Concord Public Schools Concord-Carlisle Regional School District

FY2019 Superintendent's Recommended Budget

Joint School Committee Meeting December 12, 2017

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CPS/CCRSD Budget Development

- Review of FY17 Budget and Costs
- Monitor of FY18 Budget and Expenses
- Identify Trends, Patterns, Projections
- Meet with Each Administrator to Review Current Fiscal Status at Each Level (October)
- Meet with District and Building Administrative Teams to Review at District Levels (October)
- Determine 2018-2019 Needs (October)

- Determine Overall Budget Status (late Oct-early Nov)
- Present Priority FY19 Budget Draft (Nov 14)
- Provide Public Hearing Budget (Nov 28)
- Review draft budget against
 Finance Committee guideline
- Present Supt. Recommended Budget (Dec 12)
- Finalize FY19 Budget





CPS/CCRSD Educational Strengths

- Class size
- RTI targeted, small group instruction
- Curriculum alignment with frameworks
- K-5 Spanish, CMS Latin
- STEAM
- Integration of technology
- Rigorous core courses
- Rich selection of electives
- Later start time!
- Innovative: Q5
- Consistently among top performing schools in the state





CPS Budgetary Factors

- CTA contract includes progress toward parity with CCTA
- FY18 increases absorbed contractual increases and special education increases (preK and OOD)
- FY18 expected use of special education circuit breaker

CPS Budget Drivers

Teacher Salaries	\$863,257
Special Education (i.e. preschool, trans, OOD)	\$459,352
Other Non-Teacher Salary Adjustments	\$354,385
Regular and Special Education Tutor Adjustments and Salary Increases	\$643,764
Custodial, Maintenance, Transportation (lease 2 new buses)	\$193,389
New Early Childhood Special Education Program	\$140,000
Additional Increases	\$183,992
Total Increases	\$2,737,693





Concord Public Schools FY2019 Budget

MAJOR ESCALATION & COST DRIVERS		FY19 Preliminary Budget 11.14.2017	FY19 Finance Committee 10.26.2017 Tentative Guideline
	PROGRAM AREA	INCREASES	INCREASES
STEPS - Initial	1010 - 2400	\$ 358,235	\$ 358,235
LANES	1010 - 2400	100,000	100,000
2 % SCALE	1010 - 2400	405,022	405,022
TEACHER SALARY ESCALATION	2.35%	863,257	863,257
SPECIAL EDUCATION TEACHER (1043) 1.0 FTE		70,000	70,000
SPECIAL EDUCATION AIDES (1043) 2.0 FTE		70,000	70,000
TUTOR INCREASES	1041 - 1043	253,939	253,939
SPECIAL EDUCATION TUTORS & AIDES	1201	298,379	298,379
OTHER NON CBU & CBU SALARY ESCALATION	1010 - 4670	345,385	345,385
NON-TEACHER SALARY ADJUSTMENTS & ESCALATION	2.82%	1,037,703	1,037,703
INTEGRATED PRESCHOOL	1250	182,864	182,864
SPECIAL EDUCATION TUITIONS	1200, 1201	210,627	210,627
SPECIAL EDUCATION TRANSPORTATION	4670	65,860	65,860
SPECIAL EDUCATION	1.25%	459,352	459,352
CAPITAL OUTLAY			
CUSTODIAL & MAINTENANCE SUPPLIES & CONTRACT SERVICES		153,389	153,389
TRANSPORTATION BUS (2) LEASE/PURCHASES		40,000	40,000
OPERATIONS ESCALATION	0.53%	193,389	193,389
OTHER NET ESCALATION	0.50%	183,992	183,992
TOTAL INCREASES	7.44%	2,737,693	2,737,693

CPS Reductions

Instructional Supplies and Materials	\$227,423
Computer Instructional Hardware	\$180,000
Support Staff (Library Asst., admin support)	\$163,824
Teacher and Tutor Staff (decreased enrollment and caseloads, tutors)	\$148,654
Maintenance Contracted Services	\$ 65,592
Additional Reductions	\$125,431
Total Reductions	\$910,924



Concord Public Schools FY2019 Budget

			FY19	FY19
			Preliminary	Finance
MA IOD OFFICETTING DEDUCTIONS			Budget	Committee
MAJOR OFFSETTING REDUCTIONS			11.14.2017	10.26.2017
				Tentative
				Guideline
	PI	ROGRAM AREA	REDUCTIONS	REDUCTIONS
BUDGET REQUEST REDUCTIONS				
DIRECT INSTRUCTIONAL - INSTRUCTIONAL SUPPLIES & MATERIALS		1010 - 2390	(227,423)	(227,423)
COMPUTER INSTRUCTION HARDWARE		1030	(180,000)	
TEACHER/TUTOR ENROLLMENT STAFFING	1	042 , 1043 & 1201	(148,654)	
NON-DIRECT INSTRUCTIONAL - SCHOOL SUPPORT ACCOUNTS		2330 - 2420	(25,978)	
K8 SUPPORT STAFF		1160	(110,824)	
MIDDLE SCHOOL PARAPROFESSIONALS		2400	(53,000)	(53,000)
TRANSPORTATION		4660	(37,500)	(37,500)
CAPITAL OUTLAY		4610	(9,425)	
MAINTENANCE CONTRACTED SERVICES		4640	(65,592)	(65,592)
LEGAL SETTLEMENTS		3510	(25,000)	(25,000)
SUBSTITUTES		1210	(27,528)	
TOTAL DECREASES TO SC RECOMMENDATION	-2.47%	-2.47%	\$ (910,924)	\$ (910,924)
REMAINING GAP TO FINANCE COMMITTEE TENTATIVE GUIDELINE				\$ (998,392)
			_	
			<u> </u>	A
NET CHANGE	4.96%	4.96%	\$ 1,826,769	\$ 828,377





Concord Public Schools FY2019 Budget

DESCRIPTION	FY17 Adopte Budget FinCom		FY18 Adopted Budget = FinCom GL		FY19 Preliminary Budget 11.14.2017		FY19 Finance Committee 10.26.2017 Tentative Guideline	
SALARIES	\$	28,737,689	\$	30,395,734	\$	32,172,429		
NON - SALARIES		6,922,422	\$	6,414,377	\$	6,464,451		
TOTAL OPERATING BUDGET	\$	35,660,111	\$	36,810,111	\$	38,636,880	\$	37,638,488
CHANGE		3.23%		3.22%		4.96%		2.25%
FUNDING IMPACT	\$	1,117,376	\$	1,150,000	\$	1,826,769	\$	828,377
MAJOR ESCALATION/COST DRIVERS					\$	2,737,693	\$	2,737,693
OFFSETTING REDUCTIONS					\$	(910,924)	\$	(910,924)
BALANCE					\$	0	\$	(998,392)

CPS Further Reductions

As of December 12, 2017	
Personnel Adjustments	\$85,000
Curriculum Materials	\$90,000
Total Additional Reductions	\$175,000

Superintendent's Recommended Budget	\$38,461,880
Net Increase	\$1,651,769
Percent Change From FY18	4.48%





CPS Finance Committee Guideline

As of November 30, 2017							
Net Increase	\$1,059,402						
Percent Increase	2.88%						



CPS Budget Status

As of December 12, 2017						
Superintendent's Recommended Budget	\$1,651,769					
Finance Committee Guidelines	\$1,059,402					
Delta	\$592,367					



CPS Reductions Menu of Options

K-5 Spanish	\$230,000
CMS Latin	\$ 40,000
4 K-8 Counselors	\$300,000
Regular Education Summer School	\$100,000
K-5 Building Specialists (math, ELA, reading, tech)	\$350,000
4 Tutors K-8	\$140,000
Digital Literacy Administrator	\$ 66,000
Field Trips	\$ 50,000
Alcott Tutoring Program	\$ 30,000
Early Separation Incentive	TBD
Transportation	?





CPS Historical Increases

FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
4.84%	3.78%	2.96%	1.81%	0.00%	2.80%	4.50%	4.65%	4.17%	6.48%	3.23%	3.22%
	5 Year Average Increase FY14 - FY18					4.35%					
	10 Year Average Increase FY09 - FY18					3.38%					



CCHS Current Student Data

	Concord		Carlisle	
2017-2018	907	75.46%	295	24.54%
2016-2017	888	73.51%	320	26.49%





CCRSD Budgetary Factors

- Previous use of Excess and Deficiency Fund
- \$0 special education circuit breaker carryover for two years
- Inclusion of benefit increases
- Inclusion of \$800,000 OPEB



CCRSD Budget Drivers

Salaries	\$526,057
Special Education	\$491,467
Other Non-Salary Adjustments and Increases	\$371,941
Other Increases (dig lit, equip, supply, nurse)	\$158,831
Utilities, Maintenance, Transportation	\$201,748
Additional Increases	\$ 44,227
Assessments, Insurance, Retirement*	\$449,114
Total Increases	\$2,243,385



CCRSD FY2019 Budget

MAJOR ESCALATION/COST DRIVERS		FY19		FY19
		Preliminary	Т	entative
		Budget	F	Finance
	Program Area	INCREASED	INC	CREASED
STEPS	1010 -2410	\$ 189,323	\$	189,323
LANES	1011 -2410	\$ 85,000	\$	85,000
SCALE %	1012 -2410	\$ 251,734	\$	251,734
		1.9%		1.9%
TEACHER SALARY ESCALATION		\$ 526,057	\$	526,057
PARAPROFESSIONALS	2400	\$ 5,898	\$	5,898
ATHLETICS CLERICAL	2310	\$ 11,200	\$	11,200
CO-CURRICULAR SUPPLIES & FEES	2330	\$ 15,479	\$	15,479
PROFESSIONAL DEVELOPMENT	1160	\$ 5,032	\$	5,032
OTHER CBU & NON CBU SALARY Escalation/Staffing Adjustments	1010-4661	\$ 334,331	\$	334,331
		1.3%		1.3%
OTHER SALARY ESCALATION		\$ 371,941	\$	371,941
HEALTH & FITNESS SUPPLIES & MATERIALS	1 110	\$ 6,390	\$	6,390
NURSING STAFFING ADJUSTMENT	2390	\$ 23,841	\$	23,841
DIGITAL LITERACY ADMINISTRATOR	1020	\$ 64,993	\$	64,993
EQUIPMENT	2360	\$ 20,500	\$	20,500
SCIENCE EQUIPMENT & MATERIALS	1180	\$ 35,255	\$	35,255
FIELD TRIP TRANSPORTATION & EXPENSES	2370	\$ 7,852	\$	7,852
		0.6%		0.6%
		\$ 158,831	\$	158,831

Concord PUBLIC SCHOOLS

CCRSD FY2019 Budget

MAJOR ESCALATION/COST DRIVERS					FY19		FY19
				Pı	eliminary	1	entative
					Budget		Finance
	Pı	00	ram Area	IN	CREASED	IN	CREASED
STATE ASSESSMENTS		•	5830	\$	106,537	\$	106,537
OTHER FIXED COSTS (Audits, Banking Services, Post	tage)	•	5840	\$	20,583	\$	20,583
MEDICAL, WORKERS COMPENSATION & OTHER INSU	JRANCE		5810	\$	221,165	\$	221,165
RETIREMENT			5820	\$	36,328	\$	36,328
OPEB (\$735,499 FY18 Amount increased by \$64,501 to \$80	0K for FY20	1	5810	\$	64,501	\$	64,501
					1.6%		1.6%
BENEFITS ESCALATION				\$	449,114	\$	449,114
SPECIAL EDUCATION Out-of-District		•	1200		285,000		285,000
SPECIAL EDUCATION TUTORS		•	1200		93,799		93,799
SPECIAL EDUCATION TEACHERS		•	1200		112,668		112,668
					1.8%		1.8%
SPECIAL EDUCATION ESCALATION				\$	491,467	\$	491,467
REPLACEMENT BUSES (Total of 2 of 3 replacement but	uses being		4660	\$	40,000	\$	40,000
UTILITIES (Heating, Electricity, Water, Trash)		46	80 & 4690	\$	27,945	\$	27,945
BUILDING MAINTENANCE			4640	\$	133,803	\$	133,803
					0.7%		0.7%
OPERATIONS ESCALATION				\$	201,748	\$	201,748
OTHER NET ESCALATION	0.16%	1	010 - 5800	\$	44,227	\$	44,227
TOTAL INCREASES \$				\$	2,243,385	\$	2,243,385
TOTAL INCREASES %					8.0%		8.0%





CCRSD Reductions

Contingencies	\$194,025
Staffing (one caseload staff, support positions)	\$154,302
Administrative Support	\$ 37,183
Special Education Transportation	\$202,287
Supplies, Materials, Professional Development	\$190,706
Total Reductions	\$778,508



CCRSD FY2019 Budget

MAJOR ESCALATION/REDUCTIONS			FY19		FY19
		Pı	reliminary	7	Tentative
			Budget		Finance
		1	1.14.2017	C	ommittee
		DE	CREASED	DE	CREASED
	Program Area		COSTS		COSTS
CONTINGENCIES	1020	\$	(194,025)	\$	(194,025)
PROFESSIONAL STAFFING		\$	(105,410)		
INSTRUCTIONAL SUPPLIES & MATERIALS	1010 - 2390	\$	(31,842)		
PROFESSIONAL DEVELOPMENT	1160	\$	(20,649)		
INSTRUCTIONAL CONTRACTED SERVICES	1130	\$	(50,000)	\$	
CAPITAL OUTLAY	4610	\$	(17,500)		
INFORMATION TECHNOLOGY	4630	\$	(28,715)		
SPECIAL EDUCATION TRANSPORTATION	4670	\$	(202,287)	\$	
COMPUTER INSTRUCTION (Software & Materials)	1020	\$	(42,000)	\$	(42,000)
ADMINISTRATION SUPPLIES & MATERIALS & SERVICES	3510, 3530	\$	(37,182)	\$	
SUPPORT STAFF	1120	\$	(48,892)	\$	(48,892)
OPERATIONS & FIXED COSTS REDUCTION		\$	(778,503)	\$	(778,503)
TOTAL REDUCTIONS IN PRELIMINARY REQUEST			-2.8%		-2.8%
TOTAL		\$	1,464,882	\$	1,464,882
TOTAL INCREASES %			5.22%		5.22%
TOTAL ADDITIONAL REDUCTIONS TO BE IDENTIFIED TO M	EET TENTATIVE GUIDELI	NE		\$	(1,262,779
GROWTH AT EY2019 TENTATIVE CONCORD FINANCE COM	MITTEE GUIDELINE		0.72%	¢	202 103



CCRSD

Assessment Ratio Impact: as of November 14, 2017

			FY18	FY19	FY19	FY19 / FY18	FY19	FY19	FY19 / FY18
			SC	Preliminary	Preliminary	Preliminary	Preliminary	Preliminary	Preliminary
			Adopted	Budget	Budget	Budget	FINCOM	Budget	Budget
			Budget	Needs	Change \$	%	Guideline	Change \$	%
Concom	d-Carlisle Regional High School		Buuget	reeus	Change \$	/0	Guideinie	Change \$	/0
	erations	\$	28,042,499	29,507,381	\$1,464,882	5.22%	28,244,602	\$ 202,103	0.72%
De	bt Service		4,204,002	4,647,700	(336,909)	-6.76%	4,647,700	(336,909)	-6.76%
	Total Budget		33,027,108	34,155,081		3.42%	32,892,302		-0.41%
Fin	nancing Sources	Ш							
	State Aid - Chapter 70		2,321,678	2,429,801 *	108,123	4.66%	2,429,801	108,123	4.66%
	State Aid - MSBA (Excluded Debt)	Ш	0	0			0		
	· · · · · · · · · · · · · · · · · · ·								
	State Aid -								
	Regional Transportation		505,311	388,038 *	(117,273)	-23.21%	388,038	(117,273)	-23.21%
	Charter Tuition Reimbursement		16,963	4,465 *	(12,498)	-73.68%	4,465	(12,498)	-73.68%
	Charter Facility Reimbursement		0	0	-		0	-	
	District Funds								
			700.000	500,000	(200,000)	20.550/	500.000	(200,000)	20.550
	Excess & Deficiency		700,000	500,000	(200,000)	-28.57%	500,000	(200,000)	-28.57%
	Investment Income		50,499	20,000	(30,499)	-60.40%	20,000	(30,499)	-60.40%
	Miscellaneous Income		50,000	15,000	(35,000)	-70.00%	15,000	(35,000)	-70.00%
		-	3,644,613	3,357,304		-7.88%	3,357,304		-7.88%
	Assessments to Member Towns	\$	29,382,495	30,797,777		4.82%	29,534,998		0.52%
To	tal Financing Sources		33,027,108	34,155,081	0	3.42%	32,892,302	0	-0.41%
Assessm									
	ncord		** 73.51%	75.46%			75.46%	_	
Coi	Within the levy limit	\$	17,935,005	19,732,848	1,797,843	10.02%	18,779,955	844,950	4.71%
	Debt service	Ф	_ ′ ′	_ / /			1 1		The state of the s
			3,561,484	3,404,571	(156,913)	-4.41%	3,404,571	(156,913)	-4.41%
	School Bus Debt Service		102,583	102,583	1 (40 020	7 (00/	102,583	-	2.100
			21,599,072	23,240,002	1,640,930	7.60%	22,287,109	688,037	3.19%
Cai	rlisle	111:	** 26.49%	26.54%			24.56%		
	Within the levy limit		6,463,043	6,940,230	477,187	7.38%	6,112,320	(350,723)	-5.43%
	Debt service		1,320,380	1,233,500	(86,880)	-6.58%	1,141,475	(178,905)	-13.55%
			7,783,423	8,173,730	390,307	5.01%	7,253,795	(529,628)	-6.80%
	Total Assessments	\$	29,382,495	31,413,732	390,307	6.91%	29,540,904	(529,628)	0.54%

CCRSD FY2019 Budget

DESCRIPTION	FY14 SC Adopted Budget = FinCom GL	FY15 SC Adopted Budget = FinCom GL	FY16 SC Adopted Budget = FinCom GL	FY17 SC Adopted Budget = FinCom GL	FY18 SC Adopted Budget = FinCom GL	FY19 Preliminary Budget 11.14.2017	FY19 Tentative Finance Committee Guideline
NET OPERATING BUDGET	\$ 23,886,464	\$ 24,605,506	\$ 25,802,829	\$ 26,608,381	\$ 28,042,499	\$ 29,507,381	\$28,244,602
OPERATING BUDGET % INCREASE	1.01%						
5 Year Operating Average Increases	3.42%	2.92%	2.90%	2.76%	3.48%	4.32%	3.42%
OPEB Actual & Planned Contributions	\$76,954	\$350,000	\$489,691	\$705,000	\$735,499	\$800,000	\$800,000
SALARIES	\$ 15,833,348	\$ 16,124,599	\$ 16,889,996	\$ 17,420,598	\$ 18,673,176	\$ 19,528,216	
NON - SALARIES	8,053,116	8,480,907	8,912,802	9,187,782	9,369,323	9,979,165	
DEBT SERVICE AMOUNTS	2,419,139	2,831,824	4,840,209	5,133,393	4,984,609	4,647,700	4,647,700
TOTAL	\$ 26,305,603	\$ 27,437,330	\$ 30,643,007	\$ 31,741,774	\$ 33,027,108	\$ 34,155,081	\$32,892,302





CCRSD FY2019 Budget as of November 14, 2017

Concord

Operating Assessment Req	uired at SC Level	\$19,732,848
- I		T - , - , - , -

Operating Assessment Required at FC Level \$18,779,955

Delta Between Levels \$952,833

Debt Assessment (Remains Constant) \$3,507,154

Carlisle

Operating Assessment Required at SC Level \$6	6,417,229
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Operating Assessment Required at FC Level \$6,107,343

Delta Between Levels \$309,886

Debt Assessment (Remains Constant) \$1,140,546





CCRSD Further Reductions

As of December 12, 2017	
Personnel Adjustments	\$ 50,000
OPEB	\$200,000
Total Additional Reductions	\$250,000

Superintendent's Recommended Budget	\$33,905,081
Net Increase	\$1,214,882
Percent Change From FY18 Operational	4.3%





CCRSD Finance Committee Guideline

As of November 30, 2017	
Net Increase	\$957,512
Percent Increase Operational and Assessment	5.34%





CCRSD

Assessment Ratio Impact: As of December 12, 2017

		FY18 SC	FY19 Preliminary	FY19 Preliminary	FY19 / FY18 Preliminary	FY19 43,069	FY19 Preliminary	FY19 / FY18 Preliminary
		Adopted	Budget	Budget	Budget	FINCOM	Budget	Budget
	-	Budget	Needs	Change \$	<u>%</u>	Guideline	Change \$	<u>%</u>
Concord-Carlisle Regional High School		00.040.400	20 255 204	0 4 84 4 000	4.000/	40 404 FF0	0 054 054	4.070/
Operations	\$	28,042,499	29,257,381	\$ 1,214,882 =	4.33%	28,393,770	\$ 351,271	1.25%
Debt Service		4,984,609	4,647,700	(336,909)	-6.76%	4,647,700	(336,909)	-6.76%
Total Budget		33,027,108	33,905,081		2.66%	33,041,470		0.04%
Financing Sources								
		3,644,613	3,357,304		-7.88%	3,357,304		-7.88%
Assessments to Member Towns	\$ _	29,382,495	30,547,777		3.97%	29,684,166		1.03%
Total Financing Sources		33,027,108	33,905,081	0	2.66%	33,041,470	0	0.04%
Assessments								
Concord		73.51%	75.46%			75.46%		
Within the levy limit	\$	17,935,005	19,544,198	1,609,193 -	──→ 8.97%	18,892,517	957,512	5.34%
Debt service		3,561,484	3,404,345	(157,139)	-4.41%	3,404,345	(157,139)	-4.41%
School Bus Debt Service		102,583	102,809	226		102,809	226	
		21,599,072	23,051,352	1,452,280	6.72%	22,399,671	800,599	3.71%
Carlisle		26.49%	24.54%			24.54%		
Within the levy limit		6,463,043	6,355,879	(107,164)	-1.66%	6,143,949	(319,094)	-4.94%
Debt service		1,320,380	1,140,546	(179,834)	-13.62%	1,140,546	(179,834)	-13.62%
		7,783,423	7,496,425	(286,998)	-3.69%	7,284,495	(498,928)	-6.41%
Total Assessments	\$	29,382,495	30,547,777	(286,998)	3.97%	29,684,166	(498,928)	1.03%

* 10.4.2017 MA DOR Cherry Sheet

Concord

CCRSD Budget Status

As of December 12, 2017	
Concord	
Superintendent's Recommended Budget	\$1,609,193
Finance Committee Guidelines	\$ 957,512
Delta	\$ 651,681
Carlisle	
Superintendent's Recommended Budget	\$ 498,928
Finance Committee Guidelines	\$ 286,998
Delta	\$ 211,930
Total Delta	\$ 863,629





CCRSD Reductions Menu of Options

School Psychologist	\$ 75,000
5 FTE Professional Teaching Staff (English, math, science, SS, World Language)	\$375,000
1 FTE Professional Teaching Staff Arts	\$ 75,000
2 Tutors	\$ 75,000
2 Administrative Assistants	\$ 75,000
Campus Security	\$ 30,000
Digital Literacy Administrator	\$ 44,000
OPEB still included	\$600,000
Early Separation Incentive	TBD
Athletic Fee Increase	\$100,000





CCRSD Historical Increases

FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
6.51%	6.41%	3.74%	5.85%	4.95%	3.84%	1.78%	1.01%	3.01%	4.87%	3.12%	5.11%
5 Year Average Operating Budget Increase FY14 - FY18							3.4%				
10 Year Average Operating Budget Increase FY09 - FY18							3.7%				



Superintendent's Recommended Budgets

As of December 12, 201

CPS Superintendent's Recommended Budget	\$38,461,880
Net Increase	\$1,651,769
Percent Change From FY18	4.48%

CCRSD Superintendent's Recommended Budget	\$33,905,081
Net Increase	\$1,214,882
Percent Change From FY18 Operational	4.3%



