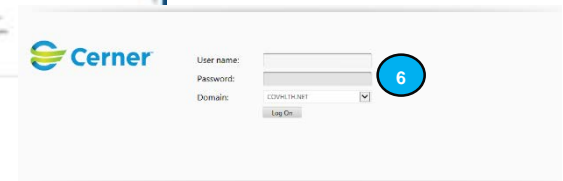
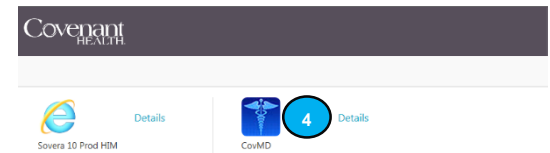
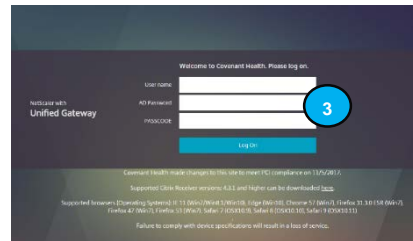




# Covenant Affiliated Office Powerchart Orders Instructions

# Accessing the Covenant Health PowerChart

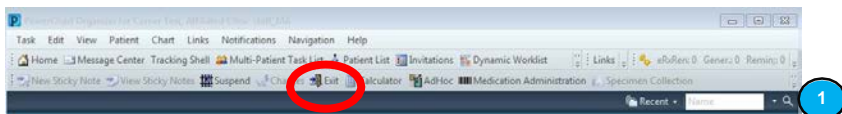
1. Visit [www.covenanthealth.com](http://www.covenanthealth.com) in your web browser, and scroll to the bottom of the page and click on the link to "Physician Resources".
2. From the Physician Resources page, choose the icon for "Covenant Secure Gateway..."
3. If your location is directly connected to the Covenant Network, at the Unified Gateway screen, you'll be prompted to enter your Covenant network username/password. If you are in a location not directly connected to a Covenant Network, you'll be prompted for your Covenant network username/password, and Passcode (RSA token).
4. Choose the CovMD icon.
5. Choose eCare Applications PowerChart icon.
6. Log into Cerner Citrix with your Covenant Network username/password.
7. Click on PowerChart ("P" icon).



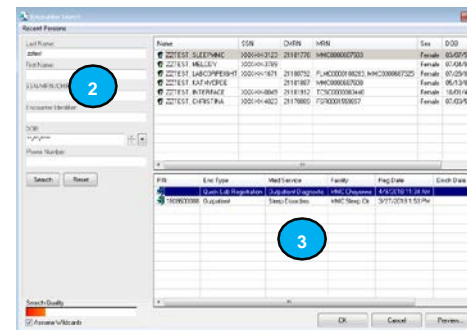
# Finding a Patient

Opening a patient's chart can be accomplished multiple ways: Searching for patient, locating them on a patient list (if applicable), or locating them on ambulatory organizer (if applicable). The last nine opened charts will be available for quick access under the "Recent" dropdown next to the search field. For purposes of this training, we will explain the searching for a patient method as follows:

- (1) Click the magnifying glass to open the Encounter Search box.
- (2) Enter the search criteria for the patient on the Encounter Search screen.
- (3) Choose the correct encounter and click OK.

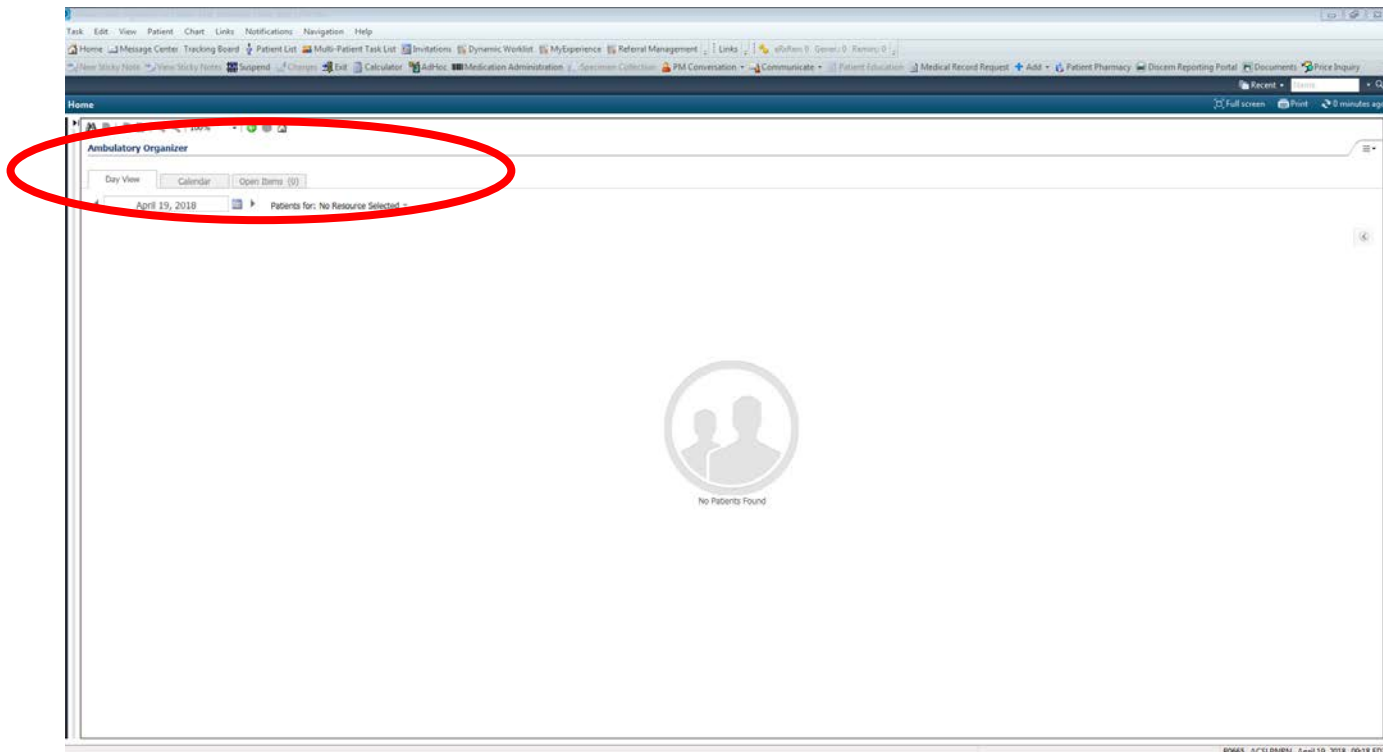


**When exiting PowerChart, please use the Exit Door on the toolbar.**



# Home Screen

Ambulatory Organizer is the Home Page. It displays the surgery schedule for the selected Provider. Use the “Date” and “Patient’s For” selection to manipulate your screen results. Patient’s charts can be opened by double-clicking the patient’s name.



# Chart Views

Affiliated Summary and Demographics are the views for the chart and for patient information.

ZZZCMG, ROADSHOW

Care Team: <No Primary Contact>  
Age: 63 years  
Sex: Male  
Dose Wt: 84.2 kg (04/03/18)  
Advance Directive: Yes  
Fall Risk: No

MRN: AMB500005050  
FIN: Inpatient Admit Dt: 4/3/2018 4:05:03 PM EDT Disch Dt: <No - ...  
PCP: CULBERT, WILLIAM H MD  
Working Dx:

Blue Cross - Blue Cross Cover Kids  
Patient Phone: (786)230-9800  
Patient Portal: No

Menu

Affiliated View

Affiliated Summary x Demographics x

Home Medications (8)

All Visits

No Known Medication Allergies

Rx: amlodipine (amlodipine 5 mg oral tablet) 5 mg = 1 tab, Oral, Daily, 90 tab, 1 Refill(s)  
Hx: aspirin (aspirin 81 mg oral delayed release tablet) 81 mg = 1 tab, Oral, Daily, 30 tab, 0 Refill(s)  
Hx: benazepril (Lotensin) 10 mg, Oral, Daily, 0 Refill(s)  
Rx: metFORMIN (metFORMIN 500 mg oral tablet) 500 mg = 1 tab, Oral, Daily, with meals, 30 tab, 2 Refill(s)  
Hx: metFORMIN (metFORMIN 500 mg oral tablet) 500 mg = 1 tab, Oral, Daily, 180 tab, 0 Refill(s)  
Hx: metoprolol 50 mg, Oral, Daily, 0 Refill(s)  
Rx: simvastatin (simvastatin 40 mg oral tablet) 40 mg = 1 tab, Oral, every day at bedtime, 30 tab, 0 Refill(s)  
Hx: spironolactone (spironolactone 25 mg oral tablet) 50 mg = 2 tab, Oral, Daily, 180 tab, 0 Refill(s)

Routing: None Defined

Sign

Social History (1)

All Visits

Tobacco: Details

Vital Signs

All Visits: Last 18 months

	Latest within	Previous within
BP	130/75 4 wks	--
Peripheral Pulse Rate	62 4 wks	--
Temp	37 4 wks	--
Respiratory Rate	14 4 wks	--
SpO2	95 4 wks	--
Height/Length Measured	187 4 wks	177 4 wks
Weight Dosing	84.2 4 wks	75.0 4 wks
Body Mass Index Measured	24 4 wks	--
In Clinical Trial With Signed Consent	Not in a clinical trial 4 wks	--

Measurements and Weights (3)

All Visits: Last 18 months

	Latest	Previous	Change
Height/Length Measured	187 cm 04/03/18 18:16	177 cm 04/03/18 16:34	10 cm
Body Mass Index Measured	24 kg/m2 04/03/18 16:34	--	--

Documents (3)

All Visits: Last 18 months

My Documents

Note Type	Author	Date/Time
Adult Medicine Office Note F/U	Cerner Test, Physician - Primary	04/03/18 19:12
Care Cerner		
Ambulatory Patient Education	Cerner Test, Physician - Primary	04/03/18 19:10
Care Cerner		
History and Physical	Cerner Test, Physician - Hospitalist Cerner	03/29/18 11:00

New Order Entry

Inpatient Prescriptions

No health plans found.

Search New Order

Mine Public Shared

No Favorites Found

Visits (3)

All Visits

Future (1)

Date	Type	Location
05/03/18 09:40	Office Visit	Clinton Family

Previous (2)

Problem List

All Visits

Classification: All

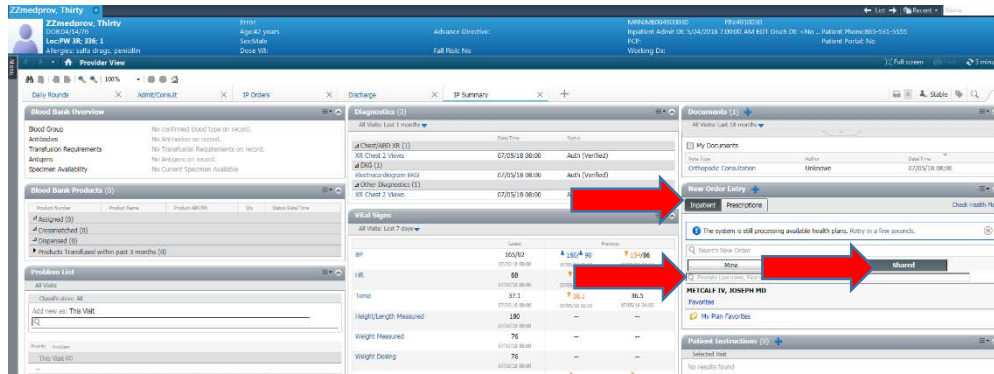
# Orders View

If your provider does not have Favorite PowerPlans, you can search generic powerplans by specialty (Surg, Card, Ortho, OB, etc) then modify those orders accordingly.

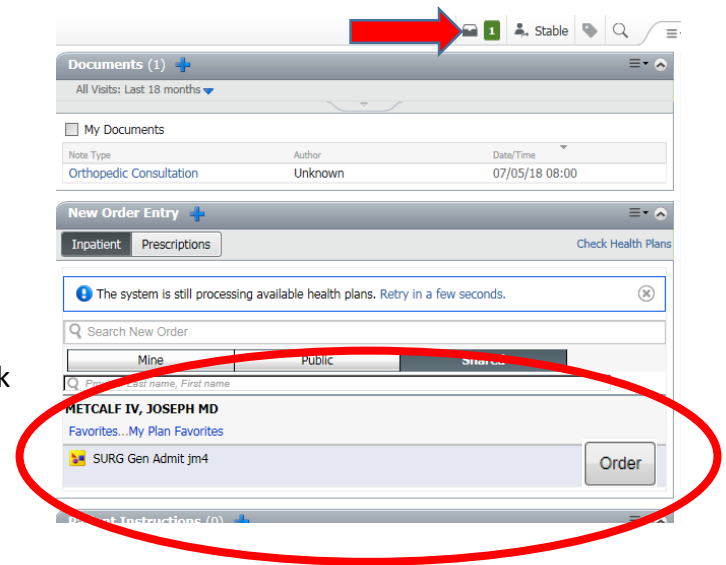
The screenshot displays the 'Orders View' in a medical system. The left sidebar contains a menu with 'Orders' highlighted. The main area shows a patient's information and a search for 'surg'. A list of surgical powerplans is displayed, including 'SURG Gen Admit', 'SURG Gen Planned Surgery Admit', 'SURG Gen Same Day Discharge', 'SURG Gen Unplanned Surgery Admit', 'Surg Tx of Anal Fistula (Fistulotomy/Fistulotomy)', 'Surg Ventricular Restoration Procedure, Incld Prosthetic Patch, When Performed 33548', 'Circumcision, Surg Exc Other Than Clamp, Device, or Dorsal Slit; Older Than 28 Days of Age 54181', 'Endoscopy, Surg, Including Video-Assisted Harvest Vein(s) For Coronary Artery Bypass Procd 33508', 'Laparoscopy, Surg Prostatectomy, Retropubic Radical 55066', 'Laparoscopy, Surg, Appendectomy 44870', 'Laparoscopy, Surg, Colostomy or Skin Level Cecostomy 44188', 'Laparoscopy, Surg, Colopexy (Suspension of Vaginal Apex) 53425', 'Laparoscopy, Surg, Enterolysis (Freeing of Intestinal Adhesion) 44180', and 'Laparoscopy, Surg, Esophagogastric Fundoplasty (Eg, Nissen, Toupet Procedures) 43280'. The 'Enter to Search' button is visible at the bottom of the search results.

# Ordering Favorite PowerPlans

In the New Order Entry component, select “Inpatient” and “Shared” then search for your provider in the searchbox under Shared.



Their name and favorite plans will appear, choose the plan, click Order, then click the “shopping cart” box at top of screen.



# Placing Orders

Select the provider for which the proposed orders will route to their Message Center.  
Select Modify in the Orders for Signature screen.

Orders for Signature (1)

PowerPlans

 SURG Gen Admit jm4

Sign

Save

Modify

Cancel

ZZZTEST, KATHYCPQE - Add Plan

**SURG Gen Admit**

Route Proposal

Review Provider


GO


ZZZTEST, KATHYCPQE - MMC0000687608

OK Cancel

Surgical Orders are multiphased PowerPlans. Address all phases of the PowerPlan, placing checkmarks by those orders to place.

Orders can be added by clicking “Add to Phase” and searching for individual orders.

Any order with a  will need to be modified to answer additional information. Right click the order to modify.

✕  Have Patient Sign Surgical Consent

[illegible]

Click "Orders for Signature", then  
"Sign"

# Multi-Phase PowerPlan

ZZTEST, KATHYCPOE

DOB: 05/13/87  
Loc: MMC 3E; E305; 1  
Allergies: penicillin

Care Team: <No Primary Contact>  
Age: 30 years  
Sex: Female  
Dose Wt: 85.000 kg (04/25/18)

DNR (No CPR)/Comfort Measures  
Advance Directive:  
Fall Risk: No

MRN: MMC0000687608  
FIN: 1809600005  
Inpatient Admit Dt: 4/6/2018 9:04:00 AM EDT Disch Dt: <No - ...Patient Phone:  
PCP:  
Working Dx:

Reconciliation Status  
Meds History Admission

Orders

Medication List

Component	Status	Dose ...	Details
SURG Gen Planned Surgery Admit, PSO Phase (Planned Pending)			
Admit/Transfer/Discharge/Status			
PSO Patient Status Order			
SURG Gen Planned Surgery Admit, PAT and Patient Education (Planned Pending)			
Patient Care			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Preoperative NPO Instruction	Nothing by mouth except for liquids and solids after 2300 the night before surgery; may take approved meds with sip of water
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Preoperative Surgical Prep Instruction	Shower night before surgery with antibacterial soap or body wash
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Preoperative iCough Instruction	Review contract and provide incentive spirometer
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Preoperative Home Medication Instructions	
Laboratory			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CBC without Diff	Blood, Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CBC w/ Automated Differential	Blood, Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Basic Metabolic Panel	Blood, Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Comprehensive Metabolic Panel	Blood, Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hepatic (Liver) Function Panel - LFTs	Blood, Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Prothrombin Time and INR	Blood, Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	PTT (Partial Thromboplastin Time)	Blood, Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Urinalysis with Culture/Microscopic, if indicated	Urine, Routine Collect, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	MRSA Screen	Nasal, Routine collect, RT - Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Allergen, Latex IgE	Blood, Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Type and Screen	Blood, Routine, T,N, Once
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Patient Information	
Consults/Referrals			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Consult Anesthesia Pre Medical Evaluation	Routine, Unit Clerk to Call Consulting Service, Consult Reason: To Pre-op/Holding General
SURG Gen Planned Surgery Admit, Pre-op/Holding (Planned Pending)			
Patient Care			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Resuscitation Status/Medical Interventions	Full Code (CPR)/Full Treatment
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Intermittent Pneumatic Compression Devices	to lower extremities, bilateral
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Forced Air Blanket	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Clip and Prep	Operative Site
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Have Patient Sign Surgical Consent	
Medications			

# Proposed Orders

Once signed, the order displays on the order profile with a blue circle and white question mark, denoting proposal status. The order is not visible to any other users until accepted.

Orders

Medication List

Document In Plan

▶

Displayed: [All Active Orders](#) | [All Inactive Orders](#) | [All Orders 5 Days Back](#)

		\$			Order Name	Status	Dose...	Details
Laboratory								
					CBC w/ Automat	Proposal		Blood Routine 06/12/17 16:01:00 EDT Once
▶					Basic Metabolic	Ordered		Blood Routine 06/06/17 15:05:00 EDT Daily for 7 days
▶					Magnesium Level	Ordered		Blood Routine 06/06/17 15:05:00 EDT Daily for 7 days
▶					Phosphorus Level	Ordered		Blood Routine 06/06/17 15:05:00 EDT Daily for 7 days

# Proposed Orders: Provider Workflow

The screenshot displays the PowerChart Organizer for Cerner Test, Physician - Hospitalist Cerner interface. The top menu bar includes Task, Edit, View, Patient, Chart, Notifications, Inbox, and Help. The main toolbar contains various icons for Provider Handoff, Message Center, Patient List, Quality Measures Summary, Suspend, Exit, Calculator, Communicate, Patient Education, Add, Patient Pharmacy, and UpToDate. The Message Center is active, showing a list of Proposed Orders for ZZTEST, ASHLEIGH. The left sidebar shows the Inbox Summary with categories like Inbox, Proxies, Pools, and Work Items. The main content area displays a patient profile for ZZTEST, ASHLEIGH, including demographics and medical history. Below the profile, a proposed new order for CBC w/ Automated Differential is shown, with a status of 'On hold pending signature'. The interface includes buttons for 'Reject All and Next' and 'Accept All and Next'.

PowerChart Organizer for Cerner Test, Physician - Hospitalist Cerner

Task Edit View Patient Chart Notifications Inbox Help

Provider Handoff Message Center Patient List Quality Measures Summary Suspend Exit Calculator Communicate Patient Education Add Patient Pharmacy UpToDate

ZZTEST, ASHLEIGH Recent Name

Full screen Print 0 minutes ago

Inbox Summary

Inbox Proxies Pools

Display: Last 30 Day: ...

Inbox Items (14)

- Results FYI
- Documents (1/3)
  - Sign (1/3)
- Orders (13/14)
  - Cosign Orders (13/13)
  - Proposed Orders (0/1)
- Messages

Work Items (3)

- Incomplete Order (3/3)
- Saved Documents
- Anticipated Documents (0/1)
- Reminders (0/1)
- Paper Based Documents

Notifications

- Notify Receipts
- Trash
- Sent Items

Proposed Orders Order Proposal: ZZTEST, ASHLEIGH

Forward Only Select Patient Inbox View Summary View

ZZTEST, ASHLEIGH DOB: 11/11/90 Age: 26 years Sex: Female MRN: 500000001

Allergies: penicillin, iodine contain... Dose Wt: 80.000 kg (06/01/2017) Advance Directive Code Status: Full Code (CPR)/Full Tre... Isolation: <No Data Available>

Care Team: <No Primary Contact> HealthLife: No Clinical Trial: <No Data Available> Observation FIN: <No - Financial number> [Admit Dt: 3/21/2017 1:46 PM ...]

\*\* On hold pending signature \*\*

Proposed New Order: CBC w/ Automated Differential

Details: Blood, Routine, 06/12/17 16:01 EDT, Once

Comments:

Proposed By: Cerner Test, Ambulatory - MA Cerner On 6/12/2017 16:02 EDT

Reject All and Next Accept All and Next

P0665 PHYSHOSP June 12, 2017 16:18 EDT

The provider receives proposed orders in the proposed orders folder within message center

# Proposed Orders: Provider Workflow

Provider can choose to accept (green check), reject (red do not sign), or accept with modifications (gray triangle) to change the details of the order

**Proposed Orders** | **Order Proposal: ZZTEST, ASHLEIGH** | **Inbox View** | Summary View

**ZZTEST, ASHLEIGH**  
Allergies: penicillin, iodine containin...  
Care Team: <No Primary Contact>

DOB: 11/11/90  
Dose Wt: 80.000 kg (06/01/2017)  
HealthLife: No

Age: 26 years  
Advance Directive  
Clinical Trial: <No Data Available>

Sex: Female  
Code Status: Full Code (CPR)/Full Tre...  
Observation FIN: <No - Financial number>

MRN: 500000001  
Isolation: <No Data Available>  
Admit Dt: 3/21/2017 1:46 PM ...

**\*\* On hold pending signature \*\***

Proposed New Order: CBC w/ Automated Differential

Details: Blood, Routine, 06/12/17 16:01 EDT, Once

Comments:

Proposed By: Cerner Test, Ambulatory - MA Cerner On 6/12/2017 16:02 EDT

☒ Sign

---

**Proposed Orders** | **Order Proposal: ZZTEST, ASHLEIGH** | **Inbox View** | Summary View

**ZZTEST, ASHLEIGH**  
Allergies: penicillin, iodine containin...  
Care Team: <No Primary Contact>

DOB: 11/11/90  
Dose Wt: 80.000 kg (06/01/2017)  
HealthLife: No

Age: 26 years  
Advance Directive  
Clinical Trial: <No Data Available>

Sex: Female  
Code Status: Full Code (CPR)/Full Tre...  
Observation FIN: <No - Financial number>

MRN: 500000001  
Isolation: <No Data Available>  
Admit Dt: 3/21/2017 1:46 PM ...

**\*\* On hold pending signature \*\***

Proposed New Order: CBC w/ Automated Differential

Details: Blood, Routine, 06/12/17 16:20 EDT, Once

Comments:

Proposed By: Cerner Test, Ambulatory - MA Cerner On 6/12/2017 16:21 EDT

**\*Reject reason**

**\*Freetext reason**

# Proposed Orders: Provider Workflow

Once accepted or modified, the order becomes active and is seen by all users on the order profile.

The screenshot shows a web application window with a title bar 'ZZTEST, ASHLEIGH - Order Information for: CBC w/ Automated Differential'. Below the title bar is a menu bar with 'Task', 'View', 'Options', and 'Help'. A status bar indicates the order was entered and electronically signed by Cerner Test, Physician - Hospitalist Cerner on 06/12/17 at 16:19 EDT, with the Laboratory Department 'CBC w/ Automated Differential'.

The main content area has a tabbed interface with 'Details', 'Additional Info', 'History', 'Comments', 'Validation', 'Results', 'Ingredients', and 'Pharmacy'. The 'History' tab is selected, showing a list of order events:

- ☒ Order Accepted 06/12/17 16:19 EDT
- ☒ Proposed Order 06/12/17 16:02 EDT

The 'Order Accepted' event is expanded, showing the following details:

Order Accepted 06/12/17 16:19 EDT	
Entered and electronically signed by Cerner Test, Physician - Hospitalist Cerner o	
<b>Status</b>	
Order Status	Ordered
Department Status	Dispatched
<b>Details</b>	
Specimen Type	Blood
Collection Priority	Routine
Reporting Priority	RT - Routine
Collected	No
Collection Date/Time	06/12/17 16:19 EDT
Frequency	Once
Nurse collect	No
Order for future visit	No
Order Location	Covenant Corporation Hospital Unit

The status bar at the bottom of the window displays 'P0665 PHYSHOSP June 12, 2017 16:20 EDT'.

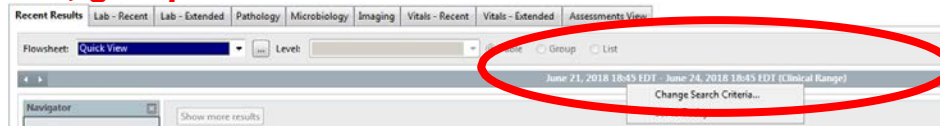
# Chart View



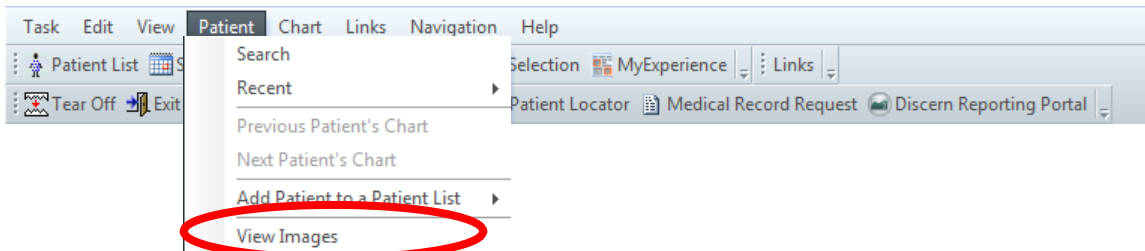
Patient's Blue Banner Bar displays the Chosen Patient Information.

The menu bar on the left side contains components of the chart to view/print.


- Notes, Documentation and Results Review contain components of the chart that can be viewed/printed. *Where applicable, the gray bar can right-clicked to allow for refining search criteria as well as choosing radio buttons of table, group or list.*

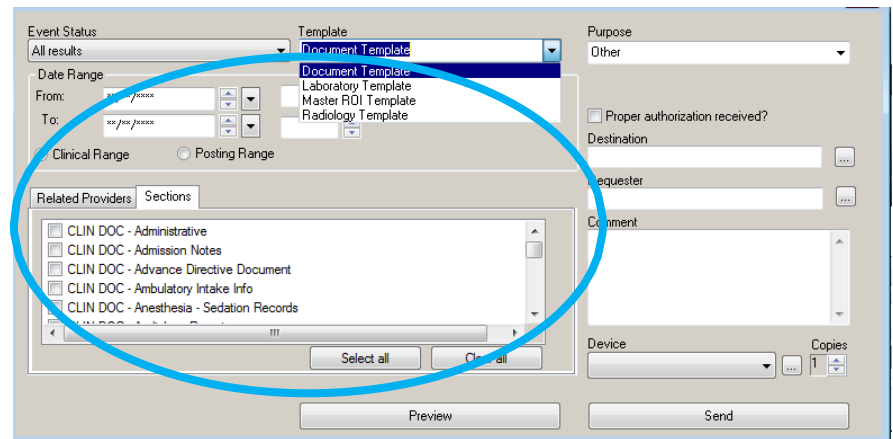
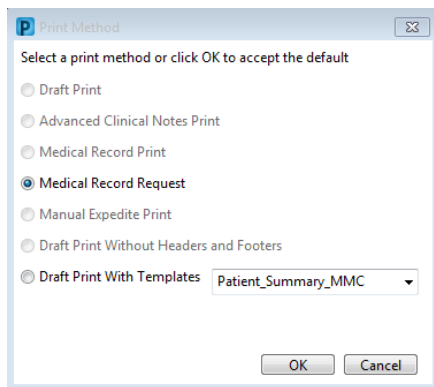


- Links and Feedback contains the link to Sovera as well as the STAR Facesheet link.
- Insurance cards can be located via "Patient" on the toolbar and clicking "View Images".

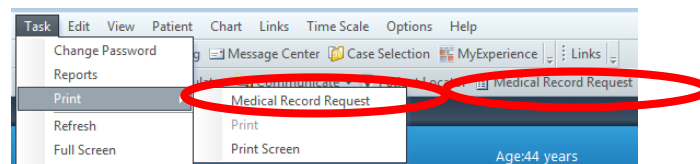


# Printing

1. Some printing, such as with lab results or orders” can be accomplished by selecting your criteria on the screen, and then clicking the “Print” icon on the Patient Blue Banner Bar. 
2. If the “Print” icon is not available, you can print your selection by right clicking the document of choice and choosing Medical Record Request.
3. For the Medical Record Request, click OK, then select your appropriate template (if not preselected) and click Preview. When the preview generates the report you can select to print it.

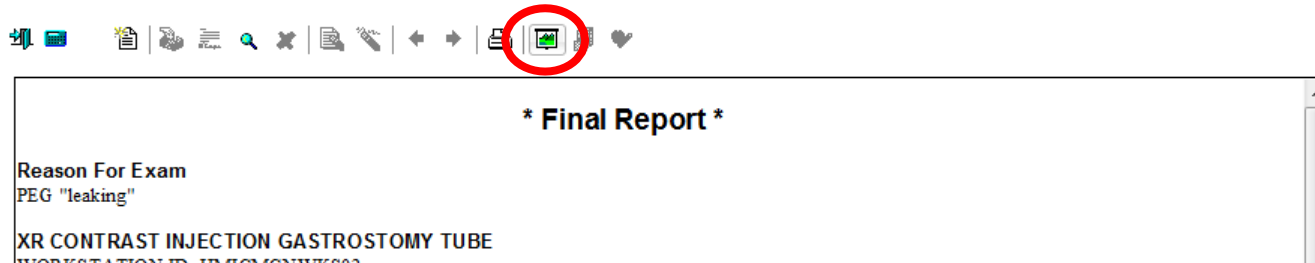


4. Another option for printing is via the “Medical Record Request” on the toolbar and choosing your template, date range, and sections to print. Choose Preview and when the preview generates the report you can select to print it.



# Viewing PACS Images

Radiology reports can be opened by double-clicking the report in the Results Review window. To View PACS images, click the “projector screen” icon on the Radiology Report.



Radiology reports can also be opened by clicking Links and Feedback and McKesson PACS “View Studies”.

