



Community Health Workers
December 20, 2018





Overview

Gateway to Work is part of the Healthy Indiana Plan and will start in January 1, 2019,

- All HIP eligible members who
 - do not meet an Exemption or
 - already working at least 20 hours per week reported to FSSA,
- will be required to engage and report hours completed on ***Gateway to Work Qualifying Activities*** for
- 80 hours per month for 8 of 12 months in a calendar year.

Gateway to Work Status



Members received an FSSA Notice with their Gateway To Work status: **Exempt, Reporting Met and Reporting**

❖ Exempt or Reporting Met

- ❖ *Not required to do anything for months in this status.*
- ❖ Can participate if they would like.
- ❖ If short term exemption, should make plans to future Reporting.

❖ Reporting

- ❖ *Member required to participate.*
- ❖ Utilize web site to learn more about the GTW program.
- ❖ Take an assessment on-line or by calling health plan. (no log-in required to participate).
- ❖ Pick activity/combination of activities and report those via FSSA benefit portal or by calling their health plan.

Member Communications



<Date>

<Member Name>
<Member Address>

Dear <Member>,


This letter includes important information about a part of the Healthy Indiana Plan called Gateway to Work. Read this letter carefully so you understand how your HIP coverage could be impacted by changes to Gateway to Work starting next year.

What is Gateway to Work?
Gateway to Work is a part of the Healthy Indiana Plan (HIP). It connects HIP members like you with ways to look for work, train for jobs, finish school and volunteer. Starting in 2019, you might be required to do Gateway to Work activities to keep your HIP benefits. If you are required to participate, you will need to work, volunteer, go to school or participate in other qualifying activities for a certain number of hours each month and report them to FSSA. You will need to meet the required monthly hours 8 out of 12 months of the year to keep your HIP benefits.

What kinds of activities can I do?
Many activities count for Gateway to Work. Gateway to Work groups activities into three categories—Work, Learn and Serve—as shown here:

| Work | Learn | Serve |
|---|--|---|
| <ul style="list-style-type: none"> • Employment • Job search activities • On-the-job training • Homeschooling your children | <ul style="list-style-type: none"> • Adult education (GED/HSE) • College courses • General education classes • Job skills training • Vocational education | <ul style="list-style-type: none"> • Volunteer work • Public service • Caregiving services |

How many hours do I need to do each month?
The number of required activity hours will increase on a set schedule. This is to give you time to learn



Gateway to Work
Indiana Family and Social Services Administration

PO Box 1810
Marion, IN 46952

Phone/Fax: 1-800-403-0864

Payee Name : <Payee Name>
Case Number : <Case Number>
AG Number : <AG Number>
Program : <Program Name>
Mailing Date : <Mailing Date>

Important Information about the Gateway to Work Program

Dear <Payee Name>,

Gateway to Work is a part of the Healthy Indiana Plan that connects HIP members with job training and search assistance, education, community engagement or work opportunities. Whether you're looking for a job or place to volunteer, a better-paying job or new skills, Gateway to Work can help. Starting in 2019, some HIP members will be required to work, go to school, volunteer or participate in other qualifying Gateway to Work activities.

Gateway to Work Status: Do I have to do something for Gateway to Work?

Any HIP member can participate in the Gateway to Work program but some are required to participate. Based upon the information the state has on file, a status has been assigned to you (see box below). Every HIP member has one of the following status assignments:

Exempt – Exempt members are not required to participate for as long as they remain exempt.

Reporting met – Meeting members already work at least 20 hours per week. You are not required to do anything new for Gateway to Work unless you report a change in employment to the Division of Family Resources.

Health provider - Letter mailed week of Nov. 12, 2018 and Feb. 2019
FSSA Notices – Status Notice mailed week of Nov. 28-Dec. 5, 2018



Member Profile

HIP Full-Eligible Members*: 356,368 members

Gateway to Work Referral Status

Exempt: 253,410 71% of current members

GTW Required:

Reporting met: 28,539, 8% of current members

Reporting: 74,419, 21% of current members

**Totals as of December 3, 2018, 356,368 Total fully-eligible members*

Member Profile

Reporting: 84,912, 22% of current members

- Education - 95% (80,703) have High School Diploma or less:
 - 48% (40,374) less than a high school education
 - 48% (40,329) are High School graduates

- Language spoken in household:
 - 98.8% (83,879) English;
 - 1.2% (1,019) Spanish,
 - <1% (14) Burmese, Arabic, Chinese, Somali, Vietnamese or undetermined

**Totals as of June 30, 2018*

Exemptions

- Caregiver of a dependent child under 7 years old
- Caregiver of a disabled dependent
- Homeless
- Illness (Certified) or incapacity (Temporary)
- Institutionalized
- Kinship caregiver of an abused or neglected child
- Medically frail
- Pregnant
- Recently incarcerated
- Student (half or full-time)
- Substance use disorder
- Age 60 years and older
- TANF or SNAP recipient
- Other possible exemptions will be reviewed for good cause on an individual basis

Definitions online at HIP.IN.gov, Gateway to Work or members can call their health plan to discuss.



Qualifying Activities

Work

- Employment
- Job search activities
- On-the-job training)
- Homeschooling your children

Learn

- Adult Education (HSE/formerly GED)
- College courses
- English as a second language education
- General education classes
- Job skills training
- Vocation education or training

Serve

- Caregiving services
- Community service
- Volunteer work

Good Cause Qualifying Activity as necessary based on individual review

Definitions online at HIP.IN.gov, Gateway to Work or members can call their health plan to discuss.



Program Start

❖ Gateway to Work Program starts: January 1, 2019

❖ Participation Hours Phase In:

| 2019 Gateway to Work Hours Phase In per Month | | |
|---|----------------|------------------|
| 1/1/19-6/30/19 | 7/1/18-9/30/19 | 10/1/19-12/31/19 |
| 0 Hours | 20 Hours | 40 Hours |

❖ All Reporting members are in compliance for the first six months.

❖ Phase-in is designed to give members time to:

- ❖ Set up their online reporting access,
- ❖ Report exemptions,
- ❖ Take assessments and search the database for opportunities,
- ❖ Talk to their health plan or community organizations to create a plan,
- ❖ Meet with community organizations such as Ivy Tech,
- ❖ Complete preparation paperwork, sign up for classes, etc.



Compliance

-----Template for HIP Member Monthly POWER Account Statement-----

Gateway to Work Progress

As of **December 2019** you have completed **8** months of Gateway to Work hours this year. You must have 8 **“Yes”** months by December 31 to keep your HIP benefits.

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-----------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Required Hours | 0 | 0 | 0 | 0 | 0 | 0 | 20 | 20 | 20 | 40 | 40 | 40 |
| GTW Hours Completed? | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | No | No | No |

“Yes” months are months in which you have **completed** all Gateway to Work hours.

“No” months are months in which you have **not completed** Gateway to Work hours.

Months in which you were not receiving HIP benefits or were exempt from the Gateway to Work hours are **“Yes”** months.

If you have questions about your Gateway to Work status, please contact **Health Plan Name** at **Health Plan Phone Number**.

Member Friendly Resources



- ❖ **Gateway to Work website** – *Available January 2019*
 - ❖ **Searchable database** – Find partners, provide volunteer opportunities and High School Equivalency programs.
 - ❖ **Gateway to Work assessment tool and recommendations** – Provide general guidance on how a member might meet Gateway to Work hours and what resources are available to help them.
- ❖ **Health Plan**
 - ❖ **Education, Communications and Assistance** - to any member who can't utilize web based resources.
 - ❖ **Assessment or additional assistance** - Members can call health plan to take the online assessment and will be offered additional assistance.
- ❖ **Reporting Hours** – *Available January 2019*
 - ❖ **On-line reporting tool** – can be used on computer or smart phone.
 - ❖ **Phone reporting** – members can call health plan to report hours.



Member Resources

Gateway to Work website

www.HIP.IN.gov click “Gateway to Work”

- ❖ General program information
- ❖ Online assessment
- ❖ Searchable database
- ❖ Health Plan contact numbers

FSSA Benefit Portal

Member can report hours online at the FSSA Benefit Portal. They will need to set up an online account before entering hours. Members can access the site at:

<https://fssabenefits.in.gov/CitizenPortal/application.do>



Member Questions

For **Gateway to Work** questions about exemptions, qualifying activities, finding resources, taking assessments, reporting hours, refer members to their Healthy Indiana Plan (HIP) Health Plan.

Contact Numbers:

Anthem: 1-866-408-6131

CareSource: 1-844-542-2603

MDwise: 1-800-356-1204

MHS: 1-877-647-4848

If the member does not know their health plan, they can call:

1-877-GET-HIP-9 (1-877-438-4479)

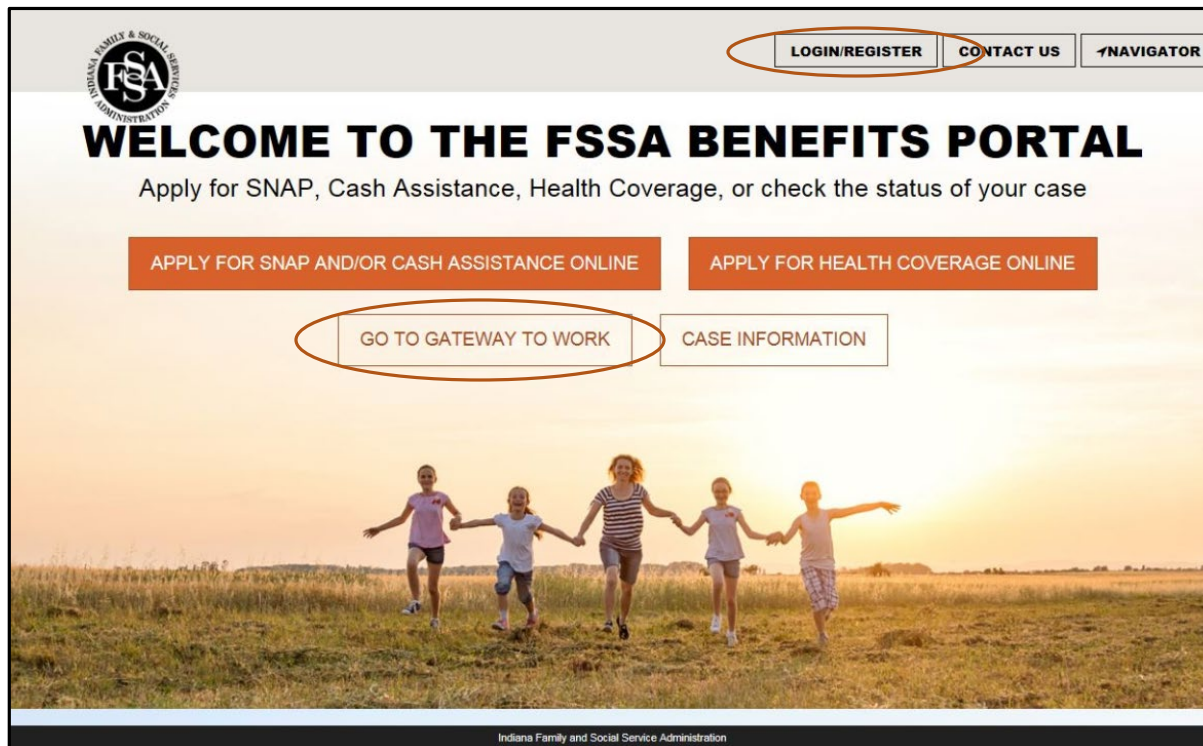
Training Documents

- ❖ Gateway to Work One Pager
- ❖ Exemption descriptions
- ❖ Qualifying Activities descriptions
- ❖ Member Frequently Asked Questions
- ❖ FSSA Benefit Portal – Creating a New Account
- ❖ FSSA Benefit Portal – Reporting Activity Hours

FSSA Benefit Portal



FSSA Benefit Portal Update (draft)



Gateway to Work Hours entry mobile version

FSSA Benefit Portal

Member enters qualifying activity hours online

WORK

- Employed
- Self-Employed
- Homeschooling
- Job Search Activities
- On-the-Job Training and Education
- Other

LEARN


- College Education
- English as a Second Language
- General Education
- High School Equivalency (HSE)
- Job Skills Training and Vocational Ed.
- Other

SERVE

- Caregiving Services
- Community Service
- Volunteer Work
- Other

[Hours Summary for Year](#) / [Hours Summary for Month](#) / [Add Activity Hours](#)


Add Activity Hours

Date *
09/01/2018 

Category:* Activity:*

City *
Indianapolis Activity Location *
St. Vincent de Paul

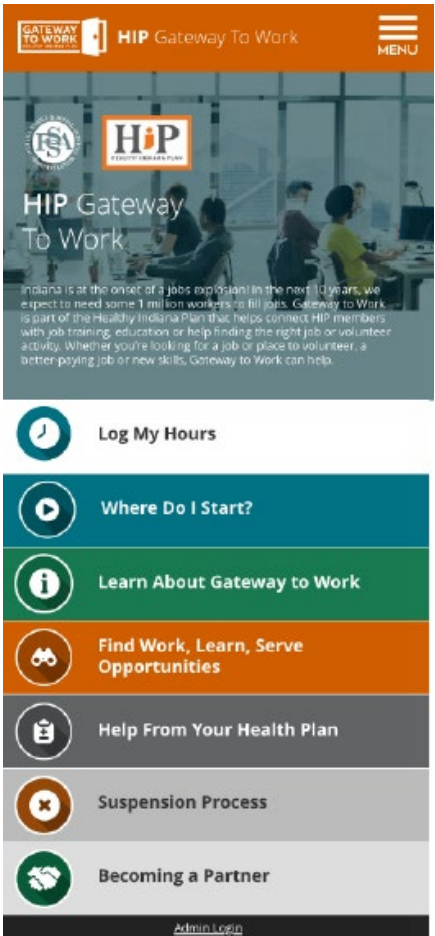
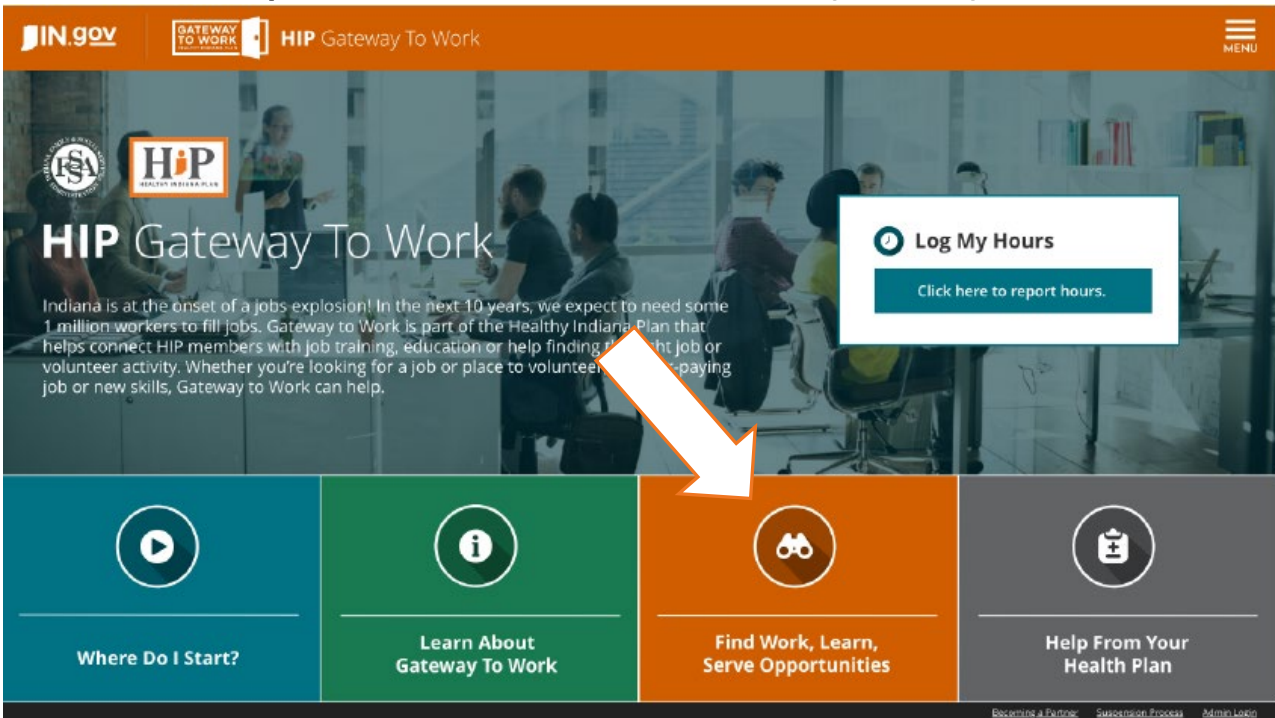
Hours *
1.5

Description
500 / 500 

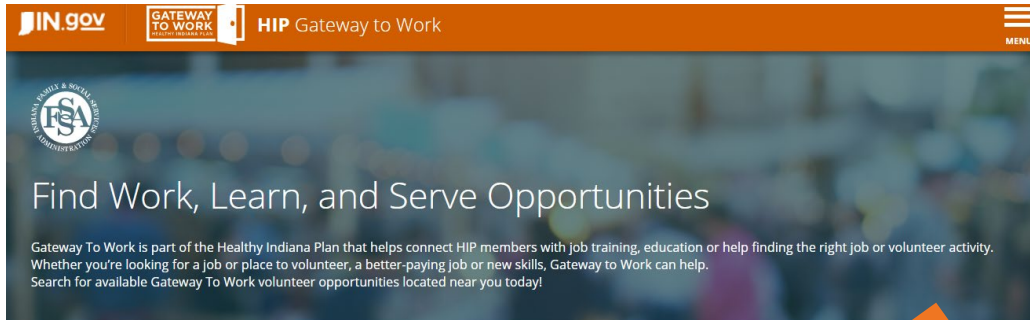
+ ADD ACTIVITY DOCUMENT

Website

Gateway to Work website
effective January 1, 2019
Desktop and mobile version (draft)



Partner Database Search

A screenshot of the search filters section of the Gateway to Work website. It features a search bar with the text "Using my current location" and a "Use my location" button. Below the search bar are six filter options, each with a checkbox and a label: "Find Help With Education", "Find a Computer to Use", "Find Volunteer Activities", "Find Job Help", "Find Help Understanding Gateway To Work", and "Find Additional Help". At the bottom of the filter section is a "View All Opportunities" button with a right-pointing arrow.

Enter Address or "Use my location" button

Click on resources

Click on "View all Opportunities"

Partner Database Results



HIP Gateway to Work



Search Results - 3 Locations Found

← SEARCH AGAIN

Per FSSA Security, Gateway to Work Partners are not formally screened by FSSA. You can ask Gateway to Work Partners for documentation of their program services.

College Education

Ivy Tech - Indianapolis - Distance 2.5mi

★ PRIORITY PARTNER | PARTNER

Description:

We embrace our vision of economic transformation inspired by the education and earnings attainment of our citizens, the vitality of our workforce, and the prosperity of our unique and diverse communities.

Address:

[50 W Fall Creek Parkway N Dr, Indianapolis, IN 46208](#)

Hours of Operation:

Monday - Thursday: 8:30am - 5:00pm
Friday: 9:00am - 5:00pm

Counties Served:

Boone, Hamilton, Hancock, Hendricks, Johnson, Marion, Morgan, Shelby

Organization Email:

info@ivytech.edu

Website:

<https://www.ivytech.edu/>

Phone Number:

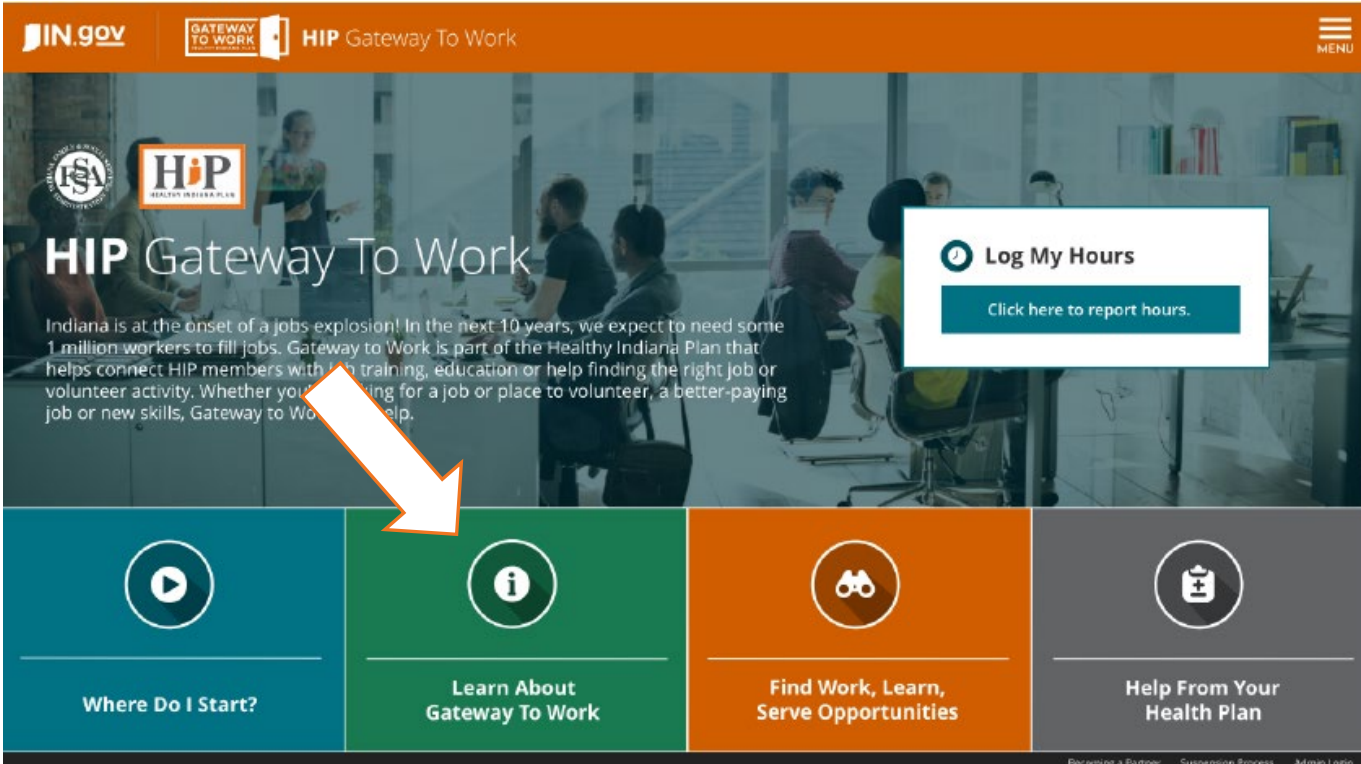
(888) 489-5463

County:

Marion

Website

Gateway to Work website effective January 1, 2019
 Desktop version (draft)



The screenshot shows the desktop version of the Gateway to Work website. At the top, there is an orange navigation bar with the IN.gov logo, the Gateway to Work logo, and the text 'HIP Gateway To Work'. A 'MENU' icon is visible in the top right corner. The main content area features a large background image of people in a meeting. On the left, there are logos for 'ISA' and 'HIP HEALTHY INDIANA PLAN'. The main heading is 'HIP Gateway To Work', followed by a paragraph: 'Indiana is at the onset of a jobs explosion! In the next 10 years, we expect to need some 1 million workers to fill jobs. Gateway to Work is part of the Healthy Indiana Plan that helps connect HIP members with job training, education or help finding the right job or volunteer activity. Whether you are looking for a job or place to volunteer, a better-paying job or new skills, Gateway to Work can help.' A white callout box on the right contains a clock icon and the text 'Log My Hours' with a button that says 'Click here to report hours.' Below the main content is a navigation bar with four colored buttons: 'Where Do I Start?' (blue), 'Learn About Gateway To Work' (green, with a white arrow pointing to it), 'Find Work, Learn, Serve Opportunities' (orange), and 'Help From Your Health Plan' (grey). At the bottom right, there are small links for 'Becoming a Partner', 'Suspension Process', and 'Admin Login'.

Online Assessment Questions



Education

Please select the highest degree you have.

- Less than High School
- High school degree or equivalent
- Some College but no degree
- Associate degree
- Bachelor's degree
- Graduate degree
- Technical/Vocational training or certificate

Continue →

Education

Do you want to go back to college or take technical or certification classes?

- Yes
- No

Continue →

Online Assessment Results



Start Over

Your Results

Thank you for completing the Gateway to Work Assessment! Below are your results based on the answers you chose on the Assessment. Per FSSA Security, Gateway to Work Partners are not formally screened by FSSA. You can ask Gateway to Work Partners for documentation of their program services.

What Gateway To Work activities might be right for me? +

Higher Ed Referral

You answered that you would like to take technical or certification classes. The Indiana Commission for Higher Education has a statewide campaign called "You Can. Go Back." that helps adults with some college but no degree finish what they started. Please use this link <https://www.in.gov/che/4509.htm> to find out more about what is offered.

If you take classes, your time spent in class, studying and going to and from class are Gateway to Work activities!

NextLevel Jobs Referral

You answered that you would like to take technical or certification classes. NextLevel Jobs has Workforce Ready Grants that offer free training for eligible adults. Please use this link <https://www.nextleveljobs.org/> to sign up for NextLevel Jobs.

Training and certification for a job and time spent in class, studying and going to and from class are Gateway to Work activities!

Department of Workforce Development Referral

Department of Workforce Development has programs available for job training and adult education. They also help with job placement. To find out more, find your local Work One location using this link: [Add Partner Info/Link].

Looking for work activities, training for a job, and time spent in class, studying and going to and from class are Gateway to Work



Contact Information

Gateway to Work contacts:

- ❖ General questions or to submit the community organizations form: FSSA.GatewayToWork@fssa.in.gov
- ❖ Director: Donna Billiard Wright, Donna.Wright@fssa.in.gov
- ❖ Coordinator: Colin Woods, Colin.Woods@fssa.in.gov

Gateway to Work Website:

- ❖ HIP.IN.gov and click on **Gateway to Work**
 - ❖ Exemption and Qualifying Activity definitions online.
 - ❖ Starting January 2019, website will change to above format