SP-37 Rev. 11/08

Purchasing Contact:
Elizabeth Basso, AFAO

Telephone Number: **(860) 622-2037** 

## STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274 Contract Award Number
08ITZ0080

Contract Award Date

November 1, 2008

SUPPLEMENT DATE

June 23, 2009

## CONTRACT AWARD SUPPLEMENT # 7

**IMPORTANT:** This is NOT a Purchase Order. Do NOT Produce or Ship without an Agency Purchase Order.

## COMMODITY CLASS/SUBCLASS & DESCRIPTION: 5018-035, Laptop Computers

FOR: Dept. of Information Technology, All
Using State Agencies, Municipalities,
Political Subdivisions, Non-Profits and
Education

TERM OF CONTRACT: (specify original term and extensions here)

11/1/08 - 10/31/09

"All other Terms and Conditions remain the same."

AGENCY REQUISITION NUMBER: ITD-300

**NOTICE TO CONTRACTORS:** This Contract Award Supplement is <u>not</u> an order to ship. The <u>using</u> agency or agencies on whose behalf the contract is made will furnish purchase orders against contracts. Send invoices directly to the using/ordering agency per instructions on the purchase order.

## Supplement # 7 Changes / Updates the following:

## Effective Immediately:

- VENDOR: The Ergonomic Group
  - o Lightweight HP Model 6930p Upgrades to Processor, Hard Drive and Combo Drive
  - o Desktop Replacement HP Model 8530p Upgrades to Processor and Hard Drive

#### SEE ATTACHED SHEETS FOR CHANGES

	APPROVED	
Date Issued: June 23, 2009	Jacqueline Shirley	

**Director of Contracts & Purchasing Division**(Original Signature on Document in Procurement Files)

The Ergonomic Group, Inc. Hewlett Packard Model No. EliteBook 6930 Price \$792.00

## Basic System Unit Configuration (Default) for Lightweight Notebook: Price per 1 unit with the following configuration

HP EliteBook 6930 Intel® Core™2 Duo Processor P8600\* (2.4 GHz, 1066 MHz FSB, 3 MB L2 cache)
P/N KK082AV

## Windows Vista :

Windows Vista Certified

P/N RQ047AV

## Screen

14.1 inch screen, minimum WXGA+

P/N KK099AV

## Weight

Weight with battery and optical drive 5.1 lbs.

## **DIMM/Sockets/Memory** (Default)

800MHZ DDR2 SDRAM

P/N KK108AV

## Hard Drive:

160GB 5400rpm SATA Hard Drive

P/N KK120AV

## Optical Drive

DVD+/-RW SuperMulti DL Lightscribe Drive

P/N KK128AV

#### Ports and Expansion:

Audio - Line In/Out (1/8" Mini)

V.90 or V.92 modem (built-in) with RJ-11 Modular (Phone Teleco) Port

Video Port - 15 pin High Density D-shell (VGA)

One Type II (32 bit) Express Card 54

#### **USB Ports:**

Three (3) USB ports, Universal Serial Bus 2.0

#### **Network Adapter:**

Integrated 10/100/1000 BaseT Ethernet with RJ-45 Twisted-Pair Port

## Keyboard:

With normal spacing, separate cursor controls with touchpad pointing device P/N KK146AV#ABA

#### Video:

Integrated Intel GMA 4500MHD

#### Sound System:

Integrated stereo sound capability with built in speakers

Battery:

Battery capacity of: 55 WHr

6-cell, 55 W/Hr

Typical battery life with and without wireless activated: up to 5.5 hours activated; 7.25

hours not activated

P/N KK130AV

## **Operating System**

Genuine Windows Vista Business with Downgrade to Windows XP Professional with SP3 custom installed; with CD media; all drivers and utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partition

P/N FH722AV#ABA

## **Desktop Management:**

Standards Compliance; OEM supplied management agent and drivers.

#### **Wireless Local Area Networking:**

Integrated IEEE 802.11g WiFi (a/g/n); WiFi certified for WPA2 including AES P/N KR398AV#ABA

#### Security:

TPM - Integrated chip(s) or module; with appropriate software

System BIOS supports: Hard disk drive password, power-on password, Supervisor password; blocking of Bluetooth, wireless, USB port

P/N KT031AV

Kensington compatible security slot or loop

## **Energy Star and EPEAT**

**EPEAT Silver** 

Energy Star 4.0 Enabled

P/N KM334AV

#### **Manufacturer's Limited Warranty:**

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N U4414E

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website.

Windows Recovery P/N FH624AV

System Recovery P/N GD231AV#ABA

TOTAL PRICE BASE UNIT

\$792.00

Configurable Components (Upgrades) - When Pricing Use differential between Base	
Unit Component and Upgrade Item	
Operating System	
Genuine Windows Vista Business; SP1; NTFS formatting of hard drive; all drivers for included/installed hardware; O/S restore CD P/N KK141AV#ABA	\$0.00
Memory:	
800MHZ DDR2 SDRAM P/N KK110AV	\$91.25
Hard Drive:	
160GB 7200rpm SATA Hard Drive P/N KK124AV	\$63.50
Optical Drive:	
DVD± RW Drive - replacement for DVD-ROM drive P/N KK128AV	\$0.00
Additional Battery	
Spare battery (to match one normally supplied, or larger capacity) Battery size (amp/hrs): 6-Cell 55W/Hr 10.8Va P/N KU531AA	\$61.00
Additional (spare) battery with larger capacity than battery normally supplied battery size (amp/hrs) 8-Cell P/N AJ359AA	\$0.00
Manufacturer's Limited Warranty:	
Additional (1) year extended service for parts & labor with one (1) year extended next business day response <b>on-site</b> ; Warranty service is the responsibility of the OEM P/N U7860E	\$37.00
TOTAL PRICE CONFIGURABLE OPTIONS	\$252.75

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	\$1,044.75
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Add-On Components	
Floppy Drive:	
USB Floppy disk drive	\$20.00
P/N DC361A	<b>V</b> =0.00
Mouse	
Combo USB/PS/2	\$10.00
P/N DC369A	•
Targus Wireless Mouse	\$21.00
P/N AMW22USZ	•
Carrying Case	
Nylon carrying case (top loading style)	\$25.00
Targus HP Evolution	
P/N PE837A	
Nylon (back pack) Case	\$33.00
Targus Feren BackPack	
P/N GN073AA	
Roller Case	\$66.00
HP Evolution Rolling Case	
P/N PE842A	
Port Replicator:	
HP Basic Docking Station 120W	\$108.00
P/N KP080AA#ABA	·
AC Adapter:	
150W Smart Adapter	\$39.00
P/N ED495AA#ABA	
Fingerprint reader:	
Fingerprint reader	Included w/Base
Media Card Reader	
SD/SDHC; Memory stick card reader	Included w/Base
Auto/Air Adapter:	
90W Smart AC/Auto/Air Adapter	\$70.00
P/N AJ652AA#ABA	Ψ70.00
Video:	
ATI Mobility Radeon HD 3450 256MB Video	\$45.00
P/N KK081AV	Ψ-3.00
ATI Mobility Radeon HD 3450 128MB Video	¢70.00
IP/N KK080AV	\$78.00
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The Ergonomic Group, Inc. Hewlett Packard Model No. 8530p

Price \$912.00

## Basic System Unit Configuration (Default) for Desktop Replacement Notebook: Price per 1 unit with the following configuration

HP Elitebook 8530p Notebook, 2.4GHz, 1066MHz FSB w/3Mb L2 cache P/N KR151AV (Intel Core 2 Suo Processor P8600)

## Windows Vista:

Windows Vista Certified

P/N RQ047AV

#### Screen

15.4 inch diagonal; WSXGA+ (1680 x 1050)

P/N KR176AV

## Weight

Weight with Battery and Optical drive: 6.3 lbs.

## DIMM/Sockets/Memory (Default)

2GB Ram 800MHz DDR2, SDRAM

P/N KR182AV

## Hard Drive:

160 GB hard drive, 5400 RPM

P/N KR188AV

## **Optical Drive**

CDRW and DVD/RW +/- Combo Drive Lightscribe

P/N KR195AV

## Ports and Expansion:

Audio - Line In/Out (1/8" Mini)

V.90 or V.92 modem (built-in) with RJ-11 Modular (Phone Teleco) Port

Video Port - 15 pin High Density D-shell (VGA)

One Type II (32 bit) Express Card 54

#### **USB Ports:**

Four (4) USB ports, Universal Serial Bus 2.0

## Network Adapter:

Integrated 10/100/1000 BaseT Ethernet with RJ-45 Twisted-Pair Port

P/N KR153AV

#### Keyboard:

With normal spacing, separate cursor controls with touchpad pointing device P/N KR206AV#ABA

#### Video:

Integrated ATI Mobility Radeon HD 3650, 256MB Dedicated Memory P/N KY172AV

#### Sound System:

Integrated stereo sound capability with built in speakers

#### Battery:

Battery capacity of: 73 WHr

Typical battery life with and without wireless activated: up to 4.5 hours activated; 6.5 hours not activated

P/N KR200AV

#### Software:

Genuine Windows Vista Business with Downgrade to Windows XP Professional with SP3 custom installed; with CD media; all drivers and utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partition

P/N FG984AV#ABA for VISTA Downgrade

P/N GD213AV#ABA for Genuine Windows® XP Professional Edition - Recovery Media P/NFK261AV for Windows XPP Diver DVD - Recovery Media

#### Desktop Management:

Standards Compliance; OEM supplied management agent and drivers.

## Wireless Local Area Networking:

IEEE 802.11g WiFi (a/g/n); WiFi certified for WPA2 including AES P/N KR255AV#ABA

#### Security:

TPM - Integrated chip(s) or module; with appropriate utility software

System BIOS supports: Hard disk drive password, power-on password, Supervisor password; blocking of Bluetooth, wireless, USB port

P/N KR256AV

Kensington compatible security slot or loop

## **Energy Star and EPEAT**

Minimum EPEAT Silver

Energy Star 4.0 Enabled

P/N KM334AV

#### Manufacturer's Limited Warranty:

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N U4414E

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website.

P/N GD213AV#ABA, FK261AV

TOTAL PRICE BASE UNIT

\$912.00

Configurable Components (Upgrades) - When Pricing Use differential between Base	
Unit Component and Upgrade Item Operating System	
Genuine Windows Vista Business;SP1;NTFS formatting of hard drive; all drivers for included/installed hardware; O/S restore CD or equivalent P/N KX014AV#ABA	\$0.00
Processor:	
Intel® Core <sup>™</sup> 2 Duo Processor P8600 (2.4 GHz, 1066 MHz FSB, 3 MB L2 cache) P/N KR169AV	\$0.00
Memory:	
800MHZ DDR2 SDRAM P/N KR185AV	\$80.00
Hard Drive:	
160GB, 7200 RPM P/N KR189AV	\$46.00
Optical Drive:	
DVD± RW Drive; Replacement for DVD-ROM drive P/N KR195AV	Included w/Base
Additional Battery	
Spare battery (to match one normally supplied, or larger capacity) Battery size (amp/hrs): 8-cell battery, 73 W/Hr P/N KU533AA	\$76.00
Spare battery with larger capacity than battery normally supplied Battery size (amp/hrs): 12-cell, 6.5Ah P/N EJ092AA#ABA	\$119.00
Manufacturer's Limited Warranty:	
4th year NBD Onsite warranty Parts & Labor; Warranty service is the responsibility of the OEM P/N U7860E	\$37.00
TOTAL PRICE CONFIGURABLE OPTIONS	\$358.00

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	\$1,270.00
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Add-On Components	
Floppy Drive:	
USB Floppy disk drive	\$20.00
P/N DC361B	\$20.00
Mouse	
Combo USB/PS/2	\$10.00
P/N DC369A	\$10.00
Targus Wireless Mouse	\$21.00
P/N AMW22USZ	\$21.00
Carrying Case	
Nylon carrying case (top loading style)	
Targus HP Evolution Lite	\$25.00
P/N PE837A	
Nylon (back pack) Case	
Targus Feren HP Backpack	\$33.00
P/N GN073AA	
Roller Case	
HP Evolution Rolling Case	\$66.00
P/N PE842A	
Port Replicator:	
HP Basic Docking Station 120W	\$108.00
P/N KP080AA#ABA	\$108.00
AC Adapter:	
Spare AC charger/power source	
150W Smart AC Adapter US	\$66.00
P/N AL192AA#ABA	
Fingerprint reader:	
Fingerprint reader	Included w/Base
Media Card Reader	
SD/SDHC; Memory stick card reader	Included w/Base
Auto/Air Adapter	
90W Smart AC/Auto/Air Combo Adapter	<b>A</b> =2.22
P/N AJ652AA#ABA	\$70.00
Video:	
ATI Mobility Radeon HD 3650 256MB Video	Included w/Base
Graphics Adapter/Controller with 128 MB dedicated memory	N/A

SP-37 Rev. 11/08

Purchasing Contact:
Elizabeth Basso, AFAO

Telephone Number: **(860) 622-2037** 

## STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274 Contract Award Number
08ITZ0080

Contract Award Date

November 1, 2008

SUPPLEMENT DATE

June 11, 2009

## CONTRACT AWARD SUPPLEMENT # 6

**IMPORTANT:** This is NOT a Purchase Order. Do NOT Produce or Ship without an Agency Purchase Order.

## COMMODITY CLASS/SUBCLASS & DESCRIPTION: 5018-035, Laptop Computers

FOR: Dept. of Information Technology, All
Using State Agencies, Municipalities,
Political Subdivisions, Non-Profits and
Education

TERM OF CONTRACT: (specify original term and extensions here)

11/1/08 - 10/31/09

"All other Terms and Conditions remain the same."

AGENCY REQUISITION NUMBER: ITD-300

**NOTICE TO CONTRACTORS:** This Contract Award Supplement is <u>not</u> an order to ship. The <u>using</u> agency or agencies on whose behalf the contract is made will furnish purchase orders against contracts. Send invoices directly to the using/ordering agency per instructions on the purchase order.

## Supplement # 6 Changes / Updates the following:

## Effective Immediately:

VENDOR: Advanced Corporate Networking, Inc.
 MODEL: Lightweight HP Model 6930p
 DVD/CD-RW Drive. P/N KK127AV has been repla

DVD/CD-RW Drive, P/N KK127AV has been replaced by DVD+/-RW SuperMulti DL Lightscribe Drive, P/N KK128AV

APPROVED\_

Date Issued: June 11, 2009

Jacqueline Shirley
Director of Contracts & Purchasing Division

SP-37 Rev. 11/08

Purchasing Contact:
Elizabeth Basso, AFAO

Telephone Number: **(860) 622-2037** 

## STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274 Contract Award Number
08ITZ0080

**Contract Award Date** 

November 1, 2008

SUPPLEMENT DATE

May 19, 2009

## **CONTRACT AWARD SUPPLEMENT # 5**

**IMPORTANT:** This is NOT a Purchase Order. Do NOT Produce or Ship without an Agency Purchase Order.

## COMMODITY CLASS/SUBCLASS & DESCRIPTION: 5018-035, Laptop Computers

FOR: Dept. of Information Technology, All
Using State Agencies, Municipalities,
Political Subdivisions, Non-Profits and
Education

TERM OF CONTRACT: (specify original term and extensions here)

11/1/08 - 10/31/09

"All other Terms and Conditions remain the same."

AGENCY REQUISITION NUMBER: ITD-300

**NOTICE TO CONTRACTORS:** This Contract Award Supplement is <u>not</u> an order to ship. The <u>using</u> agency or agencies on whose behalf the contract is made will furnish purchase orders against contracts. Send invoices directly to the using/ordering agency per instructions on the purchase order.

## Supplement # 5 Changes / Updates the following:

## Effective Immediately:

• VENDOR: Advanced Corporate Networking, Inc.

MODEL: Lightweight HP Model 6930p

**Upgrades:** 

Intel Core 2 Duo Processor P8600 2.40 GHz 1066 MHz FSB 3 MB L2 Cache, P/N

KK095AV

160GB 5400 RPM SATA Hard Drive, P/N KK120AV

• VENDOR: Advanced Corporate Networking, Inc.

MODEL: HP Desktop Model 8530p

**Upgrades:** 

Intel Core 2 Duo Processor P8600 2.40 GHz, 1066 MHz FSB, 3 MB L2 Cache, P/N

KR169AV

Date Issued: May 19, 2009

160GB 5400 RPM SATA Hard Drive, P/N KR188AV

APPROVED\_

Jacqueline Shirley
Director of Contracts & Purchasing Division
(Original Signature on Document in Procurement Files)

Advanced Corporate Networking, Inc. Hewlett Packard Model No. 6930p

Price \$794.00

## Basic System Unit Configuration (Default) for Lightweight Notebook: Price per 1 unit with the following configuration

HP 6930p w/Intel Core 2 Duo Processor P8600 2.40 GHz, 1066 MHz FSB, 3MB L2 Cache P/N's KK082AV; KK095AV

## Windows Vista:

Windows Vista Certified, MS Vista Premium Logo Label P/N RQ047AV

## Screen

14.1 inch screen, WXGA+

P/N KK099AV

## Weight

Weight with battery and optical drive 5.1 pounds

## **DIMM/Sockets/Memory (Default)**

2GB Ram 800 MHz DDR2, 2 DIMMS

P/N KK108AV

#### **Hard Drive:**

160 GB 5400 RPM SATA Hard Drive

P/N KK120AV

#### **Optical Drive**

DVD/CD-RW Combo Drive

P/N KK127AA

## Ports and Expansion:

Audio - Line In/Out (1/8" Mini)

V.90 or V.92 modem (built-in) with RJ-11 Modular (Phone Teleco) Port P/N KK093AV

Video Port - 15 pin High Density D-shell (VGA)

One Type II (32 bit) Express Card 54/slot

## **USB Ports:**

Three (3) USB ports, Universal Serial Bus 2.0

## **Network Adapter:**

Integrated 10/100/1000 BaseT Ethernet with RJ-45 Twisted-Pair Port

## **Keyboard:**

With normal spacing, separate cursor controls with touchpad pointing device P/N KK146AV#ABA

## Video:

Integrated Intel Graphics Media Accelerator 4500 MHD

## Sound System:

Integrated stereo sound capability with built in speakers

## **Battery:**

Battery capacity: 6-cell (55 WHr) Li-Ion

Typical battery life with and without wireless activated: With 4.5hrs, Without 6hrs 15min.

HP 90W AC Adapter

P/N's KK130AV; KK147AV#ABA

## **Operating System**

Genuine Windows Vista Business with Downgrade to Windows XP Professional with SP3 custom installed; with CD media; all drivers and utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partition

P/N's FH722AV#ABA; XP Drivers FH624AV; Restore Media GD231AV#ABA

#### **Desktop Management:**

Standards Compliance; OEM supplied management agent and drivers.

## **Wireless Local Area Networking:**

Integrated IEEE 802.11g WiFi (a/g/n); WiFi certified for WPA2 including AES P/N's KR398AV#ABA; Bluetooth KT031AV; Centino 2 Label KX515AV

## Security:

TPM - Integrated chip(s) or module; with appropriate software

System BIOS must support: Hard disk drive password, power-on password, Supervisor password; blocking of Bluetooth, wireless, USB port

Kensington compatible security slot or loop

## **Energy Star and EPEAT**

## **EPEAT Silver**

Energy Star 4.0 Enabled

P/N KM334AV

## **Manufacturer's Limited Warranty:**

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N's KK134AV#ABA; U4414E

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website.

Part of factor image on hard drive, printed material in box

TOTAL PRICE BASE UNIT

\$794.00

Configurable Components (Upgrades) - When Pricing Use differential between Base Unit Component and Upgrade Item	
Operating System	
Genuine Windows Vista Business; SP1; NTFS formatting of hard drive; all drivers for included/installed hardware; O/S restore CD or equivalent P/N's KK141AV#ABA; KS707AV media; KK145AV drivers	\$0.00
Memory:	
Expansion to 4 GB; 800 MHz. DDR2, 2 DIMMs P/N KK110AV	\$91.00
Hard Drive:	
Minimum 160 GB, 7200RPM P/N KK124AV	\$63.50
Optical Drive:	
DVD+/-RW SuperMulti DL LightScribe Drive replacement for DVD-ROM drive P/N #KK128AV	\$31.50
Additional Battery	
Spare 8-cell Primary (5.1 Amp/Hrs) battery (to match one normally supplied, or larger capacity) P/N AJ359AA	\$98.00
Spare 12-cell (6.45 Amp/Hrs) battery with larger capacity than battery normally supplied P/N EJ092AA	\$119.00
Manufacturer's Limited Warranty:	
Additional (1) year extended service for parts & labor with one (1) year extended next business day response <b>on-site</b> ; Warranty service is the responsibility of the OEM P/N U7860E	\$37.00
TOTAL PRICE CONFIGURABLE OPTIONS	\$440.00

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	\$1,234.00
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Add-On Components	
Floppy Drive:	
USB Floppy disk drive	\$20.00
P/N DC361B	Ψ20.00
Mouse	
USB-P/S2 Optical Mouse 2 button with scroll wheel	\$10.00
P/N DC369A	Ψ10.00
Targus Wireless Mouse	\$21.00
P/N AMW22USZ	<b>V</b> = 1166
Carrying Case	
Nylon carrying case (top loading style)	207.00
HP Evolution Lite Case	\$25.00
P/N PE837A	
Nylon (back pack) Case HP BackPack Case	¢22.00
IP/N GN073A	\$33.00
Roller Case	
IHP Evolution Roller Case	\$66.00
IP/N PE842A	ψ00.00
Port Replicator:	
HP Docking Station w/120w Adapter	¢408.00
P/N KP080AV#ABA	\$108.00
AC Adapter:	
HP 90w Smart Adapter	£20.00
P/N ED495AA#ABA	\$39.00
Fingerprint reader:	
Fingerprint reader integrated,	Included w/Base
Media Card Reader	
SD/SDHC; Memory stick card reader	Included w/Base
Auto/Air Adapter:	
Auto/Air Adapter	\$70.00
P/N AJ652AA#ABA	\$70.00
Video:	
ATI Radeon HD 3450 with 256 MB dedicated memory	¢70.00
P/N KK081AV	\$78.00
ATI Radeon HD 3450 with 128 MB dedicated memory	\$45.00
P/NKK080AV	\$45.00

Advanced Corporate Networking, Inc.

Hewlett Packard Model No. 8530p

Price \$914.00

## Basic System Unit Configuration (Default) for Desktop Replacement Notebook: Price per 1 unit with the following configuration

HP 8530p Intel Core 2 Duo Processor P8600 2.40GHz, 1066MHz FSB, 3MB L2 cache P/N's KR151AV; KR169AV

#### Windows Vista:

Windows Vista Certified; Vista Premium Label

P/N RQ047AV

## Screen

15.4 inch diagonal; WSXGA+

Contrast Ratio 300:1 Resolution 1680x1050

P/N KR176AV

#### Weight

Weight with Battery and Optical drive 6.3 lbs.

## DIMM/Sockets/Memory (Default)

2GB Ram 800MHz DDR2, 2 DIMMS

P/N KR182AV

#### Hard Drive:

160 GB 5400 RPM Hard Drive

P/N KR188AV

#### **Optical Drive**

DVD+/-RW SuperMulti DL LightScribe Drive

P/N KR195AV

## Ports and Expansion:

Audio - Line In/Out (1/8" Mini) 3.5mm

V.92 56K Data/Fax

P/N KR153AV

Video port - VGA - 15 pin HD D-Sub (HD-15)

One Type II (32 bit) Express Card 54

## **USB Ports:**

Four (4) USB ports, Universal Serial Bus 2.0

#### Network Adapter:

Integrated Intel Gigabit Network Connection (10/100/1000 NIC)

## Keyboard:

Keyboard with normal spacing, dual pointing devices (touchpad with scroll zone and pointstick)

P/N KR206AV

#### Video:

ATI Mobility Radeon HD 3650, 256 MB of dedicated video memory (discrete graphics) P/N KY172AV

#### Sound System:

High Definition Audio support w/24-bit DAC

#### **Battery:**

Battery: 8-cell (73 WHr) Lithium-Ion battery

Typical battery life with and without wireless activated: 4hr/5hrs

120W AC Power Supply

P/N's KR200AV; KR207AV#ABA

#### Operating System:

Genuine Windows Vista® Business with downgrade to Windows® XP Professional custom installed (note) with MS Office (Trial) all drivers & utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partion

P/N's FG984AV#ABA; GD213AV media; FK261AV drivers

## Desktop Management:

Standards Compliance; OEM supplied management agent and drivers.

#### Wireless Local Area Networking:

Intel® WiFi Link 5100AGN (802.11a/b/g/draft-n) WiFi certified for WPA2 including AES; HP Integrated Module with Bluetooth® Wireless Technology & Centino 2 Label, No vPro AMT support

P/N's KR255AV#ABA; KR256AV; KX515AV; FG972AV

## Security:

TPM 1.2 Integrated chip(s) or module; with appropriate utility software

System BOIS supports: Hard disk drive password, power-on password, Supervisor password; block of Bluetooth, wireless, USB port

Kensington Lock Slot

## **Energy Star and EPEAT**

Minimum EPEAT Silver

Energy Star 4.0 Enabled

P/N KM334AV

#### Manufacturer's Limited Warranty:

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N's KR203AV#ABA; U4414E

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website. Part of factor image on hard drive, printed material in box

**TOTAL PRICE BASE UNIT** 

\$914.00

Configurable Components (Upgrades) - When Pricing Use differential between Base Unit Component and Upgrade Item	
Operating System	
Genuine Windows Vista Business;SP1;NTFS formatting of hard drive; all drivers for included/installed hardware; O/S restore CD or equivalent P/N's KX014AV#ABA; KS935AV drivers; KS707AV#ABA media	\$7.00
Processor:	
Intel Core 2 Duo Processor T9400 (2.53 GHz, 6 MB L2 cache, 1066 MHz FSB) P/N KR170AV	\$165.00
Memory:	
800-MHz DDR2 SDRAM P/N KR185AV	\$80.00
Hard Drive:	
160 GB, 7200RPM P/N KR189AV	\$46.00
Optical Drive:	
DVD+/-RW SuperMulti DL LightScribe Drive P/N KR195AV Included in base configuration	\$0.00
Additional Battery	
Spare battery 8-cell primary 73Whr P/N KU533AA	\$76.00
Spare battery 12-cell Lithium-Ion (6.45Amp/Hrs) P/N EJ092AA	\$119.00
Manufacturer's Limited Warranty:	
Additional (1) year extended service for parts & labor with one (1) year extended next business day response <b>on-site</b> ; Warranty service is the responsibility of the OEM HP 4y NextBusDayOnsite Tablet HW Support P/N U7860E	\$37.00
TOTAL PRICE CONFIGURABLE OPTIONS	\$530.00

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	\$1,444.00
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Add-On Components	
Floppy Drive:	
USB Floppy disk drive P/N DC361B	\$20.00
Mouse	
USB-P/S2 Optical mouse P/N DC369A	\$10.00
Targus Wireless Optical Rechargeable Full-Size Laptop Mouse P/N AMW22USZ	\$21.00
Carrying Case	
Nylon carrying case (top loading style) HP Evolution Lite Case P/N PE837A	\$25.00
Nylon (back pack) Case HP Nylon Black Backpack P/N RR317AA	\$33.00
Roller Case HP Deluxe Roller Case P/N GD405AA	\$68.75
Port Replicator:	
HP Docking Station w/120w adapter P/N KP080AA#ABA	\$108.00
AC Adapter:	
HP 150W Smart AC Adapter P/N AL192AA#ABA	\$66.00
Fingerprint reader:	
Integrated Fingerprint reader	Included w/Base
Media Card Reader	
Supports SD (Secure Digital), MMC (MultiMedia Card), Memory Stick, Memory Stick Pro, Memory Stick Duo*, xD-Picture card	Included w/Base
Auto/Air Adapter	
HP 90W Smart AC/Auto/Air Combo Adptr P/N AJ652AA#ABA	\$70.00
Video:	
ATI Mobility Radeon HD 3650, 256 MB of dedicated video memory (discrete graphics)	Included w/Base

SP-37 Rev. 11/08

Purchasing Contact:
Elizabeth Basso, AFAO

Telephone Number: **(860) 622-2037** 

## STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274 Contract Award Number
08ITZ0080

**Contract Award Date** 

November 1, 2008

SUPPLEMENT DATE

March 24, 2009

## **CONTRACT AWARD SUPPLEMENT # 4**

**IMPORTANT:** This is NOT a Purchase Order. Do NOT Produce or Ship without an Agency Purchase Order.

## COMMODITY CLASS/SUBCLASS & DESCRIPTION: 5018-035, Laptop Computers

FOR: Dept. of Information Technology, All
Using State Agencies, Municipalities,
Political Subdivisions, Non-Profits and
Education

Date Issued: March 24, 2009

TERM OF CONTRACT: (specify original term and extensions here)

11/1/08 - 10/31/09

"All other Terms and Conditions remain the same."

AGENCY REQUISITION NUMBER: ITD-300

**NOTICE TO CONTRACTORS:** This Contract Award Supplement is <u>not</u> an order to ship. The <u>using</u> agency or agencies on whose behalf the contract is made will furnish purchase orders against contracts. Send invoices directly to the using/ordering agency per instructions on the purchase order.

## Supplement # 4 Changes / Updates the following:

Advanced Office Systems, Inc. Lightweight Laptop Dell Model E6400

Part Number 320-6779, 14.1 inch Wide Screen WXGA+ Antiglare LED LCD NOW:

320-6941, Brushed Metal Black Wide Screen WXGA+ LCD

APPROVED		
AFFRUVED		

Jacqueline Shirley
Director of Contracts & Purchasing Division

SP-37 Rev. 11/08

Purchasing Contact: Elizabeth Basso, AFAO

Telephone Number: (860) 622-2037

## STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274

Contract Award Number **08ITZ0080** 

**Contract Award Date** 

November 1, 2008

SUPPLEMENT DATE

March 5, 2009

## CONTRACT AWARD SUPPLEMENT # 3

**IMPORTANT:** This is NOT a Purchase Order. Do NOT Produce or Ship without an Agency Purchase Order.

## COMMODITY CLASS/SUBCLASS & DESCRIPTION: 5018-035, Laptop Computers

Dept. of Information Technology, All Using State Agencies, Municipalities, Political Subdivisions, Non-Profits and **Education** 

Date Issued: March 5, 2009

TERM OF CONTRACT: (specify original term and extensions here)

11/1/08 - 10/31/09

"All other Terms and Conditions remain the same."

AGENCY REOUISITION NUMBER: ITD-300

**NOTICE TO CONTRACTORS:** This Contract Award Supplement is <u>not</u> an order to ship. The <u>using</u> agency or agencies on whose behalf the contract is made will furnish purchase orders against contracts. Send invoices directly to the using/ordering agency per instructions on the purchase order.

## Supplement # 3 Changes / Updates the following:

Advanced Office Systems, Inc. Lightweight Laptop Dell Model E6400 Part Number 330-0888, Nylon Carrying Case is now 330-0858, Deluxe Nylon Case

**APPROVED** 

Jacqueline Shirley Director of Contracts & Purchasing Division

SP-37 Rev. 11/08

Purchasing Contact:
Elizabeth Basso, AFAO

Telephone Number: **(860) 622-2037** 

## STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274 Contract Award Number
08ITZ0080

**Contract Award Date** 

November 1, 2008

SUPPLEMENT DATE

February 13, 2009

## CONTRACT AWARD SUPPLEMENT # 2

**IMPORTANT:** This is NOT a Purchase Order. Do NOT Produce or Ship without an Agency Purchase Order.

## COMMODITY CLASS/SUBCLASS & DESCRIPTION: 5018-035, Laptop Computers

FOR: Dept. of Information Technology, All Using State Agencies, Municipalities, Political Subdivisions, Non-Profits and Education

Date Issued: February 13, 2009

TERM OF CONTRACT: (specify original term and extensions here)

One Year

"All other Terms and Conditions remain the same."

AGENCY REQUISITION NUMBER: ITD-300

**NOTICE TO CONTRACTORS:** This Contract Award Supplement is <u>not</u> an order to ship. The <u>using</u> agency or agencies on whose behalf the contract is made will furnish purchase orders against contracts. Send invoices directly to the using/ordering agency per instructions on the purchase order.

## Supplement # 2 Changes / Updates the following:

• The Ergonomic Group, Inc. specification sheet for Lightweight Laptop Hewlett Packard Model 6930 has been updated to correct Video Add-on Component pricing

**APPROVED** 

Jacqueline Shirley
Director of Contracts & Purchasing Division

SP-37 Rev. 11/08

Purchasing Contact:
Elizabeth Basso, AFAO

Telephone Number: (860) 622-2037

## STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274 Contract Award Number
08ITZ0080

**Contract Award Date** 

November 1, 2008

SUPPLEMENT DATE

December 1, 2008

## **CONTRACT AWARD SUPPLEMENT # 1**

**IMPORTANT:** This is NOT a Purchase Order. Do NOT Produce or Ship without an Agency Purchase Order.

## COMMODITY CLASS/SUBCLASS & DESCRIPTION: 5018-035, Laptop Computers

FOR: Dept. of Information Technology, All
Using State Agencies, Municipalities,
Political Subdivisions, Non-Profits and
Education

Date Issued: December 1, 2008

TERM OF CONTRACT: (specify original term and extensions here)

One Year

"All other Terms and Conditions remain the same."

AGENCY REQUISITION NUMBER: ITD-300

**NOTICE TO CONTRACTORS:** This Contract Award Supplement is <u>not</u> an order to ship. The <u>using</u> agency or agencies on whose behalf the contract is made will furnish purchase orders against contracts. Send invoices directly to the using/ordering agency per instructions on the purchase order.

## Supplement # 1 Changes / Updates the following:

• Effective immediately, <u>Gateway Companies</u>, <u>Inc. an MPC Company</u> is removed from contract. Tablet computers will no longer be available under this contract award.

APPROVED

Jacqueline Shirley
Director of Contracts & Purchasing Division

#### CONTRACT AWARD SP-38 Rev. 01/08

Purchasing Contact: Elizabeth Basso, AFAO

Telephone Number: (860) 622-2037

## STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY **CONTRACTS & PURCHASING DIVISION** 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274

Contract Award # 08ITZ0080

**Contract Award Date** 

November 1, 2008

**Expiration Date** 

October 31, 2009

## CONTRACT AWARD

**IMPORTANT:** This is NOT a Purchase Order. Do NOT Produce or Ship without an Agency Purchase Order.

FOR:	Dept. of Informa All Using State A	tion Technology,	DELIVERY DATE REQ'D:  Delivery: 21 Days or less  TERM OF CONTRACT: One Year  November 1, 2008 through October 31, 2009	
Non Profits, and Education		AGENCY REQUISITION NUME	,	
	N STATE (NON-SB) CONTRACT VALUE	DAS CERTIFIED SMALL BUSINESS CONTRACT VALUE	OUT OF STATE CONTRACT VALUE	TOTAL CONTRACT AWARD VALUE
Es	st. \$450,000.00	Est. \$650,000.00	Est. \$50,000.00	Est. \$1,150,000.00

**NOTICE TO CONTRACTORS:** This notice of award is <u>not</u> an order to ship. The <u>using</u> agency or agencies on whose behalf the contract is made will furnish purchase orders against contracts. Send invoices directly to the using/ordering agency per instructions on purchase order.

**NOTE**: Dollar amounts listed next to each contractor are possible award amounts, however, they do not reflect any expected purchase amounts (actual or implied). They are for CHRO use only.

**NOTICE TO AGENCIES:** A complete explanatory report shall be furnished promptly to the Director concerning items delivered and/or services rendered on orders placed against awards listed herein which are found not to comply with the specifications or which are otherwise unsatisfactory from the agency's viewpoint, as well as failure of the contractor to deliver within a reasonable period of time specified. Please issue orders and process invoices promptly.

- CASH DISCOUNTS: Cash discounts, if any, shall be given SPECIAL ATTENTION, but such cash discount shall not be taken unless payment is made within the discount period.
- PRICE BASIS: Unless otherwise noted, prices include delivery and transportation charges fully prepaid f.o.b. agency. No extra charge is to be made for packing or packages.

## SEE NEXT PAGE FOR CONTRACTED VENDORS/INFORMATION

APPROVED	APPROVED	

Elizabeth Basso Assoc. Fiscal Administrative Officer IT Contracts & Purchasing Division

(Original Signature on Document in Procurement Files)

Richard R. Bailey **Deputy Chief Information Officer** (Original Signature on Document in Procurement Files)

Date Issued: October 30, 2008

#### **AWARD SCHEDULE**

SP-16A Rev. 01/08

## STATE OF CONNECTICUT

**DOIT - CONTRACTS & PURCHASING DIVISION** 

**Award Number** 

**08ITZ0080** 

#### **CONTRACTOR INFORMATION:**

Contract Award Number: 08ITZ0080AA

Company Name: Advanced Corporate Networking, Inc.

Address: 192 Naugatuck Avenue, Milford, CT 06460

Tel. No.: 203.874.5545 x11 Fax No.: 203.876.1788 Contract Value: Est. \$500,000.00

Contact Person: Rick Persico Vendor ID #: 0000012528 Delivery: 21 Days ARO

Certification Type: MBE Terms: Net 30 Days Supply to Political Sub-Divisions:

(SBE,MBE, WBE or None) YES

Company E-mail Address: catherine@digitalbackoffice.com www.digitalbackoffice.com

Contract Award Number: 08ITZ0080AB

Company Name: **Advanced Office Systems, Inc.** Address: 211 Shunpike Road, Cromwell, CT 06416 Remit to: 296 East Main Street, Branford, CT 06405

Tel. No.: **860.635.7100 or** Fax No.: **860.635.7139** Contract Value: **Est. \$150,000.00** 

800.337.3808

Contact Person: **Betsy Marchese**Vendor ID #: **0000010063**Delivery: **21 Days ARO or less**Certification Type: **MBE**Terms: **Net 30 Days**Supply to Political Sub-Divisions:

NO

YES

(SBE,MBE, WBE or None)

Company E-mail Address: emarchese@aosinc.com www.aosinc.com

Contract Award Number: 08ITZ0080AC

Company Name: The Ergonomic Group, Inc.

Address: 2234 Silas Deane Highway, Rocky Hill, CT 06067 Remit to: 609-3 Cantiague Rock Road, Westbury, NY 11590

Tel. No.: 860.563.4353 Fax No.: 860.563.4335 Contract Value: Est. \$450,000.00

Contact Person: Henry Gettenberg Vendor ID #: 0000035008 Delivery: 21 Business Days ARO

Certification Type: none Terms: Net 45 Days Supply to Political Sub-Divisions:

(SBE,MBE, WBE or None)

Company E-mail Address: henry.gettenberg@ergogroup.com www.ergogroup.com

Contract Award Number: 08ITZ0080AD

Company Name: **REMOVED** 

Address: 300 N. Centennial Drive, Suite 220, North Sioux City, SD 57049

Remit to: MPC-Pro, LLC, 4267 Solutions Center, Attn. Lock Box #774267, Chicago, IL 60677-4002

Tel. No.: 800.846.2030 Fax No.: 605.232.8401 Contract Value: Est. \$50,000.00

Contact Person: Mike Lamson Vendor ID #: 0000011055 Delivery: 21 Days ARO

Certification Type: **none** Terms: **Net 45 Days** Supply to Political Sub-Divisions:

(SBE,MBE, WBE or None) YES

Company E-mail Address: michael.lamson@gateway.com www.gateway.com

#### **AWARD SCHEDULE**

SP-16A Rev. 01/08

## STATE OF CONNECTICUT

**DOIT - CONTRACTS & PURCHASING DIVISION** 

Award Number 08ITZ0080

Purchasing Contact: **Elizabeth Basso, AFAO** 

*Telephone Number:* **(860) 622-2037** 

E-Mail Address: elizabeth.basso@ct.gov

# CONTRACT AWARD SCHEDULE

08ITZ0080

CONTRACT AWARD DATE
October 30, 2008

DELIVERY
21 Days A.R.O.

PAYMENT TERMS CASH DISCOUNT
Net 45 Days -- % -- Days

Pricing includes all transportation charges FOB State Agency.			OR NAME: <b>ltiple Vendors</b> ( <b>Bid Sche</b>		
Page 1	OF	2	VEND	OR ID#:	

Department of Information Technology is issuing this contract award on behalf of The Department of Information Technology, All Using State Agencies, Municipalities, Political Subdivisions, Non-Profits and Education for

## **Laptop Computers**

Price to include equipment; installation of all components (software, memory, etc.); all necessary cables; delivery; and warranty, per attached base system unit configuration, configurable options list and add-on list.

## INSTRUCTIONS FOR CONTRACT AWARD USE FOR ALL USING STATE AGENCIES

- 1) Use of this contract award is mandatory for all in-scope State Agencies for the purchase of Laptop Computers.
- **2)** The contract award specifications represent a Basic System Configuration and a list of configurable options. The Basic System is complete and may be purchased as-is from the contracted vendors for the designated price. Agencies can substitute, add-on, downgrade or upgrade the Basic System **only** with the configurable options listed. The options are priced on a per unit basis. It is the responsibility of the purchasing agency to calculate the extended pricing for their laptop computer purchases.
- 3) To place an order from one of the contracted vendors requires the purchasing agency to contact the vendor and place an order. This will include apprising the vendor of the specifications and confirming the contracted pricing for the laptop computers being purchased. Have the vendor fax you a copy of the invoice that will accompany your order or a quote which will also list the items being purchased and the purchase price. Either of those documents should reference the contract award number. Once the order information and pricing have been confirmed by both parties, a Purchase Order can be processed for the vendor by the requesting agency.
- **4)** The specified delivery time frame for this contract award is "up to 21 days After Receipt of Order (A.R.O.)." It is the responsibility of the purchasing agency to monitor compliance with this time frame by duly noting the date that the purchase order is sent and when the laptops are received by the vendor. Any contract compliance issues must be reported promptly to Elizabeth Basso, IT Contracts & Purchasing, (860) 622-2037 at elizabeth.basso@ct.gov
- **5)** It is also the responsibility of the purchasing agency to inspect the delivered equipment and complete a "receiver package". This package must be kept on file by the purchasing agency for auditing purposes. For more information on the inspection procedure go the DOIT Services web site at:

http://www.ct.gov/doitservices/cwp/view.asp?a=1201&Q=252920&doitservicesNav=|

6) The awarded vendors will forward a monthly report of Laptop Computer purchases by State Agencies (along with copies of the invoices that were sent to purchasing agencies at the time of purchase) to Elizabeth Basso (elizabeth.basso@ct.gov), DOIT IT Contracts & Purchasing. This will allow DOIT to monitor laptop computer purchasing activity to ensure contract compliance of governing terms and conditions as well as pricing and usage.

## **AWARD SCHEDULE**

SP-16A Rev. 01/08

# STATE OF CONNECTICUT DOIT - CONTRACTS & PURCHASING DIVISION

Award Number 08ITZ0080

Lightweight	The Ergonomic Group, Inc.	Advanced Corporate Networking, Inc. (MBE)	Advanced Office Systems, Inc. (MBE)
Basic Configuration	\$792.00	\$794.00	\$1,029.00
w/Configurable Components (Ungrades)	\$1,076.25	\$1,234.00	\$1,532.00

Desktop Replacement	The Ergonomic Group, Inc.	Advanced Corporate Networking, Inc. (MBE)
Basic Configuration	\$912.00	\$914.00
w/Configurable Components (Upgrades)	\$1,329.00	\$1,444.00

Tablet	Gateway Companies, Inc. an MPC Company
Basic Configuration	N/A
w/Configurable Components (Upgrades)	N/A

Estimated Total Award of \$1,150,000.00

The Ergonomic Group, Inc. Hewlett Packard Model No. EliteBook 6930 Price \$792.00

## Basic System Unit Configuration (Default) for Lightweight Notebook: Price per 1 unit with the following configuration

HP EliteBook 6930 Intel® Core<sup>™</sup>2 Duo Processor P8400\* (2.26 GHz, 1066 MHz FSB, 3 MB L2 cache)
P/N KK082AV

#### Windows Vista:

Windows Vista Certified

P/N RQ047AV

#### Screen

14.1 inch screen, minimum WXGA+

P/N KK099AV

## Weight

Weight with battery and optical drive 5.1 lbs.

## **DIMM/Sockets/Memory (Default)**

800MHZ DDR2 SDRAM

P/N KK108AV

## Hard Drive:

120GB 5400rpm SATA Hard Drive

P/N KK119AV

## **Optical Drive**

CD-RW/DVD Combo Drive

P/N KK127AV

## Ports and Expansion:

Audio - Line In/Out (1/8" Mini)

V.90 or V.92 modem (built-in) with RJ-11 Modular (Phone Teleco) Port

Video Port - 15 pin High Density D-shell (VGA)

One Type II (32 bit) Express Card 54

## **USB Ports:**

Three (3) USB ports, Universal Serial Bus 2.0

#### **Network Adapter:**

Integrated 10/100/1000 BaseT Ethernet with RJ-45 Twisted-Pair Port

#### Kevboard:

With normal spacing, separate cursor controls with touchpad pointing device P/N KK146AV#ABA

#### Video:

Integrated Intel GMA 4500MHD

#### **Sound System:**

Integrated stereo sound capability with built in speakers

## Battery:

Battery capacity of: 55 WHr

6-cell, 55 W/Hr

Typical battery life with and without wireless activated: up to 5.5 hours activated; 7.25

hours not activated

P/N KK130AV

## **Operating System**

Genuine Windows Vista Business with Downgrade to Windows XP Professional with SP3 custom installed; with CD media; all drivers and utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partition

P/N FH722AV#ABA

## **Desktop Management:**

Standards Compliance; OEM supplied management agent and drivers.

#### Wireless Local Area Networking:

Integrated IEEE 802.11g WiFi (a/g/n); WiFi certified for WPA2 including AES P/N KR398AV#ABA

#### Security:

TPM - Integrated chip(s) or module; with appropriate software

System BIOS supports: Hard disk drive password, power-on password, Supervisor password; blocking of Bluetooth, wireless, USB port

P/N KT031AV

Kensington compatible security slot or loop

## **Energy Star and EPEAT**

**EPEAT Silver** 

Energy Star 4.0 Enabled

P/N KM334AV

#### **Manufacturer's Limited Warranty:**

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N U4414E

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website.

Windows Recovery P/N FH624AV

System Recovery P/N GD231AV#ABA

TOTAL PRICE BASE UNIT

\$792.00

Configurable Components (Upgrades) - When Pricing Use differential between Base	
Unit Component and Upgrade Item	
Operating System	
Genuine Windows Vista Business; SP1; NTFS formatting of hard drive; all drivers for	\$0.00
included/installed hardware; O/S restore CD	
P/N KK141AV#ABA	
Memory:	
800MHZ DDR2 SDRAM	\$91.25
P/N KK110AV	•
Hard Drive:	
160GB 7200rpm SATA Hard Drive	\$63.50
P/N KK124AV	
Optical Drive:	
DVD± RW Drive - replacement for DVD-ROM drive	\$31.50
P/N KK128AV	·
Additional Battery	
Spare battery (to match one normally supplied, or larger capacity)	\$61.00
Battery size (amp/hrs): 6-Cell 55W/Hr 10.8Va	, , , , , ,
P/N KU531AA	
Additional (spare) battery with larger capacity than battery normally supplied	\$0.00
battery size (amp/hrs) 8-Cell	Ψ0.00
P/N AJ359AA	
Manufacturer's Limited Warranty:	
Additional (1) year extended service for parts & labor with one (1) year extended next	\$37.00
business day response <b>on-site</b> ; Warranty service is the responsibility of the OEM	·
P/N U7860E	
TOTAL PRICE CONFIGURABLE OPTIONS	¢204.25
TOTAL PRICE CONFIGURABLE OPTIONS	\$284.25

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	\$1,076.25
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Add-On Components	
Floppy Drive:	
USB Floppy disk drive	\$20.00
P/N DC361A	<b>,</b>
Mouse	
Combo USB/PS/2	\$10.00
P/N DC369A	•
Targus Wireless Mouse	\$21.00
P/N AMW22USZ	•
Carrying Case	
Nylon carrying case (top loading style)	\$25.00
Targus HP Evolution	,
P/N PE837A	
Nylon (back pack) Case	\$33.00
Targus Feren BackPack	·
P/N GN073AA	
Roller Case	\$66.00
HP Evolution Rolling Case	, , , , , , , , , , , , , , , , , , , ,
P/N PE842A	
Port Replicator:	
HP Basic Docking Station 120W	\$108.00
P/N KP080AA#ABA	·
AC Adapter:	
150W Smart Adapter	\$39.00
P/N ED495AA#ABA	
Fingerprint reader:	
Fingerprint reader	Included w/Base
Media Card Reader	
SD/SDHC; Memory stick card reader	Included w/Base
Auto/Air Adapter:	
90W Smart AC/Auto/Air Adapter	\$70.00
P/N AJ652AA#ABA	Ψ10.00
Video:	
ATI Mobility Radeon HD 3450 256MB Video	\$78.00
P/N KK081AV	Ψ10.00
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	A / = 22
ATI Mobility Radeon HD 3450 128MB Video	\$45.00
P/N KK080AV	

Advanced Corporate Networking, Inc. Hewlett Packard Model No. 6930p

Price \$794.00

## Basic System Unit Configuration (Default) for Lightweight Notebook: Price per 1 unit with the following configuration

HP 6930p w/Intel Core 2 Duo Processor 2.26 GHz, 1066 MHz FSB, 3MB L2 Cache P/N's KK082AV; KK094AV

## Windows Vista:

Windows Vista Certified, MS Vista Premium Logo Label P/N RQ047AV

## Screen

14.1 inch screen, WXGA+ P/N KK099AV

## Weight

Weight with battery and optical drive 5.1 pounds

## DIMM/Sockets/Memory (Default)

2GB Ram 800 MHz DDR2, 2 DIMMS

P/N KK108AV

#### **Hard Drive:**

120 GB hard drive, 5400 RPM

P/N KK119AV

#### **Optical Drive**

DVD/CD-RW Combo Drive

P/N KK127AA

## Ports and Expansion:

Audio - Line In/Out (1/8" Mini)

V.90 or V.92 modem (built-in) with RJ-11 Modular (Phone Teleco) Port P/N KK093AV

Video Port - 15 pin High Density D-shell (VGA)

One Type II (32 bit) Express Card 54/slot

## **USB Ports:**

Three (3) USB ports, Universal Serial Bus 2.0

## **Network Adapter:**

Integrated 10/100/1000 BaseT Ethernet with RJ-45 Twisted-Pair Port

## Keyboard:

With normal spacing, separate cursor controls with touchpad pointing device P/N KK146AV#ABA

## Video:

Integrated Intel Graphics Media Accelerator 4500 MHD

## Sound System:

Integrated stereo sound capability with built in speakers

## **Battery:**

Battery capacity: 6-cell (55 WHr) Li-Ion

Typical battery life with and without wireless activated: With 4.5hrs, Without 6hrs 15min.

HP 90W AC Adapter

P/N's KK130AV; KK147AV#ABA

## **Operating System**

Genuine Windows Vista Business with Downgrade to Windows XP Professional with SP3 custom installed; with CD media; all drivers and utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partition

P/N's FH722AV#ABA; XP Drivers FH624AV; Restore Media GD231AV#ABA

#### **Desktop Management:**

Standards Compliance; OEM supplied management agent and drivers.

## **Wireless Local Area Networking:**

Integrated IEEE 802.11g WiFi (a/g/n); WiFi certified for WPA2 including AES P/N's KR398AV#ABA; Bluetooth KT031AV; Centino 2 Label KX515AV

## Security:

TPM - Integrated chip(s) or module; with appropriate software

System BIOS must support: Hard disk drive password, power-on password, Supervisor password; blocking of Bluetooth, wireless, USB port

Kensington compatible security slot or loop

## **Energy Star and EPEAT**

## **EPEAT Silver**

Energy Star 4.0 Enabled

P/N KM334AV

## **Manufacturer's Limited Warranty:**

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N's KK134AV#ABA; U4414E

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website.

Part of factor image on hard drive, printed material in box

TOTAL PRICE BASE UNIT

\$794.00

Configurable Components (Upgrades) - When Pricing Use differential between Base Unit Component and Upgrade Item	
Operating System	
Genuine Windows Vista Business; SP1; NTFS formatting of hard drive; all drivers for included/installed hardware; O/S restore CD or equivalent P/N's KK141AV#ABA; KS707AV media; KK145AV drivers	\$0.00
Memory:	
Expansion to 4 GB; 800 MHz. DDR2, 2 DIMMs P/N KK110AV	\$91.00
Hard Drive:	
Minimum 160 GB, 7200RPM P/N KK124AV	\$63.50
Optical Drive:	
DVD+/-RW SuperMulti DL LightScribe Drive replacement for DVD-ROM drive P/N #KK128AV	\$31.50
Additional Battery	
Spare 8-cell Primary (5.1 Amp/Hrs) battery (to match one normally supplied, or larger capacity) P/N AJ359AA	\$98.00
Spare 12-cell (6.45 Amp/Hrs) battery with larger capacity than battery normally supplied P/N EJ092AA	\$119.00
Manufacturer's Limited Warranty:	
Additional (1) year extended service for parts & labor with one (1) year extended next business day response <b>on-site</b> ; Warranty service is the responsibility of the OEM P/N U7860E	\$37.00
TOTAL PRICE CONFIGURABLE OPTIONS	\$440.00

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	\$1,234.00
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Add-On Components	
Floppy Drive:	
USB Floppy disk drive	\$20.00
P/N DC361B	\$20.00
Mouse	
USB-P/S2 Optical Mouse 2 button with scroll wheel	\$10.00
P/N DC369A	Ψ10.00
Targus Wireless Mouse	\$21.00
P/N AMW22USZ	<b>V</b> =1100
Carrying Case	
Nylon carrying case (top loading style)	407.00
HP Evolution Lite Case	\$25.00
P/N PE837A	
Nylon (back pack) Case HP BackPack Case	¢33.00
P/N GN073A	\$33.00
Roller Case	
IHP Evolution Roller Case	\$66.00
P/N PE842A	Ψ00.00
Port Replicator:	
HP Docking Station w/120w Adapter	\$109.00
P/N KP080AV#ABA	\$108.00
AC Adapter:	
HP 90w Smart Adapter	\$39.00
P/N ED495AA#ABA	\$39.00
Fingerprint reader:	
Fingerprint reader integrated,	Included w/Base
Media Card Reader	
SD/SDHC; Memory stick card reader	Included w/Base
Auto/Air Adapter:	
Auto/Air Adapter	£70.00
P/N AJ652AA#ABA	\$70.00
Video:	
ATI Radeon HD 3450 with 256 MB dedicated memory	¢70.00
P/N KK081AV	\$78.00
ATI Radeon HD 3450 with 128 MB dedicated memory	\$45.00
P/NKK080AV	<b>\$45.00</b>

# Advanced Office Systems, Inc. Dell

Latitude Model No. E6400

Price \$1,029.00

## Basic System Unit Configuration (Default) for Lightweight Notebook: Price per 1 unit with the following configuration

Dell Latitude E6400 Intel Core 2 Duo Processor, 2.1 GHz with 800 MHz Front Side Bus, with 3MB L2 Cache P/N 223-9334

## Windows Vista:

Windows Vista Certified

## Screen

## 14.1 inch screen, Brushed Metal Black Wide Screen WXGA+ LCD P/N 320-6941

## Weight

Weight with battery and optical drive under 7 lbs.

## **DIMM/Sockets/Memory (Default)**

2GB Ram 800 MHz DDR2, 2 DIMMS

P/N 311-9218

## **Hard Drive:**

80 GB hard drive, 5400 RPM

P/N 341-6963

## **Optical Drive**

CD-RW/DVD Combo Drive

P/N 313-6509

## Ports and Expansion:

Audio - Line In/Out (1/8" Mini)

V.90 or V.92 modem (built-in) with RJ-11 Modular (Phone Teleco) Port

Video Port - 15 pin High Density D-shell (VGA)

5-in-1 Card Reader: PCMCIA or Express Card 54

#### **USB Ports:**

Four (4) USB ports, Universal Serial Bus 2.0

#### **Network Adapter:**

Integrated 10/100/1000 BaseT Ethernet with RJ-45 Twisted-Pair Port

#### Keyboard:

With normal spacing, separate cursor controls with touchpad pointing device P/N 330-0836

## Video:

Integrated Intel Graphics Media Accelerator 4500 MHD P/N 320-6772

#### **Sound System:**

Integrated stereo sound capability with built in speakers

#### 08ITZ0080 Lightweight Specifications

#### Battery:

Battery capacity of: 54 WHr

6-CELL/54-WHR UP TO 6.4 HOURS

P/N 312-0729

#### **Operating System**

Genuine Windows Vista Business with Downgrade to Windows XP Professional with SP3 custom installed; with CD media; all drivers and utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partition

P/N 420-9610

#### **Desktop Management:**

Standards Compliance; OEM supplied management agent and drivers P/N 330-0895

#### Wireless Local Area Networking:

Integrated IEEE 802.11g WiFi (a/g/n); WiFi certified for WPA2 including AES P/N 430-3088

#### Security:

TPM - Integrated chip(s) or module; with appropriate software

System BIOS must support: Hard disk drive password, power-on password, Supervisor password; blocking of Bluetooth, wireless, USB port

Kensington compatible security slot or loop

#### **Energy Star and EPEAT**

Minimum EPEAT Silver

P/N 467-5653

Energy Star 4.0 Enabled

P/N 467-5653

#### Manufacturer's Limited Warranty:

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N's 989-1482, 989-4440, 991-2918, 991-2917

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website.

P/N 330-0896

**TOTAL PRICE BASE UNIT** 

\$1,029.00

#### 08ITZ0080 Lightweight Specifications

Configurable Components (Upgrades) - When Pricing Use differential between Base Unit Component and Upgrade Item	
Operating System	
Genuine Windows Vista Business; SP1; NTFS formatting of hard drive; all drivers for included/installed hardware; O/S restore CD or equivalent P/N 420-8734	\$0.00
Memory:	
Expansion to 4 GB; 800 MHz. DDR2, 2 DIMMs P/N 311-8827	\$94.00
Hard Drive:	
160 GB, 7200RPM P/N 341-6970	\$61.00
Optical Drive:	
Minimum DVD± RW Drive - replacement for DVD-ROM drive P/N 313-6513	\$36.00
Additional Battery	
Spare battery 6-CELL/54-WHR UP TO 6.4 HOURS P/N 312-0731	\$80.00
Spare battery 9-CELL UP TO 9.5 HOURS P/N 312-0732	\$131.00
Manufacturer's Limited Warranty:	
Additional (1) year extended service for parts & labor with one (1) year extended next business day response <b>on-site</b> ; Warranty service is the responsibility of the OEM P/N's 991-2917, 989-4440, 986-1933, 991-2918	\$101.00
TOTAL PRICE CONFIGURABLE OPTIONS	\$503.00

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	\$1,532.00
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#### 08ITZ0080 Lightweight Specifications

Add-On Components	
Floppy Drive	
USB Floppy disk drive	\$19.00
P/N 341-2545	\$19.00
Mouse	
USB mouse, minimum 2 button with scroll wheel	\$12.00
P/N 310-9720	Ψ12.00
Wireless Mouse	\$19.00
P/N A1201635	ψ13.00
Carrying Case	
Deluxe Nylon Case	\$31.00
P/N 330-0858	ψ51.00
Nylon (back pack) Case	\$29.00
P/N 310-7502	Ψ23.00
Roller Case	\$42.00
P/N A1475677	Ψ+2.00
Port Replicator:	
Connects to notebook via docking station/port replicator; replicates standard ports, e.g.,	
video, USB, VGA, RJ-11, RJ-45, etc.	\$97.00
P/N 430-3097	
AC Adapter:	
Spare AC charger/power source	\$20.00
P/N 330-0881	Ψ20.00
Fingerprint reader:	
Fingerprint reader (can be integrated, USB key or SmartCard	\$28.00
P/N 311-8849	Ψ20.00
Media Card Reader	
SD/SDHC; Memory stick card reader	Included w/Base
Auto/Air Adapter:	
Auto/Air Adapter	\$49.00
P/N 310-8813	φ <del>4</del> 3.00
Video:	
Graphics Adapter/Controller with 256 MB dedicated memory	\$51.00
P/N 3200-6775	ψ31.00
Graphics Adapter/Controller with 128 MB dedicated memory	N/A

The Ergonomic Group, Inc. Hewlett Packard Model No. 8530p

Price \$912.00

#### Basic System Unit Configuration (Default) for Desktop Replacement Notebook: Price per 1 unit with the following configuration

HP Elitebook 8530p Notebook, 2.26GHz, 1066MHz FSB w/3Mb L2 cache P/N KR151AV

#### Windows Vista:

Windows Vista Certified

P/N RQ047AV

#### Screen

15.4 inch diagonal; WSXGA+ (1680 x 1050)

P/N KR176AV

#### Weight

Weight with Battery and Optical drive: 6.3 lbs.

#### DIMM/Sockets/Memory (Default)

2GB Ram 800MHz DDR2, SDRAM

P/N KR182AV

#### **Hard Drive:**

120 GB hard drive, 5400 RPM

P/N KR187AV

#### **Optical Drive**

CDRW and DVD/RW +/- Combo Drive Lightscribe

P/N KR195AV

#### Ports and Expansion:

Audio - Line In/Out (1/8" Mini)

V.90 or V.92 modem (built-in) with RJ-11 Modular (Phone Teleco) Port

Video Port - 15 pin High Density D-shell (VGA)

One Type II (32 bit) Express Card 54

#### **USB Ports:**

Four (4) USB ports, Universal Serial Bus 2.0

#### Network Adapter:

Integrated 10/100/1000 BaseT Ethernet with RJ-45 Twisted-Pair Port P/N KR153AV

1714 1414 100

#### Keyboard:

With normal spacing, separate cursor controls with touchpad pointing device P/N KR206AV#ABA

#### Video:

Integrated ATI Mobility Radeon HD 3650, 256MB Dedicated Memory P/N KY172AV

#### Sound System:

Integrated stereo sound capability with built in speakers

#### Battery:

Battery capacity of: 73 WHr

Typical battery life with and without wireless activated: up to 4.5 hours activated; 6.5 hours not activated

P/N KR200AV

#### Software:

Genuine Windows Vista Business with Downgrade to Windows XP Professional with SP3 custom installed; with CD media; all drivers and utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partition

P/N FG984AV#ABA for VISTA Downgrade

P/N GD213AV#ABA for Genuine Windows® XP Professional Edition - Recovery Media P/NFK261AV for Windows XPP Diver DVD - Recovery Media

#### **Desktop Management:**

Standards Compliance; OEM supplied management agent and drivers.

#### Wireless Local Area Networking:

IEEE 802.11g WiFi (a/g/n); WiFi certified for WPA2 including AES P/N KR255AV#ABA

#### Security:

TPM - Integrated chip(s) or module; with appropriate utility software

System BIOS supports: Hard disk drive password, power-on password, Supervisor password; blocking of Bluetooth, wireless, USB port

P/N KR256AV

Kensington compatible security slot or loop

#### **Energy Star and EPEAT**

Minimum EPEAT Silver

Energy Star 4.0 Enabled

P/N KM334AV

#### Manufacturer's Limited Warranty:

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N U4414E

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website.

P/N GD213AV#ABA, FK261AV

TOTAL PRICE BASE UNIT

\$912.00

Configurable Components (Upgrades) - When Pricing Use differential between Base	
Unit Component and Upgrade Item	
Operating System	
Genuine Windows Vista Business;SP1;NTFS formatting of hard drive; all drivers for	40.00
included/installed hardware; O/S restore CD or equivalent	\$0.00
P/N KX014AV#ABA	
Processor:	
Intel® Core™2 Duo Processor P8600 (2.4 GHz, 1066 MHz FSB, 3 MB L2 cache)	\$59.00
P/N KR169AV	ψ55.00
Memory:	
800MHZ DDR2 SDRAM	¢00.00
P/N KR185AV	\$80.00
Hard Drive:	
160GB, 7200 RPM	<b>A40.00</b>
P/N KR189AV	\$46.00
Optical Drive:	
DVD± RW Drive; Replacement for DVD-ROM drive	Included w/Base
P/N KR195AV	ilicidued w/base
Additional Battery	
Spare battery (to match one normally supplied, or larger capacity)	
Battery size (amp/hrs): 8-cell battery, 73 W/Hr	\$76.00
P/N KU533AA	
Spare battery with larger capacity than battery normally supplied	
Battery size (amp/hrs): 12-cell, 6.5Ah	\$119.00
P/N EJ092AA#ABA	
Manufacturer's Limited Warranty:	
4th year NBD Onsite warranty Parts & Labor; Warranty service is the responsibility of	
the OEM	\$37.00
P/N U7860E	
TOTAL PRICE CONFIGURABLE OPTIONS	¢417.00
TOTAL PRICE CONFIGURABLE OPTIONS	\$417.00

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	\$1,329.00
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Add-On Components	
Floppy Drive:	
USB Floppy disk drive	\$20.00
P/N DC361B	\$20.00
Mouse	
Combo USB/PS/2	\$10.00
P/N DC369A	\$10.00
Targus Wireless Mouse	\$21.00
P/N AMW22USZ	\$21.00
Carrying Case	
Nylon carrying case (top loading style)	
Targus HP Evolution Lite	\$25.00
P/N PE837A	
Nylon (back pack) Case	
Targus Feren HP Backpack	\$33.00
P/N GN073AA	
Roller Case	
HP Evolution Rolling Case	\$66.00
P/N PE842A	
Port Replicator:	
HP Basic Docking Station 120W	\$108.00
P/N KP080AA#ABA	\$108.00
AC Adapter:	
Spare AC charger/power source	
150W Smart AC Adapter US	\$66.00
P/N AL192AA#ABA	
Fingerprint reader:	
Fingerprint reader	Included w/Base
Media Card Reader	
SD/SDHC; Memory stick card reader	Included w/Base
Auto/Air Adapter	
90W Smart AC/Auto/Air Combo Adapter	<b>^-</b> 2000
P/N AJ652AA#ABA	\$70.00
Video:	
ATI Mobility Radeon HD 3650 256MB Video	Included w/Base
Graphics Adapter/Controller with 128 MB dedicated memory	N/A
	1471

Advanced Corporate Networking, Inc.

Hewlett Packard Model No. 8530p

Price \$914.00

Basic System Unit Configuration (Default) for Desktop Replacement Notebook: Price per 1 unit with the following configuration

HP 8530p Intel P8400 2.26GHz, 1066MHz FSB, 3MB L2 cache

P/N's KR151AV; KR168AV

Windows Vista:

Windows Vista Certified; Vista Premium Label

P/N RQ047AV

Screen

15.4 inch diagonal; WSXGA+

Contrast Ratio 300:1 Resolution 1680x1050

P/N KR176AV

Weight

Weight with Battery and Optical drive 6.3 lbs.

DIMM/Sockets/Memory (Default)

2GB Ram 800MHz DDR2, 2 DIMMS

P/N KR182AV

Hard Drive:

120 GB hard drive, 5400 RPM

P/N KR187AV

**Optical Drive** 

DVD+/-RW SuperMulti DL LightScribe Drive

P/N KR195AV

Ports and Expansion:

Audio - Line In/Out (1/8" Mini) 3.5mm

V.92 56K Data/Fax

P/N KR153AV

Video port - VGA - 15 pin HD D-Sub (HD-15)

One Type II (32 bit) Express Card 54

**USB Ports:** 

Four (4) USB ports, Universal Serial Bus 2.0

Network Adapter:

Integrated Intel Gigabit Network Connection (10/100/1000 NIC)

Keyboard:

Keyboard with normal spacing, dual pointing devices (touchpad with scroll zone and pointstick)

P/N KR206AV

Video:

ATI Mobility Radeon HD 3650, 256 MB of dedicated video memory (discrete graphics) P/N KY172AV

#### Sound System:

High Definition Audio support w/24-bit DAC

#### **Battery:**

Battery: 8-cell (73 WHr) Lithium-Ion battery

Typical battery life with and without wireless activated: 4hr/5hrs

120W AC Power Supply

P/N's KR200AV; KR207AV#ABA

#### Operating System:

Genuine Windows Vista® Business with downgrade to Windows® XP Professional custom installed (note) with MS Office (Trial) all drivers & utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partion

P/N's FG984AV#ABA; GD213AV media; FK261AV drivers

#### Desktop Management:

Standards Compliance; OEM supplied management agent and drivers.

#### Wireless Local Area Networking:

Intel® WiFi Link 5100AGN (802.11a/b/g/draft-n) WiFi certified for WPA2 including AES; HP Integrated Module with Bluetooth® Wireless Technology & Centino 2 Label, No vPro AMT support

P/N's KR255AV#ABA; KR256AV; KX515AV; FG972AV

#### Security:

TPM 1.2 Integrated chip(s) or module; with appropriate utility software

System BOIS supports: Hard disk drive password, power-on password, Supervisor password; block of Bluetooth, wireless, USB port

Kensington Lock Slot

#### **Energy Star and EPEAT**

Minimum EPEAT Silver

Energy Star 4.0 Enabled

P/N KM334AV

#### Manufacturer's Limited Warranty:

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N's KR203AV#ABA; U4414E

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website. Part of factor image on hard drive, printed material in box

**TOTAL PRICE BASE UNIT** 

\$914.00

Configurable Components (Upgrades) - When Pricing Use differential between Base Unit Component and Upgrade Item	
Operating System	
Genuine Windows Vista Business;SP1;NTFS formatting of hard drive; all drivers for included/installed hardware; O/S restore CD or equivalent P/N's KX014AV#ABA; KS935AV drivers; KS707AV#ABA media	\$7.00
Processor:	
Intel Core 2 Duo Processor T9400 (2.53 GHz, 6 MB L2 cache, 1066 MHz FSB) P/N KR170AV	\$165.00
Memory:	
800-MHz DDR2 SDRAM P/N KR185AV	\$80.00
Hard Drive:	
160 GB, 7200RPM P/N KR189AV	\$46.00
Optical Drive:	
DVD+/-RW SuperMulti DL LightScribe Drive P/N KR195AV Included in base configuration	\$0.00
Additional Battery	
Spare battery 8-cell primary 73Whr P/N KU533AA	\$76.00
Spare battery 12-cell Lithium-Ion (6.45Amp/Hrs) P/N EJ092AA	\$119.00
Manufacturer's Limited Warranty:	
Additional (1) year extended service for parts & labor with one (1) year extended next business day response <b>on-site</b> ; Warranty service is the responsibility of the OEM HP 4y NextBusDayOnsite Tablet HW Support P/N U7860E	\$37.00
TOTAL PRICE CONFIGURABLE OPTIONS	\$530.00

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	\$1,444.00
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Add-On Components	
Floppy Drive:	
USB Floppy disk drive P/N DC361B	\$20.00
Mouse	
USB-P/S2 Optical mouse P/N DC369A	\$10.00
Targus Wireless Optical Rechargeable Full-Size Laptop Mouse P/N AMW22USZ	\$21.00
Carrying Case	
Nylon carrying case (top loading style) HP Evolution Lite Case P/N PE837A	\$25.00
Nylon (back pack) Case HP Nylon Black Backpack P/N RR317AA	\$33.00
Roller Case HP Deluxe Roller Case P/N GD405AA	\$68.75
Port Replicator:	
HP Docking Station w/120w adapter P/N KP080AA#ABA	\$108.00
AC Adapter:	
HP 150W Smart AC Adapter P/N AL192AA#ABA	\$66.00
Fingerprint reader:	
Integrated Fingerprint reader	Included w/Base
Media Card Reader	
Supports SD (Secure Digital), MMC (MultiMedia Card), Memory Stick, Memory Stick Pro, Memory Stick Duo*, xD-Picture card	Included w/Base
Auto/Air Adapter	
HP 90W Smart AC/Auto/Air Combo Adptr P/N AJ652AA#ABA	\$70.00
Video:	
ATI Mobility Radeon HD 3650, 256 MB of dedicated video memory (discrete graphics)	Included w/Base

Gateway Companies, Inc. \*\*\*NOT AVAILABLE\*\*\* an MPC Company

**Price** N/A

MPC/Gateway Model No. E295C

#### Basic System Unit Configuration (Default) for Tablet Notebook: Price per 1 unit with the following configuration

E-295C Convertible Notebook w/Intel Core 2 Duo Processor T8100 (2.10GHZ, 800 MHz Front Side Bus, 2MB L2 Cache) P/N 1014382R

#### Windows Vista:

Windows Vista Certified

#### Screen

14.0" WXGA TFT Active Matrix (1280 x 768 max. resolution) P/N 2528163R

#### Weight

Weight with battery and optical drive 6.93 pounds w/8-cell and optical drive

#### DIMM/Sockets/Memory (Default)

2048MB 667MHz DDR2 SDRAM (2-1024MB module)

P/N 2528158R

#### **Hard Drive:**

80GB 5400rpm Serial ATA hard drive

P/N 2528161R

#### **Optical Drive**

24x/10x/24x CD-RW / 8x DVD Combo Drive

P/N 2528042R

#### Ports and Expansion:

Audio - Line In/Out (1/8" Mini)

embedded microphone, headphone/speaker jack, and microphone jacks

V.90 or V.92 modem (built-in) with RJ-11 Modular (Phone Teleco) Port Integrated V.92 56K modem

P/N 8016419R

Video Port - 15 pin High Density D-shell (VGA)

One Type II (32 bit) PC Card slot

#### **USB Ports:**

Three (3) USB ports, Universal Serial Bus 2.0

#### **Network Adapter:**

Integrated Intel 10/100/1000 Gigabit Ethernet

#### Keyboard:

With normal spacing, separate cursor controls with touchpad pointing device Full-Size Keyboard and EZ Pad® Pointing Device P/N 7010831R

#### Video:

Integrated Intel® GMA X3100 Graphics (with up to 384MB Shared Memory)

#### Sound System:

Integrated stereo sound capability with built in speakers

#### **Battery:**

Battery capacity of: 52 WHr
Primary 8-Cell Lithium Ion battery

Typical battery life with and without wireless activated: with 4:50 without 5:00

P/N 65010578

#### **Operating System**

Genuine Windows Vista Business with Downgrade to Windows XP Tablet Edition 2005 custom installed; with CD media; all drivers and utilities for included/installed hardware; System restore CD-ROM; NTFS formatting of hard drive; configured as (1) partition; P/N 7513252

#### **Desktop Management:**

Standards Compliance; OEM supplied management agent and drivers.

#### Wireless Local Area Networking:

Integrated Intel® 3945 802.11a/b/g wireless networking P/N 6003022R

#### Security:

Trusted Platform Module ver. 1.2.3.11

P/N 4006212R

System BIOS supports: Hard disk drive password, power-on password, Supervisor password; blocking of Bluetooth, wireless, USB port

Kensington security slot

#### **Energy Star and EPEAT**

**EPEAT Silver** 

Energy Star 4.0 Enabled

#### Manufacturer's Limited Warranty:

Three (3) years of parts and labor with 3 years of next business day response on-site; Warranty service is the responsibility of the OEM

P/N SUP001416-00

#### Other:

Complete user guides and operating manuals (preferably on CD media) for base system and all included/installed hardware (for orders 10+, only 10 required) Download from vendor's website.

P/N 8512331

**TOTAL PRICE BASE UNIT** 

N/A

Configurable Components (Upgrades) - When Pricing Use differential between Base Unit Component and Upgrade Item	
Operating System	
Genuine Windows Vista Business;SP1;NTFS formatting of hard drive; all drivers for included/installed hardware; O/S restore CD or equivalent P/N OSS001818-00	\$0.00
Memory:	
4096MB 667MHz DDR2 SDRAM (2-2048MB modules) P/N MOD002952-00	\$150.00
Hard Drive:	
100 GB, 7200RPM P/N HDT001940-01	\$90.00
Optical Drive:	
8x Multi-Format Dual Layer DVDRW with DVD-RAM P/N 2528165R	\$50.00
Additional Battery	
Spare battery (to match one normally supplied) Primary 8-Cell Lithium Ion battery P/N 65010578	\$129.99
Spare battery with larger capacity than than battery normally supplied Additional 12-Cell Lithium Ion battery P/N 6501058	\$149.99
Manufacturer's Limited Warranty:	
Additional (1) year extended service for parts & labor with one (1) year extended next business day response <b>on-site</b> ; Warranty service is the responsibility of the OEM P/N SUP001417-00	\$99.00
TOTAL PRICE CONFIGURABLE OPTIONS	N/A

TOTAL BASE UNIT PLUS CONFIGURABLE COMPONENTS	N/A
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Add-On Components	
Floppy Drive:	
MPC-USB Floppy Drive External	¢20.00
P/N FDD001277-00	\$29.00
Mouse	
USB Optical Mouse	\$15.99
P/N 910-000184	ψ10.99
Wireless Mouse	\$28.99
P/N BX4-00003	<b>Ψ20.33</b>
Carrying Case	
Nylon carrying case (top loading style)	\$59.99
P/N MEVLS1	ψ <b>ე</b> 9.99
Nylon (back pack) Case	\$59.99
P/N MEEBP1	<b>\$39.99</b>
Roller Case	\$89.99
P/N CBT701US	<b>ФОЭ.ЭЭ</b>
Port Replicator:	
Gateway® Port Replicator w/120-Watt AC Adapter	\$179.99
P/N 2522546R	φ173.33
AC Adapter:	
90 Watt AC Adapter	\$37.99
P/N 2523114R	ψ31.99
Fingerprint reader:	
Chassis w/ Integrated Intel® GMA x3100 Graphics (with up to 128MB Shared Memory),	
Fingerprint Reader, Intel® 965GM Chipset	\$29.99
P/N 1014382R	
Auto/Air Adapter	
Auto/Air Adapter	¢50.00
P/N AA-5001G	\$59.99

#### AWARD SCHEDULE

SP-16A Rev. 01/08

# STATE OF CONNECTICUT

**DOIT - CONTRACTS & PURCHASING DIVISION** 

Award Number 08ITZ0080

Vendor Contact: Advanced Corporate Networking: Rick Persico

Address: 192 Naugatuck Avenue, Milford, CT 06460

Phone: 203.874.5545 x11 Fax: 203.876.1788 E-mail: rickp@digitalbackoffice.com

Representative that will Service ACN Hewlett Packard Laptops:

Name: Hewlett Packard Phone: 800.633.3600

Vendor Contact: **Advanced Office Systems, Inc.:** Betsy Marchese

Address: 211 Shunpike Road, Cromwell, CT 06416

Phone: 860.635.7100 Fax: 860.635.7139 E-mail: emarchese@aosinc.com

Representative that will Service DELL Laptops:

Name: AOS Dispatch Service Center

Address: 296 East Main Street, Branford, CT 06405

Phone: 800.922.8014 Fax: 203.481.8316 E-mail: dispatch@aosinc.com

Vendor Contact: **The Ergonomic Group, Inc.:** Henry Gettenberg

Address: 2234 Silas Deane Highway, Rocky Hill, CT 06067

Phone: 860.563.4353 Fax: 860.563.4335 E-mail: henry.gettenberg@ergogroup.com

Representative that will Service TEG Hewlett Packard Laptops:

Name: HP Support Phone: 800.633.3600

Vendor Contact: Gateway Companies, Inc.:

Address: 300 N. Centennial Drive, Suite 220 North Sioux City, SD 57049

Phone: <u>800.846.2030</u> Fax: <u>605.232.8401</u> E-mail: <u>proposals@mpccorp.com</u>

Representative that will Service Gateway Laptops:

Name:

Address: 300 N. Centennial Drive, Suite 220 North Sioux City, SD 57049

Phone: <u>800.846.2030</u> Fax: <u>605.232.8401</u> E-mail: <u>proposals@mpccorp.com</u>

#### **NOTES:**

1. Vendor must comply with the Standard & Special Bid and Contract Terms and Conditions

2. Price to include equipment; installation of all components (software, memory, etc.); all necessary cables; delivery; and warranty, per attached base system unit configuration, configurable options list and add-on list.

All correspondence regarding this contract award must be in writing and submitted to:

Elizabeth Basso, AFAO, Contract Award # **08ITZ0080**DOIT - Contract & Purchasing Division
101 East River Drive, 4th Floor
East Hartford, CT 06108

# SPECIAL TERMS AND CONDITIONS Rev. 01/08 STATE OF CONNECTICUT DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274

# SPECIAL TERMS AND CONDITIONS (Page 1 of 4)

Telephone Number: **(860) 622-2037** 

#### **SPECIAL TERMS AND CONDITIONS**

- 1. Contractors must be Manufacturer or reseller authorized to sell to Connecticut State and Local Government by the manufacturer for the brand they are bidding. Authorized resellers must submit proof of such with their bid response in order to be considered for an award.
- 2. Contractors must be able to deliver laptop computers within 21 days after receipt of order (ARO). This delivery time frame is specific and must be adhered to. Awarded vendors who do not deliver in this specified time frame may be removed from the contract award for failure to comply with the contracts' terms and conditions.
- 3. Contractors will be requested to ship (FOB Destination) to DOIT within 14 days one (1) basic configuration model (with appropriate pre-paid return authorization) for testing purposes. The State will return the model upon completion of testing.
- 4. Contractors must supply new equipment only.
- 5. Contractors will forward all invoices for payment to the Business Office(s) of the purchasing agencies, as noted on purchase orders.
- 6. Contractors cannot substitute for a manufacturer's installed components.
- 7. Contractors will forward to the Department of Information Technology a monthly report that details information regarding the personal computer purchases made by State Agencies. This report must be sent monthly to:

Department of Information Technology IT Contracts and Purchasing Division 101 East River Drive East Hartford, CT 06108 Attn: Elizabeth Basso

- 8. Contractors must include all ancillary costs associated with the acquisition of a product or service in their bid. Failure to include specific reference to an applicable cost will be interpreted as that cost being included in the product or service price.
- 9. Contractors may not substitute equipment that is not listed in the Bid Configuration Sheets. Purchasing agencies must be notified in advance of back ordered or out of stock equipment prior to shipping.
- 10. Contractors must not allow State agencies to purchase any other equipment but that listed in the resultant contract award. Failure to strictly adhere to this provision will result in the removal of the contracted vendor(s) from the award.
- 11. Warranty services provided as a result of this bid must be delivered at the site which is considered the final destination of the equipment, which may or may not be the initial delivery location.

# SPECIAL TERMS AND CONDITIONS Rev. 01/08 Purchasing Contact: Elizabeth Basso, AFAO EAST HARTFORD, CT 06108-3274 Award Number 08ITZ0080

SPECIAL TERMS AND CONDITIONS
(Page 2 of 4)

Telephone Number: **(860) 622-2037** 

- 12. Contractors must have local Technical Service Providers who will be responsible for responding to service calls on a Next Business Day basis for the 3 year warranty, or Next Business Day basis and adhering to the 24 hour repair or replace feature of the 4 year warranty. The contact information for the service provider must be listed on the Bid Schedule page where requested.
- 13. All model and part numbers provided must be verifiable on the manufacturer's web site.
- 14. Contractors must be able, at the State's option, to demonstrate any/all proposed hardware/software products. Any required benchmark demonstration must be provided at a site approved by the State and without cost to the State.
- 15. Contractors must certify that their bid is good for the term of the contract award.
- 16. Contractors agree to accept purchase orders for additional quantities beyond that specified in this document for a period of 6 months after an award unless further extended by mutual consent or equipment is no longer available.
- 17. The State reserves the right to request complete documentation for any item proposed. Failure to provide said documentation upon request might result in disqualification from an award.
- 18. Bidder awards normally are made utilizing the Purchasing Division STANDARD BID AND CONTRACT TERMS AND CONDITIONS (SP-7A) or as specifically amended by the Special Bid and Contract Terms and Conditions contained herein. The State reserves the right to reject any bid that does not comply with the State's contractual requirements.

#### 19. SUPPLIER DIVERSITY PROVISION

Pursuant to Connecticut General Statute 4a-60g, State Agencies are required to set-aside at least twenty-five percent (25%) of all contracts available for the purchase of goods and services from certified small business. It is the intent of the State to identify Set Aside vendor(s) as part of this Invitation to Bid. Please note that certified businesses must provide with their response a copy of their current certificate from the Department of Administrative Services Supplier Diversity Program. Certified Connecticut Small Business enterprises are those businesses who hold a current certificate from the State of Connecticut's Department of Administrative Services Supplier Diversity Program. For more information on this program and if your company might qualify, go to <a href="http://www.das.state.ct.us/Purchase/New PurchHome/busopp template.asp?F\_ID=25">http://www.das.state.ct.us/Purchase/New PurchHome/busopp template.asp?F\_ID=25</a>.

**20**. All laptops provided under this contract are required to have achieved Silver registration or higher under the Electronic Products Environmental Assessment Tool (EPEAT). EPEAT is a procurement tool designed to help large volume purchasers evaluate, compare, and select desktop computers, laptops, and monitors based upon their environmental attributes as specified in the consensus-based IEEE Standard for the Environmental Assessment of Personal Computer Products (1680).

Additional consideration will be provided for products that have achieved EPEAT Gold registration. The registration criteria and a list of all registered equipment are provided at <a href="http://www.epeat.net">http://www.epeat.net</a>.

# SPECIAL TERMS AND CONDITIONS Rev. 01/08 STATE OF CONNECTICUT DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor Elizabeth Basso, AFAO EAST HARTFORD, CT 06108-3274 Telephone Number: (860) 622-2037

# SPECIAL TERMS AND CONDITIONS (Page 3 of 4)

**21**. Suppliers are required to provide quarterly reports quantifying the number of EPEAT registered products (laptops) purchased under this contract. The information must be reported in a matrix providing the following data for the current quarter, the fiscal year, and the duration of the contract. The number of products and Dollars Spent must be reported for the following categories/columns: Unregistered, EPEAT Bronze, EPEAT Silver, EPEAT Gold, and Total.

#### 22. TANGIBLE PERSONAL PROPERTY PROVISION

For the entire term of the Agreement and any and all of its extensions, the Contractor, on its own behalf and on behalf of all of its Affiliates, shall comply fully with the provisions of Conn. Gen. Stat. §12-411b, including, but not limited to, the following:

(1) The Contractor and its Affiliates shall collect and remit to the State of Connecticut, Department of Revenue Services, on behalf of its customers any Connecticut use tax due under the provisions of Chapter 219 of the Connecticut General Statutes for items of tangible personal property sold by the Contractor or by any of its Affiliates in the same manner as if the Contractor and such Affiliates were engaged in the business of selling tangible personal property for use in Connecticut and had sufficient nexus under the provisions of Chapter 219 to be required to collect Connecticut use tax; (2) A customer's payment of a use tax to the Contractor or its Affiliates relieves the customer of liability for the use tax; (3) The Contractor and its Affiliates shall remit all use taxes they collect from customers no later than the last day of the month of the calendar quarter that follows the effective date of this Agreement or the last day of the tax collection period during which the tax was collected, whichever is later. Notwithstanding the previous sentence, if the Agreement provides for an earlier date, then that earlier date shall control; (4) The Contractor and its Affiliates are not liable for use tax billed by them but not paid to them by a customer; and (5) If the Contractor or its Affiliates fail to remit use taxes collected on behalf of their customers by the date required above, then they shall be subject to the interest and penalties provided for persons required to collect sales tax under Chapter 219 of the Connecticut General Statutes. For purposes of this section of the Agreement, the word "Affiliate" means any person, as defined in Conn. Gen. Stat. §12-1, that controls, is controlled by, or is under common control with another person. A person controls another person if the person owns, directly or indirectly, more than ten per cent of the voting securities of the other person.

The word "voting security" means a security that confers upon the holder the right to vote for the election of members of the board of directors or similar governing body of the business, or that is convertible into, or entitles the holder to receive, upon its exercise, a security that confers such a right to vote. "Voting security" includes a general partnership interest. The Contractor represents and warrants that each of its Affiliates has vested in the Contractor plenary authority to so bind the Affiliates in any agreement with the State of Connecticut. The Contractor on its own behalf and on behalf of its Affiliates shall also provide, no later than 30 days after receiving a request by the State's contracting authority, such information as the State may require to ensure, in the State's sole determination, compliance with the provisions of Chapter 219 of the Connecticut General Statutes, including, but not limited to, §12-411b.

# SPECIAL TERMS AND CONDITIONS Rev. 01/08 Purchasing Contact: Elizabeth Basso, AFAO Telephone Number: (860) 622-2037 Award Number 08ITZ0080 Award Number 08ITZ0080

# SPECIAL TERMS AND CONDITIONS (Page 4 of 4)

#### **ENERGY STAR REQUIREMENTS**

- **23.** All personal computers, notebook (laptop) computers, monitors, and desktop printers must meet U. S. Environmental Protection Agency Energy Star requirements for energy efficiency. Printers intended for high volume use in LAN environments are exempt from this requirement.
- **24.** Personal computer, notebook computer and monitor recovery times from low power state to full power shall take no more than five seconds.
- **25.** Personal computers, notebook computers and monitors must support (be compliant with) VESA DPMS and should support a minimum of three energy saving or operational modes: normal, standby and low power.
- **26.** The Bidder must ship all personal computers, notebook computers, monitors, and desktop printers with the Energy Star low power feature activated or enabled.
- **27.** All Systems MUST be DMI 2.0 Compliant with appropriate BIOS extensions, wired for Management WFM 2.0, remote wake on LAN capable, multiple remote boot protocol supported.



# STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274

www.ct.gov/doit

# **AWARD NUMBER**

**08ITZ0080** 

#### **Purchasing Contact:**

Elizabeth Basso, AFAO

#### E-mail Address:

elizabeth.basso@ct.gov

**Fax:** (860) 610-0857

#### STANDARD BID/CONTRACT TERMS AND CONDITIONS

In consideration of these presents, the Invitation to Bid and the Contract, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree to these Standard Bid and Contract Terms and Conditions (the "Terms and Conditions"), the terms of the Invitation to Bid and the Contract.

ALL INVITATIONS TO BID ISSUED BY THE DEPARTMENT OF INFORMATION TECHNOLOGY ("DOIT") WILL BIND BIDDERS TO THESE TERMS AND CONDITIONS, WHICH, UNLESS OTHERWISE SPECIFICALLY NOTED, MAY BE ABROGATED, MODIFIED OR SUPPLEMENTED IN WHOLE OR IN PART BY THE SPECIAL BID AND CONTRACT TERMS AND CONDITIONS (THE "SPECIFICATIONS") ISSUED IN CONNECTION WITH ANY INDIVIDUAL INVITATION TO BID. BY SUBMITTING A BID, THE **BIDDER REPRESENTS AND WARRANTS THAT IT IS AGREEING** TO ALL OF THE PROVISIONS IN THE INVITATION TO BID, INCLUDING THESE TERMS AND CONDITIONS.

- **<u>Definitions.</u>** Unless otherwise indicated, the following definitions shall apply to all Specifications, Invitations to Bid, awards, Contracts, etc., issued by DOIT:
- Agency: Any office, department, board, council, commission, institution or other agency of the State.
- Alternate Bids: Bids submitted in addition to the bidder's primary response to the invitation to bid. Such bids are intended to act as an alternative to the primary bid or be exchanged for, take the place of, replace or substitute for the primary bid should such primary bid be rejected.
- (c) Bid: An offer submitted in response to an Invitation to Bid.
- Bidder: As defined in Section 4a-50, Chapter 58 of the Connecticut General Statutes, and as it may be modified, a person, firm or corporation submitting a competitive bid in response to a solicitation.
- Bidder Parties: A Bidder's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Bidder is in privity of oral or written contract and the Bidder intends for such other person or entity to perform under the Contract in any capacity.
- Cancellation: An end to the Contract effected pursuant to a right which the Contract creates due to a breach.
- (g) Claims: All actions, suits, claims, demands, investigations and proceedings of any kind, open, pending or threatened, whether mature, unmatured, contingent, known or unknown, at law or in equity, in any forum.
- Conditional Bid: Bid that substantially limits or modifies any of the terms and conditions, specifications or requirements of the invitation to bid.
- Contract: The agreement, as of its effective date, between the Bidder and DOIT for any, or all, Systems, Systems Properties or ALL IP Rights, and any associated services, at the Bid price. The Contract shall include the Invitation to Bid and the Bid.
- Contractor: A Bidder who accepts or who is deemed to have accepted a Contract.
- Contractor Parties: A Contractor's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Contractor is in privity of oral or written contract and the Contractor intends for such other person or entity to perform under the Contract in any capacity.

- Business Day: Unless otherwise specifically noted, all calendar days other than Saturdays, Sundays and days designated as national or State of Connecticut holidays.
- (m) Expiration: An end to the Contract due to the completion in full of the mutual performances of the parties or due to the Contract's term being completed.
- Information Systems: As defined in Title 4d, Chapter 61 of the Connecticut General Statutes, and as it may be modified, the combination of data processing hardware and software in the collection, processing and distribution of data to and from interactive computer-based systems to meet informational needs
- Invitation to Bid: The document through which DOIT solicits sealed competitive Bids for any, or all, Systems and associated services through particular Specifications. The Invitation to Bid shall include these Terms and Conditions, the Specifications and all such other documents that DOIT deems it to be appropriate to include in the solicitation.
- Lowest Responsible Qualified Bidder: As defined in Title 4a, Chapter 58 of the Connecticut General Statutes, and as it may be modified, the Bidder whose Bid is the lowest of those Bidders possessing the skill, ability and integrity necessary to faithful performance of the work based on objective criteria set forth in the Invitation to Bid and considering past performance and financial responsibility.
- Multiple Bids: More than one Bid submitted in response to the same invitation to bid by the same bidder, whether on a separate bid form or attached to the initial bid form. Such bids are intended to be separate and distinct from each other and are meant to be evaluated as individual bids without reference to any other bid.
- Records: All working papers and such other information and materials as may have been accumulated by the Contractor in performing the Contract, including but not limited to, documents, data, plans, books, computations, drawings. specifications, notes, reports, records, estimates, summaries and correspondence, kept or stored in any form.
- State: The State of Connecticut
- **Systems:** Information Systems and Telecommunication Systems, or separately as the context may require.
- **Systems Properties:** Records, source and object programs, documentation, specifications, modifications, designs, models, intellectual property rights, all ideas, concepts, know-how, expressions, and methodologies developed or initially conceived jointly or individually by the parties and the right to obtain and hold patents, copyrights, registrations and other similar protections.
- Telecommunication Systems: As defined in Title 4d, Chapter 61 of the Connecticut General Statutes, and as it may be modified, the telephone equipment and transmission facilities, either alone or in combination with Information Systems, for the electronic distribution of all forms of information, including voice, data and images.
- Termination: An end to the Contract effected pursuant to a right which the Contract creates, other than for a breach.
- $\underline{\mbox{\bf Bid Submission Process}}.$  Bidders must submit Bids on and in accordance with DOIT forms. DOIT will not accept Telephone or facsimile Bids under any circumstances. The Invitation to Bid sets forth the time and date that DOIT will open Bids. DOIT will not consider Bids arriving after the specified time and date. Bidders must submit Bids in a sealed package to DOIT at such address as the Invitation to Bid specifies. The outside of sealed Bid package



# STATE OF CONNECTICUT

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www.ct.gov/doit

#### **AWARD NUMBER**

**08ITZ0080** 

#### **Purchasing Contact:**

Elizabeth Basso, AFAO

#### E-mail Address:

elizabeth.basso@ct.gov

**Fax:** (860) 610-0857

#### STANDARD BID/CONTRACT TERMS AND CONDITIONS

must clearly indicate the Invitation to Bid number as well as the date and time of the opening of the Bids. The name and address of the Bidder should appear in the upper left-hand corner of the Bid package. Bids may be submitted for all or any part of total quantities or for any or all agency requirements listed in the Invitation to Bid, unless otherwise specifically indicated.

- Bid Preparation, Content, Execution and Copies. Bids must include all information required in the Invitation to Bid in order for the Bid to be accepted and not rejected. Failure to provide such information will result in the rejection of the Bid. Bidders must verify the contents of their Bids before submission, as DOIT will not consider amendments to any Bids after the time specified for the opening of Bids. Bidders must submit one original and one copy of the Bid to DOIT. Bids shall be handwritten in ink, typewritten, or computer prepared. DOIT will reject all Bids prepared in pencil. A person duly authorized to sign Bids on behalf of the Bidder shall sign all Bids. DOIT shall reject all unsigned Bids. All signatures shall be original signatures, unless there is specific authorization from DOIT for the use of non-manual forms of signature. The person signing the Bid or his authorized designee shall initial and date all erasures, alterations or corrections on both the original and copy of any documentation submitted to DOIT. Failure to do so may result in rejection of the Bid for those items erased, altered or corrected and not initialed
- 4. Addenda to Invitation to Bid. If DOIT issues any addendum to the Invitation to Bid, the Bidder should sign it and return it with the Bid or before the Bid opening. In the event that it is not, vendors will still be held to the obligation of whatever change/modification is set forth in the Addendum
- 5. <u>Conditional Bids.</u> Conditional Bids may be rejected in whole or in part.
- **6.** <u>Alternate and Multiple Bids.</u> Alternate Bids or Multiple Bids may be rejected in whole or in part.
- No Substitute Specification. Unless limited by the term "no substitute," the use of the name of a manufacturer or of any particular make, model, or brand in describing a System, does not restrict Bidders to that manufacturer or specific System or System Properties. Such use simply and only indicates the character or quality of the System in which the State is interested. The System offered must be of similar character and quality and include any applicable options, accessories, etc. and serve the purpose for which it is to be used equally as well as the one specified. By submitting the Bid, the Bidder so warrants the System. Bids on comparable Systems must clearly state the exact System offered including any and all applicable options, accessories, etc., and the Bidder shall furnish such other information concerning the System as will be helpful in evaluating its acceptability for the purposes intended. If the Bidder does not indicate that the System offered is other than as specified, it will be understood that the Bidder is offering the System exactly as specified.
- **8. Pricing.** Prices must be in decimals, not fractions, net, and shall include transportation and delivery charges fully prepaid by the Contractor, FOB, to the destination specified in the Invitation to Bid. In the event of a discrepancy between the unit price and the extension price, the unit price shall govern. Any discrepancy between the original and the copy of the Bid may result in rejection of the Bids for the System items so affected, except in the event of Bids awarded on a total basis, in which case DOIT shall consider the lower total price in making the award.
- 9. <u>Tax Exemption</u>. In accordance with section 12-412 of the Connecticut General Statutes, the State is exempt from the payment of

excise, transportation and sales taxes imposed by the Federal Government and/or the State. Such taxes must not be included in Bid prices.

- **10.** <u>Bid Opening.</u> DOIT will open and read all Bids publicly, unless otherwise provided by law. Bidders may be present or be represented at all openings. After DOIT makes the award, Bids are subject to public inspection by appointment during DOIT's normal business hours. DOIT will not prepare, discuss or communicate summaries of Bids in any way.
- 11. <u>Right to Cancel or Amend</u>. DOIT may amend an Invitation to Bid at any time prior to the date and time of Bid opening. DOIT may cancel an Invitation to Bid at any time prior to the date and time of Contract award. Such cancellation shall not be deemed to be a breach of contract by DOIT.
- 12. Samples. If the Invitation to Bid requires that Bidders submit samples of Systems, the samples must meet at a minimum all Specifications. Bidders must submit samples when required and strictly in accordance with instructions, or DOIT may reject the Bid. If DOIT accepts a sample that does not meet the Specifications, this does not indicate or mean that DOIT has lowered or modified the Specifications. However, if any Bid sample is superior in quality to the Specifications, all deliveries shall have the same identity and quality as the Bid sample. If DOIT requests samples subsequent to the opening of Bids, the Bidder shall deliver them as specified in the Bid, free of any charges or fees and be accompanied by a descriptive memorandum indicating the Bidder desires for their return. The State shall return any samples in accordance with such memorandum, provided that they have not been used or made useless by testing. The State may hold samples for comparison with deliveries.
- 13. Rejected Items; Abandonment. If DOIT notifies Bidders that they must retrieve samples, or any other Systems, goods or equipment (collectively, the "Rejected Items") belonging to the Bidder, wherever located, the Bidder must do so within forty-eight (48) hours after notification unless public health and safety require immediate destruction or other disposal of the Rejected Items. The Bidder agrees and acknowledges that its failure to retrieve and remove from any State premises the Rejected Items within such time shall be deemed to be an abandonment of the Rejected Items and, without more required of any party, shall vest authority in DOIT or any Agency to use or dispose of the Rejected Items as if they were the State's own property, as they deem it to be appropriate and in accordance with the law without incurring any liability or obligation to the Bidder or any other party. To the extent that DOIT and/or any Agency incurs any costs or expenses in connection with the Rejected Items, including, but not limited to, disposing of the Rejected Items, the Bidder shall reimburse the appropriate State entity no later than thirty (30) days after the date of invoice for such costs and expenses. All samples will be set up at DOIT unless DOIT indicates another location.
- 14. <u>Award Criteria</u>. DOIT shall award Contracts to the Lowest Responsible Qualified Bidder, in accordance with the factors set forth in 4a-59 of the Connecticut General Statutes, in the corresponding regulations and in the Invitation to Bid. Past performance, financial responsibility, the quality of the Systems to be supplied, their conformity with Specifications, their suitability to the requirements of the State, the delivery terms and administrative costs to the State shall always be factors in making contract awards.
- **15.** Right to Manage Award. DOIT may award by System item, or part thereof, groups of Systems, or all Systems in the Invitation to Bid;



# STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274

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#### **AWARD NUMBER**

**08ITZ0080** 

#### **Purchasing Contact:**

Elizabeth Basso, AFAO

#### E-mail Address:

elizabeth.basso@ct.gov

**Fax:** (860) 610-0857

#### STANDARD BID/CONTRACT TERMS AND CONDITIONS

reject any and all Bids in whole or in part; waive or correct minor irregularities and omissions if, in DOIT's judgment, the best interest of the State will be served; or correct inaccurate awards, as it deems to be appropriate, resulting from clerical or administrative errors. If in the case of an irregularity, omission or mistake, the intended correct Bid is clearly evident on the face of the Bid, the Bidder shall be given an opportunity to correct the Bid to reflect the correct intent. Examples of mistakes that are clearly evident on the face of the Bid include but are not limited to, typographical errors, errors in extending unit prices, transposition errors, and arithmetical errors.

- 16. Effective Date. The Contract shall be deemed to exist and be effective from the time that the Bidder accepts DOIT's Contract award notice to the Bidder. Bidder acceptance shall occur the earlier of the date of Bidder's written acceptance to DOIT in response to the Contract award notice or, absent such written acceptance, ten (10) days from the date of the Contract award notice. If any Bidder refuses or fails to accept DOIT's Contract award within ten (10) days from the date of the Contract award notice, DOIT may award the Contract to the next Lowest Responsible Qualified Bidder, and so on until the Contract is awarded and accepted. Refusal to accept a Contract after the ten (10) day period shall be deemed to be a breach of Contract and the Contractor shall be subject to the section in these terms and conditions concerning Open Market Purchases.
- **17.** <u>Bidder Obligations Concerning the Bid.</u> A Bidder, if requested, must present evidence of experience, ability, service facilities, factory authorization and financial standing necessary to meet satisfactorily the requirements set forth or implied in the Invitation to Bid.
- **18.** <u>Discounts.</u> Bidders may offer a discount for prompt payment, but such discount will not be taken into consideration in determining lowest price, except in the case of a price tie.
- **19.** Rejection of Bids for Malfeasance. DOIT may, in its sole discretion, reject the Bid of any Bidder if at the time of Bid submittal the Bidder or Bidder Parties is in breach of any of the applicable representations and warranties listed in the Representations and Warranties section of these Terms and Conditions
- 20. Order and Delivery. The Contract shall bind the Bidder to furnish and deliver the Systems and/or services at the prices set forth in the Bid and in accordance with the Invitation to Bid, including these Terms and Conditions. Subject to the sections in these terms and conditions concerning Force Majeure, Termination, Cancellation and Expiration and Open Market Purchases, the Contract shall bind the State to order the Systems and any associated services from the Contractor, and to pay for the accepted Systems and any associated services at the Contract prices. The State may order and the Contractor shall deliver accordingly up to ten (10) percent more or less than the quantity listed in the Invitation to Bid. Subject to Contractor acceptance, Agencies not originally or specifically mentioned in the Invitation to Bid may purchase Systems and associated services from the Contractor. Agencies mentioned in the Invitation to Bid may transfer Systems and any associated services that they would have ordered to one or more other Agencies and the Contractor shall perform accordingly, subject to an adjustment in transportation costs, if applicable, resulting from any possible change in delivery sites. Provided further that such transportation costs are based on separately determined delivery costs to individual Agencies.
- **21.** <u>Contract Amendments.</u> No alterations or variations of the Contract shall be valid or binding upon the State unless made in writing and signed by both parties.
- **22.** <u>Term.</u> Contracts will remain in force for the full period specified in the Invitation to Bid or until;

- Terminated or Cancelled in accordance with these Terms and Conditions: or
- b. Extended in accordance with section 4a-59a of the Connecticut General Statutes, upon written authorization of the CIO and acceptance by the contractor, to permit ordering of unordered balances or additional quantities at the contract price and in accordance with the contract terms.
- c. Expired.
- 23. Assignment. The Contractor shall not assign any of its rights or obligations under the Contract, voluntarily or otherwise, in any manner without the prior written consent of DOIT. DOIT may void any purported assignment in violation of this section and to declare the Contractor in breach of Contract. If the Contractor assigns its rights or obligations under the Contract without the consent of DOIT, DOIT may Cancel the Contract in accordance with the Termination, Cancellation and Expiration section of these Terms and Conditions, effective as of the assignment's occurrence or such other time as DOIT specifies in the Cancellation notice. Any Cancellation is without prejudice to DOIT's rights or possible Claims.

#### 24. Termination, Cancellation and Expiration.

- (a) Notwithstanding any provisions in the Invitation to Bid, including these Terms and Conditions, DOIT's Chief Information Officer ("CIO"), or the CIO's designee, may Terminate or Cancel the Contract whenever the CIO makes a written determination that such Termination or Cancellation is in the best interests of the State. DOIT shall notify the Contractor in writing of Termination or Cancellation pursuant to this section, which notice shall specify the effective date of Termination or Cancellation and the extent to which the Contractor must complete performance under the Contract prior to such date.
- The CIO shall send the notice of Termination or Cancellation via registered mail, return receipt requested, to the Contractor at the most current address which the Contractor has furnished to the State for purposes of correspondence, or by hand delivery. Upon receiving such notice from the State, the Contractor shall immediately discontinue all services and take all actions affected in accordance with the notice, undertake all commercially reasonable efforts to mitigate any losses or damages, and deliver to the State all Records. The Records are deemed to be the property of the State and the Contractor shall deliver them to DOIT no later than thirty (30) days after the Termination, Cancellation or Expiration of the Contract or fifteen (15) days after the Contractor receives a written request from the State for the Records. The Contractor shall deliver those Records that exist in electronic, magnetic or other intangible form in a non-proprietary format, such as, but not limited to, ASCEE or .TXT.
- (c) Upon receipt of a written notice of Termination or Cancellation from the State, the Contractor shall cease operations as directed by the State in the notice, and take all actions that are necessary or appropriate, or that the State may reasonably direct, for the protection and preservation of the Systems, Systems Properties and any other property. Except for any work which DOIT directs the Bidder to perform in the notice prior to the effective date of Termination or Cancellation, and except as otherwise provided in the notice, the Contractor shall terminate or conclude all existing subcontracts and purchase orders and shall not enter into any further subcontracts, purchase orders or commitments.



# STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274

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#### **AWARD NUMBER**

**08ITZ0080** 

#### **Purchasing Contact:**

Elizabeth Basso, AFAO

#### E-mail Address:

elizabeth.basso@ct.gov

**Fax:** (860) 610-0857

#### STANDARD BID/CONTRACT TERMS AND CONDITIONS

- In the case of any Termination or Cancellation, the State shall, within forty-five (45) days of the effective date of Termination or Cancellation, reimburse the Contractor for its performance rendered and accepted by the State in accordance with the compensation provisions of the Contract, in addition to all actual and reasonable costs incurred after Termination or Cancellation in completing those portions of the performance which the Contractor was required to complete by the notice. However, the Contractor is not entitled to receive and the State is not obligated to tender to the Contractor any payments for anticipated or lost profits. Upon request by the State, the Contractor shall assign to the State, or any replacement contractor which the State designates, all subcontracts, purchase orders and other commitments, deliver to the State all Records and other information pertaining to its performance, and remove from State premises, whether leased or owned, all such equipment, waste material and rubbish related to its performance as the State may
- (e) For breach or violation of any of the provisions in the section of these Terms and Conditions concerning Representations and
- (f) Warranties, the State may Cancel the Contract in accordance with its terms and revoke any consents to assignments given as if the assignments had never been requested or consented to, without liability to the Contractor or Contractor Parties or any third party.
- (g) Upon Termination, Cancellation or Expiration of the Contract, all rights and obligations shall be null and void, so that no party shall have any further rights or obligations to any other party, except with respect to the sections which survive Termination, Cancellation or Expiration of the Contract. All representations, warranties, agreements and rights of the parties under the Contract shall survive such Termination, Cancellation or Expiration to the extent not otherwise limited in the Contract and without each one of them having to be specifically mentioned in the Contract.
- (h) Termination or Cancellation of the Contract pursuant to this section shall not be deemed to be a breach of contract by the State
- 25. Breach. If either party breaches the Contract in any respect, the non-breaching party shall provide written notice of such breach to the breaching party and afford the breaching party an opportunity to cure the breach within ten (10) days from the date that the breaching party receives such notice, or such other time as provided in the notice, the Invitation to Bid or these Terms and Conditions, whichever is latest. Such right to cure period shall be extended if the non-breaching party is satisfied that the breaching party is making a good faith effort to cure but the nature of the breach is such that it cannot be cured within the right to cure period. The notice may include an effective Contract cancellation date if the breach is not cured by the stated date and. unless otherwise modified by the non-breaching party in writing prior to the cancellation date, no further action shall be required of any party to effect the cancellation as of the stated date. If the notice does not set forth an effective Contract cancellation date, then the non-breaching party may Cancel the Contract by giving the breaching party no less than twenty four (24) hours' prior written notice. If the State believes that the Contractor has not performed according to the Contract, the State may withhold payment in whole or in part pending resolution of the performance issue, provided that DOIT notifies the Contractor in writing prior to the date that the payment would have been due in accordance with the Payment section of these Terms and Conditions. For notice purposes, a lesser payment period shall not apply. If a cash discount for prompt payment is invoiced, the withholding of payments

as provided for in this section shall not deprive the State of the right to take such cash discount.

#### 26. Waiver.

- (a) No waiver of any breach of the Contract shall be interpreted or deemed to be a waiver of any other or subsequent breach. All remedies afforded in the Contract shall be taken and construed as cumulative, that is, in addition to every other remedy provided in the Contract or at law or in equity.
- (b) A party's failure to insist on strict performance of any provision of the Contract shall only be deemed to be a waiver of rights and remedies concerning that specific instance of performance and shall not be deemed to be a waiver of any subsequent rights, remedies or breach.
- 27. Open Market Purchases. Except to the extent that the Contractor is performing within a right to cure period, failure of the Contractor to perform within the time specified in the Contract, or failure to replace rejected or substandard Systems or fulfill unperformed services when so requested and as the Contract provides or allows, constitutes a breach of the Contract and as a remedy for such breach, such failure shall constitute authority for DOIT, if it deems it to be necessary or appropriate in its sole discretion, to Cancel the Contract and/or to purchase on the open market, Systems and associated services to replace those which have been rejected, not delivered, or not performed. The State shall invoice the Contractor for all such purchases to the extent that they exceed the costs and expenses in Contractor's Bid and the Contractor shall pay the State's invoice immediately after receiving the invoice. If DOIT does not Cancel the Contract, the State will deduct such open market purchases from the Contract quantities. However, if the CIO deems it to be in the best interest of the State, DOIT may accept and use the Systems delivered which are substandard in quality, subject to an adjustment in price to be determined by DOIT.
- 28. Purchase Orders. The Contract itself is not an authorization for the Contractor to ship any Systems or to begin performing in any way. The Contractor may begin performing only after it has received a duly issued purchase order against the Contract for performance. The Agency using the Contract will issue a purchase order against the Contract directly to the Contractor. All purchase orders must be in writing, bear the Contract number and comply with all other State requirements, particularly the Agency's requirements concerning procurement. A Contractor making delivery without a formal written purchase order does so at his own risk.
- 29. Nonresponsibility. If (a) a Bidder fails to accept a Contract within ten (10) days, as specified in the Effective Date section of these terms and conditions; (b) a Contractor suffers an unexcused material breach of the Contract and fails to cure that breach in accordance with the procedures set forth in the Breach section of these terms and conditions; or (c) a Contractor fails to reimburse the State for open market purchases as set forth in the Open Market Purchases section of these terms and conditions, then DOIT will take that into consideration in future Invitations to Bid when evaluating the Bidder's responsibility. The consideration of this factor may lead to a "not responsible" finding against the Bidder and make a Bidder ineligible to receive one or more future contract awards.

#### 30. Indemnification.

 a. The Contractor shall indemnify, defend and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims arising, directly or indirectly, in connection with



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www.ct.gov/doit

#### **AWARD NUMBER**

#### **08ITZ0080**

#### **Purchasing Contact:**

Elizabeth Basso, AFAO

#### E-mail Address:

elizabeth.basso@ct.gov

Fax: (860) 610-0857

#### STANDARD BID/CONTRACT TERMS AND CONDITIONS

the Contract, including the acts of commission or omission (collectively, the "Acts") of the Contractor or Contractor Parties; and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts or the Contract. The Contractor shall use counsel reasonably acceptable to the State and without charge to the State in carrying out its obligations under this section. The Contractor's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning any intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the performance of the Contract.

- b. The Contractor shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Contractor or any Contractor Parties. The State shall give the Contractor reasonable notice of any such Claims.
- c. The Contractor's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Contract, without being lessened or compromised in any way, even where the Contractor is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have contributed to the Acts giving rise to the Claims.
- d. The Contractor shall carry and maintain at all times during the term of the Contract, and during the time that any provisions survive the term of the Contract, sufficient general liability insurance to satisfy its obligations under this section. The Contractor shall name the State as an additional insured on the policy.
- e. The rights provided in this section for the benefit of the State shall encompass the recovery of attorneys' and other professionals' fees expended in pursuing a Claim against a third party.

This section shall survive the Termination, Cancellation or Expiration of the Contract, and shall not be limited by reason of any insurance coverage.

Forum and Choice of Law. The Contract shall be deemed to have been made in the City of Hartford, State of Connecticut. Both Parties agree that it is fair and reasonable for the validity and construction of the Contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Contractor waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.

#### 32. Contractor Guaranties. Contractor shall:

- Perform fully under the Contract, the Invitation to Bid and the Bid in accordance with their terms.
- Guarantee the Systems and, as applicable, Systems Properties, against defective material or workmanship and to repair any

- damage or marring occasioned in transit or, at the State's option, replace them;
- c. Furnish adequate protection from damage for all work and to repair damage of any kind, for which its workers are responsible, to the premises, equipment Systems or System Properties, to the Contractor's work or that of Contractor Parties:
- d. With respect to the provision of services, pay for all permits, licenses and fees and give all required or appropriate notices;
- adhere to all contractual provisions ensuring the confidentiality of Records that the Contractor has access to and are exempt from disclosure under the State's Freedom of Information Act or other applicable law; and
- f. Neither disclaim, exclude nor modify the implied warranties of fitness for a particular purpose or of merchantability.

The contractual provisions concerning the confidentiality provisions guarantee in this section shall include civil sanctions for the unauthorized disclosure of the Records. The Contractor and Contractor Parties shall be treated as State employees with respect to any civil or criminal statutes providing for civil or criminal sanctions for unauthorized disclosures.

**33.** Systems' Standards and Appurtenances. Any Systems delivered must be standard new Systems, latest model, except as otherwise specifically stated in the Invitation to Bid. Where the Invitation to Bid or Bid do not specifically list or describe any part or nominal appurtenances of equipment for the Systems, it shall be understood that the Contractor shall deliver such equipment and appurtenances as are usually provided with the manufacturer's stock model.

#### 34. Delivery.

- (a) Any Systems delivered shall be standard new equipment, latest model, except as otherwise stated in the Invitation to Bid. Remanufactured, refurbished or reconditioned equipment may be accepted but only to the extent allowed under the Invitation to Bid. Where any part or nominal appurtenances of equipment are not described, it shall be understood that all equipment and appurtenances, which are usually provided in the manufacturer's stock model, shall be furnished.
- (b) Delivery shall be made as ordered and in accordance with the Invitation to Bid. Unless otherwise specified in the Invitation to Bid, delivery shall be to a loading dock or receiving platform. The Contractor or Contractor's shipping designee shall be responsible for removal of Systems from the carrier and placement on the agency loading dock or receiving platform. State receiving personnel are not required to assist in this process. The decision of the CIO as to reasonable compliance with delivery terms shall be final and binding. The burden of proof of proper receipt of the order shall rest with the Contractor.
- (c) In order for the time of delivery to be extended, DOIT must first approve a request for extension from the time specified in the Contract, such extension applying only to the particular item or shipment.
- (d) Systems shall be securely and properly packed for shipment, according to accepted standard commercial practice, without extra charge for packing cases, balling or sacks. The containers shall remain the property of the State unless otherwise stated in the Bid.
- (e) All risk of loss and damage to the Systems and Systems Properties transfers to the State upon Title vesting in the State.



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#### STANDARD BID/CONTRACT TERMS AND CONDITIONS

- **35.** System Inspection. DOIT shall determine the manner and prescribe the inspection of all Systems and the tests of all samples submitted to determine whether they comply with all of the Specifications in the Invitation to Bid. If any System fails in any way to meet the Specifications in the Invitation to Bid, DOIT may, in its sole discretion, either reject it and owe nothing or accept it and pay for it on an adjusted price basis, depending on the degree to which the System meets the Specifications. Any decision pertaining to any such failure or rejection shall be final and binding.
- **36.** Payment. Payment shall be made only after the Agency receives the Systems or services and after acceptance of the Systems or services and presentation of a properly completed invoice. Unless otherwise specified in the Invitation to Bid, payment for all accepted Systems and/or associated services shall be due within forty-five (45) days after acceptance of the Systems or services. Bids that require payment in less than forty-five (45) days shall be rejected, unless DOIT determines in its sole discretion that the Bid's requiring a lesser period is not material.
- **37.** <u>Invoicing.</u> The Contractor shall send all invoices directly to the Agency at the address indicated on the purchase order and shall make all inquiries regarding the status of unpaid invoices also only to such ordering Agency.
- **38.** Force Majeure. The State and the Contractor shall not be excused from their duty to perform in accordance with the Contract except in the case of Force Majeure events and as otherwise provided for in the Contract. In the case of any such exception, the nonperforming party shall give immediate written notice to the other, explaining the cause and probable duration of any such nonperformance.
- **39.** Advertising. The Contractor shall not refer to sales to the State for advertising or promotional purposes without DOIT's prior written approval.
- **40.** American with Disabilities Act. The Contractor shall be and remain in compliance with the Americans with Disabilities Act of 1990 ("Act"), to the extent applicable, during the term of the Contract. The State may Cancel the Contract if the Contractor fails to comply with the Act
- **41.** Representations and Warranties. The Contractor, and the Bidder, as appropriate, represent and warrant to the State for itself and Contractor Parties and Bidder Parties, as appropriate, that:
- (a) if they are entities, they are duly and validly existing under the laws of its state of organization and authorized to conduct business in the State of Connecticut in the manner contemplated by the Contract. Further, as appropriate, they have taken all necessary action to authorize the execution, delivery and performance of the Bid and the Contract and have the power and authority to execute, deliver and perform their obligations under the Contract;
- (b) they will comply with all applicable State and Federal laws and municipal ordinances in satisfying their obligations to the State under and pursuant to the Contract, including, but not limited to (1) Connecticut General Statutes Title 1, Chapter 10, concerning the State's Codes of Ethics and (2) Titles 4a and 4d concerning State purchasing, including, but not limited to Sections 4a-60 and 4a-60a, concerning nondiscrimination, 22a-194a concerning the use of polystyrene foam, 4d-32 concerning subcontracts, 4d-34 concerning ownership rights and integrity of public records, 4d-35 concerning applicability of the Connecticut Freedom of Information Act, 4d-36 concerning nondisclosure of public records, 4d-37 concerning prohibition on selling, marketing or

- profiting from public records and 4d-38 concerning notice to DOIT for violation of certain laws.
- (c) the execution, delivery and performance of the Contract will not violate, be in conflict with, result in a breach of or constitute (with or without due notice and/or lapse of time) a default under any of the following, as applicable: (1) any provision of law; (2) any order of any court or any Agencies; or (3) any indenture, agreement, document or other instrument to which it is a party or by which it may be bound;
- they are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal or state department or agency:
- (e) as applicable, they have not, within the three years preceding the Contract, in any of their current or former jobs, been convicted of, or had a civil judgment rendered against them or against any person who would perform under the Contract, for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract. This includes, but is not limited to, violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- they are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of any of the offenses listed above;
- they have not within the three years preceding the Contract had one or more public transactions (Federal, state or local) cancelled for cause or breach;
- (h) they have not employed or retained any entity or person, other than a bona fide employee working solely for them, to solicit or secure the Contract and that they have not paid or agreed to pay any entity or person, other than a bona fide employee working solely for them, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award or making of the Contract or any assignments made in accordance with the terms of the Contract:
- to the best of their knowledge, there are no Claims involving the Bidder, Bidder Parties, Contractor or Contractor Parties that might reasonably be expected to materially adversely affect their businesses, operations, assets, properties, financial stability, business prospects or ability to perform fully under the Contract;
- (j) they shall disclose annually on the anniversary date of the effective date of the Contract, any and all Claims involving the Contractor or Contractor Parties that might reasonably be expected to materially adversely affect their businesses, operations, assets, properties, financial stability, business prospects or ability to perform fully under the Contract;
- (k) its participation in the Invitation to Bid process is not a conflict of interest or a breach of ethics under the provisions of Title 1, Chapter 10 of the Connecticut General Statutes concerning the State code of ethics;
- the Bid is not made in connection or concert with any other person, entity or Bidder, including any affiliate of the Bidder, submitting a Bid for the same Systems, and is in all respects fair and without collusion or fraud;



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#### **Purchasing Contact:**

Elizabeth Basso, AFAO

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elizabeth.basso@ct.gov

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- (m) it has not participated in any communications concerning the Invitation to Bid with any person or entity who submits a Bid, including, but not limited to, any manufacturers and/or dealers;
- it is able to perform under the Contract using its own resources or the resources of a party who is not a Bidder;
- (o) each Systems or each developed, modified or remediated Systems delivered under the Contract shall: (1) accurately assess, present or process date and time data (including, but not limited to, management, manipulation, processing, comparing, sequencing and other use of date data, including single and multicentury formulae and leap years) from, into and between the twentieth and twenty-first centuries, and the years 1999 and 2000 and leap year calculations; (2) properly exchange date and time data when used in combination with other Systems; and (3) perform as a System, if so stipulated in the Contract;
- (p) it shall obtain in a written contract all of the representations and warranties in this section from any subcontractor that it contracts with in connection with the Contract and to require that provision to be included in any lower tier subcontracts and purchase orders;
- (q) it has paid all applicable workers' compensation second injury fund assessments concerning all previous work done in Connecticut:
- it has a record of compliance with Occupational Health and Safety Administration regulations without any unabated, willful or serious violations:
- (s) it owes no unemployment compensation contributions;
- it is not delinquent in the payment of any taxes owed, or that it has filed a sales tax security bond, and it has, if and as applicable, filed for motor carrier road tax stickers and has paid all outstanding road taxes;
- (U) all of its vehicles have current registrations and, unless such vehicles are no longer in service, it shall not allow any such registrations to lapse;
- (V) each Contractor Party or Bidder Party has vested in the Contractor and Bidder plenary authority to bind them to the extent necessary or appropriate in any agreement with the State in accordance with these representations and warranties and that they shall also provide, no later than fifteen (days) days after receiving a request from DOIT, such information as DOIT may require to evidence, in the State's sole determination, compliance with this section:
- (w) it shall afford the State the lowest rates available for the Systems and any associated services and shall provide an annual written statement that it has complied with such representation and warranty;
- (x) except to the extent modified or abrogated in the Specifications, all ownership, title, licenses, rights and interest (including, but not limited to, perpetual use) (collectively, "Title") of and to the Systems and Systems Properties shall pass to the State upon complete installation, testing and acceptance of the Systems and associated services and payment by the State;
- (y) if either party Terminates or Cancels the Contract, for any reason, the Contractor shall relinquish to the State all Title to the Systems and Systems Properties delivered, accepted and paid for (except to the extent any invoiced amount is disputed) by the State;
- (z) with regard to third party products provided with the Systems, and Systems Properties, the Contractor shall transfer all licenses which it is permitted to transfer in accordance with the applicable third party license;

- (aa) the Contractor shall not copyright, register, distribute or claim any rights in or to the Systems and Systems Properties after the effective date of the Contract without DOIT's prior written consent:
- (bb) it either owns or has the authority to use all Title of and to the Systems, Systems Properties and that such Title is not the subject of any encumbrances, liens or claims of ownership by any third party;
- (cc) the Systems and Systems Properties do not infringe or misappropriate any patent, trade secret or other intellectual property right of a third Party;
- (dd) the State's use of any Systems and Systems Properties shall not infringe or misappropriate any patent, trade secret or other intellectual property right of a third Party;
- (ee) if the Contractor procures any Systems, Systems Properties Rights, the Contractor shall sub-license such Systems, Systems Properties and that the State shall be afforded the full benefits of any manufacturer or subcontractor licenses for the use of the Systems and Systems Properties;
- (ff) the Contractor shall disclose to DOIT all software license and software escrow agreements that it has with any manufacturers or Contractor Parties; and
- (gg) the Contractor shall assign or otherwise transfer to DOIT, or afford DOIT the full benefits of any manufacturer's warranty for the Systems, Systems Properties and All IP Rights, to the extent that such warranties are assignable or otherwise transferable to DOIT.
- 42. <u>Disclosure of Contractor Parties Litigation</u>. The Contractor shall require that all Contractor Parties, as appropriate, disclose to the Contractor annually on the anniversary date of the effective date of the Contract, to the best of their knowledge, any Claims involving the Contractor Parties that might reasonably be expected to materially adversely affect their businesses, operations, assets, properties, financial stability, business prospects or ability to perform fully under the Contract. The Contractor shall provide such information to DOIT no later than ten (10) days after the Contractor receives such information. Disclosure shall be in writing.
- 43. <u>Bidder Communications with State</u>. The only Agency with which Bidders may communicate concerning the Invitation to Bid and their Bid is DOIT. They may not contact the requesting Agency or any of its employees unless the Bidder has received prior written approval from DOIT. Any alleged oral agreement or arrangement made by a Bidder or Contractor with any Agency or any of its employees shall not bind DOIT or the State.
- 44. Entirety of Contract. The Contract is the entire agreement between the parties with respect to the its subject matter, and supersedes all prior agreements, proposals, offers, counteroffers and understandings of the parties, whether written or oral. No alteration, modification or interpretation of the Contract shall be valid or binding unless in writing and signed by both parties. The Contract has been entered into after full investigation, neither party relying upon any statement or representation by the other unless such statement or representation is specifically embodied in the Contract.
- **45.** <u>Price Reduction</u>. The parties may agree to a reduction in the Bid price for any part or all of the System and/or associated services after the Contractor begins to perform.
- **46.** Executive Orders. The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J.

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Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.

**47.** <u>Non-discrimination.</u> References in this section to "contract" shall mean this Contract and references to "contractor" shall mean the Contractor. (a)The following subsections are set forth here as required by section 4a-60 of the Connecticut General Statutes:

(1) The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the state of Connecticut. The contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the work involved; (2) the contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the commission; (3) the contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the commission advising the labor union or workers' representative of the contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the contractor agrees to comply with each provision of this section and sections 46a-68e and 46a-68f and with each regulation or relevant order issued by said commission pursuant to sections 46a-56, 46a-68e and 46a-68f; (5) the contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor as relate to the provisions of this section and section 46a-56. (b)If the contract is a public works contract, the contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works project. (c)"Minority business enterprise" means any small contractor or supplier of materials fiftyone per cent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) Who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise and (3) who are members of a minority, as such term is defined in subsection (a) of section 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. faith efforts" shall include, but not be limited to, those reasonable initial

efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements. (d) Determination of the contractor's good faith efforts shall include but shall not be limited to the following factors: The contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects. (e)The contractor shall develop and maintain adequate documentation, in a manner prescribed by the commission, of its good faith efforts. (f)The contractor shall include the provisions of section A above in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the state and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the commission. The contractor shall take such action with respect to any such subcontract or purchase order as the commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with section 46a-56; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the commission, the contractor may request the state of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter. (g)The following subsections are set forth here as required by section 4a-60a of the Connecticut General Statutes: (1) The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the state of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the contractor agrees to provide each labor union or representative of workers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said commission pursuant to section 46a-56; (4) the contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the contractor which relate to the provisions of this section and section 46a-56. (h)The contractor shall include the provisions of section G above in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the state and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the commission. The contractor shall take such action with respect to any such subcontract or purchase order as the commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with section 46a-56; provided, if such contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the commission, the contractor may request the state of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the state and the state may so enter.



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- 48. Whistleblowing. The Contract is subject to the provisions of §4-61dd of the Connecticut General Statutes. In accordance with this section any person having knowledge of any matter involving corruption, violation of state or federal laws or regulations, gross waste of funds, abuse of authority or danger to the public safety occurring in any large state contract, may transmit all facts and information in his possession concerning such matter to the Auditors of Public Accounts. In accordance with subsection (e) if an officer, employee or appointing authority of a large state contractor takes or threatens to take any personnel action against any employee of the contractor in retaliation for such employee's disclosure of information to the Auditors of Public Accounts or the Attorney General under the provisions of this section, the contractor shall be liable for a civil penalty of not more than five thousand dollars for each offense, up to a maximum of twenty per cent of the value of the contract. Each violation shall be a separate and distinct offense and in the case of a continuing violation each calendar day's continuance of the violation shall be deemed to be a separate and distinct offense. The executive head of the state or quasi-public agency may request the Attorney General to bring a civil action in the Superior Court for the Judicial District of Hartford to seek imposition and recovery of such civil penalty. In accordance with subsection (f) each large state contractor shall post a notice of the provisions of this section relating to large state contractors in a conspicuous place which is readily available for viewing by the employees of the contractor.
- **49.** <u>Headings</u>. The headings given to the Sections in these Terms and Conditions are inserted only for convenience and are in no way to be construed as part of the Contract or as a limitation of the scope of the particular Section to which the heading refers.
- **50.** <u>Number and Gender</u>. Whenever the context so requires, the plural or singular shall include each other and the use of any gender shall include all genders.
- **51.** Parties. To the extent that any Contractor Party or Bidder Party is to participate or perform in any way, directly or indirectly in connection with the Bid or the Contract, any reference in the Invitation to Bid, the Bid and the Contract to "Contractor" or "Bidder" shall also be deemed to include "Contractor Parties" or "Bidder Parties," respectively, as if such reference had originally specifically included "Contractor Parties" or "Bidder Parties," since it is the parties' intent for the terms "Contractor Parties" and "Bidder Parties" to be vested with the same rights and obligations as the terms "Contractor" and "Bidder."
- 52. Contractor Changes. The Contractor shall notify DOIT in writing of any change in its certificate of incorporation, a change in more than a controlling interest in the ownership of the Contractor or a change in the individual(s) in charge of the performance to be completed under the Contract. This change shall not relieve the Contractor of any responsibility for the accuracy and completeness of the performance. DOIT, after receiving written notice by the Contractor of any such change, may require such agreements, releases and other instruments evidencing, to DOIT's satisfaction, that any individuals retiring or otherwise separating from the Contractor have been compensated in full or that provision has been made for compensation in full, for all work performed under terms of the Contract. The Contractor shall deliver such documents to DOIT in accordance with the terms of DOIT's written request. DOIT may also require, and the Contractor shall deliver, a financial statement showing that solvency of the Contractor is maintained. The death of any Contractor Party, as applicable, shall not release the Contractor from the obligation to perform under the Contract; the surviving Contractor Parties, as appropriate, must continue to perform under the Contract until it is fully performed.
- 53. Further Assurances. The parties shall provide such information, execute and deliver any instruments and documents and take such

other actions as may be necessary or reasonably requested by the other party which are not inconsistent with the provision of the Contract and which do not involve the assumption of obligations other than those provided for in the Contract, in order to give full effect to the Contract and to carry out the intent of the Contract.

- 54. Audit and Inspection of Records. The Contractor shall make all of its and the Contractor Parties' Records available at all reasonable hours for audit and inspection by DOIT and any Agency, including, but not limited to, the Connecticut Auditors of Public Accounts, Attorney General and State's Attorney and their respective agents. Requests for any audit or inspection shall be in writing, at least ten (10) days prior to the requested date. All audits and inspections shall be at the State's expense. The State may request an audit or inspection at any time during the Contract term and for three (3) years from Termination, Cancellation or Expiration of the Contract. The Contractor shall cooperate fully with the State and its agents in connection with an audit or inspection. Following any audit or inspection, the State may conduct and the Contractor shall cooperate with an exit conference.
- **55.** <u>Background Checks.</u> The Contractor and Contractor Parties shall be subject to criminal background checks as provided for in the State of Connecticut Department of Public Safety Administration and Operations Manual.
- **56.** <u>Continued Performance.</u> The Contractor and Contractor Parties shall continue to perform their obligations under the Contract while any dispute concerning the Contract is being resolved.
- 57. Working and Labor Synergies. The Contractor shall be responsible for maintaining a tranquil working relationship between the Contractor work force, the Contractor Parties and their work force, State employees, and any other contractors present at the work site. The contractor shall quickly resolve all labor disputes which result from the Contractor's or Contractor Parties' presence at the work site, or other action under their control. Labor disputes shall not be deemed to be sufficient cause to allow the Contractor to make any claim for additional compensation for cost, expenses or any other loss or damage, nor shall those disputes be deemed to be sufficient reason to relieve the Contractor from any of its obligations under the Contract.
- **58.** Contractor Responsibility. The Contractor shall be required to assume responsibility for the entire performance under the Contract regardless of whether the Contractor itself performs. The Contractor shall be the sole point of contact concerning the management of the Contract, including performance and payment issues. The Contractor is solely and completely responsible for adherence by the Contractor Parties to all applicable provisions of the Contract.

The Contractor shall exercise all reasonable care to avoid damage to the State's property or to property being made ready for the State's use, and to all property adjacent to any work site. The Contractor shall promptly report any damage, regardless of cause, to the State.

- **59.** <u>Severability</u>. If any term or provision of the Contract or its application to any person, entity or circumstance shall, to any extent, be held to be invalid or unenforceable, the remainder of the Contract or the application of such term or provision shall not be affected as to persons, entities or circumstances other than those as to whom or to which it is held to be invalid or unenforceable. Each remaining term and provision of the Contract shall be valid and enforced to the fullest extent possible by law.
- **60.** <u>Most Favored Nation.</u> The terms of all Systems and services in the Contract are equivalent to or better than those for comparable



# STATE OF CONNECTICUT

DEPARTMENT OF INFORMATION TECHNOLOGY CONTRACTS & PURCHASING DIVISION 101 EAST RIVER DRIVE, 4th Floor EAST HARTFORD, CT 06108-3274

www.ct.gov/doit

#### **AWARD NUMBER**

**08ITZ0080** 

#### **Purchasing Contact:**

Elizabeth Basso, AFAO

#### E-mail Address:

elizabeth.basso@ct.gov

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#### STANDARD BID/CONTRACT TERMS AND CONDITIONS

Contractor offerings to any other state or local government under like terms and conditions. If during the term of the Contract the Contractor provides more favorable terms for said offerings to another such state or local government, the Contract shall be deemed to be amended, automatically and without any act required of any party, to provide the same terms to the State.

- 61. Confidential Information. DOIT will afford due regard to the Bidder's and Contractor's request for the protection of proprietary or confidential information which DOIT receives. However, all materials associated with the Bid and the Contract are subject to the terms of the Connecticut Freedom of Information Act ("FOIA") and all corresponding rules, regulations and interpretations. In making such a request, the Bidder or Contractor may not merely state generally that the materials are proprietary or confidential in nature and not, therefore, subject to release to third parties. Those particular sentences, paragraphs, pages or sections that the vendor believes are exempt from disclosure under the FOIA must be specifically identified as such. Convincing explanation and rationale sufficient to justify each exemption consistent with the FOIA must accompany the request. The rationale and explanation must be stated in terms of the prospective harm to the competitive position of the Bidder or Contractor that would result if the identified material were to be released and the reasons why the materials are legally exempt from release pursuant to the FOIA. To the extent that any other provision or part of the Contract, especially including the Bid and the Specifications, conflicts or is in any way inconsistent with this Section, this Section controls and shall apply.
- **61.** <u>Interpretation.</u> The Contract contains numerous references to statutes and regulations. For purposes of interpretation, conflict resolution and otherwise, the content of those statutes and regulations shall govern over the content of the reference in the Contract to those statutes and regulations.
- **62.** <u>Cross-Default.</u> If the Contractor or Contractor Parties breach, default or in any way fail to perform satisfactorily under the Contract, then the State may, in its sole discretion, without more and without any action whatsoever required of the State, treat any such event as a breach, default or failure to perform under any or all other agreements or arrangements ("Other Agreements") that the Contractor or Contractor Parties have with the State. Accordingly, the State may then exercise at its sole option any and all of its rights or remedies provided for in the Contract or Other Agreements, either selectively or collectively and without such election being deemed to prejudice any rights or remedies of the State, as if the Contractor or Contractor Parties had suffered a breach, default or failure to perform under the Other Agreements.

If the Contractor or Contractor Parties breach, default or in any way fail to perform satisfactorily under any or all other agreements or arrangements ("Other Agreements") that the Contractor or Contractor Parties have with the State, then the State may, in its sole discretion, without more and without any action whatsoever required of the State, treat any such event as a breach, default or failure to perform under the Contract. Accordingly, the State may then exercise at its sole option any and all of its rights or remedies provided for in the Other Agreements or the Contract, either selectively or collectively and without such election being deemed to prejudice any rights or remedies of the State, as if the Contractor or Contractor Parties had suffered a breach, default or failure to perform under the Contract.

**63.** <u>Disclosure of Records.</u> The Contract may be subject to the provisions of §1-218 of the Connecticut General Statutes. In accordance with this section, each contract in excess of two million five hundred thousand dollars between a public agency and a person for the performance of a governmental function shall (1) provide that the public agency is entitled to receive a copy of records and files related

to the performance of the governmental function, and (2) indicate that such records and files are subject to the Freedom of Information Act and may be disclosed by the public agency pursuant to the Freedom of Information Act. No request to inspect or copy such records or files shall be valid unless the request is made to the public agency in accordance with the Freedom of Information Act. Any complaint by a person who is denied the right to inspect or copy such records or files shall be brought to the Freedom of Information Commission in accordance with the provisions of sections 1-205 and 1-206 of the Connecticut General Statutes.

**64.** <u>Notice of Consulting Affidavit</u>. Section 4a-81 of Connecticut Statutes requires that this solicitation include a notice of the consulting affidavit requirements described in the Statute. Accordingly, pursuant to the Statute, vendors are notified as follows:

No state agency shall execute a contract for the purchase of goods or services, which contract has a total value to the state of fifty thousand dollars or more in any calendar or fiscal year, unless the state agency obtains the written affidavit described in subsection (b) of this section.

(1) The chief official of the vendor awarded a contract described in subsection (a) of this section or the individual awarded such contract who is authorized to execute such contract, shall attest in an affidavit as to whether any consulting agreement has been entered into in connection with such contract. Such affidavit shall be required if any duties of the consultant included communications concerning business of such state agency, whether or not direct contact with a state agency, state or public official or state employee was expected or made. "Consulting agreement" means any written or oral agreement to retain the services, for a fee, of a consultant for the purposes of (A) providing counsel to a contractor, vendor, consultant or other entity seeking to conduct, or conducting, business with the State, (B) contacting, whether in writing or orally, any executive, judicial, or administrative office of the state, including any department, institution, bureau, board, commission, authority, official or employee for the purpose of solicitation, dispute resolution, introduction or requests for information or (C) any other similar activity related to such contract. "Consulting agreement" does not include any agreements entered into with a consultant who is registered under the provisions of Chapter 10 of the Connecticut General Statutes concerning the State's Codes of Ethics, as of the date such affidavit is submitted. (2) Such affidavit shall be sworn as true to the best knowledge and belief of the person signing the certification on the affidavit and shall be subject to the penalties of false statement. (3) Such affidavit shall include the name of the consultant, the consultant's firm, the basic terms of the consulting agreement, a brief description of the services provided, and an indication as to whether the consultant is a former state employee or public official. If the consultant is a former state employee or public official, such affidavit shall indicate his or her former agency and the date such employment terminated. (4) Such affidavit shall be amended whenever the vendor awarded the contract enters into any new consulting agreement during the term of the contract.

If a vendor refuses to submit the affidavit required under subsection (b) of this section, then the state agency shall not award the Contract to such vendor and shall award the contract to the next highest ranked vendor or the next lowest responsible qualified bidder or seek new bids or proposals.

This section is set forth here only for purposes of providing notice of the requirements of the Act. Accordingly, it is neither intended nor should it be interpreted nor relied upon to be a complete and full reiteration of the Act's contents. Any interpretation or understanding



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of the Act's requirements or content by any party must come only from reading the full text of the Act itself.

- **65.** <u>Summary of State Ethics Laws.</u> Pursuant to the requirements of Section 1-101qq of Connecticut General Statutes, the summary of State ethics laws developed by the State Ethics Commission pursuant to section 1-81b of the Connecticut General Statutes is incorporated by reference into and made a part of the Contract as if the summary had been fully set forth in the Contract.
- **66.** <u>Sovereign Immunity.</u> The parties acknowledge and agree that nothing in the Invitation to Bid or the Contract shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Contract. To the extent that this section conflicts with any other section, this section shall govern.
- **67.** <u>Time is of the Essence</u>. Time is of the essence with respect to all provisions of this Agreement that specify a time for performance; provided, however, that this provision shall not be construed to limit or deprive a party of the benefits of any grace or use period allowed in this Agreement.
- **68.** Continuity of Systems. (a) The Contractor acknowledges that the state agency information system and telecommunication system facilities and equipment (the "Systems") and associated services are important to the function of State government and that they must continue without interruption. If the work under the Contract, any subcontract, or amendment to either, is transferred back to the State or to another contractor at any time for any reason, then the Contractor shall cooperate fully with the State, and do and perform all acts and things that DOIT deems to be necessary or appropriate, to ensure continuity of the Systems and services so that there is no disruption or interruption in performance as required or permitted in the Contract. The Contractor shall not enter into any subcontract for any part of the performance under the Contract without prior written approval of such subcontract by DOIT, as required by Conn. Gen. Stat. §4d-32. The Contractor shall include in such subcontract a provision containing all of the substantive terms and conditions of this section, such that the subcontractor will be obligated to DOIT in the same way as the Contractor is obligated to DOIT under this section. The Contractor shall make a full and complete disclosure of and delivery to DOIT or its representatives of all Records and "Public Records," as that term is defined in Conn. Gen. Stat. §4d-33, as it may be amended, in whatever form they exist or are stored and maintained and wherever located, directly or indirectly, concerning the Contract.
- (b) The parties shall follow the following procedures in order to ensure the orderly transfer to the State of:
- (1) such facilities and equipment-- Unless a shorter period is necessary or appropriate to ensure compliance with subsection (a) above, in which case that shorter period shall apply, the Contractor shall deliver to the State, F.O.B. East Hartford, Connecticut or other State location which DOIT identifies, all Systems related to or arising out of the Contract, subcontract or amendment, no later than 10 days from the date that the work under the Contract is transferred back to the State or to another contractor for any reason. The Contractor shall deliver the Systems to the State, during the State's business hours, in good working order and in appropriately protective packaging to ensure delivery without damage. Concurrent with this delivery, the Contractor shall also deliver all Systems-related operation manuals and other documentation in whatever form they exist and a list of all Systems passwords and security codes;
- (2) all software, including all applicable licenses, purchased, created or modified pursuant to the Contract, subcontract or amendment--

Unless a shorter period is necessary or appropriate to ensure compliance with subsection (a) above, in which case that shorter period shall apply, the Contractor shall deliver to the State, F.O.B. East Hartford, Connecticut or other State location which DOIT identifies, all software, including all applicable licenses, purchased, created or modified pursuant to the Contract, subcontract or amendment no later than 10 days from the date that the work under the Contract is transferred back to the State or to another contractor for any reason. The Contractor shall deliver to the State, during the State's business hours, the software, including its source code, if applicable, in good working order, readily capable of being maintained and modified, and housed in appropriately protective packaging or hardware to ensure delivery without damage. Concurrent with this delivery, the Contractor shall also deliver all related operation manuals and other documentation in whatever form they exist and a list of all applicable passwords and security codes; and

- (3) all Public Records, as defined in Conn. Gen. Stat. §4d-33, which the Contractor or Contractor Parties possess or create pursuant to the Contract, subcontract or amendment-- Unless a shorter period is necessary or appropriate to ensure compliance with subsection (a) above, in which case that shorter period shall apply, the Contractor shall deliver to the State, F.O.B. East Hartford, Connecticut or other State location which DOIT identifies, all Records and Public Records created or modified pursuant to the Contract, subcontract or amendment no later than the latter of (1) the time specified in the section in this Contract concerning Termination for the return of Records and (2) 10 days from the date that the work under the Contract is transferred back to the State or to another contractor for any reason. The Contractor shall deliver to the State those Records and Public Records that exist in electronic, magnetic or other intangible form in a non-proprietary format, such as, but not limited to, ASCII or .TXT. The Contractor shall deliver to the State, during the State's business hours, those Records and Public Records and a list of all applicable passwords and security codes, all in appropriately protective packaging to ensure delivery without damage.
- (c) If the Contractor employs former State employees, the Contractor shall facilitate the exercising of any reemployment rights that such State employees may have with the State, including, but not limited to, affording them all reasonable opportunities during the workday to interview for State jobs. The Contractor shall include language similar to this section in all of its contracts with its subcontractors and applicable Contractor Parties so that they are similarly obligated.
- 69. <u>Campaign Contribution and Solicitation Ban.</u> With regard to a State contract as defined in P.A. 07-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising prospective state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. See attached SEEC Form 11.

#### 70. Conn. Gen. Stat. Sec. 4-252(e).

Conn. Gen. Stat. § 4-252 (the "Statute") requires that the Invitation to Bid, of which these Terms and Conditions are a part, include a notice of the vendor certification requirements described in the Statute. Accordingly, pursuant to the Statute, vendors are notified as follows:

(a) The terms "gift," "quasi-public agency," "state agency," "large state contract," "principals and key personnel" and "participated



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substantially" as used in this section shall have the meanings set forth in the Statute.

- (b) No state agency or quasi-public agency shall execute a large state contract unless the state agency or quasi-public agency obtains the written certifications described in this section. Each such certification shall be sworn as true to the best knowledge and belief of the person signing the certification, subject to the penalties of false statement.
- (c) The official of the person, firm or corporation awarded the contract, who is authorized to execute the contract, shall certify on such forms as the State shall provide:
- (1) That no gifts were made between the date that the state agency or quasi-public agency began planning the project, services, procurement, lease or licensing arrangement covered by the contract and the date of execution of the contract, by (A) such person, firm, corporation, (B) any principals and key personnel of the person, firm or corporation, who participated substantially in preparing the bid or proposal or the negotiation of the contract, or (C) any agent of such person, firm, corporation or principals and key personnel, who participated substantially in preparing the bid or proposal or the negotiation of the contract, to (i) any public official or state employee of the state agency or quasi-public agency soliciting bids or proposals for the contract, who participated substantially in the preparation of the bid solicitation or request for proposals for the contract or the negotiation or award of the contract, or (ii) any public official or state employee of any other state agency, who has supervisory or appointing authority over such state agency or quasi-public agency;
- (2) That no such principals and key personnel of the person, firm or corporation, or agent of such person, firm or corporation or principals and key personnel, knows of any action by the person, firm or corporation to circumvent such prohibition on gifts by providing for any other principals and key personnel, official, employee or agent of the person, firm or corporation to provide a gift to any such public official or state employee; and
- (3) That the person, firm or corporation made the bid or proposal without fraud or collusion with any person.
- (d) Any bidder or proposer that does not make the certifications required under subsection (c) of this section shall be disqualified and the state agency or quasi-public agency shall award the contract to the next highest ranked proposer or the next lowest responsible qualified bidder or seek new bids or proposals.
- (e) The date that the state agency or quasi-public agency began planning the project, services procurement, lease or licensing arrangement to be covered by the contract is.

#### 71. **Nondiscrimination Certification Requirement**

Public Act 07-142 and Public Act 07-245 have amended the nondiscrimination provisions of the Connecticut General Statutes to add civil unions to the existing protected classes and to require State contractors to adopt policies in support of the new statutes by means of a resolution. By law, a contractor must provide the State with documentation in the form of a company or corporate policy adopted by resolution of the board of directors, shareholders, managers, members or other governing body of such contractor to support the nondiscrimination agreement and warranty under C.G.S. §§ 4a-60a and 46a-68h.

Accordingly, attached as Exhibits 1 & 2 are form certifications that the successful contractor must deliver executed at the time that it executes the Contract. The first of these forms is designed to be used by corporate or other business entities; the second is to be used only by individuals who are to sign and perform contracts with the State in their individual capacity. One or the other of these certifications is required for all State contracts, regardless of type, term, cost, or value. The

execution and submittal of this certificate is a condition precedent to the State's executing the Contract, unless the contractor is exempt from this statutory requirement, in which case the contractor must obtain a written waiver from the State's Commission on Human Rights and Opportunities.

#### **Encryption of Confidential Data** 72.

All contracted vendors shall encrypt any and all State stored data that is now, or hereafter, classified as confidential or restricted by the State. This encryption shall, without additional cost to the State, apply to all such data stored on non State owned and/or managed devices. The method used to encrypt data shall be compliant with then current State of Connecticut Architecture and Standards.