

Commonly Used Acronyms
Washington State Administrative Office of the Courts (AOC)

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A	
AA	Affirmative Action
AAG	Assistant Attorney General
ABA	American Bar Association
ACCIS	Association of County and City Information Systems
ACJ	Appellate Court Judge
ACR	Accrual (as used in the Judicial Information System)
ACORDS	Appellate Court Records and Data System
ADA	Americans with Disabilities Act
ADDS	Accounting Data Distribution System
ADR	Abstract of Driving Record (DOL) or Alternative Dispute Resolution
AG	Attorney General
AFRS	Agency Financial Reporting System
AFSR	Abbreviation for juvenile court form JU-07.0210 – Declaration of Service
AKA	Also Known As (Alias)
ALJ	Administrative Law Judge
AOC	Administrative Office of the Courts
APA	Administrative Procedures Act
APR	Admission to Practice Rules
AR	Accounts Receivable
AR	Administrative Rules (Superior Court)
ARLJ	Administrative Rules for Courts of Limited Jurisdiction
ARY	At Risk Youth
ATJ	Access to Justice
AV	Audio-Visual
AWC	Association of Washington Cities
AWSCA	Association of Washington Superior Court Administrators
B	
BARS	Budgeting, Accounting, Reporting Systems
BBP	Bench-Bar-Press Committee
BCE	Board for Court Education

BJA	Board for Judicial Administration Bureau of Justice Assistance
BJAR	Board for Judicial Administration Rules
BMP	Best Management Practices
BOXI	Business Objects XI (Data warehouse application)
BP	Best Practices
C	
C&N	Citation & Notice
CAPS	Court Automated Proceeding System
CAR	Court of Appeals Administrative Rules
CARS	Computerized Activity Reporting System (WSP)
CASA	Court Appointed Special Advocate
CBT	Computer-Based Training
CCDR	Certified Copy of Driving Record
CCDC	Certified Chemical Dependency Counselor (See CDP)
CDDR	Chemical Dependency Disposition Alternative
CDP	Chemical Dependency Professional
CEU	Continuing Education Unit
CF	Courthouse Facilitator
CHINS	Child in Need of Services
CHRI	Criminal History Records Information
CICS	Command and Information Control Systems
CIP	Court Improvement Grant
CIAR	Court Information Access and Reporting
CIP	Court Improvement Program
CJC	Code of Judicial Conduct or Commission on Judicial Conduct
CJCRP	Commission on Judicial Conduct – Rules of Procedure
CJE	Continuing Judicial Education
CJS	Consolidated Juvenile Services
CJTC	Criminal Justice Training Commission (Washington State)

CLE	Continuing Legal Education
CLJ	Courts of Limited Jurisdiction
CM	Case Management
CMC	Court Management Council
CMS	Case Management System
CMS	Consolidated Mail Service
COA	Court of Appeals
COSCA	Conference of State Court Administrators
CPE	Continuing Professional Education
CPG	Certified Professional Guardian
CPS	Child Protective Services
CR	Civil Rules (Supreme Court)
CRLJ	Civil Rules for Courts of Limited Jurisdiction
CRP	Community Residential Placement
CrR	Criminal Rules (Superior Court)
CrRLJ	Criminal Rules for Courts of Limited Jurisdiction
CRS	Court Resource Scheduling (with LECS)
CSO	Community Service Office (DSHS)
CSTC	Child Study and Treatment Center (DSHS)
CTED	Community, Trade and Economic Development
CV	Crime Victim
CVA	Crime Victim Act
CVC	Crime Victims Compensation
D	
DBA	Doing Business As
DCFS	Division of Children and Family Services, DSHS
DCS	Division of Child Support, DSHS
DD	Data Dissemination
DEP	Dependent
DFI	Department of Financial Institutions
DIS	Department of Information Services
DISCIS	District and Municipal Court Information Systems
DJR	Department of Juvenile Rehabilitation (DSHS)
DMCJA	District and Municipal Court Judges Association
DMCMA	District and Municipal Court Management Association

DOB	Date of Birth
DOC	Department of Corrections (List of DOC Facilities and their Abbreviations)
DOJ	Department of Justice (U.S.)
DOL	Department of Licensing (Washington State)
DOP	Department of Personnel (Washington State)
DOR	Department of Revenue (Washington State)
DOT	Department of Transportation (see WSDOT)
DR	Domestic Relations
DRC	Dispute Resolution Center
DRJ	Discipline Rules for Judges
DRS	Department of Retirement Systems
DSHS	Department of Social and Health Services
DUI	Driving Under the Influence of Intoxicants
DV	Domestic Violence
DVPA	Domestic Violence Prevention Act (Description)
DW	Data Warehouse
DWI	Driving While Intoxicated
E	
EAC	Ethics Advisory Committee
EAI	Enterprise Application Integration
e-Citation	Electronic Filing (of Citations)
EDW	Enterprise Data Warehouse
e-Filing	Electronic Filing (of Court Documents)
EFT	Electronic Fund Transfer
ELC	Enforcement of Lawyer Conduct (Rules for)
ENS	Enterprise Nervous System
ER	Evidence Rules
ERD	Entity Relationship Diagram
ESB	Enterprise Service Bus
ESD	Employment Security Department (Washington State) or Education Service District (Washington State)
ESHB	Engrossed Substitute House Bill
ESSB	Engrossed Substitute Senate Bill
E&T	Education and Training

eTRIP	Electronic Traffic Information Processing.
F	
FCCRB	Foster Care Citizen Review Board
FJLC	Family and Juvenile Law Committee (SCJA)
FMCSA	Federal Motor Carrier Safety Administration
FN	Fiscal Note
FORS	Felony Offender Reporting System (replaced by OMNI 8/5/08)
FPAWS	Foster Parents Association of Washington State
FR	Financial Responsibility
FRS	Family Reconciliation Services
FS	Fee Simple
FTA	Failure to Appear
FTE	Full Time Equivalent
FY	Fiscal Year
G	
GA	General Administration Department (Washington State)
GAAP	Generally Accepted Accounting Principles
GAAS	Generally Accepted Auditing Standards
GAL	Guardian ad Litem
GALR	Guardian ad Litem Rules (Superior Court)
GF	General Fund
GJC	Gender and Justice Commission
GJJAC	Governor's Juvenile Justice Advisory Committee
GJXDM	Global Justice SML Data Model
GR	General Rules
H	
HB	House Bill
HHR	House Hearing Room (Legislature)
HJM	House Joint Memorial (Legislature)
HJR	House Joint Resolution (Legislature)
HO	Habitual Traffic Offender
HOB	House Office Building (Legislature)
HTML	Hypertext Markup Language
I	

ICAOS	Interstate Compact for Adult Offender Supervision
ICM	Institute for Court Management
ID	Identification
IHPS	“Infoconnect Host Publishing System” more commonly called the Online Internet Query System. Used by the Washington State Depart. of Licensing for courts to more quickly adjudicate (mark as paid) license suspensions due to FTAs (Failue to Appear).
IJA	Improvement of Judicial Administration (SCJA)
ILP	Independent Living Program (for the blind)
ILR	Independent Living Rehabilitation
IN	Individual Code in JIS for a unique person record
INCE	Institute for New Court Employees
I/O	Input/Output (of a computer)
IPP	Institute for Public Policy
IRLJ	Infraction Rules for Courts of Limited Jurisdiction
IS	Information Systems or Information Services
ISD	Information Services Division of AOC
IT	Information Technology
ITA	Involuntary Treatment Act (See note after chapter listings)
J	
J & S	Judgment and Sentence
JABS	Judicial Access Browser System
JARC	Joint Administrative Rules Committee
JASS	Judicial Accounting Sub-system
JCA	Juvenile Court Administrator
JCI	Juvenile & Corrections Integration Project
JCS	Juvenile and Corrections System (new juvenile court system)
JEA	Justice, Efficiency and Accountability (Commission on)
JEAP	Judicial Education/Adult Education Project
JELI	Judicial Education Leadership Institute
JERRITT	Judicial Education Reference, Information and

	Technical Transfer Project
JIC	Justice Information Committee
JIN	Justice Information Network
JINDEX	Justice Information Network Data Exchange
JIS	Judicial Information System (in Washington State)
JISAC	Judicial Information System Advisory Committee
JISAC-CLJ	JISAC Courts of Limited Jurisdiction Subcommittee
JISAC-SUP	JISAC Superior Courts Subcommittee
JISC	Judicial Information System Committee
JISCR	Judicial Information System Committee Rules
JLC	Joint Legislative Committee
JRA	Juvenile Rehabilitation Administration, DSHS
JRF	Judges Retirement Fund
JRS	Judicial Receipting System or Judicial Retirement System
JSD	Judicial Services Division of the AOC
JST	Judicial Stabilization Trust Account
JuCR	Juvenile Court Rules
JUV	Juvenile
JUVIS	Juvenile Court Information System (old)
K	
KCBA	King County Bar Association (Formerly SKCBA)
L	
LAN	Local Area Network
L&I	Labor and Industries Department (Washington State)
LBC	Legislative Budget Committee
LEA	Law Enforcement Agency
LEAA	Law Enforcement Assistance Administration (WSP)
LEAP	Legislative Evaluation and Accountability Program Committee
LECS	Law Enforcement and Court Scheduling System
LEG	Legislature or Legislation or Legislative Building (Washington State)
LER	Law Enforcement Records
LFO	Legal Financial Obligation
LIC	License

LIS	Legislative Information System (SLC)
LPB	Limited Practice Board
LPO	Limited Practice Officer
LRE	Law Related Education
LTC	Legislative Transportation Committee
LWOP	Leave Without Pay
M	
MADD	Mothers Against Drunk Drivers
MAR	Mandatory Arbitration Rules (Superior Court)
MB	Megabyte (1,048,576 characters)
MCA	Misdemeanor Corrections Association
MJC	Minority and Justice Commission
MJEC	Mandatory Judicial Education Commission
MLS	Master License System (Department of Licensing)
MPR	Mental Proceedings Rules (Superior Court)
MS	Mailstop (Consolidated Mail Service)
MSD	Management Services Division of the AOC
MTO	Model Traffic Ordinance
MRSC	Municipal Research and Services Center of Washington
MVET	Motor Vehicle Excise Tax
MVF	Motor Vehicle Tax Fund
N	
NA	Notice of Appearance, Notice of Appeal
NACM	National Association for Court Management
NASJE	National Association of State Judicial Educators
NCIC	National Crime Information Center
NCJFCJ	National Council of Juvenile and Family Court Judges
NCJRL	National Center for Justice and the Rule of Law
NCP	Noncustodial Parent
NCSC	National Center for State Courts
NCSL	National Conference of State Legislators
NDR	National Driver Register
NERC	Non-Employee Related Cost
NICS	Northwest Intertribal Court System (Directory)

NJC	National Judicial College
NOI	Notice of Infraction
NP	Notary Public
O	
O&N	Order & Notice
OAC	Office of the Administrator for the Courts (Former name. See AOC)
OAH	Office of Administrative Hearings
OAP	Order on Agreement of Parties
OBTS	Offender Based Tracking System
OCLA	Office of Civil Legal Aid
OCSE	Office of Child Support Enforcement (federal – state)
OCVA	Office of Crime Victims Advocacy
ODARS	Other Duties As Required
OFM	Office of Financial Management
OFR	Office of Financial Recovery (DSHS)
OJP	Office of Justice Programs, U.S. Dept. of Justice
OJJDP	Office of Juvenile Justice and Delinquency Prevention, US Dept. of Justice
O	
OMNI	Offender Management Network Information (DOC replaced FORS 8/5/08)
OPD	Office of Public Defense
OO	Object Oriented (computer application)
OPS	Office of Professional Standards (WSP)
OSE	Office of Support Enforcement (DSHS)
OSOS	Office of the Secretary of State (Washington State)
OVAW	Office on Violence Against Women
ORI	Originating Agency Number
P	
PA	Prosecuting Attorney
PBR	Person Business Rules (as used in JIS)
PD	Police Department
PD&O	Proposed Decision & Order
PDC	Public Disclosure Commission
PDF	Portable Document Format ®(from Adobe Systems)

PERC	Public Employment Relations Commission
PERS	Public Employees Retirement System
PIO	Public Information Officer
PJ	Presiding Judge
PLE	Public Legal Education
POA	Power of Attorney
POSP/PSP	Possession of (or Possessing) Stolen Property
PROMIS	Prosecutor's Management Information System
PSYCH	Psychiatrist or Psychologist
PSEA	Public Safety & Education Account
PT&C	Public Trust & Confidence (Committee) (BJA)
R	
RACF	Resource Access Control Facility (JIS User ID)
RALJ	Rules for Appeal of Decisions of Courts of Limited Jurisdiction
RAM	Random Access Memory (of a computer)
RAP	Rules of Appellate Procedure
RCW	Revised Code of Washington (state statutes)
REP	Representative (Legislature)
RES	Reasonable Efforts Symposium
RFI	Request for Information
RFP	Request for Proposal
RFQQ	Request for Qualifications and Quotes
RIF	Reduction in Force
RJC	Regional Justice Center (Kent, King County)
RLD	Rules for Lawyer Discipline (ELC as of 10/1/2002)
RMAC	Records Management Advisory Committee (Court Management Council/JISC)
ROM	Read Only Memory (of a computer)
RPC	Rules of Professional Conduct
S	
SADD	Students Against Drunk Drivers
SAO	State Auditor's Office
SAR	Supreme Court Administrative Rules
SAW	Secure Access Washington
SB	Senate Bill (Legislature)

SC	Supreme Court
SCAN	State Controlled Area Network (phone system)
SCAR	Supplemental Court of Appeals Administrative Rule
SCC	Small Claims Court (Washington State)
SCJA	Superior Court Judges Association
SCOMIS	Superior Court Management Information System
SCRC	Supreme Court Rules Committee
SECTOR	Statewide Electronic Collision & Ticket Online Records (Software that support eTrip.)
SEN	Senate or Senator (Legislature)
SGC	Sentencing Guidelines Commission
SHB	Substitute House Bill (Legislature)
SHR	Senate Hearing Room (Legislature)
SJI	State Justice Institute
SJM	Senate Joint Memorial (Legislature)
SKCBA	King County Bar Association (former abbreviation). See KCBA
SL	Sick Leave
SLC	Statute Law Committee (Legislature)
SOC	Special Offender Center (DOC)
SOS	Secretary of State's Office (See OSOS)
SPR	Special Proceedings (Superior Court)
SPRC	Superior Court Special Proceeding Rules - Criminal
SRA	Sentencing Reform Act
SSB	Substitute Senate Bill (Legislature)
SSODA	Special Sex Offender Disposition Alternative
SSOSA	Special Sex Offender Sentencing Alternative
T	
TA	Technical Assistance
TAO	Totally Automated Office Mail (mainframe e-mail)
TASC	Treatment Alternatives to Street Crimes
TCIA	Trial Court Improvement Account
TCCC	Trial Court Coordination Council
TCPS	Trial Court Performance Standards (minutes of Best Practices Committee)
TDD	Telecommunications Device for the Deaf

TEDRA	Trust and Estate Dispute Resolution (See RCW 11.96A)
TPX	Terminal Productivity eXecutive
TQM	Total Quality Management
TRC	Traffic Records Committee (TSC)
TSC	Traffic Safety Commission (see WTSC)
TVB	Traffic Violation Bureau
TVW	Washington State's Public Affairs Television Network
U	
UA/BA	Urinalysis/Breathalyser
UCR	Uniform Crime Reports
UFC	Unified Family Court
UIFSA	Uniform Interstate Family Support Act
ULB	Unfair Labor Practice (in Labor Law)
URESA	The Uniform Reciprocal Enforcement of Support Act
UVC	Uniform Vehicle Code (TSC)
V	
VAWA	Violence Against Women Act
VINCE	Virtual Institute for New Court Employees
VINE	Victim Information Notification Everyday (https://www.vinelink.com)
W	
WAC	Washington Administrative Code
WACIC	Washington Criminal Identification Code or Washington Crime Information Center
WACO	Washington Association of County Officials
WAJCA	Washington Association of Juvenile Court Administrators
WAN	Wide Area Network
WAPA	Washington Association of Prosecuting Attorneys
WASIS	Washington State Identification System
WASPC	Washington Association of Sheriffs and Police Chiefs
WATSR	Washington Association of Traffic Safety Representatives
WBT	Web-Based Training

WCCD	Washington Council on Crime and Delinquency
W/M	Ways and Means (Committee of the Senate – Legislature)
WPF	Washington Pattern Forms
WPI/WPIC	Washington Pattern Jury Instructions
WRC	Washington Rules of Court
WSAC	Washington State Association of Counties
WSACC	Washington State Association of County Clerks
WSBA	Washington State Bar Association
WSDOT	Washington State Department of Transportation
WSP	Washington State Patrol
WSTLA	Washington State Trial Lawyers Association
WTSC	Washington Traffic Safety Commission
WTSC TAC	WTSC Technical Advisory Committee
X	
XML	Extensible Markup Language
Z	
ZIP	Zoning Improvement Plan

