2020.

13.6 APPROVAL OF MESA COMMUNITY COLLEGE – COMMUNITY COLLEGE INITIATIVE PROGRAM—accept this grant award agreement to Mesa Community College in the amount of \$206,740 for a grant period beginning upon acceptance and approval and effective until May 31, 2016.

13.7 APPROVAL OF SCOTTSDALE COMMUNITY COLLEGE–COMMUNITY COLLEGE INITIATIVE PROGRAM—accept this grant award agreement to Scottsdale Community College in the amount of \$216,650 for a grant period beginning upon acceptance and approval and effective until May 31, 2016.

13.8 APPROVAL OF CARL D. PERKINS IV BASIC GRANT FOR FY16 FEDERAL CAREER AND TECHNICAL EDUCATION FUNDING—accept the Carl D. Perkins IV grant for FY 15-16 in the amount of \$1,367,211.83 from the Arizona Department of Education. The grant funds will be used to support programs and services for occupational students.

13.9 APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN FIRST THINGS FIRST AND RIO SALADO COLLEGE—accept the intergovernmental agreement between the South Phoenix Regional Partnership Council of the AZ Early Childhood and Health Development Board (First Things First) and the Maricopa County Community College District on behalf of Rio Salado College for the Professional Development for Early Care and Education Professionals Strategy at Rio Salado College, totaling \$310,000. Approval of the twelve-month allowable expenditure period is requested for October 1, 2015 through September 30, 2016.

14.1 APPROVAL OF LEASE FOR MARICOPA CORPORATE COLLEGE—approve a new facility lease agreement to relocate Maricopa Corporate College (MCOR) from its current location at 14350 North 87th Street, Scottsdale AZ to 1050 West Washington Street, Tempe AZ.

14.2 APPROVAL OF LEASE AGREEMENT BETWEEN GATEWAY COMMUNITY COLLEGE AND ARIZONA STATE UNIVERSITY—accept a Lease Agreement between GateWay Community College and Arizona State University for the rental of 4,701 sq. ft. of wet lab space on the GateWay campus.

14.3 APPROVAL OF SIMULATION LABORATORY AGREEMENT BETWEEN GATEWAY COMMUNITY COLLEGE AND RESPIRONICS, INC. (PHILIPS) FOR ACCESS TO RESPIRATORY THERAPY LABORATORY AND ASSOCIATED SIMULATION EQUIPMENT—accept a Facilities Use Agreement between GateWay Community College and Respironics, Inc. (Philips) for access to the college’s Respiratory Therapy laboratory and simulation equipment.

14.4 APPROVAL OF LEASE OF 621 BUILDING AT RIO DOWNTOWN TO SOUTHWEST SCHOOL OF WOODWORKING, LLC—authorize the lease of the 621 Building located at Rio Salado College - Downtown, 621 N. 7th Ave., Phoenix, AZ 85003 to Southwest School of Woodworking, LLC (SWSW). The lease term begins September 1, 2015 and is for 36 months with an option to extend the lease for another 24 months. The monthly rate will be \$1,944.40 or \$4.80 per SF, triple net, for the first 36 months and increasing 10% to \$2,138.84 for the extension period. Additionally, an amount of \$200 per month will be charged for maintenance of parking lot and pathways leading to the Building.

14.5 APPROVAL OF SELECTION OF CONSULTANTS FOR DISTRICTWIDE ANNUAL PROFESSIONAL AND TECHNICAL REGISTRANT SERVICES—approve the selection of the attached list of firms to provide professional and technical registrant related consulting services (Annual Services) in nineteen categories, on an on-call/as-needed basis.

14.6 APPROVAL OF SELECTION OF ROOFING CONTRACTORS FOR DISTRICTWIDE ROOF REPLACEMENT AND MAINTENANCE SERVICES—approve three contractors to provide single trade job order contracting services for roof replacement and maintenance work, on an on-call/as-needed basis, for projects District-wide: Progressive Roofing; Sprayfoam ‘Roofing’ Southwest, Inc.; and Starkweather Roofing, Inc.

14.7 APPROVAL OF CONSTRUCTION CONTRACTOR SELECTION FOR THE SOCIAL BEHAVIORAL SCIENCES BUILDING REMODEL AND EXPANSION PROJECT AT SCOTTSDALE COMMUNITY COLLEGE—approve the selection of Caliente Construction, Inc. to provide Construction Manager at Risk construction services for the Social Behavioral Sciences Building Remodel and Expansion Project at Scottsdale Community College campus.

14.8 APPROVAL OF LICENSE AGREEMENT FOR LAND LEASE SOUTH MOUNTAIN COMMUNITY COLLEGE—approve the renewal of the license agreement between Arizona Agribusiness & Equine Charter School (AAEC) and South Mountain Community College (SMCC) for a land lease on the South Mountain campus. The property licensed is approximately 3,960 square feet on the South Mountain Community College footprint.

MOTION

Motion 10323

Board Member Burke moved for approval of the Consent Agenda. Board Member Saar seconded. Motion passed 7-0.

15.1 APPROVAL OF AUTHORIZATION FOR JOINT USAGE AGREEMENT FOR CONSTRUCTION OF HOPE COLLEGE AND CAREER READINESS HIGH SCHOOL ON THE CAMPUS OF SOUTH MOUNTAIN COMMUNITY COLLEGE—authorize the Chancellor, at no cost to MCCC, to enter into a joint usage agreement with Hope College and Career Readiness Academy Board of

Directors for the construction of a new Hope College and Career Readiness Academy High School, located on the campus of South Mountain Community College.

MOTION**Motion 10324**

Board Member Saar moved for approval of Item 15.1. Board Member Burke seconded. Motion passed 7-0.

16.1 APPROVAL OF CONCEPTUAL APPROVAL FOR T2 BUILDING REMODELING AT GLENDALE COMMUNITY COLLEGE—provide Conceptual Approval for the T2 Building Remodel at the Glendale Community College with a Total Project Budget of \$2,265,000.00.

MOTION**Motion 10325**

Board Member Burke moved for approval of Item 16.1. Board Member Saar seconded. Motion passed 7-0.

16.2 APPROVAL OF CONCEPTUAL APPROVAL FOR VETERANS SERVICES CENTER REMODELING AND EXPANSION AT GLENDALE COMMUNITY COLLEGE—provide Conceptual Approval for the Veterans Services Remodel at the Glendale Community College with a Total Project Budget of \$1,000,000.00.

MOTION**Motion 10326**

Board Member Gutierrez moved to send Item 16.2 to Agenda Review for further discussion. Board Member Saar seconded. Motion passed 6-1 (Burke).

16.3 APPROVAL OF SALE OF PROPERTY LOCATED AT 8705 EAST MCDOWELL ROAD, SCOTTSDALE, AZ SCOTTSDALE COMMUNITY COLLEGE—approve the sale of the property at 8705 East McDowell Road, Scottsdale, AZ to SD Coco, LLC, an Arizona limited liability company, for the sum of \$3,025,000.00.

MOTION**Motion 10327**

Board Member Saar moved for approval of Item 16.3. Board Member Burke seconded. Motion passed 7-0.

17.1 APPROVAL OF CHANCELLOR'S CONTRACT OF EMPLOYMENT 2015-2018—approve the proposed Chancellor's Contract of Employment for a three year term. The Contract is dated August 25, 2015.

MOTION**Motion 10328**

Board Member Saar moved to postpone Item 17.1 until September with the condition that an Executive Session be scheduled prior to the September meeting to discuss the item. Board Member Burke seconded. Motion passed 7-0.

INFORMATION ITEMS

18.1 REVIEW OF EMPLOYMENTS (NEW HIRES, SPECIALLY FUNDED, AND SHORT-TERM)—in accordance with employee group policies, the listed personnel actions were approved (June 1-30, 2015). Budget approvals have been granted and are on file for the recommended personnel actions in this item.

18.2 REVIEW OF EMPLOYMENTS (NEW HIRES, SPECIALLY FUNDED, AND SHORT-TERM)—in accordance with employee group policies, the listed personnel actions were approved (July 1-31, 2015). Budget approvals have been granted and are on file for the recommended personnel actions in this item.

18.3 REVIEW OF SEPARATIONS—in accordance with employee group policies, the listed personnel actions were approved (June 1-30, 2015). Budget approvals have been granted and are on file for the recommended personnel actions in this item.

18.4 REVIEW OF SEPARATIONS—in accordance with employee group policies, the listed personnel actions were approved (July 1-31, 2015). Budget approvals have been granted and are on file for the recommended personnel actions in this item.

MONITORING REPORTS

19.1 BUDGET ANALYSIS REPORT, FUND 1—GENERAL UNRESTRICTED FUND FOR THE ONE MONTH ENDING JULY 31, 2015—Expenditure analysis indicates 4.4% of the budget has been expended this year as compared to 5.2% expended at this same point last year. 49.1% of the budget remained unexpended or unencumbered compared to 49.0% in the prior year. Revenue analysis indicated that 10.0% of the budget has been recognized as compared to 10.8% in the prior year. The projected

fund balance will increase by ~\$4.4M this fiscal year and the projected ending fund balance for June 2016 is \$173.3M. The District should meet its financial stability requirements.

19.2 BUDGET ANALYSIS REPORT, FUND 1—GENERAL UNRESTRICTED FUND FOR THE TWELVE MONTHS ENDING JUNE 30, 2015 (PRELIMINARY)—Expenditure analysis indicates 81.4% of the budget has been expended this year as compared to 89.5% expended at this same point last year. 18.6% of the budget remained unexpended or unencumbered compared to 14.6% in the prior year. Revenue analysis indicated that 95.4% of the budget has been recognized as compared to 96.2% in the prior year. The projected fund balance will increase by ~\$4.9M this fiscal year and the projected ending fund balance for June 2015 is \$168.9M. The District should meet its financial stability requirements.

19.3 2004 GENERAL OBLIGATION BONDS SERIES A (2005), SERIES B (2007), SERIES C (2009), SERIES D (2011) AND SERIES 2013 2004 CAPITAL DEVELOPMENT PLAN SUMMARY AS OF JUNE 30, 2015 (PRELIMINARY)—As of June 30, 2015, \$870.8 million, representing approximately 92% of proceeds from the Series A, Series B, Series C, Series D, and Series 2013 issuances of the 2004 bond have been expended or encumbered and \$80.5 million remains available. Bond proceeds are invested until expended.

BOARD MEMBERS

Mr. Burke had no report.

Mr. Gutierrez reported he had an occasion to mentor a student through the registration process for the first time at both CGCC and MCC. The student was treated wonderfully at both colleges and it was a terrific process. He thanked MCCC for making it possible.

Mrs. Haver remarked in support of Mr. Gutierrez's comments—all you have to do is show up at the college and they will help you out!

Mr. Heep reported his summer was great and he attended the summer meetings of the Budget and Finance committee—the year is starting with a bang!

Mrs. McGrath reported on several pleasant experiences including a review of the MCC plantings plan associated with the new signage project and visiting GCC's to look at the proposed addition to the Veteran's center.

Mr. Saar reported he had a chance to visit the Maricopa Skill Center the previous week and has seen a general increase in facilities and programs to serve a unique set of students. They do an outstanding job. He highly recommended visiting the meat cutting program for good buys.

Mrs. Livingston remarked that it was an exciting time of the year with faculty busy back in classrooms and a new group of students on campus. There is a general buzz of excitement. She reported she had an excellent time visiting CGCC and EMCC campuses and thanked them for working with her schedule.

VICE CHANCELLOR

There were no reports.

AADGB

The AADGB met on July 23, 2015 and elected officers: Mr. Lloyd Hammonds, Coconino, Chair; Mr. Dennis Nelson, Cochise, Vice Chair; and Ms. Maria Chavoya, Arizona Western College, Secretary/Treasurer. The Board adopted goals for next year, as well. A copy will be shared with the Board.

ASBA AND ACCT

The ASBA Law Conference is September 9-11, 2015; Mr. Saar highly recommends attendance. Board members are getting ready to attend the 2015 ACCT Leadership Congress in San Diego, CA, October 14-17, 2015.

NEXT BOARD MEETINGS

President Livingston then announced the following future meetings.

- September 8, 2015, 5:00 p.m., Board Policy Committee Meeting, Governing Board Room
- September 8, 2015, 6:00 p.m., Agenda Review, Governing Board Room
- September 8, 2015, 7:00 p.m., Board Retreat, Governing Board Room
- September 29, 2015, 5:00 p.m., Board Budget and Finance Committee Meeting, Maricopa Room
- September 29, 2015, 6:30 p.m., Regular Board Meeting, Governing Board Room

***NOTE:** *September's Regular Board Meeting* date has changed from 09.22.15 due to Yom Kippur.

ADJOURNMENT

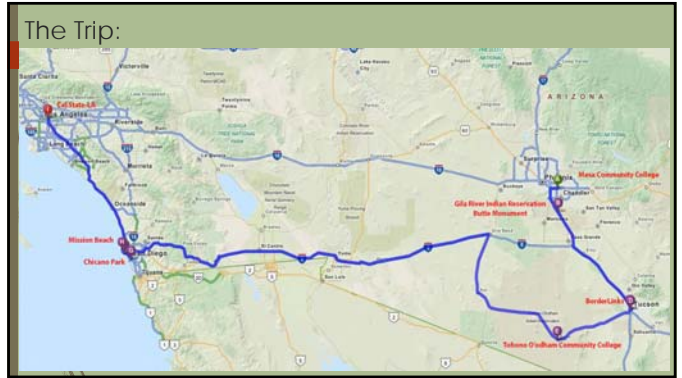
President Livingston adjourned the regular board meeting at 7:56 p.m.

Appendix

MCC Bridging Cultures: A Mesa Community College Co-Curricular Project

Bridging Cultures: A Mesa Community College co-curricular project

Dr. Robert Soza
Meredith Warner
Adilene "Adi" Lizarraga
Inés Lopez-Gomez
Nathan Brodie



Student Learning Outcomes: 4Cs

- Assessing Student Learning Outcomes is an essential practice for accreditation
- Bridging Cultures is a unique collaborative project between Student Affairs and Academic Affairs because it assess SLOs outside of the classroom
- The 4Cs are:
 - Communication
 - Critical Thinking
 - Cultural and Global Awareness
 - Civic Engagement

Institutional Impact

- Historically, diversity work happens in pockets
- Declining Resources: Leveraging Cross-Divisional Partnerships
- How we did it for two years, and how we'll sustain it:
 - Data
 - Patchwork Funding
 - NEH Grant application - completed
 - Leadership
 - Student Involvement

Institutional Impact: The Data

	Spring 2015 Students	# Registered for Fall	% Registered for Fall
All MCC	21548	8898	41%
Bridging Cultures Students	48	35	73%

- They returned to MCC, this Fall. (registered as of June 2015)
- Higher Completion Rates – Spring 2014
- Higher Success Rates – Spring 2014
- Fewer Withdrawals – Spring 2014

	Completion Successful (A, B, C, P)		Unsuccessful (D, F, Z)		Total		Attrition (W, V)		Total	
	# Grades	%	# Grades	%	# Grades	%	# Grades	%	# Grades	%
All MCC	43698	73%	6028	10%	49726	83%	10367	17%	60093	100%
Bridging Cultures Students	163	87%	9	5%	172	91%	16	9%	188	100%

Student Impact: The Learning

- Seeing different perspectives/ issues
- New knowledge
- Experience as a student
- Experience as a student lead
- Responsibility of a citizen
- Chicano Park
- Tohono O'odham Nation
- Implementing my learnings

Student Impact: The Learning

- Debunking Assumptions
 - Tohono O'odham Nation
 - Gila River Nation/Japanese Internment
- Challenge By Choice
 - An Inclusive Atmosphere
 - Laughing Yoga
 - The Privilege Walk
- Starting The Conversation
 - Planting a Seed
 - A New Era



Thank you!

Agenda Review and a Work Session of the Maricopa County Community College District Governing Board was scheduled to be held beginning at 6:00 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to ARS §38-431.02, notice having been duly given.

GOVERNING BOARD

Tracy Livingston, President
 Johanna Haver, Secretary
 Doyle Burke, Member
 Alfredo Gutierrez, Member
 John Heep, Member
 Jean McGrath, Member
 Dana Saar, Member

ADMINISTRATION (AGENDA REVIEW)

Rufus Glasper
 Maria Harper-Marinick
 Debra Thompson
 LaCoya Shelton-Johnson
 Ed Kelty
 Mary O'Connor (Interim)
 Lee Combs

ADMINISTRATION (WORK SESSION)

Rufus Glasper
 Maria Harper-Marinick
 LaCoya Shelton-Johnson
 Debra Thompson

AGENDA REVIEW

Agenda Review began at x p.m. Board President Tracy Livingston then took the assembly through the proposed agenda for the September 29, 2015 Regular Board Meeting. Clarification was asked on a few items as they were presented; below are requests made by Board Members for additional information.

CONSENT AGENDA

- ITEM x
 - x

NON-CONSENT AGENDA

- ITEM X
 - x

INFORMATION ITEMS

- ITEM X
 - x

ADJOURNMENT

Agenda Review was adjourned at x p.m.

CALL TO ORDER

The Work Session was called to order a x p.m.

**CHARTER HIGH
SCHOOL OVERVIEW**

President **Livingston** introduced Dr. Maria Harper-Marinick, Executive Vice Chancellor and Provost, to discuss the two charter high schools overseen by the Board, GateWay Early College High School (GWECHS) and Phoenix College Preparatory Academy (PCPA). Dr. Harper-Marinick ...

ADJOURNMENT

The Work Session was adjourned at x p.m.

Johanna Haver
 Governing Board Secretary

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
12.1	Emeritus Distinction Paradise Valley Community College (PVCC)	Dr. Rufus Glasper Dr. Paul Dale

Recommendation

In accordance with the Governing Board Policy, it is recommended that the Governing Board award Emeritus Distinction to Lois Roma-Deeley for her meritorious contributions to the students of the Maricopa County Community College District (MCCCD).

Justification

During her 18 years of full-time service, Dr. Lois Roma-Deeley has contributed significantly to the Maricopa Community College District as a teacher, scholar, and artist. An innovative and collaborative educator, Dr. Roma-Deeley performed outstanding service to students and the greater community. Some of her many accomplishments while at MCCCD include the following:

- Brought national distinction to PVCC and MCCCD through her selection by the Carnegie Foundation for the Advancement of Teaching and CASE as 2012 U.S. Professor of the Year (Community College), the only national recipient ever selected from Arizona.
- Was selected as the 2013 Pacific Regional Faculty Member by the Association of Community College Trustees (ACCT).
- Served as founding faculty for PVCC’s Creative Writing and Women’s Studies certificate programs.
- Established the PVCC Visiting Writer and Scholar Reading Series.
- Contributed actively to the design and creation of PVCC’s Center for the Performing Arts.
- Received the 2008 “Making a Difference for Women Award” from the Soroptimist International of Phoenix.
- Has served as a role model for MCCCD’s student writers by being an active writer herself; she has published three books of poetry, is in 12 national anthologies and multiple literary journals, and has curated several ekphrasis (inter-arts) projects with visual artists exhibited nationally and internationally. She has also collaborated with PVCC’s Chair of Fine & Performing Arts to co-write a special 9/11 remembrance musical work performed by the Phoenix Chorale in two 2006 concerts, as well as a music drama, based on her third book of poetry, scheduled to premiere in 2015.
- Created and implemented PVCC’s “A Tribute to the Teaching-Learning Relationship” student essay contest.
- Along with Fine and Performing Arts faculty, developed an innovative ekphrasis project for students to engage in creative conversation and experimentation through a semester-long inter-arts workshop.

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
12.2	Emeritus Distinction Paradise Valley Community College (PVCC)	Dr. Rufus Glasper Dr. Paul Dale

Recommendation

In accordance with the Governing Board Policy, it is recommended that the Governing Board award Emeritus Distinction to Patti Marsh for her meritorious contributions to the students of the Maricopa County Community College District (MCCCD).

Justification

Patti Marsh exemplifies the qualities of leadership, innovation, and dedication to her craft. A faculty leader, Patti anticipated challenges for Paradise Valley Community College and MCCCD as well. She served as the Division Chair of the Business and Information Technology Division at PVCC, and Chair of the Direct Instruction Liaison (DILS) Committee. As an innovative leader, Patti developed the distance learning program (choices @pvc Distance Learning Program) on campus. Patti’s vision was to build a foundation that would allow for flexibility and growth, and her creativity, gift for organization, and technological knowledge made this program and its implementation smoothly successful. The choices program added a new dimension to PVCC’s catalogue of courses, and the choices@pvc Distance Learning Program won the PVCC’s Innovation of the Year Award for 1999-2000.

Patti’s knowledge and expertise served her campus well, and she was called upon to act on numerous committees and teams in addition to the major chair responsibilities. As a member of the Choices Coordinating Team (C.C.T.), Occupational Review Committee, Online Learning Group, Strategic Planning Team, Technology Coordinating Team, and Lab Management Team, Patti’s contributions to the campus community cannot be overestimated. Her vision helped chart the course for the college, and her vision and foresight enhanced the academic experiences for countless students.

As a supervisor, Patti created a collaborative and participatory environment for her staff. She made certain that they received thorough training and that they were afforded opportunities to develop their own strengths. She was generous with her time, her encouragement, and her knowledge.

All of these accomplishments and accolades evolved inevitably from her love for teaching. An excellent instructor, Patti had a gift for communication and organization. Her strong work ethic and positive attitude combined to make her an ideal role model as well as professor. Patti’s students have achieved success at the highest levels as a result of her mentorship. Many have earned MBA’s and now serve as business leaders.

Patti’s greatest gift, perhaps, was the empathy and respect she gave to students and co-workers alike. She clearly demonstrates the best qualities we ask of those who help mold future leaders.

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

Item Number	Item Title	Responsible Agents
12.3	Emeritus Distinction Paradise Valley Community College (PVCC)	Dr. Rufus Glasper Dr. Paul Dale

Recommendation

In accordance with the Governing Board Policy, it is recommended that the Governing Board award Emeritus Distinction to Surrendra Gangadean for his meritorious contributions to the students of the Maricopa County Community College District (MCCCD).

Justification

Surrendra Gangadean serves as the epitome of a born teacher. After more than forty-five years in classrooms at Phoenix College and Paradise Valley Community College, Surrendra fostered a spirit of life-long learning, and his leadership transformed countless lives. He taught classes ranging from introductory courses in philosophy, logic, ethics, and religion to history classes of world religions, Eastern civilization, and philosophy, to seminars in biomedical ethics, business ethics and metaphysics. His knowledge was encyclopedic, and he had a gift for communicating even the most complex concepts. He inspired all his students to embrace Socratic dialogue in his classrooms and to address contemporary philosophical issues using a rational pre-suppositional approach.

Selflessly giving of his time and attention, Surrendra mentored many students from introductory classes through Ph.D. dissertations. By guiding several of his students into the teaching profession, Surrendra has insured that his legacy of a love of philosophy, a hunger for learning, and a dedication to educational excellence will be passed on to future generations.

By authoring and publishing *Philosophical Foundation: A Critical Analysis of Basic Beliefs*, Surrendra Gangadean enriched the educational landscape beyond his own classrooms. This text is currently used in many philosophy classes throughout the country. In addition, he published and presented papers including “Rational Pre-suppositionalism,” “The Problem of Evil: an Ironic Solution,” and “Origin of Moral Law” at conferences and universities.

Having earned two Bachelor of Arts degrees in philosophy and literature, Surrendra also earned two Masters of Arts degrees in the same disciplines. He earned credits toward a Ph.D. in Philosophy at the University of Arizona in addition to receiving several fellowships and awards. Through a National Endowment for the Humanities Fellowship, Surrendra spent a summer at Brown University studying the philosophy of religion with other scholars. In addition, he studied Hindi and Sanskrit at the University of California at Berkeley.

Surrendra Gangadean served as a role model for students and faculty alike, and his influence and intellect set the standard for exemplary teaching. He served as the seminar leader of Great Books Discussions for three semesters. Those classes remain, for those faculty members fortunate enough to participate in them, as thought-provoking, lively, and fulfilling classes. Any teacher who can earn rave reviews from fellow faculty, the toughest of audiences, is most certainly imbued with a rare talent for teaching.

Surrendra Gangadean’s life work was to teach, inspire, encourage, and support countless students. His efforts have produced leaders and teachers who, in turn, will strengthen the fabric of our communities.

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
13.1	Curriculum	Dr. Maria Harper-Marinick

Recommendation

The curriculum proposals attached have been processed through all procedures established by the Maricopa County Community Colleges.

It is recommended that the proposals be approved as submitted.

AGENDA HIGHLIGHTS: Please refer to the curriculum summary starting on page 2 for a complete listing of all program and course proposals.

Justification

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

GBA September 29, 2015 MCCC D Governing Board Action Items
Curriculum Summary

PROGRAM PROPOSALS:

Occupational Program Modifications (OPM).....page 4

GW	AAS/3136	Electroneurodiagnostic (END) Technology	4
	AAS/3336	Health Services Management	4
	CCL/5336	Health Services Management	5
	CCL/5307	Health Unit Coordinating/Patient Care Associate	5
	CCL/5773	Healthcare Regulatory Compliance	5

Note: *Indicates addition of an Occupational Program through the Occupational Program Modification process

CURRICULUM ACTIVITY: COURSES FOR September 29, 2015

Total Course Proposals Submitted (0 with 0 X-refs added and 0 X-refs deleted)												
Proposal Type/Outcomes	CGCC	EMCC	GWCC	GCC	MCC	PVCC	PC	RSC	SCC	SMCC	Dist	Totals
Course Deletion (CD)												0
New Course (NC)												0
Course Modification (CM)												0
New Courses from CM (Cross-References, Modules or Suffixed Courses)												0
Total Courses College Columns	0	0	0	0	0	0	0	0	0	0	0	0

*Exp = Experimental Courses # = AES or MIR (Aerospace Studies or Military Science)

CURRICULUM ACTIVITY: PROGRAMS FOR September 29, 2015

Total Program Proposals Submitted (5 with 0 Program Addition(s))												
Proposal Type/Outcomes	CGCC	EMCC	GWCC	GCC	MCC	PVCC	PC	RSC	SCC	SMCC	Dist	Totals
Occupational Program Deletion (OPD)												0
New Occupational Program (NOP)												0
Occupational Program Modification (OPM)			5									5
OPM-Program Additions New Programs Created												0
OPM-Change in Availability New Programs Created												0
Academic Program Deletion (APD)												0
New Academic Program (NAP)												0
Academic Program Modification (APM)												0
APM-Program Additions New Programs Created												0
APM-Change in Availability New Programs Created												0
Total New Programs	0	0	0	0	0	0	0	0	0	0	0	0
Total Modified Programs	0	0	5	0	0	0	0	0	0	0	0	5
Total Programs College Columns	0	0	5	0	0	0	0	0	0	0	0	5

Shared Programs include programs offered by two or more colleges and District-Wide Programs are offered by all 10 colleges.

ATTACHMENT: OPM
OCCUPATIONAL PROGRAM MODIFICATIONS: MARICOPA COMMUNITY COLLEGES
MCCCD GOVERNING BOARD DATE: 9/29/15

Award/Major Code: [AAS/3136](#)
Initiating College: **GW**
Program Availability: **College-Specific**

Program Title: **Electroneurodiagnostic (END) Technology**
Effective Term: **2016 Spring**

Total Program Credits: **60.5-79.5**
Overall G.P.A.: **2.00**
IC: Allied Health (51)

CIPs Code: **51.0903**
Faculty Initiator: **Wendi Nugent**

Proposed Changes: Total Program Credits, Admission Requirements, Program Prerequisite Credits, Program Prerequisites, Gen Ed Total Credits, Gen Ed Core Credits, Critical Reading Credits, Critical Reading Requirements

Description: The Associate in Applied Science (AAS) in Electroneurodiagnostic (END) Technology program is designed to prepare students to use electrical techniques to evaluate activity of the brain and spinal cord and to perform electroencephalograms (EEG's), evoked potentials (EP's), and nerve conduction velocity studies (NCV's) in hospitals and other healthcare facilities. The program focuses on the general area of biomedical electronics with specific instruction in the theory and use of END instruments and factors influencing testing outcomes and reporting. Successful completion of the AAS degree in Electroneurodiagnostic Technology program enables the student to take the American Board of Registered Electroneurodiagnostic Technologists (ABRET) examination to become a Registered Electroneurodiagnostic Technologist (R. EEG T.).

Award/Major Code: [AAS/3336](#)
Initiating College: **GW**
Program Availability: **College-Specific**

Program Title: **Health Services Management**
Effective Term: **2016 Spring**

Total Program Credits: **62-73**
Overall G.P.A.: **2.00**
IC: Health Care Integrated Education System (16)

CIPs Code: **51.0701**
Faculty Initiator: **Wendi Nugent**

Proposed Changes: Total Program Credits, Admission Criteria, Required Course Credits, Required Courses, Restricted Electives, Gen Ed Total Credits, Gen Ed Core Credits, Oral Communication Requirements, Mathematics Credits, Mathematics Requirements, Program Competencies

Description: The Associate in Applied Science (AAS) in Health Services Management program prepares students to become supervisors and managers in all types of varied health care settings. Classroom experiences focus on the development of skills to be an effective leader and planner, capable of directing, coaching and developing motivated employees and employee teams. This is a program for current supervisors and managers who would like to enhance their skills as well as other employees currently working in a health care discipline who would like to take on more responsibilities. It is also appropriate for individuals planning to enter a health care field who may wish to be candidates for promotional opportunities.

ATTACHMENT: OPM
OCCUPATIONAL PROGRAM MODIFICATIONS: MARICOPA COMMUNITY COLLEGES
MCCCD GOVERNING BOARD DATE: 9/29/15

Award/Major Code: [CCL/5336](#)
Initiating College: **GW**
Program Availability: **College-Specific**

Program Title: **Health Services Management**
Effective Term: **2016 Spring**

Total Program Credits: **13-19**
Overall G.P.A.: **2.00**
IC: Health Care Integrated Education System (16)

CIPs Code: **51.0701**
Faculty Initiator: **Wendi Nugent**

Proposed Changes: Total Program Credits, Program Prerequisite Credits, Program Prerequisite Requirements, Required Course Credits, Required Courses, Program Competencies

Description: The Certificate of Completion (CCL) in Health Services Management program prepares students to become candidates for leadership, supervisory and management positions in health services settings. The health services supervisor must develop skills to be an effective leader and planner, capable of coaching and developing motivated and committed employees and employee teams.

Award/Major Code: [CCL/5307](#)
Initiating College: **GW**
Program Availability: **College-Specific**

Program Title: **Health Unit Coordinating/Patient Care Associate**
Effective Term: **2016 Spring**

Total Program Credits: **11-23**
Overall G.P.A.: **2.00**
IC: Allied Health (51)

CIPs Code: **51.0703**
Faculty Initiator: **Monica Wadsworth**

Proposed Changes: Total Program Credits, Program Description, Program Notes, Admission Criteria, Required Course Credits, Restricted Elective Credits, Restricted Electives, Program Competencies

Description: The Certificate of Completion (CCL) in Health Unit Coordinating/Patient Care Associate program offers two options which focus on the work involved in the nursing unit in health care facilities. The Health Unit Coordinating Option I focuses on the coordination of non-clinical activities related to patient care. Professional duties include processing doctors` orders, scheduling diagnostic tests and treatments for patients, managing the patients` paper and electronic charts, managing unit supplies and equipment, and facilitation of workflow in the health care setting. Communication duties include managing telephone and patient intercom calls. The Patient Care Associate Option II adds the role of the nursing assistant for clients across the wellness/illness continuum within the nurse assisting scope of practice to the Health Unit Coordinator role.

Award/Major Code: [CCL/5773](#)
Initiating College: **GW**
Program Availability: **College-Specific**

Program Title: **Healthcare Regulatory Compliance**
Effective Term: **2016 Spring**

Total Program Credits: **16-19**
Overall G.P.A.: **2.00**
IC: Allied Health (51)

CIPs Code: **51.0701**
Faculty Initiator: **Wendi Nugent**

Proposed Changes: Total Program Credits, Admission Criteria, Required Course Credits, Required Courses, Program Competencies

Description: The Certificate of Completion (CCL) in Healthcare Regulatory Compliance program is designed to provide academic preparation for health care professionals wishing to specialize in health care regulatory compliance.

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
13.2	Sub Award Agreement Amendment Between Arizona State University and MCCCD	Dr. Maria Harper-Marinick Dr. Jan Gehler

Recommendation

It is recommended that the Governing Board accept the sub award agreement from Arizona State University to the Maricopa Community College District/Scottsdale Community College in the amount of \$230,219 for year three to five of this five-year project with effective dates of July 15, 2015 through July 14, 2017. This amount is to fund years three to five of the grant for a total of \$344,676.

Justification

Arizona State University has been awarded a National Science Foundation grant to create an enrichment program for promising students in mathematics. The program, Mentoring Students through Critical Transition Points (MCTP), will provide selected students with educational and enrichment opportunities above and beyond what they would typically experience in traditional math and science courses. MCTP provides student research opportunities and enhanced learning in current mathematical and science applications.

Overall, this work supports math and science students in all MCCCD colleges by offering a paid stipend of \$1,000 while taking three weeks of seminar intensive classes in areas of current interest and research in applied mathematical fields.

Funding	Approvals/Certifications
<p><u>Source:</u> National Science Foundation <u>Account Identification:</u> Restricted – 801640 Project #:00000079</p>	<p>Chancellor _____ Academic & Student Affairs _____ Business Services _____ Human Resources _____ ITS _____ Res Dev & Cmty Relations _____ College President _____</p>

**Subaward Agreement from Arizona State University
To Maricopa Community College District / Scottsdale Community College
July 15, 2015– July 14, 2017
Budget Summary**

Category	Year Three to Five (2015-17)
Faculty Salaries (6 faculty)	\$57,523
Participant Stipends. (Students)	\$114,000
Benefits	\$27,611
Participant Support Instructional materials	\$7,410
Other direct costs – student tuition and fees	\$14,712
Materials & Supplies (includes instructional materials)	\$12,540
Total	\$233,796

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
13.3	Rio Salado College Integrated English Literacy and Civics FY July 1, 2015-June 30, 2016	Dr. Maria Harper-Marinick Dr. Chris Bustamante

Recommendation

It is recommended that the Governing Board approve a grant award with the Arizona Department of Education, Adult Education Services, on behalf of Rio Salado College. This agreement is for a continuation grant of \$500,033 to extend English Literacy and Civics education to adults in Maricopa County for the period of July 1, 2015 through June 30, 2016. This grant will complement the existing Countywide Adult Basic Education grant currently administered by Rio Salado College.

Justification

The funding provided by the Integrated English Literacy and Civics grant will result in the continuation of the enhancement of the curriculum that is utilized in the existing Adult Basic Education, Adult Secondary Education, and English Language Acquisition for Adults classes. Specifically, teachers will implement in their classrooms strategies and resources that are aligned with the Civics Standards. This will facilitate the development of students' civics skills that will assist them in participating more fully in their children's education, in their community, and in the workplace, resulting in more productive citizens in Maricopa County. In addition to the implementation of the curriculum described above, funding provided by this grant will allow the program to continue to serve its underserved adult students throughout Maricopa County.

Funding	Approvals/Certifications
<p><u>Source:</u> Arizona Department of Education/Division of Adult Education</p> <p><u>Account Identification:</u> Restricted</p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

RIO SALADO COLLEGE
Integrated English Literacy and Civics
FY July 1, 2015-June 30, 2016
BUDGET

Salaries*		
Faculty and Instructional Staff 2 Part Time Teachers	Salary range from \$18/hour to \$27/hour. Schedules range from 7 hrs./week to 19.5 hrs./week	\$ 1,928
Certified, MAT 6 Full Time Supervisors (0.4, 0.4, 0.5, 0.5, 0.2, 0.4) 3 Full Time Teachers (0.45, 1.0, 1.0)	Salary avg.: \$ 58,783 Salary avg.: \$ 46,281	\$ 254,944
Classified, Support 2 Full Time Support (1.0, 1.0)	Salary avg.: \$ 32,300	\$ 67,883
Benefits		
Full Time Teachers Full Time Supervisors Full Time Support Part Time Teachers	Benefits avg.: \$ 19,962 Benefits avg.: \$ 22,482 Benefits avg.: \$ 16,639 Benefits avg.: 9%-10%	\$ 138,239
Indirect Costs <i>Limited to 8% direct costs</i>		
		\$ 37,039
TOTAL EXPENDITURES		\$500,033

*Salaries and benefits are charged across multiple contracts.

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
13.4	Rio Salado College Arizona Integrated Basic Education Skills Training Project FY July 1, 2015-June 30, 2016	Dr. Maria Harper-Marinick Dr. Chris Bustamante

Recommendation

It is recommended that the Governing Board approve a grant award with the Arizona Department of Education, Division of Adult Education on behalf of Rio Salado College. This agreement is for a continuation grant of \$102,144 to extend the Arizona Integrated Basic Education Skills Training (AZ-IBEST) Project for the period of July 1, 2015-June 30, 2016. The goal of the I-BEST Project is to increase collaboration between workforce development agencies and prepare workers for positions in locally identified high demand industries.

Justification

The funding provided by the AZ-IBEST grant will continue a partnership between Phoenix Workforce Connection and Rio Salado College that created a program that integrates ABE/GED instruction and workforce development training and technology with hands-on living labs and wraparound support services leading to employment providing a livable wage. The program will result in adult education students receiving their High School Equivalency (HSE) Diploma and a Certificate of Completion in Energy Systems Technology, preparing them for employment upon completion. Instruction will take place at the Rio Salado College-Downtown location. Rio Salado College will provide the HSE instruction and Energy Systems Technology training while the City of Phoenix will offer case management and job readiness services, as well as pay the students' tuition costs.

Funding	Approvals/Certifications
<p><u>Source:</u> Arizona Department of Education/Division of Adult Education.</p> <p><u>Account Identification:</u> Restricted</p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Com. Relations _____</p> <p>College President _____</p>

RIO SALADO COLLEGE
Arizona Integrated Basic Education Skills Training Project
FY July 1, 2015-June 30, 2016

BUDGET

Salaries*		
Faculty and Instructional Staff 1 Part Time Teacher 1 Adjunct Faculty	Salary range from \$18/hour to \$27/hour. Schedules range from 7 hrs./week to 19.5 hrs./week	\$ 19,344
Certified, MAT 1 Full Time Teacher (1.0)	Salary avg.: \$41,549	\$41,549
Classified, Support 1 Part Time Success Coach	Salary: \$20/hour	\$ 6,200
Benefits		
Full Time Teachers Part Time Teacher Adjunct Faculty Part Time Support	Benefits : \$ 17,266 Benefits : 9%-10% Benefits : 9%-10% Benefits : 9%-10%	\$ 19,820
Books and Supplies		\$ 7,665
Indirect Costs <i>Limited to 8% direct costs</i>		\$ 7,566
TOTAL EXPENDITURES		\$102,144

*Salaries and benefits are charged across multiple contracts.

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
13.5	Rio Salado College A Countywide Adult Basic Education Program FY July 1, 2015-June 30, 2016	Dr. Maria Harper-Marinick Dr. Chris Bustamante

Recommendation

It is recommended that the Governing Board approve a grant award with the Arizona Department of Education, Adult Education Services, on behalf of Rio Salado College. This agreement is for a continuation grant of \$650,373 of state funds and \$827,853 of federal funds to extend the Countywide Adult Basic Education (ABE) and Adult Secondary Education (ASE, HSE) program, and a continuation grant of \$329,151 of state funds and \$441,962 of federal funds to extend the English Language Acquisition for Adults (ELAA) program for the period of July 1, 2015 to June 30, 2016.

Justification

This program is a continuation of services provided by Rio Salado College for the past thirty-seven years. Approximately 6,500 students are served every year in the College Bridge Pathways Program. The program provides basic literacy, GED test preparation, and English Language Acquisition for Adults classes at seven locations throughout Maricopa County.

Funding	Approvals/Certifications
<u>Source:</u> Arizona Department of Education, Division of Adult Education <u>Account Identification:</u> Restricted	Chancellor _____ Academic & Student Affairs _____ Business Services _____ Human Resources _____ ITS _____ Res Dev & Cmty Relations _____ College President _____

RIO SALADO COLLEGE
A Countywide Adult Basic Education Program
FY July 1, 2015- June 30, 2016

BUDGET

ABE/ASE State

Salaries*		
Certified, MAT 4 Full Time Supervisors (0.6, 0.5, 0.5, 0.8) 6 Full Time Teachers (1.0, 1.0, 0.9, 1.0, 1.0, 0.5)	Salary avg.: \$ 58,783 Salary avg.: \$ 46,281	\$ 385,478
Classified, Support 4 Full Time Support (0.5, 0.8, 0.5, 0.6)	Salary avg.: \$ 32,300	\$ 69,296
Benefits		
Full Time Supervisors Full Time Teachers Full Time Support	Benefits avg.: \$ 22,482 Benefits avg.: \$ 19,962 Benefits avg.: \$ 16,639	\$ 193,569
Official Functions		
		\$ 2,000
TOTAL EXPENDITURES		\$ 650,343

*Salaries and benefits are charged across multiple budgets.

ELAA Federal

Salaries*		
Faculty and Instructional Staff 3 Part Time Teachers 6 Part Time Instructional Support	Teacher salary range from \$18/hour to \$27/hour. Schedules range from 7 hrs./week to 19.5 hrs./week Support salary range from \$10.25/hour to \$11.64/hour for 19.5 hours/week.	\$ 80,656
Certified, MAT 3 Full Time Supervisors (0.2, 0.5, 0.6) 4 Full Time Teachers (1.0, 0.55, 0.5, 0.1)	Salary avg.: \$ 58,783 Salary avg.: \$ 46,281	\$ 164,188
Classified, Support 5 Full Time Support (0.4, 0.5, 0.4, 0.5, 0.2)	Salary avg.: \$ 32,300	\$ 57,264

Benefits		
Full Time Teachers	Benefits avg.: \$ 19,962	\$ 107,116
Full Time Supervisors	Benefits avg.: \$ 22,482	
Full Time Support	Benefits avg.: \$ 16,639	
Part Time Teachers and Support	Benefits avg.: 9%-10%	
Indirect Costs <i>Limited to 8%</i>		\$ 32,738

TOTAL EXPENDITURES **\$ 441,962**

*Salaries and benefits are charged across multiple budgets.

ABE/ASE Federal

Salaries*		
NC Faculty and Instructional Staff 47 Part Time Teachers 14 Part Time Instructional Support	Teacher salary range from \$18/hour to \$27/hour. Schedules range from 7 hrs./week to 19.5 hrs./week Support salary range from \$10.25/hour to \$11.64/hour for 19.5 hours/week	\$ 530,483
Benefits		
Part Time Teachers and Instructional Support	Benefits avg.: 9%-10%	\$ 53,048
Equipment Maintenance		\$ 8,000
Books and Supplies <i>Instructional materials</i>		\$ 25,000
Mileage - <i>Local travel</i>		\$ 3,000
Travel <i>Out-of-state conference travel and expenses</i>		\$25,000
ADE conferences/training		\$50,000
Professional Learning Communities		\$72,000
Indirect Costs <i>Limited to 8%</i>		\$61,322

TOTAL EXPENDITURES **\$ 827,853**

*Salaries and benefits are charged across multiple budgets.

ELAA STATE

Salaries*		
Certified, MAT 3 Full Time Supervisors	Salary avg.: \$ 58,783	\$ 140,529
Classified, Support 3 Full Time Support	Salary avg.: \$ 32,300	\$ 90,245
Benefits		
Full Time Supervisors Full Time Support	Benefits avg.: \$ 22,482 Benefits avg.: \$ 16,639	\$ 98,377
TOTAL EXPENDITURES		\$ 329,151

*Salaries and benefits are charged across multiple budgets.

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
13.6	Rio Salado College Adult Education WIOA Transition Grant FY July 1, 2015-June 30, 2016	Dr. Maria Harper-Marinick Dr. Chris Bustamante

Recommendation

It is recommended that the Governing Board approve a grant award with the Arizona Department of Education, Adult Education Services, on behalf of Rio Salado College. This agreement is for a grant of \$687,336 to facilitate the implementation of specific initiatives, and assist current state-funded providers with transition from the Workforce Investment Act (WIA) to the Workforce Innovation and Opportunity Act (WIOA) requirements for the period of July 1, 2015 to June 30, 2016. This grant will complement the existing Countywide Adult Basic Education Grant currently administered by Rio Salado College.

Justification

On July 22, 2014, the Workforce Innovation and Opportunity Act of 2014 was signed into law to reauthorize the Workforce Investment Act of 1998, and it went into effect on July 1, 2015. Program Year 2015-16 has been identified as a “transition year” to allow states to assist local providers in the transition from the WIA requirements to the WIOA requirements. The execution of these grant initiatives will allow the Arizona Adult Education System to make continued progress toward achieving the mission and goals of the Transition Year Plan.

Funding	Approvals/Certifications
<p><u>Source:</u> Arizona Department of Education/Division of Adult Education</p> <p><u>Account Identification:</u> Restricted</p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

RIO SALADO COLLEGE
Adult Education WIOA Transition Grant
FY July 1, 2015-June 30, 2016
BUDGET

Salaries*		
Instructional Staff and adjunct faculty Part Time Teachers/Instructional Staff (28) Adjunct Faculty (3) Part Time Support (36) (curriculum coach, computer lab tech, test administrator, course developer, learning facilitator, outreach specialist, research assistant)	Instructional salary range from \$18/hour to \$27/hour. Support salary range from \$11/hour to \$27.50/hour. Schedules range from 7 hours/week to 19.5 hours/week.	\$512,872
Benefits		
Part Time Teachers Adjunct Faculty Part Time Support	Benefits average: 9%	\$46,158
Books and Supplies		
Instructional Materials		\$22,857
Mileage and Cell Phone Allowance		
		\$ 6,480
Professional Development/Learning		
		\$45,588
Indirect Costs		
<i>Limited to 8% direct costs</i>		\$50,716
Capital		
Laptops		\$2,664
TOTAL EXPENDITURES		\$687,336

*Salaries and benefits are charged across multiple budgets.

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
13.7	Agreements for Dual Enrollment with Charter and Private Schools	Dr. Maria Harper-Marinick

Recommendation

It is recommended that the Maricopa County Community College District Governing Board authorize entry into agreements on behalf of its colleges with the private and charter schools listed below for their dual enrollment programs.

Charter Schools

- American Charter School Foundation
- American Leadership Academy
- Foothills Academy College Preparatory
- Heritage Academy
- Horizon Honors High School
- Imagine Preparatory High School
- Lead Charter Schools
- New School for the Arts and Academics
- Paragon Education Corp.
- Paragon Management, Inc
- Primavera Technical Learning Center
- RSD Charter School
- Salt River Pima-Maricopa Community Schools

Private Schools

- Arizona Cultural Academy
- Arizona Lutheran Academy
- Brophy College Preparatory
- Scottsdale Christian Academy
- Shearim Torah High School for Girls
- St. Mary's High School
- Xavier College Preparatory

Justification

The agreement form establishes curriculum and enrollment standards for MCCCCD's dual enrollment program to comply with applicable law. It also implements MCCCCD's single financial model for dual enrollment. All students either pay tuition or qualify for a school district scholarship, and the college's reimbursement to the school districts for instruction, facilities and supplies is calculated according to a set formula.

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS_ _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
13.8	Intergovernmental Agreements for Dual Enrollment with Public School Districts	Dr. Maria Harper-Marinick

Recommendation

It is recommended that the Maricopa County Community College District Governing Board authorize entry into Intergovernmental Agreements (IGA's) on behalf of its colleges with the public school districts listed below for their dual enrollment programs.

- | | |
|---|---|
| Agua Fria Union High School District No. 216
Buckeye Union High School District No. 201
Cave Creek Unified School District No. 93
Chandler Unified School District No. 80
Deer Valley Unified School District No. 97
Dysart Unified School District No. 89
East Valley Institute of Technology District No. 401 (EVIT)
Fountain Hills Unified School District No. 98
Gilbert Public Schools
Glendale Union High School District No. 205
Higley Unified School District No. 60 | Mesa Unified School District No. 4
Paradise Valley Unified School District No. 69
Peoria Unified School District No. 11
Phoenix Union High School District No. 210
Queen Creek Unified School District No. 95
Saddle Mountain Unified School District No. 90
Scottsdale Unified School District No. 48

Tempe Union High School District No. 213
Tolleson Union High School District No. 214
West-MEC
Wickenburg Unified School District No. 9 |
|---|---|

Justification

State law requires the entry into IGA's for dual enrollment programs between MCCCCD and public school districts.

The agreement form establishes curriculum and enrollment standards for MCCCCD's dual enrollment program to comply with applicable law. It also implements MCCCCD's single financial model for dual enrollment. All students either pay tuition or qualify for a school district scholarship, and the college's reimbursement to the school districts for instruction, facilities and supplies is calculated according to a set formula.

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	Chancellor _____ Academic & Student Affairs _____ Business Services _____ Human Resources _____ ITS _____ Res Dev & Cmty Relations _____ College President _____

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
14.1	Gateway Early College High School Submission of Annual Financial Report to the Arizona Department of Education for Fiscal Year 2014-2015	Ms. Debra Thompson Dr. Steven Gonzales

Recommendation

It is recommended that the Governing Board approve the 2014-2015 Annual Financial Report for Gateway Early College High School for submission to the Arizona Department of Education

Justification

Arizona Revised Statutes require schools to prepare and submit an Annual Financial Report (AFR). The AFR presents condensed financial activity (i.e., beginning and ending balances, revenues and expenses, and budget to actual comparisons of expenses for the fiscal year) of the charter school for comparison purposes.

Annual Financial Report must be submitted on or before October 15, 2015

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

CHARTER SCHOOL Gateway Early College High School
Charter Name

COUNTY Maricopa

CTDS NUMBER 078647000

d.b.a. (as applicable)

FY 2015

STATE OF ARIZONA
CHARTER SCHOOL ANNUAL FINANCIAL REPORT

We, the Governing Board of the Charter School, hereby certify the Annual Financial Report for the School Year 2015

_____	_____
	President
_____	_____
	Secretary
_____	_____
	Member
_____	_____
	Member
_____	_____
	Member
_____	_____
	Member
_____	_____
	Member
SIGNED	TITLE

The annual financial report file(s) for FY 2015 uploaded to the Arizona Department of Education's Web site on _____ contain(s) the data for the annual financial report described at left.

_____	_____
Charter School Official Signature	smith@gatewaycc.edu
Lisa Smith	E-mail
Charter School Official (Typed Name)	

_____	_____
Charter School Official Signature	steven.gonzales@gatewaycc.edu
Steven Gonzales	E-mail
Charter School Official (Typed Name)	

TOTAL EXPENSES BY PROJECT	
1. Schoolwide (from page 2, line 33)	\$ <u>1,923,467</u>
2. Classroom Site Project (from page 2, line 34)	\$ <u>89,344</u>

REVENUE

1000 Local Sources

1.	1310 Tuition from Individuals	
2.	1320 Tuition from Other Arizona Schools or Districts	
3.	1410 Transportation Fees from Individuals	
4.	1420 Transportation Fees from Other Arizona Schools or Districts	
5.	1500 Earnings on Investments	
6.	1600 Food Service (from Food Service AFR, line 2)	
7.	1700 School Activities	
8.	Other Revenue from Local Sources (specify)	
9.	Subtotal (lines 1-8)	<hr/>

ACTUAL	
	1.
	2.
	3.
	4.
	5.
1,281	6.
	7.
1,281	9.

2000 Intermediate Sources

10.	2100 Unrestricted	
11.	2200 Restricted	
12.	Other Revenue from Intermediate Sources (specify)	
13.	Subtotal (lines 10-12)	<hr/>

	10.
	11.
	12.
0	13.

3000 State Sources

14.	3110 State Equalization Assistance	
15.	3130-3150 Other Unrestricted	
16.	3200 Restricted	
17.	3900 Revenue for/on Behalf of the School	
18.	Other Revenue from State Sources (specify)	<u>Fund balance carry forward</u>
19.	Subtotal (lines 14-18)	<hr/>

1,731,626	14.
	15.
127,781	16.
	17.
261,079	18.
2,120,486	19.

4000 Federal Sources

20.	4100, 4300 Unrestricted/Restricted Received Directly from the Federal Government	
21.	4200, 4500 Unrestricted/Restricted Received from the Federal Government through the State	
22.	4700 Revenue Received from the Federal Government through Other Intermediate Agencies	
23.	4800 Federal Impact Aid	
24.	4900 Revenue for/on Behalf of the School	
25.	Other Revenue from Federal Sources (specify)	
26.	Subtotal (lines 20-25)	<hr/>

	20.
243,919	21.
	22.
	23.
	24.
	25.
243,919	26.

27. **TOTAL REVENUE FROM ALL SOURCES (lines 9, 13, 19, and 26)**

2,365,686	27.
-----------	-----

Expenses		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals			% Increase/ Decrease in Actual
							Budget	Actual	Prior Year Actual	
1000 Schoolwide Project										
100 Regular Education										
1000 Instruction	1.	804,618	299,439	130,877	51,335	3,988	1,226,014	1,290,257	1,225,104	5.32%
2000 Support Services										
2100 Students	2.	50,354	27,808	7,639	45,638		63,025	131,439	174,607	-24.72%
2200 Instruction	3.				8,008	6,827	0	14,835	0	--
2300 General Administration	4.						0	0	0	0.00%
2400 School Administration	5.	268,364	103,212	2,942	10,494	2,879	425,680	387,891	347,165	11.73%
2500 Central Services	6.			282		2,506	600	2,788	1,498	86.11%
2600 Operation & Maintenance of Plant	7.						446,500	0	0	0.00%
2900 Other Support Services	8.						0	0	0	0.00%
3000 Operation of Noninstructional Services	9.			3,746			5,000	3,746	0	--
4000 Facilities Acquisition & Construction	10.						0	0	0	0.00%
5000 Debt Service	11.						0	0	0	0.00%
610 School-Sponsored Cocurricular Activities	12.						0	0	0	0.00%
620 School-Sponsored Athletics	13.						0	0	0	0.00%
630, 700, 800, 900 Other Programs	14.						0	0	0	0.00%
Subtotal (lines 1-14)	15.	1,123,336	430,459	145,486	115,475	16,200	2,166,819	1,830,956	1,748,374	4.72%
200 Special Education										
1000 Instruction	16.						65,000	0	3,930	-100.00%
2000 Support Services										
2100 Students	17.			51,049			0	51,049	46,610	9.52%
2200 Instruction	18.	1,841	721				0	2,562	0	--
2300 General Administration	19.						0	0	0	0.00%
2400 School Administration	20.						0	0	0	0.00%
2500 Central Services	21.						0	0	0	0.00%
2600 Operation & Maintenance of Plant	22.						0	0	0	0.00%
2900 Other Support Services	23.						0	0	0	0.00%
3000 Operation of Noninstructional Services	24.						0	0	0	0.00%
4000 Facilities Acquisition & Construction	25.						0	0	0	0.00%
5000 Debt Service	26.						0	0	0	0.00%
Subtotal (lines 16-26)	27.	1,841	721	51,049	0	0	65,000	53,611	50,540	6.08%
300 Special Education Disability Title 8 PL 103-382 Add-On	28.						0	0	0	0.00%
400 Pupil Transportation	29.			38,900			50,000	38,900	46,760	-16.81%
530 Dropout Prevention Programs	30.						0	0	0	0.00%
540 Joint Career & Technical Ed. & Vocational Ed. Center	31.						0	0	0	0.00%
550 K-3 Reading	32.						0	0	0	0.00%
Subtotal (lines 15 and 27-32)	33.	1,125,177	431,180	235,435	115,475	16,200	2,281,819	1,923,467	1,845,674	4.21%
Classroom Site Project (from page 4, line 14)	34.	54,681	9,679	24,984	0		117,028	89,344	74,733	19.55%
Instructional Improvement Project (from page 5, line 5)	35.						9,152	0	0	0.00%
Structured English Immersion Project (from page 6, line 14)	36.	0	0	0	0	0	0	0	0	0.00%
Compensatory Instruction Project (from page 6, line 28)	37.	0	0	0	0	0	0	0	0	0.00%
Student Success Project	38.						4,561	0		
Federal and State Projects (from page 9, line 31)	39.						272,571	154,835	129,779	19.31%
Total (lines 33-39)	40.						2,685,131	2,167,646	2,050,186	5.73%

Expenses	Salaries 6100	Employee Benefits 6200	Totals	
			Budget	Actual
Classroom Site Project 1011 - Base Salary				
100 Regular Education				
1000 Instruction	1. 23,378	3,947	23,406	27,325 1.
2100 Support Services - Students	2.		0	0 2.
2200 Support Services - Instruction	3.		0	0 3.
Program 100 Subtotal (lines 1-3)	4. 23,378	3,947	23,406	27,325 4.
200 Special Education				
1000 Instruction	5.		0	0 5.
2100 Support Services - Students	6.		0	0 6.
2200 Support Services - Instruction	7.		0	0 7.
Program 200 Subtotal (lines 5-7)	8. 0	0	0	0 8.
Other Programs (Specify) _____				
1000 Instruction	9.		0	0 9.
2100 Support Services - Students	10.		0	0 10.
2200 Support Services - Instruction	11.		0	0 11.
Other Programs Subtotal (lines 9-11)	12. 0	0	0	0 12.
Total Expenses (lines 4, 8, and 12)	13. 23,378	3,947	23,406	27,325 13.
Classroom Site Project 1012 - Performance Pay				
100 Regular Education				
1000 Instruction	14. 31,303	5,732	46,811	37,035 14.
2100 Support Services - Students	15.		0	0 15.
2200 Support Services - Instruction	16.		0	0 16.
Program 100 Subtotal (lines 14-16)	17. 31,303	5,732	46,811	37,035 17.
200 Special Education				
1000 Instruction	18.		0	0 18.
2100 Support Services - Students	19.		0	0 19.
2200 Support Services - Instruction	20.		0	0 20.
Program 200 Subtotal (lines 18-20)	21. 0	0	0	0 21.
Other Programs (Specify) _____				
1000 Instruction	22.		0	0 22.
2100 Support Services - Students	23.		0	0 23.
2200 Support Services - Instruction	24.		0	0 24.
Other Programs Subtotal (lines 22-24)	25. 0	0	0	0 25.
Total Expenses (lines 17, 21, and 25)	26. 31,303	5,732	46,811	37,035 26.

Expenses	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Totals	
					Budget	Actual
Classroom Site Project 1013 - Other						
100 Regular Education						
1000 Instruction 1.					0	0 1.
2100 Support Services - Students 2.					0	0 2.
2200 Support Services - Instruction 3.					0	0 3.
Program 100 Subtotal (lines 1-3) 4.	0	0	0	0	0	0 4.
200 Special Education						
1000 Instruction 5.					0	0 5.
2100 Support Services - Students 6.					0	0 6.
2200 Support Services - Instruction 7.					0	0 7.
Program 200 Subtotal (lines 5-7) 8.	0	0	0	0	0	0 8.
530 Dropout Prevention Programs						
1000 Instruction 9.					0	0 9.
Other Programs (Specify) <u>Prof Devel registration, travel</u>						
1000 Instruction 10.			23,766		41,811	23,766 10.
2100, 2200 Support Services - Students & Instruction 11.			1,218		5,000	1,218 11.
Other Programs Subtotal (lines 10-11) 12.	0	0	24,984	0	46,811	24,984 12.
Total Expenses (lines 4, 8, 9, and 12) 13.	0	0	24,984	0	46,811	24,984 13.
Total Classroom Site Projects (line 13 & p. 3, lines 13 & 26) 14.	54,681	9,679	24,984	0	117,028	89,344 14.

Additional Classroom Site Project Information	Classroom Site Project		
	1011 - Base Salary	1012 - Performance Pay	1013 - Other
Beginning Project Balance 15.	26,450	39,906	121,142 15.
Revenues			
CSP Allocation 16.	21,817	43,635	43,635 16.
Interest Earned 17.			
Total Revenues (lines 16 and 17) 18.	21,817	43,635	43,635 18.
Total Available (lines 15 and 18) 19.	48,267	83,541	164,777 19.
Expenses (line 13 & p. 3, lines 13 & 26) 20.	27,325	37,035	24,984 20.
Ending Project Balance (line 19 minus line 20) 21.	20,942	46,506	139,793 21.

Expenses	Instruction 1000	Support Services 2000	Totals	
			Budget	Actual
Instructional Improvement Project 1020				
Teacher Compensation Increases 1.			0	0
Class Size Reduction 2.			0	0
Dropout Prevention Programs 3.			0	0
Instructional Improvement Programs 4.			9,152	0
Total Inst. Imp. Expenses (lines 1-4, should equal line 9 below) 5.	0	0	9,152	0

Additional Instructional Improvement Project Information		Actual
Beginning Project Balance 6.		46,624
Revenues 7.		14,133
Total Available (lines 6 and 7) 8.		60,757
Expenses (line 5 above) 9.		0
Ending Project Balance (line 8 minus line 9) 10.		60,757

Revenues and Expenses	Beginning Project Balance	Actual Revenues	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Total Expenses		Ending Project Balance
								Budget	Actual	
Structured English Immersion Project - 1071										
Revenues										
3200 Restricted Revenue from State Sources	1.									1.
1500 Earnings on Investments	2.									2.
Total Revenues (lines 1 and 2)	3.	0								3.
Expenses										
260 Special Education-ELL Incremental Costs										
1000 Instruction	4.							0	0	4.
2000 Support Services										
2100 Students	5.							0	0	5.
2200 Instruction	6.							0	0	6.
2300 General Administration	7.							0	0	7.
2400 School Administration	8.							0	0	8.
2500 Central Services	9.							0	0	9.
2600 Operation & Maintenance of Plant	10.							0	0	10.
2900 Other Support Services	11.							0	0	11.
Program 260 Subtotal (lines 4-11)	12.		0	0	0	0	0	0	0	12.
430 Pupil Transportation-ELL Incremental Costs										
2000 Support Services										
2700 Student Transportation	13.							0	0	13.
Total	14.	0	0	0	0	0	0	0	0	14.
Compensatory Instruction Project - 1072										
Revenues										
3200 Restricted Revenue from State Sources	15.									15.
1500 Earnings on Investments	16.									16.
Total Revenues (lines 15 and 16)	17.	0								17.
Expenses										
265 Special Education-ELL Compensatory Instruction										
1000 Instruction	18.							0	0	18.
2000 Support Services										
2100 Students	19.							0	0	19.
2200 Instruction	20.							0	0	20.
2300 General Administration	21.							0	0	21.
2400 School Administration	22.							0	0	22.
2500 Central Services	23.							0	0	23.
2600 Operation & Maintenance of Plant	24.							0	0	24.
2900 Other Support Services	25.							0	0	25.
Program 265 Subtotal (lines 18-25)	26.		0	0	0	0	0	0	0	26.
435 Pupil Trans.-ELL Compensatory Instruction										
2000 Support Services										
2700 Student Transportation	27.							0	0	27.
Total	28.	0	0	0	0	0	0	0	0	28.

SUPPLEMENTARY INFORMATION

A. CURRENT ASSETS & CURRENT LIABILITIES

	July 1, 2014	June 30, 2015
1. Current Assets	\$ 1,037,667	\$ 891,569
2. Current Liabilities	\$ 9,803	\$ 353
3. Difference	\$ 1,027,864	\$ 891,216

	July 1, 2014	June 30, 2015
B. CASH BALANCE	\$ 1,038,408	\$ 878,230

C. AUDIT SERVICES

	BUDGET	ACTUAL
1. Non-Federal		
2. Federal		
3. Total (lines 1 and 2)	0	0

D. CAPITAL ACQUISITIONS

	BUDGET	ACTUAL
1. 0191 Land and Land Improvements	0	0
2. 0192 Site Improvements	0	0
3. 0194 Buildings and Building Improvements	0	66,354
4. 0196 Equipment	0	5,974
5. 0198 Construction in Progress	0	0
6. Total Capital Acquisitions (lines 1-5)	0	72,328

E. INVESTMENT IN CAPITAL ASSETS AS OF JUNE 30, 2015

1. 0191 Land and Land Improvements	\$
2. 0192 Site Improvements	\$
3. 0194 Buildings and Building Improvements	\$ 545,748
4. 0196 Equipment	\$ 5,974
5. 0198 Construction in Progress	\$
6. Total (lines 1-5)	\$ 551,722

F. CURRENT EXPENSES BY CATEGORY

1. Classroom Instruction excluding Classroom Supplies	\$ 1,235,131
2. Classroom Supplies	\$ 51,335
3. Administration	\$ 390,679
4. Support Services - Students	\$ 182,488
5. All Other Support Services and Operations	\$ 61,261
6. Total (lines 1-5)	\$ 1,920,894

G. 1. Number of Full-Time Equivalent Certified Teachers	9
2. Number of Full-Time Equivalent Noncertified Teachers	4
3. Number of Full-Time Equivalent Contract Teachers	1
4. Number of Schools	1
5. Actual Days in Session	180
6. Tuition Expense (except payments to other Arizona schools or districts)	\$
7. Tuition Expense (paid to other Arizona schools or districts)	\$ 91,917
8. Textbooks (Function 1000, Object Code 6642)	\$ 34,930
9. Debt Outstanding, June 30, 2015	\$

H. Does the school wish to have indirect cost rates calculated for use in federally funded programs?

No

If Yes, the following information must be completed to qualify for approved Indirect Cost Rates for Fiscal Year 2017.

Do not include costs related to transportation for the following items.

Refer to USFRCS Chart of Accounts, section III, for a description of the following function and object codes:

1. Total Expenses for Central Services (Function 2500)	\$
2. Contracted Audit Fees included in line 1 above	\$
3. Total Expenses for Communications (Object Code 6530)	\$
4. Total Expenses for Operation and Maintenance of Plant (Function 2600)	\$
5. Land and Building Lease Payments included in line 4 above	\$
6. Total Tuition Expenses	\$
7. Total Unused Sick and Vacation Leave Included in Severance Pay	\$

I. TEACHER SALARIES (Function 1000)

	Certified Teachers (Object 6112)	Noncertified Teachers (Object 6152)	Certified Substitutes (Object 6113)	Noncertified Substitutes (Object 6153)	Contract Teachers (Object 6325)
1. Regular Education	474,979	244,397			
2. Special Education					51,049
3. Vocational Education					
4. Other Programs					
5. Cocurr. Act., Athletics, & Other (Program 600)					

SUPPLEMENTARY INFORMATION (Cont'd)

A. ENROLLMENT OF GIFTED PUPILS BY GRADE

Areas of Identification	GRADE												TOTAL		
	K	1	2	3	4	5	6	7	8	9	10	11			12
1. Quantitative Reasoning														0	1.
2. Verbal Reasoning														0	2.
3. Non-Verbal Reasoning														0	3.
4. Total Duplicated Enrollment (lines 1-3)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4.

**B. EXPENSES FOR GIFTED PUPILS
(ELEMENTARY & SECONDARY)**

Actual Expenses for all Gifted Programs:

K-8	\$ _____
9-12	\$ _____
Total	\$ <u>0</u>

C. SPECIAL EDUCATION PROGRAMS BY TYPE

1. Autism
2. Developmental Delay
3. Emotional Disability
4. Hearing Impairment
5. Other Health Impairments
6. Specific Learning Disability
7. Mild, Moderate, or Severe I.D.*
8. Multiple Disabilities
9. Multiple Disabilities with S.S.I.**
10. Orthopedic Impairment
11. Preschool Severe Delay
12. Speech/Language Impairment
13. Traumatic Brain Injury
14. Visual Impairment
15. Subtotal (lines 1-14)
16. **Gifted Education**
17. ELL Incremental Costs
18. ELL Compensatory Instruction
19. Remedial Education
20. Vocational and Technological Education
21. Career Education
22. Subtotal (lines 16-21)
23. **Total (lines 15 and 22)**

* Intellectual Disability
 ** Severe Sensory Impairment

PROGRAM 200 BUDGET	PROGRAM 200 ACTUAL	
0		1.
0		2.
0		3.
0		4.
9,285	7,659	5.
55,715	45,952	6.
0		7.
0		8.
0		9.
0		10.
0		11.
0		12.
0		13.
0		14.
65,000	53,611	15.
0		16.
0		17.
0		18.
0		19.
0		20.
0		21.
0	0	22.
65,000	53,611	23.

FEDERAL AND STATE PROJECTS		BEGINNING BALANCE ACTUAL	REVENUE ACTUAL	INDIRECT COSTS ACTUAL	REVERSIONS ACTUAL	EXPENSES		CAPITAL ACQUISITIONS ACTUAL	ENDING BALANCE ACTUAL	
						BUDGET	ACTUAL			
FEDERAL PROJECTS										
1100-1130 ESEA Title I - Helping Disadvantaged Children	1.	91,564	114,748			221,237	114,748		91,564	1.
1140-1150 ESEA Title II - Prof. Dev. And Technology	2.	0	7,737			9,142	7,737		0	2.
1160 ESEA Title IV - 21st Century Schools	3.	0				0			0	3.
1170-1180 ESEA Title V - Promote Informed Parent Choice	4.	0				0			0	4.
1190 ESEA Title III - Limited Eng. & Immigrant Students	5.	0				0			0	5.
1200 ESEA Title VII - Indian Education	6.	0				0			0	6.
1210 ESEA Title VI - Flexibility and Accountability	7.	0				0			0	7.
1220 IDEA, Part B	8.	9,037	32,350			42,192	32,350		9,037	8.
1230 Johnson-O'Malley	9.	0				0			0	9.
1240 Workforce Investment Act	10.	0				0			0	10.
1250 AEA - Adult Education	11.	0				0			0	11.
1260-1270 Vocational Education - Basic Grants	12.	0				0			0	12.
1280 ESEA Title X - Homeless Education	13.	0				0			0	13.
1290 Medicaid Reimbursement	14.	0				0			0	14.
1300 Charter School Implementation Project (Stimulus)	15.	0				0			0	15.
13__ Impact Aid	16.								0	16.
1310-1399 Other Federal Projects	17.								0	17.
Total Federal Projects (lines 1-17)	18.	100,601	154,835	0	0	272,571	154,835	0	100,601	18.
STATE PROJECTS										
1400 Vocational Education	19.	0				0			0	19.
1410 Early Childhood Block Grant	20.	0				0			0	20.
1420 Extended School Year - Pupils with Disabilities	21.	0				0			0	21.
1425 Adult Basic Education	22.	0				0			0	22.
1430 Chemical Abuse Prevention Programs	23.	0				0			0	23.
1435 Academic Contests	24.	0				0			0	24.
1450 Gifted Education	25.	0				0			0	25.
1455 Family Literacy Program	26.	0				0			0	26.
1460 Environmental Special Plate	27.	0				0			0	27.
1465 Charter School Stimulus Fund	28.	0				0			0	28.
1470-1499 Other State Projects	29.	0				0			0	29.
Total State Projects (lines 19-29)	30.	0	0		0	0	0	0	0	30.
Total Federal and State Projects (lines 18 and 30)	31.	100,601	154,835	0	0	272,571	154,835	0	100,601	31.

ADDITIONAL INFORMATION FOR NATIONAL PUBLIC EDUCATION FINANCIAL SURVEY REPORTING

Programs 100-600								
Projects (1000-1999)	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Dues and Fees 6810	Miscellaneous 6890	Other 6800 (Excluding 6810, 6850 and 6890)	Property Disbursements
1000 Instruction	859,299	309,118	155,861	102,724	540		9,860	0
2000 Support Services								
2100 Students	122,823	43,089	67,972	45,638				0
2200 Instruction	1,841	721		8,008			6,827	0
2300 General Administration								0
2400 School Administration								0
2500, 2900 Central Services, Other Support Services	268,364	103,212	2,942	10,494	914		1,965	0
2600 Operation & Maintenance of Plant			282				2,506	0
2700 Student Transportation								0
3000 Operation of Noninstructional Services			38,900					0
3100 Food Service Operations			3,746					0
3400 Bookstore Operations								0
4000 Facilities Acquisition & Construction								0
Total (lines 1-11)	1,252,327	456,140	269,703	166,864	1,454	0	21,158	0

Program	All Expense Object Codes (Excluding 6700 and 6900)	Property Disbursements
Program 700 - Adult/Continuing Education Programs		0
Program 800 - Community College Education Programs		0
Program 900 - Community Services Program		0
Function 3300 - Community Services Operations (all Programs)		0

Property Disbursements by Type	All Programs
Land and Land Improvements	0
Buildings	66,354
Equipment	5,974
Construction	0

Debt Service	All Programs
Interest 6850	0
Redemption of Principal	0

CONSENT AGENDA ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
14.2	Phoenix College Preparatory Academy Submission of Annual Financial Report to the Arizona Department of Education for Fiscal Year 2014-2015	Ms. Debra Thompson Ms. Chris Haines

Recommendation

It is recommended that the Governing Board approve the 2014-2015 Annual Financial Report for Phoenix College Preparatory Academy for submission to the Arizona Department of Education

Justification

Arizona Revised Statutes require schools to prepare and submit an Annual Financial Report (AFR). The AFR presents condensed financial activity (i.e., beginning and ending balances, revenues and expenses, and budget to actual comparisons of expenses for the fiscal year) of the charter school for comparison purposes.

Annual Financial Report must be submitted on or before October 15, 2015

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

CHARTER SCHOOL Phoenix College Preparatory Academy
Charter Name

COUNTY Maricopa

CTDS NUMBER 078743000

d.b.a. (as applicable)

FY 2015

STATE OF ARIZONA
CHARTER SCHOOL ANNUAL FINANCIAL REPORT

We, the Governing Board of the Charter School, hereby certify the Annual Financial Report for the School Year 2015

_____	_____ President
_____	_____ Secretary
_____	_____ Member
_____	_____ Member
_____	_____ Member
_____	_____ Member
_____	_____ Member
_____	_____ Member
SIGNED	TITLE

The annual financial report file(s) for FY 2015 uploaded to the Arizona Department of Education's Web site on _____ contain(s) the data for the annual financial report described at left.

_____	_____ keith.brown@phoenixcollege.edu
Charter School Official Signature	E-mail
<u>Keith Brown</u>	
Charter School Official (Typed Name)	

_____	_____ chris.haines@phoenixcollege.edu
Charter School Official Signature	E-mail
<u>Chris Haines</u>	
Charter School Official (Typed Name)	

TOTAL EXPENSES BY PROJECT	
1. Schoolwide (from page 2, line 33)	\$ <u>569,085</u>
2. Classroom Site Project (from page 2, line 34)	\$ <u>39,645</u>

REVENUE

1000 Local Sources

- 1. 1310 Tuition from Individuals
- 2. 1320 Tuition from Other Arizona Schools or Districts
- 3. 1410 Transportation Fees from Individuals
- 4. 1420 Transportation Fees from Other Arizona Schools or Districts
- 5. 1500 Earnings on Investments
- 6. 1600 Food Service (from Food Service AFR, line 2)
- 7. 1700 School Activities
- 8. Other Revenue from Local Sources (specify) _____
- 9. Subtotal (lines 1-8) _____

ACTUAL	
	1.
	2.
	3.
	4.
	5.
684	6.
	7.
684	9.

2000 Intermediate Sources

- 10. 2100 Unrestricted
- 11. 2200 Restricted
- 12. Other Revenue from Intermediate Sources (specify) _____
- 13. Subtotal (lines 10-12) _____

	10.
	11.
	12.
0	13.

3000 State Sources

- 14. 3110 State Equalization Assistance
- 15. 3130-3150 Other Unrestricted
- 16. 3200 Restricted
- 17. 3900 Revenue for/on Behalf of the School
- 18. Other Revenue from State Sources (specify) _____
- 19. Subtotal (lines 14-18) _____

717,322	14.
	15.
51,971	16.
	17.
	18.
769,293	19.

4000 Federal Sources

- 20. 4100, 4300 Unrestricted/Restricted Received Directly from the Federal Government
- 21. 4200, 4500 Unrestricted/Restricted Received from the Federal Government through the State
- 22. 4700 Revenue Received from the Federal Government through Other Intermediate Agencies
- 23. 4800 Federal Impact Aid
- 24. 4900 Revenue for/on Behalf of the School
- 25. Other Revenue from Federal Sources (specify) _____
- 26. Subtotal (lines 20-25) _____

	20.
28,350	21.
	22.
	23.
	24.
	25.
28,350	26.

27. **TOTAL REVENUE FROM ALL SOURCES (lines 9, 13, 19, and 26)**

798,327	27.
---------	-----

Expenses		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals			% Increase/ Decrease in Actual
							Budget	Actual	Prior Year Actual	
1000 Schoolwide Project										
100 Regular Education										
1000 Instruction	1.	201,090	81,949	3,202	20,908	3,283	380,557	310,432	245,605	26.39%
2000 Support Services										
2100 Students	2.			3,164			0	3,164	0	--
2200 Instruction	3.					6,772	0	6,772	8,354	-18.94%
2300 General Administration	4.						0	0	0	0.00%
2400 School Administration	5.	133,470	40,593		3,458	1,075	198,500	178,596	187,925	-4.96%
2500 Central Services	6.			140	482	5,138	220	5,760	0	--
2600 Operation & Maintenance of Plant	7.	5,455	1,063				0	6,518	0	--
2900 Other Support Services	8.						0	0	0	0.00%
3000 Operation of Noninstructional Services	9.			1,244			5,000	1,244	0	--
4000 Facilities Acquisition & Construction	10.						0	0	0	0.00%
5000 Debt Service	11.						0	0	0	0.00%
610 School-Sponsored Cocurricular Activities	12.						0	0	0	0.00%
620 School-Sponsored Athletics	13.						0	0	0	0.00%
630, 700, 800, 900 Other Programs	14.						0	0	0	0.00%
Subtotal (lines 1-14)	15.	340,015	123,605	7,750	24,848	16,268	584,277	512,486	441,884	15.98%
200 Special Education										
1000 Instruction	16.	22,659	8,943	2,250	1,620	325	36,668	35,797	35,227	1.62%
2000 Support Services										
2100 Students	17.						0	0	0	0.00%
2200 Instruction	18.						0	0	552	-100.00%
2300 General Administration	19.						0	0	0	0.00%
2400 School Administration	20.						0	0	0	0.00%
2500 Central Services	21.						0	0	0	0.00%
2600 Operation & Maintenance of Plant	22.						0	0	0	0.00%
2900 Other Support Services	23.						0	0	0	0.00%
3000 Operation of Noninstructional Services	24.						0	0	0	0.00%
4000 Facilities Acquisition & Construction	25.						0	0	0	0.00%
5000 Debt Service	26.						0	0	0	0.00%
Subtotal (lines 16-26)	27.	22,659	8,943	2,250	1,620	325	36,668	35,797	35,779	0.05%
300 Special Education Disability Title 8 PL 103-382 Add-On	28.						0	0	0	0.00%
400 Pupil Transportation	29.			20,802			24,000	20,802	13,440	54.78%
530 Dropout Prevention Programs	30.						0	0	0	0.00%
540 Joint Career & Technical Ed. & Vocational Ed. Center	31.						0	0	0	0.00%
550 K-3 Reading	32.						0	0	0	0.00%
Subtotal (lines 15 and 27-32)	33.	362,674	132,548	30,802	26,468	16,593	644,945	569,085	491,103	15.88%
Classroom Site Project (from page 4, line 14)	34.	28,713	4,645	6,166	121		41,391	39,645	42,300	-6.28%
Instructional Improvement Project (from page 5, line 5)	35.						3,500	2,331	12,679	-81.62%
Structured English Immersion Project (from page 6, line 14)	36.	0	0	0	0	0	0	0	0	0.00%
Compensatory Instruction Project (from page 6, line 28)	37.	0	0	0	0	0	0	0	0	0.00%
Student Success Project	38.						0	0		
Federal and State Projects (from page 9, line 31)	39.						30,161	28,350	30,603	-7.36%
Total (lines 33-39)	40.						719,997	639,411	576,685	10.88%

Expenses	Salaries 6100	Employee Benefits 6200	Totals	
			Budget	Actual
Classroom Site Project 1011 - Base Salary				
100 Regular Education				
1000 Instruction 1.	2,813	222	6,500	3,035 1.
2100 Support Services - Students 2.			0	0 2.
2200 Support Services - Instruction 3.			0	0 3.
Program 100 Subtotal (lines 1-3) 4.	2,813	222	6,500	3,035 4.
200 Special Education				
1000 Instruction 5.			1,779	0 5.
2100 Support Services - Students 6.			0	0 6.
2200 Support Services - Instruction 7.			0	0 7.
Program 200 Subtotal (lines 5-7) 8.	0	0	1,779	0 8.
Other Programs (Specify) _____				
1000 Instruction 9.			0	0 9.
2100 Support Services - Students 10.			0	0 10.
2200 Support Services - Instruction 11.			0	0 11.
Other Programs Subtotal (lines 9-11) 12.	0	0	0	0 12.
Total Expenses (lines 4, 8, and 12) 13.	2,813	222	8,279	3,035 13.
Classroom Site Project 1012 - Performance Pay				
100 Regular Education				
1000 Instruction 14.	19,850	3,480	14,336	23,330 14.
2100 Support Services - Students 15.			0	0 15.
2200 Support Services - Instruction 16.			0	0 16.
Program 100 Subtotal (lines 14-16) 17.	19,850	3,480	14,336	23,330 17.
200 Special Education				
1000 Instruction 18.			2,220	0 18.
2100 Support Services - Students 19.			0	0 19.
2200 Support Services - Instruction 20.			0	0 20.
Program 200 Subtotal (lines 18-20) 21.	0	0	2,220	0 21.
Other Programs (Specify) _____				
1000 Instruction 22.			0	0 22.
2100 Support Services - Students 23.			0	0 23.
2200 Support Services - Instruction 24.			0	0 24.
Other Programs Subtotal (lines 22-24) 25.	0	0	0	0 25.
Total Expenses (lines 17, 21, and 25) 26.	19,850	3,480	16,556	23,330 26.

Expenses	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Totals	
					Budget	Actual
Classroom Site Project 1013 - Other						
100 Regular Education						
1000 Instruction 1.	6,050	943			5,000	6,993 1.
2100 Support Services - Students 2.					6,556	0 2.
2200 Support Services - Instruction 3.					0	0 3.
Program 100 Subtotal (lines 1-3) 4.	6,050	943	0	0	11,556	6,993 4.
200 Special Education						
1000 Instruction 5.					0	0 5.
2100 Support Services - Students 6.					0	0 6.
2200 Support Services - Instruction 7.					0	0 7.
Program 200 Subtotal (lines 5-7) 8.	0	0	0	0	0	0 8.
530 Dropout Prevention Programs						
1000 Instruction 9.			6,166	121	5,000	6,287 9.
Other Programs (Specify) _____						
1000 Instruction 10.					0	0 10.
2100, 2200 Support Services - Students & Instruction 11.					0	0 11.
Other Programs Subtotal (lines 10-11) 12.	0	0	0	0	0	0 12.
Total Expenses (lines 4, 8, 9, and 12) 13.	6,050	943	6,166	121	16,556	13,280 13.
Total Classroom Site Projects (line 13 & p. 3, lines 13 & 26) 14.	28,713	4,645	6,166	121	41,391	39,645 14.

Additional Classroom Site Project Information	Classroom Site Project		
	1011 - Base Salary	1012 - Performance Pay	1013 - Other
Beginning Project Balance 15.	555	41,573	3,034 15.
Revenues			
CSP Allocation 16.	9,336	18,672	18,672 16.
Interest Earned 17.			
Total Revenues (lines 16 and 17) 18.	9,336	18,672	18,672 18.
Total Available (lines 15 and 18) 19.	9,891	60,245	21,706 19.
Expenses (line 13 & p. 3, lines 13 & 26) 20.	3,035	23,330	13,280 20.
Ending Project Balance (line 19 minus line 20) 21.	6,856	36,915	8,426 21.

Expenses	Instruction 1000	Support Services 2000	Totals	
			Budget	Actual
Instructional Improvement Project 1020				
Teacher Compensation Increases 1.			0	0
Class Size Reduction 2.			0	0
Dropout Prevention Programs 3.	1,950	381	3,500	2,331
Instructional Improvement Programs 4.			0	0
Total Inst. Imp. Expenses (lines 1-4, should equal line 9 below) 5.	1,950	381	3,500	2,331

Additional Instructional Improvement Project Information		Actual
Beginning Project Balance 6.		52
Revenues 7.		4,037
Total Available (lines 6 and 7) 8.		4,089
Expenses (line 5 above) 9.		2,331
Ending Project Balance (line 8 minus line 9) 10.		1,758

Revenues and Expenses	Beginning Project Balance	Actual Revenues	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Total Expenses		Ending Project Balance	
								Budget	Actual		
Structured English Immersion Project - 1071											
Revenues											
3200 Restricted Revenue from State Sources	1.										1.
1500 Earnings on Investments	2.										2.
Total Revenues (lines 1 and 2)	3.	0									3.
Expenses											
260 Special Education-ELL Incremental Costs											
1000 Instruction	4.							0	0		4.
2000 Support Services											
2100 Students	5.							0	0		5.
2200 Instruction	6.							0	0		6.
2300 General Administration	7.							0	0		7.
2400 School Administration	8.							0	0		8.
2500 Central Services	9.							0	0		9.
2600 Operation & Maintenance of Plant	10.							0	0		10.
2900 Other Support Services	11.							0	0		11.
Program 260 Subtotal (lines 4-11)	12.		0	0	0	0	0	0	0		12.
430 Pupil Transportation-ELL Incremental Costs											
2000 Support Services											
2700 Student Transportation	13.							0	0		13.
Total	14.	0	0	0	0	0	0	0	0	0	14.
Compensatory Instruction Project - 1072											
Revenues											
3200 Restricted Revenue from State Sources	15.										15.
1500 Earnings on Investments	16.										16.
Total Revenues (lines 15 and 16)	17.	0									17.
Expenses											
265 Special Education-ELL Compensatory Instruction											
1000 Instruction	18.							0	0		18.
2000 Support Services											
2100 Students	19.							0	0		19.
2200 Instruction	20.							0	0		20.
2300 General Administration	21.							0	0		21.
2400 School Administration	22.							0	0		22.
2500 Central Services	23.							0	0		23.
2600 Operation & Maintenance of Plant	24.							0	0		24.
2900 Other Support Services	25.							0	0		25.
Program 265 Subtotal (lines 18-25)	26.		0	0	0	0	0	0	0		26.
435 Pupil Trans.-ELL Compensatory Instruction											
2000 Support Services											
2700 Student Transportation	27.							0	0		27.
Total	28.	0	0	0	0	0	0	0	0	0	28.

SUPPLEMENTARY INFORMATION

A. CURRENT ASSETS & CURRENT LIABILITIES

	July 1, 2014	June 30, 2015
1. Current Assets	\$ 58,011	\$ 217,594
2. Current Liabilities	\$ 650	\$ 2,000
3. Difference	\$ 57,361	\$ 215,594

	July 1, 2014	June 30, 2015
B. CASH BALANCE	\$ 58,011	\$ 212,056

C. AUDIT SERVICES

	BUDGET	ACTUAL
1. Non-Federal		
2. Federal		
3. Total (lines 1 and 2)	0	0

D. CAPITAL ACQUISITIONS

	BUDGET	ACTUAL
1. 0191 Land and Land Improvements	0	0
2. 0192 Site Improvements	0	0
3. 0194 Buildings and Building Improvements	0	0
4. 0196 Equipment	0	0
5. 0198 Construction in Progress	0	0
6. Total Capital Acquisitions (lines 1-5)	0	0

E. INVESTMENT IN CAPITAL ASSETS AS OF JUNE 30, 2015

1. 0191 Land and Land Improvements	\$ _____
2. 0192 Site Improvements	\$ _____
3. 0194 Buildings and Building Improvements	\$ _____
4. 0196 Equipment	\$ _____
5. 0198 Construction in Progress	\$ _____
6. Total (lines 1-5)	\$ 0

F. CURRENT EXPENSES BY CATEGORY

1. Classroom Instruction excluding Classroom Supplies	\$ 372,327
2. Classroom Supplies	\$ 22,649
3. Administration	\$ 178,596
4. Support Services - Students	\$ 25,210
5. All Other Support Services and Operations	\$ 12,278
6. Total (lines 1-5)	\$ 611,060

G. 1. Number of Full-Time Equivalent Certified Teachers	4
2. Number of Full-Time Equivalent Noncertified Teachers	
3. Number of Full-Time Equivalent Contract Teachers	
4. Number of Schools	1
5. Actual Days in Session	180
6. Tuition Expense (except payments to other Arizona schools or districts)	\$ _____
7. Tuition Expense (paid to other Arizona schools or districts)	\$ _____
8. Textbooks (Function 1000, Object Code 6642)	\$ 18,732
9. Debt Outstanding, June 30, 2015	\$ _____

H. Does the school wish to have indirect cost rates calculated for use in federally funded programs?

No

If Yes, the following information must be completed to qualify for approved Indirect Cost Rates for Fiscal Year 2017.

Do not include costs related to transportation for the following items.

Refer to USFRCS Chart of Accounts, section III, for a description of the following function and object codes:

1. Total Expenses for Central Services (Function 2500)	\$ _____
2. Contracted Audit Fees included in line 1 above	\$ _____
3. Total Expenses for Communications (Object Code 6530)	\$ _____
4. Total Expenses for Operation and Maintenance of Plant (Function 2600)	\$ _____
5. Land and Building Lease Payments included in line 4 above	\$ _____
6. Total Tuition Expenses	\$ _____
7. Total Unused Sick and Vacation Leave Included in Severance Pay	\$ _____

I. TEACHER SALARIES (Function 1000)

	Certified Teachers (Object 6112)	Noncertified Teachers (Object 6152)	Certified Substitutes (Object 6113)	Noncertified Substitutes (Object 6153)	Contract Teachers (Object 6325)
1. Regular Education	197,329		950	238	
2. Special Education	22,659				
3. Vocational Education					
4. Other Programs					
5. Cocurr. Act., Athletics, & Other (Program 600)					2,574

SUPPLEMENTARY INFORMATION (Cont'd)

A. ENROLLMENT OF GIFTED PUPILS BY GRADE

Areas of Identification	GRADE												TOTAL		
	K	1	2	3	4	5	6	7	8	9	10	11			12
1. Quantitative Reasoning														0	1.
2. Verbal Reasoning														0	2.
3. Non-Verbal Reasoning														0	3.
4. Total Duplicated Enrollment (lines 1-3)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4.

**B. EXPENSES FOR GIFTED PUPILS
(ELEMENTARY & SECONDARY)**

Actual Expenses for all Gifted Programs:

K-8	\$ _____
9-12	\$ _____
Total	\$ <u>0</u>

C. SPECIAL EDUCATION PROGRAMS BY TYPE

1. Autism
2. Developmental Delay
3. Emotional Disability
4. Hearing Impairment
5. Other Health Impairments
6. Specific Learning Disability
7. Mild, Moderate, or Severe I.D.*
8. Multiple Disabilities
9. Multiple Disabilities with S.S.I.**
10. Orthopedic Impairment
11. Preschool Severe Delay
12. Speech/Language Impairment
13. Traumatic Brain Injury
14. Visual Impairment
15. Subtotal (lines 1-14)
16. **Gifted Education**
17. ELL Incremental Costs
18. ELL Compensatory Instruction
19. Remedial Education
20. Vocational and Technological Education
21. Career Education
22. Subtotal (lines 16-21)
23. **Total (lines 15 and 22)**

* Intellectual Disability
 ** Severe Sensory Impairment

PROGRAM 200 BUDGET	PROGRAM 200 ACTUAL	
0		1.
0		2.
5,500		3.
0		4.
5,500		5.
25,668	35,797	6.
0		7.
0		8.
0		9.
0		10.
0		11.
0		12.
0		13.
0		14.
36,668	35,797	15.
0		16.
0		17.
0		18.
0		19.
0		20.
0		21.
0	0	22.
36,668	35,797	23.

FEDERAL AND STATE PROJECTS		BEGINNING BALANCE ACTUAL	REVENUE ACTUAL	INDIRECT COSTS ACTUAL	REVERSIONS ACTUAL	EXPENSES		CAPITAL ACQUISITIONS ACTUAL	ENDING BALANCE ACTUAL
						BUDGET	ACTUAL		
FEDERAL PROJECTS									
1100-1130 ESEA Title I - Helping Disadvantaged Children	1.	0	21,038			16,872	21,038		0
1140-1150 ESEA Title II - Prof. Dev. And Technology	2.	0				0			0
1160 ESEA Title IV - 21st Century Schools	3.	0				0			0
1170-1180 ESEA Title V - Promote Informed Parent Choice	4.	0				0			0
1190 ESEA Title III - Limited Eng. & Immigrant Students	5.	0				0			0
1200 ESEA Title VII - Indian Education	6.	0				0			0
1210 ESEA Title VI - Flexibility and Accountability	7.	0				0			0
1220 IDEA, Part B	8.	0	7,312			13,289	7,312		0
1230 Johnson-O'Malley	9.	0				0			0
1240 Workforce Investment Act	10.	0				0			0
1250 AEA - Adult Education	11.	0				0			0
1260-1270 Vocational Education - Basic Grants	12.	0				0			0
1280 ESEA Title X - Homeless Education	13.	0				0			0
1290 Medicaid Reimbursement	14.	0				0			0
1300 Charter School Implementation Project (Stimulus)	15.	0				0			0
13__ Impact Aid	16.								0
1310-1399 Other Federal Projects	17.								0
Total Federal Projects (lines 1-17)	18.	0	28,350	0	0	30,161	28,350	0	0
STATE PROJECTS									
1400 Vocational Education	19.	0				0			0
1410 Early Childhood Block Grant	20.	0				0			0
1420 Extended School Year - Pupils with Disabilities	21.	0				0			0
1425 Adult Basic Education	22.	0				0			0
1430 Chemical Abuse Prevention Programs	23.	0				0			0
1435 Academic Contests	24.	0				0			0
1450 Gifted Education	25.	0				0			0
1455 Family Literacy Program	26.	0				0			0
1460 Environmental Special Plate	27.	0				0			0
1465 Charter School Stimulus Fund	28.	0				0			0
1470-1499 Other State Projects	29.	0				0			0
Total State Projects (lines 19-29)	30.	0	0		0	0	0	0	0
Total Federal and State Projects (lines 18 and 30)	31.	0	28,350	0	0	30,161	28,350	0	0

ADDITIONAL INFORMATION FOR NATIONAL PUBLIC EDUCATION FINANCIAL SURVEY REPORTING

Programs 100-600								
	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Dues and Fees 6810	Miscellaneous 6890	Other 6800 (Excluding 6810, 6850 and 6890)	Property Disbursements
Projects (1000-1999)								
1000 Instruction	275,477	98,264	8,924	25,257	2,694		3,608	
2000 Support Services								
2100 Students	1,951	380	3,164					
2200 Instruction							6,772	
2300 General Administration								
2400 School Administration								
2500, 2900 Central Services, Other Support Services	133,470	40,593		3,458	975		100	
2600 Operation & Maintenance of Plant	5,455	1,063	140	482			5,138	
2700 Student Transportation			20,802					
3000 Operation of Noninstructional Services								
3100 Food Service Operations			1,244					
3400 Bookstore Operations								
4000 Facilities Acquisition & Construction								
Total (lines 1-11)	416,353	140,300	34,274	29,197	3,669	0	15,618	0

	All Expense Object Codes (Excluding 6700 and 6900)	Property Disbursements
Program 700 - Adult/Continuing Education Programs	0	0
Program 800 - Community College Education Programs	0	0
Program 900 - Community Services Program	0	0
Function 3300 - Community Services Operations (all Programs)	0	0

Property Disbursements by Type		
	All Programs	
Land and Land Improvements	0	0
Buildings	0	0
Equipment	0	0
Construction	0	0

Debt Service		
	All Programs	
Interest 6850	0	0
Redemption of Principal	0	0

NON-CONSENT ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

Item Number	Item Title	Responsible Agents
15.1	Conceptual Approval for Veterans Services Center Remodeling and Expansion at Glendale Community College	Ms. Debra Thompson Dr. Irene Kovala

Recommendation

We recommend that the Governing Board provide Conceptual Approval for the Veterans Services Remodel at the Glendale Community College with a Total Project Budget of **\$1,000,000.00**.

Justification

The Capital Development Advisory Council (CDAC) reviewed this item at its August 18, 2015 meeting and recommended that it be submitted for Governing Board action.

The Veterans Service Center (VSC) currently is located in a building that was used by College Public Safety (Bldg #68). This 1,590 square foot facility originally was constructed in 1977. The project will include remodeling of the existing facility and addition of approximately 1,500 square feet. The new facility will include an office for visiting VA officials, advising offices, a self-service kiosk, a records vault, and a community room.

When the VSC opened in this location, it became evident that a larger facility would be needed in a short time. Service populations grew rapidly and the demand for its programs and services made it a popular place for military service students. The original facility was designed as a small administrative area for Associated Student Government and was not intended to provide the variety of services the Veteran Services Center now offers. Staffing in the Center also has increased to meet the needs of this student population.



The GCC Veteran Services Center serves in excess of 1,500 military and veteran's family members each year. Their mission is to provide our military population (active duty, veteran, retired, reserves and dependents) individualized enrollment and referral assistance to help veterans meet their educational and career goals. The Center also provides students transition assistance, referral support to external agencies and residency/voter registration information. The Center has become a common space for the military population to gather and obtain general student development services. The members of the VSC provides a community among their peers and develops camaraderie and a support network for their fellow military students. From this support network and collaboration, the Veterans Consortium (a student organization) emerged and now hosts a variety of co-curricular programs around military-theme national holidays and local events.

The estimated construction budget is \$715,000 with construction scheduled to begin January 2016 and proposed occupancy for Fall Semester 2016. The Total Project Budget of **\$1,000,000.00** will be provided from Plant Funds, from GCC 2004 G.O. Bond Construction

This building project was not included as part of the college's original facilities bond plan. This project was added after an assessment of the academic needs and on discussion among college administration, faculty, and staff. The District's Financial Advisory Council (FAC) is reviewing the operating funds required to operate the new facilities.

Funding	Approvals/Certifications
<p><u>Source:</u> GCC 2004 G.O. Bond Const \$1,000,000</p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

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CONCEPTUAL PHASE APPROVAL FOR FACILITIES DEVELOPMENT AND FINANCING

DATE: September 29, 2015

COLLEGE: Glendale Community College

PROJECT: Veterans Services Remodel

PROJECT NUMBER: 16.XXXX

CDAC August 18, 2015

FACILITIES CONTACT: Eberhard

COLLEGE CONTACT: Gonzales

SOURCE OF FUNDS: GCC Capital

I. PROJECT PURPOSE AND JUSTIFICATION

The GCC Veteran Services Center serves in excess of 1,500 military and veteran's family members each year. Their mission is to provide our military population (active duty, veteran, retired, reserves and dependents) individualized enrollment and referral assistance to help veterans meet their educational and career goals. The Center also provides students transition assistance, referral support to external agencies and residency/voter registration information.

II. DESCRIBE ALTERNATIVES THAT WERE CONSIDERED IN LIEU OF NEW CONSTRUCTION

There are no other spaces within the GCC campus that could be remodeled to provide these spaces. The existing facility will be expanded to meet the growing needs of this program.

III. SPECIFIC PROJECT INFORMATION

A. Project Description including the compliance/impact on the Master Facilities Plan for the campus/site.

When the Veteran Services Center (VSC) opened, in their current location, it became evident that a larger facility would be needed in a short time. Not only did the service population grow rapidly, the demand for the programs and services offered made it a popular place for our military service students. The original facility was designed to be a small administrative area for our Associated Student Government and not intended to provide the many services our Veteran Services Center now offers. Additionally, staffing in the Center has increased to meet the needs of this student population.

The Center has become a common space for the military population to gather and receive general student development services. The members of The VSC have created a community among their peers and develop camaraderie and a support network for their fellow military students. From this support network and collaboration, the Veterans Consortium (a student organization) emerged and now host a variety of co-curricular programs around military-theme national holidays and local events. In 2014 the students hosted 13 events for all students and members of the local community. These included activities for Veterans Day, Memorial Day, etc.

B. Proposed Gross Square Footage by use:

TOTAL PROPOSED GROSS SQUARE FEET: 3,000 gsf

Square Feet by use:

Support Services: 2,400 SF

with the balance in circulation, restrooms, janitorial and mechanical/electrical rooms

C. Academic/administrative programs to be housed in the new space:

1. Veterans Services

D. Amount of space (GSF) and utilization of space by program:

	<u>Space or persons by Program (listed above)</u>
	<u>1</u>
<u>Current</u>	
Space (gsf)	1500
Students (headcount or FTSE)	1500
Faculty (persons)	0
Administration (persons)	10
 <u>Projected</u>	
Space, with this project (gsf)	3000
Students (headcount or FTSE)	2500 (est)
Faculty (persons)	0
Administration (persons)	17 (est)

IV. PROJECT BUDGET

Construction Budget	\$ 950,000	(includes all design fees, contingency, FF&E, etc.)
Technology	\$ 40,000	
Security	\$ 10,000	
Other	<u>\$ 0</u>	
TOTAL BUDGET	<u>\$1,000,000</u>	

V. OTHER APPLICABLE SCOPE or ADDITIONAL WORK (categories not listed above):
(number of parking spaces in a parking garage, additional cooling capacity for a utility project, etc.)

N/A

VI. VACATED SPACE:

Amount of space to be vacated: 0
Projected use of vacated space: N/A

VII. PROJECTED SCHEDULE

	<u>Dates</u>	
	<u>Begin</u>	<u>Finish</u>
Hire Consultants	8/15	9/15
Design & Construction Documents	9/15	12/15
Bidding/GMP Pricing	12/15	1/16
Construction	2/16	7/16
Probable Occupancy	7/16	8/16

VIII. DOES THIS PROJECT ADDRESS FIRE, LIFE SAFETY OR MAINTENANCE ISSUES IN AN EXISTING FACILITY? (explain)

Yes – all current applicable codes, including ADA will be addressed.

IX. IS THIS PROJECT DESIGNED TO CORRECT CURRENT DEFICIENCIES IN THE CURRENT BUILDING? (explain)

No. Current facility meets existing building codes

X. IF THIS PROJECT INCLUDES ANY PROPOSED SHELL (UNFINISHED) SPACE: (explain)

- a. The proposed amount of shell space: 0 sf
- b. The reason for constructing the shell space: N/A
- c. The funding source and probable time frame for the build/out completion of the shell space: N/A

NON-CONSENT ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

Item Number	Item Title	Responsible Agents
15.2	Job Order Contracting Purchase Order To Remodel 1325 S. Park Lane Tempe, AZ for Rio Salado College Safety Offices and the District-wide Emergency Operations Center	Ms. Debra Thompson Dr. Chris Bustamante

Recommendation

We recommend that the Governing Board approve a Job Order Contracting (JOC) purchase order in the amount of Three Hundred Seventy-Eight Thousand, Eight Hundred Ninety-Four and 03/100ths Dollars (\$378,894.03) to **SD Crane Builders, Inc.** to remodel an existing building to be used by Rio Salado Public Safety and the Districtwide College Safety.

Justification

The Capital Development Advisory Council (CDAC) reviewed this item at its September meeting and recommended that it be submitted for Governing Board action.

The District and Rio Salado College purchased the property at 1325 S. Park Lane in Tempe and adjacent addresses, (across the street from the Rio Salado main building and conference center) in mid-2012. The south half of 1325 was occupied by a tenant who had leased the space prior to our purchase. The north half of the building was remodeled for District College Safety offices shortly after the purchase. The tenant recently left, vacating their lease earlier than term, and the south half of the building became and is available for District/college use. The move of Rio College Safety adjacent to District College Safety responds to the Maricopa Priorities objectives to share and enhance resources between District Office and Rio Salado in Tempe.

Rio Salado College Safety will relocate from their current second floor location in the main Rio building to release the space for academic and student support uses, allow adequate space for their operations, reduce noise interference with the adjacent Testing area, and to work more closely with District College Safety.

The remaining area in the south half of the building will be remodeled into a larger Emergency Operations Center (EOC)/ meeting and training room for Districtwide College Safety. The EOC is activated for emergency or large event coordination that can occur anywhere in the District. At other times, the room will provide a large meeting and training space for campus college safety commanders and police.

The north half of the building was not large enough to accommodate a fully developed Districtwide College Safety operation at the time of the original occupancy. The existing EOC space will be remodeled slightly to relocate the dispatch center and allow space for a fourth dispatch console. This additional console will allow centralized monitoring of Districtwide fire alarms and security alarms. This will save the District and colleges an estimated \$440,000 per year in operating costs, making the payback on this entire project less than two years. The current smaller dispatch room will be converted into a secured evidence storage area.

The anticipated completion of construction is early 2016.

The Total Project Budget of \$625,000 will be provided from Plant Funds, from District Office Capital & Districtwide G.O. Bond Technology.

Funding	Approvals/Certifications
<p><u>Source:</u> AS Executive Leadership 2004 G.O. Bond Technology Networks</p> <p><u>Account Identification:</u> Project # 0409</p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>
\$378,894.03	

NON-CONSENT ACTION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

Item Number	Item Title	Responsible Agents
15.3	Contract Award for Campus-wide Card Access Control Improvements at South Mountain Community College	Ms. Debra Thompson Dr. Shari Olson

Recommendation

We recommend that the Governing Board award a contract in the amount of Two Hundred Ninety-Six One Hundred Seventy-five and no/100ths Dollars (\$296,175.00) to **D.H. PACE** to furnish and install components and improvements to electronic card access and door hardware systems at South Mountain Community College.

Justification

The Capital Development Advisory Council (CDAC) reviewed this item at its September 8, 2015 meeting and recommended that it be submitted for Governing Board action.

This project expands and replaces existing components of the security door access controls (card access system) at South Mountain Community College. The new work will establish consistent standards across the campus for both access control technologies, and upgraded door hardware enabling centralized management and improved security to building perimeter entry/exit doorways. This project is a cooperative effort between College Safety, College Facilities and College IT, and aligns with the Maricopa Emergency Management initiative to develop plans and prepare for potential incidents.

Benefits include campus-wide lock-down capabilities, centralized monitoring and reporting of building access, automated time of day scheduling for locking/opening of access controlled doors and better operational controls for managing key distribution to buildings in favor of card access. Previous related work included replacement of doors and frames that restricted proper closure that impacted security in multiple buildings. Completion and use of the security improvements are scheduled for the start of Spring 2016 classes.

Purchasing advertised the Invitation for Bid (IFB) and received five responses on September 3, 2015. D.H. Pace submitted the low responsive proposal of \$296,175.00, which includes base bid of \$257,570.00, and \$38,605 for two alternates that will include connectivity for the TC (Tech Center) building, the AAEC (Arizona Agriculture and Equine Center) building, the Performing Arts Center and adjacent classroom buildings. Two of the five proposals received did not include bids for Alternate #2. The following represents the bid tabulation, for the three responsive proposers, and includes base bid plus two alternates:

<u>Company</u>	<u>Amount</u>
D.H. Pace	\$296,175.00
Universal Lock & Security	\$465,800.00
Tel Tech Networks	\$318,463.00
IES Communications	<i>failed to provide a cost for bid alternate #2</i>
Dekota Security	<i>failed to provide a cost for bid alternate #2</i>

Funding for this work will be provided from Auxiliary funds, from the existing, multi-funded Total Project Budget of \$517,000.

Funding	Approvals/Certifications
<p><u>Source:</u> SMCC Auxiliary Funds \$296,175.00</p> <p><u>Account Identification:</u> Project # 0234 \$296,175.00</p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

EMPLOYMENTS

INFORMATION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

<u>Item Number</u>	<u>Item Title</u>	<u>Responsible Agents</u>
16.1	EMPLOYMENTS (New Hires, Specially Funded, and Short-Term)	Ms. LaCoya Shelton-Johnson

Recommendation

In accordance with employee group policies, the following personnel actions were approved. Budget approvals have been granted and are on file for the recommended personnel actions in this item (August 1-31, 2015).

Justification

<u>Funding</u>	<u>Approvals/Certifications</u>
<u>Source:</u>	Chancellor _____
<u>Account Identification:</u>	Academic & Student Affairs _____
	Human Resources _____ ITS _____
	Business Services _____
	Res Dev & Cmty Relations _____
	College President _____

* SALARY PLACEMENT FOR NEW SUPPORT/FACULTY/MANAGEMENT/ADMINISTRATIVE/TECHNOLOGY
PENDING RECEIPT OF OFFICIAL TRANSCRIPTS AND/OR VERIFICATION OF EMPLOYMENT

** CONTINGENT ON RENEWAL OF THE FUNDING SOURCE

Salaries under \$30,000 are due to less than 1 FTE and/or less than a 12 month position

Section I Employments Maricopa Community Colleges 9/4/2015 8:16 AM

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SEPARATIONS

INFORMATION ITEM

Governing Board Agenda

Meeting Date: September 29, 2015

Item Number	Item Title	Responsible Agents
16.2	SEPARATIONS	Ms. LaCoya Shelton-Johnson

Recommendation

In accordance with employee group policies, the following personnel actions were approved. Budget approvals have been granted and are on file for the recommended personnel actions in this item (August 1-31, 2015).

Justification

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Human Resources _____ ITS _____</p> <p>Business Services _____</p> <p>Res Dev & Cmty Relations _____</p> <p>College President _____</p>

MONITORING REPORT

POLICY TYPE: CHANCELLOR LIMITATIONS

POLICY TITLE: FINANCIAL CONDITION AND ACTIVITIES; FINANCIAL PLANNING AND BUDGETING

Governing Board Agenda

Meeting Date: September 29, 2015

ITEM NUMBER	ITEM TITLE	RESPONSIBLE AGENTS
17.1	Budget Analysis Report Fund 1: General Unrestricted Fund For the Two Months Ending 08/31/15	Ms. Debra Thompson Ms. Kim Granio

Expenditure Summary: \$305.1M (year to date)

- Typically evenly spread across each month, as the majority are payroll and benefits which are recorded every two weeks.
- Projected expenditure at year end: \$659.6M
- x% of expenditures have been recognized year to date (versus x% in 12/13, x% in 11/12, and x% in 10/11).
- x% of the budget remains unexpended or unencumbered (versus x% in 12/13, x% in 11/12, and x% in 10/11).

Revenue Summary: \$414.1M (year to date)

- The two major revenues, property taxes and tuition, are collected in cycles. Tuition revenue is generally collected at the beginning of each semester while property tax revenue is mostly collected in the fall and spring when semi-annual payments are due from property owners.
- Projected revenue at year end: \$663.3M
- x% of the budget has been recognized year to date (versus x% in 12/13, x% in 11/12, and x% in 10/11).

Fund Balance and Financial Stability Requirements

- Projections are for the Fund 1 balance to increase by ~\$3.6M (from \$160.0M to \$163.6M) in FY 13-14.
- MCCCDC is required to maintain a financial stability balance equal to 8% of the annual projected revenue. This currently equates to \$53.1M. The remaining fund balance of \$110.5M is comprised of college carryforward, designations for future operations, minimum financial condition measure for future years, allowance for student bad debt, priority initiatives, capital master planning, reserves for potential claims/contingency, enrollment growth/retention, and a projected undesignated balance of \$8.6M.
- Financial activities of the District comply with the Governing Board Policies, Chancellor Interpretations 2.4 and 2.6.

Items of Particular Interest: Substantial Deviations from Budget or Expectations

None.

More information on the Budget Analysis Report access: <http://www.maricopa.edu/business/reporting/reports.html>
This report is also provided to the Audit & Finance Committee quarterly.

Funding	Approvals/Certifications
<p><u>Source:</u></p> <p><u>Account Identification:</u></p>	<p>Chancellor _____</p> <p>Academic & Student Affairs _____</p> <p>Business Services _____</p> <p>Human Resources _____ ITS _____</p> <p>Res Dev & Com Relations _____</p> <p>College President _____</p>