

Document Control

Title Decontamination of Reusable Equipment - Standard Operating Procedure (A-Z Cleaning Guide for Clinical areas)			
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4.0	Oct 2015	Final	New stand-alone SOP in new trust format
4.1	Dec 2018	Revision	Updated A-Z cleaning list and cleaning schedules
4.2	Feb 2019	Revision	Update to Scope and minor amendments to wording of responsibilities in A-Z cleaning guide. Addition of How to use guide.
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1. Background

Cleaning involves the use of detergent and water / detergent wipes for the physical removal of visible dirt / dust / organic matter / body fluids. This method is effective for the equipment listed in the table below, unless otherwise stated. Contaminated equipment (e.g. frequently touched or splashed with body fluids / TPN fluid) provides a good environment for micro-organisms or may carry infectious matter. The potential for hand contamination and cross infection when handling equipment in this condition is high.

It is important to ensure equipment is dried following cleaning if it's still damp. Items for storage must be dried and inverted, as micro-organisms thrive in damp, warm conditions and may present a cross infection risk.

Specific areas with specialised equipment must have protocols for cleaning within the departments consistent with manufacturers' advice, guidance taken from the COSHH committee and approval through the infection prevention and control team.

2. Purpose

This Standard Operating Procedure (SOP) has been written to:

- Identify cleaning responsibilities and frequencies for commonly used equipment across Northern Devon Healthcare NHS trust
- Reduce the risks associated with inadequate decontamination of reusable patient equipment
- Ensure patients receive care in a clean, safe environment

3. Scope

This Standard Operating Procedure (SOP) relates to all staff working in clinical settings who may be involved in cleaning equipment they use in clinical practice, this includes:

- Registered nurses / Midwives
- Operating Department Practitioners
- Healthcare Assistants / Support workers
- Allied Health Professionals
- Nurse Associates
- Hotels Services staff
- Porters
- Medical staff
- EBME staff

This SOP should be used in conjunction with the 'Decontamination Policy, including Reusable Medical Devices' Policy (add link) which clearly defines staff roles and responsibilities and methods of decontamination.

4. Location

This Standard Operating Procedure can be implemented in all clinical areas where competent staff are available to undertake this role.

5. Equipment

- Managers in all areas should ensure that adequate supplies of cleaning materials are available and replenished to enable staff to clean equipment at the recommended frequencies
- Personal protective equipment will be required when cleaning soiled or used equipment
- Hands should be decontaminated after removing PPE as per the WHO '5 Moments' of hand hygiene
- Infection Control products and their codes are on the Infection Prevention & Control page on BOB under the section called Infection Control Products

6. Procedure

- Ensure Standard Infection Control Precautions are followed throughout

7. References

- Department of Health (2010). The Health and Social Care Act 2008 *Code of Practice on the prevention and control of infections and related guidance*. Department of Health, Updated July 2015, London.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/449049/Code_of_practice_280715_acc.pdf

8. Associated Documentation

Northern Devon Healthcare NHS Trust Policies for:

- Decontamination Policy
<http://ndht.ndevon.swest.nhs.uk/decontamination-policy/>
- Single Use Policy
<http://ndht.ndevon.swest.nhs.uk/single-use-policy/>
- Standard Infection Control Precautions
<http://www.northdevonhealth.nhs.uk/2014/08/standard-infection-control-precautions-policy/>

- Control of Substances Hazardous to Health Policy
<http://ndht.ndevon.swest.nhs.uk/policies/?p=1075>

Cleaning frequencies, methods and responsibilities for frequently used items in clinical areas

Item of Equipment	Recommended Frequency of Cleaning	Recommended Method of Cleaning	Responsibility
Alcohol gel bottles/holders	Daily or when visibly dirty	Detergent and water / detergent wipes	All clinical staff / Hotel Services
Arjo baths - purging and cleaning of	See manufacturer's instructions	See manufacturer's instructions	All clinical staff / Hotel Services
Auroscope	After every patient use (disposable covers - single use discard after every patient)	Detergent and water / detergent wipes	All clinical staff / Doctors
Baby changing mat	After every patient use	Detergent and water / detergent wipes	All clinical staff
Bair hugger	After every patient use or when visibly dirty. Label after cleaning.	Detergent and water / detergent wipes	All clinical staff
Baths	After every patient use / daily	Detergent and water / detergent wipes	All clinical staff / Hotel Services
Bath hoists	See hoists	See hoists	All clinical staff / Hotel Services
Bed tables	Daily (see Service Level Agreement) or when visibly dirty	Microfibre Detergent and water / detergent wipes	All clinical staff / Hotel Services
Bedpan shells	After every patient use	Detergent wipes to remove visible soiling followed by Tristel	All clinical staff
Beds / bed-rails (including	After discharge or when visibly dirty	steam clean -- to be carried out by trained Hotel Services personnel	All clinical staff / Hotel Services

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mattresses, pillows, bedframes)		see bed and mattress cleaning SOP	
Bed cradles	When visibly dirty / on discharge	Detergent and water / detergent wipes / steam clean	All clinical staff / Hotel Services
Bladder scanner	After every patient use	Detergent wipes, label when clean	User
Birthing pools	See decontamination policy	See decontamination policy	Midwives / support workers / Hotel Services
BP cuffs / monitor	After every patient use	Detergent wipes	User
Brushes / combs/ nailbrushes	Weekly / when visibly dirty	Single patient use do not share Immerse in hot soapy water, rinse and dry as much as possible	All clinical staff
Buckets	After use	Detergent and water, dry after washing	All clinical staff / Hotel Services
Call bells	Daily and after discharge	Detergent and water / detergent wipes / Microfibre	All clinical staff / Hotel Services
Chairs (bedside)	When soiled and on discharge	Detergent wipes to remove any heavy soiling. Tristel if soiled with body fluid (Steam clean -- to be carried out by trained Hotel Services personnel only)	All clinical staff / Hotel Services
Clippers	After every patient use	Dispose of heads Detergent and water / detergent wipes on handle	All clinical staff
Clip-boards / folders (end of bed)	When visibly dirty / on discharge	Detergent wipes	All clinical staff / Hotel Services
Commodes	After every patient use	Detergent wipes to remove any heavy soiling. Tristel (see poster at end of A-Z)	All clinical staff / Hotel Services
Computers on wheels	Daily or when visibly dirty	Detergent wipes	User

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Cots and incubators	After discharge / when soiled	Detergent and water / detergent wipes (Steam cleaning -- to be carried out by trained Hotel Services personnel only)	All clinical staff / Hotel Services
Crockery & cutlery (patients)	After use	Use dishwasher If dishwasher out of use, access an alternative dishwasher if possible. If not, hand wash with detergent and hot water, rinse and dry using paper towels. Do not leave to drain.	Hotel Services
Cuffs (BP)	After every patient use	Detergent wipes	All clinical staff
Curtain rails	See cleaning schedule /Service Level Agreement	See cleaning schedule / Service Level Agreement	Hotel Services
Curtains - Bed	See cleaning schedule /Service Level Agreement	See cleaning schedule / Service Level Agreement	Hotel Services
Curtains/ blinds - Window	See cleaning schedule /Service Level Agreement	See cleaning schedule / Service Level Agreement	Hotel Services
Desk top computer / Keyboards	Weekly / when visibly dirty	Detergent wipes	User
Desks/ work surfaces	Daily	Detergent and water / detergent wipes	Hotel Services
Domestic trolleys	Daily	Detergent and water / detergent wipes	Hotel Services
Dressing trolleys	Before and after use	Detergent and water / detergent wipes, label after cleaning.	User
Drip Stands (including base of stand).	When soiled / daily / after every patient use / weekly if stored	Detergent and water / detergent wipes / steam clean	All clinical staff / Hotel Services
Drug fridges	Weekly	Detergent and water / detergent wipes	All clinical staff

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Drugs trolley	Weekly / when visibly dirty	Detergent and water / detergent wipes	All clinical staff
ECG leads	After each patient	Detergent and water / detergent wipes	All clinical staff
ECG machine / monitor	After each patient	Detergent and water / detergent wipes	All clinical staff
Electric razors	Patients' own. No communal use	As requested by patient	All clinical staff / patient
Entonox demand valve head (Must be used with single use mouthpiece and filter)	After every patient use	Dispose of single use mouth piece and filter. Entonox demand valve head must be wiped with detergent & water or detergent wipes after each patient. If demand head becomes contaminated with bodily fluids send to CSSD for autoclaving.	All clinical staff
Examination couches	After every patient use	Detergent and water / detergent wipes	All clinical staff
Fans	Wall mounted - 6 monthly/ as necessary to keep dust free	Detergent and water / detergent wipes	Estates / Hotel Services
	Free standing – weekly or when visibly dusty	Detergent and water / detergent wipes	All clinical staff
Fire ski sheets	After discharge / when soiled	Detergent and water / detergent wipes Send to laundry from an isolation room	All clinical staff / Hotel Services
Flower vases	Every 2 days and on discharge	Detergent and water / detergent wipes (dry after washing).	Hotel Services
Floors	After spillage contaminated with body fluids	Use an absorbent paper towel for the bulk of the spillage and dispose of in a clinical waste bag. Clean with Tristel (see poster at end of A -Z using white disposable single use mop head and white bucket)	All clinical staff

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Fridge (Staff food fridge)	Clean weekly or when visibly dirty Daily - Check all food is labelled & in date	Detergent wipes	All users
Glucometers	After every patient use	Detergent wipes	All clinical staff
Glucometer workstations/box	Weekly or when visibly dirty	Detergent wipes	All clinical staff
Gym equipment (exercise bicycles/ rowing machines, balance balls etc.)	Contact points after each patient Weekly	Detergent wipes	User Physiotherapist
Hair Dryers	After every patient use	Detergent wipes	All clinical staff
Hair Rollers	After every patient use	Immerse in hot soapy water and dry	All clinical staff / users
Heel troughs / wedges	After every patient use	Detergent wipes	All clinical staff
Doppler	After each patient	Detergent wipes	All clinical staff
TV / radio Handsets	When soiled / Daily (see cleaning schedule /Service Level Agreement)	See cleaning schedule/Service Level Agreement	Hotel Services
Hoists	After every patient use	Detergent and water / detergent wipes	All clinical staff
Hoist slings	See 'which sling to use' (attached)	See 'which sling to use' (attached)	All clinical staff
Infusion pumps	After each patient / daily if connected to patient	Detergent and water / detergent wipes	All clinical staff
Laryngoscope blade	After each patient	Send to CSSD	CSSD
Laryngoscope handle	After each patient	Detergent and water to remove any soiling / wipe surface with detergent wipes.	All clinical staff

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Linen Trolleys	Keep covered in clinical areas Any unused linen removed (not returned to clean linen store) Daily trolley clean	Detergent and water / detergent wipes	All clinical staff
Linen Skip trolleys	Daily or when visibly dirty	Detergent and water / detergent wipes	All clinical staff
Lockers (patient)	See cleaning schedule/Service Level Agreement	See cleaning schedule/Service Level Agreement	Hotel Services
Macerator – internal	Monthly if in frequent use Daily if not in frequent use	Pour a bowl of hot soapy water into macerator and run a clean cycle	All clinical staff
Macerator - external	Daily and as required	Wipe outside surface with detergent wipe	All clinical staff / Hotel Services
Moving & Handling Equipment – see end of list to identify use of which sling in which circumstance --Yellow extra-large slide sheets -- Fabric washable equipment e.g.: standing belts - Hard surface equipment e.g.: hoists	When soiled, 2 weekly/on patient discharge When soiled, 2 weekly/on patient discharge After every patient use	Send to laundry Remove any excess soiling with disposable paper/detergent wipes Place in red alginate bags and sent to laundry Detergent and water / detergent wipes/Tristel Jet	All clinical staff Bideford laundry (North)
Mattresses	When soiled, and on patient discharge	see bed and mattress cleaning SOP	All clinical staff / Hotel Services
Mattresses (Duo 2)	When soiled, and on patient discharge	see bed and mattress cleaning SOP	All clinical staff / Hotel Services
Medicine cupboards	Weekly / when visibly dirty	Detergent and water / detergent wipes	All clinical staff
Medical gasses trolley	Weekly / when visibly dirty	Detergent and water / detergent wipes	All clinical staff / porters

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Medicine pots	Discard after each use	Single use only	
Monitor stands	Weekly / when visibly dirty	Detergent and water / detergent wipes	All clinical staff
Mops	See cleaning schedule/Service Level Agreement	See cleaning schedule/Service Level Agreement	Hotel Services
Microwaves (Patient kitchen & Staff room)	After each use and when visibly contaminated must be checked weekly	Detergent and water / detergent wipes	Hotel services – patient kitchen microwave all users are responsible for microwaves in staff rooms.
Nebuliser machine (portaneb)	Daily / After every patient use	Detergent and water / detergent wipes	All clinical staff
Nebuliser (portaneb) air filter	When filter no longer looks white and clean or every 3 months	Dispose - order new filter from web basket code – 2153A	All clinical staff
Nebuliser medication reservoir	After every patient use	Rinse and then use detergent and water / detergent wipes and store dry Dispose on discharge or as required - single patient use	All clinical staff
Nebuliser masks/mouth pieces	Daily / when visibly dirty	Detergent and water / detergent wipes and dry (do not leave to air dry). Dispose on discharge	All clinical staff
Notes trolley	Weekly	Detergent wipes	All clinical staff
Observation machines / monitors	Daily / when visibly dirty	Detergent and water / detergent wipes	All clinical staff
Ophthalmoscope	After very patient use or when visibly contaminated	Detergent and water / detergent wipes	All clinical staff
Oxygen tubing	Keep stored until required single patient use for duration of stay	Dispose when soiled / on discharge	All clinical staff

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Patient baskets	After discharge	Detergent and water / detergent wipes	All clinical staff / Hotel services
Patient chart files	On discharge/ if visibly soiled or weekly	Detergent and water / detergent wipes	All clinical staff
Patient lights	See cleaning schedule/Service Level Agreement	See cleaning schedule/Service Level Agreement	Hotel Services
Peak flow metre	Daily / when visibly dirty Single patient use only	Detergent and water / detergent wipes Dispose of on discharge or as required	All clinical staff
Personal Headphones (Hospedia)	On discharge / when visibly dirty	Detergent and water / detergent wipes (head phone covers: dispose - single patient use)	All clinical staff / Hotel services
Phones / Hospedia	Daily	Detergent and water / detergent wipes	Hotel Services
Pillows	When soiled / on discharge / After every patient use	Detergent and water / detergent wipes / steam clean	All clinical staff / Hotel Services
Placebo inhalers	After every use (staff only to use to demonstrate)	Detergent and water / detergent wipes	All clinical staff /AHP
Pulse oximeters	After each patient	Detergent and water / detergent wipes	All clinical staff
Razors (safety - open)	After every patient use	Dispose - single patient use	All clinical staff
Resuscitation trolley	Weekly and following use	Detergent and water / detergent wipes	All clinical staff
Sanichairs / shower chairs	After every patient use	Detergent and water to remove visible soiling followed by Tristel jet spray, label after cleaning	All clinical staff
Scales - sitting	After each patient	Detergent and water / detergent wipes	All clinical staff

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Scissors - nurses own	Before and after each use	Detergent and water / detergent wipes	All clinical staff
Scissors Sterile - dressings & aseptic technique	Discard after use	Single use only	
Sharps bins	When visibly dirty	Detergent and water / detergent wipes. To remove blood splashes use detergent followed by Tristel jet spray. Always ensure temporary closure is in place after use.	All clinical staff
Sharps bin trays	After every patient use and when visibly dirty. Remove and dispose of all unused items after use.	Detergent and water / detergent wipes. To remove blood splashes use detergent followed by Tristel jet spray. Always ensure temporary closure is in place after use.	All clinical staff
Shaving brushes	Single patient use only – patients' own	Single patient use only – patients' own	All clinical staff
Showers	After every patient use / daily	Detergent and water / detergent wipes	All clinical staff / Hotel Services
Sinks / Hand wash basin	See cleaning schedule/Service Level Agreement	See cleaning schedule/Service Level Agreement	Hotel Services
Ski sheets (Fire)	After discharge	Detergent wipes. If from a isolation room or visibly dirty send to Bideford laundry	All clinical staff / Hotel Services
Slide sheets	After each use. Return to Bideford laundry after patient discharge	Detergent wipes, launder after patient discharge.	All clinical staff
Slings (reusable)	See 'which sling to use' (attached)	See 'which sling to use' (below)	All clinical staff / Hotel Services
Sluice hopper	Flush after each use	Splashes to be removed immediately with detergent then Tristel clean	Users

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Spacers (respiratory)	After every use but single patient use	Detergent and water / detergent wipes and dry	All clinical staff
Sphygmomanometer / BP cuff	After each patient	Detergent and water / detergent wipes and dry	All clinical staff
Stethoscopes	After each patient	Detergent and water / detergent wipes	All clinical staff
Stocking applicator (Anti-embolism)	After each patient	Detergent wipes	All clinical staff
Suction - Wall Unit (Vac Sax) Pipeline Protector filter	high usage areas e.g.: theatres, HDU --- every 3 months low usage areas e.g. wards etc.- annually	filters changed	All clinical staff
Suction - Wall Unit (Vac Sax)	On discharge or weekly	Detergent wipes for non-disposable parts. Sucker to be changed after each use. All used disposable items to be disposed into clinical waste on patient discharge or if visibly dirty.	All clinical staff
Suction - Mobile Unit	After use or weekly	Detergent wipes for non-disposable parts. Sucker to be changed after each use. All used disposable items to be disposed into clinical waste on patient discharge or when visibly dirty.	All clinical staff
Syringe drivers	When visibly soiled. After and before each patient	Unplug from mains if applicable. Detergent and water / detergent wipes and dry thoroughly.	All clinical staff
Tablet and Hand held devices	Daily / when visibly dirty or after each patient contact if used by patient	Detergent wipes, dry after cleaning	User
Tendon hammer	After every patient use	Detergent and water / detergent wipes	User
Telephone - Portable / mobile	After every patient use	Detergent and water / detergent wipes, dry thoroughly. Not to be used in rooms where patients are isolated with infections	All clinical staff / ward clerks

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Telephones (office, Nurses Station)	Daily / when visibly dirty	Detergent and water / detergent wipes	All clinical staff / User
Thermometer probes	Daily / when visibly dirty After each patient	Detergent and water / detergent wipes Probe covers: dispose - single patient use	All clinical staff
Toilet seats	See cleaning schedule/Service Level Agreement	See cleaning schedule/Service Level Agreement	Hotel Services
Toilet seats - raised (mowbray)	After every patient use / daily	Detergent and Tristel	All clinical staff / Hotel Services
Toys	See section below for individual toys	See section below for individual toys	All clinical staff
Tourniquets	Disposable or clean after each patient	If not disposable wipe with detergent wipe, non-disposable tourniquets should be replaced every 3 months or when visibly contaminated	All clinical staff
Trolley tops (dressing trolleys)	Before and after every use	Detergent and water / detergent wipes and dry Alcohol wipe prior to use for aseptic technique	User
Tubing (anaesthetic or ventilator)	Use filters between patients. Change every 14 days / on discharge / when wet or soiled	disposal on discharge	All clinical staff
TV (stand-alone)	See cleaning schedule/Service Level Agreement	See cleaning schedule/Service Level Agreement	Hotel Services
TV Screens - Patient (Hospedia)	See cleaning schedule/Service Level Agreement	See cleaning schedule/Service Level Agreement	Hotel Services
Urine drainage bag (blue) holders	After each patient / if visibly soiled	dispose -single patient use	All clinical staff
Urine bottle holders	After each patient / if visibly soiled	Detergent and water / detergent wipes	All clinical staff

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Visitor chairs	Weekly or when visibly dirty	Detergent and water / detergent wipes	All clinical staff / Hotel services
Weighing Scales (sluice)	After each use	Detergent wipes if soiled Tristel	All clinical staff
Wheelchairs	After each patient	Detergent and water / detergent wipes	All clinical staff / Porters / Hotel Services
Water Coolers	Weekly/ when visibly dirty	Detergent and water / detergent wipes and dry	All clinical staff / Hotel Services
Walking frames / mobility aids	After every patient use	Detergent and water / detergent wipes	All clinical staff / AHP

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Toys			
<p>General principles</p> <ul style="list-style-type: none"> • Only toys that can be easily cleaned (plastic or non-absorbent) should be provided • All toys should be checked after each use and thrown away if damaged. Toys should be cleaned according to local Trust guidelines • Wooden toys should be non-porous to enable appropriate cleaning to take place • Toys taken into isolation rooms will remain there throughout the period of isolation. When the patient is discharged or the period of isolation is discontinued, toys will be removed and cleaned according to local guidelines or thrown away. • Some communal play activities and resources may need to be suspended during periods of infectious outbreaks • Water play toys should be washed and stored dried between each use • Toys should be cleaned in a designated area away from the sluice 			
Item of Equipment	Recommended Frequency of Cleaning	Recommended Method of Cleaning	Responsibility
Toys – non absorbent	Daily after use	Detergent & water or detergent wipes, dry thoroughly.	Nurses / Play leads
Toys - absorbent	Avoid communal soft toys. Encourage child's own soft toys to be used	If a soft toy is provided by the hospital for an individual child, it must be labelled with the child's name and sent home with the child or thrown away after discharge	Nurses / Play leads
Cot / ceiling mobiles	Must be completely washable and cleaned after use before being placed on another cot. Mobiles that are in long term use by a single child should be washed on a weekly basis	Detergent & water / detergent wipes	Nurses / Play leads
Hard cover/washable books	Daily after use	Detergent wipes (dispose of following use in an isolation side room)	Nurses / Play leads

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Magazines		Dispose of if visibly contaminated or following use in an isolation side room.	
Computer / keyboards / screen & mouse. Play stations.	Daily after use	Detergent wipe (disconnect before cleaning) Shared computers should have plastic covers or sealed wipeable keyboards	Nurses / all staff
Action figures/dolls	Washed after each use	Detergent & water	Nurses

Updated Oct 2018



Which hoist sling to use when

Patient details	Disposable	Reusable / washable
Patient is unlikely to contaminate sling with blood and or body fluids and in hospital for short stay		Clean after each time patient uses it. Send to laundry when patient discharged.
Patient is unlikely to contaminate sling with blood and or body fluids and in hospital for long stay		Clean after each time patient uses it and send to laundry / replace every 2 weeks
Patient is likely to contaminate sling with blood or body fluids	Use disposable sling and discard if soiled	
Patient has known infection but is not likely to contaminate with blood or body fluids		Clean after each time patient uses it and send to laundry when discharged - unless <i>C. difficile</i> positive See below
Patient is known to have <i>C. difficile</i> , norovirus, or MDR organism e.g. CRE	Use disposable sling, replace if soiled. If patient is symptomatic for a prolonged time discard and replace with new sling every 2 weeks	

HARD SURFACE WIPES



Multi-surface detergent wipe – for general cleaning and damp dusting only.

NOT for patient use

Dispensing pack (300 wipes)

VJT 233 (case of 6)



Alcohol wipes – for hard surfaces only.

NOT for patient use

VJT078 – Canister (200 wipes). This wipe is to be supplied to **specialist areas only**, as agreed with Infection Prevention & Control Team



Tristel Jet™
for Surfaces



NHS
Northern Devon Healthcare
NHS Trust

How to use Tristel Jet

A disinfectant gel with sporicidal activity suitable for hard surface decontamination

Jet for small spillages of blood and body fluid

Disinfect contaminated hard surfaces using the disinfectant agent Tristel Jet
Always remove the spillage first with paper towels or detergent wipes
Apply to surface with minimum contact time of 60 seconds

1. Wear gloves and apron
2. Remove spillage of blood or body fluid using paper towels or detergent wipes
3. Apply two squirts of Tristel Jet onto a dry disposable cloth
4. Scrunch the cloth to evenly distribute the gel
5. Wipe the surface clean and allow to air dry
6. Dispose of cloth, gloves and aprons to orange or tiger stripe waste stream
7. Wash hands with soap and water
8. If necessary place a slip hazard sign until surface is dry

Jet for commodes

Decontaminate the commode after every use
If the commode is heavily soiled pre-clean it using a dampened disposable cloth
Apply to surface with minimum contact time of 60 seconds

1. Wear gloves and plastic apron
2. Apply two squirts of Tristel Jet onto a dry disposable cloth
3. Scrunch the cloth to evenly distribute the gel
4. Wipe commode starting from the chair back and armrests towards the seat and pan
5. Reapply gel if required
6. Invert the seat and clean underneath
7. Clean the pan carrier, lower frame, foot rest and wheels and allow to air dry
8. Dispose of cloths, gloves and aprons to orange or tiger stripe waste stream
9. Wash hands with soap and water
10. Apply a cleanliness indicator sticker or tape strip to the commode

Jet ordering supplies

It is the responsibility of wards and clinical departments to ensure supplies of Jet are available. Order through Web Basket:

Jet Gel refill bottle	-	code FAL697
Jet reusable trigger	-	code FAL688
Jet Liquid refill bottle	-	code FAL13699

For professional use only



Tristel™

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For Tristel patent information please visit: <http://www.our-patents.info/tristel>

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Tristel Fuse™ for Surfaces



High-level disinfecting & sporicidal solution for preventing outbreaks and ward closures



1 Take one sachet to produce five litres of ClO₂ solution.



2 Fold in half and squeeze one side to burst contents through the centre seal. Contents will start to turn yellow.



3 Tear or cut the sachet.



4 Pour the contents into five litres of ambient water.

NOTE: Do not use hot water.



5 Apply disinfectant to surfaces with a mop for floors or a cloth for damp dusting and leave to dry naturally.



6 Ensure a five minute contact time.

Notes:

- Make up solution in a well-ventilated area.
- Wear appropriate PPE. Refer to the Safety Data Sheet and to your hospital protocol.
- Store in original packaging in a cool, well-ventilated area out of direct sunlight.
- Once mixed, solution can be kept for up to 24 hours when stored in an air tight container.
- Dispose of empty packaging in accordance with local policy and national regulations.
- Avoid contact with skin and eyes. Contact with the disinfectant may cause irritation. Wash affected areas with plenty of soap and water.
- Rinse container with water after use.
- Do not use if packaging is damaged.
- For professional use only.



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For Tristel patent information please visit: <http://www.our-patents.info/tristel>

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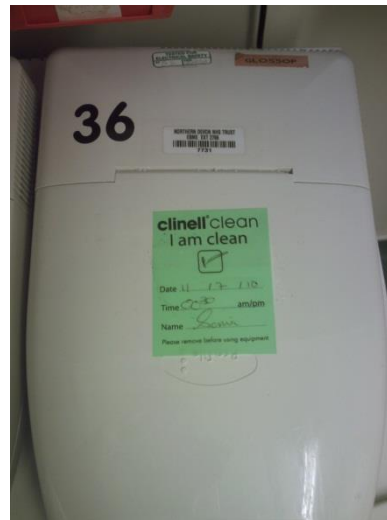


Looks clean? – How do you know?

The following items are available to label equipment to demonstrate it has been cleaned after use. Please ensure one of these identifiers is completed and placed on equipment to evidence cleaning:



FSE119



FSE 123



FSE113

Always refer to the A - Z cleaning guide to know when and how to clean.

Equipment Cleaning Schedule

How to use this guide:

- The cleaning schedules below help to identify cleaning responsibilities and frequencies for commonly used equipment in clinical areas but can be adapted to use in staff areas in non-clinical areas e.g. staff kitchens. Cleaning equipment is essential to reduce the risks of transmission associated with inadequate decontamination of reusable patient equipment in order to ensure patients receive care in a clean, safe environment.
- The list is not exhaustive but can be adapted to reflect your area and to include specialist equipment in your area.
- Although the layout of the grids look busy it's important to recognise that this is what you do every day and is designed to evidence the cleaning you are already doing.

Colour coding:



Must be cleaned after every patient use (only mark with 1 tick in a 24 hour period if you have cleaned that equipment)



Daily or when visibly dirty / dusty



Weekly or when visibly dirty



3 monthly or when visibly dirty

NB If you do not have specific equipment in your area, record 'not applicable'.

Decontamination of Reusable Equipment - Standard Operating Procedure
(A-Z Cleaning Guide)

CLEANING STANDARDS	YEAR	YEAR																														
		Month																														
Treatment Room	METHOD	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Dressing trolleys	Before and after use - detergent wipes, label after cleaning																															
Drug fridge temperature	Daily check																															
Sharps bins / white trays (always ensure temporary closure is in place after use).	After every use - Avoid sticking tape on sharps bins / trays - clean with detergent wipes if visibly contaminated with blood then use Tristel spray.																															
Recycling - keep tidy and dispose of	Daily																															
Stethoscopes / Tendon Hammers	After every patient use - detergent wipes																															
Stock to be put away	Daily																															
Weekly check - Monday																																
Check posters are in date, laminated and intact.	Weekly visual check.																															
Drug cupboards	Weekly or when visibly dirty - detergent wipes																															
Drug fridges	Weekly or when visibly dirty - detergent wipes																															
3 monthly check - Sunday																																
Shelving / Racking and baskets	Every 3 months or when visibly dirty or dusty - detergent wipes																															
	Staff initial																															

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CLEANING STANDARDS		YEAR												YEAR																		
Reception desks / Nurses station		Month																														
METHOD		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
NON-CLINICAL																																
Chairs	Daily or when visibly dirty - detergent wipes																															
Computers /Computers on wheels	Daily or when visibly dirty - detergent wipes																															
Desk surface + equipment	Daily or when visibly dirty - detergent wipes																															
Intercoms inside and outside ward	Daily or when visibly dirty - detergent wipes																															
Printers / faxes	Daily or when visibly dirty - detergent wipes																															
Tablets / hand held devices	Daily or when visibly dirty - detergent wipes																															
Telephones	Daily or when visibly dirty - detergent wipes																															
To be cleaned every Monday																																
Filing cabinets	Weekly or when visibly dirty - detergent wipes																															
Notes trolleys	Weekly or when visibly dirty - detergent wipes																															
	Staff Signature																															

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CLEANING STANDARDS	YEAR	YEAR																															
		Month																															
METHOD		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Ward bays																																	
Alcohol gel bottles / dispensers	Daily - detergent wipes (renew if empty)																																
Call bells	Daily - detergent wipes																																
Glucometer box	Daily or when visibly dirty - detergent wipes (if contaminated with blood use Tristel).																																
IV infusion pumps	Daily - detergent wipes. Label after cleaning																																
IV stands	Daily - detergent wipes. Label after cleaning																																
Linen skip trolley	Daily or when visibly dirty - detergent wipes																																
Obs machines / BP cuffs / thermometers	Daily and after every patient - detergent to be used, to be labelled when not in use.																																
Oxygen & suction	Clean daily - detergent wipes. Single patient use only - replace tubing if in contact with patient after use. Daily safety check to ensure equipment working.																																
In bays - work station, computer, keyboards, computers on wheels, tablets / mobile devices	Daily or when visibly dirty. Tablets or mobile devices used by patients should be clean with detergent wipes after every patient use.																																
Sharps bins / white trays (always ensure temporary closure is in place after use).	After every use - Avoid sticking tape on sharps bins / trays - clean with detergent wipes if visibly contaminated with blood then use Tristel spray.																																

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METHOD	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
After every patient use																																
Bedpan shells	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Clip boards / folders (end of bed)	Detergent wipes - after patient discharged and if visibly contaminated																															
Commodes	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Fire ski sheets	After discharge - detergent wipes. Send to laundry if from isolation room or visibly dirty.																															
Foot stools	After every patient use - detergent wipes																															
Glucometer	After every patient use - detergent wipes. (if contaminated with blood use Tristel).																															
Heel troughs / wedges	After every patient use - detergent wipes																															
Patient baskets	After discharge - detergent wipes.																															
Patient bed rail protectors	After every patient - detergent wipes. Label when not in use.																															
Perching stools	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Raised toilet seats	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Sharps bins / white trays (always ensure temporary closures is in place after use)	After every patient use - detergent . To remove blood splash use detergent followed by Tristel jet spray.																															
Shower chairs	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Shower room & accessories	Check after every patient use - detergent to remove visible soiling followed by Tristel jet spray. De-clutter; remove used linen, used toiletries, wipes and pulp items.																															
Stocking applicators	After every patient use - detergent wipes																															
	Staff initial																															

Decontamination of Reusable Equipment - Standard Operating Procedure
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CLEANING STANDARDS	YEAR	YEAR																														
		Month																														
Equipment in Corridors		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Surfaces	Daily or when visibly dirty - detergent wipes																															
After every patient use																																
Bladder scanner	After every patient use - detergent wipes, label when clean																															
ECG Machine	After every patient use - detergent wipes, label when clean																															
Manual handling equipment	After every patient use - detergent wipes, label when clean																															
Weighing scales	After every patient use - detergent wipes, label when clean																															
Weekly - Tuesday																																
Visitor chairs / tables	Weekly or when visibly dirty - detergent wipes																															
Filing cabinets	Weekly or when visibly dirty - detergent wipes																															
	Staff initial																															

**Decontamination of Reusable Equipment - Standard Operating Procedure
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Staff room		YEAR																															
CLEANING STANDARDS	YEAR	Month																															
Staff rooms		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
	METHOD																																
Crockery & utensils	Use ward dishwasher or if using detergent & water items must be dried and put away.																																
Sink & drainer	Clean daily & when visibly dirty - detergent and water																																
Staff Fridge	All food must be dated and labelled. Fridge to be checked daily & cleaned weekly or when visibly dirty - detergent wipes																																
Staff Microwave	Check after each use / Clean daily or when visibly dirty clean - detergent & water or wipes																																
Surfaces wiped	Wipe surface Daily or when spillages occur detergent & water or wipes																																
Waste bins	Daily or empty when full and replace with black bin liner.																																
Water cooler	Check drip tray daily and empty when needed. Wipe outer casing weekly or when visibly dirty																																
Staff clothing, coats & bags	Items should not be stored on the floor.																																
	Staff Initial																																

Decontamination of Reusable Equipment - Standard Operating Procedure
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CLEANING STANDARDS	YEAR	YEAR																														
		Month																														
Sluice	METHOD	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
General stock	Daily - Store off the floor, keep stock tidy and 'topped up' so its always available for use.																															
Gloves & apron holders (Danicentres)	Daily - Check stock is available, clean using detergent wipes if visibly dirty using detergent wipes																															
Linen skip trolley	Daily or when visibly dirty - detergent to remove visible soiling followed by Tristel jet spray																															
Surfaces	Daily - detergent to remove visible soiling followed by Tristel jet spray. Keep surfaces uncluttered.																															
Tristel jet sprays	Daily - ensure spray is available and ready for use																															
After every patient use																																
Bed pan shells	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Commodes	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Urine scales	After every use - detergent to remove visible soiling followed by Tristel jet spray.																															
	Staff Initial																															

Decontamination of Reusable Equipment - Standard Operating Procedure
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CLEANING STANDARDS	YEAR	YEAR																														
		Month																														
Toilets & bathrooms	METHOD	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
After <u>every</u> patient use																																
De-clutter and remove toiletries	After every patient use - de-clutter; remove used linen, used toiletries and pulp items.																															
Perching stools	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Raised toilet seats	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Seating	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																															
Toilet rolls	Remove individual toilet rolls (if toilet rolls aren't in closed dispensers patients should be given their own toilet roll).																															
	Staff Initial																															

Decontamination of Reusable Equipment - Standard Operating Procedure
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CLEANING STANDARDS	YEAR	YEAR																														
		Month																														
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Single rooms & Ensuite																																
	METHOD																															
Alcohol gel bottles / dispensers	Daily - detergent wipes (renew if empty)																															
Check ensuite: de-clutter and remove used linen and pulp items	Daily or as necessary																															
De-clutter and remove excess equipment / unused items	Daily																															
IV stands	Daily - detergent wipes. Label after cleaning																															
Obs machines, BP cuffs & t	Daily and after every patient - detergent to be used, to be labelled when not in use																															

Oxygen & suction	Clean daily - detergent wipes. Single patient use only - replace tubing if in contact with patient after use. Daily safety check to ensure equipment working.																														
Patient bed rail protectors	Daily and after every patient - detergent wipes. Label when not in use.																														
Remove excess linen	Daily, all linen removed (even if not used) must go into linen skips for return to laundry																														
Sharps bins / white trays (always ensure temporary closure is in place after use).	After every use - Avoid sticking tape on sharps bins / trays - clean with detergent wipes if visibly contaminated with blood then use Tristel spray.																														

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Area		Month																															
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
	After <u>every</u> patient use																																
Bedpan shells	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																																
Commodes	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																																
Foot stools	After every patient use - detergent wipes																																
Heel troughs / wedges	After every patient use - detergent wipes																																
Perching stools	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																																
Raised toilet seats	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																																
Seating	After every patient use - detergent to remove visible soiling followed by Tristel jet spray. Label after cleaning																																
Slide sheets	After each use wipe with detergent. Return to Bideford laundry when patient discharged																																
Stocking applicators	After every patient use - detergent wipes																																
Toilet rolls	Check and remove individual toilet rolls (if toilet rolls aren't in closed dispensers patients should be given their own toilet roll).																																
	Staff Initial																																

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CLEANING STANDARDS	YEAR	YEAR																														
		Month																														
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Quiet room / dining room																																
	METHOD																															
De-cluttering magazines and used items	Daily check																															
Fridge	Clean daily or when visibly dirty - detergent wipes. Daily check - all food must be dated and labelled.																															
After every patient use																																
Activity sets - check clean, intact & in good working order	After each use - visual check and detergent wipes to clean																															
Chairs	After use - detergent wipes																															
Tables	After each use - detergent wipes																															
Work surfaces	After each use - detergent wipes																															
	Staff Initial																															

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CLEANING STANDARDS	YEAR	YEAR																															
		Month																															
METHOD		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Store cupboards																																	
Broken items that can't be repaired must have a disposal form completed and be reported to facilities for collection & disposal.	Check daily																																
De-clutter, remove empty packaging / boxes	Check daily																																
Equipment - if it is broken and needs repairing, label and report immediately.	Check daily																																
Stock to be stored off the floor	Check daily																																
After every patient use																																	
Stored patient equipment must be clean & labelled	Clean after every patient use - detergent wipes																																
	Staff Initial																																

