

# Cumberland Fire District

Headquarters @ Station Four  
3502 Mendon Road Cumberland, RI 02864 401.658.0544  
www.cumberlandfire.org

Established  
November 10, 2014

Bruce A. Lemois  
Chairman

Phillip Koutsogiane  
Vice-Chair

Christopher Parent  
Commissioner

Cynthia Ouellette  
Commissioner

Ronald Champagne  
Commissioner

Jim Scullin  
Commissioner

Frank Matta  
Commissioner

Kenneth Finlay  
Chief of the Department

Station One  
555 High Street  
401.722.5992

Station Two  
1530 Mendon Road  
401.333.1421

Station Five  
50 Arnold Mills Road  
401.333.2244

Kelley Morris  
General Counsel

Diane Karolyshyn  
Finance Director

Debra Auclair  
District Clerk

## REGULAR MEETING OF THE CUMBERLAND FIRE DISTRICT

### November 10, 2016 7:15 pm

CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER, JR. TOWN CHAMBERS  
45 BROAD STREET, CUMBERLAND, RI

1. CALL TO ORDER
2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
3. GENERAL ANNOUNCEMENTS
4. CONSENT AGENDA
  - a. Approval of minutes from 09/27/2016
  - b. Transcripts of meeting videos
5. NEW BUSINESS
  - a. Finance Reports
    - i. Ending September 31, 2016
  - b. Review of 1<sup>st</sup> payment to PPA for four audits
    - i. Review of Resolution FC-R-2015-43 as unanimously approved in July of 2015.
  - c. Review of assignment of truck payments to Truck Fund as per our CPA Auditing firm
  - d. FC-R-2016-46 Repair to Engine 5
  - e. FC-R-2016-47 Grant Approval
  - f. FC-R-2016-50 Resolution authorizing abatement request
  - g. FC-R-2016-48 Chief Finlay's Contract Revision approval to align with contract durations of CPD and Cumberland Rescue
  - h. FC-R-2016-49 Finance Director employment agreement
  - i. Chairman's Report
6. PUBLIC INPUT
7. ADJOURNMENT

This meeting location is accessible to the handicapped. Individuals requiring interpreter services for the hearing impaired or need additional information should notify Head Quarters at (401) 658-0544 no less than 48 hours before the meeting.

Posted: SOS Web Site  
Cumberland Town Hall (45 Broad Street)  
Cumberland Fire Department HQ (3502 Mendon Road)  
Posted a minimum of 48 hours prior to meeting

### Mission Statement

The mission of the Cumberland Fire District is to provide exceptional public safety services in a safe, compassionate, cost effective and professional manner.

1 **MINUTES FOR THE SEPTEMBER 27, 2016**

2 **CUMBERLAND TOWN HALL, EVERETT "MOE" BONNER, JR. TOWN CHAMBERS**

3 **45 BROAD STREET, CUMBERLAND, RI**

4  
5 The meeting was called to order at 7:16 p.m.

6  
7 **MEMBERS PRESENT:** Chairman Lemois, Commissioners Matta, Champagne, Scullin, Solicitor  
8 Kelley Morris and Chief Finlay.

9  
10 **MEMBERS ABSENT:** Commissioners Parent and Ouellete were working and Commissioner  
11 Koutsogiane texted that he would be late, not to hold up the meeting. Finance Director  
12 Karolyshyn was on vacation.

13  
14 **GENERAL ANNOUNCEMENTS**

- 15  
16 **A. FC-R-2016-43.** This is a resolution commending the men of the International  
17 Association of Fire Fighters, Local 2722 in the outstanding job with the recent  
18 community event, Touch-A- Truck.

19  
20 This event drew over 7,000 people to Diamond Hill State Park. Chairman Lemois  
21 expressed his deep appreciation along with the rest of the committee on a job well  
22 done.

23  
24 COMMISSIONER CHAMPAGNE MOVED TO APPROVE THE RESOLUTION. SECONDED BY  
25 COMMISSIONER MATT A. MOTION PASSED 4-0.

26  
27  
28 **CONSENT AGENDA**

29  
30 COMMISSIONER CHAMPAGNE MOVED TO APPROVE THE MINUTES OF 8/23/16. SECONDED BY  
31 COMMISSIONER MATT A. MOTION PASSED 4-0.

32  
33 **NEW BUSINESS**

- 34  
35 **A. Finance Reports**

36  
37 COMMISSIONER CHAMPAGNE MOVED TO APPROVE THE FINANCE REPORT ENDING  
38 7/31/16 AND 8/31/16. SECONDED BY COMMISSIONER MATT A. MOTION PASSED 4-0.

- 39  
40 **B. FC-R-2016-41 Resolution authorizing Chairman Lemois to sign the engagement letter**  
41 **with the auditing firm PPA.**

42 There was some discussion on whether this was an option or not and also on when the  
43 review on the last was done. Commissioner Scullin stated he would not be supporting  
44 this resolution. Chairman Lemois indicated that the Committee received the last audit  
45 in December of 2016 and there was ample time allotted to submit questions.

46  
47 Commissioner Scullin indicated that we should not have to submit questions in writing  
48 as it was not very transparent. Chairmen Lemois indicated that in writing was the best  
49 form of transparency.

50  
51 COMMISSIONER CHAMPAGNE MOVED TO APPROVE THE RESOLUTION AUTHORIZING  
52 CHAIRMAN LEMOIS TO SIGN THE ENGAGEMENT LETTER WITH THE AUDITING FIRM PPA.  
53 SECONDED BY COMMISSIONER MATTA. MOTION PASSED WITH A 3-1 VOTE WITH  
54 COMMISSIONER SCULLIN VOTING NAY.

55  
56 **C. FC-R-2016-47 Resolution authorizing abatement request.**  
57 This resolution would authorize the abatement of certain taxes for properties owned by  
58 the various owners for various reasons per the report that was attached.

59  
60 COMMISSIONER CHAMPAGNE MOVED TO APPROVE THIS RESOLUTION TO AUTHORIZE  
61 THE ABATEMENT REQUEST. SECONDED BY COMMISSIONER MATTA. MOTION PASSED  
62 4-0.

63  
64 **D. FC-R-2016-44 Resolution authorizing payment of \$3,394.06 to Ralco Equipment  
65 Company for repairs to Truck 1.**

66 Chief Finlay gave a review of the repairs needed to Truck 1.

67  
68 COMMISSIONER CHAMPAGNE MOVED TO APPROVE PAYMENT TO RALCO EQUIPMENT  
69 COMPANY IN THE AMOUNT OF \$3,394.06. SECONDED BY COMMISSIONER MATTA.  
70 MOTION PASSED 4-0.

71  
72 **E. FC-R-2016-45 Resolution authorizing payment of \$2,277.88 to Minuteman Trucks,  
73 Inc. for repairs to Engine 5.**

74 Chief Finlay gave a review of the repairs need for Engine 5.

75  
76 COMMISSIONER CHAMPAGNE MOVED TO APPROVE PAYMENT OF 2,277.88 TO  
77 MINUTEMAN TRUCKS, INC. SECONDED BY COMMISSIONER MATTA. MOTION PASSED  
78 4-0.

79  
80 **F. FC-R-2016-46 Resolution authorizing payment of \$4,494.35 to Waterway, Inc. for  
81 testing services.**

82 Waterway, Inc. completed testing of testing all supply and attack lines as required by  
83 NFPA 1962.

84

85 COMMISSIONER CHAMPAGNE MOVED TO APPROVE PAYMENT OF \$4,494.25 TO  
86 WATERWAY, INC. SECONDED BY COMMISSIONER MATTA. MOTION PASSED 4-0.

87

88 **PUBLIC INPUT:** There was no public input at this time.

89

90

91 COMMISSIONER CHAMPAGNE MOVED TO ADJOURN REGULAR SESSION AT 7:35 P.M.  
92 SECONDED BY COMMISSIONER MATTA. MOTION PASSED 4-0.

93

94 Respectfully submitted,

95

96

97

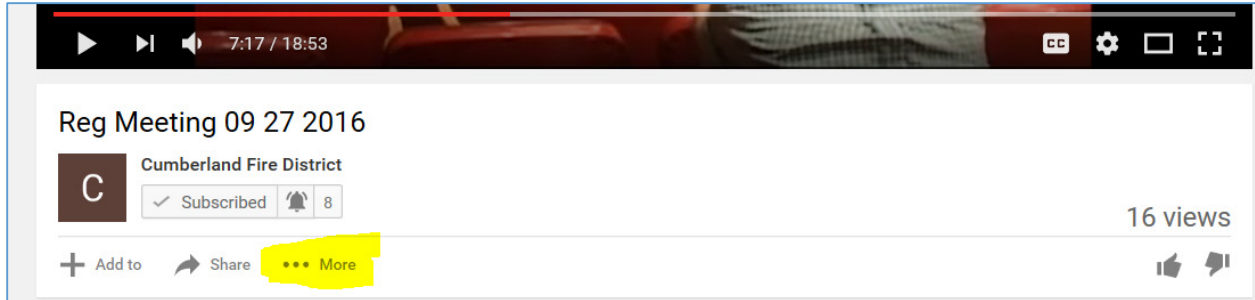
98 Debra Auclair

99 Committee Clerk

## Automatic Transcripts for CFD Fire Committee

In a further step for transparency we are publishing directions for transcripts for our meetings. YouTube automatically sets time stamps with phrases attached to allow a viewer to go directly to a topic of interest. This is extremely helpful if you want to direct someone to view only a portion of the meeting.

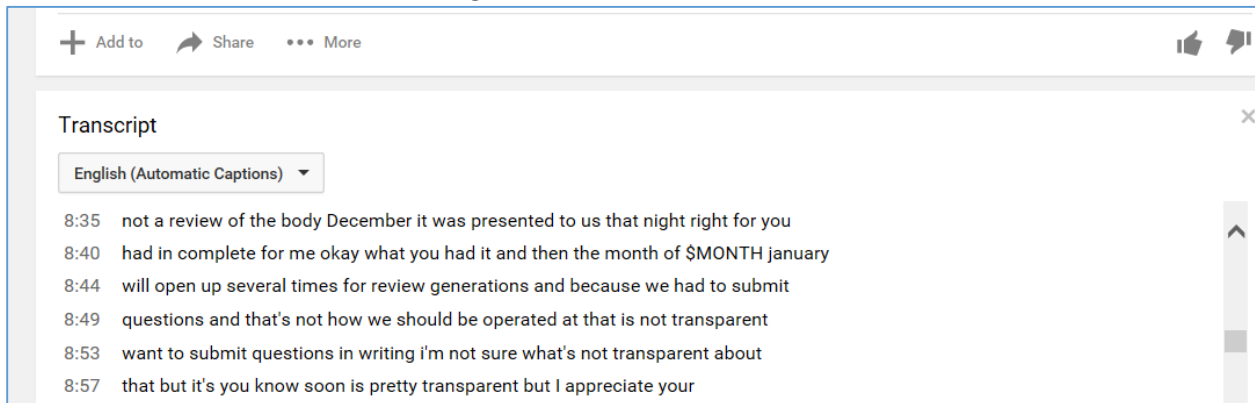
**STEP ONE:** Once the video is up look for the \*\*\*More and click on it.



**STEP TWO:** Clicking on the \*\*\*More will drop down a menu, click on Transcript



**STEP THREE:** You will notice the time stamps and phrases. Click on the desired location and the video will move to that time for direct viewing.





# *Cumberland Fire Department*

## Financial Report

Period Ending: September 30, 2016

Presented: ~~October 25, 2016~~

November 10, 2016

Presented by: Diane Karolyshyn, Finance Director

# Cumberland Fire District

**Tax Collector**

**3502 Mendon Road  
Cumberland, RI 02864  
401.658.1921**

September 30, 2016

We continued to process payments daily, answer all phone calls and voice messages from closing Attorneys, Banks and Mortgage Companies as well as tax payers. Some mortgage companies were just getting around to asking for the payment information for their clients.

We continued to return checks made payable to former districts as well as the Town of Cumberland. We are still finding that people are taking advantage of the drop box located outside the building.

The Tax Sale date has been scheduled for Thursday, January 26, 2017. At this time, we have taken 23 properties off the tax sale list.

Delinquent notices were printed and approximately 2,000 notices were mailed on Wednesday, September 21, 2016

Respectfully Submitted,

Pamela J. Fontaine  
Tax Collector

# Cumberland Fire District

Pamela Fontaine Tax Collector

3502 Mendon Road  
Cumberland, RI 02864  
401.658.1921

## TAX COLLECTOR REPORT SEPTEMBER 2016

TAX YEAR	OUTSTANDING	COLLECTED	% OF TOTAL
2013 & prior	\$12,978.83	\$	
2014	\$ 5,595.72	\$ 97.02	2%
2015	\$ 72,484.51	\$ 1,973.41	3%
2016	\$3,096,872.85	\$ 285,648.96	9%
TOTAL TAXES COLLECTED		\$285,648.96	
INTEREST		\$1,645.45	
TOTAL TAXES AND INTEREST		<b>\$287,294.41</b>	
TOTAL NUMBER OF CREDIT CARD PAYMENTS POSTED:		128	15%
TOTAL NUMBER OF PAYMENTS POSTED:		853	



**Cumberland Fire District**  
**Balance Sheet**  
As of September 30, 2016

	<b>Sep 30, 16</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · Navigant GF Operating	475,143.72
1002 · FNB HRA Checking	15,056.46
1003 · FNB HRA Savings	100,341.24
1004 · FNB Fire Prevention	56,663.05
1005 · Navigant Savings MM	1,239,674.68
1007 · FNB Retiree HealthCare Fund	307,571.20
1008 · FNB Truck Fund	282,255.03
1009 · FNB FP Savings	100,126.33
1010 · Navigant Comm/Training	79,944.60
<b>Total Checking/Savings</b>	2,656,776.31
<b>Other Current Assets</b>	
1205 · Tax Receivable 2015 & Prior	92,062.92
1210 · Tax Receivable 2016	2,830,775.22
1300 · Collection/Returned CK Fees	135.00
1305 · Tax Sale Fees	49,544.55
1310 · Radio Box Fees	4,050.00
<b>Total Other Current Assets</b>	2,976,567.69
<b>Total Current Assets</b>	5,633,344.00
<b>Fixed Assets</b>	
1400 · Land	779,800.00
1500 · Buildings & Improvements	332,623.09
1505 · Vehicles & Equipment	2,767,507.28
1510 · Fire Prevention Equipment	537,273.00
1515 · Office Equipment	8,151.95
1520 · Furniture and Fixtures	16,270.00
1600 · Accumulated Depreciation	-4,250,120.00
<b>Total Fixed Assets</b>	191,505.32
<b>Other Assets</b>	
1050 · Petty Cash-Tax Collector	750.00
1055 · Petty Cash Fire Chief	500.00
<b>Total Other Assets</b>	1,250.00
<b>TOTAL ASSETS</b>	<b>5,826,099.32</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2010 · Payroll Taxes SS/MED	-0.16
2011 · Payroll Tax FED W/H	0.76
2013 · Payroll Tax SDI WH	12,809.63
2026 · AFLAC	196.74
2028 · P & F Insurance Assoc.	320.75
2250 · Deferred Income Tax 2015/2016	84,944.97
2251 · Deferred Tax Revenue 2016-2017	2,875,554.98
2280 · Misc Other Deferred Revenue	49,781.02
2285 · Deferred Radio Box Income	4,050.00

**Cumberland Fire District**  
**Balance Sheet**  
As of September 30, 2016

	<u>Sep 30, 16</u>
Total Other Current Liabilities	<u>3,027,658.69</u>
Total Current Liabilities	<u>3,027,658.69</u>
Total Liabilities	3,027,658.69
Equity	
3200 · Unrestricted Net Assets	107,087.33
3300 · Fund Balance transfer from Old	749,789.47
Net Income	<u>1,941,563.83</u>
Total Equity	<u>2,798,440.63</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,826,099.32</u></u>

**Cumberland Fire District  
Commissioner's Report  
September 2016**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Check	EFT	09/06/2016	London Health CDH	<b>1002 · FNB HRA Checking</b>	
				6410.03 · Healthcare Reimb. (HRA) -FF	-99.27
				6610.03 · Healthcare Reimb. (HRA)-Admin	-435.67
				6610.03 · Healthcare Reimb. (HRA)-Admin	-435.67
				6510.03 · Healthcare Reimb. (HRA)-Retiree	-209.76
				6510.03 · Healthcare Reimb. (HRA)-Retiree	-147.90
				6510.03 · Healthcare Reimb. (HRA)-Retiree	-4.43
TOTAL					<u>-1,332.70</u>
Check	EFT	09/12/2016	London Health CDH	<b>1002 · FNB HRA Checking</b>	
				6410.03 · Healthcare Reimb. (HRA) -FF	-19.35
				6410.03 · Healthcare Reimb. (HRA) -FF	-70.70
				6410.03 · Healthcare Reimb. (HRA) -FF	-99.27
				6610.03 · Healthcare Reimb. (HRA)-Admin	-70.70
TOTAL					<u>-260.02</u>
Check	EFT	09/19/2016	London Health CDH	<b>1002 · FNB HRA Checking</b>	
				6410.03 · Healthcare Reimb. (HRA) -FF	-327.77
				6410.03 · Healthcare Reimb. (HRA) -FF	-49.98
				6510.03 · Healthcare Reimb. (HRA)-Retiree	-70.70
				6410.03 · Healthcare Reimb. (HRA) -FF	-122.40
				6610.03 · Healthcare Reimb. (HRA)-Admin	-2,000.00
TOTAL					<u>-2,570.85</u>
Check	EFT	09/26/2016	London Health CDH	<b>1002 · FNB HRA Checking</b>	
				6410.03 · Healthcare Reimb. (HRA) -FF	-33.09
				6410.03 · Healthcare Reimb. (HRA) -FF	-192.24
				6610.03 · Healthcare Reimb. (HRA)-Admin	-435.67
TOTAL					<u>-661.00</u>
Check	POS	09/01/2016	Fire Hose Direct	<b>1001 · Navigant GF Operating</b>	
				6110 · Equipment Purchase & Upgrading	-91.70
TOTAL					<u>-91.70</u>
Check	POS	09/01/2016	The Fire Store	<b>1001 · Navigant GF Operating</b>	
				6112 · Equipment Supplies & Repairs	-34.98
TOTAL					<u>-34.98</u>
Check	POS	09/08/2016	Regional Training Conference	<b>1004 · FNB Fire Prevention</b>	
				7040 · Spec. Fund Fire Prevention Exp	-399.00
TOTAL					<u>-399.00</u>
Check	POS	09/15/2016	CODE 42 SOFTWARE	<b>1001 · Navigant GF Operating</b>	
				6708 · Computer Development Program	-9.99

**Cumberland Fire District  
Commissioner's Report  
September 2016**

<b>Type</b>	<b>Num</b>	<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
TOTAL					-9.99
Check	POS	09/16/2016	OMG National	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-209.00
TOTAL					-209.00
Check	POS	09/19/2016	Postmaster	1001 · Navigant GF Operating	
				6706 · Printing & Postage	-940.00
TOTAL					-940.00
Check	POS	09/19/2016	Amazon.com	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-39.99
TOTAL					-39.99
Check	POS	09/19/2016	Positive Promotions	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-1,686.37
TOTAL					-1,686.37
Check	POS	09/20/2016	N.A.F.I.	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-55.00
TOTAL					-55.00
Check	POS	09/21/2016	Fire Station Outfitters LLC	1001 · Navigant GF Operating	
				1520 · Furniture and Fixtures	-2,070.00
TOTAL					-2,070.00
Check	POS	09/23/2016	Adobe Systems Inc.	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-64.16
TOTAL					-64.16
Check	POS	09/23/2016	Amazon.com	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-20.55
TOTAL					-20.55
Check	POS	09/23/2016	Amazon.com	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-49.98
TOTAL					-49.98
Check	POS	09/28/2016	The Fire Store	1001 · Navigant GF Operating	
				6110 · Equipment Purchase & Upgrading	-330.58
TOTAL					-330.58
Check	1001	09/22/2016	Target Solutions Learning	1010 · Navigant Comm/Training	

**Cumberland Fire District  
Commissioner's Report  
September 2016**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL				7030 · Spec. Fund Radio Box Alarm	-5,127.52
					<u>-5,127.52</u>
Check	1028	09/01/2016	RIAFM	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-30.00
				7040 · Spec. Fund Fire Prevention Exp	-30.00
				7040 · Spec. Fund Fire Prevention Exp	-30.00
TOTAL					<u>-90.00</u>
Check	1029	09/01/2016	Depault Ace Hardware	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-4.98
TOTAL					<u>-4.98</u>
Check	1030	09/09/2016	Mass. Firefighting Academy Trust Fund	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-155.00
TOTAL					<u>-155.00</u>
Check	1031	09/09/2016	NEAFM	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-150.00
				7040 · Spec. Fund Fire Prevention Exp	-95.00
				7040 · Spec. Fund Fire Prevention Exp	-95.00
				7040 · Spec. Fund Fire Prevention Exp	-95.00
TOTAL					<u>-435.00</u>
Check	1032	09/22/2016	TriTech Software Systems	1004 · FNB Fire Prevention	
				7040 · Spec. Fund Fire Prevention Exp	-2,898.13
TOTAL					<u>-2,898.13</u>
Check	2563	09/01/2016	CPF-LOCAL 2722	1001 · Navigant GF Operating	
				6410.05 · Healthcare -Vision	-4,900.00
TOTAL					<u>-4,900.00</u>
Check	2564	09/01/2016	Agera Energy	1001 · Navigant GF Operating	
				6200 · Electricity	-420.69
TOTAL					<u>-420.69</u>
Check	2567	09/01/2016	Greater Woonsocket Fire Chiefs Mutual Aid	1001 · Navigant GF Operating	
				6905.01 · Drills & Training	-250.00
				6905.01 · Drills & Training	-250.00
TOTAL					<u>-500.00</u>
Check	2568	09/01/2016	Aztec	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-413.56

**Cumberland Fire District  
Commissioner's Report  
September 2016**

	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL						-413.56
	Check	2569	09/01/2016	Bulldog Fire Apparatus, Inc.	1001 · Navigant GF Operating	
					6101 · Vehicle Repair & Maintenance	-186.95
TOTAL						-186.95
	Check	2570	09/01/2016	Belmont Springs	1001 · Navigant GF Operating	
					6301 · Building Supplies & Maint.	-39.44
					6301 · Building Supplies & Maint.	-35.68
					6301 · Building Supplies & Maint.	-24.88
					6301 · Building Supplies & Maint.	-22.59
TOTAL						-122.59
	Check	2571	09/01/2016	Cumberland, RI - Water Sta 2	1001 · Navigant GF Operating	
					6211 · Water Usage Fees	-113.79
TOTAL						-113.79
	Check	2572	09/01/2016	Depault Ace Hardware	1001 · Navigant GF Operating	
					6301 · Building Supplies & Maint.	-7.28
					6301 · Building Supplies & Maint.	-9.99
					6301 · Building Supplies & Maint.	-4.99
					6101 · Vehicle Repair & Maintenance	-0.59
					6112 · Equipment Supplies & Repairs	-14.97
TOTAL						-37.82
	Check	2573	09/01/2016	EXXONMOBIL	1001 · Navigant GF Operating	
					6100 · Vehicle Gas & Oil	-407.28
TOTAL						-407.28
	Check	2574	09/01/2016	Higgins	1001 · Navigant GF Operating	
					6112 · Equipment Supplies & Repairs	-425.00
TOTAL						-425.00
	Check	2576	09/01/2016	J & J Small Engine Clinic	1001 · Navigant GF Operating	
					6112 · Equipment Supplies & Repairs	-12.00
					6112 · Equipment Supplies & Repairs	-243.93
					6112 · Equipment Supplies & Repairs	-46.35
TOTAL						-302.28
	Check	2577	09/01/2016	RICOH	1001 · Navigant GF Operating	
					6705 · Office Supplies & Expenses	-364.95
TOTAL						-364.95
	Check	2578	09/01/2016	Ralco Equipment Co., Inc	1001 · Navigant GF Operating	

**Cumberland Fire District  
Commissioner's Report  
September 2016**

Type	Num	Date	Name	Account	Paid Amount
TOTAL				6101 · Vehicle Repair & Maintenance	-7,260.65
					<u>-7,260.65</u>
Check	2579	09/01/2016	Simon's Supply	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-25.04
				6301 · Building Supplies & Maint.	-63.09
TOTAL					<u>-88.13</u>
Check	2580	09/01/2016	Shipman's Fire Equipment	1001 · Navigant GF Operating	
TOTAL				6113 · Equip Testing & Certification	-78.10
					<u>-78.10</u>
Check	2581	09/01/2016	Staples Credit	1001 · Navigant GF Operating	
TOTAL				6705 · Office Supplies & Expenses	-21.75
					<u>-21.75</u>
Check	2582	09/01/2016	Tire Doctor LLC	1001 · Navigant GF Operating	
TOTAL				6101 · Vehicle Repair & Maintenance	-1,692.00
					<u>-1,692.00</u>
Check	2583	09/01/2016	Uncle's Sound Systems Inc.	1001 · Navigant GF Operating	
TOTAL				6301 · Building Supplies & Maint.	-110.44
					<u>-110.44</u>
Check	2584	09/01/2016	Impact Custom Apparel LLC	1001 · Navigant GF Operating	
TOTAL				6110 · Equipment Purchase & Upgrading	-144.00
				6110 · Equipment Purchase & Upgrading	-144.00
					<u>-288.00</u>
Check	2586	09/08/2016	Air Cleaning Specialists of N.E., LLC	1001 · Navigant GF Operating	
TOTAL				6301 · Building Supplies & Maint.	-574.00
					<u>-574.00</u>
Check	2587	09/08/2016	Cumberland Pest Control, LLC	1001 · Navigant GF Operating	
TOTAL				6301 · Building Supplies & Maint.	-25.00
				6301 · Building Supplies & Maint.	-30.00
				6301 · Building Supplies & Maint.	-25.00
					<u>-80.00</u>
Check	2588	09/08/2016	Cox Communications Sta2b	1001 · Navigant GF Operating	
TOTAL				6202.01 · Telephone	-12.82
					<u>-12.82</u>
Check	2589	09/08/2016	CallBack Staffing Solutions	1001 · Navigant GF Operating	

**Cumberland Fire District  
Commissioner's Report  
September 2016**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL				6145 · Shared Communications	-113.43
					<u>-113.43</u>
Check	2590	09/08/2016	Janitech	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-160.22
				6301 · Building Supplies & Maint.	-260.29
				6301 · Building Supplies & Maint.	-103.04
TOTAL					<u>-523.55</u>
Check	2591	09/08/2016	National Grid Elec Sta4	1001 · Navigant GF Operating	
TOTAL				6200 · Electricity	-508.18
					<u>-508.18</u>
Check	2592	09/08/2016	National Grid Elec Sta1	1001 · Navigant GF Operating	
TOTAL				6200 · Electricity	-1,309.48
					<u>-1,309.48</u>
Check	2593	09/08/2016	National Grid Elec Sta4L	1001 · Navigant GF Operating	
TOTAL				6200 · Electricity	-23.76
					<u>-23.76</u>
Check	2594	09/08/2016	National Grid Elec Sta5L	1001 · Navigant GF Operating	
TOTAL				6200 · Electricity	-23.76
					<u>-23.76</u>
Check	2595	09/08/2016	National Grid Gas Sta2	1001 · Navigant GF Operating	
TOTAL				6201 · Gas & Hot Water	-37.26
					<u>-37.26</u>
Check	2596	09/08/2016	National Grid Gas Sta1	1001 · Navigant GF Operating	
TOTAL				6201 · Gas & Hot Water	-74.22
					<u>-74.22</u>
Check	2597	09/08/2016	National Grid Gas Sta4	1001 · Navigant GF Operating	
TOTAL				6201 · Gas & Hot Water	-49.37
					<u>-49.37</u>
Check	2598	09/08/2016	Purchase Power	1001 · Navigant GF Operating	
TOTAL				6706 · Printing & Postage	-280.22
					<u>-280.22</u>
Check	2599	09/08/2016	Rossi Law Offices LTD	1001 · Navigant GF Operating	



**Cumberland Fire District  
Commissioner's Report  
September 2016**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
				7050 · Tax - Legal & Collection Fees	-25.00
TOTAL					-25.00
Check	2600	09/08/2016	R.W. Desrosiers, Inc.	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-245.00
TOTAL					-245.00
Check	2601	09/08/2016	Shipman's Fire Equipment	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-49.95
TOTAL					-49.95
Check	2602	09/08/2016	TH Malloy & Sons, Inc	1001 · Navigant GF Operating	
				6100 · Vehicle Gas & Oil	-1,892.06
TOTAL					-1,892.06
Check	2603	09/08/2016	VFIS	1001 · Navigant GF Operating	
				6701 · Insurances	-5,323.00
				6701 · Insurances	870.00
TOTAL					-4,453.00
Check	2604	09/08/2016	Vose True Value Hardware	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-12.92
				6301 · Building Supplies & Maint.	-27.10
TOTAL					-40.02
Check	2605	09/14/2016	Blue Cross Blue Shield -MCA	1001 · Navigant GF Operating	
				6510.01 · Healthcare Insurance -Retirees	-879.00
TOTAL					-879.00
Check	2606	09/14/2016	Boisclair Lock & Safe, Inc.	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-220.00
TOTAL					-220.00
Check	2607	09/14/2016	Kevin Clarke	1001 · Navigant GF Operating	
				6510.01 · Healthcare Insurance -Retirees	-49.82
TOTAL					-49.82
Check	2608	09/14/2016	Firehouse	1001 · Navigant GF Operating	
				6800 · Affiliated Fire Associations	-24.95
TOTAL					-24.95
Check	2609	09/14/2016	J & J Small Engine Clinic	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-218.90

**Cumberland Fire District  
Commissioner's Report  
September 2016**

	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL						-218.90
	Check	2610	09/14/2016	National Grid Elec Sta5	1001 · Navigant GF Operating	
					6200 · Electricity	-637.52
TOTAL						-637.52
	Check	2611	09/14/2016	National Grid Elec Sta2	1001 · Navigant GF Operating	
					6200 · Electricity	-771.82
TOTAL						-771.82
	Check	2612	09/14/2016	National Grid Gas Sta5	1001 · Navigant GF Operating	
					6201 · Gas & Hot Water	-50.68
TOTAL						-50.68
	Check	2613	09/14/2016	National Grid Elec Sta5A	1001 · Navigant GF Operating	
					6200 · Electricity	-12.29
TOTAL						-12.29
	Check	2614	09/14/2016	National Grid Gas Sta5A	1001 · Navigant GF Operating	
					6201 · Gas & Hot Water	-44.00
TOTAL						-44.00
	Check	2615	09/14/2016	Roger's Ace Hardware Inc	1001 · Navigant GF Operating	
					6301 · Building Supplies & Maint.	-13.49
TOTAL						-13.49
	Check	2616	09/14/2016	Verizon Wireless	1001 · Navigant GF Operating	
					6202.02 · Air Cards	-130.69
TOTAL						-130.69
	Check	2617	09/14/2016	Woonsocket Door	1001 · Navigant GF Operating	
					6301 · Building Supplies & Maint.	-325.00
TOTAL						-325.00
	Check	2618	09/14/2016	Yazbak & Company LTD	1001 · Navigant GF Operating	
					6714 · Payroll Processing Fees	-450.00
TOTAL						-450.00
	Check	2619	09/15/2016	Emergency Reporting	1001 · Navigant GF Operating	
					6145 · Shared Communications	-405.67
TOTAL						-405.67
	Check	2620	09/15/2016	Narragansett Bay Comm Sta1	1001 · Navigant GF Operating	

**Cumberland Fire District  
Commissioner's Report  
September 2016**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL				6210 · Sewer Assessment & Usage	-100.11
					<u>-100.11</u>
Check	2621	09/15/2016	Narragansett Bay Comm Sta2	1001 · Navigant GF Operating	
TOTAL				6210 · Sewer Assessment & Usage	-123.76
					<u>-123.76</u>
Check	2622	09/15/2016	Narragansett Bay Comm Sta4	1001 · Navigant GF Operating	
TOTAL				6210 · Sewer Assessment & Usage	-47.39
					<u>-47.39</u>
Check	2623	09/22/2016	Belmont Springs	1001 · Navigant GF Operating	
TOTAL				6301 · Building Supplies & Maint.	-59.40
				6301 · Building Supplies & Maint.	-37.97
				6301 · Building Supplies & Maint.	-24.88
				6301 · Building Supplies & Maint.	-42.55
					<u>-164.80</u>
Check	2624	09/22/2016	Cumberland Fire District	1001 · Navigant GF Operating	
TOTAL				1002 · FNB HRA Checking	-10,000.00
					<u>-10,000.00</u>
Check	2625	09/22/2016	Cox Communications	1001 · Navigant GF Operating	
TOTAL				6202.01 · Telephone	-559.86
					<u>-559.86</u>
Check	2626	09/22/2016	Greater Woonsocket Fire Chiefs Mutual Aid	1001 · Navigant GF Operating	
TOTAL				6905.01 · Drills & Training	-250.00
				6905.01 · Drills & Training	-250.00
					<u>-500.00</u>
Check	2627	09/22/2016	Auto Services, Inc.	1001 · Navigant GF Operating	
TOTAL				6101 · Vehicle Repair & Maintenance	-164.25
					<u>-164.25</u>
Check	2628	09/22/2016	Blue Cross & Blue Shield	1001 · Navigant GF Operating	
TOTAL				6410.01 · Healthcare Insurance	-67,693.76
				6510.01 · Healthcare Insurance -Retirees	-8,549.56
				6610.01 · Healthcare Insurance -Admin	-5,036.04
					<u>-81,279.36</u>
Check	2629	09/22/2016	Delta Dental	1001 · Navigant GF Operating	
TOTAL				6410.04 · Healthcare -Dental	-5,359.77

**Cumberland Fire District  
Commissioner's Report  
September 2016**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
				6510.04 · Healthcare -Dental -Retirees	-379.25
				6610.04 · Healthcare -Dental -Admin	-428.42
TOTAL					<u>-6,167.44</u>
Check	2630	09/22/2016	Kalipso Dive Shop, Inc.	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-55.00
TOTAL					<u>-55.00</u>
Check	2631	09/22/2016	Minuteman Trucks, Inc	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-23.42
TOTAL					<u>-23.42</u>
Check	2632	09/22/2016	Pawtucket Water Supply Board	1001 · Navigant GF Operating	
				6211 · Water Usage Fees	-44.98
TOTAL					<u>-44.98</u>
Check	2633	09/22/2016	Pawtucket Water Supply -Hydrants	1001 · Navigant GF Operating	
				6215.02 · Hydrant Fees - Pawtucket	-11,474.60
TOTAL					<u>-11,474.60</u>
Check	2634	09/22/2016	Pioneer Heavy Duty Parts, Inc.	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-55.07
TOTAL					<u>-55.07</u>
Check	2635	09/22/2016	Strobes N' More	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-210.70
TOTAL					<u>-210.70</u>
Check	2636	09/22/2016	Vose True Value Hardware	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-7.96
TOTAL					<u>-7.96</u>
Check	2637	09/22/2016	W.B. Mason Co., Inc	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-24.60
TOTAL					<u>-24.60</u>
Check	2638	09/22/2016	Shell Fleet Plus	1001 · Navigant GF Operating	
				6100 · Vehicle Gas & Oil	-454.60
TOTAL					<u>-454.60</u>
Check	2639	09/28/2016	Narman A & Elizabeth V Hale	1001 · Navigant GF Operating	
				4003 · Tax Revenue Refund	-229.83
TOTAL					<u>-229.83</u>

**Cumberland Fire District  
Commissioner's Report  
September 2016**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Check	2640	09/29/2016	Bulldog Fire Apparatus, Inc.	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-533.73
TOTAL					<u>-533.73</u>
Check	2641	09/29/2016	B & M Printing	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-158.00
TOTAL					<u>-158.00</u>
Check	2642	09/29/2016	Janitech	1001 · Navigant GF Operating	
				6301 · Building Supplies & Maint.	-205.46
				6301 · Building Supplies & Maint.	-178.07
TOTAL					<u>-383.53</u>
Check	2643	09/29/2016	Moore Medical LLC	1001 · Navigant GF Operating	
				6125 · First Aid Equip & Supplies	-101.65
TOTAL					<u>-101.65</u>
Check	2644	09/29/2016	Minuteman Trucks, Inc	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-2,772.88
TOTAL					<u>-2,772.88</u>
Check	2645	09/29/2016	NorthEast Electrical	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-25.00
				6301 · Building Supplies & Maint.	-89.40
TOTAL					<u>-114.40</u>
Check	2646	09/29/2016	Prescott H. Peirce Co. Inc.	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-140.50
TOTAL					<u>-140.50</u>
Check	2647	09/29/2016	Ralco Equipment Co., Inc	1001 · Navigant GF Operating	
				6101 · Vehicle Repair & Maintenance	-3,394.06
TOTAL					<u>-3,394.06</u>
Check	2648	09/29/2016	Simon's Supply	1001 · Navigant GF Operating	
				6112 · Equipment Supplies & Repairs	-18.33
				6301 · Building Supplies & Maint.	-46.14
				6301 · Building Supplies & Maint.	-17.42
TOTAL					<u>-81.89</u>
Check	2649	09/29/2016	Staples Credit	1001 · Navigant GF Operating	
				6705 · Office Supplies & Expenses	-29.59

**Cumberland Fire District  
Commissioner's Report  
September 2016**

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
				6705 · Office Supplies & Expenses	-111.97
TOTAL					-141.56
Check	2650	09/29/2016	Shipman's Fire Equipment	1001 · Navigant GF Operating	
				6110 · Equipment Purchase & Upgrading	-802.45
				6110 · Equipment Purchase & Upgrading	-778.95
				6113 · Equip Testing & Certification	-41.80
TOTAL					-1,623.20
Check	2651	09/29/2016	VFIS	1001 · Navigant GF Operating	
				6701 · Insurances	-5,323.00
TOTAL					-5,323.00
Check	2652	09/29/2016	Waterway, Inc.	1001 · Navigant GF Operating	
				6113 · Equip Testing & Certification	-4,494.35
TOTAL					-4,494.35

**Cumberland Fire District**  
**Income & Expenses Budget vs Actual**  
 July 2016 through September 2016

	<u>Jul - Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000.01 · Tax Revenue 2016	4,322,731.28	7,035,553.96	(2,712,822.68)	61.44%
4001 · Tax Revenue 2015 & Prior	19,550.95	218,688.00	(199,137.05)	8.94%
4003 · Tax Revenue Refund	(9,957.96)	0.00	(9,957.96)	100.0%
4007 · NSF Fee Reimbursement Income	83.00	100.00	(17.00)	83.0%
4010 · Interest Income- Past Due Taxes	5,341.78	40,000.00	(34,658.22)	13.35%
4015 · Fire Prevention/Plan Review	13,474.00	42,000.00	(28,526.00)	32.08%
4050 · Interest Income General Fund	2,444.30	10,000.00	(7,555.70)	24.44%
4055 · Interest Income HRA Fund	60.08	200.00	(139.92)	30.04%
4060 · Interest Income Truck Fund	178.44	25.00	153.44	713.76%
4065 · Interest Income Fire Prevention	60.55	0.00	60.55	100.0%
4070 · Interest Income-Retiremt Health	185.98	100.00	85.98	185.98%
4075 · Interest Income Comm/Training	0.00	25.00	(25.00)	0.0%
4105 · Reimbursed Ins.-Former Employee	5,132.25	21,040.80	(15,908.55)	24.39%
4110 · Miscellaneous Other Income	941.78	5,000.00	(4,058.22)	18.84%
4110.1 · Revenue Rescue Income	1,732.50	8,000.00	(6,267.50)	21.66%
4110.2 · Insurance Reimbursement	1,233.00	0.00	1,233.00	100.0%
4110.3 · Detail Reimbursement	4,202.70	15,000.00	(10,797.30)	28.02%
4110.4 · IOD Ins. Reimbursement	23,400.00	0.00	23,400.00	100.0%
4110.5 · Fire Prevention Reimbursement	0.00	61,500.00	(61,500.00)	0.0%
4110.6 · Grant Income	2,200.00	0.00	2,200.00	100.0%
4113 · Income Radio Box 2016	20,375.00	23,000.00	(2,625.00)	88.59%
4114 · Income Radio Box 2015 & Prior	250.00	0.00	250.00	100.0%
4115 · Tax Sale Fee Income	2,875.45	35,000.00	(32,124.55)	8.22%
4200 · Sale of Assets	0.00	0.00	0.00	0.0%
4300 · Transfer from Surplus (Cap Exp)	0.00	65,000.00	(65,000.00)	0.0%
<b>Total Income</b>	<b>4,416,495.08</b>	<b>7,580,232.76</b>	<b>(3,163,737.68)</b>	<b>58.26%</b>
<b>Gross Profit</b>	<b>4,416,495.08</b>	<b>7,580,232.76</b>	<b>(3,163,737.68)</b>	<b>58.26%</b>
<b>Expense</b>				
6100 · Vehicle Gas & Oil	7,708.16	65,000.00	(57,291.84)	11.86%
6101 · Vehicle Repair & Maintenance	33,257.71	77,000.00	(43,742.29)	43.19%
6110 · Equipment Purchase & Upgrading	3,412.51	30,000.00	(26,587.49)	11.38%
6112 · Equipment Supplies & Repairs	2,119.59	5,000.00	(2,880.41)	42.39%
6113 · Equip Testing & Certification	9,503.25	5,000.00	4,503.25	190.07%
6120 · Radio Equip Upgrades & Maint	43.95	5,000.00	(4,956.05)	0.88%
6125 · First Aid Equip & Supplies	1,839.98	10,000.00	(8,160.02)	18.4%
6130 · Air Cascade Maintenance	0.00	2,000.00	(2,000.00)	0.0%
6140 · Communications Upgrades	365.00	2,000.00	(1,635.00)	18.25%
6145 · Shared Communications	1,557.30	4,500.00	(2,942.70)	34.61%
6150 · Fire Alarm Testing	56.00	1,500.00	(1,444.00)	3.73%
6200 · Electricity	10,358.15	36,000.00	(25,641.85)	28.77%
6201 · Gas & Hot Water	1,069.64	15,000.00	(13,930.36)	7.13%
6202.01 · Telephone	3,759.88	12,000.00	(8,240.12)	31.33%
6202.02 · Air Cards	258.30	0.00	258.30	100.0%
6210 · Sewer Assessment & Usage	662.46	3,500.00	(2,837.54)	18.93%
6211 · Water Usage Fees	658.22	8,000.00	(7,341.78)	8.23%

**Cumberland Fire District**  
**Income & Expenses Budget vs Actual**  
July 2016 through September 2016

	<u>Jul - Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6215.01 · Hydrant Fees - Cumberland	224,070.00	184,600.00	39,470.00	121.38%
6215.02 · Hydrant Fees - Pawtucket	33,746.65	137,088.00	(103,341.35)	24.62%
6301 · Building Supplies & Maint.	10,844.06	21,298.00	(10,453.94)	50.92%
6305 · Furnishings	0.00	2,000.00	(2,000.00)	0.0%
6310 · Capital Improvements	0.00	91,617.00	(91,617.00)	0.0%
6400.01 · Firefighters Salaries	622,490.72	2,820,919.42	(2,198,428.70)	22.07%
6400.02 · EMT Incentive	18,199.56	81,800.00	(63,600.44)	22.25%
6400.03 · OT Wages	13,796.59	0.00	13,796.59	100.0%
6400.04 · OT Vacation	129,961.31	374,400.00	(244,438.69)	34.71%
6400.05 · OT Sick	56,125.81	164,500.77	(108,374.96)	34.12%
6400.06 · OT Personal	15,159.11	49,848.72	(34,689.61)	30.41%
6400.07 · OT Injured on Duty Fill In	40,053.08	0.00	40,053.08	100.0%
6400.08 · Holiday Stipend	40,645.47	162,745.35	(122,099.88)	24.98%
6400.09 · Longevity Pay	24,305.02	121,436.23	(97,131.21)	20.02%
6400.10 · Acting Officer Pay	439.56	2,000.00	(1,560.44)	21.98%
6400.11 · Detail Pay	28,938.00	15,000.00	13,938.00	192.92%
6400.12 · Other Salaries	39.57	20,000.00	(19,960.43)	0.2%
6400.13 · Injured on Duty Salaries	26,057.64	0.00	26,057.64	100.0%
6400.14 · Clothing Allowance	44,100.00	45,900.00	(1,800.00)	96.08%
6400.15 · Education Incentive	7,000.00	6,500.00	500.00	107.69%
6401 · Payroll Tax Expense	80,152.50	289,334.53	(209,182.03)	27.7%
6402 · Pension Expense	162,867.34	711,141.69	(548,274.35)	22.9%
6410.01 · Healthcare Insurance	270,775.04	867,414.20	(596,639.16)	31.22%
6410.02 · Healthcare Co-Pays	(21,054.74)	(94,918.98)	73,864.24	22.18%
6410.03 · Healthcare Reimb. (HRA) -FF	6,739.35	68,000.00	(61,260.65)	9.91%
6410.04 · Healthcare -Dental	15,719.56	64,964.91	(49,245.35)	24.2%
6410.05 · Healthcare -Vision	4,900.00	5,100.00	(200.00)	96.08%
6420 · Life Insurance	7,350.00	7,650.00	(300.00)	96.08%
6430 · Education Tuition Cost	2,022.00	8,000.00	(5,978.00)	25.28%
6510.01 · Healthcare Insurance -Retirees	36,979.70	121,315.65	(84,335.95)	30.48%
6510.03 · Healthcare Reimb. (HRA)-Retiree	2,288.11	0.00	2,288.11	100.0%
6510.04 · Healthcare -Dental -Retirees	1,137.75	4,213.92	(3,076.17)	27.0%
6520 · COLA - Retirees	10,311.68	10,311.68	0.00	100.0%
6600 · Administrative Salaries	67,883.96	284,637.70	(216,753.74)	23.85%
6601 · District Clerk	533.34	3,200.00	(2,666.66)	16.67%
6605 · District Commissioner Stipends	0.00	23,000.00	(23,000.00)	0.0%
6610.01 · Healthcare Insurance -Admin	20,144.16	67,718.00	(47,573.84)	29.75%
6610.02 · Healthcare Co-Pays -Admin	(1,558.44)	(7,772.82)	6,214.38	20.05%
6610.03 · Healthcare Reimb. (HRA)-Admin	4,526.31	6,500.00	(1,973.69)	69.64%
6610.04 · Healthcare -Dental -Admin	1,285.26	6,444.00	(5,158.74)	19.95%
6615 · Payroll Tax Expense -Admin	5,064.92	21,774.79	(16,709.87)	23.26%
6701 · Insurances	275,318.00	320,000.00	(44,682.00)	86.04%
6703.01 · Legal	0.00	15,000.00	(15,000.00)	0.0%
6703.02 · Legal - CBA	0.00	0.00	0.00	0.0%
6703.03 · Legal - PWSB	1,614.38	0.00	1,614.38	100.0%
6705 · Office Supplies & Expenses	5,054.13	9,500.00	(4,445.87)	53.2%
6706 · Printing & Postage	1,843.17	5,000.00	(3,156.83)	36.86%



**Cumberland Fire District**  
**Income & Expenses Budget vs Actual**  
 July 2016 through September 2016

	<u>Jul - Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6707 · Newspaper Advertisements	0.00	750.00	(750.00)	0.0%
6708 · Computer Development Program	159.95	2,500.00	(2,340.05)	6.4%
6709 · Computerized Tax Bills	11,505.05	12,000.00	(494.95)	95.88%
6710 · External Accounting Fees	0.00	15,000.00	(15,000.00)	0.0%
6711 · Fire Chief Expenses	0.00	4,500.00	(4,500.00)	0.0%
6712 · Fire Prevention Offset	0.00	1,000.00	(1,000.00)	0.0%
6713 · Grants - Matching Funds	3,552.00	5,000.00	(1,448.00)	71.04%
6714 · Payroll Processing Fees	3,699.90	12,000.00	(8,300.10)	30.83%
6715 · Professional Fees	362.42	0.00	362.42	100.0%
6716 · Videographer	180.00	3,000.00	(2,820.00)	6.0%
6720 · Abatements	49,884.91	20,000.00	29,884.91	249.43%
6725 · Tax Sale Fee	13,800.00	20,000.00	(6,200.00)	69.0%
6730 · Bank Service Fee	36.00	0.00	36.00	100.0%
6800 · Affiliated Fire Associations	54.90	2,000.00	(1,945.10)	2.75%
6801 · Call Firefighters Stipends	840.00	20,000.00	(19,160.00)	4.2%
6905.01 · Drills & Training	1,180.00	10,000.00	(8,820.00)	11.8%
6905.02 · FP & EMS Training	0.00	3,000.00	(3,000.00)	0.0%
6906 · Medical Examinations	25.00	3,000.00	(2,975.00)	0.83%
6907 · Employee Support Health&Welfare	0.00	3,800.00	(3,800.00)	0.0%
6908 · Professional Development	0.00	500.00	(500.00)	0.0%
6920 · Part Time Firefighter Salaries	0.00	0.00	0.00	0.0%
6921 · Part Time - Uniforms/Clothing	0.00	0.00	0.00	0.0%
7010 · Contingency	0.00	10,000.00	(10,000.00)	0.0%
7020 · Sick Time Payout	0.00	5,000.00	(5,000.00)	0.0%
7030 · Spec. Fund Radio Box Alarm	5,177.52	7,500.00	(2,322.48)	69.03%
7040 · Spec. Fund Fire Prevention Exp	9,904.40	18,000.00	(8,095.60)	55.02%
7050 · Tax - Legal & Collection Fees	69.47	1,000.00	(930.53)	6.95%
7100 · Depreciation Expense	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	<u>2,474,931.25</u>	<u>7,580,232.76</u>	<u>(5,105,301.51)</u>	<u>32.65%</u>
<b>Net Ordinary Income</b>	<u>1,941,563.83</u>	<u>0.00</u>	<u>1,941,563.83</u>	<u>100.0%</u>
<b>Net Income</b>	<u><u>1,941,563.83</u></u>	<u><u>0.00</u></u>	<u><u>1,941,563.83</u></u>	<u><u>100.0%</u></u>

# Cumberland Fire District

## Trial Balance

As of September 30, 2016

	Sep 30, 16	
	Debit	Credit
1001 · Navigant GF Operating	475,143.72	
1002 · FNB HRA Checking	15,056.46	
1003 · FNB HRA Savings	100,341.24	
1004 · FNB Fire Prevention	56,663.05	
1005 · Navigant Savings MM	1,239,674.68	
1007 · FNB Retiree HealthCare Fund	307,571.20	
1008 · FNB Truck Fund	282,255.03	
1009 · FNB FP Savings	100,126.33	
1010 · Navigant Comm/Training	79,944.60	
1020 · CMEFCU - Comm/Training Acct	0.00	
1025 · CFD Checking/Savings	0.00	
1026 · CHFD Checking/Savings	0.00	
1027 · NCFD Checking/Savings	0.00	
1028 · VFFD Checking/Savings	0.00	
1140 · Tax Receivable 2004 & prior	0.00	
1170 · Tax Receivable 2008 & prior	0.00	
1175 · Tax Receivable 2009	0.00	
1180 · Tax Receivable 2010	0.00	
1185 · Tax Receivable 2011	0.00	
1190 · Tax Receivable 2012	0.00	
1195 · Tax Receivable 2013	0.00	
1200 · Tax Receivable 2014	0.00	
1205 · Tax Receivable 2015 & Prior	92,062.92	
1210 · Tax Receivable 2016	2,830,775.22	
1300 · Collection/Returned CK Fees	135.00	
1305 · Tax Sale Fees	49,544.55	
1310 · Radio Box Fees	4,050.00	
1400 · Land	779,800.00	
1500 · Buildings & Improvements	332,623.09	
1505 · Vehicles & Equipment	2,767,507.28	
1510 · Fire Prevention Equipment	537,273.00	
1515 · Office Equipment	8,151.95	
1520 · Furniture and Fixtures	16,270.00	
1600 · Accumulated Depreciation		4,250,120.00
1050 · Petty Cash-Tax Collector	750.00	
1055 · Petty Cash Fire Chief	500.00	
2000 · Accounts Payable	0.00	
2010 · Payroll Taxes SS/MED	0.16	
2011 · Payroll Tax FED W/H		0.76
2012 · Payroll Tax ST W/H	0.00	
2013 · Payroll Tax SDI WH		12,809.63
2015 · Union Dues WH	0.00	
2020.1 · State Pension WH EE 414H (VF1)	0.00	
2020.2 · State Pension WH EE 414H (CF2)	0.00	
2020.3 · State Pension WH EE 414H (CH4)	0.00	
2020.4 · State Pension WH EE 414H (NC5)	0.00	
2025.1 · 457(b) W/H AMI	0.00	

**Cumberland Fire District**  
**Trial Balance**  
**As of September 30, 2016**

	Sep 30, 16	
	Debit	Credit
2025.2 · 457(b) W/H Nationwide	0.00	
2026 · AFLAC		196.74
2027.2 · Garnishment WH (CF2)	0.00	
2027.3 · Garnishment WH (CH4)	0.00	
2027.4 · Garnishment WH (NC5)	0.00	
2028 · P & F Insurance Assoc.		320.75
2035 · CMEFCU - SAVINGS	0.00	
2250 · Deferred Income Tax 2015/2016		84,944.97
2251 · Deferred Tax Revenue 2016-2017		2,875,554.98
2280 · Misc Other Deferred Revenue		49,781.02
2285 · Deferred Radio Box Income		4,050.00
2505 · Notes Payable - NCFD Truck Loan	0.00	
2520.1 · ACC. Retirement (ER)(VF1)	0.00	
2520.2 · ACC. Retirement (ER)(CF2)	0.00	
2520.3 · ACC. Retirement (ER)(CH4)	0.00	
2520.4 · ACC. Retirement (ER)(NC5)	0.00	
2600 · Accrued Expenses	0.00	
2700 · Accrued 2016 Tax Revenue	0.00	
2705 · Accrued 2016 Radio Box Income	0.00	
3200 · Unrestricted Net Assets		107,087.33
3300 · Fund Balance transfer from Old		749,789.47
4000.01 · Tax Revenue 2016		4,322,731.28
4001 · Tax Revenue 2015 & Prior		19,550.95
4003 · Tax Revenue Refund	9,957.96	
4007 · NSF Fee Reimbursement Income		83.00
4010 · Interest Income- Past Due Taxes		5,341.78
4015 · Fire Prevention/Plan Review		13,474.00
4050 · Interest Income General Fund		2,444.30
4055 · Interest Income HRA Fund		60.08
4060 · Interest Income Truck Fund		178.44
4065 · Interest Income Fire Prevention		60.55
4070 · Interest Income-Retiremt Health		185.98
4105 · Reimbursed Ins.-Former Employee		5,132.25
4110 · Miscellaneous Other Income		941.78
4110.1 · Revenue Rescue Income		1,732.50
4110.2 · Insurance Reimbursement		1,233.00
4110.3 · Detail Reimbursement		4,202.70
4110.4 · IOD Ins. Reimbursement		23,400.00
4110.6 · Grant Income		2,200.00
4113 · Income Radio Box 2016		20,375.00
4114 · Income Radio Box 2015 & Prior		250.00
4115 · Tax Sale Fee Income		2,875.45
6100 · Vehicle Gas & Oil	7,708.16	
6101 · Vehicle Repair & Maintenance	33,257.71	
6110 · Equipment Purchase & Upgrading	3,412.51	
6112 · Equipment Supplies & Repairs	2,119.59	
6113 · Equip Testing & Certification	9,503.25	

**Cumberland Fire District**  
**Trial Balance**  
As of September 30, 2016

	Sep 30, 16	
	Debit	Credit
6120 · Radio Equip Upgrades & Maint	43.95	
6125 · First Aid Equip & Supplies	1,839.98	
6140 · Communications Upgrades	365.00	
6145 · Shared Communications	1,557.30	
6150 · Fire Alarm Testing	56.00	
6200 · Electricity	10,358.15	
6201 · Gas & Hot Water	1,069.64	
6202.01 · Telephone	3,759.88	
6202.02 · Air Cards	258.30	
6210 · Sewer Assessment & Usage	662.46	
6211 · Water Usage Fees	658.22	
6215.01 · Hydrant Fees - Cumberland	224,070.00	
6215.02 · Hydrant Fees - Pawtucket	33,746.65	
6301 · Building Supplies & Maint.	10,844.06	
6400.01 · Firefighters Salaries	622,490.72	
6400.02 · EMT Incentive	18,199.56	
6400.03 · OT Wages	13,796.59	
6400.04 · OT Vacation	129,961.31	
6400.05 · OT Sick	56,125.81	
6400.06 · OT Personal	15,159.11	
6400.07 · OT Injured on Duty Fill In	40,053.08	
6400.08 · Holiday Stipend	40,645.47	
6400.09 · Longevity Pay	24,305.02	
6400.10 · Acting Officer Pay	439.56	
6400.11 · Detail Pay	28,938.00	
6400.12 · Other Salaries	39.57	
6400.13 · Injured on Duty Salaries	26,057.64	
6400.14 · Clothing Allowance	44,100.00	
6400.15 · Education Incentive	7,000.00	
6401 · Payroll Tax Expense	80,152.50	
6402 · Pension Expense	162,867.34	
6410.01 · Healthcare Insurance	270,775.04	
6410.02 · Healthcare Co-Pays		21,054.74
6410.03 · Healthcare Reimb. (HRA) -FF	6,739.35	
6410.04 · Healthcare -Dental	15,719.56	
6410.05 · Healthcare -Vision	4,900.00	
6420 · Life Insurance	7,350.00	
6430 · Education Tuition Cost	2,022.00	
6510.01 · Healthcare Insurance -Retirees	36,979.70	
6510.03 · Healthcare Reimb. (HRA)-Retiree	2,288.11	
6510.04 · Healthcare -Dental -Retirees	1,137.75	
6520 · COLA - Retirees	10,311.68	
6600 · Administrative Salaries	67,883.96	
6601 · District Clerk	533.34	
6610.01 · Healthcare Insurance -Admin	20,144.16	
6610.02 · Healthcare Co-Pays -Admin		1,558.44
6610.03 · Healthcare Reimb. (HRA)-Admin	4,526.31	

# Cumberland Fire District

## Trial Balance

As of September 30, 2016

	Sep 30, 16	
	<u>Debit</u>	<u>Credit</u>
6610.04 · Healthcare -Dental -Admin	1,285.26	
6615 · Payroll Tax Expense -Admin	5,064.92	
6701 · Insurances	275,318.00	
6703.03 · Legal - PWSB	1,614.38	
6705 · Office Supplies & Expenses	5,054.13	
6706 · Printing & Postage	1,843.17	
6708 · Computer Development Program	159.95	
6709 · Computerized Tax Bills	11,505.05	
6713 · Grants - Matching Funds	3,552.00	
6714 · Payroll Processing Fees	3,699.90	
6715 · Professional Fees	362.42	
6716 · Videographer	180.00	
6720 · Abatements	49,884.91	
6725 · Tax Sale Fee	13,800.00	
6730 · Bank Service Fee	36.00	
6800 · Affiliated Fire Associations	54.90	
6801 · Call Firefighters Stipends	840.00	
6905.01 · Drills & Training	1,180.00	
6906 · Medical Examinations	25.00	
7030 · Spec. Fund Radio Box Alarm	5,177.52	
7040 · Spec. Fund Fire Prevention Exp	9,904.40	
7050 · Tax - Legal & Collection Fees	69.47	
TOTAL	<u><u>12,583,721.87</u></u>	<u><u>12,583,721.87</u></u>

FC-R-2015-43

CUMBERLAND FIRE DISTRICT

**Resolution: Selection of Auditing Firm**

Be it resolved by the Cumberland Fire District as follows:

- Whereas,** The four former fire districts in Cumberland having had never gone through a complete audit
- Whereas,** It is a requirement of the Department of Revenue for the State of RI.
- Whereas,** The Finance Director invited multiple recommended and qualified accounting firms with DOR approved RFP.
- Whereas,** Two firms have responded and the Finance Director is recommending the firm of Parmelee, Poirier & Associates ,LLP
- Whereas,** This is a three year award with the cost for each year  
Year 1 \$ 55,000.00  
Year 2 \$ 15,000.00  
Year 3 \$ 15,000.00

**NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

- Section 1.** The total cost of the first year shall be charged equally to each of the four former fire districts in the 2014-15 budget year.
- Section 2.** Years two and three will be paid by the merged district.
- Sections 3.** This Resolution shall become effective upon passage.

Date adopted: July 14, 2015

  
Bruce Lemois, Chairman

  
Deborah Auclair, Clerk

Passed 6-0  
Parent Absent

## Bruce Lemois, CFD

---

**From:** Diane Karolyshyn-Cumberland Fire Dept <dkarolyshyn@cumberlandfire.org>  
**Sent:** Tuesday, November 08, 2016 10:46 AM  
**To:** Bruce Lemois  
**Subject:** Fwd: RE: Cumberland Fire District Pay off of Truck Loan

---

Diane Karolyshyn  
Finance Director  
3502 Mendon Road  
Cumberland, RI  
401-405-3926

----- Original Message -----

Subject: RE: Cumberland Fire District Pay off of Truck Loan  
Date: 2016-08-25 14:49  
From: Jo-Anne Newton <Joanne@parmeleepoirier.com>  
To: Diane Karolyshyn <dkarolyshyn@cumberlandfire.org>

I agree

JO-ANNE M. NEWTON, CPA, MBA

\_PARTNER\_

PARMELEE POIRIER & ASSOCIATES, LLP

469 Centerville Road

Warwick, RI 02886

Ph 401-738-0010 Ext. 120

Fax 401-738-1105

joanne@parmeleepoirier.com

www.parmeleepoirier.com [1]

FROM: Diane Karolyshyn [mailto:dkarolyshyn@cumberlandfire.org]  
SENT: Thursday, August 25, 2016 1:34 PM  
TO: Jo-Anne Newton  
SUBJECT: FW: Cumberland Fire District Pay off of Truck Loan

JoAnne,

Not sure if you received this email that I sent yesterday. You replied to my other email so I wanted to make sure you had this one too.

Thank you.

FROM: Diane Karolyshyn [mailto:dkarolyshyn@cumberlandfire.org]  
SENT: Wednesday, August 24, 2016 10:05 AM  
TO: Jo-Anne Newton <Joanne@parmeleepoirier.com>  
SUBJECT: Cumberland Fire District Pay off of Truck Loan

JoAnne,

Can you send me an email stating that you are in agreement that the truck loan for North Cumberland Fire can be paid off with funds from our Truck Fund account ending in 1008 at Freedom National Bank ?

Thank you.

Diane

\_Diane Karolyshyn\_

\_Finance Director\_

\_3502 Mendon Road\_

\_Cumberland RI 02864\_

\_401-405-3924\_

[2]

Virus-free. www.avast.com [3]

"This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited."

Links:

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[1] <http://www.parmeleepoirier.com>

[2]

[https://www.avast.com/sig-email?utm\\_medium=email&utm\\_source=link&utm\\_campaign=sig-email&utm\\_content=emailclient&utm\\_term=icon](https://www.avast.com/sig-email?utm_medium=email&utm_source=link&utm_campaign=sig-email&utm_content=emailclient&utm_term=icon)

[3]

[https://www.avast.com/sig-email?utm\\_medium=email&utm\\_source=link&utm\\_campaign=sig-email&utm\\_content=emailclient&utm\\_term=link](https://www.avast.com/sig-email?utm_medium=email&utm_source=link&utm_campaign=sig-email&utm_content=emailclient&utm_term=link)



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**FC-R-2016-46**  
**CUMBERLAND FIRE DISTRICT**  
**Resolution**

**RESOLUTION:**      **AUTHORIZE THE PAYMENT OF \$6,711.14 TO MINUTEMAN TRUCKS, INC. FOR REPAIR TO ENGINE 5**

**BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:**

**WHEREAS:**      **MINUTEMAN TRUCKS, INC WAS CONTRACTED TO MAKE REPAIRS TO ENGINE 5**

**WHEREAS:**      **ALL REPAIRS HAVE BEEN MADE WITH THE APPROVAL OF THE CHIEF.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

**RESOLVED:**      **THAT MINUTEMAN TRUCKS BE PAID IN FULL FOR \$6,711.14**

Voted on this 10<sup>TH</sup> day of November, 2016

32 \_\_\_\_\_  
Bruce A. Lemois, Chairman

32 \_\_\_\_\_  
Debra Auclair, Clerk

33  
34 YAY:            NAY



Kenneth A. Finlay  
Chief of Department  
kfinlay@cumberlandfire.org

# CUMBERLAND FIRE DISTRICT

Headquarters Station Four  
3502 Mendon Road ▪ Cumberland, RI 02864  
Phone: 401-658-0544 Fax: 401-658-2198  
www.cumberlandfire.org

October 31, 2016  
Requests for payment  
Minuteman bill for Engine 5

Mr. Chairman;

Attached please find an invoice for repairs completed on Engine 5 that totals \$6711.14  
The funding source will be Line 6101

Sincerely,

Chief Kenneth A. Finlay  
Cumberland Fire Department

# MINUTEMAN TRUCKS, INC.

CUSTOMER #: 3332244  
UNIT# ENG5

208439

2181 Providence Hwy., Walpole, MA 02081

508.668.3112

www.MinutemanTrucks.com

INVOICE

CUMBERLAND FIRE DEPT  
3502 MENDON ROAD  
CUMBERLAND, RI 02864  
HOME:401-333-2244 CONT:401-333-2244  
BUS: 401-640-4306 CELL:401-474-0314

PAGE 1

**REMIT PAYMENT TO:**  
**P.O. Box 414511, Boston, MA 02241-4511**

SERVICE ADVISOR: 7554 ROCCO TADDEO

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG	
RED	09	PIERCE VELOCITY PUC	4P1CV01H89A009868	FIRE754RI	61999/61999	T21722	
IN SVC. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
31MAY09 DD	31MAY09		23:54 18OCT16			CHG	19OCT16
R.O. OPENED	READY	OPTIONS:					
11:21 31AUG16	10:54 19OCT16	STK:21722 ENG:06R1021216 TRN:6610276707 AXL:NWK00154876 1)JOB 21722					

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
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A CONTINUE REPAIRS TO SERVICE GENERATOR AND CAFS SYSTEM OIL AND FILTERS  
FROM RO 207176 L D  
M1 SERVICE GENERATOR AND CAFS COMPRESSOR  
3473 CRES  
3246 CRES

						1067.50	1067.50
1	1372348	OIL FILTER			110.48	96.67	96.67
1	FREIGHT ORDER CHARGE				12.00	12.00	12.00
1	1372349	OIL SEPERATOR			304.92	266.81	266.81
1	FREIGHT ORDER CHARGE				12.00	12.00	12.00
1	1460998	ELEMENT			116.31	101.77	101.77
1	RANDO-68 OIL				112.78	75.56	75.56

PARTS: 564.81 LABOR: 1067.50 OTHER: 0.00 TOTAL LINE A: 1632.31  
61999 3473/ PERFORMED SERVICE ON CAFS AND GENERATOR, AND REPLACED  
ALL FILTERS, OPERATED SYSTEM TO MAKE SURE IT WAS OPERATING AS DESIGN.  
OK

\*\*\*\*\*

B CONTINUE REPAIRS TO DECK GUN FLANGE L B

M1 DECK GUN FLANGE							
3474 ISP							(N/C)
1 TA*31* SEALANT - SILICONE							(N/C)
4 16743 5/8 X 2 3/4 BOLT							(N/C)
1 57118 LOCK NUT CP 5/8-11							(N/C)
9 75100 SPLIT LOOM 1/4							(N/C)
25 71386 BLACK TIE WRAP 14 1/2 "							(N/C)

PARTS: 0.00 LABOR: 0.00 OTHER: 0.00 TOTAL LINE B: 0.00  
61999 3474/ install water deck gun, double check by JEFF KELLAND

\*\*\*\*\*

C\*\* REPLACE DECK GUN CONTROLER

M1 DECK GUN CONTROLER						439.20	439.20
3474 CRES							
1 81327101 TRANSMITTER					1467.72	983.37	983.37
1 FREIGHT ORDER CHARGE					15.00	15.00	15.00

PARTS: 998.37 LABOR: 439.20 OTHER: 0.00 TOTAL LINE C: 1437.57

*Minuteman is dedicated to quality and service.  
All of us are concerned about your satisfaction  
and the value we provide.  
If you are not completely satisfied,  
please call your service advisor at:*

**1-800-225-4808**

*Your comments are welcome at any time.*

2181 Providence Hwy., Walpole, MA 02081  
(508) 668-3112

STATEMENT OF DISCLAIMER  
The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	
PARTS AMOUNT	
GAS, OIL, LUBE	
SUBLET AMOUNT	
MISC. SHOP SUPPLIES	
TOTAL CHARGES	
SALES TAX	
<b>PLEASE PAY THIS AMOUNT</b>	

# MINUTEMAN TRUCKS, INC.

CUSTOMER #: 3332244  
UNIT# ENG5

208439

2181 Providence Hwy., Walpole, MA 02081

508.668.3112

www.MinutemanTrucks.com

CUMBERLAND FIRE DEPT  
3502 MENDON ROAD  
CUMBERLAND, RI 02864  
HOME:401-333-2244 CONT:401-333-2244  
BUS: 401-640-4306 CELL:401-474-0314

INVOICE

PAGE 2

**REMIT PAYMENT TO:**  
**P.O. Box 414511, Boston, MA 02241-4511**

SERVICE ADVISOR: 7554 ROCCO TADDEO

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG	
RED	09	PIERCE VELOCITY PUC	4P1CV01H89A009868	FIRE754RI	61999/61999	T21722	
IN SVC. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
31MAY09	DD31MAY09		23:54 18OCT16			CHG	19OCT16
R.O. OPENED	READY	OPTIONS: STK:21722 ENG:06R1021216 TRN:6610276707					
11:21 31AUG16	10:54 19OCT16	AXL:NWK00154876 1)JOB 21722					

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
------	--------	------	------	-------	------	-----	-------

61999 3474/ INSTALLATION OF ANTENNA FOR DECK GUN CONTROLLER AND PROGRAM IT. HAD TO RUN WIRE TROUGH PUMP HOUSE AND DRILL AT THE GENERATOR BRACKET TO INSTALL ANTENNA, FILL TANK UP. WILL TEST WITH SHOP FOREMAN BEFORE DELIVERY.

\*\*\*\*\*

D\*\* REPAIR AIR FLOW METER

M1 REPAIR AIR FLOW METER

3473 CRES					854.00	854.00
1 2254019 FLOWMETER,AIR				2750.31	2050.00	2050.00
1 FREIGHT ORDER CHARGE				110.00	110.00	110.00
2 16F50X-S FITTING				25.14	16.84	33.68
1 380123-12 PTO SOLENOID				151.00	101.17	101.17

PARTS: 2294.85 LABOR: 854.00 OTHER: 0.00 TOTAL LINE D: 3148.85

61999

3473, verify concern, had to remove hose carrier and top compartment to get asses to flow meter, and remove, upon diag found magnet stuck on metering pipe, had to get an p&a for approval.  
3473/ STARTED TO INSTALL FLOW METER, NEEDED (2) FITTINGS, OLD ONES COULD NOT BE TAKEN OUT OF THE OLD METER, ORDER NEW ONES.  
3473/ INSTALL NEW FITTINGS AND FLOW METER. FILL WITH WATER, WILL HAVE TO TEST AGAIN TO RUN FOAM SYSTEM.  
3473/ UPON RUNNING SYSTEM FLOW METER DID NOT GIVE READING, HAD TO TRACE WIRE IN PUMP HOUSE, RUN OHMS, AND GROUND READINGS, FOUND PLUG TO BE DEFECTIVE, REPLACED,  
THE HERCULES DISPLAY HAD TO BE CALIBRATED TO READ FLOW, OPERATED SYSTEM, OPERATING AS DESIGN. CHECKED OK  
3473/ CHARGING BATTERIES

\*\*\*\*\*

E\*\* PTO WONT ENGAUGE

M1 PTO WONT ENGAUGE

3473 CRES					427.00	427.00
1 51813 PERMATEX				23.00	15.41	15.41

PARTS: 15.41 LABOR: 427.00 OTHER: 0.00 TOTAL LINE E: 442.41

61999

*Minuteman is dedicated to quality and service.  
All of us are concerned about your satisfaction  
and the value we provide.  
If you are not completely satisfied,  
please call your service advisor at:*

**1-800-225-4808**

*Your comments are welcome at any time.*

2181 Providence Hwy., Walpole, MA 02081  
(508) 668-3112

STATEMENT OF DISCLAIMER

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	
PARTS AMOUNT	
GAS, OIL, LUBE	
SUBLET AMOUNT	
MISC. SHOP SUPPLIES	
TOTAL CHARGES	
SALES TAX	
<b>PLEASE PAY THIS AMOUNT</b>	

# MINUTEMAN TRUCKS, INC.

CUSTOMER #: 3332244  
UNIT# ENG5

**208439**

2181 Providence Hwy., Walpole, MA 02081

**508.668.3112**

www.MinutemanTrucks.com

INVOICE

PAGE 3

**REMIT PAYMENT TO:  
P.O. Box 414511, Boston, MA 02241-4511**

CUMBERLAND FIRE DEPT  
3502 MENDON ROAD  
CUMBERLAND, RI 02864  
HOME:401-333-2244 CONT:401-333-2244  
BUS: 401-640-4306 CELL:401-474-0314

**SERVICE ADVISOR:** 7554 ROCCO TADDEO

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG	
RED	09	PIERCE VELOCITY PUC	4P1CV01H89A009868	FIRE754RI	61999/61999	T21722	
IN SVC. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
31MAY09 DD	31MAY09		23:54 18OCT16			CHG	19OCT16
R.O. OPENED	READY	OPTIONS:					
11:21 31AUG16	10:54 19OCT16	STK:21722 ENG:06R1021216 TRN:6610276707 AXL:NWK00154876 1)JOB 21722					

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
------	--------	------	------	-------	------	-----	-------

3473/ VERIFY CONCERN, AFTER PERFORMING ALL DIAG CHECKS FOUND, LUG AT PTO SOLENOID CONTAMINATED WITH OIL, CONCLUDING THAT SOLENOID IT IS LEAKING AT THE ELECTRICAL CON ECTOR.

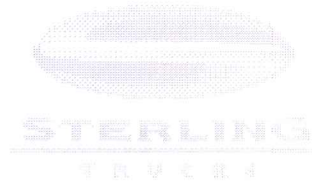
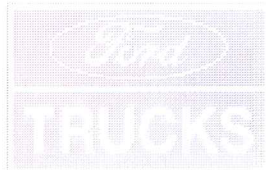
3473/ INSTALL MOUNTING PLATE AND REPLACED SOLENOID, PERFORMED CHECK ON CAF SYSTEM OPERATION, WITH PTO ACTIVE AND AIR COMPRESSOR RUNNING, ALL COMPONENTS, WORKING AS DESIGN, HAD SHOP FOREMAN DOUBLE CHECK, OK.

\*\*\*\*\*

AS OF 3-20-08 MINUTEMAN'S SERVICE HOURS ARE  
MON-FRI 7:00AM-6:00PM SAT 8:00-12:00PM  
WE OFFER 24HR WRECKER AND MOBILE REPAIR  
SERVICE PLEASE CALL 1-800-225-4808

## MINUTEMAN TRUCKS, INC.

24 Hour Road Service  
On-Site Maintenance Service  
Full Service Body Shop  
24 Hour Wrecker Service



*Minuteman is dedicated to quality and service.  
All of us are concerned about your satisfaction  
and the value we provide.  
If you are not completely satisfied,  
please call your service advisor at:*

**1-800-225-4808**

*Your comments are welcome at any time.*

2181 Providence Hwy., Walpole, MA 02081  
(508) 668-3112

**STATEMENT OF DISCLAIMER**

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	2787.70
PARTS AMOUNT	3873.44
GAS, OIL, LUBE	0.00
SUBLET AMOUNT	0.00
MISC. SHOP SUPPLIES	50.00
TOTAL CHARGES	6711.14
	0.00
SALES TAX	0.00
<b>PLEASE PAY THIS AMOUNT</b>	<b>6711.14</b>

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# FC-R-2016-47

## CUMBERLAND FIRE DISTRICT

### Resolution

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**RESOLUTION:** THE C.F.D HAS BEEN AWARDED A REFUNDABLE GRANT FOR  
saassa\$74,258.12

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**BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:**

18  
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**WHEREAS:** The C.F.D. was awarded a refundable grant from the RI EMA in  
the amount of \$74,258.12 for the purchase of communications  
equipment.

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**WHEREAS:** The process for the refundable grant allow the grant holder to  
make the purchase of subject grant and apply for  
reimbursement.

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**WHEREAS:** Chief Finlay has authorized the purchase of various pieces of  
communications equipment from Motorola Solutions totaling  
\$74,258.12.

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**WHEREAS:** All equipment was delivered and where needed installed.

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**NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

**RESOLVED:** Payment to Motorola Solutions not to exceed \$80,000.00

Voted on this 10<sup>TH</sup> day of November, 2016

\_\_\_\_\_  
Bruce A. Lemois, Chairman

\_\_\_\_\_  
Debra Auclair, Clerk

YAY: NAY

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# FC-R-2016-47

## CUMBERLAND FIRE DISTRICT

### Resolution

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**RESOLUTION:**      **THE C.F.D HAS BEEN AWARDED A REFUNDABLE GRANT FOR \$74,258.12**

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**BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:**

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**WHEREAS:**      The C.F.D. was awarded a refundable grant from the RI EMA in the amount of \$74,258.12 for the purchase of communications equipment.

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**WHEREAS:**      The process for the refundable grant allows the grant holder to make the purchase of subject grant and apply for reimbursement.

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**WHEREAS:**      Chief Finlay has authorized the purchase of various pieces of communications equipment from Motorola Solutions totaling \$74,258.12.

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32

**WHEREAS:**      All equipment was delivered and where needed installed.

33  
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35

**NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

**RESOLVED:**      Payment to Motorola Solutions not to exceed \$80,000.00

Voted on this 10<sup>TH</sup> day of November, 2016

\_\_\_\_\_  
Bruce A. Lemois, Chairman

\_\_\_\_\_  
Debra Auclair, Clerk

YAY:                  NAY



Kenneth A. Finlay  
Chief of Department  
kfinlay@cumberlandfire.org

# CUMBERLAND FIRE DISTRICT

Headquarters Station Four  
3502 Mendon Road ▪ Cumberland, RI 02864  
Phone: 401-658-0544 Fax: 401-658-2198  
www.cumberlandfire.org

October 31, 2016  
Requests for payment  
Motorola Solutions- refundable grant from State of RI

Mr. Chairman;

Attached please find an invoice for the purchase of radios for the Chief Officers and each apparatus. The radios are three band capable, meaning which Town or City we respond to, the same radio has the receiving and transmitting capabilities so only one radio would need to be carried.

The entire cost of the purchase is refundable through a grant approved by the RI EMA, as a refundable grant, the purchase will be made and paid, submitted to RI EMA for a refund.

The funding source will be Line 1001

Sincerely,

Chief Kenneth A. Finlay  
Cumberland Fire Department





Quote Number: QU0000381076  
 Effective: 27 OCT 2016  
 Effective To: 26 DEC 2016

**Bill-To:**  
 CUMBERLAND HILL FIRE DEPT  
 3502 MENDON RD  
 CUMBERLAND, RI 02864  
 United States

**Ultimate Destination:**  
 CUMBERLAND HILL FIRE DEPT  
 3502 MENDON RD  
 CUMBERLAND, RI 02864  
 United States

**Attention:**  
**Name:** Chief Kenneth Finlay  
**Phone:** 401-658-0544

**Sales Contact:**  
**Name:** Patrick Rush  
**Email:** prush@cybercomminc.com  
**Phone:** 4013919390

**Contract Number:** NASPO ValuePoint  
**Freight terms:** FOB Destination  
**Payment terms:** Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	10	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	\$9,392.00	\$6,885.32	\$68,853.20
1a	10	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION			
1b	10	Q58AU	ENH: 3 YEAR SERVICE FROM THE START LITE			
1c	10	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY			
1d	10	QA01427AG	ALT:APX 8000 HOUSING GREEN			
1e	10	QA02006AC	ENH: APX8000XE RUGGED RADIO			
1f	10	H38BS	ADD: SMARTZONE OPERATION			
1g	10	Q361AN	ADD: P25 9600 BAUD TRUNKING			
1h	10	H869BW	ENH: MULTIKEY			
2	10	PMNN4504A	BATT IMPRES 2 LIION UL2054 DIV2 R IP68 3400T	\$150.00	\$109.50	\$1,095.00
3	10	PMLN5660A	APX6000 CC 3 FIX BL 4200MAH	\$69.00	\$50.37	\$503.70
4	2	NNTN7686A	IMPRESMUC ADAPTER (PK OF 6 INSERTS)	\$207.00	\$151.11	\$302.22
5	10	NNTN8575A	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IMPRES XE RSM XT CABLE GREEN	\$480.00	\$350.40	\$3,504.00

**Total Quote in USD** \$74,258.12

PRICES QUOTED ARE FROM THE STATE OF RHODE ISLAND MPA #395 AS PART OF THE NASPO VALUEPOINT EQUIPMENT CONTRACT

- PO Issued to Motorola Solutions Inc. must:
- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
  - >Have a PO Number/Contract Number & Date
  - >Identify "Motorola Solutions Inc." as the Vendor
  - >Have Payment Terms or Contract Number
  - >Be issued in the Legal Entity's Name
  - >Include a Bill-To Address with a Contact Name and Phone Number
  - >Include a Ship-To Address with a Contact Name and Phone Number

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# FC-R-2016-50

## CUMBERLAND FIRE DISTRICT

### Resolution

10 **Resolution:** Authorizing the abatement of certain taxes for properties owned by the various  
11 owners for various reasons per attached report  
12

13 Be it resolved by the Cumberland Fire District as follows:

14 **WHEREAS:** The Tax Collector has determined the abatement of certain tax bills are required.  
15 The total abatement amount is \$6,398.91. This is supported with addenda, also  
16 attached.

17 **WHEREAS:** The Tax Collector has produced new receivables in the amount of \$6,218.88.

18 **NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

19 **Section 1.** The tax collector has approval to made needed adjustments.  
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23 Date reviewed: November 10, 2016  
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28 Bruce A. Lemois, Chairman

\_\_\_\_\_   
Debra Auclair, Clerk

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32 **PASSED**

33 **YAY:**

**NAY:**

New Receivables		9/1/2016	to	9/30/2016	PRINTED 10/12/16
Account	Name	Receivable	Assessment	Bill Amount	Date Added
F00-9183-31	MURRAY ROBERT J ETUX ALEJANDRA 8 PLANT ST CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 157,600.00	\$ 334.11	9/6/2016
F00-9190-12	LAVALLEE PAUL B. ETUX WENDY M. 6 BLACKSMOTH ROAD CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 354,800.00	\$ 752.18	9/8/2016
F00-9190-58	FORD BRETT J ETUX CATHEINE W 328 ABBOTT RUN VALLEY ROAD CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 289,200.00	\$ 613.10	9/8/2016
F00-9190-78	GO HOMES LLC 84 PHILLIP AVENUE CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 162,100.00	\$ 343.64	9/8/2016
F00-9191-07	GONZALEZ GABRIEL ETUX SANDRA M 179 LONSDALE FARM AVENUE CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 211,100.00	\$ 447.53	9/8/2016
F00-9192-06	MONTEIRO ADELICIA 57 WEEKS STREET CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 197,600.00	\$ 418.91	9/8/2016
F00-9192-19	DEVORAK JOSEPH J ETUX ROJAS DEVORAK CLA 37 SECOND AVENUE CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 227,500.00	\$ 482.30	9/8/2016
F00-9192-51	LAROSA VINCENT J 120 SUMNER BROWN ROAD CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 304,500.00	\$ 645.54	9/8/2016
F00-9192-71	NIEDZWIADK CONSTANCE ETVIR KELLY JOHN 81 W EARLE STREET CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 143,500.00	\$ 304.22	9/8/2016
F00-9193-28	SIHAVONG CHASAUDA 3140 MENDON ROAD CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 152,900.00	\$ 324.15	9/8/2016
F00-9193-49	SOARES ANTONIO J ETUX MARGARDA 14 CHEPACHET AVENUE CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 130,700.00	\$ 277.08	9/8/2016
F00-9193-50	HARRIS CHRISTOPHER F ETUX STEPHANIE A 18 WHISPERING PINES CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 186,700.00	\$ 395.80	9/8/2016
F00-9193-53	TREMOR KEVIN R ETUX ERIN K 66 ABBOTT RUN VALLEY CUMBERLAND RI 02864	2016 RP Tng Sup Roll	\$ 414,300.00	\$ 878.32	9/8/2016
				\$ 6,216.88	

Special Transaction Report						
Date Range: 09/01/2016 to 09/30/2016						
Printed: 10/03/2016						
Account	Receivable	Address1	Address2	Address3	Amount	Comments
00-0149-88	2016RP Tax Roll	VEINS MARK A ETUX PAMELA B	8 W VALLEY DRIVE	CUMBERLAND RI 02864-2912	3.83	ABATE LATE FEES
F00-8703-85	2012 RP/Tng Tax VFFD	GOLDENROD WELDING	PO BOX 725	CHEPACHET RI 02814-0901	\$ 0.39	OUT OF BUSINESS
F00-0230-05	2014 PP Tax CHFD	CBD LIMITED	1985 MENDON ROAD	CUMBERLAND RI 02864-3831	\$ 20.00	OUT OF BUSINESS
F00-8883-51	2014 PP Tax CHFD	PASTIMES RESALE SHOP	3335 MENDON ROAD	CUMBERLAND RI 02864-2103	\$ 20.00	OUT OF BUSINESS
F00-8980-29	2014 RP/Tng Tax VFFD	HGM CONSTRUCTION	151 DEXTER STREET	CUMBERLAND RI 02864-8013	\$ 0.29	OUT OF BUSINESS
F00-9085-95	2014 RPTNG Tax NCFD	APOLLOS PROJECT RESOURCES INC	50 FAIRHAVEN ROAD	CUMBERLAND RI 02864-4709	\$ 0.14	OUT OF BUSINESS
F02-1116-00	2014 RPTNG Tax NCFD	BEAUCHEMIN BLANCHE C	PINES TRAILER PARK #11	3980 DIAMOND HILL ROAD CUMBERLAND RI 02864-1546	\$ 10.00	NO BILL SINCE 2014- MAIL RETURNED AS UNDELIVERABLE
F00-8977-61	2015 Tng Tax Roll	SOUNDFLASH DJS	C/O DANIEL JEFFERSON	110 RHODE ISLAND AVE PAWTUCKET RI 02860	\$ 24.90	MOVED IN 2014
F13-5771-50	2016 2016-2 TAX SALE	MORGAN CHARLES K ETUX SUZANNE M	3888 MENDON ROAD	CUMBERLAND RI 02864-1811	\$ 125.00	REDUCE TAX SALE FEES
F00-0168-48	2016 RP Tax Roll	WAINWRIGHT JOHN J JR ETUX	BRIDGEHOUSE KATHLEEN M	120 SUMNER BROWN ROAD CUMBERLAND RI 02864-1229	\$ 645.54	TRANSFERRED TO NEW OWNER 00-9192-51
F00-0208-00	2016 RP Tax Roll	TURBESI JOYCE L ESTATE OF	C/O TURBESI KAYLA T	37 SECOND AVENUE CUMBERLAND RI 02864-1846	\$ 482.30	TRANSFERRED TO NEW OWNER 00-9192-19
F00-8671-68	2016 RP Tax Roll	MCGLINCHEY JOSEPH	C/O MURRAY ROBERT J ETUX ALEJANDRA	75 POCASSET STREET UNIT 116 JOHNSTON RI 02919-6940	\$ 334.11	TRANSFERRED TO NEW OWNER 00-9183-31
F00-8698-31	2016 RP Tax Roll	BRIAR HILL ESTATES LLC	PO BOX 8000	CUMBERLAND RI 02864-0600	\$ 878.32	TRANSFERRED TO NEW OWNER 00-9193-53
F00-8707-35	2016 RP Tax Roll	DOOLEY TAMARA K	12 BAZALEEL CIRCLE	UXBRIDGE MA 01569-1694	\$ 324.15	TRANSFERRED TO NEW OWNER 00-9193-28
F00-8731-32	2016 RP Tax Roll	ROCHE MICHAEL J ETUX NICOLE C	14 CHEPACHET AVENUE	CUMBERLAND RI 02864-7105	\$ 277.08	TRANSFERRED TO NEW OWNER 00-9193-49
F00-8875-65	2016 RP Tax Roll	BIRTZ MATTHEW J	18 WHISPERING PINES	CUMBERLAND RI 02864-1922	\$ 395.80	TRANSFERRED TO NEW OWNER 00-9193-50
F00-8882-65	2016 RP Tax Roll	ABBOTT RUN LLC	324 ABBOTT RUN VALLEY ROAD	CUMBERLAND RI 02864-3258	\$ 613.10	TRANSFERRED TO NEW OWNER 00-9190-58
F00-8918-20	2016 RP Tax Roll	TERHUNE KENNETH MICHAEL S/T	65 TINGLEY DRIVE	CUMBERLAND RI 02864-4229	\$ 0.56	PROPERTY BEING SOLD-ABATE SMALL BAL
F00-8952-14	2016 RP Tax Roll	LOPEZ MARCO T	57 WEEKS STREET	CUMBERLAND RI 02864-1851	\$ 418.91	TRANSFERRED TO NEW OWNER 00-9192-06
F00-8971-74	2016 RP Tax Roll	BLACK MICHAEL J ETUX HOLLY A	179 LONSDALE FARM ROAD	CUMBERLAND RI 02864-6445	\$ 447.53	TRANSFERRED TO NEW OWNER 00-9191-07
F00-8992-79	2016 RP Tax Roll	MCCOOEY THOMAS	81 W EARLE STREET	CUMBERLAND RI 02864-7434	\$ 304.22	TRANSFERRED TO NEW OWNER 00-9192-71
F02-5629-20	2016 RP Tax Roll	BUTTERWORTH LYNN A	84 PHILLIP AVENUE	CUMBERLAND RI 02864-5811	\$ 343.64	TRANSFERRED TO NEW OWNER 00-9190-78
F08-0340-00	2016 RP Tax Roll	HAMPSON GEORGE T JR ETUX BARBARA A	6 BLACKSMITH ROAD	CUMBERLAND RI 02864-6140	\$ 699.38	TRANSFERRED TO NEW OWNER 00-9190-12
F00-8704-83	2016 Tng Tax Roll	OCEAN STATE DANCE ACADEMY INC	27 LEGION AVENUE	CUMBERLAND RI 02864-2008	\$ 29.72	MOVED- NOT AT THIS ADDRESS SINCE 2014
					\$ 6,398.91	

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# FC-R-2016-48

## CUMBERLAND FIRE DISTRICT

### Resolution

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**RESOLUTION:**      **AUTHORIZE CHAIRMAN LEMOIS TO ENTER INTO AN  
EMPLOYMENT CONTRACT WITH CHIEF KENNETH FINLAY**

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**BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:**

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**WHEREAS:**      The current contract ends in June of 2018.

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**WHEREAS:**      It is the common practice of the Town to have employment contracts for key employees, such as Chief of Police and Rescue Director, end on the odd year. Otherwise known as “mid-term.”

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**WHEREAS:**      Proposed contract will not increase the cost of this position but allow for the ending “mid-term”

**WHEREAS:**      It is important for the morale and proper operation of the Cumberland Fire District to have strong and consistent leadership in a Chief of the Department.

**NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

**RESOLVED:**      Chairman Lemois has authority to execute subject contract.

Voted on this 10<sup>TH</sup> day of November, 2016

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Bruce A. Lemois, Chairman

\_\_\_\_\_  
Debra Auclair, Clerk

YAY:

NAY:

# AGREEMENT

Between the

CUMBERLAND FIRE DISTRICT

CUMBERLAND, RI



AND



KENNETH A. FINLAY  
CHIEF OF THE DEPARTMENT

November 10, 2016 to  
June 30, 2019

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## **ARTICLE ONE - AGREEMENT**

### **SECTION ONE:**

This Agreement is entered into this 10<sup>th</sup> day of November 2016, by the Cumberland Fire District, Inc., a municipal corporation, and Kenneth A. Finlay for services to be rendered by Kenneth A. Finlay as Chief of the Cumberland Fire District, Inc. also known as the Cumberland Fire Department under the following terms and conditions.

Now therefore, the Cumberland Fire District, Inc. subsequently referred to as the **District** and Kenneth A. Finlay referred to as **Chief**, in consideration for mutual promises and agreements set forth in this Agreement, agree as follows.

## **ARTICLE TWO – EMPLOYMENT**

### **SECTION ONE:**

The District hereby employs, engages, and hires the Chief as the Fire Chief to command, supervise, and manage the Cumberland Fire Department and Chief hereby accepts such hiring, engagement and employment.

### **SECTION TWO:**

Chief shall perform all duties of Fire Chief as set forth in the Bylaws of the District , any directives from the Board of Fire Commissioners, and all other applicable law as well as those duties customarily performed by fire chiefs in other municipalities and those duties performed by members of the Cumberland Fire District, Inc. which include upholding the District Bylaws, policies and procedures and the General Laws as they apply as well as all normal and legally constituted functions of a fire department.

## **ARTICLE THREE - HOURS**

### **SECTION ONE:**

The regular workweek will consist of forty hours, Monday through Friday, excluding such other days and times as otherwise set forth in this agreement. In addition, the Chief, without additional compensation, shall be on call for situations in his judgment that shall constitute emergency or extraordinary instances. The Board of Commissioners reserves the right to also determine those situations.

**DUTIES:** The Chief shall also assist the District in negotiations with the Cumberland Fire Fighters Local 2722 International Association of Fire Fighters, AFL-CIO to the extent as may be requested of him or assigned to him by the Board of Commissioners. At no time shall the Chief participate in or be instructed to participate in any such negotiations relative to salary, pension or other financial benefits for the fire district, which issues might directly or indirectly be of benefit to the Chief. The Chief shall assist the Board of Commissioners in preparing an annual operating budget of the district.

**SECTION TWO:**

Whenever the Chief is on vacation or attending other functions which require his absence from the District, or otherwise cannot be available subject to call, he will designate an on call subordinate.

**ARTICLE FOUR – TERM**

**SECTION ONE:**

The term of this employment Agreement is as follows:

Three (3) year term beginning November 10, 2016 and continuing through June 30, 2019

**SECTION TWO:**

At the end of this contract, if the Chief wishes not to continue his employment with the District he shall serve written notice to the District of his election. Notice shall be delivered certified mail post marked by April 1, 2019 or earlier to 3502 Mendon Road Cumberland, RI 02864

If the District decides not to renew the Chief's contract the District shall serve written notice to the Chief. Notice shall be delivered certified mail post marked by April 1, 2019 to 95 Edmund Street Woonsocket, RI 02895.

If neither party files written notice as stated above then the parties agree to begin contract negotiations on April 4, 2019, unless otherwise mutually agreed. The terms and conditions of an additional three (3) year contract shall be negotiated in accordance with the condition set down in this section but, in no event shall such term and conditions be less beneficial to the Chief than those provided for in this agreement.

**ARTICLE FIVE – SALARY**

**SECTION ONE:**

The Chief will receive the following annual salaries.

- July 1, 2016 and ending June 30, 2017 - \$95,736
- July 1, 2017 and ending June 30, 2018 - \$97,650
- July 1, 2018 and ending June 30, 2019 - \$99,603

**SECTION TWO:**

Should the Cumberland Fire District merge with any other fire district(s), Town or regional area and a Chief's position is not offered to the Chief, the remainder of the salary package shall be paid out to the Chief as a severance package. In any event the severance package must be equal to a minimum of twelve (12) weeks of salary. The Chief shall receive no other compensation other than what is specifically expressed in this Agreement.

## **ARTICLE SIX – BENEFITS**

### **SECTION ONE:**

LIFE INSURANCE: The District does not provide life insurance to Chief.  
HEALTH & DENTAL: The District does not provide health or dental insurance to the Chief.

### **SECTION TWO:**

UNIFORMS: The District shall pay on the first payday in August of each year the sum of nine hundred (\$900.00) dollars.

### **SECTION THREE:**

AUTOMOBILE: The District shall supply a vehicle to the Chief. The vehicle shall be available to the Chief at all times so that he may promptly respond to any and all emergency calls, to attend fire department business, and any other business that may be associated with his duties as Chief.

### **SECTION FOUR:**

EXPENSE ALLOWANCE: The District shall provide an expense allowance to the Chief, which is not to exceed the budgeted amount. On or about July 1<sup>st</sup>, of each year the district will provide the Chief with a five hundred (\$500) dollar cash advance. All request for funds shall be supported by receipts.

### **SECTION FIVE:**

DISABILITY  
INSURANCE: The District will pay the Chief the sum of twenty-seven hundred (\$2,700) dollars per year for the purchase of disability, or any type of insurance. This is payable on or about November 1<sup>st</sup> of each year.

### **SECTION SIX:**

VISION CARE: District will pay the Chief on or about November 1<sup>st</sup> of each year one hundred (\$100) dollars lieu of providing vision care.

### **SECTION SEVEN:**

VACATIONS: The Chief shall be entitled to fifteen (15) days of annual vacation leave, accruable to a maximum of forty five (45) days.

The bank of accrued vacation time will be set at nineteen (19) days on July 1, 2016.

Annual leave cannot be discharged for a period in excess of two (2) consecutive weeks without the prior approval of the Board of Commissioners.

Ability to use or be paid for at one hundred (100) percent upon termination of employment.

**SECTION EIGHT:**

**HOLIDAYS:**

The Chief is entitled to the following holidays off with an additional days pay: New Year's Day, Martin Luther King Day, Washington's Birthday, Easter Sunday, Memorial day, Independence Day, Victory Day, Labor Day, Columbus Day, Veterans day, Thanksgiving Day, and Christmas Day.

Whenever a holiday falls on a Saturday or Sunday the Chief will have the next Monday off or any day of his choosing.

Holiday pay shall be computed by dividing the chief s weekly salary by four (4).

**SECTION NINE:**

**SICK LEAVE**

The Chief shall be credited with one and one quarter (1.25) sick days for each month served, not to exceed fifteen (15) sick days per year.

Sick leave not used during the year may be accumulated from year to year to a maximum of two hundred forth (240) days.

Payment for unused sick leave upon separation from the District shall be fifty percent (50%) of all unused sick leave, maximum of one hundred (100) days.

After the Chief has been absent from duty because of illness for more than four (4) consecutive days he may be required to provide a doctor's certificate of his disability to perform his duties.

If the Chief is out on sick leave for more than twenty (20) consecutive workdays the district may require him to be examined by their doctor (at the district's cost) to determine his disability. In the event that the doctor chosen by the employee and the doctor chosen by the District disagree on the Chief s disability, the two (2) doctors so chosen shall choose a third doctor to examine him and the opinion of the third doctor shall be binding upon the parties. The cost and fees of the third doctor shall be borne by the district.

If a determination is made that the factual and medical evidence demonstrates to a reasonable degree of medical certainty that the Chief suffered an injury or illness not in the line of duty, (or if the parties agree that the illness or injury was not in the line of duty) and the Chief is incapable of performing his duties he agrees that he will resign or apply for his pension with the insurance policy enforce.

The bank of accrued sick leave will be set at one hundred thirty-eight (138) days on July 1, 2016.

**SECTION TEN:**

**BEREAVEMENT:** In case of the death of a father, mother, wife, child, stepfather, stepmother, stepchild, brother, sister, Chief is entitled to a leave of absence with pay from the time of the notification of the death to and including the day following the burial of the deceased, not to exceed four (4) days.

In cases of the death of a grandparent, father-in-law, or mother-in-law, brother-in-law or sister-in-law the Chief shall be entitled to a leave of absence with pay from the time of the notification of the death to and including the day of burial not to exceed three (3) days.

**SECTION ELEVEN:**

**PERSONAL LEAVE:** The approval of the Board of Commissioners is required for all leaves of absence and extensions thereof.

**ARTICLE SEVEN – ADMINISTRATIVE LEAVE**

**SECTION ONE:**

The Chairman of the Board of Commissioners may place the Chief on administrative leave with full pay and benefits at any time during the duration of this Agreement or any renewal thereof only for the good and just cause or upon agreement, provided that if the reason for the administrative leave is said to be for good and just cause, the Board of Commissioners will afford Chief a prompt and fair hearing in accordance with due process and all applicable laws.

**ARTICLE EIGHT – DUTIES**

**SECTION ONE:**

The duties of the Chief shall be set by the CFD Fire Committee and will include, but not limited to, duties customarily associated with being the Chief of a Fire Department.

The Chief will attend Fire Committee meetings as requested and /or other meetings as deemed necessary by the Fire Committee. The Chief will not receive any overtime pay for extra hours. In addition thereto, the Chief shall be available for other public

Functions within the community as would normally be expected to be performed the highest-ranking member of the fire department. The chief shall have the overall responsibility for fire protection, implementation of the bylaws, policies and procedures, enforcement and implementation of fire codes

and applicable laws, and all other responsibilities assigned by the Board of Commissioners, district bylaws or by state law.

## **ARTICLE NINE – IN-LINE-OF DUTY INJURY**

### **SECTION ONE:**

The provisions of 45-19-1 of Rhode Island General Laws shall apply if the Chief should become wholly or partially incapacitated by reason of injuries received or sickness contracted in the performance of his duties.

All medical expenses, which are not covered by the Chief's medical coverage, attributable to his job related injury or sickness that the Chief sustained while employed by the Cumberland Fire District is to be paid in full by the Cumberland Fire District for the rest of his life.

If the Chief is killed in-the-line-of-duty, the District shall pay for funeral costs, with receipts not to exceed \$10,000(ten thousand) dollars.

## **ARTICLE TEN – TERMINATION**

### **SECTION ONE:**

The Chief shall hold the highest ranking position in the Fire Department until such time as this agreement terminates, he shall be physically or mentally unable to perform all of the required duties and functions, or until such time as he shall be removed from office by reason of cause, whichever is the first to occur. Cause shall mean and be defined as any of the following:

- a. Felony conviction. In the event of an indictment or criminal information, the District may suspend the Chief with pay and benefits to continue in effect until final disposition of any charge or charges;
- b. A misdemeanor conviction for a crime of moral turpitude, if said is related to his employment
- c. For a violation of a material condition of this agreement.
- d. For violations of the rules and regulations of the fire department/district, as the same may apply to him;
- e. For insubordination or failure to comply with lawful orders or directives; provided, however, that he shall, at all times, be required to perform his proper function and duties as the highest ranking officer of the fire department and any request or order to act in a manner contrary to the requirements of his position or to the proper enforcement of the law and for

the health and safety of the citizens shall not, in fact, constitute insubordination or failure to comply with an order or directive. In addition, the Chief shall be in a position to terminate his position on a voluntary basis either by resignation or retirement.

The sufficiency of grounds for termination shall include at a minimum, a written notice of the alleged cause and facts in support thereof as well as an opportunity for a full and fair hearing.

## **ARTICLE ELEVEN – ARBITRATION**

### **SECTION ONE:**

Should a dispute arise pertaining to the terms and conditions of this Agreement, and after all administrative remedies have been exhausted, then either party may apply for arbitration by a neutral arbitrator subject to the laws of the State of Rhode Island.

## **ARTICLE TWELVE – SEVERABILITY**

### **SECTION ONE:**

In the event that a particular section or portion of this Agreement is found to be invalid by a court of competent jurisdiction, all remaining portions not otherwise affected shall remain in full force and effect. There shall be no modifications or changes to this Agreement that are not in writing signed by all of the parties, duly authorized.

## **ARTICLE THIRTEEN – LEGAL SERVICES**

### **SECTION ONE:**

The District agrees to provide legal counsel and services in the defense of any suit of a civil nature brought against the Chief while in the performance of on the job duties and to indemnify the Chief from any award against the Chief.



**ARTICLE FOURTEEN – SIGNATURES**

IN WITNESS, the Cumberland Fire District, Inc., has caused this Agreement to be signed and executed on its behalf by Bruce Lemois, Chairman, and by Kenneth A. Finlay, Fire Chief, on November 10, 2016.

\_\_\_\_\_  
Bruce Lemois, Chairman

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Kenneth A. Finlay, Fire Chief

\_\_\_\_\_  
Witness

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**FC-R-2016-49**  
**CUMBERLAND FIRE DISTRICT**  
**Resolution**

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**RESOLUTION:**      **AUTHORIZE CHAIRMAN LEMOIS TO EXECUTE AN  
EMPLOYMENT CONTRACT WITH FINANCE DIRECTOR  
KAROLYSHYN.**

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**BE IT RESOLVED BY THE CFD COMMITTEE AS FOLLOWS:**

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**WHEREAS:**      It is the common practice of the Town to have employment contracts for key employees, such as Directors, end on the odd year. Otherwise known as “mid-term.”

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**WHEREAS:**      The proposed contract doesn’t increase the cost of this position.

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**WHEREAS:**      It is important to the business management of the CFD to ensure there is consistent leadership in the Finance Director’s position.

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**NOW, THEREFORE, BE IT RESOLVED BY THE CUMBERLAND FIRE DISTRICT AS FOLLOWS:**

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**RESOLVED:**

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Voted on this 10<sup>TH</sup> day of November, 2016

\_\_\_\_\_

Bruce A. Lemois, Chairman

\_\_\_\_\_

Debra Auclair, Clerk

YAY:            NAY

# AGREEMENT

Between the

CUMBERLAND FIRE DISTRICT  
CUMBERLAND, RI

AND

DIANE KAROLYSHYN  
FINANCE DIRECTOR

**November 10, 2016 to  
June 30, 2019**

|

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## **ARTICLE ONE - AGREEMENT**

### **SECTION ONE:**

This Agreement is entered into this 10<sup>th</sup> day of November 2016, by the Cumberland Fire District, Inc., a municipal corporation, and Diane Karolyshyn for services to be rendered by Diane Karolyshyn as the Finance Director of the Cumberland Fire District, Inc. also known as the Cumberland Fire Department under the following terms and conditions.

Now therefore, the Cumberland Fire District, Inc. subsequently referred to as the **District** and Diane Karolyshyn referred to as **Director**, in consideration for mutual promises and agreements set forth in this Agreement, agree as follows.

## **ARTICLE TWO – EMPLOYMENT**

### **SECTION ONE:**

The District hereby employs, engages, and hires the Director as the Finance Director to manage the business functions of the District. This will include, but not limited to accounts payable, payroll, tax collections and other financial matters. The Director hereby accepts such hiring, engagement and employment.

### **SECTION TWO:**

Director shall perform all duties of Finance Director as set forth in the Bylaws of the District, any directives from the Board of Fire Commissioners, and all other applicable duties customarily performed by municipal finance directors in other municipalities.

The Director shall ensure that all RI General Laws and policies and/or requirements of all government agencies are followed with timeliness and completeness.

## **ARTICLE THREE - HOURS**

### **SECTION ONE:**

The regular workweek of the Director will a standard 35-hour work week. This will include attending meetings of the Fire Committee unless absent due to vacation, sick, personal time or otherwise excused.

### **SECTION TWO:**

Whenever the Director is on vacation or attending other functions which require her absence from the District, or otherwise cannot be available subject to call, she will designate an on call subordinate.

## **ARTICLE FOUR – TERM**

### **SECTION ONE:**

The term of this employment Agreement is as follows:

A term beginning November 10, 2016 and continuing through June 30, 2019

### **SECTION TWO:**

At the end of this contract, if the Director wishes not to continue her employment with the District she shall serve written notice to the District of her election. Notice shall be delivered certified mail post marked by April 1, 2019 or earlier to 3502 Mendon Road Cumberland, RI 02864

If the District decides not to renew the Director's contract the District shall serve written notice to the Director. Notice shall be delivered certified mail post marked by April 1, 2019 to 9 Apple Blossom Drive Cumberland, RI 02864.

If neither party files written notice as stated above then the parties agree to begin contract negotiations on April 4, 2019, unless otherwise mutually agreed. The terms and conditions of an additional three (3) year contract shall be negotiated in accordance with the condition set down in this section but, in no event shall such term and conditions be less beneficial to the Director than those provided for in this agreement.

## **ARTICLE FIVE – SALARY**

### **SECTION ONE:**

The Director will receive the following annual salaries.

November 10, 2016 and ending June 30, 2017 - \$55,000

July 1, 2017 and ending June 30, 2018 - \$56,100

July 1, 2018 and ending June 30, 2019 - \$57,200

### **SECTION TWO:**

Should the Cumberland Fire District merge with any other fire district(s), Town or regional area and a Finance Director's position is not offered to the Director, the remainder of the salary package shall be paid out to the Director as a severance package. In any event the severance package must be equal to a minimum of twelve (12) weeks of salary. The Director shall receive no other compensation other than what is specifically expressed in this Agreement.

## ARTICLE SIX – BENEFITS

### **SECTION ONE:**

LIFE INSURANCE: The District does not provide life insurance to the Director.  
HEALTH & DENTAL: The District provides health and dental as outlined in the Local 2722 CBA. This includes all co-pays, increases and decreases as they occur.

### **SECTION TWO:**

VISION CARE: District will pay the Director on or about November 1<sup>st</sup> of each year one hundred (\$100) dollars lieu of providing vision care.

### **SECTION THREE:**

PERSONAL TIME OFF: The Director shall be entitled to two hundred (200) hours of personal time off (PTO) for use as vacation, sick time or personal use.  
The Director shall be permitted to bank PTO time up to forty (40) hours per year with a total maximum of eighty (80) hours.  
Use of PTO cannot be discharged for a period in excess of two (2) consecutive weeks without the prior approval of the Board of Commissioners.  
Ability to use or be paid for at one hundred (100) percent upon termination of employment.

### **SECTION FOUR:**

HOLIDAYS: The Director is entitled to the following holidays off with an additional days pay: New Year's Day, Martin Luther King Day, Washington's Birthday, Memorial day, Independence Day, Victory Day, Labor Day, Columbus Day, Veterans day, Thanksgiving Day, and Christmas Day.  
Whenever a holiday falls on a Saturday or Sunday the Director will have the next Monday off or any day of her choosing.

### **SECTION FIVE:**

BEREAVEMENT: In case of the death of a father, mother, wife, child, stepfather, stepmother, stepchild, brother, sister, Director is entitled to a leave of absence with pay from the time of the notification of the death to and including the day following the burial of the deceased, not to exceed four (4) days.  
In cases of the death of a grandparent, father-in-law, or mother-in-law, brother-in-law or sister-in-law the Director shall be entitled to a leave of

absence with pay from the time of the notification of the death to and including the day of burial not to exceed three (3) days.

**SECTION SIX:**

PERSONAL LEAVE: The approval of the Board of Commissioners is required for all leaves of absence and extensions thereof.

**ARTICLE SEVEN – ADMINISTRATIVE LEAVE**

**SECTION ONE:**

The Chairman of the Board of Commissioners may place the Director on administrative leave with full pay and benefits at any time during the duration of this Agreement or any renewal thereof only for the good and just cause or upon agreement, provided that if the reason for the administrative leave is said to be for good and just cause, the Board of Commissioners will afford the Director a prompt and fair hearing in accordance with due process and all applicable laws.

**ARTICLE EIGHT – TERMINATION**

**SECTION ONE:**

The Director shall hold the highest ranking position in the Fire Department Business Office until such time as this agreement terminates, she shall be physically or mentally unable to perform all of the required duties and functions, or until such time as she shall be removed from office by reason of cause, whichever is the first to occur. Cause shall mean and be defined as any of the following:

- a. Felony conviction. In the event of an indictment or criminal information, the District may suspend the Director with pay and benefits to continue in effect until final disposition of any charge or charges;
- b. A misdemeanor conviction for a crime of moral turpitude, if said is related to her employment
- c. For a violation of a material condition of this agreement.
- d. For violations of the rules and regulations of the fire department/district, as the same may apply to her;
- e. For insubordination or failure to comply with lawful orders or directives; provided, however, that she shall, at all times, be required to perform her proper function and duties as the highest ranking manager of the Business Office.



- f. The sufficiency of grounds for termination shall include at a minimum, a written notice of the alleged cause and facts in support thereof as well as an opportunity for a full and fair hearing.

## **ARTICLE NINE – SEVERABILITY**

### **SECTION ONE:**

In the event that a particular section or portion of this Agreement is found to be invalid by a court of competent jurisdiction, all remaining portions not otherwise affected shall remain in full force and effect. There shall be no modifications or changes to this Agreement that are not in writing signed by all of the parties, duly authorized.

## **ARTICLE TEN – LEGAL SERVICES**

### **SECTION ONE:**

The District agrees to provide legal counsel and services in the defense of any suit of a civil nature brought against the Director while in the performance of on the job duties and to indemnify the Director from any award against the Director.

**ARTICLE ELEVEN – SIGNATURES**

IN WITNESS, the Cumberland Fire District, Inc., has caused this Agreement to be signed and executed on its behalf by Bruce Lemois, Chairman, and by Diane Karolyshyn, Finance Director, on November 10, 2016.

\_\_\_\_\_  
Bruce Lemois, Chairman

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Diane Karolyshyn, Finance Director

\_\_\_\_\_  
Witness