

CONTRACTOR'S SUPPLEMENTAL APPLICATION
General Contractor/Artisan Contractor
 (Include Acord Application)

Applicant's Name: _____ Location Address: _____
 Mailing Address: _____

Audit/Inspection Contact Name: _____ Audit/Inspection Contact Phone# _____

Time in business: _____ Years of experience: _____
 Licensed? Yes No Year of license: _____ License #: _____ Kind of License: _____
 Any previous/current license in another other state? Yes No Is so, list state(s): _____
 Percentage of Operations: General Contractor _____% Developer _____%
 Subcontractor _____% With Penalty Clause _____%
 Construction Manager _____% (for a fee only)

1. Are there any other operations owned, operated, or managed by you? Yes No
 Please explain: _____

Is coverage in place elsewhere for these operations? Yes No

2. Does any of your construction management work involve supervision of subs whose contracts and payments are not directly under your control? Yes No
 Please explain: _____

3. Radius of operations from main location: _____ States worked in: _____

4. Payroll of owners, officer, and partners active at job sites or performing supervisory duties \$ _____
 Payroll of employees other than owners, officers, partners, and clerical \$ _____
 Cost of leased, temporary, staffing service, casual labor (if not included above) \$ _____
 Total payroll \$ _____

5. Do you employ any licensed architects, surveyors, engineers, Real Estate agents or brokers? Yes No

6. Do you have any prior or planned jobs covered under "wrap-up" or OCP policies? Yes No

Explain: _____

7. List the percentage of work you have done or plan to do in the following categories:

Overall operations: Commercial _____% Public Works _____% Residential _____%
 Other (explain) _____%

Commercial: New	% or Remodel	%	Residential: New	% or Remodel	%
Industrial		%	Apartments		%
Institutional		%	Condominiums/Townhouses		%
Mercantile		%	Custom Homes		%
Office		%	Tract Homes		%
Remodeling – Structural		%	Remodeling – Structural		%
Remodeling – Nonstructural		%	Remodeling – Nonstructural		%
Other:		%	Other:		%

8. **SUBCONTRACTORS**

- Do you obtain Certificates of Insurance for GL and WC from all subcontractors? Yes No
- What are the minimum General Liability limits you require? _____
- Are written contracts obtained from all subcontractors? Yes No
- Do all contracts contain a Hold Harmless clause in your favor? Yes No
- Are you named as an Additional Insured on all subcontractor policies? Yes No
- Do you normally use the same subcontractors? Yes No
- Do you use any casual labor? Yes No
- Do you use any leased employees? *If yes, provide copy of contract.* Yes No
- Are you responsible for providing benefits, Worker's Compensation for these employees? Yes No
- What percentage of your work do you sub out? _____%
- Do you carry Worker's Compensation insurance? Yes No

9. Please provide your gross sales for each of the 5 past years and an estimate for the next 12 months:

Year	Payroll	Receipts	Subcontractors Cost
5 th prior year			
4 th prior year			
3 rd prior year			
2 nd prior year			
Last year			
Projected next 12 months			

10. Describe your three largest projects currently underway or planned for the next year, including values:

Start Date	End Date	Value	Description
		\$	
		\$	
		\$	

11. Describe your four largest projects over the past five years, including values:

Year Completed	Value	Description
	\$	
	\$	
	\$	
	\$	
	\$	

12. Please provide the dollar value of an average completed job:
(including all materials, equipment, and labor) \$ _____

13. How many additional insured endorsements do you anticipate needing in the next year? _____

14. Is there any equipment rental to others? Yes No If yes, sales/receipts: _____
List equipment: _____
Attach a copy of the contract.

15. Do you lease mobile equipment? Yes No With operators? Yes No
 Type of equipment: _____
 Do you use cranes? Yes No Maximum length of boom: _____
16. Do you or have you performed repairs of fire damage, water damage, or mold damage? Yes No
17. Do you use explosives? Yes No
 If yes, please explain: _____
18. Any flammables stored on site? Yes No In approved containers? Yes No
 If yes, please explain: _____
19. Have you done or do you plan any work performed for:
 Refineries Yes No Gas Stations Yes No
 Chemical Plants Yes No Airports Yes No
 Railroads Yes No Hospitals Yes No
 Public Utilities Yes No
 Please explain: _____
20. Have you done or do you plan any project involving:
 Caissons Yes No Piers Yes No
 Retaining Walls Yes No Shoring Yes No
 Underpinning Yes No Other structural engineering? Yes No
 Please explain: _____
21. Have you in the past or do you plan any work to be above two stories in height? Yes No
 Percentage: _____ % What is the maximum height? _____
 Please explain: _____
22. Have you in the past or do you plan any work to be performed below ground level? Yes No
 Percentage: _____ % What is the maximum depth? _____
 Please explain: _____
23. Have you in the past or do you plan any work on hillsides, hilltops, slopes, or landfills? Yes No
 Maximum degree of slope: _____
24. Have you in the past or do you plan any repair, replace or new roofs? Yes No
 Percentage of heat applications: _____ % Percentage of membrane roofing: _____ %
 Please explain: _____
25. In the past three years, have you been fired or replaced on a job in progress? Yes No
 Have you replaced another contractor on a job in progress? Yes No
 Please explain: _____
- Were there any claims, losses, or suits against you in the past five years? Yes No
- Are there any claims or legal actions pending against any of the entities named in the application? Yes No
- Do any of the entities named in the application have knowledge of any pre-existing act, omission, event, condition, or damage to any person or property that may potentially give rise to any future claim or legal action?
 Yes No
- Have you been accused of faulty construction in the past five years? Yes No
- Have you been accused of breaching a contract in the past five years? Yes No

26. Complete the following table as applicable:

Class	Payroll	Gross Sales	Sub Cost
Air Conditioning/Heating	\$	\$	\$
Alarm Systems	\$	\$	\$
Blacksmith	\$	\$	\$
Carpentry – Residential	\$	\$	\$
Carpentry –Commercial	\$	\$	\$
Carpentry –Interior	\$	\$	\$
Chimney Cleaning only	\$	\$	\$
Concrete Construction	\$	\$	\$
Debris removal – Construction site	\$	\$	\$
Demolition – interior only	\$	\$	\$
Door/ Window/ Assembled Millwork- metal	\$	\$	\$
Drywall/Wallboard Installation	\$	\$	\$
Electrical Apparatus Installation, Service, Repair	\$	\$	\$
Electrical Work – Within Buildings	\$	\$	\$
Electrical Work – Exterior	\$	\$	\$
Engineers or Architects - consulting	\$	\$	\$
Excavating	\$	\$	\$
Executive Supervisor- Project manager	\$	\$	\$
Fence Erection	\$	\$	\$
Fire Extinguishers – servicing/refilling /testing	\$	\$	\$
Fire Suppression – install/ service / repair	\$	\$	\$
Floor Covering/ Installation-NOT ceramic/Tile/ Stone	\$	\$	\$
Floor Waxing	\$	\$	\$
Garbage, Ash or Refuse collecting	\$	\$	\$
Grading of Land	\$	\$	\$
Gutter Cleaning	\$	\$	\$
Gutter Installation	\$	\$	\$
Handyperson	\$	\$	\$
House Furnishings Installation	\$	\$	\$
Insulation Work Mineral	\$	\$	\$
Insulation Work –Plastic	\$	\$	\$
Insulation Work – Organic Plastic, Solid state	\$	\$	\$
Irrigation or Drainage Systems const.	\$	\$	\$
Janitorial Services	\$	\$	\$
Landscape Gardening	\$	\$	\$
Lawn Care	\$	\$	\$
Machinery & Equipment Installation/ Service/ Repair	\$	\$	\$
Masonry	\$	\$	\$
Metal Erection/Installation	\$	\$	\$
Paperhanging/ Wallpaper	\$	\$	\$
Painting Exterior- 3 stories or less	\$	\$	\$
Painting- interior	\$	\$	\$
Paving Driveway-Parking-Sidewalk	\$	\$	\$
Paving Street Or Road	\$	\$	\$
Plastering or Stucco work	\$	\$	\$
Plumbing – Residential	\$	\$	\$
Plumbing – Commercial	\$	\$	\$
Power washing- exterior buildings only	\$	\$	\$
Roofing – Residential	\$	\$	\$
Roofing – Commercial	\$	\$	\$
Septic Tank Installation/ Service	\$	\$	\$
Sheet Metal Work Outside	\$	\$	\$
Siding Installation	\$	\$	\$
Snow Removal	\$	\$	\$
Solar Energy Contractors	\$	\$	\$
Street Cleaning	\$	\$	\$
Sewer Cleaning	\$	\$	\$
Sewer Mains and Connections	\$	\$	\$

Surveyors/ Land- Not Engaged in Construction	\$	\$	\$
Swimming Pool install – above the ground	\$	\$	\$
Swimming Pool install – below the ground	\$	\$	\$
Telephone/ Telegraph/ Cable TV Line construction	\$	\$	\$
Television/ Radio Receiving set- install/ repair	\$	\$	\$
Tile/ Stone/Marble/ Mosaic/ terrazzo-Interior	\$	\$	\$
Tree removal	\$	\$	\$
Tree Trimming/ Pruning	\$	\$	\$
Upholstering- shop only	\$	\$	\$
Upholstering – on Customer Premises only	\$	\$	\$
Window Cleaning	\$	\$	\$
Welding	\$	\$	\$
Waterproofing	\$	\$	\$
Wrecking/Demolition	\$	\$	\$
Other	\$	\$	\$
	\$	\$	\$

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime. This application does not bind any of the parties to complete the insurance transaction.

Applicant's Signature

Producer's Signature

Date