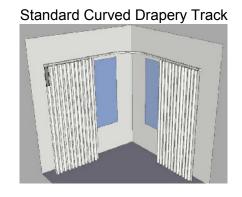
## **Curved Drapery Track Template Instructions**

Please read through all of these instructions before beginning your template.

Important Note:

Lutron provides standard curved drapery tracks to fit around 90 degree bends. These tracks will have a bend radius of 20 inches. *This solution does not require the creation of a template*, and can be found as a drapery track option in the Shade Configuration Tool (SCT). To specify, select the *Line Items* tab in the SCT, then click on the *Add Line Item* dropdown where you will select *Standard Curved Drapery Track*.



- Lutron drapery track can be bent to fit a curved wall, bay window, and many other special applications.
- "S" bends can only be achieved by splicing two bends together.



Important Note:
Splices cannot be made on a curve.
A splice can only be made on a straight

portion of track that is at least 18 inches long.

- A paper template is the only way to ensure accurate curving of the drapery track.
- A checklist is included on pages 9 and 10 to help you provide Lutron with all the information needed to make the curved track with a minimum amount of delay. Please be sure to use the checklist and attach it to your template prior to shipping template to Lutron.
- More information is always better than not enough information. Digital
  photographs help Lutron to see the application area for the curtain track. Email
  photos to <a href="mailto:shadingquotes@lutron.com">shadingquotes@lutron.com</a>.

Before beginning with a curved track order, you must obtain a "COM" number to identify the materials that you are forwarding to us for review. This number will be used to track your order throughout the process and it is important that it appears on the template and your documentation. Without a COM number, your template will be rejected.

To obtain your COM number, either call the Lutron Shading Quotes department at 1 (800) 446-1503 or e-mail <a href="mailto:shadingquotes@lutron.com">shadingquotes@lutron.com</a>

Do not begin a template or ask for a COM# until the job is sold. To obtain a rough budgetary estimate, submit your quote, with necessary notes, via the SCT or email the Lutron Shading Quotes department and give them measurements and details of track (such as constant or variable radius, single/dual/tandem track, and splice or no splice.).



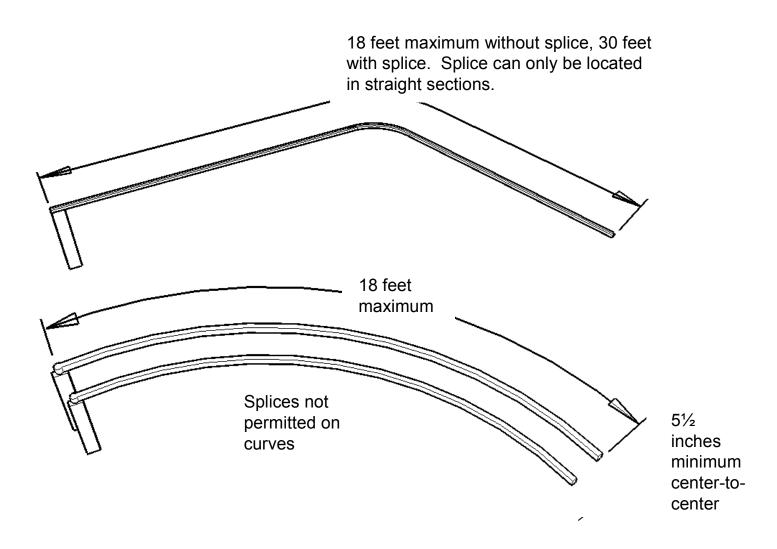
# Before starting template, please be aware of some limitations for Lutron curved drapery track:

- Maximum track length is 18 feet without a splice joint.
- With a splice joint, track may be up to 36 feet long.
- Splices can only occur in **straight** sections of drapery track. Splice must occur on a straight length of track at least 18 inches long.
- Tight bends more than 90° (i.e. where the two ends of the track bend in towards each other as shown below) are not possible.



Tight bends are not possible.

- Tracks have to have a minimum bend radius of 20 inches.
- Minimum spacing for dual tracks is 5 ½ inches center-to-center.
- Finished track may vary  $\pm \frac{3}{4}$  inches from template.



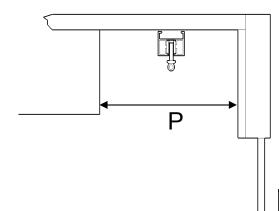


#### Other things to consider:



In the above picture, the bend on the left is tighter than that on the right. Multiple bends like this on one track are very difficult to make. If the track can be a single radius, it can be made more accurately.

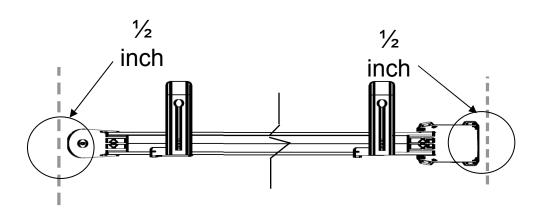
Note: A splice cannot be used in this example as there is no straight portion of track available.



Pockets should allow ample room for the track and drapery.

Recommended	Wall	Ceiling	Dual Track
Dimension	Mount	Mount	
Р	7 inches	6 inches	14 inches

Allow ½ inch between ends of drapery track and walls



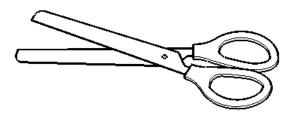


#### **Required tools:**



sharpie black marker

2" or 3" wide masking tape



scissors



tape measure



digital camera



roll of contractor paper\*

\*Anything other than contractor paper or poster paper will be rejected.

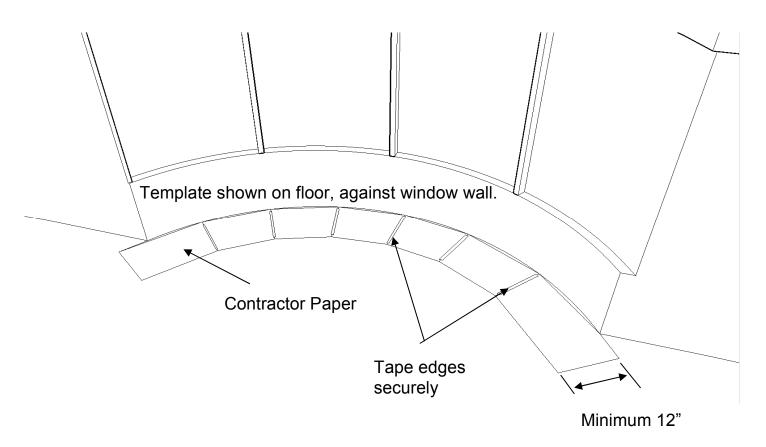
### Helpful tool, not required:



compass/divider

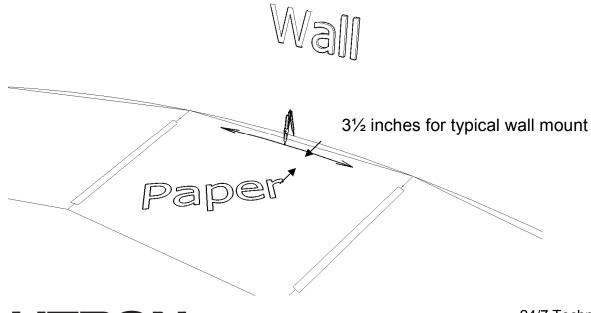
Useful to scribe centerline of track at a set distance from the wall.

Begin by taping contractor paper together close to wall surface. Use the floor or the ceiling, whichever follows the curvature best.



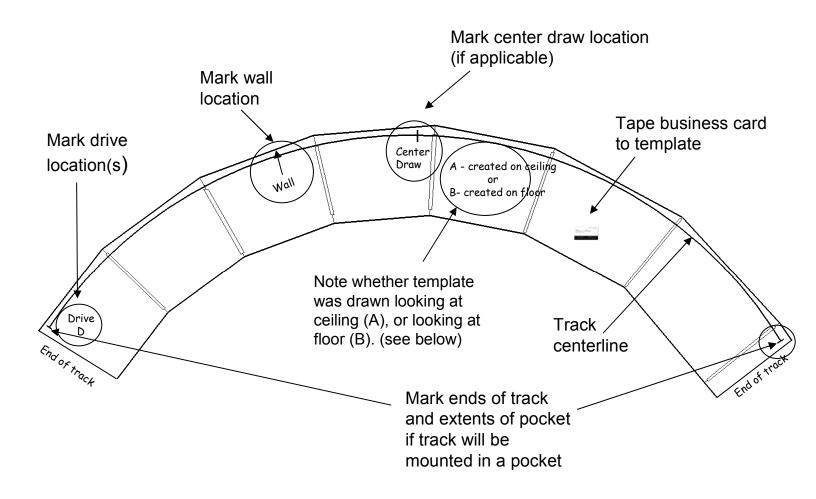
Using a compass or similar tool, follow wall profile to trace track centerline onto paper. After completing the trace, go over the pencil line with the black marker.

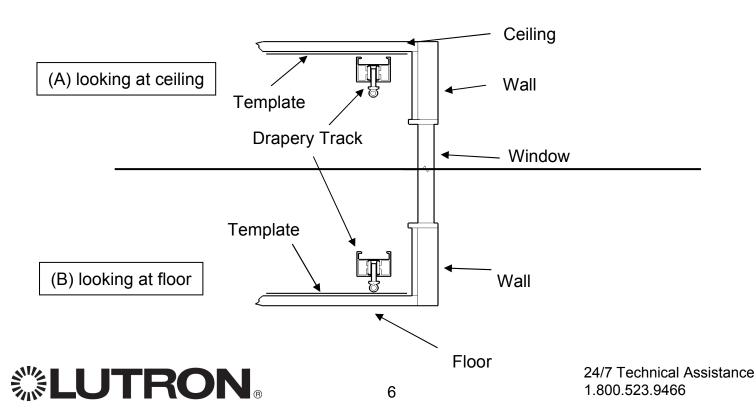
The typical distance for wall mounted track is  $3\frac{1}{2}$  inches from wall surface, however, your distance may be greater for the curtain to clear things like handles, window sills, columns, vents, etc.





## Once track centerline has been traced, be sure to mark the additional features needed to build the track. Be sure to write down what each mark signifies.

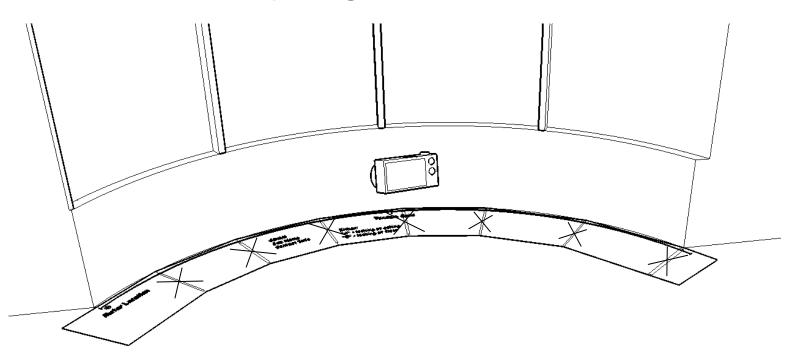




Take a digital photo of the finished template in place.

Take several photos of the area where the curtain track will be mounted.

Email photos to shadingquotes@lutron.com



- Be sure that the template is taped together in one piece. Mark an "X" over each seam of paper so that if template shifts in shipping, Lutron will have a reference as to where to join those pieces. Note: Separate pieces will be rejected.
- Each curved track should have its own template.
   The only exception is dual tracks, which can be on the same template.
   Write COM # on template.

Tape both pages of the checklist to the template (pages 9 and 10)

A - created on ceiling or B- created on floor COM# 123456



#### Carefully roll template (DO NOT FOLD\*) and place into a sturdy shipping tube.

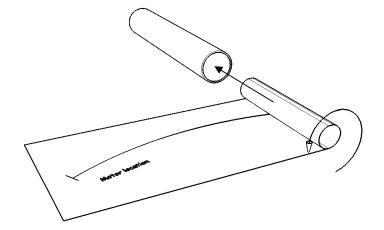
\* Folding makes it difficult to lay flat, which may distort the true size and shape of curve.

Write your COM#, Quote #, Job Name, and Job info on the outside of the tube.

### Ship to:

Lutron Shading Solutions 11520 Sun Shade Lane Ashland, VA 23005

ATTN: Your COM#



It is of the highest importance that all items requested in the instructions be followed. A production engineer will review the template and advise if it is approved or if additional information/revisions are needed.

If all information was provided correctly and meets the requirements, your curved track layout will be approved for manufacture. Production of the track will begin after approval of the template and receipt of a purchase order. Lead time for shipment of the completed track(s) begins after receipt of the order and approval of the template.



Use this checklist to help you remember to provide all the information needed. Attach both pages of the checklist to the template when you have completed it.

COM#		Contact Lutron Shading Quotes if you do not have a COM number. (See pg. 1)
Job Name		
Quote #		
Contact Info	Name Address	
	Phone # Email address	

Drapery Track Configuration – Check appropriate boxes, fill in required dimensions, refer to figures below.

- ☐ Single or ☐ Dual → Indicate spacing between tracks (S) \_\_\_\_\_inches
- □ Wall Mount or □ Ceiling Mount Indicate distance from wall (D) \_\_\_\_\_inches
- □ Pocket Mount → Indicate pocket width (P) \_\_\_\_\_inches

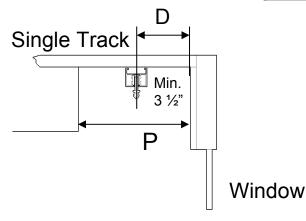
If possible, mark pocket size on the paper template (below)

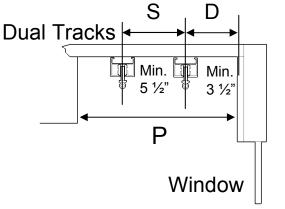
- ☐ Single Track
  - ☐ Left draw
  - ☐ Right draw
  - □ Center draw
- □ Tandem Tracks
- □ Dual Tracks
  - ☐ Left draw
  - □ Right draw
  - ☐ Center draw

Drive Side: (viewed facing window)

VO CIGO.	(VICWCa lacing Willac
⊒ Left	Right

Recommended Dimension	Wall Mount	Ceiling Mount	Dual Track
Р	7 inches	6 inches	14 inches





Use this checklist to help you remember to provide all the information needed. Attach both pages of the checklist to the template when you have completed it.

The items below must be included to ensure that your template is approved.

☐ Minimum bend radius is no less than 20 inches.
☐ Clearance to wall and other obstacles at least 3½ inches.
☐ Drive location(s) is(are) marked on template.
☐ Orientation marked on template (either A, or B) – see page 6
☐ Ends of track and ends of pocket are marked on template.
If track is a tandem system or a center draw, mark center of track on template.
☐ Wall or pocket position is marked on template.
☐ Digital photos taken of template and wall location for track.
□ COM# written on template.
☐ Photos emailed to shadingquotes@lutron.com
☐ Tape both pages of checklist to template.

