DELAWARE CITY SCHOOLS

COMPREHENSIVE SCHOOL COUNSELING AND CAREER ADVISING PLAN

GRADES K – 12

Vison/Mission Statement

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

The mission of the School Counseling Program is to provide a comprehensive, developmental counseling program that empowers students to embrace the challenges of our global society. Through a collaborative partnership with students, family, school and community, we will foster the growth of every student's academic, career, personal and social development, while respecting diversity and encouraging future success.

Philosophy & Beliefs

Delaware City Schools adheres to the philosophy that the school counseling program is an essential and integral part of student education. Given the proper support, we believe that all students can learn and achieve at high levels, both academically and social emotionally, that prepare them for adulthood and their future career aspirations.

The school counselors in Delaware City Schools believe:

- Every student is valued and is treated with dignity and respect.
- All students have access to high quality school counseling services, provided by a full-time licensed, professional school counselor.
- All students' ethnic, cultural, racial, and socioeconomic differences and special needs are considered in the planning and implementation of the school counseling program.
- All students can expect that school is a safe and nurturing environment.

The Comprehensive School Counseling and Career Advising Program:

- Is an integral part of the total educational process of the Delaware City School.
- Is preventative and proactive.
- Is planned, coordinated, managed, and evaluated by the school counselors.
- Is available to all students to assist them with personal/social, academic, and college and career counseling needs.
- Stimulates student learning.
- Encourages supportive, positive parental involvement in the schools.
- Helps build a positive school environment by encouraging collaboration among counselors, teachers, administrators, parents, and the community to further student achievement.
- Is continuously refined and improved through systematic review and evaluation of student performance data.

All counselors in Delaware City Schools:

- Are guided by the American School Counseling Association Ethical Standards for School Counselors and the Counseling Principles of Good Practice of the National Association of College Admission Counseling.
- Engage in scholarly professional development activities. Work as an advocate for all students.

Role of the School Counselor

School counselors are educators with at least a master's degree who work collaboratively with parents, students, teachers, administrators, and community members and agencies to support and advocate for students in their academic, personal/social, and college and career development. They provide services to students through direct and indirect services, including classroom guidance lessons, individual student planning and counseling, group counseling, and responsive services. Since school counselors' roles have evolved to serve the whole student, the term "guidance counselor" no longer adequately describes the work that they do. The title "school counselor" better describes the work of a school counselor and is the preferred title.

School counselors will provide students and families with the following services: Responsive Services, Individual Student Planning, School Counseling Curriculum, and System Support. Each of these services is described in further detail below.

Responsive Services

- **Consultation:** School counselors consult with parents, colleagues, and community agencies regarding strategies to help students and families. School counselors serve as student advocates.
- Individual and Small-group Counseling: Counseling is provided in a small group or on an individual basis for students expressing difficulties dealing with relationships, personal concerns, or normal developmental tasks.
- Crisis Counseling: Counseling, comfort, and support are provided to students and families facing traumatic situations. Schoolbased crisis response is offered onsite and is timely in nature.
- **Referrals:** School counselors use referral sources to address concerns such as suicidal ideation, violence, abuse, depression, anxiety, and family difficulties.

- Peer Facilitation: Many school counselors train students as peer mediators, conflict managers, tutors, and mentors.
- Strategic Interventions: School counselors customize educational experiences in order to enhance capabilities and support positive choices.

Individual Student Planning

- Individual or Small-group Appraisal: School counselors work with students and their families analyzing and evaluating students' abilities, interests, skills, achievement, and behaviors. Test information and other data are often used as the basis for helping students develop immediate and long-range plans.
- Individual or Small-group Advisement: School counselors advise students and their families using personal/social, educational, career, and labor market information in planning personal, educational, and occupational goals and monitor their progress towards those goals.

School Counseling Curriculum

- Classroom Instruction: School counselors instruct, cooperatively-teach, and provide assistance in teaching the school counseling curriculum.
- Interdisciplinary Curriculum Development: School counselors participate on interdisciplinary teams to develop and to refine curriculum in content areas.
- **Group Activities:** School counselors conduct planned small groups outside the classroom to respond to students' identified needs or interests.
- **Parent Workshops and Instruction:** School counselors conduct workshops and informational sessions for parents or guardians to address the needs of the school community and to implement the school counseling curriculum.

System Support

- **Professional Development:** School counselors are involved regularly in updating and sharing their professional knowledge and skills.
- **Collaboration and Teaming:** Through consultation, partnering, collaborating and teaming, school counselors make important educational and psychological contributions to the school system.
- **Program Management and Operations:** This includes planning and management tasks needed to support activities conducted in the school counseling program.
- Data Analysis: School counselors analyze student achievement and counseling program-related data to evaluate the counseling program, to conduct research on activity outcomes, and to discover gaps that exist among different groups of students that need to be addressed.

School Counseling Domains

The Delaware City Schools Counseling Department follows the American School Counselor Association (ASCA) Mindsets & Behaviors model, which is organized in three broad domains: academic, career and social/emotional development. These domains promote mindsets and behaviors that enhance the learning process and create a culture of college and career readiness for all students. The ASCA definitions of each domain are as follows:

<u>Academic Development</u>: Standards guiding school counseling programs to implement strategies and activities to support and maximize each student's ability to learn.

<u>Social/Emotional Development</u>: Standards guiding school counseling programs to help students 1) understand the connection between school and the world of work and 2) plan for and make a successful transition from school to postsecondary education and/or the world of work and from job to job across the life span.

<u>College & Career Development</u>: Standards guiding school counseling programs to help students manage emotions and learn and apply interpersonal skills.

The ASCA Mindsets & Behaviors for Student Success: K-12 College- and Career-Readiness Standards for Every Student

Each of the following standards can be applied to the academic, career and social/emotional domains.

Category 1: Mindset Standards

School counselors encourage the following mindsets for all students.

- M 1. Belief in development of whole self, including a healthy balance of mental, social/emotional and physical well-being
- M 2. Self-confidence in ability to succeed
- M 3. Sense of belonging in the school environment
- M 4. Understanding that postsecondary education and life-long learning are necessary for long-term career success
- M 5. Belief in using abilities to their fullest to achieve high-quality results and outcomes
- M 6. Positive attitude toward work and learning

Category 2: Behavior Standards Students will demonstrate the following standards through classroom lessons, activities and/or individual/small-group counseling.

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Learning	Strategies	Self-Management Skills		Social Skills	
B-LS 1.	Demonstrate critical-thinking skills to make informed decisions	B-SMS 1.	Demonstrate ability to assume responsibility	B-SS 1.	Use effective oral and written communication skills and listening skills
B-LS 2.	Demonstrate creativity	B-SMS 2.	Demonstrate self-discipline and self-control	B-SS 2.	Create positive and supportive relationships with other students
B-LS 3.	Use time-management, organizational and study skills	B-SMS 3.	Demonstrate ability to work independently	B-SS 3.	Create relationships with adults that support success
B-LS 4.	Apply self-motivation and self- direction to learning	B-SMS 4.	Demonstrate ability to delay immediate gratification for long- term rewards	B-SS 4.	Demonstrate empathy
B-LS 5.	Apply media and technology skills	B-SMS 5.	Demonstrate perseverance to achieve long- and short-term goals	B-SS 5.	Demonstrate ethical decision- making and social responsibility
B-LS 6.	Set high standards of quality	B-SMS 6.	Demonstrate ability to overcome barriers to learning	B-SS 6.	Use effective collaboration and cooperation skills
B-LS 7.	Identify long- and short-term academic, career and social/ emotional goals	B-SMS 7.	Demonstrate effective coping skills when faced with a problem	B-SS 7.	Use leadership and teamwork skills to work effectively in diverse teams
B-LS 8.	Actively engage in challenging coursework	B-SMS 8.	Demonstrate the ability to balance school, home and community activities	B-SS 8.	Demonstrate advocacy skills and ability to assert self, when necessary
B-LS 9.	Gather evidence and consider multiple perspectives to make informed decisions	B-SMS 9.	Demonstrate personal safety skills	B-SS 9.	Demonstrate social maturity and behaviors appropriate to the situation and environment
B-LS 10.	Participate in enrichment and extracurricular activities	B-SMS 10.	Demonstrate ability to manage transitions and ability to adapt to changing situations and responsibilities		

Elementary (K-5) School Counseling Curriculum

	DOMAIN			
MONTH	Academic	Social/Emotional	Career & College	
August	 504 Plan Review Meetings Parent Consultation Classroom Placement Creation of Classroom Rosters SST meetings Support at-risk students 	 Back to School Night 504 Plan Review Meetings Student Conflict Resolution Support at-risk students Blessings in a Backpack Individual Counseling Planning Prevention Resources to Come to School KOTB, TGFV, Radkids, Helpline of Del. Co, etc Coordinate with Outside Agencies Participate in Functional Behavior Assessments and Behavior Improvement Plans 	 504 Plan Reviews Individual Counseling Tier 2 Small Group Counseling based on needs 	
September	 504 Plan Review Meetings SST meetings Support at-risk students Tier 2 Small Group Counseling based on needs 	 504 Plan Review Meetings Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets and Behaviors Tier 2 Small Group Counseling based on needs Student Conflict Resolution Support at-risk students Blessings in a Backpack Individual Counseling Planning Prevention Resources to Come to School KOTB, TGFV, 	 504 Plan Reviews Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets Individual Counseling Tier 2 Small Group Counseling based on needs 	

		 Radkids, Helpline of Del. Co, etc Coordinate with Outside Agencies Participate in Functional Behavior Assessments and Behavior Improvement Plans 	
October	 504 Plan Quarterly Reports Parent Consultation Parent Teacher Conferences SST meetings Support at-risk students Tier 2 Small Group Counseling based on needs 	 Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets and Behaviors Tier 2 Small Group Counseling based on needs Individual Counseling Coordinate with Outside Agencies Participate in Functional Behavior Assessments and Behavior Improvement Plans 	 504 Plan Quarterly Reports Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets Individual Counseling Tier 2 Small Group Counseling based on needs Test prep and coordination
November	 Parent Consultation SST meetings CogAT Testing Support at-risk students Tier 2 Small Group Counseling based on needs 	 Blessings in a Backpack Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets and Behaviors Small Group Counseling based on needs Individual Counseling Coordinate with Outside Agencies Participate in Functional Behavior Assessments and Behavior Improvement Plans 	 504 Plan Quarterly Reports Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets Individual Counseling Tier 2 Small Group Counseling based on needs
December	 Parent Consultation SST meetings Support at-risk students Tier 2 Small Group Counseling based on needs 	 Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets and Behaviors Tier 2 Small Group Counseling based on needs Student Conflict Resolution 	 504 Plan Quarterly Reports Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets Individual Counseling Tier 2 Small Group

		 Support at-risk students Holiday Help Individual Counseling Coordinate with Outside Agencies Participate in Functional Behavior Assessments and Behavior Improvement Plans 	Counseling based on needs
January	 Parent Consultation SST meetings Support at-risk students Tier 2 Small Group Counseling based on needs 	 Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets and Behaviors Tier 2 Small Group Counseling based on needs 504 Quarterly Reports Student Conflict Resolution Support at-risk students Blessings in a Backpack Individual Counseling Coordinate with Outside Agencies Participate in Functional Behavior Assessments and Behavior Improvement Plans 	 504 Plan Quarterly Reports Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets Individual Counseling Tier 2 Small Group Counseling based on needs
February	 Parent Consultation Parent Teacher Conferences SST meetings Support at-risk students Tier 2 Small Group Counseling based on needs 	 Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets and Behaviors Tier 2 Small Group Counseling based on needs Student Conflict Resolution Support at-risk students Participate in Functional Behavior Assessments and Behavior Improvement Plans Blessings in a Backpack Individual Counseling Coordinate with Outside Agencies 	 504 Plan Quarterly Reports Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets Individual Counseling Tier 2 Small Group Counseling based on needs

March	 OST Testing 504 Plan Quarterly Reports Parent Consultation SST meetings Support at-risk students Tier 2 Small Group Counseling based on Needs 	 Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets and Behaviors Tier 2 Small Group Counseling based on needs 504 Plan Quarterly Reports Student Conflict Resolution Support at-risk students Individual Counseling Coordinate with Outside Agencies Participate in Functional Behavior Assessments and Behavior Improvement Plans 	 504 Plan Quarterly Reports Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets Individual Counseling Tier 2 Small Group Counseling based on needs
April	 OST Testing 5th Grade Student Transition to Middle School Programming Parent Consultation SST meetings Support at-risk students Tier 2 Small Group Counseling based on needs 	 Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets and Behaviors Tier 2 Small Group Counseling based on needs 5th Grade Student Transition to Middle School Programming Student Conflict Resolution Support at-risk students Blessings in a Backpack Individual Counseling Coordinate with Outside Agencies Participate in Functional Behavior Assessments and Behavior Improvement Plans 	 504 Plan Quarterly Reports Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets Individual Counseling Tier 2 Small Group Counseling based on needs Test prep and coordination

May	 OST Testing 5th Grade Student Transition to Middle School Programming Parent Consultation SST meetings Support at-risk students Tier 2 Small Group Counseling based on needs 	 Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets and Behaviors Tier 2 Small Group Counseling based on needs 5th Grade Student Transition to Middle School Programming Student Conflict Resolution Support at-risk students Blessings in a Backpack Individual Counseling Coordinate with Outside Agencies Participate in Functional Behavior Assessments and Behavior Improvement Plans 	 5th Grade Student Transition to Middle School Programming 504 Plan Quarterly Reports Classroom Lessons based on American School Counselor Assn. (ASCA) Mindsets Individual Counseling Tier 2 Small Group Counseling based on needs
June	 504 Plan Quarterly Reports Kindergarten Screening Parent Consultation Classroom Placement Tier 2 Small Group Counseling based on Needs 	 504 Plan Quarterly Reports Coordinate with Outside Agencies 	• 504 Plan Quarterly Reports

	DOMAIN			
MONTH	Academic	Social/Emotional	Career & College	
August	 Schedule Pick-Up 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 Back to School Nights 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student 	
September	 Individual Student Individual Student 	 Individual Student Individual Student Interviews	 Individual Student Interviews 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student v 	
October	 504 Plan Quarterly Reports Q1 Failure Letters 	 Classroom/Small Group Lesson based on Needs Assessment 504 Plan Quarterly Reports Red Ribbon Activities 	 504 Plan Quarterly Reports College Spotlight 	
November	•	Classroom/Small Group Lesson based on Needs Assessment	College Spotlight	
December	•	Classroom/Small	College Spotlight	

		Group Lesson based on	
		Needs Assessment	
January February	 Large Group Scheduling Meetings 504 Plan Quarterly Reports Q2 Failure Letters Individual Student Scheduling Meetings 	 Classroom/Small Group Lesson based on Needs Assessment 504 Quarterly Reports Classroom/Small Group Lesson based on 	 Large Group Scheduling Meetings 504 Plan Quarterly Reports College Spotlight College Spotlight
		Needs Assessment	
March	 OST Testing 504 Plan Quarterly Reports Q3 Failure Letters 	 Classroom/Small Group Lesson based on Needs Assessment 504 Plan Quarterly Reports 	 504 Plan Quarterly Reports College Spotlight
April	 OST Testing 5th Grade Student Transition to Middle School Programming 	 Classroom/Small Group Lesson based on Needs Assessment 5th Grade Student Transition to Middle School Programming 	 5^{5h} Grade Student Transition to Middle School Programming College Spotlight
May	 OST Testing 5th Grade Student Transition to Middle School Programming Resolve Scheduling Conflicts 	 Classroom/Small Group Lesson based on Needs Assessment 5th Grade Student Transition to Middle School Programming 	 5th Grade Student Transition to Middle School Programming College Spotlight
June	 504 Plan Quarterly Reports Resolve Scheduling Conflicts 	• 504 Plan Quarterly Reports	 504 Plan Quarterly Reports College Spotlight

	DOMAIN			
MONTH	Academic	Social/Emotional	Career & College	
August	 Schedule Pick-Up 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 Back to School Nights 504 Plan Review Meetings Link students with mental health resources Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student College Spotlight Week 	
September	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Review Meetings Link students with mental health resources Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student College Spotlight Week 	
October	 504 Plan Quarterly Reports Q1 Failure Letters 	 Classroom/Small Group Lesson based on Needs Assessment 504 Plan Quarterly Reports Link students with mental health resources 	 504 Plan Quarterly Reports College Spotlight Week 	
November		Classroom/Small	College Spotlight Week	

		Group Lesson based on	
		Needs Assessment	
		Link students with	
		• Link students with mental health resources	
December		Classroom/Small	College Spotlight Week
		Group Lesson based on	
		Needs Assessment	
		• Link students with	
		mental health resources	
January	Large Group	 Classroom/Small 	Large Group
o uniuur y	Scheduling Meetings	Group Lesson based on	Scheduling Meetings
	• 504 Plan Quarterly	Needs Assessment	• 504 Plan Quarterly
	Reports	• 504 Quarterly Reports	Reports
	• Q2 Failure Letters	• Link students with	College Spotlight Week
		mental health resources	
February	Individual Student	Classroom/Small	College Spotlight Week
r ebi uai y	Scheduling Meetings	Group Lesson based on	8 1 8
	8 8	Needs Assessment	
March	OST Testing	Classroom/Small	• 504 Plan Quarterly
Ivial cii	• 504 Plan Quarterly	Group Lesson based on	Reports
	Reports	Needs Assessment	College Spotlight Week
	• Q3 Failure Letters	• 504 Plan Quarterly	Sonege Sponghe () cen
	20 I unur e Letters	Reports	
		• Link students with	
		mental health resources	
ا ا ا ا	OST Testing	Classroom/Small	Student Transition to
April	- OST resting	Group Lesson based on	Middle School
		Needs Assessment	Programming
		 Link students with 	College Spotlight Week
		mental health resources	• Concee Spotnent Week
	OST Testing	Classroom/Small	Student Transition to
May	0	• Classroom/Small Group Lesson based on	Student Transition to Middle School
Ť	Resolve Scheduling Conflicts	Needs Assessment	
	Conflicts		Programming
		• Link students with	College Spotlight Week

		mental health resources	
June	504 Plan Quarterly	504 Plan Quarterly	• 504 Plan Quarterly
	Reports Checks 	ReportsLink students with	Reports
	ChecksResolve Scheduling	• Link students with mental health resources	College Spotlight Week
	Conflicts		

	DOMAIN			
MONTH	Academic	Social/Emotional	Career & College	
August	 Schedule Pick-Up 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 Back to School Nights 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student 	
September	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 Sours with student 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student 	
October	 504 Plan Quarterly Reports Q1 Failure Letters 	 Classroom/Small Group Lesson based on Needs Assessment 504 Plan Quarterly Reports Red Ribbon Week drug prevention 	 504 Plan Quarterly Reports College/Career Week 	
November		Classroom/Small Group Lesson based on Needs Assessment		
December		Classroom/Small Group Lesson based on	College/Career Week	

		Needs Assessment	
January	 Large Group Scheduling Meetings for 9th grade 504 Plan Quarterly Reports Q2 Failure Letters 	 Classroom/Small Group Lesson based on Needs Assessment 504 Quarterly Reports 	 Large Group Scheduling Meetings for 9th grade 504 Plan Quarterly Reports
February	 Individual Student Scheduling Meetings for 9th grade 	Classroom/Small Group Lesson based on Needs Assessment	College/Career Week
March	 OST Testing 504 Plan Quarterly Reports Q3 Failure Letters 6th Grade Transition to middle school Programming 	 Classroom/Small Group Lesson based on Needs Assessment 504 Plan Quarterly Reports 6th Grade Transition to middle school Programming 	 College/Career Week 504 Plan Quarterly Reports 6th Grade Transition to middle school Programming
April	 OST Testing 6th Grade Transition to middle school Programming 	 Classroom/Small Group Lesson based on Needs Assessment 6th Grade Transition to middle school Programming 	• 6th Grade Transition to middle school Programming
May	 OST Testing 8th Grade Student Transition to High School Programming Resolve Scheduling Conflicts 	 Classroom/Small Group Lesson based on Needs Assessment 8th Grade Student Transition to High School Programming 	• 8 th Grade Student Transition to High School Programming
June	 504 Plan Quarterly Reports Checks Scheduling Conflicts 	• 504 Plan Quarterly Reports	• 504 Plan Quarterly Reports

	DOMAIN		
MONTH	Academic	Social/Emotional	Career & College
July August	 Credit & Testing Checks Resolve Scheduling Conflicts Schedule Pick-Up Freshmen Orientation 504 Plan Review 	 Freshmen Orientation 504 Plan Review Meetings 	 504 Plan Reviews Beginning of the Year 9th Grade Meeting
	 S04 Han Keview Meetings Beginning of the Year 9th Grade Meeting Global Scholars Initial Meeting Identify Students for Student Success Plans and create SMART Goals with student 	Identify Students for Student Success Plans and create SMART Goals with student	Identify Students for Student Success Plans and create SMART Goals with student
September	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student
October	 504 Plan Quarterly Reports Q1 Failure Letters 	 Signs of Suicide Classroom/Small Group Lesson based on Needs Assessment 	• 504 Plan Quarterly Reports

		504 Dlan Ouerterly	
		504 Plan Quarterly Reports	
	PSAT 8/9 Testing	Classroom/Small	
November	 Global Scholars 	Group Lesson based on	
	• Giobai Scholars	Needs Assessment	
December	OST Testing	Classroom/Small	
December		Group Lesson based on	
		Needs Assessment	
January	Large Group	Classroom/Small	Large Group
January	Scheduling Meetings	Group Lesson based on	Scheduling Meetings
	• DACC Visits to CBI 10	Needs Assessment	• DACC Visits to CBI 10
	and Engineering	• 504 Quarterly Reports	and Engineering
	Parent Curriculum &		Parent Curriculum &
	College Credit Plus		College Credit Plus
	Night		Night
	• 504 Plan Quarterly		• 504 Plan Quarterly
	Reports		Reports
	Q2 Failure Letters		
February	Individual Student	Classroom/Small	
	Scheduling Meetings	Group Lesson based on	
		Needs Assessment	
March	OST Testing	Signs of Suicide	College Information
	• 504 Plan Quarterly	Classroom/Small Crown Lesson based on	Night for Parents
	Reports	Group Lesson based on Needs Assessment	 NCAA Eligibility Night for Parents
	• Q3 Failure Letters		
		504 Plan Quarterly Reports	504 Plan Quarterly Reports
A*1	OST Testing	Classroom/Small	8 th Grade Student
April	 8th Grade Student 	Group Lesson based on	Transition to High
	Transition to High	Needs Assessment	School Programming
	School Programming	• 8 th Grade Student	g
	BB	Transition to High	
		School Programming	
May	OST Testing	Classroom/Small	• 8 th Grade Student
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	 8th Grade Student Transition to High School Programming Resolve Scheduling Conflicts 	 Group Lesson based on Needs Assessment 8th Grade Student Transition to High School Programming 	Transition to High School Programming
June	 504 Plan Quarterly Reports OST Summer Testing Summer School Failure Letters 10th Grade Transition Planning with 10 -12 Counselors Credit & Testing Checks Resolve Scheduling Conflicts 	 10th Grade Transition Planning with 10 -12 Counselors 504 Plan Quarterly Reports 	• 504 Plan Quarterly Reports

	DOMAIN		
MONTH	Academic	Social/Emotional	Career & College
July	 Credit & Testing Checks Resolve Scheduling Conflicts 		
August	 Schedule Pick-Up New Student Orientation Sophomore Class Meeting 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 Sophomore Class Meeting 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student
September	• 504 Plan Review Meetings	• 504 Plan Review Meetings	 504 Plan Reviews College/Military Representative Visits
October	 504 Plan Quarterly Reports Q1 Failure Letters PSAT Testing 	 Signs of Suicide 504 Plan Quarterly Reports 	 DACC Lab Presentation 504 Plan Quarterly Reports PSAT Testing College/Military Representative Visits
November	Global Scholars		DACC Visit

	DACC Visit		
December	OST Testing		
January	 Large Group Scheduling Meetings Parent Curriculum & 	• 504 Plan Quarterly Reports	 Large Group Scheduling Meetings Parent Curriculum &
	College Credit Plus		College Credit Plus
	Night 504 Plan Quarterly Reports Q2 Failure Letters 		Night 504 Plan Quarterly Reports
February	Individual Student Scheduling Meetings		
March	 OST Testing 504 Plan Quarterly 	 Signs of Suicide 504 Plan Quarterly 	College Information Night for Parents NIGAA Elizibility Night
	Reports Q3 Failure Letters 	Reports	 NCAA Eligibility Night for Parents 504 Plan Quarterly Reports
April	• OST Testing		
May	 OST Testing AP Testing Resolve Scheduling Conflicts 		
June	 OST Summer Testing 504 Plan Quarterly Reports 	• 504 Plan Quarterly Reports	• 504 Plan Quarterly Reports
	 Summer School Failure Letters Credit & Testing Checks 		
	Resolve Scheduling Conflicts		

	DOMAIN		
MONTH	Academic	Social/Emotional	Career & College
July	 Credit & Testing Checks Resolve Scheduling Conflicts 		
August	 Schedule Pick-Up New Student Orientation Junior Class Meeting 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 Junior Class Meeting 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student
September	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 Kiwanis College Fair 504 Plan Reviews Identify Students for Student Success Plans and create SMART Goals with student
October	 504 Plan Quarterly Reports Q1 Failure Letters PSAT Testing 	• 504 Plan Quarterly Reports	 504 Plan Quarterly Reports PSAT Testing College/Military Representative Visits
November			• Naviance Training for

December	OST Testing		College and Career Research • ACT/SAT Information • ASVAB Testing • College/Military Representative Visits • Naviance Training for
December	D		College and Career Research • ACT/SAT Information
January	 Large Group Scheduling Meetings Parent Curriculum & College Credit Plus Night 504 Plan Quarterly Reports Q2 Failure Letters 	• 504 Plan Quarterly Reports	 Large Group Scheduling Meetings Parent Curriculum & College Credit Plus Night 504 Plan Quarterly Reports
February	 Individual Student Scheduling Meetings ACT Testing 		• ACT Testing
March	 OST Testing 504 Plan Quarterly Reports Q3 Failure Letters 	• 504 Plan Quarterly Reports	 College Information Night for Parents NCAA Eligibility Night for Parents 504 Plan Quarterly Reports
April	OST Testing		Buckeye Boys & Girls State Attendees
May	OST TestingAP Testing		

	Resolve Scheduling Conflicts		
June	 OST Summer Testing Summer School Failure Letters 504 Plan Quarterly Reports Credit & Testing Checks Resolve Scheduling Conflicts NCAA Eligibility Center Transcript 	• 504 Plan Quarterly Reports	 504 Plan Quarterly Reports NCAA Eligibility Center Transcript Processing
	Processing		

	DOMAIN		
MONTH	Academic	Social/Emotional	Career & College
July	 Credit & Testing Checks Resolve Scheduling Conflicts 		College Help Sessions
August	 Schedule Pick-Up New Student Orientation Senior Class Meeting 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 College Help Sessions Senior Class Meeting Naviance Training for College and Career Research 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student
September	 504 Plan Review Meetings National Merit Processing Individual Meetings with DACC Seniors Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 College Help Sessions College Information & Financial Aid Night for Parents NCAA Eligibility Night for Parents 504 Plan Review Meetings National Merit Processing Individual Meetings with DACC Seniors Identify Students for Student Success Plans and create SMART Goals with student College/Military Representative Visits
October	• Valedictorian/Salutatorian	• 504 Plan Quarterly	College Help Sessions

November	Meeting 504 Plan Quarterly Reports Q1 Failure Letters 	Reports	 Valedictorian/Salutatorian Meeting 504 Plan Quarterly Reports College/Military Representative Visits College Help Sessions ASVAB Testing
December	• OST Testing		College Help Sessions
January	 504 Plan Quarterly Reports Q2 Failure Letters Meet with Seniors who failed 1st semester classes to offer credit recovery options 	• 504 Plan Quarterly Reports	• 504 Plan Quarterly Reports
February			
March	 OST Testing 504 Plan Quarterly Reports Q3 Failure Letters 	• 504 Plan Quarterly Reports	 Career Passport Contest 504 Plan Quarterly Reports
April	OST Testing		 Career Fair Scholarship Coordination
May	 OST Testing AP Testing Graduation Student Meetings with non- graduates 	 Graduation Student Meetings with non-graduates 	 Senior Awards Night Senior Exit Survey Graduation Student Meetings with non- graduates
June	 OST Summer Testing 504 Plan Quarterly Reports Credit & Testing Checks NCAA Eligibility Center Transcript Processing 	• 504 Plan Quarterly Reports	 504 Plan Quarterly Reports NCAA Eligibility Center Transcript Processing

Master 9th – 12th School Counseling Curriculum

		DOMAIN		
MONTH	Academic	Social/Emotional	Career & College	
July	 Credit & Testing Checks Resolve Scheduling Conflicts 		College Help Sessions	
August	 Schedule Pick-Up Freshmen Orientation 504 Plan Review Meetings New Student Orientation Freshman, Sophomore, Junior, & Senior Class Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 Freshmen Orientation 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 College Help Sessions 504 Plan Review Meetings Freshman, Sophomore, Junior, & Senior Class Meetings Naviance Training for College and Career Research Identify Students for Student Success Plans and create SMART Goals with student College Help Sessions 	
September	 504 Plan Review Meetings Individual Meetings with DACC Seniors Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Review Meetings Identify Students for Student Success Plans and create SMART Goals with student 	 504 Plan Review Meetings Kiwanis College Fair College Information & Financial Aid Night for Seniors Parents NCAA Eligibility Night for Parents National Merit Processing Individual Meetings with DACC Seniors 	

			 Identify Students for Student Success Plans and create SMART Goals with student College Help Sessions College/Military Representative Visits
October	 504 Plan Quarterly Reports Q1 Failure Letters PSAT Testing Valedictorian/Salutatorian Meeting 	 Signs of Suicide Classroom/Small Group Lesson based on Needs Assessment 504 Plan Quarterly Reports 	 504 Plan Quarterly Reports DACC Lab Presentation PSAT Testing Valedictorian/Salutatorian Meeting College Help Sessions College/Military Representative Visits
November	 PSAT 8/9 Testing Global Scholars DACC Visit 	Classroom/Small Group Lesson based on Needs Assessment	 DACC Visit Naviance Training for College and Career Research ACT/SAT Information ASVAB Testing College Help Sessions
December	OST Testing	Classroom/Small Group Lesson based on Needs Assessment	 Naviance Training for College and Career Research ACT/SAT Information College Help Sessions
January	 Large Group Scheduling Meetings for Grades 8 - 11 DACC Visits to CBI 10 and Engineering 	 Classroom/Small Group Lesson based on Needs Assessment 504 Plan Quarterly 	 Large Group Scheduling Meetings for Grades 8 - 11 DACC Visits to CBI 10 and Engineering

	 Parent Curriculum & College Credit Plus Night 504 Quarterly Reports Q2 Failure Letters Meet with Seniors who failed 1st semester classes to offer credit recovery options 	Reports	 Parent Curriculum & College Credit Plus Night 504 Plan Quarterly Reports
February	 Individual Student Scheduling Meetings ACT Testing 	Classroom/Small Group Lesson based on Needs Assessment	• ACT Testing
March	 OST Testing 504 Quarterly Reports Q3 Failure Letters 	 Signs of Suicide Classroom/Small Group Lesson based on Needs Assessment 504 Plan Quarterly Reports 	 College Information Night for Parents NCAA Eligibility Night for Parents 504 Plan Quarterly Reports Career Passport Contest
April	 OST Testing 8th Grade Student Transition to High School Programming Resolve Scheduling Conflicts 	 Classroom/Small Group Lesson based on Needs Assessment 8th Grade Student Transition to High School Programming 	 8th Grade Student Transition to High School Programming Buckeye Boys & Girls State Attendees Career Fair Scholarship Coordination
May	 OST Testing AP Testing 8th Grade Student Transition to High School Programming 	 Classroom/Small Group Lesson based on Needs Assessment 8th Grade Student 	 8th Grade Student Transition to High School Programming Senior Awards Night Senior Exit Survey

	 Resolve Schedule Conflicts Graduation Student meetings with non- graduates 	Transition to High School Programming Graduation Student Meetings with non-graduates	 Graduation Student meetings with non- graduates
June	 504 Plan Quarterly Reports OST Summer Testing Summer School Failure Letters 10th Grade Transition Planning with 10 – 12 Counselors Credit & Testing Checks NCAA Eligibility Center Transcript Processing Resolve Scheduling Conflicts 	 10th Grade Transition Planning with 10 – 12 Counselors 504 Plan Quarterly Reports 	 504 Plan Quarterly Reports NCAA Eligibility Center Transcript Processing

Ongoing Counseling Services

	DOMAIN	
Academic	Social/Emotional	Career & College
Individual Academic Student	Personal/Social Counseling	Career & College Counseling and
Counseling & Planning	House Student Mentoring	Advisement
Student Success Plans	Student Success Plans	Student Success Plans
 Student Support Team Meetings 	• Students Support Team Meetings	• 504 Plan Student Support
• 504 Plan Student Support	• Juvenile Court Attendance	Scheduling
Juvenile Court Attendance	Mediations	 Student/Parent/Teacher/
Mediations	• 504 Plan Student Support	Administrator Consultation &
New Student Meetings	Scheduling	Collaboration
House New Student Mentoring	 Student/Parent/Teacher/ 	College Applications
Credit & Testing Checks	Administrator Consultation &	Letter of Recommendation
Transcript Corrections	Collaboration	Writing
• PE Waivers	Data Collection	College Credit Plus Applications
Honors Diploma Checks	Ohio School Counselor	Scholarship Applications
Credit Recovery Programming	Accountability Report	DACC Applications
• Student/Parent/Teacher/	Central Ohio Mental Health	School Profile
Administrator Consultation &	Liaison Collaboration	Ohio School Counselor
Collaboration	• Crisis Intervention and	Accountability Report
Scheduling & Schedule Changes	Management	Data Collection
Ohio School Counselor	• IEP/ETR Meetings	Academic Awards/Leadership
Accountability Report	Grief Counseling	Opportunities
Data Collection	Family Changes/Divorce	College & Military Visits

Academic Awards/Leadership	Counseling	• IEP/ETR Meetings
Opportunities	• Student of the Month	Global Scholars
• IEP/ETR Meetings	Student Success Plans/SMART	Student Success Plans/SMART
Peer Tutoring	Goal Setting & Monitoring	Goal Setting & Monitoring
Global Scholars		
• Student Success Plans/SMART		
Goal Setting & Monitoring		
0 0		

Delaware City Schools Student Success Plan

S.M.A.R.T. Goals

S = Specific - In order to reach a goal, the goal must be detailed. Stay away from vague and confusing goals.

M = Measurable - You need to have a way of knowing that you have reached your goal. Give yourself a timeline, a

percentage or a number.

A = Action-oriented - What will you do to reach your goal?

R = Realistic - Is your goal doable? Remember that it is better to have small steps!

T = Timely - Give yourself enough time but not too much!

Your email address (kegleyhe@delawarecityschools.net) will be recorded when you submit this form. Not kegleyhe? Sign out

* Required

1. Student Name *

2. What are the obstacles impacting my success? *

3. What has contributed to the problem? *

4. What do I need to be successful in school? *

6.	. Action Steps to achieve my SMART Goal *	
	······································	
7	. What is my career goal after high school? *	
••		
8.	. What high school courses do I need to take to re	each my goal? *
•.		
9.	. Who is on my support team? *	
	2 11	

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References

 American School Counselor Association (2016). ASCA Ethical Standards for School Counselors [PDF Document].
 Retrieved from https://www.schoolcounselor.org/asca/media/asca/Ethics/EthicalStandards2016.pdf
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