

# EXAMINATION PREPARATION

ContractorsInstitute.com

JANUARY-  
DECEMBER  
2017

TOLL  
FREE

# 1-877-LICENSE

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EXAMINATION PREPARATION FOR

CONSTRUCTION LOCAL & STATE - PAGE 6

ELECTRICAL LOCAL & STATE - PAGE 16

BUILDING CODE INSPECTOR - PAGE 18

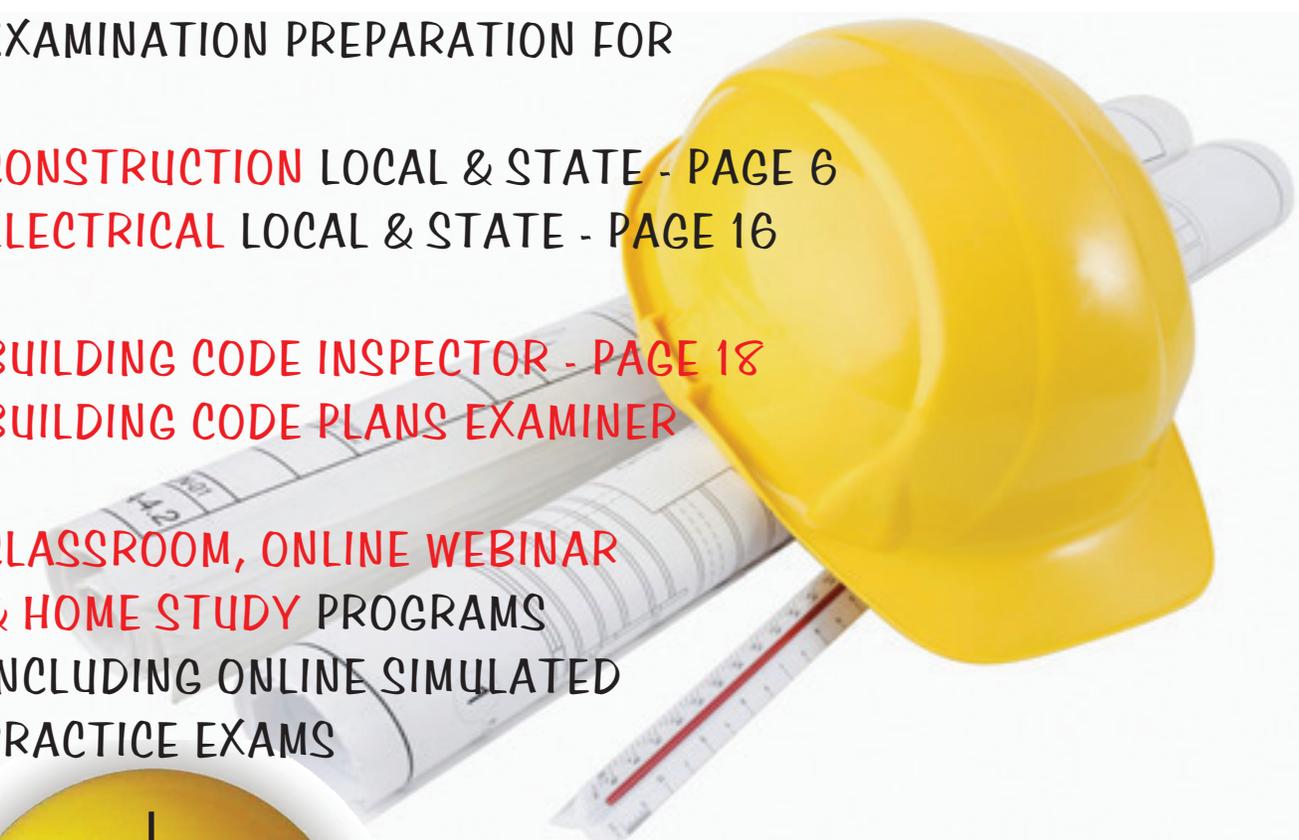
BUILDING CODE PLANS EXAMINER

CLASSROOM, ONLINE WEBINAR

& HOME STUDY PROGRAMS

INCLUDING ONLINE SIMULATED

PRACTICE EXAMS



# CONTRACTORS INSTITUTE

Administrative Offices,  
Classroom & Bookstore:

8301 Joliet, Hudson, FL 34667

local 727-861-7225 fax 869-6660

A division of Koning Enterprises, Inc. a FL corporation  
1-877-license, [www.ContractorsInstitute.com](http://www.ContractorsInstitute.com)

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**facebook** 



# CONTRACTORS INSTITUTE

## THANKS YOU !

Bob & Rhonda Koning - Owners, Directors, Instructors  
 Richard Elzey - Sr Instructor, Online Services Director  
 Jeff Hyde - Sr. Instructor - Prep - CE & Inspector  
 Fred Spence - Electrical Instructor  
 Mike Plummer - A/C - Mechanical Instructor  
 Zada Roy - Office Manager & Student Support  
 Allison Mercer - Bookkeeper & Student Support  
 Gail Miller - Receptionist & Student Support

Cheryl Fausak & Brenda Taylor - Student Support  
 Sam Misemer - IT Director  
 Eric Elzey - IT Support  
 Chris Mondor - IT & Network Security  
 Brian Trumble - IT & Instructor  
 Nichole Russo - Contractor Business Services  
 Tina Gignac - Contractor Business & Testing Services  
 Tony Mize - Property Maintenance

## MEET OUR INSTRUCTORS

### Richard Elzey - Lead Instructor - Online Services Director

As our lead instructor Rich ensures our course material is up to date and coordinates the work of our staff instructors. He also oversees development and maintains our online exam prep course materials and student locker references. Actively licensed as a Certified Building Contractor, Rich teaches business, general/ builder/residential, swimming pool, underground, roofing and works with all of our speciality trade students. He has also recently developed and instructs the 120 hour home inspector pre-licensure course.

You can reach him at: [rich@contractorsinstitute.com](mailto:rich@contractorsinstitute.com)



### Jeff Hyde - Instructor

One of our full time instructors, Jeff is well known for his attention to detail in structural design, code knowledge, application and technical skills. With more than 30 years of industry related experience & knowledge Jeff is licensed as a Certified General Contractor and teaches business, general/builder/residential, plumbing, roofing, underground, speciality trades and code inspector & plans examiner exam prep.

You can reach him at: [jeff@contractorsinstitute.com](mailto:jeff@contractorsinstitute.com)



### Mike Plummer - A/C, Mechanical Instructor

Mike is our newest staff instructor working with our A/C and Mechanical students for exam prep. He also works with our Air Infiltration / Duct Leakage Certification program. As a practicing certified air conditioning contractor and class 1 energy rater, Mike stays very active in the industry.

You can reach him at: [mikep@contractorsinstitute.com](mailto:mikep@contractorsinstitute.com)



### Fred Spence - Electrical Instructor

Retired Lt. Col. from the U.S. Navy, Fred is a seasoned electrical instructor and holds several state certified and registered professional licenses. He shares his love of teaching between our electrical prep and as a flight instructor for C-130 cargo planes. Fred welcomes your questions, comments and suggestions.

You can reach him at: [fred@contractorsinstitute.com](mailto:fred@contractorsinstitute.com)



### Brian Trumble - Instructor

Brian is the newest addition to our instructional staff specializing in solar technologies and blower door training applications. In addition to working with our students in solar exam prep and specialized training, Brian is our go-to guy for student support with internet challenges.

You can reach him at: [briant@contractorsinstitute.com](mailto:briant@contractorsinstitute.com)



### Rhonda Koning - Director / Instructor / Owner

As an actively licensed certified building and roofing contractor Rhonda has many years of field knowledge that aid in understanding the practical needs of our students. As Managing Director for the School, Library and Business Services, Rhonda also teaches business, general/building/residential and roofing exam prep and works with our speciality trade students. She works closely with state and local board authorities to stay up-to-date on licensing and examination requirements.

You can reach her at: [rhonda@contractorsinstitute.com](mailto:rhonda@contractorsinstitute.com)



### R.J. (Bob) Koning - Director / Instructor / Owner

Bob is actively licensed in many certified contractor categories - construction & electrical, and standard inspector, plans examiner and building official certifications. With more than 30 years experience, he has a genuine working knowledge of all aspects of construction, inspection & contracting trades. Bob teaches and develops all categories of our construction & electrical exam prep and works closely with the legislative process to ensure our voice is present in the regulation of our industry.

You can reach him at: [robertk@contractorsinstitute.com](mailto:robertk@contractorsinstitute.com)



# ABOUT OUR SCHOOL - JUST THE FACTS !

**Contractors Institute** is the largest & oldest contractor exam prep school in the state. We've been practicing our trade since 1971 and have worked with thousands preparing to sit for their licensing examinations.

**Contractors Institute** prepares certified (State) AND registered (Local) construction trade categories - including electrical and many competency card and specialty local categories. We also train Building Code Inspectors, Plans Examiners, Florida Home Inspectors, and provide Blower Door Training and Testing.

**Contractors Institute** excels with a passing success rate of 95%! Most of our students pass on their FIRST test attempt.

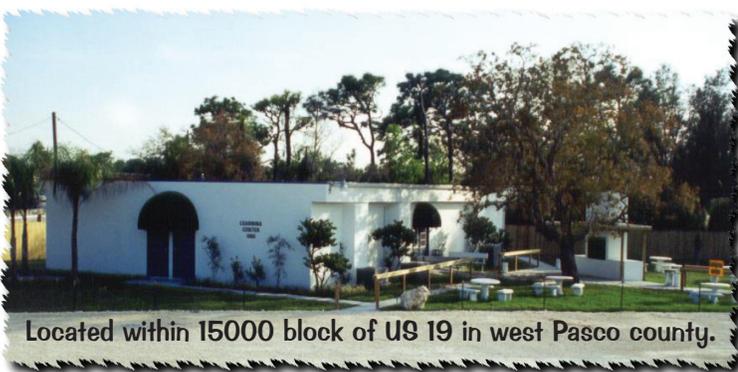
**Contractors Institute** offers convenient CLASS schedules AND online virtual classes via WEBINARS reinforced by online and home study learning including math and problem solving necessary to pass your exam. Work at your own pace from home, online with our materials, focusing on just what you need to know to pass your exam!

**Contractors Institute** offers simulated online Practice Exams (when available) to ensure your readiness to pass your test on your first attempt. These exclusive online simulated exams are scored immediately, and you can review the exam question by question for further study. You will KNOW you are ready to pass your exam!

Your relationship with **Contractors Institute** continues after passing your examination ..... We're here to help through the process of activating your license with **CONTRACTOR BUSINESS SERVICES**. CBS staff will help you through the process of setting up your business and processing the paperwork to activate or move your contractors license. Call 727-862-8862 to speak with someone in business services BEFORE YOU PASS YOUR EXAM! **FINGERPRINTING** Services too!

**Contractors Institute** helps in maintaining and safeguarding your employees in your contracting business. **CONTRACTORS EMPLOYEE LEASING SERVICES** specializes in employee payroll management in construction operations. Now you can offer your employees all the benefits of working for a major company without all of the time consuming paperwork and recordkeeping burdens. Call toll free 1-866-205-2867 for complete details.

**Contractors Institute** helps you keep your license current with **CONTINUING EDUCATION** - classroom and online! Check our website or call for a current list of classes: [ContractorsInstitute.com](http://ContractorsInstitute.com) or call 1-877-542-3673



Located within 15000 block of US 19 in west Pasco county.

Our Learning Center and Virtual Classroom is located on Florida's beautiful west coast at:

8238 Joliet Street, Hudson, FL 34667

Our Learning center houses our classrooms, computer lab and recording studio for our online course offerings. Our offices and bookstore are across the street at 8301 Joliet Street.... stop in and say hello anytime....

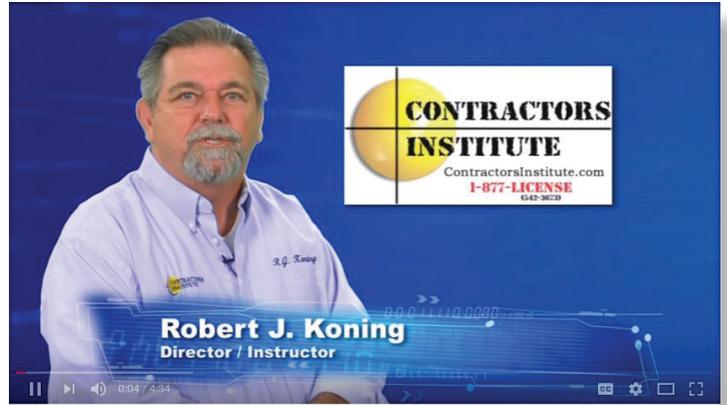
## OUR MISSION STATEMENT:

To provide QUALITY educational services and products with INTEGRITY and PROFESSIONALISM. In doing so, we believe that each and every student we serve will ensure the success of the industry for future generations.

--Bob & Rhonda Koning & Staff



# ONLINE INTRODUCTION

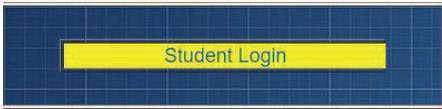


From the homepage select  
Florida Exam Preparation  
..... Open video

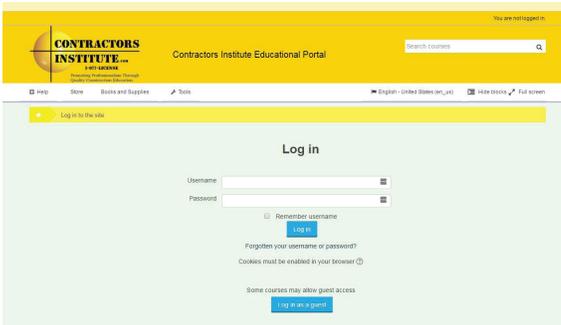
Visit us online anytime -  
intro show is available 24/7  
[www.ContractorsInstitute.com](http://www.ContractorsInstitute.com)

**EXAM PREP SCHEDULES ARE POSTED ON  
OUR WEBSITE - CLICK ON EXAM PREP AND  
PICK YOUR TRADE FROM THE LIST**

**HOW DO I LOG INTO MY STUDENT LOCKER?**

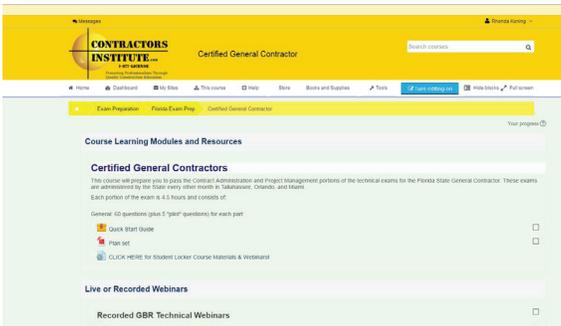


As a student, you create an account on our website including a username and password (or we do so in house)  
From to our homepage [www.contractorsinstitute.com](http://www.contractorsinstitute.com)  
Click on "Student Log-In"



Enter your User ID & Password ... Click on your "MY STUDENT LOCKER" to display the specific courses (i.e. Certified Plumbing Contractor AND Certified Buisness & Finance).

You are now in your STUDENT LOCKER. Click on the title of your course to see your activities.



If you wish to attend a live webinar, choose the date you wish to attend and REGISTER - you will get a link in your email.  
About 10 minutes before the assigned webinar time, click on the link and "enter class". You can review pre-recorded sessions at any time.

Learning Modules, Reference Questions and Practice Tests are also posted to your student locker.

Call us if you have questions or technical difficulties until 6pm  
Monday-Friday and 2:30pm on Saturday

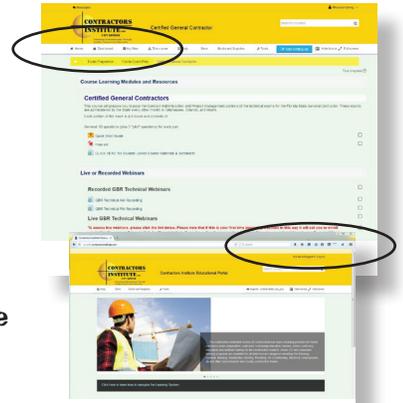
# OUR COPYRIGHTED PROGRAM ASSURES YOUR EXAMINATION SUCCESS!

▶▶▶ 1.

**RECEIVE STUDENT MATERIALS & REFERENCES...  
INSTALL TABS & LISTEN to Quick Start Guide**

**LISTEN** - Log into your student locker at [www.ContractorsInstitute.com](http://www.ContractorsInstitute.com)  
Click on "Student Login" from the home page. If you find yourself in the CI Education Portal look up to the right hand corner and click on "log in".

Log in online to your "Dashboard" to select your course of study and listen to your Quick Start Guide that will detail our process step-by-step. This info includes testing facts, tips & strategies and book tabbing instructions. You are also welcome to call us at any time with questions! YOU choose how your course content is delivered: live classroom, live webinar, online learning, or home study (or ALL of them) assisted by live "Q&A" webinars or telephone instructional support.

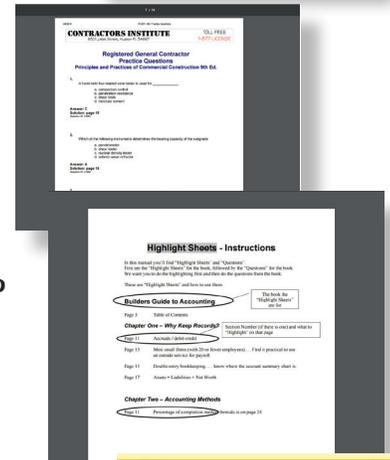


▶▶▶ 2.

**COMPLETE ONLINE LEARNING MODULES AND  
COMPLETE BANK OF PRACTICE QUESTIONS**

**LOG-ON** - Learning modules are available online for your review. Follow-up by working the practice test questions from your Review / Practice / Highlighting section of your student locker.

**ATTEND** your prep class either by attending the LIVE seminar / webinar or listening to the recorded WEBINARS for your category - these classes will reinforce your online learning and home study.



▶▶▶▶ 3.

**TAKE YOUR SIMULATED ONLINE  
PRACTICE TESTS**

**THE FINAL STEP - AFTER** completing course material and online or classroom instruction, test your readiness with our **EXCLUSIVE** skill-building tool: **ONLINE (CBT)** simulated practice exams! Fine-tune your timing ability with these realistic, **TIMED** practice exams. These tests will self-score and evaluate your exam readiness. Used correctly, this exercise will increase your efficiency in looking up specific test items and problem solving organization - the keys to passing your exam **THE FIRST TIME!**



**You are now ready to PASS your exam!**

**REMEMBER "Failing to prepare is preparing to fail."**

Contractors Institute will provide you with the necessary tools to successfully complete your exam - **that's our GUARANTEE!** 95% of our students pass their exams using our preparation method! Most students devote 40 - 60 hours of study time in addition to classroom instruction. The key to successfully completing your examination is **PREPARATION.** YOU make the commitment - **WE** can help you **MAKE IT HAPPEN!**



# FLORIDA CONSTRUCTION 2017

## STATE CERTIFIED & REGISTERED LICENSES

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Florida Statute Chapter 489 Part I requires construction contractors to be licensed. State 'Certified' Contractors are licensed to work throughout Florida. 'Registered' Contractors are tested through the county and may reciprocate with surrounding counties / municipalities. These contractors are set up by division and specialty:

CERTIFIED Division I - Pencil/paper exams given every other month beginning February...April...etc...

REGISTERED Division I - Computer Based Tests (CBT) scheduled through the county you are testing with...

**GENERAL CONTRACTOR** - commercial & residential construction UNLIMITED in height  
(GC category also includes specialty contractors for TOWER, DEMOLITION, MARINE and INDUSTRIAL FACILITIES)

**BUILDING CONTRACTOR** - commercial & residential construction LIMITED to 3 stories in height

**RESIDENTIAL CONTRACTOR** - residential construction not to exceed 2 habitable stories

CERTIFIED Division II - NOW CBT for all categories beginning July (\*except plumbing - still pencil/paper)

REGISTERED Division II - CBT scheduled through the county you are testing with...

Mechanical	Glass/Glazing Specialty	Roofing
Air Conditioning Class A or B	Irrigation Specialty	Solar
Plumbing (*)	Marine Specialty	Pollutant Storage
Pool (Comm/Res/Svc)	Gas Line	Underground Utility
Specialty Structure	Drywall Specialty	Sheet Metal

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## STATE CERTIFIED EXAMINATIONS

Certified exams consist of **TWO** open-book tests - Business exams are computer-based test (CBT) scheduled by you AFTER you have registered for the exam. Technical exams are CBT or Pen/Paper (administered every other month in TALLAHASSEE, ORLANDO & MIAMI). You have FOUR years from FIRST attempt to pass all parts (you may sit as often as you wish).

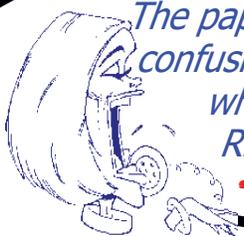
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## AFTER YOU PASS - LICENSE ACTIVATION SERVICES

AFTER passing the exam, the application to obtain the license includes verification of experience. Generally, the qualifications are: at least 18 years of age, good moral character, able to verify 4 years employment (6 years for electrical) in the trade including one year of supervisory experience, and proof of financial stability and responsibility. Complete application can be found at [www.myfloridalicense.com](http://www.myfloridalicense.com) click on apply for a license and follow the Construction or Electrical Licensing Board to the list of applications.

You have 4 YEARS from the time you pass the exam to activate or otherwise have a license number assigned. AFTER you pass the paperwork begins....verification of experience, credit reports, financial information, set up business, find insurance, etc. If you like, some of the process can be started PRIOR to the exam - CALL TODAY for more info, ask for Nichole at **Contractor Business Services** 727-862-8862 or online at [Contractors Biz.com](http://ContractorsBiz.com) or email us at [info@contractorsbiz.com](mailto:info@contractorsbiz.com).

# CONTRACTOR BUSINESS SERVICES INC.



*The paperwork process to activate or move a contractor's license can be confusing and time consuming - we can help! Our business is knowing what you need to move through the process - ask for Tonia or Rhonda at 727-862-8862 or go online at [ContractorsBiz.com](http://ContractorsBiz.com)*

**"OUR BUSINESS IS KNOWING YOURS"**

# FLORIDA CONSTRUCTION 2017

## COUNTY COMPETENCY CARDS - SUB TRADES

Each permitting municipality (county-city-town-district) may define its own set of requirements for licensing contractors that do not specifically fall into a category "defined" by our state statute (law). If you are required by a LOCAL/county building department to hold a competency card, please call us with the list of books and testing vendor information and we will be glad to help you get started.

**SPECIALTY - Competency Card Categories** - a few of the most common licenses often required but are NOT registered at the state - they are specific to local municipality requirements...and may reciprocate with other municipalities within the state.

Concrete Placing & Pouring  
Steel Erection

Framing/Carpentry  
Plaster/Stucco

Painting  
Dock/Marine

Ceramic Tile  
Low Voltage, etc.

### COMPLETE COMPETENCY CARD COURSE **\$395** TECHNICAL COMPETENCY ONLY OR BUSINESS ONLY **\$295**

#### COUNTY BUSINESS & LAW

County Business & Law exams are either 2 hours / 50 questions or 2.5 hours / 60 questions (depending on testing company) and are computer based tests (CBT).

Prepare any time with ONLINE and HOME STUDY courses ... Review learning modules as often as you need to - includes re-recorded class review, book review and highlighting guide (Prometric exam) and problem solving. Study Guides have sample questions along with an online practice exam.

#### COMPETENCY CARD TECHNICAL

Most county technical competency card exams are 2 hours / 50 questions and are computer based tests (CBT)

Our HOME STUDY course allows you to prepare any time. Study Guide includes math, calculator & plan reading test basics and look up & sample questions from the references used on the exam.

**QUESTIONS? 1-877-542-3673**

## INTERESTED IN UPGRADING YOUR LICENSE ?

Certified RESIDENTIAL Contractor may upgrade to BUILDING Contractor with 3 years of active experience OR upgrade to a GENERAL Contractor with 4 years of active experience in residential construction.

Certified BUILDING Contractor may upgrade to GENERAL Contractor with 4 years of active building experience.

Upgrading your license REQUIRES successful completion of the TECHNICAL part of the examination.

Certified POOL Contractors may upgrade to next level with 1 year of active experience in their present license.

Certified A/C Class B Contractor may upgrade to Class A Contractor with 1 year of active experience.

## HOW DO YOU REGISTER FOR EXAMINATIONS?



Initial registration for certified examinations does NOT require verification of experience (that process occurs AFTER you pass the exam). For STATE CERTIFIED construction exams, go to [floridaexam.com](http://floridaexam.com) to either apply or print out an application to sit for the exam. For computer-based exams, you will then receive a letter in the mail with a code to call the computer center to make your testing appointment.

For STATE REGISTERED and Competency Card exams contact your LOCAL building department for details.

# CONTRACTOR EXAM PREP JAN-DEC 2017

## FL BUSINESS & FINANCE ALL TRADES

For all construction & electrical categories - this course includes live classroom or webinar, recorded webinars, home study, and online learning, with telephone/email support. You are a student until you PASS your exam!

### LIVE CLASS/WEBINAR 2017

Traditional classroom instruction at our learning center 8238 Joliet Street, Hudson, FL 34667 (map page 22) Webinars are LIVE SIMULTANEOUS sessions via the internet accessible through your online "Student Locker." **IF YOU CHOOSE TO ATTEND VIA WEBINAR, YOU MUST REGISTER PRIOR TO THE DAY OF THE CLASS.** Pre-recorded webinars are also available for viewing in your student locker. Questions? Call us, ask for Jasmine.

### CLASS & LIVE WEBINAR COURSE SCHEDULE

Saturday	January 7	<b>BUSINESS CLASSROOM &amp; LIVE WEBINARS</b>
Saturday	February 4	
Saturday	March 4	
Saturday	April 15	
Saturday	May 6	<b>8:00 A.M. TO 5:00 P.M.</b>
Saturday	June 3	
Saturday	July 8	
Saturday	August 5	<b>ALWAYS ON SATURDAY</b>
Saturday	September 9	
Saturday	October 7	
Saturday	November 4	
Saturday	December 2	

### ONLINE COURSE & HOME STUDY

All students have access to online learning modules, highlight sheets, practice questions & simulated exams, as well as recorded webinars. Use your study guides or online practice questions with exam references. Study on YOUR schedule from YOUR computer anytime! Log into from your "Student Locker."

**QUESTIONS? 1-877-542-3673**

### BUSINESS EXAM INFO

Florida Certified Construction Contractor Exam  
CBT, open-book 6.5 hours 120 questions.

Florida Certified Electrical Contractor Exam  
CBT, open-book 2.5 hours 50 questions.

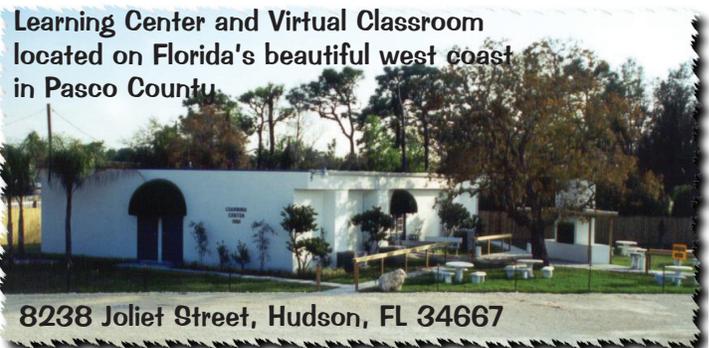
County Competency Card exams vary by authority.  
CBT, open book

### REFERENCES

Florida Certified Construction Business  
Builders Guide to Accounting  
AIA Docs A201, A401, A701  
Florida Contractors Manual (updating to 2017 July)

Florida Certified Electrical Business  
Florida Contractors Manual (updating to 2017 July)

Registered County exam references vary according  
to testing authority...  
Prometric Florida Contractors Reference Manual,  
GITS Business Procedures, NASCLA Business  
Procedures



**FLORIDA CONTRACTOR BUSINESS EXAMS ARE  
COMPUTER BASED TESTS (CBT)  
SCHEDULED BY YOU WHEN YOU ARE READY !**

**CONTRACTOR TECHNICAL CLASS SCHEDULES PAGES 9-17**

# CONTRACTOR EXAM PREP JAN-DEC 2017

## GENERAL/BUILDER/RESIDENTIAL

Course includes live classroom or webinar, recorded webinars, home study, and online learning, with telephone/email support. You are a student until you PASS your exam!

### LIVE CLASSROOM/WEBINAR 2017

Traditional classroom instruction at our learning center 8238 Joliet Street, Hudson, FL 34667 (map page 22) Webinars are LIVE SIMULTANEOUS sessions via the internet accessible through your online "Student Locker."  
**IF YOU CHOOSE TO ATTEND VIA WEBINAR, YOU MUST REGISTER PRIOR TO THE DAY OF THE CLASS.** Pre-recorded webinars are also available for viewing in your student locker. Questions? Call us, ask for Jasmine.

### CLASS & LIVE WEBINAR COURSE SCHEDULE

Saturday	January 14	<b>TECHNICAL CLASSROOM &amp; LIVE WEBINARS</b>
Saturday	February 18	
Saturday	March 18	
Saturday	April 1	
Saturday	May 13	
Saturday	June 10	
Saturday	July 15	
Saturday	August 12	
Saturday	September 9	
Saturday	October 14	
Saturday	November 4	<b>8:00 A.M. TO 5:00 P.M.</b>
Saturday	December 9	
		<b>ALWAYS ON SATURDAY</b>

### ONLINE COURSE & HOME STUDY

All students have access to online learning modules, highlighting guides, practice questions & simulated exams, as well as recorded webinars. Use with your study guides or online practice questions from exam references. Study on YOUR schedule from YOUR computer anytime! Log in from your "Student Locker."

Pencil & Paper Test Dates for Division I Exams  
 Tuesday / Wednesday February 21 & 22  
 Tuesday / Wednesday April 11 & 12  
 Tuesday / Wednesday June 13 & 14  
 Wednesday August 16  
 Wednesday October 18  
 Wednesday December 13

REGISTRATION required 30 days PRIOR to exam date

### CERTIFIED G/B/R EXAM INFO

State of Florida CERTIFIED  
 Technical exams are pencil and paper, open-book every other month in Orlando, Tallahassee or Miami  
 TWO 4.5 hour sessions - a.m. exam is contract administration and p.m. exam is project management.  
 Residential contractors 45 questions each exam;  
 Builders 50 questions each exam;  
 General/Specialty 60 questions each exam-  
[www.floridaexam.com](http://www.floridaexam.com) thirty days prior to test.

### REFERENCES G/B/R

- \*#001001 Builders Guide to Accounting (01 or 06) \$38.00
- \*#010A1A AIA Docs A201, A401, A701 ..... \$70.00
- \*#011004 Contractors Manual 2017 (July 1) ..... \$150.00
- #305008 OSHA Construction Stds, 2016 ..... \$50.00
- #009005 Walker's Estimators 30th edn. .... \$100.00
- #141004 Energy Efficient Building Constr FL, 8th. \$56.00
- #262002 BCSI-ED2-D Guide to Good Practices .... \$25.00
- #012017 Principles & Practices Comm. 9th ..... \$160.00
- #014002 Placing Reinforcing Bars, 9th. .... \$70.00
- #013010 Design & Control of Concrete Mix, 16th .. \$90.00
- #110006 GA-216 - App/Finishing of Gypsum 16 .... \$40.00
- #018310 Florida Building Code, 2014 ..... \$140.00
- #018311 Florida Residential Code, 2014..... \$120.00
- #018315 Florida Existing Building Code, 2014 ..... \$75.00
- #018316 Florida Accessibility Code, 2014..... \$70.00
- #018317 Florida Energy Conservation Code 2014 .. \$40.00
- Contractors Library Pre-printed Tabset ..... \$75.00

Would you like us to tab your books? Just ask..... add \$65!

ALL BOOKS ARE REQUIRED FOR TECHNICAL EXAM  
**COMPLETE SET BOOKS G/B/R \$1,350**

\* Books with \* are ALSO on the BUSINESS & FINANCE exam  
**+ TUITION Exam Prep G/B/R \$895**

**ADD \$30 UPS GROUND SHIPPING**

### QUESTIONS? 1-877-542-3673



SHIPPING - ground service UPS  
 \$30 for set of books  
 (individual items 5% of total)  
 SAVE by asking to pick up your books at our Hudson bookstore!

### ALL TRADES - BUSINESS CLASS SCHEDULE PAGE 8

# CONTRACTOR EXAM PREP JAN-DEC 2017

## PLUMBING

Course includes live classroom or webinars, access to recorded webinars, home study, and online learning including module about isometrics, and live Q&A "tutoring" sessions via webinar. You are a student until you PASS your exam!

### LIVE CLASSROOM/WEBINAR 2017

Traditional classroom instruction at our learning center 8238 Joliet Street, Hudson, FL 34667 (map page 22) Webinars are LIVE SIMULTANEOUS sessions via the internet accessible through your online "Student Locker."

**IF YOU CHOOSE TO ATTEND VIA WEBINAR, YOU MUST REGISTER PRIOR TO THE DAY OF THE CLASS.** Pre-

recorded webinars are also available for viewing in your student locker. Questions? Call us, ask for Jasmine.

Saturday	January 2
Saturday	February 11
Saturday	March 11
Saturday	April 8
Saturday	May 20
Saturday	June 24
Saturday	July 15
Saturday	August 5
Saturday	September 16
Saturday	October 7
Saturday	November 25
Saturday	December 16

### TECHNICAL CLASSROOM & LIVE WEBINARS

**8:00 A.M. TO 5:00 P.M.**

**ALWAYS ON SATURDAY**

### QUESTIONS? 1-877-542-3673

### ONLINE COURSE & HOME STUDY

All students have access to online learning modules, highlighting guides, practice questions & simulated exams, as well as recorded webinars. Use with your study guides or online practice questions from exam references. Study on YOUR schedule from YOUR computer anytime! Log in from your "Student Locker."

Pencil & Paper Test Dates for Plumbing Technical Exams in Tallahassee, Orlando and Miami

February 21 & 22

April 11 & 12

June 13 & 14

Wednesday August 16

Wednesday October 18

Wednesday December 13

REGISTRATION required 30 days PRIOR to exam date

### CERTIFIED PLUMBING EXAM INFO

State of Florida Certified

Technical exams are pencil and paper, open-book two 4.5 hour sessions - the AM exam 45 questions PLUS 5 isometrics and PM exam 65 questions.

[www.floridaexam.com](http://www.floridaexam.com) thirty days prior to test.

### REFERENCES

*001001	Builders Guide to Accounting (01/06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#021102	NFPA #14, 2013.....	\$60.00
#018314	2014 FL Gas Code.....	\$90.00
#018312	2014 FL Plumbing Code.....	\$90.00
#018313	2014 FL Mechanical Code .....	\$90.00
#018311	2014 FL Residential Code .....	\$120.00
#018316	2014 FL Accessibility Code .....	\$70.00
#021107	NFPA #99, 2012 .....	\$95.00
#035024	Ch. 64E-6 Onsite Sewage 2013 .....	\$ 8.00
#027021	Mathematics for Plumbers 8th.....	\$160.00
#001122	Plumbers Handbook .....	\$41.50
#008004	Solar Water & Pool Heating Manual.....	\$35.00
#053150	30/60 Degree Isometric Triangle.....	\$ 8.75
	Contractors Library Pre-printed Tabet .....	\$75.00

Would you like us to tab your books? Just ask..... add \$65!

**TECHNICAL References ONLY: \$980**

**COMPLETE SET BOOKS Plumbing \$1,225**

\* Books are ALSO on the BUSINESS & FINANCE exam.

**+ PLUMBING Exam Prep TUITION \$795**

Learning Center and Virtual Classroom located on Florida's beautiful west coast in Pasco County



8238 Joliet Street, Hudson, FL 34667



**SHIPPING - ground service UPS**

**\$30 for set of books**

**(individual items 5% of total)**

**SAVE by asking to pick up your books at our Hudson bookstore!**

### ALL TRADES - BUSINESS CLASS SCHEDULE PAGE 8

# CONTRACTOR EXAM PREP JAN-DEC 2017

## AIR CONDITIONING & MECHANICAL

Course includes live classroom or webinars, access to recorded webinars, home study, and online learning including module about psychrometrics, and live Q&A "tutoring" sessions via webinar. You are a student until you PASS your exam!

### LIVE CLASSROOM/WEBINAR 2017

Traditional classroom instruction at our learning center 8238 Joliet Street, Hudson, FL 34667 (map page 22) Webinars are LIVE SIMULTANEOUS sessions via the internet accessible through your online "Student Locker."  
**IF YOU CHOOSE TO ATTEND VIA WEBINAR, YOU MUST REGISTER PRIOR TO THE DAY OF THE CLASS.** Pre-recorded webinars are also available for viewing in your student locker. Questions? Call us, ask for Jasmine.

January 21	July 22	<b>TECHNICAL CLASSROOM &amp; LIVE WEBINARS</b>
February 11	August 12	
March 11	September 23	
April 8	October 14	
May 20	November 18	
June 24	December 16	

**8:00 A.M.  
TO 5:00 P.M.**

### ALWAYS ON SATURDAY

### TECHNICAL EVENING WEBINARS

ADDITIONALLY all Mechanical students have access to Online live interactive webinar sessions to review topics listed below in the A/C or Mechanical technical exams. Log in to your "Student Locker" with your Student ID - YOU MUST REGISTER FOR THESE ONLINE SESSIONS.  
 THESE ARE NOT "CLASSROOM" COURSES.

**TECHNICAL -1** Exam content, heat/measurement, temperature differentials, properties of air, psychrometrics, theory & cycle components, ductulator, a/c electrical & more.

**TECHNICAL -2** Duct standards, hangers/supports, curbing details, energy management systems, refrigeration cycle, dampers, controls, testing, exhaust systems, commercial cooking ventilation, health care facilities, Codes & OSHA.

<b>TECHNICAL 1</b>	<b>TECHNICAL 2</b>
<b>WENESDAY, 2017</b>	<b>THURSDAY, 2017</b>

January 18	January 19
February 8	February 9
March 8	March 9
April 5	April 6
May 17	May 18
June 21	June 22
July 19	July 20
August 9	August 10
September 20	September 21
October 11	October 12
November 15	November 16
December 13	December 14

**TECHNICAL  
EVENING  
WEBINARS  
5 PM TO 8 PM  
ATTEND A  
SESSION PRIOR  
TO YOUR  
SATURDAY  
CLASS**

### CERTIFIED HVAC EXAM INFO

State of Florida Certified  
 Technical exams are open-book pen and paper for MECHANICAL and A/C "A" - a 7.5 hour sessions with 130 questions each part. A/C "B" is one CBT exam 80 questions in 4.5 hours  
 Apply for your exam at [floridaexam.com](http://floridaexam.com) thirty days prior to test.

### REFERENCES

#### AIR CONDITIONING CLASS A & B

*001001	Builders Guide to Accounting (01 or 06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*#011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#018313	Florida Mechanical Code, 2014.....	\$90.00
#018317	Florida Energy Code, 2014.....	\$40.00
#023001	TRANE Ductulator .....	\$15.00
#023002	TRANE A/C Manual, 6th edn.....	\$50.00
#023003	TRANE Reciprocating Refrigeration, 99 .....	\$35.00
#141004	Energy Efficient Building, 8th.....	\$56.00
#021104	NFPA #90A, 2015.....	\$60.00
#021105	NFPA #90B, 2015.....	\$60.00
#021106	NFPA #96, 2008 .....	\$60.00
#022001	SMACNA Fibrous Glass Duct Stds, 7th .....	\$125.00
#022002	SMACNA HVAC Duct Construction, 3rd .....	\$200.00
#022007	SMACNA Energy Systems Analysis, 14 .....	\$120.00
#026001	Pipefitters Handbook, 3rd edn.....	\$30.00
#012003	A/C Refrigeration & Troubleshooting, 03... ..	\$200.00
#053ARC	Architectural Scale.....	\$10.75
	Contractors Library Pre-printed Tabset .....	\$75.00

Would you like assistance tabbing your books? Just Ask! Add \$75

TECHNICAL ONLY: \$1,400

**COMPLETE SET A/C A & B \$1,500**

#### MECHANICAL ADD:

#018314	Florida Fuel Gas Code, 2014 .....	\$90.00
#018312	Florida Plumbing Code, 2012 Not After August 1 .....	90.00
#021107	NFPA #99, 2012 Not After August 1.....	\$95.00

Would you like assistance tabbing your books? Just Ask! Add \$75

TECHNICAL ONLY: \$1,680  
 After August 1, 2017 \$1500

**COMPLETE SET MECHANICAL \$1,780**  
 After August 1, 2017 \$1600

\*Books for BUSINESS exam # for TECHNICAL exam  
**+ MECHANICAL A/C Prep TUITION \$795**

### ONLINE COURSE & HOME STUDY

All students have access to online learning modules, practice questions, simulated exams & recorded webinars. A/C & Mechanical students also have evening webinars. Study on YOUR schedule from YOUR computer anytime!  
 Log into your "Student Locker."

**AFTER JULY HVAC EXAMS ARE (CBT)  
 SCHEDULED WHEN YOU ARE READY TO TEST!**

# CONTRACTOR EXAM PREP JAN-DEC 2017

## POOL / UNDERGROUND UTILITIES

Course includes live classroom or webinars, access to recorded webinars, home study, and online learning including modules, and live Q&A "tutoring" sessions via webinar. You are a student until you PASS your exam!

### LIVE CLASSROOM/WEBINAR 2017

Traditional classroom instruction at our learning center 8238 Joliet Street, Hudson, FL 34667 (map page 22)  
Webinars are LIVE SIMULTANEOUS sessions via the internet accessible through your online "Student Locker."

**IF YOU CHOOSE TO ATTEND VIA WEBINAR, YOU MUST REGISTER PRIOR TO THE DAY OF THE CLASS.** Pre-recorded webinars are also available for viewing in your student locker. Questions? Call us, ask for Jasmine.

January 6	September 8
February 3	October 6
March 3	November 3
April 14	December 1
May 5	
June 2	<b>ALWAYS</b>
July 7	<b>FRIDAY</b>
August 4	

**TECHNICAL  
CLASSES  
S/P & U/G  
LIVE  
INSTRUCTION  
8 AM TO NOON**

### ONLINE COURSE & HOME STUDY

All students have access to online learning modules, practice questions, simulated exams & recorded webinars. Study on YOUR schedule from YOUR computer anytime! Log into your "Student Locker."

### U/G EXAM INFO & REFERENCES

State of Florida Certified  
Technical exam is open-book CBT 80 questions in 4.5 hours

*001001	Builders Guide to Accounting (01/06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#009005	Walker's Estimators 30th edn. ....	\$100.00
#018312	Florida Plumbing Code, 2014 .....	\$90.00
#039001	AWWA C-900, 07.....	\$85.00
#041013	Utility Accommodation Manual, 10.....	\$20.00
#004001	Concrete Pipe & Box Culvert Install, 07.....	\$20.00
#001175	Pipe & Excavation Contracting, 2011.....	\$35.00
#042003	Installation Gde to Ductile Iron Pipe, 2015...	\$15.00
#026002	Handbook of PVC Design, 5th, 2012.....	\$70.00
#061003	Damage Prevention Guide, 10 .....	\$5.00
#041005	Jack/Bore(2013 Oct)/Directional Bore, 2010 .....	Free
	Contractors Library Pre-printed Tabset .....	\$75.00

Would you like assistance tabbing your books? Just Ask! Add \$65

TECHNICAL ONLY: \$550  
**COMPLETE SET BOOKS U/G \$800**  
\* Books for BUSINESS exam # for TECHNICAL exam  
**+ TUITION U/G Exam Prep \$695**

### SWIMMING POOL EXAM INFO

State of Florida Certified  
Technical exams are open-book. CBT Both CPC exams are 4.5 hour session 80 questions. POOL SERVICE is 4.5 hours 60 questions (SERVICE has an abbreviated BUSINESS exam).

### REFERENCES

#### RESIDENTIAL POOL

*001001	Builders Guide to Accounting (01/06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#009005	Walker's Estimators 30th edn. ....	\$100.00
#018310	Florida Building Code, 2014 .....	\$140.00
#013007	Concrete Masonry Handbook, 08 .....	\$65.00
#049007	ANSI-5, 2011 .....	\$90.00
#049003	ANSI-3, 1999.....	\$90.00
#311004	ANSI/NSF 50, 2015 .....	\$225.00
#020004	Pool/Spa Operators Handbook, 2014 .....	\$52.00
#015002	Guide to Shotcrete, 05 .....	\$54.00
#021090	NFPA 70 (NEC), 2014 Softbound.....	\$115.00
#014002	Placing Reinforcing Bars, 9th edn.....	\$70.00
	Contractors Library Pre-printed Tabset .....	\$75.00

TECHNICAL ONLY: \$1,100  
**COMPLETE SET Residential Pool \$1,360**

#### COMMERCIAL POOL ADD:

#049009	ANSI-1, 2014 .....	\$90.00
#049004	ANSI-2, 1999.....	\$90.00
#035025	Florida Chapter 64E-9, 2016.....	\$8.00

TECHNICAL ONLY: \$1,300  
**COMPLETE SET Commercial Pool \$1,550**

#### POOL SERVICE

*001001	Builders Guide to Accounting (01/06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305007	OSHA Construction Stds, 2015.....	\$50.00
#018310	Florida Building Code, 2014 .....	\$140.00
#049009	ANSI-1, 2014 .....	\$90.00
#049004	ANSI-2, 99 .....	\$90.00
#049003	ANSI-3, 99 .....	\$90.00
#049007	ANSI-5, 11.....	\$90.00
#035025	Florida Chapter 64E-9, 2016.....	\$8.00
#331004	ANSI/NSF 50, 2015 .....	\$225.00
#020004	Pool/Spa Operators Handbook, 2014 .....	\$52.00
#021090	NFPA 70 (NEC), 2014 Softbound.....	\$115.00
	Contractors Library Pre-printed Tabset .....	\$75.00

Would you like assistance tabbing your books? Just Ask! Add \$65

TECHNICAL ONLY: \$1,000  
**COMPLETE SET Pool Service \$1,260**  
\*Books for BUSINESS exam # for TECHNICAL exam  
**+ TUITION ALL POOL CATEGORIES \$695**

# CONTRACTOR EXAM PREP JAN-DEC 2017

## ROOFING

Course includes 4 hour classroom or webinar instruction, access to recorded webinars, home study, and online practice exams. You are a student until you PASS your exam!

### LIVE CLASSROOM/WEBINAR 2017

Traditional classroom instruction at our learning center 8238 Joliet Street, Hudson, FL 34667 (map page 22)  
Webinars are LIVE SIMULTANEOUS sessions via the internet accessible through your online "Student Locker."

**IF YOU CHOOSE TO ATTEND VIA WEBINAR, YOU MUST REGISTER PRIOR TO THE DAY OF THE CLASS.** Pre-

recorded webinars are also available for viewing in your student locker. Questions? Call us, ask for Jasmine.

January 6	August 4
February 3	September 8
March 3	October 6
April 14	November 3
May 5	December 1
June 2	<b>ALWAYS</b>
July 7	<b>FRIDAY</b>

**TECHNICAL  
CLASSES  
ROOFING LIVE  
INSTRUCTION  
8 AM TO NOON**

### ONLINE COURSE & HOME STUDY

All students have access to online practice questions, simulated exams & recorded webinars. Study on YOUR schedule anytime! Log into your "Student Locker."

### ROOFING EXAM INFO

State of Florida Certified

Technical exam is open-book CBT 80 questions in 4.5 hours

### REFERENCES

*001001	Builders Guide to Accounting (01 or 06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#009005	Walker's Estimators 30th edn. ....	\$100.00
#018310	Florida Building Code, 2014 .....	\$140.00
#018318	Florida High Wind Protocols, 2014 .....	\$40.00
#022006	SMACNA Sheet Metal Manual, 2012.....	\$250.00
#037003	NRCA Roofing Manuals (4 vols.) .....	\$500.00
#037004	NRCA Waterproofing Manual .....	\$80.00
#001003	Roofing Construction & Estimating, 06.....	\$38.00
	Contractors Library Pre-printed Tabet .....	\$75.00

Would you like assistance tabbing your books? Just Ask!...add \$65

**TECHNICAL ONLY \$1,240**

**COMPLETE SET BOOKS Roofing \$1,500**

\*Books for BUSINESS exam # for TECHNICAL exam

**+ TUITION Exam Prep Roofing \$695**

**QUESTIONS? 1-877-542-3673**

## SOLAR

Course includes 4 hour classroom or webinar instruction, access to recorded webinars, home study, and online practice exams. You are a student until you PASS your exam!

### LIVE CLASSROOM/WEBINAR 2017

Traditional classroom instruction at our learning center 8238 Joliet Street, Hudson, FL 34667 (map page 22)

Webinars are LIVE SIMULTANEOUS sessions via the internet accessible through your online "Student Locker."

**IF YOU CHOOSE TO ATTEND VIA WEBINAR, YOU MUST REGISTER PRIOR TO THE DAY OF THE CLASS.** Pre-

recorded webinars are also available for viewing in your student locker. Questions? Call us, ask for Jasmine.

June 9	<b>TECHNICAL</b>
July 7	<b>CLASSES</b>
August 4	<b>ALWAYS</b>
September 8	<b>FRIDAY</b>
October 6	<b>LIVE</b>
November 3	<b>INSTRUCTION</b>
December 1	<b>1 PM TO 4 PM</b>

**TECHNICAL  
CLASSES  
LIVE  
INSTRUCTION  
1 PM TO 4 PM**

### ONLINE COURSE & HOME STUDY

All students have access to online practice questions, simulated exams & recorded webinars. Study on YOUR schedule anytime! Log into your "Student Locker."

### SOLAR EXAM INFO

State of Florida Certified

Technical exam is open-book CBT 80 questions in 4.5 hours

### REFERENCES

*001001	Builders Guide to Accounting (01 or 06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#018312	Florida Plumbing Code 2014 .....	\$90.00
#018311	Florida Residential Code 2014.....	\$120.00
#009005	Walker's Estimators 30th edn. ....	\$100.00
#021091	NEC Handbook, 2014 .....	\$200.00
#008002	Photovoltaic Sys Design (Course Man), .....	\$65.00
#008004	Solar Water & Pool Heating, 06.....	\$35.00
#299001	Solar Construction Safety, 06.....	\$15.00
#051020	Photovoltaic Systems (James Dunlop) ....	\$150.00
#037005	NRCA Membrane Roof 2015 .....	\$165.00
#037007	NRCA Metal Panel/SPF 2016.....	\$165.00
#037008	NRCA Steep Slope 2013 .....	\$165.00
	Contractors Library Pre-printed Tabet .....	\$75.00

Would you like assistance tabbing your books? Just Ask! Add \$65

**TECHNICAL ONLY \$1,380**

**COMPLETE SET BOOKS Solar \$1,640**

\*Books for BUSINESS exam # for TECHNICAL exam

**+ TUITION Exam Prep Solar \$595**

# CONTRACTOR EXAM PREP JAN-DEC 2017

## CONSTRUCTION SPECIALTIES -ALL OTHERS

DRYWALL, POLLUTANT STORAGE, GLASS & GLAZING, GAS LINE, SHEET METAL,  
MARINE, IRRIGATION, SPECIALTY STRUCTURE

Specialty course includes home study, study guides, practice questions and online learning including live Q&A "tutoring" sessions via webinar. You are a student until you PASS your exam!

### ONLINE COURSE & HOME STUDY FOR SPECIALTY TRADES

All students have access to online practice questions, simulated exams and live class or webinar math classes. Study on YOUR schedule from YOUR computer anytime! Log into your "Student Locker".

Several categories of licensing exams are tested by only a few contractors annually. In our effort to be as helpful as possible we do offer study guides and tutoring for those individuals, as well as a half-day traditional class or live webinar to cover math skills. All students have access to telephone or email instructor support to assist you with specific questions! Log in to your "Student Locker". Please call us with questions regarding these specialized categories.

### WEBINAR ONLY MATH SKILLS/ QUESTION & ANSWER WITH INSTRUCTOR

January 6	<b>MATH</b>
February 3	<b>CLASSROOM</b>
March 3	<b>LIVE</b>
April 14	<b>OR WEBINAR</b>
May 5	<b>FOR ALL</b>
June 2	<b>SPECIALTY</b>
July 7	<b>TRADES</b>
August 4	<b>1 PM - 4 PM</b>
September 8	
October 6	<b>ALWAYS</b>
November 3	<b>FRIDAY</b>
December 1	

### ONLINE COURSE & HOME STUDY

All students have access to online practice questions, & simulated exams. Study on YOUR schedule anytime! Log into your "Student Locker."

### POLLUTANT STORAGE EXAM INFO

State of Florida Certified  
Technical exam is open-book CBT 80 questions in 4.5 hours.

### REFERENCES

*001001	Builders Guide to Accounting (01/06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*#011004	Contractors Manual 2017 (July 1).....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#009005	Walker's Estimators 30th edn. ....	\$100.00
#319007	CFR T.29 Pt.1900-1910.999, 2016 .....	\$90.00
#021108	NFPA 30, 2015.....	\$90.00
#021109	NFPA 30A, 2015.....	\$90.00
#026001	Pipefitters Handbook, 3rd edn .....	\$30.00
#006008	PEI/RP 100, 2011.....	\$150.00
#006010	PEI/RP200, 2013 .....	\$150.00
#006007	PEI/RP300, 2009.....	\$150.00
#032011	API RP 1604, Closure of U/G Petroleum, 10 .....	\$95.00
#061003	Damage Prevention Guide 2010.....	\$5.00
#053456	Your Petroleum Storage Tank ..Guide.....	\$10.00
	Contractors Library Pre-printed Tabset .....	\$50.00

Would you like assistance tabbing your books? Just Ask! Add \$65

TECHNICAL ONLY: \$1,200

COMPLETE SET Pollutant Storage \$1,300

\*Books for BUSINESS exam # for TECHNICAL exam

+ TUITION Exam Prep Pollutant Storage \$595

**QUESTIONS? CALL 1-877-542-3673**  
**OCCASSIONALLY WE HAVE USED**  
**BOOKS...AND WE OFFER A BUY BACK**  
**PROGRAM IF YOU PLAN TO TEST**  
**WITHIN 6 MONTHS.**



ADD SHIPPING

\$30 for each complete set of books  
(individual items 5% of total)

SAVE by asking to pick up your books at  
our Hudson bookstore!

**CERTIFIED STATE TECHNICAL EXAMS FOR THESE  
TRADES ARE COMPUTER BASED (CBT) AND  
SCHEDULED WHEN YOU ARE READY TO TEST!**

# CONTRACTOR EXAM PREP JAN-DEC 2017

## CONSTRUCTION SPECIALTIES -ALL OTHERS

DRYWALL, POLLUTANT STORAGE, GLASS & GLAZING, GAS LINE, SHEET METAL,  
MARINE, IRRIGATION, SPECIALTY STRUCTURE

### GLASS/GLAZING REFERENCES

State of Florida Certified

Technical exam is open-book CBT with 80 questions in 4.5 hours

*001001	Builders Guide to Accounting (01/06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#018310	Florida Building Code, 2014 .....	\$140.00
#018316	Florida Accessibility Code, 2014.....	\$70.00
#141004	Energy Efficient Building Construction, 8th ..	\$56.00
#087003	Glazing Manual, 08 .....	\$90.00
#030052	ASTM E1300, 2012ae1 .....	\$75.00
	Contractors Library Pre-printed Tabset .....	\$65.00

Would you like assistance tabbing your books? Just Ask! Add \$65

TECHNICAL REFERENCES ONLY: \$540

COMPLETE SET Glass/Glazing \$800

\* Books for BUSINESS exam # for TECHNICAL exam

+ TUITION Exam Prep Glass/Glazing \$595

### SPECIALTY STRUCTURE REFERENCES

State of Florida Certified

Technical exam is open-book CBT 80 questions in 4.5 hours

*001001	Builders Guide to Accounting (01/06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#018310	Florida Building Code, 2014 .....	\$140.00
#018311	Florida Residential Code, 2014.....	\$120.00
#009005	Walker's Estimators 30th edn .....	\$100.00
#045004	Gde to Alum.Constr.High Wind Areas,2010	\$200.00
#053634	Vinyl Siding Installation, 15.....	\$20.00
#044001	Wood Construction Data #06, 07.....	\$20.00
#013007	Concrete Masonry Handbook, 08 .....	\$65.00
#013006	Concrete Finishers Guide, 07 .....	\$35.00
	Contractors Library Pre-printed Tabset .....	\$75.00

Would you like assistance tabbing your books? Just Ask! Add \$65

TECHNICAL REFERENCES ONLY: \$800

COMPLETE SET Specialty Structure \$1,050

\* Books for BUSINESS exam # for TECHNICAL exam

+TUITION Exam Prep Specialty Structure \$595

### GAS LINE REFERENCES

State of Florida Certified

Technical exam is open-book CBT 80 questions in 4.5 hours.

*001001	Builders Guide to Accounting (01/06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#018314	Florida Fuel Gas Code, 2014 .....	\$90.00
#001175	Pipe & Excavation Contracting, 2011.....	\$30.00
#026001	Pipefitters Handbook .....	\$30.00
#041013	Utility Accommodation Manual, 2010 .....	\$20.00
#061003	Damage Prevention Guide 2010 .....	\$5.00
#130003	FL Dept. Transportation Trucking Manual .....	\$15.00
#319004	CFR Title 49, Part 192, 2016 .....	\$85.00
#035021	Ch. 25-12, 2009 .....	\$8.00
#032010	API Specs Line Pipe 5L, 45th .....	\$325.00
#030059	ASTM D2513-2014 .....	\$75.00
#297098	Metals & How to Weld Them .....	\$50.00
#041005	Jack/Bore - Directional Bore.....	Free
	Contractors Library Pre-printed Tabset .....	\$50.00

Would you like assistance tabbing your books? Just Ask! Add \$65

TECHNICAL REFERENCES ONLY: \$800

COMPLETE SET Gas Line \$1,080

\* Books for BUSINESS exam # for TECHNICAL exam

+TUITION Exam Prep Gas Line \$595

### SHEET METAL REFERENCES

State of Florida Certified

Technical exam is open-book CBT 80 questions in 4.5 hours

*001001	Builders Guide to Accounting (01/06).....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*#011004	Contractors Manual 2017 (July 1) .....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#018313	Florida Mechanical Code, 2014.....	\$90.00
#023001	TRANE Ductulator .....	\$15.00
021104	NFPA #90A, 2015 .....	\$60.00
021105	NFPA #90B, 2015 .....	\$60.00
021071	NFPA #91, 2010 .....	\$50.00
021106	NFPA #96, 2008 .....	\$60.00
#022001	SMACNA Fibrous Glass Duct Stds, 7th .....	\$125.00
#022002	SMACNA HVAC Duct Construction, 3rd ..	\$200.00
#022006	SMACNA Architectural Sheet Metal, 2012	\$250.00
#053ARC	Architectural Scale.....	\$10.75
	Contractors Library Pre-printed Tabset .....	\$50.00

Would you like assistance tabbing your books? Just Ask! Add \$65

TECHNICAL REFERENCES ONLY: \$1,150

COMPLETE SET Sheet Metal \$1,270

\* Books for BUSINESS exam # for TECHNICAL exam

+TUITION Exam Prep Sheet Metal \$595

TECHNICAL COURSE DETAILS FOR THESE SPECIALTIES ON PAGE 14

ALL TRADES - BUSINESS CLASS SCHEDULE PAGE 8

1-877-LICENSE (542-3673)

## DRYWALL REFERENCES

State of Florida Certified

Technical exam is open-book CBT exam 80 questions 4.5 hours.

*001001	Builders Guide to Accounting (01/06) .....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*#011004	Contractors Manual 2017 .....	\$150.00
#305008	OSHA Construction Stds, 2016.....	\$50.00
#018310	Florida Building Code, 2014 .....	\$140.00
#009005	Walker's Estimators 30th edn. ....	\$100.00
#058013	Gypsum Construction Handbook, 7th.....	\$45.00
#031002	Ceiling Systems Handbook, 2012.....	\$125.00
#0110006	GA-216, 16 - App & Finishing of Gypsum ...	\$40.00
#030056	ASTM C754-15 .....	\$70.00
#030058	ASTM C840-13 .....	\$70.00
#030053	ASTM C1047-14a .....	\$55.00
#030051	ASTM C1396-14a .....	\$60.00
	Contractors Library Pre-printed Tabset .....	\$50.00

Would you like assistance tabbing your books? Just Ask! Add \$65

**TECHNICAL REFERENCES ONLY: \$940**

**COMPLETE SET Drywall \$1,050**

\* Books for BUSINESS exam # for TECHNICAL exam

## IRRIGATION REFERENCES

State of Florida Certified

Technical exam is open-book CBT exam 80 questions 4.5 hours

*001001	Builders Guide to Accounting (01/06) .....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1).....	\$150.00
#305008	OSHA Construction Stds 2016 .....	\$50.00
#018312	Florida Plumbing Code, 2014.....	\$90.00
#29801	Irrigation 6th Edn .....	\$250.00
	Contractors Library Pre-printed Tabset.....	\$50.00

Would you like assistance tabbing your books? Just Ask! Add \$65

**TECHNICAL REFERENCES ONLY: \$425**

**COMPLETE SET Irrigation \$680**

\*Books for BUSINESS exam # for TECHNICAL exam

## MARINE REFERENCES

State of Florida Certified

Technical exam is open-book CBT exam 80 questions 4.5 hours

*001001	Builders Guide to Accounting (01 or 06)....	\$38.00
*010AIA	AIA Docs A201, A401, A701 .....	\$70.00
*011004	Contractors Manual 2017 (July 1).....	\$150.00
#305008	OSHA Construction Stds, 2016 .....	\$50.00
#009005	Walker's Estimators 30th edn. ....	\$100.00
#018310	Florida Building Code, 2014 .....	\$140.00
#018316	Florida Accessibility Code 2014.....	\$70.00
#013010	Design/Control Concrete Mix, 16th .....	\$90.00
#014002	Placing Rebar 9th.....	\$70.00
#012017	Principles & Practices Comm Const, 9th ...	\$160.00
#061003	Damage Prevention Guide, 2010 .....	\$5.00
#297001	The Dock Manual.....	\$25.00
#296001	Timber Pile Design.....	\$15.00
	Contractors Library Pre-printed Tabset .....	\$75.00

Would you like assistance tabbing your books? Just Ask! Add \$65

**TECHNICAL REFERENCES ONLY: \$780**

**COMPLETE SET Marine \$1,050**

\*Books for BUSINESS exam # for TECHNICAL exam

**TECHNICAL COURSE DETAILS PAGE 14**

**BUSINESS CLASS INFO PAGE 8**

**ALL SPECIALTY CATEGORIES**

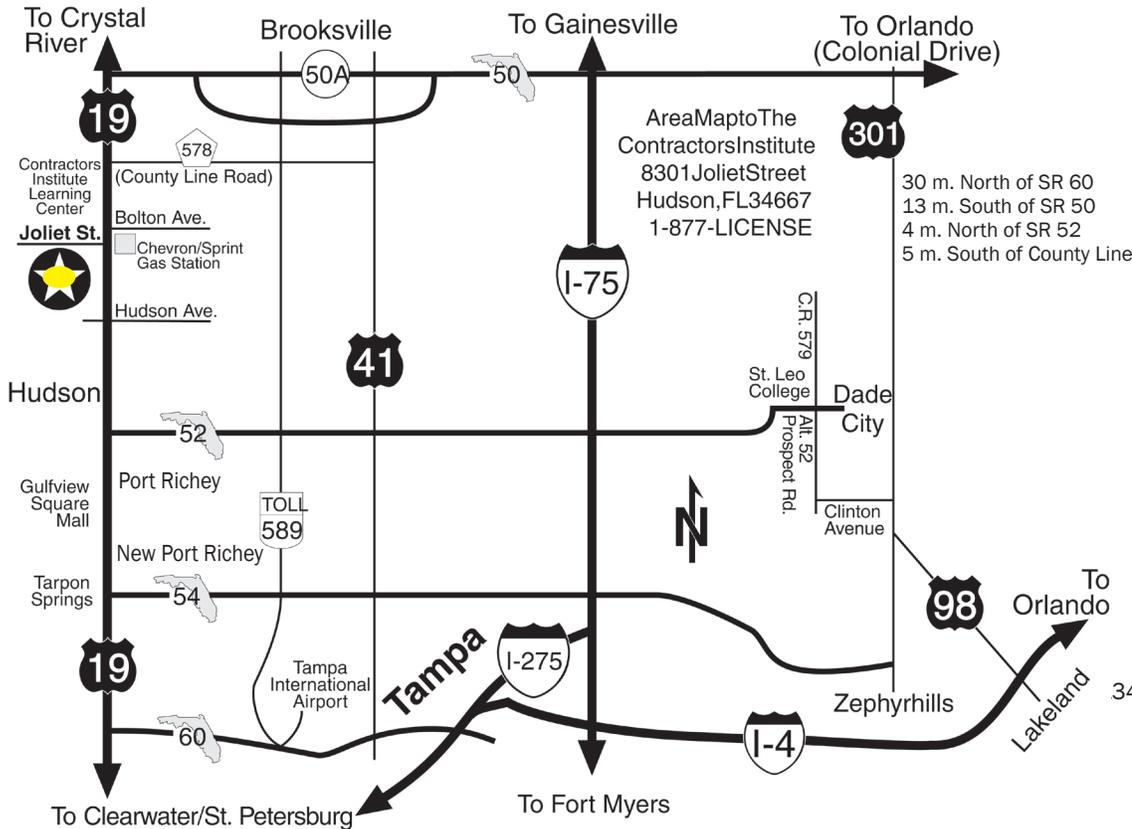
**TUTORIAL FOR EXAM PREP \$595**

## OTHER COMMON REFERENCES

#027024	Alternating Current Fundamentals, 8th.....	\$250.00
#057048	American Electricians Hdbk, 16th .....	\$100.00
#072010	ANSI 108/118/136, 2013 .....	\$50.00
#150001	Blast Off 2 .....	\$15.00
#007001	Blasters Handbook, 18th.....	\$250.00
#148002	Business Procedures Ref Manual.....	\$85.00
#027026	Carpentry, 6th.....	\$275.00
#057047	Carpentry & Building Construction, 2016.....	\$95.00
#064001	Carrier System Design Manual .....	\$15.00
#013007	Concrete Masonry Handbook .....	\$65.00
#058001	Construction Contracting, 7th.....	\$100.00
#027015	Construction Materials, Methods, Tech. ....	\$200.00
#057045	Construction Plan, Equip & Methods 8th .....	\$215.00
#057041	Construction Waterproofing Hdbk .....	\$99.00
#015007	Contractors Guide to Quality Concrete.....	\$58.00
#027020	Direct Current Fundamentals, 7th.....	\$265.00
#297033	Drywall: Prof Tech for Walls/Ceilings.....	\$24.95
#001121	Excavation & Grading Handbook.....	\$50.00
#297013	Fences & Retaining Walls (Wm. McElroy) .....	\$50.00
#297015	Finish Carpentry:Complete Int/Ext Gde .....	\$35.00
#056015	FL Contractor's Reference Manual.....	\$85.00
#015013	Formwork for Concrete.....	\$165.00
#297031	Fundamentals of Building Construction .....	\$95.00
#087004	GANA Sealant Manual 2008 .....	\$40.00
#177004	Guide to Basic Electrical Theory (Holt) .....	\$70.00
#058013	Gypsum Construction Handbook, 7th.....	\$45.00
#072009	Handbook of Ceramic Tile 2013 .....	\$45.00
#057044	Handbook of Rigging.....	\$90.00
#055003	Handling/Erection of Steel Joists.....	\$40.00
#051022	High Pressure Boilers .....	\$125.00
#012014	Landscape Operations.....	\$120.00
#057046	Lineman/Cableman's Hdbk, 12th .....	\$130.00
#051021	Low Pressure Boilers .....	\$100.00
#059001	Modern Carpentry .....	\$75.00
#059012	Modern Masonry.....	\$85.00
#059011	Modern Plumbing .....	\$85.00
#059007	Modern Refrigeration & A/C.....	\$90.00
#059008	Modern Welding .....	\$60.00
#105001	NAIMA Fibrous Glass duct Constr. 5th.....	\$30.00
#058015	Olin's Construction 9th.....	\$150.00
#305005	OSHA T.29 Part 1926, 2013 (oldest one) .....	\$50.00
#077001	Painting/Decorating Craftsman Manual .....	\$125.00
#077002	PDCA Wall Covering.....	\$14.00
#013004	Plaster/Stucco Manual .....	\$50.00
#051015	Plumbing Design/Installation (Ripka) .....	\$115.00
#051023	Printreading Based on 2011 NEC .....	\$70.00
#297003	Setting Tile.....	\$35.00
#058007	Simplified Irrigation.....	\$75.00
#270001	Standard Spec Aluminum Siding.....	\$45.00
#041012	Standard Specs for Roads & Bridges 2010.....	\$10.00
#297004	Swimming Pools & Spas (Curtis Rist).....	\$25.00
#297029	Turf Irrigation Manual .....	\$140.00
#057041	Waterproofing Handbook.....	\$95.00

**QUESTIONS? 1-877-542-3673**

# WEST COAST LEARNING CENTER



**SOUTH OF CENTER:**  
**Holiday Inn Express**  
 10619 US 19, Port Richey  
 727-868-1900

**Hampton Inn**  
 11050 US 19, Port Richey  
 727-869-4900

**Homewood Suites  
 by Hilton**  
 11115 US 19, Port Richey  
 727-819-1000  
 11% off market rate

**Hudson Dockside Inn**  
 6525 Clark St, Hudson  
 727-857-6047

**NORTH OF CENTER:**  
**Hampton Inn**  
 344 Commercial Way, Spring Hill  
 352-684-5000.

AreaMaptoThe  
 ContractorsInstitute  
 8301JolietStreet  
 Hudson,FL34667  
 1-877-LICENSE



**CONTRACTORS INSTITUTE**  
**8301 JOLIET STREET**  
**HUDSON FL 34667**

Centrally located on the West Coast, our Hudson Learning Center is located at the 15000 block of US Highway 19 in west Pasco County. Need help with directions? Call us 1-877-542-3673

## DRIVING DIRECTIONS:

**From Orlando Area:** follow Hwy 50 West to US 19, turn (left) south on 19 travel 13 miles to Joliet St. - we're on the west side of 19 (right). Look for our billboard SIGN. Approximately 2 hours.

**From Tampa Area:** follow I-75 North to State Rd 52 (New Port Richey Exit 285) OR take Veterans Expressway to Sun-coast Parkway to 52. Turn west (left) and travel to US 19 then north (right) 4 miles to Joliet St. - we're on the west (left) side of US 19 (last intersection with a traffic light is New York Ave). Look for our SIGN. Approximately 1 hour from Tampa.

**From Clearwater Area:** follow US 19 North about 30 miles to Joliet St. on the west (left) side of US 19 (last intersection with a traffic light is New York Ave). Approximately 45 minutes from Clearwater.

**From Jacksonville / Northeast:** follow I-95 South to I-10 West to US 301 South. Turn west (right) onto Hwy 326 to I-75 South (left) to State Rd 52 - go west (right) to US 19 turn north (right) Joliet St. is 4 miles - we're on the west (left) side of the highway. Approximately 4 hours from Jacksonville.

**From Tallahassee / Northwest:** follow US 27 East onto US 19 South all the way to Joliet St. in Hudson - we're on the west side of 19 (right). Approximately 4 hours from Tallahassee.

**1-877-LICENSE (542-3673)**

# ELECTRICAL EXAM PREP JAN-DEC 2017

## ELECTRICAL CATEGORIES

UNLIMITED & MASTER ELECTRICIAN & RESIDENTIAL ELECTRICIAN:

Attend BOTH days of TECHNICAL class - All other electrical categories: attend FIRST DAY ONLY

### LIVE CLASSROOM/WEBINAR 2017

Traditional classroom instruction at our learning center 8238 Joliet Street, Hudson, FL 34667 (map page 22) Webinars are LIVE SIMULTANEOUS sessions via the internet accessible through your online "Student Locker." IF YOU CHOOSE TO ATTEND VIA WEBINAR, YOU MUST REGISTER PRIOR TO THE DAY OF THE CLASS. Pre-recorded webinars are also available for viewing in your student locker. Questions? Call us, ask for Jasmine.

#### SATURDAY & SUNDAY 8AM TO 5 PM

January 21-22	June 24-25
February 18-19	July 22-23
March 18-19	August 19-20
April 22-23	September 23-24
May 20-21	November 18-19

#### TECHNICAL CLASSROOM & LIVE WEBINAR SESSIONS

**TECHNICAL DAY ONE** covers all electrical trades content includes general residential feeders and branches, how the NEC is laid out, series, parallel and complex circuits, Ohm's and Kirchhoff's Laws, voltage drops, ampacity, box and conduit fills, transformers and motor controls.

**TECHNICAL DAY TWO** covers additional material necessary for Certified Unlimited, Residential, Registered Masters and Journeymen ONLY including motors, ranges, residential and commercial calculations.

### ONLINE COURSE & HOME STUDY

All students have access to online learning modules concerning electrical theories and principles, recorded webinars, practice questions for your specific electrical exam (both online and in printed workbook form), & simulated exams. Study on YOUR schedule from YOUR computer anytime! Log

### LIMITED ENERGY REFERENCES

State of Florida Certified (Low Voltage)  
Business exam 2.5 hour CBT open-book 50 questions;  
Technical exam 5 hour CBT open-book 100 questions

*#011004	Contractors Manual 2017 (July 1).....	\$150.00
#305007	OSHA Construction Stds, 2014 or 15.....	\$50.00
#021087	NFPA 70 NEC, 2014 (June 1).....	\$150.00
#021014	NFPA 780, 2014.....	\$65.00
#012006	Telecommunications Wiring, 01.....	\$60.00
	Contractors Library Pre-printed Tabset.....	\$50.00

Would you like assistance tabbing your books? Just Ask! Add \$65

**COMPLETE SET Limited Energy \$500**

\* Books for BUSINESS exam # for TECHNICAL exam

### UNLIMITED E/C REFERENCES

State of Florida Certified  
Business exam 2.5 hour open-book CBT 50 questions  
Technical exam 5 hour open-book CBT 100 questions

*#011004	Contractors Manual 2017 (July 1).....	\$150.00
#305008	OSHA Construction Stds, 2016.....	\$50.00
#021087	NFPA 70 NEC, 2014 (June 1).....	\$150.00
#021086	NFPA 72 2013.....	\$120.00
#021014	NFPA 780, 2014.....	\$65.00
#021080	NFPA 101 2012.....	\$120.00
#021076	Fire Alarm Signaling Systems, 3rd/4th.....	\$120.00
#065001	Understanding and Servicing Alarms, 99.....	\$100.00
#123002	Engineering Sign Structures, 98.....	\$65.00
#065003	Security: Guide to System Design, 2nd ed.....	\$95.00
#123001	Neon Techniques and Handling, 97.....	\$40.00
#013010	Design & Control of Concrete Mixtures, 16th.....	\$90.00
#012006	Telecommunications Wiring, 01.....	\$60.00
	Contractors Library Pre-printed Tabset.....	\$75.00

Would you like assistance tabbing your books? Just Ask! Add \$65  
NOTE: UL681 an UL365 also required - REQUEST a copy from the state by email from elc.reference@dbpr.state.fl.us

**COMPLETE SET Electrical Unlimited \$1,250**

\* Books for BUSINESS exam # for TECHNICAL exam

**+ TUITION Electrical Prep \$795**

### QUESTIONS? 1-877-542-3673

### ALARM REFERENCES

State of Florida Certified  
Business exam 2.5 hour CBT open-book 50 questions;  
Technical exam 5 hour CBT open-book 100 questions

#### ALARM II

*#011004	Contractors Manual 2017 (July 1).....	\$150.00
#305007	OSHA Construction Stds, 2016.....	\$50.00
#021087	NFPA 70 NEC, 2014 (June 1).....	\$150.00
#065001	Understanding and Servicing Alarms, 99.....	\$100.00
#065003	Security: Guide to System Design, 2nd edn.....	\$95.00
#012006	Telecommunications Wiring, 01.....	\$60.00
	Contractors Library Pre-printed Tabset.....	\$75.00

Would you like assistance tabbing your books? Just Ask! Add \$65  
NOTE: UL681 an UL365 also required - REQUEST a copy from the state by email from elc.reference@dbpr.state.fl.us

**COMPLETE SET Alarm II \$650**

#### ALARM I ADD:

#021086	NFPA 72 Natl Fire Alarm Code, 2013.....	\$120.00
#021080	NFPA 101 Life Safety Code, 2012.....	\$120.00
#021076	Fire Alarm Signaling Systems, 4th edn.....	\$120.00

Would you like assistance tabbing your books? Just Ask! Add \$65

**COMPLETE SET Alarm I \$1,025**

\* Books for BUSINESS exam # for TECHNICAL exam

**+TUITION Electrical Prep \$795**

# ELECTRICAL EXAM PREP JAN-DEC 2017

## FLORIDA ELECTRICAL CATEGORIES CERTIFIED LICENSES (ECLB)

State CERTIFIED Electrical Contractors are tested and licensed through the Electrical Contractors Licensing Board (ECLB) under Florida Statute Chapter 489 Part II and work throughout Florida. ECLB exams are open book and consist of two computerized exams - Business & Finance and Technical specific to your category.

Unlimited Electrical  
Utility Electrical Line

Alarm System I or II  
Lighting Maintenance  
Limited Energy System

Residential Electrical Specialty  
Sign Specialty

### HOW DO YOU REGISTER TO SIT FOR ECLB EXAMS?

To apply, go to [myfloridalicense.com](http://myfloridalicense.com) and click on "Apply for a License" to either apply online or print out an application to mail in. REVIEW LICENSING QUALIFICATIONS BEFORE YOU APPLY! You will then receive a letter in the mail from DBPR (ECLB) with a PIN code you will need when you call the Pearson-Vue computer centers to make your appointment to take your computer-based test (CBT) exam.

#### RESIDENTIAL ELECTRIC REFERENCES

State of Florida Certified  
Business exam 2.5 hour CBT open-book 50 questions;  
Technical exam 5 hour CBT open-book 100 questions

*#011004	Contractors Manual 2017 (July 1)	\$150.00
#305007	OSHA Construction Stds, 2016	\$50.00
#021087	NFPA 70 NEC, 2014 (June 1)	\$150.00
#021086	NFPA 72 2013	\$120.00
#021014	NFPA 780, 2014	\$65.00
#021080	NFPA 101 2012	\$120.00
	Contractors Library Pre-printed Tabset	\$55.00
	<i>Would you like assistance tabbing your books? Just Ask! Add \$65</i>	

**COMPLETE SET Residential Electrical \$700**

\* Books for BUSINESS exam # for TECHNICAL exam

**+TUITION Electrical Prep \$795**

#### UTILITY LINE REFERENCES

State of Florida Certified  
Business exam 2.5 hour CBT open-book 50 questions;  
Technical exam 5 hour CBT open-book 100 questions

*#011004	Contractors Manual 2017 (July 1)	\$150.00
#305007	OSHA Construction Stds, 2016	\$50.00
#021087	NFPA 70 NEC, 2011 (June 1)	\$150.00
#013009	Design & Control of Concrete Mixtures, 15th	\$90.00
#311002	Natl Electrical Safety Code, 07	\$200.00
#057023	Lineman's & Cableman's Handbook, 11th edn	\$130.00
	Contractors Library Pre-printed Tabset	\$50.00
	<i>Would you like assistance tabbing your books? Just Ask! Add \$65</i>	

**COMPLETE SET Utility Line \$800**

\* Books for BUSINESS exam # for TECHNICAL exam

**+TUITION Electrical Prep \$795**

#### LIGHTING MAINTENANCE REFERENCES

State of Florida Certified  
Business exam 2.5 hour CBT open-book 50 questions;  
Technical exam is 5 hr CBT open-book 100 questions

*#011004	Contractors Manual 2017 (July 1)	\$150.00
#305007	OSHA Construction Stds, 2016	\$50.00
#021087	NFPA 70 NEC, 2014 (June 1)	\$150.00
#123001	Neon Techniques and Handling, 97	\$40.00
	Contractors Library Pre-printed Tabset	\$55.00
	<i>Would you like assistance tabbing your books? Just Ask! Add \$65</i>	

**COMPLETE SET Lighting Maintenance \$430**

\* Books for BUSINESS exam # for TECHNICAL exam

**+TUITION Electrical Prep \$795**

#### SPECIALTY SIGN REFERENCES

State of Florida Certified  
Business exam 2.5 hour CBT open-book 50 questions;  
Technical exam 5 hour CBT open-book 100 questions

*#011004	Contractors Manual 2017 (July 1)	\$150.00
#305007	OSHA Construction Stds, 2016	\$50.00
#021087	NFPA 70 NEC, 2011 (June 1)	\$150.00
#123002	Engineering Sign Structures, 98	\$65.00
#123001	Neon Techniques and Handling, 97	\$40.00
#013010	Design /Control Concrete Mixtures, 16th	\$90.00
	Contractors Library Pre-printed Tabset	\$65.00
	<i>Would you like assistance tabbing your books? Just Ask! Add \$65</i>	

**COMPLETE SET Specialty Sign \$650**

\* Books for BUSINESS exam # for TECHNICAL exam

**+TUITION Electrical Prep \$795**

# ICC/FLORIDA INSPECTOR EXAM PREP 2017

**CLASSROOM / WEBINARS 8:00 A.M. TO 6:00 P.M.**

**BUILDING CODE INSPECTOR / PLANS EXAMINER**

## MECHANICAL Inspector & Plans Examiner

2-Day Prep Course \$450

Saturday-Sunday, February 25-26  
 Saturday-Sunday, May 13-14  
 Saturday-Sunday, August 26-27  
 Saturday-Sunday, November 11-12

2012 ICC Mechanical Code (\$90+\$15 tabs)  
 2012 ICC Fuel Gas Code (\$90+\$15 tabs)

## BUILDING Inspector & Plans Examiner

2-Day Prep Course \$450

Tuesday-Wednesday, January 24-25  
 Tuesday-Wednesday, April 18-19  
 Tuesday-Wednesday, July 11-12  
 Tuesday-Wednesday, September 19-20  
 Tuesday-Wednesday, November 7-8

2012 ICC Building Code (\$125+\$15 tabs)  
 2012 ICC Concrete Manual (\$85)

## PLUMBING Inspector & Plans Examiner

2-Day Prep Course \$450

Tuesday-Wednesday, February 14-15  
 Tuesday-Wednesday, May 9-10  
 Tuesday-Wednesday, July 25-26  
 Tuesday-Wednesday, October 3-4  
 Tuesday-Wednesday, November 28-29

2012 ICC Plumbing Code (\$90+\$15 tabs)  
 ANSI A117.1 (\$45)  
 2012 International Fuel Gas Code (\$90+\$15 tabs)

## COMMERCIAL ELECTRICAL Inspector & Plans Examiner

2-Day Prep Course \$450

Saturday-Sunday, January 28-29  
 Saturday-Sunday, April 29-30  
 Saturday-Sunday, July 29-30  
 Saturday-Sunday, September 16-17  
 Saturday-Sunday, December 2-3

2011 NEC \$150  
 2012 ICC Building Code (\$125 + \$15 tabs)  
 Plans Examiner; add Ugly's 2011 (\$25)

## 1 & 2 FAMILY DWELLING COMBO Inspector Prep Course

\$225/day or \$800 four days

2012 ICC Residential Code (\$125+\$15 tabs)

2011 NEC (elec exam-\$115 softbound)

### BUILDING

### MECHANICAL

### PLUMBING

### ELECTRICAL

Wed March 22

Thur March 23

Fri March 24

Sat March 25

Wed June 28

Thur June 29

Fri June 30

**Sat June 17**

Wed September 27

Thur September 28

Fri September 29

Sat September 30

Wed December 6

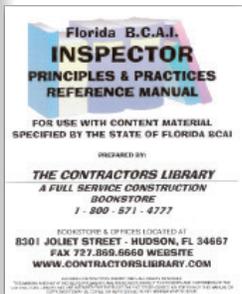
Thur December 7

Fri December 8

Sat December 9

## FLORIDA PRINCIPLES & PRACTICES EXAM PREP

**FLORIDA BCAI PREP COURSE \$250**



Thursday, January 5  
 Friday, February 17  
 Thursday, March 23  
 Friday, April 21  
 Thursday, May 25  
 Friday, June 23

Friday, July 21  
 Thursday, August 24  
 Thursday, September 28  
 Thursday, October 26  
 Thursday, November 30  
 Thursday, December 14

**CLASSROOM /  
 WEBINARS  
 8:00 AM  
 TO 5:00 PM**

P&P Reference package (updated to 2017) and includes Florida Accessibility Code 5th Ed., and Florida Energy Conservation Code 5th Ed. with tabbed binder of statutes and rules. \$300

# ICC/FLORIDA INSPECTOR EXAM PREP 2017

**CLASSROOM / WEBINARS 8:00 A.M. TO 6:00 P.M.**

## COASTAL AND FLOODPLAIN Inspector

1-Day Prep Course \$250

Wednesday, March 8 2012 ICC Building Code (\$125 +\$15 tabs) SSTD 10-99 (\$25)  
 Wednesday, June 7 2012 WFCM (\$80), FEMA Fact Sheets (\$80)  
 Tuesday, September 12 2012 Coastal Const. Man. (\$105), ASCE24-05 (\$80)  
 Tuesday, December 12 2012 ICC Residential Code (\$125 + \$15 tabs)

## ICC PERMIT TECHNICIAN

1-Day Prep Course \$250

February 16 July 13 October 12 2012 ICC (\$125 +\$15 tabs), IZC (\$50)  
 April 13 August 10 November 9 Legal Aspects (\$50)  
 June 22 Sept 14 Basic Code Enforce (\$40)

## CBO CERTIFIED BUILDING OFFICIAL PREP

CBO Prep Course \$595

**CBO Management ONLINE Module** based on 2015 ICC Codes

2015 ICC Building Code (\$125+\$15 tabs)  
 2015 ICC Fire Code (\$125)  
 2015 Building Department Administration (\$95)  
 Budgeting Guide Local Government 3rd Ed. (\$100)  
 Human Resources Mgt for Public & NFP Org (\$90)  
 Inspector Skills (\$25)

### COMPLETE SET CBO REFERENCES \$1,100

**CBO ONLINE Legal Module** based the 2015 ICC Codes

\*2015 ICC Building Code \*Books are used in mutiple modules  
 \*2015 ICC Fire Code  
 \*2015 Building Department Administration  
 2002 Legal Aspects Code Administration (\$35)  
 2015 ICC Property Maintenance Code (\$35)  
 \*Human Resources Mgt for Public & NFP Org

**CBO Building Codes and Standards CLASSROOM / WEBINAR Module**

based on 2015 ICC Codes

\*2015 ICC Building Code \*Books used in mutiple modules  
 \*2015 ICC Fire Code  
 2015 ICC Mechanical Code (\$80+\$15 tabs)  
 2015 ICC Plumbing Code (\$80+\$15 tabs)  
 2015 ICC Energy Conservation Code (\$68)  
 2015 ICC Residential Code (\$125+\$15 tabs)  
 2011 National Electrical Code (\$150)  
 Special Inspection Manual, 2012 ed. (\$40)  
 2009 ICC/ANSI A117.1 Accessibility (\$45)

Sat & Sun, January 14 - 15  
 Sat & Sun, March 25 - 26  
 Sat & Sun, May 6 - 7  
 Sat & Sun, July 8 - 9  
 Sat & Sun, September 9 - 10  
 Sat & Sun, November 18 - 19

**CLASSROOM / WEBINARS 8:00 A.M. TO 5:00 P.M.**

**ONLINE MODULES AT YOUR LEISURE**

**QUESTIONS? CALL 1-877-542-3673**

## BUILDING CODES - REFERENCES

### 2012 INTERNATIONAL BUILDING CODES

Used for Inspector Certification

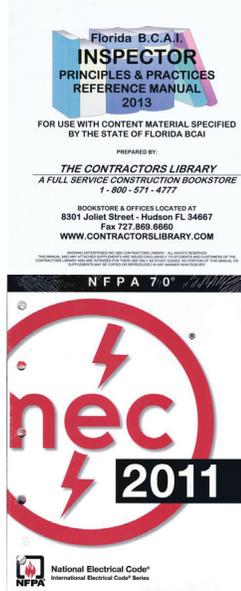
(all binder - looseleaf - tabbed)

#018300 Building.....\$125  
 #018301 Residential.....\$125  
 #018302 Mechanical..... \$80  
 #018303 Plumbing .....\$80  
 #018304 Fuel Gas .....\$80

Also available:

#021001 National Electrical Code  
 2011 Looseleaf.....\$115  
 #021002 NEC Paperback \$95  
 #297032 Ugly's .....\$20  
 #018999 ANSI A117.....\$40

**ICC CODES USED EXCLUSIVELY for Inspector Prep Courses**



### FLORIDA PRINCIPLES & PRACTICES Building Code Administrators & Inspectors (BCAI) Exam Reference Manual Package

#053005.....\$300  
 Package includes tabbed binder with all statutes & rules, 2010 Florida Accessibility & Energy Conservation Codes

#053005B - BINDER ONLY tabbed statutes & rules..... \$200

### National Electrical Code 2011 - NFPA 70

#021074 (Binder).....\$115  
 Includes tabbed binder  
 #021074 (paperback).....\$95  
 #021075 NEC 2011 Handbook ....\$180

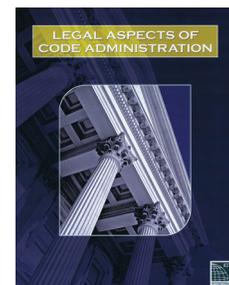
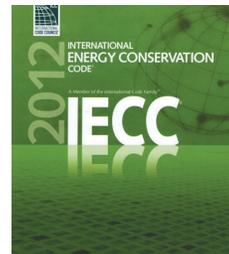
**2014 NEC also available**

BUILDING CODE INSPECTOR / PLANS EXAMINER

**1-877-LICENSE (542-3673)**

The need for qualified inspectors, plans examiners and building code administrators is greater than ever AND is an excellent credential!  
 Get the Facts about code inspector & plans examiner certification:

- The same "Standard" Inspector / Plans Examiner certificates that are issued to our municipality building department personnel are available to all who qualify and pass the required exams. You need NOT be employed by a municipality to obtain certification...although if you are employed by a municipality or private inspection provider you are REQUIRED to possess a "Standard" certificate in the appropriate category.
- Building, Plumbing, Mechanical & Electrical inspectors & plans examiner certificates are issued through the Florida Building Code Administrators & Inspectors Board (BCAI) - regulated by Florida Statute Chapter 468.
- The International Code Council (ICC) contracts with the BCAI to administer the "technical" portions of the inspector & plans examiner examinations (most exams are 50 questions - 2 hours - open book) - using the International Building Codes (the base code for Florida Building Codes).
- You must also pass a "Principles & Practices" examination (50 questions - 2 1/2 hours - open book) that verifies your competency in understanding the Florida Statutes, Administrative Codes and Federal guidelines for building code administration and enforcement.
- "Standard" Inspector / Plans Examiner certificates are EXCELLENT credentials to complement existing contractor certifications & registrations and are valuable to superintendents, jobsite and other key personnel who work with other code professionals / officials.
- All prep courses include 30 days of online access to recorded webinars with unlimited simulated practice exams. (After that, a RETAKE fee of \$150 for an additional 30 days will apply.)



## CONTRACTOR BUSINESS SERVICES INC.



*The paperwork process to activate contractors license can be confusing and time consuming - CALL US FIRST  
 727-862-8862 or online at ContractorsBiz.com*

**"OUR BUSINESS IS KNOWING YOURS"**

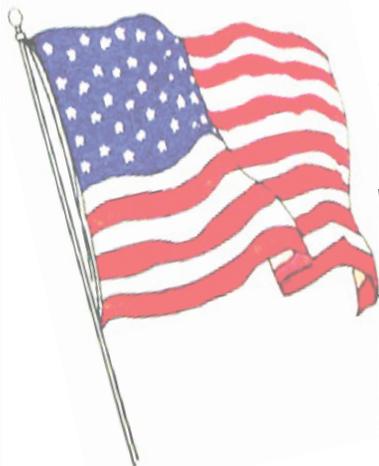
## CONTRACTORS EMPLOYEE LEASING

**Competing in today's construction industry requires efficient, effective personnel management more than ever! The cost of doing business keeps going up and so does our workload!**

**Manage your payroll & associated overhead costs with the most cost effective means available to our industry **employee leasing services.****

**Your employees, your training, your industry. Let us manage the costs, provide the benefits - health insurance, etc. - and take care of the most expensive and cumbersome requirement in managing your business, **workers compensation.** We offer what you need, when you need it, for the hours you use it.**

**TOLL-FREE 1-866-205-2867**



# 2017 EXAM PREP ENROLLMENT FORM

PAYABLE TO: Contractors Institute, 8301 Joliet Street, Hudson FL 34667

FAX TO: 727-869-6660 - CALL TOLL-FREE: 1-877-LICENSE (542-3673) or ENROLL ONLINE - ContractorsInstitute.com

Student NAME: \_\_\_\_\_

**BILLING** Address: \_\_\_\_\_

**UPS SHIPPING** Address (if different): \_\_\_\_\_

RESIDENTIAL \_\_\_\_\_ COMMERCIAL (BUS NAME: \_\_\_\_\_)

OR PICK UP (WHEN: \_\_\_\_\_)

Daytime Phone: (        ) \_\_\_\_\_ Email : \_\_\_\_\_

Driver's License # & state (student ID purposes): \_\_\_\_\_

YES ! Enroll me in the Contractors Institute. I will be taking the following exam:

\_\_ STATE CERTIFIED \_\_ COUNTY REGISTERED

- |                 |          |             |                              |                         |
|-----------------|----------|-------------|------------------------------|-------------------------|
| General         | Building | Residential | Mechanical                   | Air Conditioning (A/B)  |
| Roofing         | Plumbing | Underground | Specialty Structure          | Pool (Res / Comm / Svc) |
| Marine          | Solar    | Sheet Metal | Pollutant Storage            | Drywall                 |
| Glass & Glazing | Gas Line | Irrigation  | Electrical - Category: _____ |                         |
| Business Only   |          |             |                              |                         |

I EXPECT TO TAKE MY EXAM:        \_\_ CBT \_\_ OR        DATE: \_\_\_\_\_

## COURSE TUITION FEES do NOT include exam references!

**General, Building, Residential**  Full Course \$895  
- Business & Technical CLASS and ONLINE courses, home study guides, practice testing, WEBINAR instructional support  Technical Only \$595

**Mechanical, Air Conditioning, Plumbing, Electrical**  Full Course \$795  
- Business & Technical CLASS and ONLINE courses, home study guides, practice testing, WEBINAR instructional support  Technical Only \$495

**Underground Utilities, Pool, Roofing**  Full Course \$695  
- Business CLASS and ONLINE courses, technical online course, home study guides, practice testing, WEBINAR instructional support  Technical Only \$495

**Other categories: Pollutant Storage, Drywall, Glass & Glazing, Gas Line**  Full Course \$595  
**Marine, Specialty Structure , Sheet Metal, Solar, Irrigation**  Technical Only \$495  
- Business CLASS and ONLINE courses, learning modules and practice tests, business & technical home study guides, WEBINAR instructional support

**Certified Business Only**  \$495  
- CLASS and ONLINE business course, home study guides, practice testing, technical learning as applicable, WEBINAR instructional support

**COUNTY Classes** - Online Business course and practice tests, home study guides, telephone instructional support

CONSTRUCTION	<input type="checkbox"/> Business or Technical Only \$295	<input type="checkbox"/> Full Course \$395	
ELECTRICAL	<input type="checkbox"/> Business or Technical Only \$295	<input type="checkbox"/> Full Course \$495	<input type="checkbox"/> Competency Card \$395

TOTAL BOOKS (if not complete set, attach list) \$ \_\_\_\_\_

INSTALL TABS \$ \_\_\_\_\_

FL Sales Tax (circle one) 6   6.5   6.75   7   7.5% \$ \_\_\_\_\_

PLUS TOTAL TUITION (no tax) \$ \_\_\_\_\_

SHIPPING/HANDLING – SETS \$30; Individual items add 5% of Book Total: \$ \_\_\_\_\_

**TOTAL PAYMENT** Tuition & Books

Tuition is NON-TRANSFERRABLE & NON-REFUNDABLE - No refunds on books

**PAYMENT** 
 Cash     Check # \_\_\_\_\_     Mastercard     Visa     Discover     AMX

Credit/Debit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Sec.Code: \_\_\_\_\_

Billing Address if different: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_ Order taken by: \_\_\_\_\_

Date: \_\_\_\_\_



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2017**