Creating Quizzes in Camtasia 8:

Camtasia Studio: Windows

Camtasia is a popular tool that is mainly used for recording screencasts and publishing to the web, but it can do much more with the built in tools. One of the most impactful features is the ability to create quizzes that place emphasis on key points

Creating a Quiz in Camtasia 8

### Complete your video recording prior to adding your quiz

o Using the Camtasia Studio editing tool, ensure that all your desired edits are completed and taken care of prior to beginning this tutorial. Edits include making cuts, adding audio/video tracks, addition of effects, and popups. Finishing the edits prior to start of the quiz will simplify the process and eliminate the chance of complication later.

Turn on the Quiz View

o Click on the **Cog Icon** ⚙ located on the left side of the screen beneath **Clip Bin**
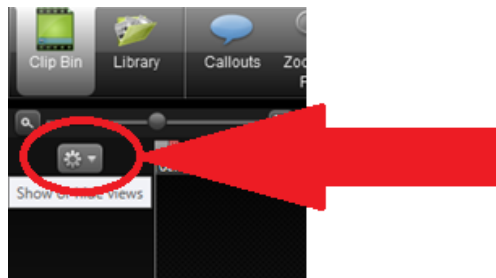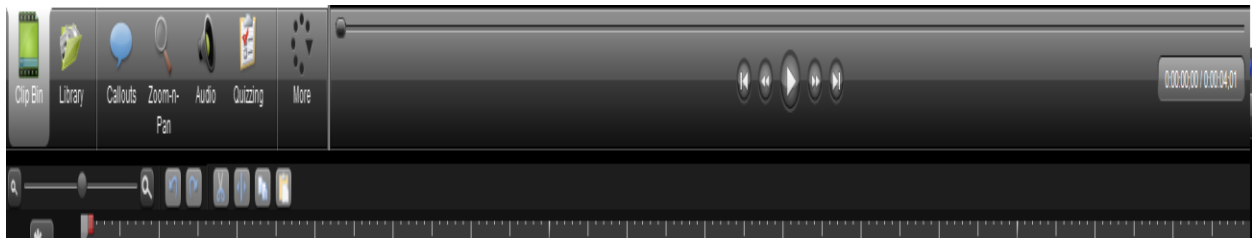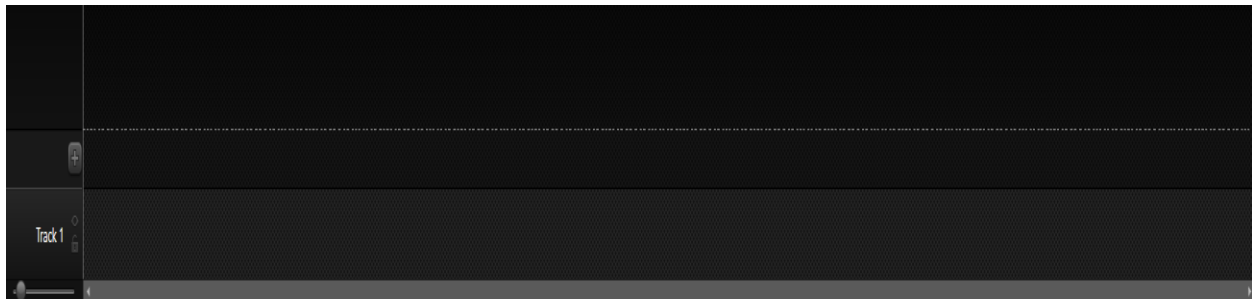

o Select **Show Quiz View** (Ctrl + Q).
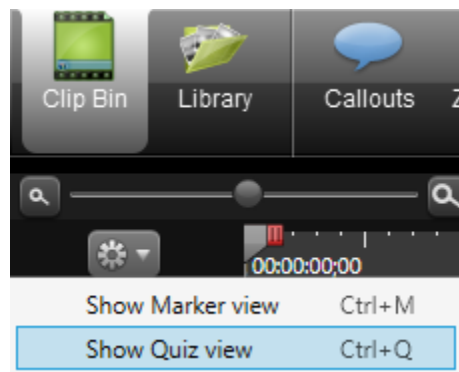
o This will add the Quiz Track to you timeline

Before

After

Place the Quiz

o **Move** the playhead to your desired location for the quiz. (To move the playhead click and hold on the grey section then drag left or right to your desired position on the timeline)

o **Click** on the **Quizzing** icon located to the right of Click Bin. *Note* depending on the size of your screen the Quizzing icon may be located after clicking on **More**
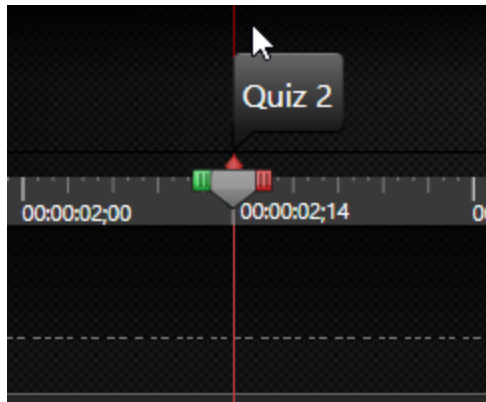
o **Click** the **Add quiz** button
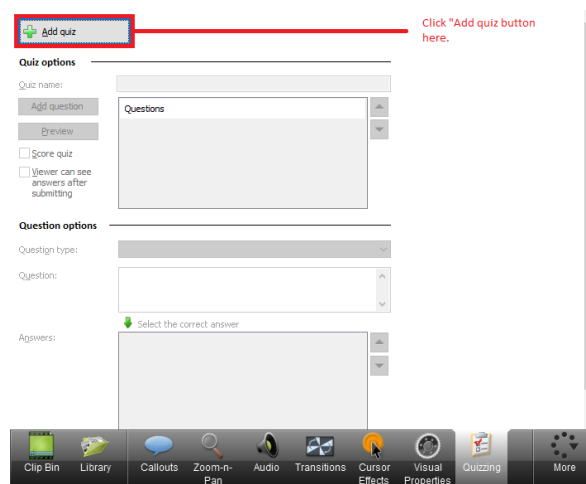
o You will now see your quiz located above the playhead

Creating your Quiz

- o **Fill** in the Quiz name:
- o Decide on the two options for scoring and displaying answers of your quiz.
  - o **Score Quiz**: **Select** this option if you would like to have your quiz automatically graded. You can later set the options of what score passes and the viewing percentage required to take the quiz. Note that if this option is not selected the option to select the correct answer in the answer section is not displayed.
  - o **Viewers can see answers after submitting**: **Check** this box if you want your students to be able to review their answers as well as the correct answer immediately after submitting the quiz.
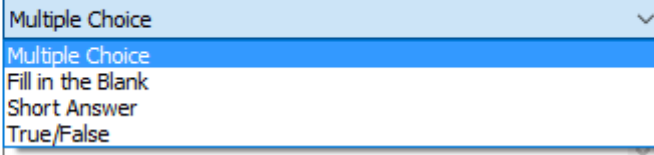

- o *Creating Questions in your quiz*

- *Under Question options*, click the down arrow box next to **Question type**. From this menu you may select from Multiple Choice, Fill in the blank, Short Answer, or True/False question types.

Question options

Question type: | Multiple Choice ⌄

Multiple Choice
Fill in the Blank
Short Answer
True/False

Question:

- Question Options
  - Multiple Choice – Example below – Click on *<Type an answer choice here>*, type your desired answer choice and press the Enter key. Click the checkbox next to the correct answer if you selected "Score Quiz" as a quiz option.
  - Fill in the Blank – Click on Default Question Text, type your question text. Click on Default Answer Text, type in the acceptable answers in the *Answers* Box. Note in order to be counted correct a student's answer must exactly match one of the acceptable answers you have provided.
  - Short Answer – This type of question cannot be graded automatically and is not included in the quiz score. Answers can only be accessed if you decide to receive email reports of the grades **(Caution, this could violate FERPA rules and thus is strongly advised against usage).**
  - True/False – Select whether the question answer is True or False.

- Type the text of your question in the box. You may do so by highlighting the default text and typing your own question.

Question: | 2-1=__
--- |

- Next, you can write the answers. I chose a multiple choice question with score quiz checked. Therefore, I have to also select the correct answer for this question. To change which answer is correct click the checkbox next to the answer. You may only select **ONE** correct answer for this question type.
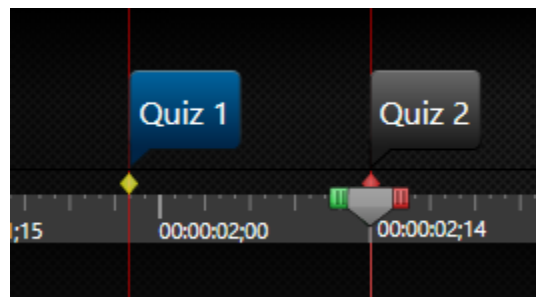
- o You may repeat this process using as many questions as you desire. To do this simply click on "**Add question**" and repeat the process.
- o You may add more than one quiz to the timeline. Use as many as you find necessary. To do so click "**Add quiz**" from the **Quizzing menu**.

- o You may also edit your quizzes at any time by double clicking on their icon in the timeline.
- o For recording the scores in Blackboard all the quizzes in a video will be recorded as one large quiz.
- o Producing your video with a quiz
- o You have completed all of your edits to your movie and created the quiz(zes) you want for the video. Now it is time to produce the video into a format for uploading to Blackboard. Click on Produce and share located on the tool bar near the top of the screen.
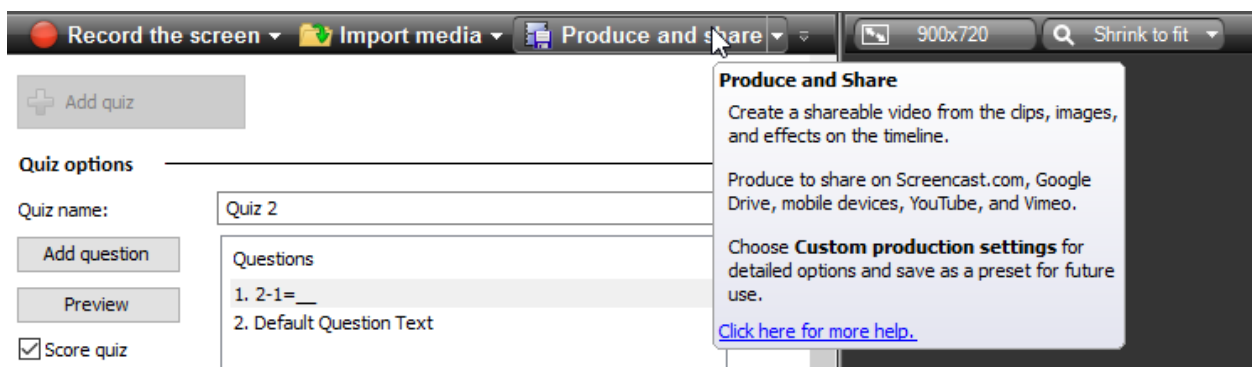
- o Doing this will bring up the Camtasia Studio Production Wizard. (See SS below) This wizard has many different options for producing video and sharing it via many outlets.

For this, we will select **MP4 with Smart Player (up to 720p)**. You may select any of the 480p, 720p, 1080p options depending on the definition needed for your project.
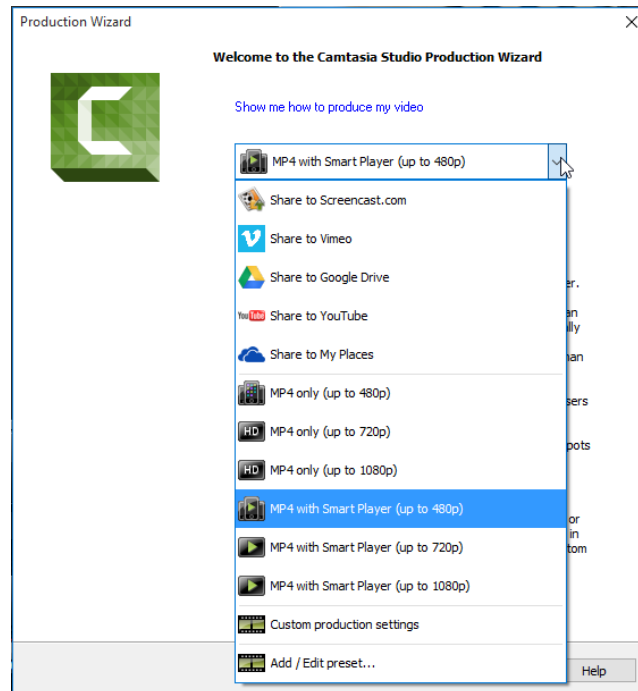
o   Click **next**

o The next screen in the production wizard is the *Quiz Reporting Options*. For this there are a couple of clicks.
- Check the box next to "Report quiz results using SCORM".
- Uncheck the box marked "Report quiz results through email" this is a violation of FERPA and cannot be used.
- Click on "**SCORM options**"

- *On the Minifest Options menu*
  - Click the down arrow next to version and select 2004Define your passing score by percentage (click on the number and type your percentage number only.
  - Define the viewing percentage required. If this option is used it recommended that you lower the percentage to slightly below 100%, this is because some students may click out of the video a few seconds early to start the quiz.
  - Click the radio button next to **Produce zip file**

- Click **OK**
- Click **Next**

- *Produce Video Screen*

o
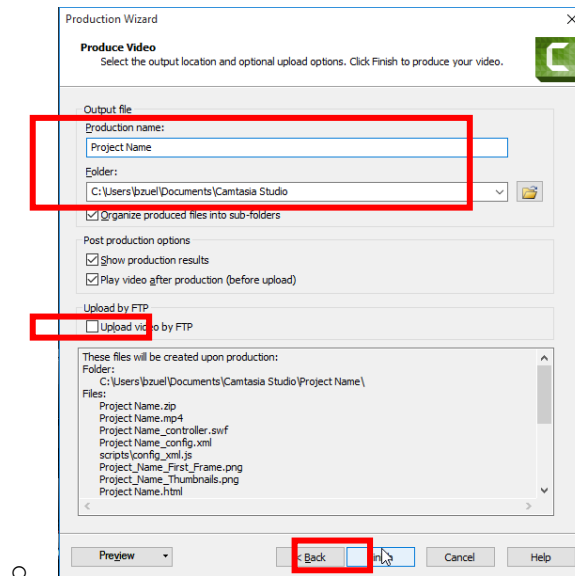
- **Give** your video a name that you can easily remember and defines your project.
- **Choose** a folder location that you can remember (You will need this location later to upload the file to Blackboard)
- **Uncheck** "Upload video by FTP"
- **Click** **finish** to create your video. Depending on the length of video, quality of video, and computer speed this may take some time to complete.
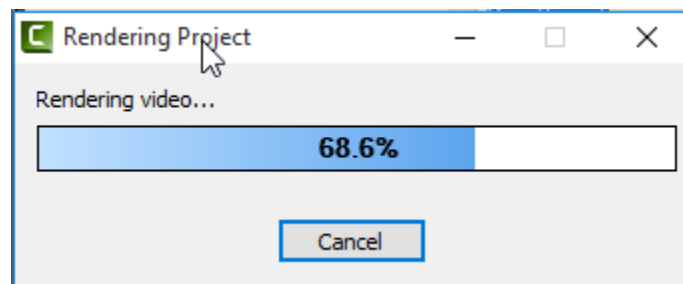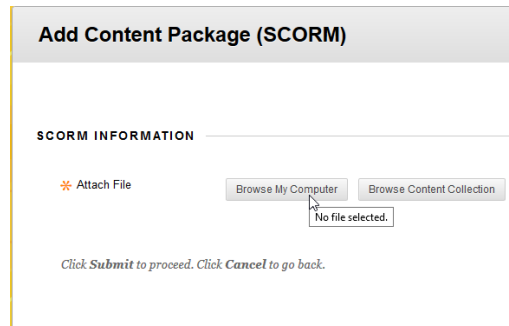

Uploading Video to Blackboard and placing in a course.

o Congratulations! You have created a video and quiz in Camtasia and successfully produced the video. Now, the final part is to upload that video onto your Blackboard course site. In order to accomplish that you must have 2 things:
  o Your zip file that was produced in the final stage of production (it's in the folder you created here)
  o Login to your Blackboard course site and navigate to the section you wish to upload the video.
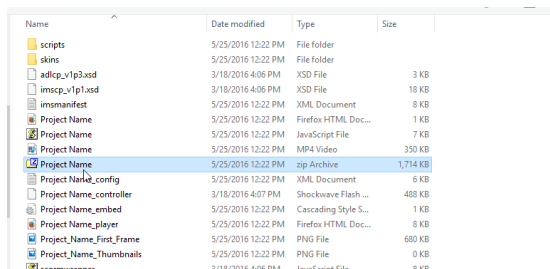
- o On the Blackboard page you wish to add the video, locate the **Build Content** menu and hover over the down arrow then Click "**Content Package SCORM**".
- o Click **Browse My Computer**

- o Locate the zip folder inside the folder you were to remember on your hard drive.

- o Click **Open**
- o Ensure you file is attached by locating the name next to Selected File -> File Name

- o Click **Submit**
- o Add Content Package (SCORM)
  - o Type in a title for your video
  - o Type in a description.

- o SCOMR Availability
  - Click button next to Yes (left side of Yes) next to make SCORM Available
  - Number of Attempts: You can allow a single attempt, multiple, or unlimited attempts.
  - Limit Availability: Set this if you want your video to only be shown during certain dates/times.
  - Track Number of Views: Click the button next to Yes

- o Grading
  - Grade SCORM – Click Grade
  - Enter the Points Possible
  - Enter the Title for the column in the Gradebook
  - Select one of the following:
    - **SCORM Score** – the score will be determined by dividing the points possible by the number of questions.

- **SCORM completion** – Points will be assigned for completion based upon the amount of video watched compared to the completion percentage set when producing the video.
- **SCORM satisfaction** – Points assigned for satisfactory responses to quiz questions based upon the percentage correct you set when producing the video.

- Enter a due date (optional)
- Set Grade SCOS to No
- Select When SCORM is completed, display score in Grade Center
- Click Submit

GRADING

If a Due Date is set, submissions are accepted after this date, but are marked late.

| Grade SCORM | ○ No Grading |
	◉ Grade : Points Possible: 100 Title: Camtasia Video Course
	◉ SCORM Score
	○ SCORM Completion
	○ SCORM Satisfaction
Due Date	☐ [ ] 🗓 [ ] 🕘
	Enter dates as mm/dd/yyyy. Time may be entered in any increment.
Grade SCOS	○ Yes ◉ No
Grade Timing	◉ When SCORM is completed, display score in Grade Center
	○ When SCO is completed, display score in Grade Center:

*Click **Submit** to proceed. Click **Cancel** to go back.*

o Your video should now be displaying in your page selected.

Camtasia Video ⌄
Enabled: Statistics Tracking
Description of your video here.
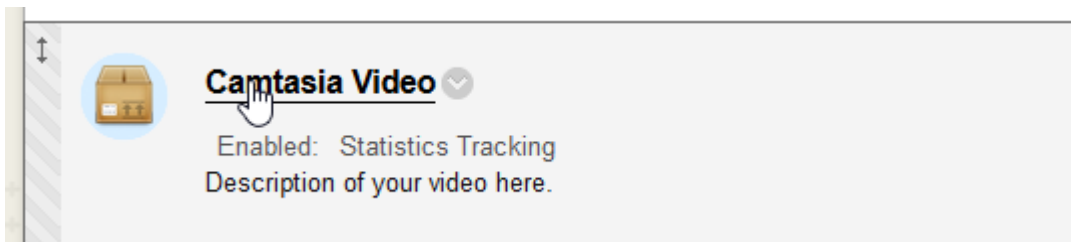
o *To view your video*
- Select Enter Student Preview from the top right of your screen.
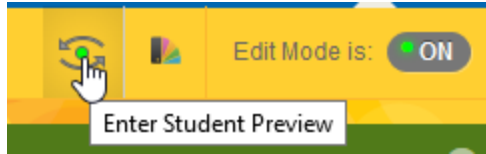
- ▪ **Navigate to** the page containing the video
- ▪ **Click** on the Video (Note you will need to allow popups for the video to work)

- ▪ Watch your video from the popup screen and take the quiz.
- ▪ To ensure your SCORM is working take the test and check Grade Center, your grades should appear automatically.

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