

DEDICATION

The Town of Westborough dedicates the **2013 Annual Report** to those men and women who have worked for the town government as volunteers, elected officials, and/or employees, and especially wishes to honor those who have passed away during the course of the year.

Agnes Batcheller	*Library Assistant – Public Library
Norman H. Bennett	*1971 Charter Commission
Robert L. Bilodeau	*Recreation Committee
William T. Black	*Substitute Teacher – School Department *Election Officer – Ballot Clerk, Prec. 5
Roger D. Bogosian	*1968 Zoning By-Law Revision Committee
Janet W. Gagliano	*Local Arts Council – Lottery
Bryan P. Gatley	*Teacher, Grade 4 – Mill Pond School *Mini-Bus Driver – Senior Center
Joyce A. Gottlieb	*Substitute Teacher – High School
Thomas F. Greene, Jr.	*Town Treasurer *Clerk – Board of Selectmen *Director – Veteran’s Housing Authority *Veteran’s Agent & Benefits Service Officer *Liaison Officer – Board of Selectmen *Finance Advisory Committee *Democratic Town Committee
Nancy F. Hatch	*Clerk, Water Division – Department of Public Works
John A. Heywood	*250 th Anniversary Committee *Westborough Civic Committee

Craig C. Hillier	*Police Officer – Police Department
Ruth M. Johnson	*Bookkeeper & Truck Driver, World War II Era – Highway Department *Secretary, Board of Selectmen
Alba Y. Kalenian	*Treasurer – District Nurse Association
Henry F. Lindsay	*Election Officer – Ballot Clerk, Precinct 4
Frances Mango-Thompson	*Para Educator – Mill Pond School
Florian F. Menninger, Jr.	*Board of Health
Mary S. Paige	*Para Educator – Mill Pond School
Florence M. Pano	*Democratic Town Committee
Joseph O. Paul	*275 th Anniversary Committee
Loretta W. Peairs	*Administrative Assistant – Public Library
Philip F. Reidy	*Town Government Access Coordinator/ Producer – Westborough Community Access Television
Richard M. Sundstrom	*1981 Department of Public Works Facilities Building Committee *Planning Board *1986 Master Planning Advisory Committee *Country Club Operating Committee
Donald D. Taylor	*1968 Zoning By-Law Revision Committee

Jacqueline C. Tidman

- *Library Assistant – Public Library
- *Historical Commission
- *Local History Librarian – Public Library
- *Forbes Building Renovation Committee
- *275th Anniversary Committee
- *Trustees of Public Library

Respectfully submitted,

Howard K. Fay, Jr.

**TOWN OFFICERS FOR 2013
(Elected)**

	<u>Term Expires</u>
SELECTMENT (3-year term)	
Ian Johnson	2014
George Barrette	2015
Denny Drewry	2015
Timothy A. Dodd	2016
Leigh Emery	2016
MODERATOR (3-year term)	
Joseph Harrington	2014
COMMITTEE (4-year term)	
Paul L. George	2016
PLANNING BOARD (5-year term)	
Mark Silverberg	2014
Lester Hensley	2015
Trevor Beauregard	2016
Brian Bush	2017
Joanne Mallozzi	2018
SCHOOL COMMITTEE (3-year term)	
Ilyse Levine-Kanji	2014
Josephine Hensley	2014
Nicole Sullivan	2015
Bruce Tretter	2016
Stephen Doret	2016
TOWN CLERK (3-year term)	
Nancy J. Yendriga	2014

TRUSTEES OF PUBLIC LIBRARY (3-year term)

Patricia J. Fontes	2014
Lisa M. Freeman	2014
Dorothy S. Mello	2014
Patricia J. Fontes	2014
Karen E. Fay	2015
James L. Holmes	2015
Carolyn Spring	2015
Joan Pavolis	2015
Helena K. Engberg	2016
Edward Baldwin	2016
Kathleen A. Daly	2016

- * Resigned
- + Appointed to fill vacancy
- # Deceased
- % Retired

**APPOINTMENTS
(By the Moderator)**

Term Expires

**FINANCE ADVISORY COMMITTEE (3-
year term)**

James J. Malone + Henry J. Rauch	2014
Kathryn A. Rosenblum	2014
Gary P. Wells	2014
John E. Arnold	2015
Sharon Kaiser	2015
James J. Tepper	2015
Edward F. Behn	2016
Lisa Blazejewski	2016
Peter R. Allen	2016

See Capital Expenditures Fund Committee and Walkup-Robinson for additional Moderator appointments.

- * Resigned
- + Appointed to fill vacancy
- # Deceased
- % Retired

APPOINTMENTS
(By the Town Manager)

The following appointments designated by @ symbol are appointed by the Town Manager and Board of Selectmen with each other's concurrence.

	<u>Term Expires</u>
@ASSISTANT TOWN MANAGER/ HUMAN RESOURCES DIRECTOR	
Kristi Williams	2016
@TOWN ACCOUNTANT (3-year term)	
Leah Talbot	2016
@Assistant Town Accountant	
@Carol Cibelli + Linda Smith	2015
AFFIRMATION ACTION OFFICER	
Leah Talbot	Indefinite
@CHIEF ASSISSOR (3-year term)	
Linda A. Swadel	2014
BOARD OF ASSESSORS (3-year term)	
Joseph F. MacDonough	2015
Mark Silverberg	2016
BOARD OF HEALTH (3-year term)	
Alan Ehrlich	2014
Priscilla A. Federici	2015
Nathan P. Walsh	2016

**BUILDING COMMISSIONER & ZONING
ENFORCEMENT OFFICER (3-year term)**

Tin Htway 2016

ASSISTANT BUILDING INSPECTOR (3-year term)

Don Moquin 2016

**CHARTER CABLE FRANCHISE NEGOTIATING
COMMITTEE, AD HOC**

Karen Henderson Indefinite
Catie Foertsch "
George Barrette "
William Linnane "

@COMMISSIONER OF TRUST FUNDS (3-year term)

Joanne L. Savignac, Indefinite
Marvin A. Davis 2014
Kevin Cronin 2014

CONSTABLE (1-year term)

Russell K. Johnson 2014

DISABILITY AFFAIRS COMMITTEE

(Art. 6, 1990 STM & Art. 20, 1991 ATM)

Currently no members

FENCE VIEWER (1-year term)

Craig Richov 2014

Insect & Pest Control Officer (1-year term)

Timothy J. Donovan 2014

Measurer of Wood (1-year term)

Vacancy

MIS/GIS DIRECTOR (3-year term)

Mark Stockman 2015

MUNICIPAL BUILDING COMMITTEE (3-year term)

(Art. 39, 2005 ATM)

Dexter P. Blois 2014

Gregory Carell 2014

F. Robert Brown 2015

Robert Fryer 2015

Calvin Lawrence 2015

John R. Arnold 2016

George Barrette 2016

Kristi Williams Indefinite

PARKING CLERK/HEARING OFFICER (1-year term)

Karen Bain-Morgado 2014

PERSONNEL BOARD (3-year term)

(Art. 6, 2010 STM)

Christine M. Gundling 2014

Susan F. Abladian 2014

James W. Parker, Jr. 2015

John Cahill 2016

Kathryn J. Wilfert + Stephen Bryant 2016

PLUMBING & GAS INSPECTORS (3-year term)

Robert Cunningham 2016

Robert J. Rullie, Assistant 2016

RESERVOIR STUDY COMMITTEE (1-year term)

Town Mgr. Designee: William Linnane	2014
Town Engineer - Carl Balduf	2014
DPW Mgr. Designee: Dennis Cote	2014
Asst. Planner/Conservation Officer - Derek Saari	2014
Paul Baptiste	2014
John R. Arnold	2014

SEALER OF WEIGHTS & MEASURES (1-year term)

William Mulvey	2014
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SEXUAL HARASSMENT OFFICER (3-year term)

Leah Talbot	2014
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TREASURER/COLLECTOR (3-year term)

Joanne L. Savignac	2014
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GRAVES OFFICER (1-year term)

George A. Perry, III	2014
Kenneth G. Ferrera	2014

WIRING INSPECTOR (3-year term)

Joseph P. Orlando	2014
W. Stephen Norton, III, Asst.	2014

WEIGH MASTERS AT TATE & LYLE (1-year term)

Scott Robert	2014
Joe Martin	2014
M. Wes McGee	2014
Sean Casavant	2014

APPOINTMENTS
(Appointed by the Board of Selectmen)

Terms are for one year, expiring on June 30th, unless otherwise noted.

	<u>Term Expires</u>
TOWN MANAGER (3-year term)	
James J. Malloy	2015
ANIMAL CONTROL/ANIMAL INSPECTOR	
John F. Keefe, Administrative Officer	2014
Leslie Boardman (Part-time on-call)	2014
Vacancy, Assistant	
C.M.R.P. (Selectmen's Appointment)	
William E. Linnane	2014
CONSERVATION COMMISSION OFFICER	
Vacancy	
D.P.W. MANAGER (3-year term)	
John Walden	2015
FIRE CHIEF	
Walter N. Perron	Indefinite
TOWN COUNSEL (3-year term)	
Gregory B. Franks	2015
AQUIFER PROTECTION BYLAW REVISION COMM.	
Currently no members	

BUILDING COMMITTEE, AD HOC

Established by BOS 11/10/09

Timothy Singleton

Indefinite

AQUIFER PROTECTION BYLAW REVISION COMM.

Currently no members

BUILDING COMMITTEE, AD HOC

Established by BOS 11/10/09

Timothy Singleton

Indefinite

BAY STATE GREEN COMMITTEE, AD HOC

Renamed by the BOS 10/27/09 – Original name Bay State

Commons Park Committee, Ad Hoc established by BOS

07/21/09

BOS Rep.: Leigh Emery

Indefinite

Design Review Rep: Debbie Schradieck

"

DPW Rep: *Earl Storey

"

Recreation Comm. Rep:* Frank DeSiata + Brandi Phillips

"

Open Space Presv. Comm: Vacancy

"

Planning Bd. Rep: Mark Silverberg

"

Westborough Garden Club: Beverly Linnane

"

Citizen-At-Large – High Street: Kim Levesque

"

Citizen-At-Large – Brigham Street: Vacant

"

Bay State Commons Condo Res: Laura Milewski

"

Downtown Beautification Comm.: Kristina N.

Allen

"

**BICYCLE & PEDESTRIAN ADVISORY COMMITTEE,
Ad Hoc**

Established by BOS 7-17-12

Donna Avery* + Nancy Siegel

Indefinite

Ed Beauchemin	"
Donald Burn	"
Ellen Gugel	"
Christopher Hughes	"
Thomas Smith* + Todd Savage	"
Bruce Tretter	"

BOARD OF APPEALS (3-year term)

Gerard Gagnon	2015
David Lamothe	2015
Todd Alexander, Alternate	2015
Justin Lundberg	2016
Matthew Chiott, Alternate	2016

BY-LAW REVISION COMMITTEE (3-year term)

Currently no members

CAPITAL EXPENDITURES PLANNING COMMITTEE

(3-year term) Town Charter Sec. 6-6

Town Treas./Collector: Joanne L. Savignac	Indefinite
School Dept. Rep: *Bruce Tretter + Karen Henderson	2014 ATM
Moderator Appt: James Meikle	2015 ATM
Finance Comm. Rep: *William E. Linnane + Lisa Blazejewski	Indefinite
Planning Bd. Rep: *August Ashton III + Edward Newton Jr.	2016 ATM
Selectmen Rep: George Barrette	2016 ATM
Moderator Appt: *Diane L. Collins + Harris S. Berger	2016 ATM

CONSERVATION COMMISSION (3-year term)

Gerald Cushing	2014
Andrew Koenigsberg	2014

Kathleen Theoharides, NVA	2014
Timothy Buckalew	2015
Gary Kessler	2015
Kelley L. Donley	2015
Justin Lundberg	2016
*Vivian Kimball + Stephanie Kelley	2016
Vacant (NVA)	

COUNCIL ON AGING (3-year term)

Susan Abladian	2014
Evelyn Ware	2014
Josephine Tingley	2014
Daniel Pavolis	2014
Charles Flood	2015
Lutwig Stepanian	2015
William LaPrade	2015
Oscar Najarian	2016
Jane Hodgdon	2016
Linda Birch	2016
William McLoughlin	2016

COUNTRY CLUB OPERATING COMMITTEE (3-year term)

Established: Article 2, 1980 ATM

Dexter Blois	2014
Earl H. Storey, Jr.	2014
#Richard N. Sundstrom + David Hall	2014
James A. Willwerth	2015
John R. Arnold	2016
Vincent Aquilino, Non-Voting Associate	2013
Vacant (NVA)	

WESTBOROUGH CULTURAL COUNCIL (3-year term)

Katherine LeBlanc, NVA	2014
Maureen Johnson, NVA	2014
Clifford Watts	2014
Brett Poza	2014
Kay Hurley	2014
Kiley Fitzgerald, NVA	2014
Phil Buxton	2015
Lynn Watts	2015
Phyllis Jaffee	2015
Evaline Chan-Mihaich	2015
Carolyn Spring	2016
Betheda Shuman	2016

ECONOMIC DEVELOPMENT COMMITTEE, AD HOC

Established: Art. 4 – 2008 STM

Gregory Franks, Town Counsel	2014
Tin Htway, Building Commissioner	2014
Linda Swadel, Chief Assessor	2014
John Walden, DPW Manager	2014
James J. Malloy, Town Manager	2014
James Robbins, Town Planner	2014
Ian Johnson, Selectman	2014
Joseph MacDonough, Business Community	2014
Bonnie Sullivan, Business Community	2014
Lester Hensley, Business Community	2014
Deborah Penta, Business Community	2014
Herbert Alexander, Business Comm., NVA	2014

ELECTION OFFICERS (1-year term ending 8/31/12)

Adriana Baltimore	2014
Paul B. Baptiste	2014
Diane M. Barrette	2014

Bert K. Barton	2014
Arlene T. Beals-Ellis	2014
Linda J. Birch	2014
Carolyn M. Black	2014
Beverly A. Boyer	2014
Charlotte A. Bramley	2014
Susan A. Bush	2014
Paula M. Covino	2014
Mary C. Cuff	2014
Nancy A. DeVries	2014
Lucy M. DiCicco	2014
Gretchen F. Doret	2014
Christine L. Erb	2014
Howard K. Fay, Jr.	2014
Priscilla A. Federici	2014
Vito Filipkowski	2014
Judith A. Firmin	2014
Charles A. Flood	2014
Nancy E. Gage	2014
Joseph P. Gillis	2014
Sheila C. Giblin	2014
Haines, Linda A.	2014
Jane P. Hodgdon	2014
Paulyn C. Howard	2014
Maureen E. Johnson	2014
Patricia A. Kayser	2014
Stanley Kayser	2014
Lucille A. Killoh	2014
Kelly A. Kimball	2014
Walter A. Kinell, Jr.	2014
Jane P. Kruse	2014
Kathleen M. Lawrence	2014
Katherine LeBlanc	2014

Priscilla G. Lovejoy	2014
MacDonald, Richard	2014
Judith A. Malley	2014
Harriet K. Markert	2014
Robert H. Markert	2014
Ann H. Matson	2014
William F. McLoughlin	2014
Elaine Moore	2014
Patricia A. Najarian	2014
Oscar V. Najarian	2014
Rebecca H. Nanof	2014
Barbara A. Nickley	2014
Tulay Ozgoren	2014
Marjorie M. Page	2014
Janice C. Parise	2014
Marsha J. Patten	2014
Daniel S. Pavolis	2014
Joan B. Pavolis	2014
Patricia L. Perron	2014
Sally B. Petersen	2014
Rachel Radin	2014
Maryjane Rasmussen	2014
Richard Reilly	2014
Charlotte C. Spinney	2014
Mary K. Stanton	2014
Linda M. Strand	2014
Paula Sundstrom	2014
Pauline B. Thayer	2014
Norma A. Thompson	2014
Clare B. Tozeski	2014
Susan L. Walcott	2014
Anita V. Wales	2014
Julia N. Williams	2014

Eleanor P. Wlodarczyk	2014
Katherine Wong	2014

ELECTRONIC VOTING STUDY COMMITTEE, AD HOC

Established by Bd. Of Selectmen 05/14/13

Denzil Drewry, Selectman	Indefinite
Ed Behn, Advisory Finance Committee	“
Nancy Yendriga, Town Clerk	“
Joseph Harrington, Town Moderator	“
Mark Stockman, MIS/GIS Director	“
Peter McLaughlin, Resident	“
Tom Shea, Resident	“

EMERGENCY PLANNING COMMITTEE

Established: Bd. Of Selectmen 6/28/88

Alan Gordon, Police Chief	Indefinite
Walter Perron, Fire Chief	"
James J. Malloy, Town Manager	"
Calvin Lawrence, Fire Captain	"
Robert Rand, Fire Captain	"
Priscilla Federici, Community Member	"
Paul McNulty, Board of Health Director	"
John Walden, DPW Manager	"
Dennis Cote, DPW Operations Manager	"
Brian Ashe, Business Comm. – Salmon Health & Retirement Facilities Manager	"
Brian Schlegel, School Dept. Facilities Manager	"
Gerald S. Sjogren, Business Community – E. L. Harvey Safety Manager	"
Brian Sullivan, Community Member	"
Judith Wilchynski, Community Member	"
Lynn Keeley, Whittier Rehabilitation	"

Hosp. Nurse	
Rebecca Roman, Whittier Rehabilitation	"
Hosp. Administrator	
Paul Temple, Westborough TV Production	"
Manager	
John Beleda, Savage Svcs., CSX Transflo	"

GREEN TECHNOLOGY ADV. COMMITTEE, AD HOC

Established: Bd. Of Selectmen 8/18/09

Leigh Emery, Bd. Of Selectmen	Indefinite
Christina Papadopoulos, DPW	"
Donald Moquin, Building Dept.	"
Frank Cornine, Buildings & Grounds	"
Stephen Doret, School Dept.	"
Daniel Hendricks, School Dept.	"
Carl Balduf, Town Engineer	"
Tin Htway, Building Commissioner	"
Imran Qidwai, Community Member	"
Santiago Lopez Mora, Community Member	"
Jason Cusson, Community Member	"
Michael Farina, Community Member	"
John Warshaw, Community Member	"
Kenneth D. Carey, Community Member	"
Adam J. Last, Community Member	"
Jeong Y. Lee, Community Member	"
Jason Yaitanes, Community Member	"
Bruce Forrestall, Community Member	"

HISTORICAL COMMISSION (3-year term)

Established Art. 76 – 1978 ATM

Nancy Strecker	2014
Stephen Hulbert	2014
Hazel Nourse	2014

Martin Smith	2014
Nancy M. Galicki	2015
Jason Nappa	2016
Vacancy	
Vacancy (NVA)	
Vacancy (NVA)	

HOUSING PARTNERSHIP COMMITTEE (3-year term)

Established by Governor's Executive Order #215, 2/16/88

Term changed from 1 year to 3 year by BOS 8-21-12

Kristina N. Allen	2014
Joan B. Pavolis	2014
Steven Liedell	2015
Gary P. Sanginario	2015
Vacancy	

**INDUSTRIAL DEVELOPMENT FINANCING
AUTHORITY (5-year term)**

Established: Art. 55, 1969 ATM

Currently no members

INSURANCE ADVISORY COMMITTEE

Members elected or appointed as specified by MGL Chap. 32B

Alan Gordon, Police Dept.	Indefinite
Vacancy, DPW Dept.	"
Francis M. Sowa, Retiree	"
Earl Storey, DPW Dept.	"
William Parsons, School Dept.	"
Gail Silva, DPW, Clerical	"
Patrick Purcell, Fire Dept.	"

LEGISLATIVE LIASON COMMITTEE, AD HOC

Established by Bd. Of Selectmen 12/16/08

BOS Rep: Denzil Drewry	Indefinite
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BOS Rep: Vacancy	“
Town Manager: James J. Malloy	“
School Dept. Rep: Ilyse Levine-Kanji	“
Fincom Rep: John E. Arnold	“
Supt. of Schools: Marianne O’Connor	“
Council on Aging Rep: Daniel Pavolis	“
Conservation Comm. Rep: Vacancy	“

**LYMAN SCHOOL AFFORDABLE HOUSING COMMITTEE,
AD HOC**

Established by Bd. Of Selectmen 2/13/01

Steven Liedell	Indefinite
James J. Malloy	"
Trevor Beauregard	"
James Robbins	"
Kristina Allen	"
Linda Strand, Housing Authority	"
Jim Robbins, Town Planner	"
John Walden, DPW Manager	"
Leah Talbot, Finance Team	"
Brian Bush, Citizen	"

OPEN SPACE PRESERVATION COMMITTEE

Jeffrey J. Goldberg	2014
William Yan	2014
Donald W. Seeley, Jr.	2014
Vacancy	
Andrew Koenigsberg, Conservation Comm.	2014
Mark Silverberg, Planning Board	2014
Beth Ann Travis, Recreation Commission	2014

PAY AS YOU THROW COMMITTEE, AD HOC

Established by Bd. Of Selectmen 10/23/12

Dissolved by Bd. Of Selectmen 05/28/13

James J. Malloy, Town Manager	Indefinite
Leigh Emery, Selectman	“
Timothy A. Dodd, Selectman	“
Paul McNulty, Board of Health Director	“
Alan Ehrlich, Board of Health	“

RECREATION COMMISSION (3-year term)

Beth Ann Travis	2014
Kenneth E. Salsman	2014
Mary Stanton	2016
Earl Storey	2016
Peter Casparriello	2016
Vacancy, NVA	

REGISTRARS OF VOTERS (3-year term)

Betty J. Salvadore	2014
A. Gibbs Mitchell	2015
John L. Matson	2016

SANDRA POND/CONSERVATION AREA WARDENS

Arnold J. Cantera	2014
Annie Reid	2014
Garry Kessler	2014
Gary Bowman	2014
Paul Baptiste	2014
Peter Bowman	2014

SEWER COST APPORTIONMENT SUBCOMMITTEE, AD HOC

Carl Balduf, Town Engineer	Indefinite
Timothy A. Dodd, Selectman	“
Jim Robbins, Town Planner	“
John Walden, DPW Manager	“
Leah Talbot, Finance Team	“

Brian Bush, Resident “
James J. Malloy, Town Manager “

300th ANNIVERSARY COMMITTEE, AD HOC

Currently no members

TREATMENT PLANT BOARD – WESTBOROUGH

MEMBERS (3-year term)

Thomas P. Burke 9/30/2013
Michael J. Stanton 9/30/2014
Joseph J. Farrell 9/30/2015

TRUSTEES OF SOLDIERS’ MEMORIALS (3-year term)

George Perry, III, Veteran
Thomas Dwyer, Non-Veteran 2013
Bd. Of Selectmen Designee: Lydia Goldblatt 2013
Denzil C. Drewry, Veteran 2014
Jean E. M. Newton, Non-Veteran 2014
John J. L. Matson, Veteran 2015
James W. Brown, Non-Voting Associate 2013

VETERANS’ ADVISORY BOARD (1-year term)

Howard K. Fay, Jr. 2013
Kenneth Ferrera 2013
E. Freeman, Jr. 2013
J. George Miller 2013
Charles E. Naples 2013
George Perry, III 2013
Donald P. Sundstrom 2013

WALKUP-ROBINSON FUND COMMITTEE (3-year term)

Established: Art. 5, 10/20/86 STM

Joanne Savignac, Treasurer Indefinite

Timothy Buckalew, Conservation Comm.	2014
Beth Ann Travis, Recreation Commission	2014
Kristina N. Allen, Moderator's Appointment	2014
Mary K. Stanton, Recreation Commission	2016
Timothy A. Dodd, Selectman	2016
Vacancy, Conservation Commission	

WATER RESOURCES MGMT. COMMITTEE, AD HOC

Established by Bd. Of Selectmen 04/27/99

James J. Malloy, Town Manager	Indefinite
Carl Balduf, Town Engineer	“
Paul McNulty, Board of Health Director	“
Derek Saari, Planning Board/Conservation Commission	“
Robert Cunningham, Building Dept.	“
Andrew Keonigsberg, Conservation Comm.	“
John F. Strouse, Jr., Resident	“
Kristina N. Allen, Resident	“

WESTBOROUGH STATE HOSPITAL COMMISSION

Established by Bd. Of Selectmen 05/11/10

Ian Johnson, Selectman	Indefinite
Jim Robbins, Town Planner	“
Earl Storey, Recreation Commission	“

YOUTH COMMISSION (3-year term)

Established: Art. 9, 1983 TM; 5 Member Board – Art. 24, 1989 ATM; 9 Member Board (addition of 4 youth members) – Art. 16, 2013 ATM

Andrew Rosenshine	2014
Christine Anthony	2014
Patricia Ansleigh	2015
Judith Tully	2016
*Michelle Grasso + Lauren Schiffman	2016

Jack Chuma, Student	2014
Pranit Lahoty, Student	2014
*Casey Collins + Meredith Wolpert, Student	2015
*Matt Murch + Corbin Whittaker, Student	2014

POLICE
(Appointed by the Board of Selectmen)

Alan R. Gordon	Police Chief, Constable, Keeper of the Lockup, Contact	06/30/14
Todd Minardi	Police Lieutenant, Constable	06/30/14
Robert T. Fryer	Police Lieutenant, Executive Officer, Constable	06/30/14
Chester E. Hallice, III	Police Sergeant, Constable	06/30/14
Peter J. Goodney	Police Sergeant, Constable	06/30/14
Jonathan M. Kalagher	Police Sergeant, Constable	06/30/14
Glenn L. McLeod	Police Sergeant, Constable	06/30/14
Todd Rossi	Police Sergeant, Constable	06/30/14
Steven Reale	Police Sergeant, Constable	06/30/14
Domenic Annunziata	Police Officer, Constable	06/30/14
Christopher J. Atchue	Police Officer, Constable	06/30/14
Leanne M. Baker	Police Officer, Constable	06/30/14
Jeffrey P. Chase	Police Officer, Constable	06/30/14
Michael Daniels	Police Officer, Constable	06/30/14
Charles Dapolite	Police Officer, Constable	06/30/14
Tyson Delong	Police Officer, Constable	06/30/14
Laura A. Grasso	Police Officer, Constable	06/30/14
Gary M. Hassett	Police Officer, Constable	06/30/14
Craig C. Hillier	Police Officer, Constable	06/30/14
Ethan T. Hillman	Police Officer, Constable	06/30/14
Jeffrey Johnson	Police Officer, Constable	06/30/14
Jeffrey Keaveney	Police Officer, Constable	06/30/14
Clifford J. Luce	Police Officer, Constable	06/30/14
Gregory McRae	Police Officer, Constable	06/30/14
Deane S. Paine	Police Officer, Constable	06/30/14
Terry L. Peters	Police Officer, Constable	06/30/14
Paul J. Pinto	Police Officer, Constable	06/30/14
Joseph Rizolli	Police Officer, Constable	06/30/14
Steven Tompkins	Police Officer, Constable	06/30/14

Richard J. Trainor	Police Officer, Constable	06/30/14
Stephen Valentine	Police Officer, Constable	06/30/14
Natalie M. Bruce	Admin. Secretary, S.P.O.	06/30/14
Pamela Orlando	Secretary, Dispatcher, S.P.O.	06/30/14
Charlene Vancott	Dispatcher, S.P.O.	06/30/14
Mark Demeij	Dispatcher, S.P.O.	06/30/14
T. Henry Schlottenmier	Dispatcher, S.P.O.	06/30/14
Deborah A. Rowe	Dispatcher, S.P.O.	06/30/14
Katrina M. Knipe	Dispatcher, S.P.O.	06/30/14

**RESERVE – INTERMITTENT – SPECIAL POLICE OFFICERS
Term to expire June 30, 2014**

Jeffrey A. Bakstran	James Mastrogiovanni
Edward L. Belbin, Jr.	Fred McConaghy
Ronald Bowness	Brian McLaughlin
James V. Brown	Alan Ostrander
Jan Gebo	Michael Prizio
John Keefe, Animal Control	Gregory Rota
Christina Lacerra	Edward St. Pierre
Kenneth Lindsay	

**SPECIAL POLICE OFFICERS – FIRE DEPARTMENT
Term to expire on June 30, 2014**

Calvin Lawrence	Peter Bowman
Patrick Purcell	Kevin Farrar
Brian Roberts	
Patrick Cullen, Technology Specialist	

SPECIAL POLICE OFFICERS – TUFTS UNIVERSITY
Term to expire on June 30, 2014

Michael Cabral	Andrew Fyvie
Glenn McCune	Brett Morava

HONORARY POLICE OFFICERS
For term of office

James J. Malloy, Town Manager
Walter N. Perron, Fire Chief

SPECIAL POLICE OFFICERS – PRESENT SELECTMEN
For Term of Office

Timothy A. Dodd	Ian P. Johnson
Leigh A. Emery	Denzil C. Drewry
George Barrette	

HONORARY LIFETIME SPECIAL POLICE OFFICERS
For Life Term

Ronald Allen	Glenn R. Parker
Ronald D. Brady	Joh R. Rockwood
Paul S. Donnelly	Harry Shepherd
Charles Francis Giblin	William I. Tashjian
Richard Haley	Donald Thurber
Albert E. Horn	Kenneth Thurber
Russell K. Johnson	Michael L. Voutas
Charles Naples	

HONORARY POLICE OFFICERS – FORMER SELECTMEN

Susan F. Abladian	Denzil C. Drewry
Kristina N. Allen	Rod Jané
Lydia L. Goldblatt	#Alden W. Jefts
Joan M. Bentley	Charles H. Kelliher
#Michael Berberian	J. J. Malone
John F. Cahill	Richard W. McLeod
Peter C. Dirksen, Jr.	John T. Minardi
Stephen C. Doret	Kenneth O. Parkin
George M. Thompson	Paula O. Skog

APPOINTMENTS
(By the Planning Board)

Terms are one year, expiring June 30th, unless otherwise noted.

	<u>Term Expires</u>
DESIGN REVIEW BOARD (1-year term)	
Established: Art. 26, 1997 ATM	
Trevor Beauregard + Brian Bush, Planning Bd.	2014
Mark Swiderski, Architecture/Landscape Design	2014
Debra Schradieck, Downtown Resident	2014
Daniel Martin, Downtown Business	2014
Nancy Galicki, Historical Commission	2014
Devon Kurtz, Graphic Design	2014

MASTER PLAN IMPLEMENTATION COMMITTEE

Appointed by Planning Board 8/3/04

Currently no members

- * Resigned
- + Appointed to fill vacancy
- # Deceased
- % Retired

**COMMONWEALTH OF MASSACHUSETTS
WORCESTER, SS**

TO ANY CONSTABLE IN THE TOWN OF WESTBOROUGH, IN
THE COUNTY OF WORCESTER, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Westborough, qualified to vote in elections and town affairs, to meet in various precincts in Westborough on Tuesday, the 5th day of March, 2013 at 8:00 A.M. for the following purposes:

ARTICLE 1: Annual Town Election (Board of Selectmen)

To bring in their votes for:

- Two (2) Selectmen (3 years)
- One (1) Planning Board member (5 years)
- Two (2) School Committee members (3 years)
- Three (3) Trustees of Public Library (3 years)
- One (1) Westborough Housing Authority member (5 years)
- One (1) Westborough Housing Authority member (3 years)

Polls will be open from 8 A.M. to 8 P.M. in the following places:

- Precinct 1 Gibbons Middle School Gym, 20 Fisher Street
- Precinct 2 Hastings Elementary School Gym, 111 East Main Street
- Precinct 3 Gibbons Middle School Gym, 20 Fisher Street
- Precinct 4 Mill Pond Intermediate School Gym, 6 Olde Hickory Path
- Precinct 5 Mill Pond Intermediate School Gym, 6 Olde Hickory Path

And to act on the following articles at the adjourned session of said meeting on March 16, 2013, at 1:00 P.M. in the Westborough High School Auditorium and Gymnasium on West Main Street.

ARTICLE 2: Rule of the Meeting (Town Moderator)

To see if the Town will vote to establish a rule for the meeting, applicable to this Town Meeting only, that will limit portable microphone service to the main floor and the first row of the balcony only. Those in the second row of the balcony and farther back will come forward and utilize the standing microphones. The Moderator shall ordinarily give priority in speaking to those in line at the standing microphones, which shall be available to any voter, or to take any action in relation thereto.

ARTICLE 3: Town Reports (Advisory Finance Committee)

To see if the Town will vote to hear the reports of the several town officers and committees, and to dissolve any committees established by Town Meeting that have fulfilled their mission, or to take any other action thereon.

ARTICLE 4: Fiscal Year 2013 Budget Transfers (Town Manager)

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund any FY2013 operating budget transfers, or take any other action thereon.

ARTICLE 5: Amend Wage and Salary Schedule (Personnel Board)

To see if the Town will vote to amend the Salary Administration Plan by replacing the current plan, Section 1-A; 1-B (Wage and Salary Schedule, Non-Union) and Section V (Special Rate Section) with the following new schedules effective July 1, 2013:

1-A SALARY RATE FY2014 NON-UNION WEEKLY							
Grade	MIN	2	3	4	5	6	MAX
S-30	1,844	1,938	2,034	2,133	2,241	2,352	2,471
S-26	1,517	1,592	1,671	1,757	1,844	1,938	2,034
S-25	1,444	1,517	1,592	1,671	1,757	1,844	1,938
S-24	1,375	1,444	1,517	1,592	1,671	1,757	1,844
S-23	1,312	1,375	1,444	1,517	1,592	1,671	1,757
S-22	1,248	1,312	1,375	1,444	1,517	1,592	1,671
S-21	1,186	1,248	1,312	1,375	1,444	1,517	1,592
S-20	1,133	1,186	1,248	1,312	1,375	1,444	1,517
S-19	1,077	1,133	1,186	1,248	1,312	1,375	1,444
S-18	1,026	1,077	1,133	1,186	1,248	1,312	1,375
S-17	978	1,026	1,077	1,133	1,186	1,248	1,312
S-16	932	978	1,026	1,077	1,133	1,186	1,248
S-15	887	932	978	1,026	1,077	1,133	1,186
S-14	844	887	932	978	1,026	1,077	1,133
S-13	806	844	887	932	978	1,026	1,077
S-12	766	806	844	887	932	978	1,026
S-11	731	766	806	844	887	932	978

1-B HOURLY RATE FY2014 NON-UNION							
Grade	MIN	2	3	4	5	6	MAX
H-10	18.17	19.06	20.03	21.06	22.06	23.21	24.30
H-9	17.29	18.17	19.06	20.03	21.06	22.06	23.21
H-8	16.46	17.29	18.17	19.06	20.03	21.06	22.06
H-7	15.67	16.46	17.29	18.17	19.06	20.03	21.06
H-6	14.95	15.67	16.46	17.29	18.17	19.06	20.03
H-5	14.20	14.95	15.67	16.46	17.29	18.17	19.06
H-4	13.55	14.20	14.95	15.67	16.46	17.29	18.17
H-3	12.90	13.55	14.20	14.95	15.67	16.46	17.29
H-2	12.30	12.90	13.55	14.20	14.95	15.67	16.46
H-1	11.73	12.30	12.90	13.55	14.20	14.95	15.67

Section V

SPECIAL RATE SCHEDULE - FY2014		
Veterans Agent/Director of Vet Svcs		\$ 16,332
Veterans Asst Agent/Director of Vet Svcs		\$ 4,064

Or take any other action thereon.

ARTICLE 6: Fiscal Year 2014 Operating Budgets (Advisory Finance Committee)

To see what sums the Town will vote to raise and appropriate or transfer from available funds for the support of the several offices, departments, boards and commissions of the Town of Westborough for Fiscal Year 2014 beginning July 1, 2013, and ending June 30, 2014, or to take any other action thereon.

ARTICLE 7: Regularly Recurring Articles (Town Manager)

To see what action the Town may take on the following items, **A** through **H**, which may be voted as a block, or singly, or in any combination, but however voted, will be treated for accounting purposes as if each item were voted as a separate article:

A. (Fire Department) To see if the Town will vote to reauthorize a revolving fund, pursuant to MGL, Chapter 44, Section 53E ½, for the purpose of receiving and expending funds for public CPR and First Aid Training by the Fire Department. Receipts from materials, fees and tuition shall be deposited into this revolving fund, and expenditures not to exceed the sum of One Thousand Dollars (\$1,000) for fiscal year 2014 may be made by the Fire Department,

B. (Youth and Family Services) To see if the Town will vote to reauthorize a revolving fund pursuant to Chapter 44, Section 53E ½ of the Massachusetts General Laws for the purpose of receiving and expending funds for youth activities by the Youth and Family Services Department. Receipts from deposits for youth activities will be deposited into this account, and expenditures not to exceed the sum of Fifteen Thousand Dollars (\$15,000) for the fiscal year 2014 may be made by the Youth and Family Services Department,

C. (Board of Assessors) To see if the Town will vote to accept the provisions of Section 4 of Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 granting increased real estate tax exemptions in an amount equal to 100% to certain qualified persons effective July 1, 2013 and ending June 30, 2014,

D. DPW Van (Sewer) To see if the Town will vote to transfer from Sewer Retained Earnings and appropriate the sum of Twenty Nine Thousand Five Hundred Dollars (\$29,500) or such other amount as Town Meeting may approve, for the purpose of replacing a 1999 Chevy Astro Van, or take any other action relative thereto.

E. Pumper Truck Repairs (Fire) To see if the Town will vote to transfer from free cash and appropriate the sum of Seventy Five Thousand Dollars (\$75,000) or such other amount as Town Meeting may approve, for the purpose of making various repairs on four fire trucks, or take any other action relative thereto.

F. Window Replacement (Library) To see if the Town will vote to transfer from free cash and appropriate the sum of One Hundred and Sixty Thousand Dollars (\$160,000) or such other amount as Town Meeting may approve, for the purpose of replacing the windows in the public Library, or take any other action relative thereto.

G. Police Cruisers (Police) To see if the Town will vote to transfer from free cash and appropriate the sum of One Hundred Six Thousand Five Hundred Dollars (\$106,500) or such other amount as Town Meeting may approve, for the purpose of replacing two police cruisers and to purchase a 2010 Dodge Challenger used by the Department, or take any other action relative thereto.

H. Fales Stairway (School Department) To see if the Town will vote to transfer from free cash and appropriate the sum of Fifty Five Thousand Dollars (\$55,000) or such other amount Town Meeting may approve, for the purpose of replacing the exterior stairway at Fales Elementary School, or take any other action relative thereto.

I. Mill Pond Gym Floor Replacement (School Department) To see if the Town will vote to transfer from free cash and appropriate the sum of Two Hundred and Fifteen Thousand Dollars (\$215,000) or such other amount Town Meeting may approve, for the purpose of replacing the gym floor at the Mill Pond School, or take any other action relative thereto.

**ARTICLE 9: Westborough Town Hall Building Renovation
(Municipal Building Committee)**

To see if the Town will vote to appropriate a sum of money for the renovation of the Town Hall; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any other action relative thereto.

ARTICLE 10: Forbes Roof Repairs (Municipal Building Committee)

To see if the Town will vote to appropriate a sum of money for the repairs to the roof at the Forbes Municipal Building; to determine whether this appropriation shall be raised by borrowing or otherwise; and to take any other action relative thereto.

ARTICLE 11: Installation of High Visibility Pedestrian Safety Crosswalk Signs (Bicycle and Pedestrian Ad Hoc Committee)

To see if the Town will vote to transfer from free cash and appropriate the sum of Twenty Thousand Dollars (\$20,000) or such other amount as Town Meeting may approve, for the purpose of installing high visibility pedestrian safety crosswalk signs and high visibility reflectors at high traffic pedestrian street crossings in town; or take any other action in relation thereto.

ARTICLE 12: Town Water System (Public Works)

To see if the Town will vote to transfer from the following:

Article 10 of the Special Town Meeting in FY13	\$150,000.00
Article 21C of the Annual Town Meeting for FY07	\$ 2,791.27
Article 18A of the Annual Town Meeting for FY08	\$ 9,675.00
Article 17E of the Annual Town Meeting for FY09	\$ 5,058.43

And from the Water Retained Earnings One Hundred and Ten Thousand Nine Hundred Twenty Five and 81/100 Dollars (\$110,925.81) and appropriate, for the repair, replacement, upgrade and installation of various facilities within the water system including but not limited to cleaning/maintenance of the distribution system and investigation/design/modification of the water treatment process; or take any other action thereon.

ARTICLE 13: CSX Mitigation Receipts Reserved Account

Appropriation (Town Manager)

To see if the Town will vote to transfer from the CSX Mitigation Receipts Reserved Account and appropriate the sum of One Million Dollars (\$1,000,000) for the purpose of providing the following:

<u>Department</u>	<u>Issue</u>	<u>Cost</u>
Fire	HazMat Training for 35 Firefighters	\$ 230,000
Fire	Foam Trailer Unit	\$ 100,000
Fire	10T GVW PickUP	\$ 40,000
Fire	Heated Storage Facility for Foam Unit	\$ 30,000
DPW	Electronic Height Sensor	\$ 150,000
Other	Walkup/Flanders Traffic Signal	\$ 250,000
Conservation	Beaver Removal	\$ 40,000
DPW	Paving Walkup or Painting E. Main Street Bridge	\$ 160,000
	Total:	\$ 1,000,000

Or take any other action relative thereto.

ARTICLE 14: Assabet Regional Vocational School Reserve Fund

(Assabet)

To see if the Town will vote to approve Assabet Regional Vocational School District's establishment of a Reserve Fund for Compensated Absences for Employees Terminating Employment per provisions of MGL Ch. 40, Section 13D, or take any other action relative thereto.

ARTICLE 15: Youth Commission Membership (Youth Commission)

To see if the Town will vote to increase the number of members of the Youth Commission established by Article 9 of the 1983 Annual Town Meeting from five (5) members with overlapping three year terms to nine (9) members, four (4) of whom will be high school juniors or high schools seniors or of the equivalent ages, and who will have overlapping two year terms. For the first year of implementation, of the four high school students, the seniors shall serve one year terms and juniors shall serve two year terms, or take any other action relative thereto.

ARTICLE 16: Proposed Amendment to the Westborough Zoning Bylaws to Regulate Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation by its complete disallowance. (Planning Board)

To see if the Town will vote to amend the Westborough Zoning Bylaws by adding definitions of Medical Marijuana Treatment and Dispensing Facilities, Marijuana and Marijuana Cultivation by amending “Article 5, Definitions” adding the following:

“Medical Marijuana Treatment and Dispensing Facilities” shall mean a not-for-profit entity, as defined by Massachusetts Law as a Medical Marijuana Treatment Center, registered under this law, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, or sells material to qualifying patients or their personal caregivers. It shall also include any establishment having as any portion of its stock in trade marijuana or non-FDA approved marijuana based products or its active ingredient, THC (tetrahydrocannabinol); or paraphernalia for the consumption or delivery of marijuana or products containing marijuana as allowed for medical uses under Massachusetts Law, including but not limited to retail distribution, wholesale distribution or growth and/or cultivation of marijuana; production or sale of marijuana (cannabis) seeds; or the refinement or manufacturing or sale of marijuana infused products.

Marijuana: In addition to the Commonwealth’s definition under Chapter 94C of Mass General Laws, our definition shall include: Marijuana, Marihuana, Cannabis, Hashish, Cannabis seeds, THC (tetrahydrocannabinol) and its derivatives and extracts as well as any substances containing THC whether in plant, including its flowers, oil, resin, solid, liquid or aerosol form.

Marijuana Cultivation: The process of propagation, including germination, using soil, hydroponics, or other mediums to generate growth and maturity. The intended process of bringing a plant or other grown product to maturity for harvesting, sale, refining or use as an ingredient in further manufacturing or processing. This definition encompasses marijuana cultivation related to Medical Marijuana

Treatment and Dispensing Facilities, personal cultivation by qualifying patients or cultivation by personal caregivers on behalf of qualifying patients or others.

And by amending the Westborough Zoning Bylaws by amending **Article 5, Definitions, Agricultural** by adding the following sentence:

“Agricultural shall not include any uses or activities associated Medical Marijuana Treatment and Dispensing Facilities or Marijuana Cultivation. Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation are defined elsewhere in Article 5 Definitions.”

so that the final definition shall be as follows:

Agricultural: shall mean the science, art and business of cultivating the soil, producing crops, and raising of livestock, useful to man. Agricultural shall not include any uses or activities associated Medical Marijuana Treatment and Dispensing Facilities or Marijuana Cultivation. Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation are defined elsewhere in Article 5 Definitions.

And by creating a new **Section 5700** as follows:

5700. MEDICAL MARIJUANA TREATMENT AND DISPENSING FACILITIES and MARIJUANA CULTIVATION

“Note: Land use in the Town of Westborough is governed first and foremost as described in the “Use Regulation Schedule” of Section 2300 in which uses for Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation are disallowed altogether. If any aspect of Section 2300 of these Bylaws is adjudged by any court of competent jurisdiction to be invalid as it relates to the disallowance of land use for Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation in the Town of Westborough, the zoning of Medical Marijuana Treatment and Dispensing Facilities and Marijuana

Cultivation uses in the Town of Westborough shall be governed in accordance with this section, Section 5700”.

5710. PURPOSE:

The intent of this bylaw to address possible adverse public health and safety consequences related to the passage of Question 3 on the November 6, 2012 State Referendum. It is the purpose of this section titled “Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation” to minimize any potential adverse impacts on the quality of life in the Town. It is the intent of this bylaw to establish specific zoning standards and regulations for medical marijuana centers (treatment and dispensing facilities), medical marijuana infused products, medical marijuana paraphernalia, manufacturers, and medical marijuana growing and cultivation operations either related to Medical Marijuana Treatment Facilities and Dispensaries or the personal cultivation by qualified patients or cultivation by personal caregivers on the behalf of qualified patients or other users;

To provide for the limited establishment of Medical Marijuana Treatment and Dispensing Facilities in appropriate places and under strict conditions in acknowledgment of the passage of Initiative Petition 11-11 (Question #3 on the November, 2012 state ballot);

To minimize the adverse impacts of Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation on adjacent properties, residential neighborhoods, schools and other places where children congregate, local historic districts, and other land uses potentially incompatible with said Facilities;

To regulate the siting, design, placement, safety, monitoring, modification, and removal of Medical Marijuana Treatment and Dispensing Facilities; and Marijuana Cultivation; and to limit the overall number of Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation activity in the Town to what is essential to serve the public necessity.

5720. APPLICABILITY:

The cultivation, production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of marijuana for medical use is prohibited unless permitted as a Medical Marijuana Treatment and Dispensing Facility under this Section.

5721. No Medical Marijuana Treatment and Dispensing Facility or any Marijuana Cultivation use shall be established except in compliance with the provisions of this Section.

5722. Nothing in this Bylaw shall be construed to supersede federal and state laws governing the sale and distribution of narcotic drugs.

5723. If any provision of this Section or the application of any such provision to any person or circumstance shall be held invalid, the remainder of this Section, to the extent it can be given effect, or the application of those provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby, and to this end the provisions of this Section are severable.

5730. GENERAL:

Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation shall be authorized by Special Permit only in District(s) provided, as set forth in Section 2300, Use Regulation Schedule of the Zoning Bylaws. Any such Special Permit issued by the Special Permit Granting Authority shall comply with all relevant local, state, and federal laws.

5740. DISALLOWANCE:

No Medical Marijuana Treatment and Dispensing Facilities or Marijuana Cultivation Special Permit shall be issued to any person convicted of violating the provisions of Mass General Law, Chapter 119, Section 63, or General Law, Chapter 94C, or similar laws in other jurisdictions. Any applicant for special permit under this Bylaw must allow for a criminal background check which includes jurisdiction beyond Massachusetts.

5750. ELIGIBLE LOCATIONS:

Any Medical Marijuana Treatment and Dispensing Facility or Marijuana Cultivation activities permitted under this Section shall be located only in a zoning district that is designated for its use within this Zoning Bylaw.

No Medical Marijuana Treatment and Dispensing Facilities use or Marijuana Cultivation activities shall be located with five hundred (500) linear feet of a property line where the following Districts or activity or uses occur:

1. Any Residential District as defined in these Zoning Bylaws;
2. Any school or child care establishment; or place where minors frequent (e.g. a library, ball field, sports or family recreation facility, religious facility or the like);
3. Any other Medical Marijuana Treatment or Dispensing Facility or Marijuana Cultivation site;
4. Any drug or alcohol rehabilitation facility;
5. Any correctional facility, half-way house or similar facility; or
6. Any establishment licensed under the provisions of General Law, Chapter 138, Section 12.

5751. No marijuana or marijuana based product shall be sold or grown or cultivated, interior or exterior, of a residential dwelling unit or residential district. Growing and related cultivation activities shall occur only in districts as permitted in this Bylaw.

5752. Separation: Distances shall be calculated by direct measurement from the nearest property line of the land used for school or child care purposes or places where minors frequent or any other use listed above in Section 5750 to the nearest portion of the building in which the medical marijuana dispensary is located.

5753. No Entitlement or vested rights to permitting: No person shall be deemed to have any entitlement or vested rights to permitting under this Bylaw by virtue of having received any prior permit from the Town

including, by way of example only, any zoning permit or any wholesale food manufacturer's license. In order to lawfully engage in the business of selling, cultivating marijuana, or manufacturing medical marijuana, or products containing marijuana, cannabis, or THC, in the Town on and after the date of passage of this Bylaw, any person must qualify for and obtain a special permit in accordance with the requirements of this Bylaw.

5754. Off-site delivery prohibited: All sales and distribution of medical marijuana by a licensed Medical Marijuana Treatment and Dispensing Facility shall occur only upon the permitted premises, and the registrant shall be strictly prohibited from delivering medical marijuana to any person at any other location.

5755. Signage: Any permitted Medical Marijuana Treatment and Dispensing Facilities site shall comply with the requirements of the Town Sign Bylaws at all times. In addition, upon penalty of special permit revocation, no permitted Medical Marijuana Treatment and Dispensing Facility or Marijuana Cultivation Facility shall use any advertising material that is misleading, deceptive, or false, or that is designed to appeal to minors. Off site signage or advertizing in any form, including billboards shall not be allowed.

5756. Visibility: There shall be no visibility of activities, products or treatment occurring within or on the premises of a Medical Marijuana Treatment or Dispensing Facility or Marijuana Cultivation Facility from the exterior of such facility or premises.

5757. Manufacturing: A local special permit for medical marijuana infused product manufacturing may be issued only in locations where Medical Marijuana Treatment and Dispensing Facilities and Marijuana Cultivation activities are permitted.

5758. Cultivation Activities: Cultivation, as defined in this Bylaw, by any qualifying patient, personal caregiver, or Medical Marijuana Treatment and Dispensing Facility in any location other than where specifically permitted shall be disallowed. This disallowance shall include cultivation, even where proposed as an accessory use, by any

qualified patient, personal caregiver, or Medical Marijuana Treatment and Dispensing Facility.

5760. TERM OF SPECIAL PERMIT:

Any local special permit issued pursuant to this Section shall be valid for a period of two years from the date of issuance. Any renewal of the special permit shall be governed by the standards and procedures set forth in this Section and any regulations adopted pursuant thereto by the Planning Board/Zoning Enforcement Officer and/or Licensing Board.

5761. Notification: Any new applications sought under this Section must be publically advertised for a period of no less than fourteen (14) days, not including the date of the required special permit public hearing. Abutters within three hundred (300) feet shall be notified in writing of said application, and include any and all dates and locations of public hearings on said application.

5770. CONFLICT OF LAWS:

In the event of any conflict between the provisions of this Bylaw and any other applicable state or local law, the stricter provision, as deemed by the Zoning Enforcement Officer, shall control.

DEFINITIONS:

“Medical Marijuana Treatment and Dispensing Facilities” shall mean a not-for-profit entity, as defined by Massachusetts Law as a “Medical Marijuana Treatment Center”, registered under this law, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, material to qualifying patients or their personal caregivers. It shall also include any establishment having as any portion of its stock in trade marijuana or non-FDA approved marijuana based products or its active ingredient, THC (tetrahydrocannabinol); or paraphernalia for the consumption or delivery of marijuana or products containing marijuana as allowed for medical uses under Massachusetts Law, including but not limited to retail distribution, wholesale

distribution or growth and/or cultivation of marijuana; production or sale of marijuana (cannabis) seeds; or the refinement or manufacturing or sale of marijuana infused products.

Marijuana: In addition to the Commonwealth’s definition under Chapter 94C of Mass General Laws, our definition shall include: Marijuana, Marihuana, Cannabis, Hashish, Cannabis seeds, THC (tetrahydrocannabinol) and its derivatives and extracts as well as any substances containing THC whether in plant, including its flowers, oil, resin, solid, liquid or aerosol form.

Marijuana Cultivation: The process of propagation, including germination, using soil, hydroponics, or other mediums to generate growth and maturity. The intended process of bringing a plant or other grown product to maturity for harvesting, sale, refining or use as an ingredient in further manufacturing or processing. This definition encompasses marijuana cultivation related to Medical Marijuana Treatment and Dispensing Facilities, personal cultivation by qualifying patients or cultivation by personal caregivers on behalf of qualifying patients or others.

And by amending Section 2300, Use Regulation Schedule, by adding a new line as follows:

**C R AA BA G2 BB IA IB IC
AB**

Medical Marijuana Treatment and Dispensing Facilities & Marijuana Cultivation:	N	N	N	N	N	N	N	N	N
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**ID M AE MI All DPOD MUD
Other**

Medical Marijuana Treatment and Dispensing Facilities & Marijuana Cultivation:	N	N	SP(2)	N	N	N	N
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(2) Allowed by Special Permit issued by the Planning Board.

ARTICLE 17: CITIZEN PETITION (By Petition)

To see if the Town will vote to limit the Tax Rate for FY15 and FY16 to 0% increase or less over FY14 Tax Rate. This will require that the Finance Advisory Committee produce a budget that shows the impact on Town Services. This Article is designed to direct the Selectmen to pursue policies that will result in no increase in real estate taxes for 2 fiscal years.

And you are directed to serve this Warrant by posting up attested copies thereof at the Town Library Bulletin Board and Town Hall Bulletin Board in said Town fourteen days, at least, before the day of holding said meeting. Hereof fail not and make return of this Warrant, with your doings thereon, to the Town Clerk of said Westborough on or before the time of holding said meeting.

Given under our hands the 26th day of February in the year of our Lord Two Thousand and Thirteen.

s/Leigh Emery, Chairman
s/Ian Johnson, Vice Chairman
s/Timothy Dodd
s/George Barrette
s/Denzil Drewry

SELECTMEN OF WESTBOROUGH

\Worcester, ss

I have this day served the within Warrant by posting up attested copies thereof at the Town Library Bulletin Board and Town Hall Bulletin Board in said Westborough and by mailing a copy thereof to the residence of the Town Moderator all on February 26, 2013.

s/Jeffrey Keaveney, Constable

WESTBOROUGH TOWN ELECTION - MARCH 5, 2013 - OFFICIAL RESULTS

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
SELECTMEN - 3 YEARS - VOTE 2						
*Timothy Dodd	102	114	230	288	238	972
*Leigh A. Emery	95	101	198	244	195	833
Stephen J. Faris	35	57	90	126	118	426
Write-Ins	1	0	2	0	1	4
Blanks	19	26	46	58	50	199
Total	252	298	566	716	602	2434
PLANNING BOARD - 5 - YEAR - VOTE 1						
*Joanne M. Mallozzi	109	117	233	289	236	984
Write-Ins	0	0	2	0	0	2
Blanks	17	32	48	69	65	231
Total	126	149	283	358	301	1217
SCHOOL COMMITTEE - 3 YEAR - VOTE 2						
*Stephen C. Doret	102	118	226	292	247	985
*Bruce Tretter	102	127	229	284	243	985
Write-Ins	0	0	5	0	2	7
Blanks	48	53	106	140	110	457
Total	252	298	566	716	602	2434
TRUSTEE OF PUBLIC LIBRARY - 3 YEAR - VOTE 3						
*Helena K. Engberg	103	121	233	277	234	968
*Edward K. Baldwin	20	6	19	39	37	121
*Kathleen A. Daly	11	2	10	17	13	53
All Other Write-Ins	10	12	28	33	55	138
Blanks	234	306	559	708	564	2371
Total	378	447	849	1074	903	3651

HOUSING AUTHORITY - 5 YEAR - VOTE 1

*Charles E. Naples	103	120	236	276	236	971
Write-Ins	0	0	0	1	0	1
Blanks	23	29	47	81	65	245
Total	126	149	283	358	301	1217

HOUSING AUTHORITY - 3 YEAR - VOTE 1

*Jill L. Dupree	54	58	124	163	120	519
William E. Linnane	49	63	124	142	123	501
Write-Ins	0	0	0	0	0	0
Blanks	23	28	35	53	58	197
Total	126	149	283	358	301	1217

1217 voted out of 11,140 eligible = 11% turnout

Nancy J. Yendriga
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

WORCESTER SS.

To either of the Constables of the Town of Westborough

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Westborough who are qualified to vote in the Special State Primaries to vote at:

PRECINCT 1, voting at Gibbons Middle School
PRECINCT 2, voting at Hastings Elementary School
PRECINCT 3, voting at Gibbons Middle School
PRECINCT 4, voting at Mill Pond School
PRECINCT 5, voting at Mill Pond School

on **TUESDAY, THE THIRTIETH OF APRIL, 2013** from 7:00 A.M.
to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Primaries for the candidates of political parties for the following office:

SENATOR IN CONGRESS.....FOR THE COMMONWEALTH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 26th day of March, 2013.

s/Ian Johnson, Chairman
s/George Barrette, Vice Chairman
s/Leigh Emery
s/Tim Dodd
s/Denzil Drewry

SELECTMEN OF WESTBOROUGH

\Worcester s.s.

I have this day served the within warrant by posting up attested copies thereof at the Town Library Bulletin Board and Town Hall Board in said Westborough on the 26th day of March, 2013.

s/Greg McRae, Constable

**SPECIAL STATE PRIMARY - WESTBOROUGH - APRIL 30, 2013
OFFICIAL RESULTS**

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
DEMOCRATIC SENATOR IN CONGRESS						
Stephen F. Lynch	63	35	69	79	80	326
*Edward J. Markey	125	95	190	197	182	789
Write-Ins	0	0	1	0	0	1
Blanks	0	0	1	0	0	1
Total	188	130	261	276	262	1117
REPUBLICAN SENATOR IN CONGRESS						
*Gabriel E. Gomez	44	58	67	92	84	345
Michael J. Sullivan	47	32	44	75	64	262
Daniel B. Winslow	16	15	19	16	24	90
Write-Ins	0	1	1	0	1	3
Blanks	1	0	0	1	0	2
Total	108	106	131	184	173	702

1,819 out of 11,140 eligible voters = 16% turnout

Nancy J. Yendriga
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

WORCESTER SS.

To either of the Constables of the Town of Westborough

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Westborough who are qualified to vote in the Special State Elections to vote at:

PRECINCT 1, voting at Gibbons Middle School
PRECINCT 2, voting at Hastings Elementary School
PRECINCT 3, voting at Gibbons Middle School
PRECINCT 4, voting at Mill Pond School
PRECINCT 5, voting at Mill Pond School

on **TUESDAY, THE TWENTY-FIFTH OF JUNE, 2013**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Special State Election for the candidates of political parties for the following office:

SENATOR IN CONGRESS.....FOR THE COMMONWEALTH

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 28th day of May, 2013.

s/Ian Johnson, Chairman
s/George Barrette, Vice Chairman
s/Leigh Emery
s/Timothy Dodd
s/Denzil Drewry

SELECTMEN OF WESTBOROUGH

\Worcester s.s.

I have this day served the within warrant by posting up attested copies thereof at the Town Library Bulletin Board and Town Hall Board in said Westborough on the 29th day of May, 2013.

s/Tyson Delong, Constable

**SPECIAL STATE ELECTION - WESTBOROUGH - JUNE 25, 2013
OFFICIAL RESULTS**

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
SENATOR IN CONGRESS						
Gabriel E. Gomez, Republican	254	250	349	519	498	1867
Edward J. Markey, Democrat	323	268	416	441	431	1875
Richard A. Heos, Twelve Vis Pty	2	2	2	1	1	8
Write-Ins	0	2	2	1	2	7
Blanks	1	1	1	0	0	3
Total	580	523	770	962	932	3767

3767 voted out of 11,156 = 34% turnout.

Nancy J. Yendriga
Town Clerk

Annual Town Meeting – March 16, 2013

Joseph Harrington, Moderator, lead the group in the Pledge of Allegiance. Mr. Harrington called the meeting to order at 1:00 p.m. No quorum necessary as voted at the Special Town Meeting in October, 2010. The meeting was called under the authority of a Warrant dated February 26, 2013 with a Return of Service dated February 26, 2013.

Mr. Harrington introduced himself as Moderator and that he would preside. He introduced Nancy Yendriga, the Town Clerk, who tallies counted votes and supervises the Checkers who admitted you. She also prepares the record of these proceedings.

He introduced the Board of Selectmen, Town Manager, Town Counsel and the Advisory Finance Committee. He thanked Steve Masciarelli and his crew for the set up of microphones and audio-visual equipment. He thanked Mark Stockman, MIS/GIS Director, who operates the computer and shows the visuals you will see.

He thanked Westborough TV for televising the meeting and the volunteers that cover many board and committee meetings throughout the year. He thanked the Westborough Women's Club for the coffee and goodies and the National Honor Society and Student Council for providing babysitting.

Mr. Harrington nominated John E. Arnold as Deputy Moderator and he was voted as such and sworn in by Mr. Harrington.

Howard K. Fay, Jr., served as Head Teller with Tellers Bob Knight, Jane Hodgdon, Oscar Najarian, Steve Farris, Rachel Radin, Jim Parker, Robert Fitzgibbon and Frank DeSiata. Mr. Harrington charged them with the Teller's duties.

Non-Voters admitted to the Town Meeting: Article 15: Jack Chuma, Casey Collins, Pranit Lahoty, Matthew Murach; Article 9 & 10: Brian Humes, Jacunski Humes Architects and Peter Collins, Heery International; Article 6 & 14: Superintendent Mary Jo Narwaki and Assistant Superintendent Pat Collins, Assabet Valley Technical High

School. There were no objections from the floor and they were admitted by unanimous consent.

Mr. Harrington recognized some first time Town Meeting members...

Mr. Harrington thanked the Scouts from Troops 100, 382 and 4 for providing microphone page service.

Ian Johnson, Chairman, Board of Selectmen, moved to have Article 14, Assabet Valley Vocational Technical School article after Article 7 and prior to Article 8. The reason is so they do not have to wait. Two-thirds vote was achieved, Article 14 will move up.

ARTICLE 1. Ten people formally announced on the ballot and several were write-ins for Library Trustees. All who stepped up and were ready to serve our town, please stand up and be recognized. Applause.

John E. Arnold presided as Deputy Moderator for the next article.

ARTICLE 2. (Joseph Harrington, Moderator) **VOTED:** to approve the article as printed in the warrant.

The vote was a majority vote in favor, motion carried.

Mr. Harrington returned as the Moderator.

ARTICLE 3. (Ed Behn, Chairman, Advisory Finance Committee) **VOTED:** that the town vote to receive the various officers and committees and that the report of the Advisory Finance Committee be acted upon item by item under the various articles of the warrant.

The vote was a majority in favor, motion carried.

Mr. Harrington said the Town Report is dedicated to those people listed in the front of the book. He asked that people stand as he read those names and then asked for a moment of silence. He thanked Pete Fay for pulling this list each year.

ARTICLE 4. (Denzil Drewry, Selectman) **VOTED:** the Town vote to transfer twenty four thousand dollars \$24,000 from the Insurance Account to the Veterans Expense Account.

The vote was a majority in favor, motion carried.

Mr. Drewry wanted George A. Perry III, our Veterans Agent to stand and be recognized for all the hard work he does. Applause.

ARTICLE 5. (James Parker, Jr., Chairman, Personnel Board) **VOTED:** to approve this article as printed in the warrant.

The vote was a majority in favor, motion carried.

ARTICLE 6. (Ed Behn, Chairman, Advisory Finance Committee) **VOTED:** to raise and appropriate such sums of money as may be necessary to defray the expenses of the several town departments for the ensuing fiscal year and that each total read by the Moderator be considered a separate motion made for each of the line items making up that total in the column marked FY 2014 recommended with the exception that the Veterans Services be voted as a total amount. I further move that the total amount raised be reduced by the transfer from Country Club – Retained Earnings of \$40,000 and that the balance be raised and appropriated.

	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER</u>
Moderator		
Salary & Wages	250	
Expenses	0	
Selectmen		
Salary & Wages – Elected	2,500	
Salary & Wages	309,861	
Expenses	43,100	
Finance Committee		
Salary & Wages	3,229	
Expenses	1,915	
Accountant		

Salary & Wages	135,661
Expenses	1,135
Assessors	
Salary & Wages	231,640
Expenses	35,099
Treasurer/Collector	
Salary & Wages	228,907
Expenses	40,535
Legal	
Salary & Wages	128,987
Expenses	46,622
Personnel Board	
Salary & Wages	0
Expenses	13,035
MIS/GIS	
Salary & Wages	160,123
Expenses	216,950
Communications	
Expenses	49,000
Central Purchasing	
Expenses	80,500
Town Clerk	
Salary & Wages – Elected	87,227
Salary & Wages	108,125
Expenses	4,200
Elections & Registration	
Salary & Wages	2,000
Salary & Wages	6,485
Expenses	15,300
Conservation Commission	
Salary & Wages	19,890
Expenses	1,850
Planning Board	
Salary & Wages	217,675
Expenses	5,593
Zoning Board of Appeals	
Salary & Wages	12,685
Expenses	1,540

Building & Grounds		
Salary & Wages*	156,521	
Expenses	204,130	(600)
*Paula Less, Blake Street questioned this. The vote on Mr. Behn's main motion carried by unanimous vote.		
Town Insurance		
Expenses*	10,366,000	
*Chris Scheffel, Treetop Park, questioned this. The vote on Mr. Behn's main motion carried by a majority vote.		
Police Department		
Salary & Wages	2,720,386	
Expenses	107,300	
Fire & Ambulance Department		
Salary & Wages	3,247,385	
Expenses	107,300	
Building Department		
Salary & Wages	292,471	
Expenses	42,803	
Weights & Measures		
Expenses	2,250	
Animal Control		
Salary & Wages	51,052	
Expenses	19,180	
Assabet Valley Vocational		
Expenses	631,426	
Department of Public Works		
Salary & Wages	1,549,209	
Expenses	697,956	
DPW Less Trust Funds		(10,000)
Snow & Ice Removal		
Salary & Wages	142,396	
Expenses*	311,815	
*Paula Less, Blake Street, questioned this. Mr. Behn's main motion carried by a majority vote.		
Street Light Account		
Expenses	75,000	
Sanitary Landfill Contract		

Expenses	774,500	
Health Department		
Salary & Wages	280,498	
Expenses	13,200	
Health Less Trust Funds		(200)
Council on Aging		
Salary & Wages	254,867	
Expenses*	45,452	
Paula Less, Blake Street, questioned this. Mr. Behn's main motion carried by a majority vote.		
Youth & Family Services		
Salary & Wages	166,178	
Expenses	6,750	
Veterans' Services		
Total	113,066	
Trustees of Soldiers' Memorials		
Expenses	2800	
Library		
Salary & Wages	712,436	
Expenses	244,569	
Recreation Department		
Salary & Wages	204,584	
Expenses	0	
Cultural Council		
Expenses	2,000	
Historical Commission		
Salary & Wages	19,145	
Expenses	5,725	
Debt		
Expenses	10,190,888	
Sewer Enterprise		
Salary & Wages	701,410	
Expenses	282680	
Debt	769,208	
Wastewater Treatment Plant		
Salary & Wages	15,132	
Expenses	4,079,940	

Water Enterprise		
Salary & Wages	551,772	
Expenses	1,794,596	
Debt	1,841,347	
Country Club Enterprise		
Salary & Wages	6,343	
Expenses	385,560	
Library State Aid & Trust Funds Applied*		(10,800)
*Patricia Fonts, Library Chairman, withdrew her question.		
School		
Total*	42,694,208	

*Ilyse Levine-Kanji, School Committee Chair's motion of \$42,694,208 carried by a majority vote. (The higher amount is voted first and if that number prevails, the other amounts are not voted). Ed Behn, Advisory Finance Committee Chair, moved \$42,521,400 and Dominic Capriole, Crownridge Road.

Unquestioned items were treated as a block and carried by a majority vote in favor.

Karen Henderson, High Street, moved to end debate. Two-thirds vote in favor was achieved, debate ended.

Sub-Total Budget	89,293,832
Minus Retained Earnings	(40,000)
Minus Transfers	(10,800)
Minus Enterprise Funds	<u>(6,292,916)</u>
Total Budget:	82,950,116

VOTED UNDER ARTICLES:

	<u>Raise &</u>	<u>Other</u>	
	<u>Appropriate</u>		
Art.4	Budget Transfers	24,000	(T)
Art. 6	Town Budget	10,800	(T)
		6,292,916	(E)
		40,000	(RE)

Art. 7A	Fire Dept Revolving Fund		1,000	(R)
Art. 7B	Youth & Fam. Svs. Revolving Fund		15,000	(R)
Art. 7D	Finance Committee Reserve Fund	300,000	120,000	(RE)
Art. 7E	Rec. Dept. – July 4 th Celebration	2,500		
Art. 7F	Local Emergency Planning		100,000	(R)
Art. 7G	DPW – Roads		824,286	(T)
Art. 7H	Healthcare Reimb. Acct. (HRA)	6,600		
Art. 8A	DPW – Garage Roof		15,000	(FC)
Art. 8B	DPW – Utility Truck		57,000	(FC)
Art. 8C	DPW – Water/Sewer Backhoe		140,000	(RE)
Art. 8D	DPW – Sewer – Van		29,500	(RE)
Art. 8E	Fire – Pumper Truck		75,000	(FC)
Art. 8F	Library – Window Replacement		160,000	(FC)
Art. 8G	Police – Cruisers		106,500	(FC)
Art. 8H	Fales School – Stairway		55,000	(FC)
Art. 8I	Mill Pond School – Gym Floor		215,000	(FC)
Art. 9	Town Hall Renovation		7,354,063	(B)
Art. 10	Forbes Mun. Bldg. – Roof Repair		85,000	(FC)
Art. 11	Pedestrian Safety Crosswalk Signs		20,000	(FC)
Art. 12	Town Water System		167,525	(T)
			110,926	(RE)
Art. 13	CSX Mitigation – for various dept’s use		1,000,000	(T)
		83,259,216	17,018,516	

Grand Totals – 2013 Annual Town Meeting:

Raise & Appropriate	83,259,216
Available Funds	2,026,611
(Transfers)	
Borrowing	7,354,063
Free Cash	788,500
Retained Earnings	440,426
Revolving Funds	116,000
Enterprise Funds	6,292,916
	<u>\$100,277,732</u>

ARTICLE 7. (Leigh Emery, Selectman) VOTED: to approve Article 7, Sections A – C and that the Town vote to raise and appropriate the sum of \$300,000, transfer and appropriate \$50,000 from Water Retained Earnings, transfer and appropriate \$50,000 from Sewer Retained Earnings and transfer and appropriate \$20,000 from Country Club Retained Earnings for the purpose of Section D; raise and appropriate \$2,500 for the purpose of Section E; approve Section F-H as printed in the warrant.

A – B – D – E – F & H was voted as a majority vote in favor.

C – Nathan Walsh, Mathieu Drive, questioned this.

Mr. Behn’s motion carried by a unanimous vote in favor.

G – Dominic Capriole, Crownridge Road, questioned this.

Mr. Behn’s motion carried by a unanimous vote.

Article 14 moved up as voted at the beginning of the meeting.

ARTICLE 14. (Paul George, Assabet School Committee Member)

VOTED: to approve the article as printed in the warrant.

The vote was unanimous in favor, motion carried.

Mr. George stated Mary Jo Nawrocki has been Principal and Superintendent since 2003 has retired and Pat Collins is now the Superintendent. Mary Jo completely changed the focus of how the

school operates, where it goes academically, and what they have done over the last 10 years. They have 16 partner colleges actively looking to take our graduates, four local colleges that give us college credit for the AP courses, 300-400% increase in AP students over the last 10 years. It is really due to her direction. She is not here today, but I want to thank her publically for the great job she has done for our kids and Assabet. Applause.

ARTICLE 8. (Tim Dodd, Selectman) **VOTED:** to approve the article for the purposes as printed in the warrant and further that the size of the Town's fleet does not increase due any purchases related to the article.

B-C-D-E-F-H was voted as a majority vote in favor.

A – Phil Buxton, Byard Lane, questioned this.
Mr. Dodd's motion carried by a majority vote in favor.

G – Andy Koenigsberg, Smith Street, questioned this.
Mr. Dodd's motion carried by a majority vote in favor.

Ian Johnson, Chairman, Board of Selectmen, moved to recess until 7 p.m. It was so voted at 5:05 p.m.

Westborough Annual Town Meeting, March 16, 2012 – Evening Session

Mr. Harrington called the meeting to order at 7 p.m. The meeting was called under a Warrant dated February 26, 2013 with a Return of Service of February 26, 2013. No quorum necessary.

Scout Troop 382 is doing the microphone page service.

Pete Fay, Head Teller with Jane Hodgdon, John Matson, Susan Wells, Steve Faris, Robert Fitzgibbons, William Linnane, Rachel Radin, James Parker, Jr., with Catie Foertsch as an alternate.

ARTICLE 8. (Continued) **VOTED:**

I – Vincent Borkowski, Adams Street, questioned this.
Mr. Dodd’s motion carried by unanimous vote in favor.

ARTICLE 9. (Bob Brown, Chairman, Municipal Building Committee)
VOTED: That \$7,354,063 is appropriated for the purpose of financing the costs of renovation of the Town Hall, including all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$7,354,063 under G.L. c. 44 sec. 7(3A) or any other enabling authority; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project.

Two-thirds vote in favor was achieved, motion carried.

Ilyse Levine-Kanji, Rocklawn Road, move the question. Two-thirds was achieved, debate ended.

ARTICLE 10. (Bob Brown, Chairman, Municipal Building Committee)
VOTED: to transfer from free cash and appropriate the sum of \$85,000 for the purpose of the article as printed in the warrant.

The vote was unanimous in favor, motion passed.

ARTICLE 11. (Bruce Tretter, Bicycle & Pedestrian Ad Hoc Committee Chairman) **VOTED:** to transfer from free cash and appropriate the sum of \$20,000 for the purpose of the article as printed in the warrant.

The vote was a majority in favor, motion carried.

Tom Shea, Cross Street, moved the question. Two-thirds was achieved and debate ended.

ARTICLE 12. (John Walden, DPW Manager) **VOTED:** to transfer the sum of \$150,000 from Article 10 of the October 15, 2012 Town Meeting; transfer the sum of \$2,791.27 from Article 21C of the May 13, 2006 Town Meeting; transfer the sum of \$9,675 from Article 18A of the May 12, 2007 Town Meeting; transfer \$5,058.43 from Article 17E of the

May 17, 2008 Town Meeting; and further to appropriate \$110,925.81 from Water Retained Earnings for the purpose stated in the article as printed in the warrant.

The vote was a majority in favor, motion passed.

ARTICLE 13. (Ian Johnson, Chairman, Board of Selectmen) **VOTED:** to transfer from the CSX Mitigation Receipts Reserved Account and appropriate \$1,000,000 for the purposes stated in the warrant modified as follows: 10T GVW PickUp - \$50,000 and Heated Storage Facility - \$20,000 and to otherwise approve the article as printed in the warrant.

The vote was unanimous in favor, motion carried.

ARTICLE 14. Was taken up between Articles 7 and 8.

ARTICLE 15. (Michelle Grasso, Chairman, Youth Commission) **VOTED:** to approve the article as printed in the warrant.

The vote was unanimous in favor, motion carried.

ARTICLE 16. (Lester Hensley, Chairman, Planning Board) **VOTED:** to amend the Westborough Zoning By-laws by amending Article 5, Definitions, Agricultural by adding the following sentence: “Agricultural shall not include an uses or activities associated with Medical Marijuana Treatment and Dispensing Facilities or Marijuana Cultivation.” so that the final definition shall be as follows: “Agricultural shall mean the science, art and business of cultivating the soil, producing crops, and raising of livestock, useful to man. Agricultural shall not include any uses or activities associated with Medical Marijuana Treatment and Dispensing Facilities or Marijuana Cultivation.” And by creating a new Section 5700 as written in the Warrant with the exception that the first two sentences of 5700 shall be deleted.

Main motion passed 97 in favor to 34 opposed, a two-thirds majority. Motion carried.

Jim Tashjian, West Main Street, amended the main motion to read “and

by amending Section 2300 as written in the warrant. This was accepted by the Planning Board and the motion as ready by the Moderator prior to the vote included the language.

J.J. Malone, Adams Street, amended the main motion Section 5700 by adding the following sentence, "This section, Section 5700, shall be valid until March 31, 2014, after which it shall be null and void." Failed 46 in favor and 58 opposed. Motion failed for a lack of a majority.

Lester Hensley, Chairman, Planning Board, stated that a Public Hearing was held on January 15, 2013 and voted unanimously and met again today and voted unanimously to support as proposed and amended for town meeting.

Ed Behn, Chairman, Advisory Finance Committee, stated they voted again tonight with 7 – 2 in support of this by-law.

ARTICLE 17. (Dominic Capriole, Crownridge Road, Citizen's Petition)
VOTED: to limit the Tax Rate for FY15 and FY16 to 0% increase or less over FY14 Tax Rate.

Motion failed for a lack of a majority.

Tom Shea, Cross Street, moved the question. Two-thirds was achieved and debate ended.

Ian Johnson, Chairman, Board of Selectmen, moved to dissolve the 2013 Annual Town Meeting. So voted at 10:35 p.m.

Attest:
s/Nancy J. Yendriga
Town Clerk

**SPECIAL TOWN MEETING
COMMONWEALTH OF MASSACHUSETTS
WORCESTER SS**

**TO ANY CONSTABLE IN THE TOWN OF WESTBOROUGH, IN
THE COUNTY OF WORCESTER, GREETINGS:**

SPECIAL TOWN MEETING – October 21, 2013

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Westborough, qualified to vote in elections and town affairs, to meet in the Westborough High School Auditorium and Gymnasium, 90 West Main Street, Westborough, Massachusetts on Monday, the Twenty-First day of October, 2013 at 7:00 p.m. then and there to act on the following articles:

ARTICLE 1: Rule of the Meeting on Electronic Voting (Ad Hoc Electronic Voting Committee)

To see if the Town will vote to suspend its usual rules for voting to allow use of electronic handset voting at the discretion of the Moderator during this town meeting only, or to take any other action thereon.

ARTICLE 2: Tax Increment Financing Plan – Cumberland Farms (TIF) (Board of Selectmen)

To see if the Town will vote to (a) approve a TIF Plan and Tax Increment Financing (TIF) Agreement between Cumberland Farms Inc. and the Town of Westborough, both on file with the Board of Selectmen and Town Clerk and incorporated herein by reference for a period of fifteen years which term shall begin on July 1, 2013, or such later time pending approval from the relevant agencies of the Commonwealth of Massachusetts for property located at 165 Flanders Road (Map 31, Lot 7), including designation of a TIF Zone as described in the TIF Plan, with exemption percentages as follows: Year 1, 50%; Year 2, 40%; Year 3, 30%; Year 4, 20%; Years 5-15, 10%; (b) authorize the Board of Selectmen to execute the TIF Agreement, and any documents relating thereto, and to take such other actions as are necessary or appropriate to implement those documents pursuant to the provisions of MGL Ch. 40, §

59; (c) authorize the Board of Selectmen to submit all such necessary or required documents to the Economic Assistance Coordinating Council of the Commonwealth of Massachusetts for approval and designation of the 165 Flanders Road Economic Opportunity Area, TIF Zone, TIF Plan and Certified Project; (d) take such other and further action as may be necessary or appropriate to carry out the purposes of this vote; or take any other action thereon.

ARTICLE 3: Westborough State Hospital Acquisition – Debt Authorization (Board of Selectmen)

To see if the Town will vote to appropriate Two Million Two Hundred Thousand Dollars (\$2,200,000), or any other sum, to pay costs of purchasing a portion of the Westborough State Hospital property, so-called, and to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount from The Commonwealth of Massachusetts, under and pursuant to Chapter 44, Section 7(3) of the General Laws, or pursuant to any other enabling authority, which borrowing shall be repaid not later than the last day of the tenth fiscal year following the fiscal year in which it is incurred, in ten installments of principal which shall be a nearly equal as practicable in the judgment of the Selectmen, and that the Selectmen are authorized to enter into an agreement with The Commonwealth of Massachusetts to provide that the repayment of the borrowing authorized by this vote be deducted from amounts otherwise payable by the Commonwealth to the Town in each fiscal year, or take any other action thereon.

ARTICLE 4: Special Legislation Authorization for the Acquisition of the former Westborough State Hospital (Board of Selectmen)

To see if the Town will vote to authorize the Board of Selectmen to file special legislation to authorize the acquisition of a portion of the former Westborough State Hospital by the Town, or take any other action thereon.

ARTICLE 5: Westborough State Hospital Disposition (Board of Selectmen)

To see if the Town will vote to authorize the Board of Selectmen to dispose of portions of the former State Hospital property, or take any other action thereon.

ARTICLE 6: Westborough State Hospital Revolving Fund (Board of Selectmen)

To see if the Town will vote to authorize the establishment of a revolving fund pursuant to Massachusetts General Law, Chapter 44, Section 53E½ for the purpose of receiving and expending funds for the resale of portions of the former Westborough State Hospital property and paying contractual amounts to the State. Receipts from resale of portions of the property shall be deposited into this revolving fund, and expenditures not to exceed five million dollars (\$5,000,000) for fiscal year 2014 may be made by the Board of Selectmen, or take any other action thereon.

ARTICLE 7: Westborough State Hospital Property Maintenance (Board of Selectmen)

To see if the Town will vote to transfer from free cash and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purpose of providing ongoing maintenance at the former State Hospital property once the Town has taken over ownership of the property, or take any other action thereon.

ARTICLE 8: Chapter 90 Reduction (Town Manager)

To see if the Town will vote to reduce the appropriation from Article 7G of the 2013 Annual Town Meeting from \$824,286 to \$797,253, or take any other action thereon.

ARTICLE 9: Library Space Needs Study (Library Board of Trustees)

To see if the Town will vote to authorize the Board of Trustees of the Westborough Public Library to apply for, accept and expend any state grants which may be available to defray all or part of the costs for a library building planning and design project to meet the future needs of the Town, or take any other action thereon.

ARTICLE 10: Adjust General, Water and Sewer Fund FY2014 Budgets (Personnel Board/Selectmen/Town Manager, Treasurer/Collector)

To see if the Town will vote to amend the following budgets at the following amounts for the purpose of funding the FY2014 budget:

Selectmen/Town Manager	Salaries/Wages	\$ 309,861	\$ 320,457	\$ 10,596
Selectmen/Town Manager	Expenses	\$ 43,100	\$ 46,650	\$ 3,550
Treasurer/Collector	Expenses	\$ 40,535	\$ 48,535	\$ 8,000
Personnel Board	Expenses	\$ 18,535	\$ 21,035	\$ 2,500
Public Works	Salaries/Wages	\$ 1,549,209	\$ 1,551,567	\$ 2,358
Buildings and Grounds	Salaries/Wages	\$ 156,521	\$ 128,521	\$ (28,000)
Buildings and Grounds	Expenses	\$ 204,130	\$ 214,130	\$ 10,000
Board of Health	Salaries/Wages	\$ 280,498	\$ 291,022	\$ 10,524
Debt Service	Expenses	\$ 10,190,888	\$ 9,920,888	\$ (270,000)
Total Amendment:		\$ 12,793,277	\$ 12,542,805	\$ (250,472)

<u>Water Enterprise Fund</u>				
		Current	Proposed	Increase/
<u>Department</u>	<u>Account</u>	<u>Appropriation</u>	<u>Appropriation</u>	<u>Decrease</u>
Water	Salaries/Wages	\$ 551,772	\$ 554,060	\$ 2,288
Water	Debt Expense	\$ 1,841,347	\$ 1,954,347	\$ 113,000
Total Amendment:		\$ 2,393,119	\$ 2,508,407	\$ 115,288

<u>Sewer Enterprise Fund</u>				
		Current	Proposed	Increase/
<u>Department</u>	<u>Account</u>	<u>Appropriation</u>	<u>Appropriation</u>	<u>Decrease</u>
Sewer	Salaries/Wages	\$ 701,410	\$ 703,698	\$ 2,288
Sewer	Debt Expense	\$ 769,208	\$ 762,708	\$ (6,500)
Total Amendment:		\$ 1,470,618	\$ 1,466,406	\$ (4,212)

Or take any other action thereon.

ARTICLE 11: Amend Classification Plan (Personnel Board/Town Manager/Selectmen) To see if the Town will vote to amend the Classification Plan (Appendix 1 of the Personnel Policies and Employee Handbook) by making the following changes:

1. Add the following positions to the Recreation Department:

Position	Grade	Number of Personnel
Referees		25
Scorekeepers		10
Assistant Senior Program Director	R6	15
Senior Coach	R5	25

2. Remove the following position from the Recreation Department:
 - a. Water Safety Aide
 - b. Remove the word “OR” between Senior Program Director and Program Director

3. Change the Recreation Department position of 76 Helpers (summer & winter) R-1 to 100 Counselor R-1.

4. Change the following Recreation Department positions as shown below:

Position	Grade		Number of Personnel	
	Current	Proposed	Current	Proposed
Program Director	R5	R4	4 (combined)	15
Senior Program Director	R7	R7	4 (combined)	15
Lifeguard	R4	R2	5	15
Water Safety Instructor	R6	R3	5	10
Special Skills Instructor	R2	R2	15	25
Crossing Guard	R6	R4	1	2
Waterfront Director	R7	R7	1	3

Coach	R6	R3	6	25
-------	----	----	---	----

5. Add the following position to the Health Department

Position	Grade	Hrs/Wk	Number of Personnel
Part Time Health Inspector	H-10	19	1

6. Amend the Council on Aging section by changing the Coordinator/ Telephone Assurance position to Volunteer Coordinator.

7. Amend the DPW section by removing the S-26 so that the DPW Manager reads:

Manager Contract Salary

Or take any other action thereon.

ARTICLE 12: Wage and Salary Schedule Amendment (Personnel Board)

To see if the Town will vote to amend the Salary Administration Plan by replacing Section VII Recreation (\$ per hour) with the following new schedule and adding Section VIII and Section IX effective immediately:

VII Recreation (\$ per Hour)						
Grade		Min	2	3	4	Max
Senior Program Director/Waterfront Director	R7	26	27	28	29	30
Assistant Senior Program Director	R6	22	23	24	25	26
Senior Coach	R5	18	19	20	21	22
Crossing Guard/Program Director	R4	14	15	16	17	18
Coach/Water Safety Instructor	R3	12	12.5	13	13.5	14
Lifeguard/Special Skills Instructor	R2	10	10.5	11	11.5	12
Counselor	R1	8	8.5	9	9.5	10

VII Scorekeepers (\$ per Game)				
		<5 years	5-9 years	10+

Scorekeeper High	SK3	20	23	26
Scorekeeper Middle	SK2	17	20	23
Scorekeeper Elementary	SK1	14	17	20

VII Referees (\$ per Game)				
		<5 years	5-9 years	10+
Referee High	REF3	50	55	65
Referee Middle	REF2	45	50	55
Referee Elementary	REF1	35	40	45

Or take any action thereon.

ARTICLE 13: Funds for Easement for the Multi-Use Trail through Westborough (Bicycle and Pedestrian Ad Hoc Committee)

To see if the town will vote to transfer and appropriate from the Open Space Reserve Account the sum of twenty two thousand dollars (\$22,000), or such other amount as the Town Meeting may approve for the purpose of securing easements for a proposed multi-use trail through Westborough with any unexpended monies returning to the Open Space Reserve Account, or take any other action thereon.

ARTICLE 14: Sandra Pond Reservoir Watershed Maintenance (DPW Manager/Conservation Officer)

To see if the Town will vote to transfer from free cash and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purpose of conducting a watershed maintenance project at Sandra Pond, or take any other action thereon.

ARTICLE 15: Prior Year (FY2013) Bill (Town Manager)

To see if the Town will vote to transfer from free cash and appropriate the sum of One Hundred Fifty and 04/100 Dollars (\$150.04) for the purpose of paying a prior year bill to Minolta for toner, said bill should have been paid from Central Purchasing, or take any other action thereon.

ARTICLE 16: Council on Aging Revolving Fund (Council on Aging Director)

To see if the Town will vote to authorize the establishment of a revolving

fund pursuant to Massachusetts General Law, Chapter 44, Section 53E½ for the purpose of receiving and expending funds for paying program costs. Receipts from program fees shall be deposited into this revolving fund, and expenditures not to exceed fifteen thousand dollars (\$15,000) for fiscal year 2014 may be made by the Council on Aging, or take any other action thereon.

ARTICLE 17: Paving the Senior Center Parking Lot (DPW Manager)

To see if the Town will vote to transfer from free cash and appropriate the sum of Fifty Three Thousand Three Hundred Forty Three Dollars (\$53,343) or such other amount Town Meeting may approve, for the purpose of installing the final paving and curbing at the Senior Center, or take any other action thereon.

ARTICLE 18: Economic Development Committee Revolving Fund – Clear Channel Receipts (Economic Development Committee)

To see if the Town will vote to authorize the establishment of a revolving fund pursuant to Massachusetts General Law, Chapter 44, Section 53E½ for the purpose of receiving and expending funds for paying program and staffing costs. Receipts from billboard advertising fees shall be deposited into this revolving fund, and expenditures not to exceed twenty five thousand dollars (\$25,000) for fiscal year 2014 may be made by the Economic Development Committee, or take any other action thereon.

ARTICLE 19: Flanders Road Pump Station Generator (Sewer – DPW Manager)

To see if the Town will vote to transfer from Sewer Retained Earnings and appropriate, the sum of Twelve Thousand Dollars (\$12,000), or such other amount as the Town Meeting may approve, for the repair, replacement, upgrade and installation of various facilities within the sewer system including but not limited to generator replacement at the Old Flanders Road sewer pump station, or take any other action thereon.

ARTICLE 20: Mixing Valve – Fay Mountain Tank (Water – DPW Manager)

To see if the Town will vote to transfer from Water Retained Earnings, the sum of Thirty Thousand Dollars (\$30,000), or such other amount as the Town Meeting may approve, for the repair, replacement, upgrade and

installation of various facilities within the water system including but not limited to the purchase and installation of a mixing manifold in the Fay Mountain water storage tank, or take any other action thereon.

ARTICLE 21: Acceptance of MGL Chapter 60, Section 3D (Ad hoc Senior/Disabled Tax Relief Committee)

To see if the Town will vote to accept the provisions of Massachusetts General Law, Chapter 60, Section 3D, allowing the Town of Westborough to seek voluntary contributions to a special fund to assist low income elderly and low income disabled persons meet their property tax obligations, or take any other action thereon.

ARTICLE 22 – Amend Zoning Bylaws, Earth Moving Regulations (Planning Board)

To see if the Town will amend its Zoning Bylaws by amending Article 4, Special Regulations, Section 4100, Earth Moving Regulations by adopting the following changes: Subsection 4112, by deleting the stricken language:

~~“4112. Earth moving and/or clearing incidental to construction of a lot where such earth moving is explicitly allowed under a currently valid Building Permit; however, should said earthmoving exceed five hundred (500) cubic yards or clearing activity disturb an area more than 20,000 square feet of land, Sections 4120 through 4160 shall apply unless waived by the Permit Granting Authority”.~~

And by inserting in its place the following language;

“Special Permit or Subdivision Approval.”

So that the final Subsection reads as follows:

“4112. Earth moving and/or clearing incidental to construction of a lot where such earth moving is explicitly allowed under a currently valid Building Permit, Special Permit, or Subdivision Approval”.

And by amending Subsection 4120. Special Permit or approval by deleting the stricken language:

“4120. Special Permit or Approval. Earth moving and/or clearing shall be allowed only under a Special Permit issued by the Planning Board ~~or by approval of the Planning Board in case of a subdivision;~~ following a written application, a copy of which shall be forwarded to the Conservation Commission and Town Engineer. The following shall be conditions for such issuance.

So that the final subsection reads as follows:

“4120. Special Permit or Approval. Earth moving and/or clearing shall be allowed only under a Special Permit issued by the Planning Board, following written application, a copy of which shall be forwarded to the Conservation Commission and Town Engineer. The following shall be conditions for such issuance.”

And by deleting Subsection 4125 in its entirety:

~~“Permits for earth moving and/or clearing with the provisions set forth herein shall not be transferable.”~~

And by deleting the following language at the beginning of Subsection 4133

~~“4133. An undisturbed fifty (50) foot buffer strip shall be maintained at all boundaries.”~~

And by inserting the following language in its place:

“4133. The Planning Board may require an undisturbed fifty (50) foot buffer strip be maintained at all boundaries”.

And by deleting the following language at the beginning of Subsection 4142

~~“4142. An undisturbed fifty (50) foot buffer strip shall be maintained at all boundaries.”~~

And by inserting the following language in its place:

“4142. The Planning Board may require an undisturbed fifty (50) foot buffer strip be maintained at all boundaries”.

Or take any other action thereon.

ARTICLE 23: Amend Zoning Bylaws, District Regulations, Section 2600, Dimensional Schedule (Planning Board)

To see if the Town will amend its Zoning Bylaws by amending Article 2, District Regulations, Section 2600, Dimensional Schedule, Subsection 2610 by deleting footnote “i” in its entirety as follows:

~~“(i) But not less than 50 feet measured from the street centerline.”~~

And by adding a new footnote “q” as follows:

“(q) man-made retention and detention areas shall not be considered open space”

And the footnote “q” shall be inserted in Section 2610, Use Category Table as follows:

	USE CATEGORY			
	Garden Apt.	High Rise Apt.	Senior Living Overlay	All Other
	(AA)	(AB)	(SLO)	
Min. open space (%)	-----	-----	(n)	40 (q)

Or take any other action thereon.

ARTICLE 24: Amend Zoning Bylaws, Article 3, General Regulations, Section 3200, Environmental Controls, Subsections 3220, 3230 and 3240 (Planning Board)

To see if the Town will amend its Zoning Bylaws by amending Article 3, General Regulations, Section 3200, Environmental Controls, Subsections 3220, 3230 and 3240: By deleting Subsections 3220,

Pollution Control in its entirety as follows:

~~“3220. Pollution Control. All requirements of Article XI of the Sanitary Code of the Department of Public Health and all Regulations of the Central Massachusetts Air Pollution Control District shall be strictly complied with by all uses, and evidence of compliance may be required in issuing permits.”~~

By deleting Subsections 3230, Liquid Waste in its entirety as follows:

~~“3230. Liquid Waste. No discharge into the municipal sewage system by any individual contributor may have a flow rate, measured in G.P.D. (gallons per day), in excess of fifteen percent (15%) of the rated capacity in G.P.D. of the municipal treatment plant.”~~

By amending and renumbering Subsection 3240, Roadside and parking Area Trees as follows: By deleting the stricken language shown:

~~“3240. Roadside and Parking Area Trees. In all zoning districts, the maintenance, establishment and protection of roadside and parking area trees is to be encouraged. In Residential (R) Districts, roadside trees are to at least meet the requirements of the Subdivision Rules and Regulations; in all other zoning districts, minimum requirements for roadside and parking area trees are as follows:~~

And by renumbering the Subsection and inserting new language so that the final new Subsection reads as follows:

“3220. Roadside and Parking Area Trees. In all zoning districts, the maintenance, establishment and protection of roadside and parking area trees is to be encouraged. Roadside trees are to at least meet the requirements of the Subdivision Rules and Regulations. In all zoning districts, minimum requirements for roadside and parking area trees shall conform to Article 46 of the Town Charter and Bylaws.”

(Sub-items a. through d. within this Subsection shall remain as currently written in the Zoning Bylaws.)

Or take any other action thereon.

ARTICLE 25: Amend Zoning Bylaws, Article 4, Special Regulations, Section 4500, Flood Plain District (Planning Board)

To see if the Town will amend its Zoning Bylaws by deleting Article 4, Special Regulations, Section 4500, Flood Plain District in its entirety. Or take any other action thereon.

ARTICLE 26: Amend Zoning Bylaws, Article 2, District Regulations, Section 2300, Use Regulations Schedule (Planning Board)

To see if the Town will amend its Zoning Bylaws by amending Article 2, District Regulations, Section 2300, Use Regulations Schedule by modifying the Table concerning Residential Uses as follows (see attached table):

ARTICLE 26: Amend Zoning Bylaws, Article 2, District Regulations, Section 2300, Use Regulations Schedule (Planning Board)

To see if the Town will amend its Zoning Bylaws by amending Article 2, District Regulations, Section 2300, Use Regulations Schedule by modifying the Table concerning Residential Uses as follows (see attached table):

DISTRICT																
	C	R	AA AB	BA	G2	BB	IA	IB	IC	ID	M	AE	M-I	All Other	DFOD	MUD
RESIDENTIAL USES: (1)																
Single Family Dwelling:	N	Y	Y	SP	Y	Y	N	N	Y	N	N	SP	N	Y	SP	SP
Two Family Dwelling:	N	S	Y	SP	SP	Y	N	N	Y	N	N	SP	N	S	SP	SP
Conversion of existing structure to more than two-family dwellings:	N	N	S	SP	SP	S	N	N	SP	N	N	SP	N	N	SP	SP
Boardinghouse:	N	S	S	SP	SP	S	N	S	SP	S	N	SP	N	S	SP	SP
Multi-family dwelling (See Section 4200)	N	N	Y	SP (5)	SP	N	N	N	N	N	N	N	N	N	SP	SP
Open Space Communities (See Section 4300)	N	SP	N	N	N	N	N	N	N	N	N	N	N	N	SP	SP
Mobile Home:	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Campground, mobile home park:	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Mixed Use Residential/Commercial with Industrial Components (See Section 5000)	N	N	N	N	N	N	N	N	SP	N	N	N	N	N	N	N
Senior Living Overlay District (SLO) (See Section 5300) (6)	N	SP	SP	N	SP	SP	SP	SP	N	N	SP	N	SP	S P	SP	SP

DISTRICT																
	C	R	AA AB	BA	G2	BB	IA	IB	IC	ID	M	AE	M-1	All Other	DPOD	MUD
OPEN USES:																
Farm: With pigs, animals raised for pelts (2)	N	N	S	SP	SP	S	N	S	S	S	N	SP	N	N	N	N
Other (4):																
Nursery, green houses (commercial):	S	N	Y	SP	SP	Y	N	Y	Y	Y	N	SP	N	N	SP	SP
Supervised camping:	S	N	N	SP	SP	Y	N	S	S	S	N	SP	N	N	N	N
Cemetery:	N	Y	Y	Y	Y	Y	N	Y	Y	Y	N	Y	N	Y	N	N
Drive-in theater, amusement park, race track or similar commercial outdoor recreation (3):	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Outdoor recreation other than the above operated by a governmental agency:	S	Y	Y	Y	Y	Y	N	Y	Y	Y	N	Y	N	Y	Y	Y
Other: (4)																
Sale of Christmas Trees:	S	Y	Y	Y	Y	Y	N	Y	Y	Y	N	Y	N	Y	Y	Y

- (1) Animal keeping may be subject to permit from the Board of Health
- (2) But no animals kept closer than 500 feet to any lot line.
- (3) Temporary carnival sponsored by a non-profit organization permitted upon approval by the Board of Selectmen.
- (4) As determined by the Zoning Enforcement Officer.
- (5) Multi-family dwellings are allowed in the Highway Business (BA)

District upon grant of a Special Permit by the Planning Board in accordance with Section 5200.

- (6) In accordance with the requirements and restrictions of Section 5300.

ARTICLE 27: Amend Zoning Bylaws, Article 5, Definitions (Planning Board)

To see if the Town will amend its Zoning Bylaws by amending Article 5, Definitions by modifying the following terms:

Bedroom - by deleting the current language in its entirety:

~~“Bedroom shall mean any inhabitable room in a dwelling, other than a living room, dining room, kitchen, utility room, or bath if such room exceeds sixty (60) square feet.”~~

And inserting in its place the following new definition:

“Bedroom shall mean a habitable room in a residence for the purpose of sleeping and that contains a space for the use of a closet.”

Camping, Supervised - by deleting the following current language in its entirety:

~~“Camping, Supervised shall mean facilities operated on a seasonal basis for a continuing supervised recreational, health, educational, religious and/or athletic program, with persons enrolled for periods of not less than one (1) week, and with group dining if overnight accommodations are included.”~~

And by inserting in its place the following new definition:

“Camping, Supervised shall mean facilities as licensed by the Massachusetts Department of Health under 105 CMR 430.000.”

Lot Area – by deleting the following stricken language from the current definition:

~~“Lot Area shall mean the horizontal area of the lot exclusive of any area in a street or recorded way open to public use. At least 90% of the lot area required for zoning compliance shall be land other than that under water nine (9) months or more in a normal year, other than any marsh, swamp or flat bordering on inland waters, and other than land within utility transmission easements.”~~

So that the final new definition shall read as follows:

“Lot Area – shall mean the horizontal area of the Lot exclusive of any area in a street or recorded way open to public use.”

Lot Coverage – by deleting the following stricken language in the current definition as shown: “Lot Coverage shall mean percentage of total lot area covered by structures ~~or roofed.~~”

And by inserting new language into the definition so that the final definition in its entirety shall read as follows:

“Lot coverage shall mean percentage of the Lot Area as required for the district as shown in Section 2600, Dimensional Schedule, covered by Structures.”

Major Residential Development - by deleting the definition in its entirety.

~~“Major Residential Development shall mean a development which results in the creation of more than six (6) residential house lots, such development taking place on a parcel of land or a contiguous set of properties in common ownership as of March 15, 1990”.~~

Minor Residential Development - by deleting the definition in its entirety:

~~“Minor Residential Development shall mean the division of a parcel or parcels of land in a residential zone into buildable lots whether a subdivision or not, at a rate of lot creation lower than the threshold rate for a major residential development.”~~

Open Space – by deleting the following stricken language:

“Open Space shall mean that portion of the lot area not covered by any structure and not used for drives, parking or storage. ~~Man-made retention areas shall not be considered open space.~~ All open space shall be kept stabilized with natural vegetative cover.”

And by inserting new language into the definition so that the final definition in its entirety shall read as follows:

“Open Space shall mean that portion of the Lot Area as required for the district as shown in Section 2600, Dimensional Schedule which is not covered by any Structure and not used for drives, parking or storage. All Open Space shall be kept stabilized with natural vegetative cover.”

Structure – by inserting a new sentence at the end of the current definition as shown: “Structure shall mean anything constructed or erected, the use of which requires fixed location on the ground, or attachment to something located on the ground, including swimming pools having capacity of 4,000 gallons or more and mobile homes, but not including walls, pavement or fences. *The construction of walls and fences shall comply with the Massachusetts State Building Code.*”

And by creating a new definition entitled **“Lot Area – Minimum Buildable”** as follows:

“Lot Area – Minimum Buildable shall mean at least 90% of the Lot Area as required for the zoning district as shown in Section 2600, Dimensional Schedule and shall be land exclusive of wetland resource areas as currently defined in the Massachusetts Wetland Protection Act, MGL c.131 Section 40 and the regulations promulgated under 310 CMR 10.00.”

Or take any other action thereon.

ARTICLE 28: Sense of the Meeting on Electronic Voting (Ad Hoc Electronic Voting Committee)

To see if the Town will vote to request that there be in the proposed FY 15 budget a line item that would allow for electronic voting in FY 15 town meetings, or that there be in the warrant for the March 2014 annual town meeting an article providing the same option, said line item or article to be discussed and voted upon at that town meeting, or to take any other action thereon.

ARTICLE 29: Amendment to General By-laws to allow Electronic Voting (Ad Hoc Electronic Voting Committee)

To see if the Town will vote to amend its General By-laws, Article II, Section 18, by appending thereto the following sentence: “In the alternative, at the discretion of the Moderator, an electronic handset voting system may be employed that provides an accurate count of the yeas and nays on each question to the clerk and the moderator,” or take any other action thereon.

ARTICLE 30: Municipal Zoned Property Dimensional Regulations – Country Club (Town Manager)

To see if the Town will vote to set the dimensional regulations for all new construction, according to Section 2630 of the Zoning Bylaws, for the Country Club Property at 121 West Main Street, Assessor’s Map 20, Parcel 18 so that the dimensional regulations are consistent with the abutting Residential zoned parcels with a 50 foot setback from West Main Street, 15 foot setbacks from either side property line and a 30 foot setback from the rear property line, as further shown on a plan dated 9/12/13 available in the Planning Office and Town Clerk’s Office, or take any other action thereon.

ARTICLE 31: Municipal Zoned Property Dimensional Regulations – Town Hall (Town Manager)

To see if the Town will vote to set the dimensional regulations for all new construction, according to Section 2630 of the Zoning Bylaws, for the Town Hall Property, 34 West Main Street, Assessor’s Map 20, Parcel 507 so that the dimensional regulations are consistent with the abutting Downtown Business zoned parcels with a 25 foot setback from West Main Street, 0 foot setbacks from either side property line and a 0 foot setback from the rear property line as further shown on a plan dated 9/12/13, available in the Planning Office and Town Clerk’s Office, or

take any other action thereon.

And you are directed to serve this Warrant by posting up attested copies thereof at the Town Library Bulletin Board and Town Hall Bulletin Board in said Town fourteen days, at least, before the day of holding said meeting. Hereof fail not and make return of this Warrant, with your doings thereon, to the Town Clerk of said Westborough on or before the time of holding said meeting.

Given under our hands the 1st day of October in the year of our Lord Two Thousand and Thirteen.

s/Ian Johnson, Chairman
s/George Barrette, Vice Chairman
s/Timothy Dodd
s/Denzil Drewry
s/Leigh Emery
SELECTMEN OF WESTBOROUGH

\Worcester, ss

I have this day served the within Warrant by posting up attested copies thereof at the Town Library Bulletin Board and Town Hall Bulletin Board in said Westborough and by mailing a copy thereof to the residence of the Town Moderator all on October 4, 2013.

s/Tyson Delong
Constable of Westborough

\Worcester, ss

I have this day served the within Warrant by posting up attested copies thereof at the Town Library Bulletin Board and Town Hall Bulletin Board in said Westborough and by mailing a copy thereof to the residence of the Town Moderator all on October 8, 2013.

s/Clifford Luce
Constable of Westborough

\Worcester, ss

Special Town Meeting, October 21, 2013

Joseph Harrington, Moderator, lead the group in the Pledge of Allegiance. Mr. Harrington called the meeting to order at 7:05 p.m. No quorum necessary as voted at the Special Town Meeting in October, 2010. The meeting was called under the authority of a Warrant dated October 1, 2013, with a Return of Service dated October 4 and October 8, 2013.

Mr. Harrington introduced himself as Moderator and that he would preside. He introduced Nancy Yendriga, the Town Clerk, who tallies counted votes and supervises the Checkers who admitted you. She also prepares the record of these proceedings.

He introduced the Board of Selectmen, Town Manager, Assistant Town Manager, Town Counsel and the Advisory Finance Committee.

Mr. Harrington nominated John E. Arnold as Deputy Moderator and he was voted as such and sworn in by Mr. Harrington.

Non-Voters admitted to the Town Meeting: Article 2, John Martin and George Fournier, Cumberland Farms. There were no objections from the floor and they were admitted by unanimous consent.

He thanked Steve Masciarelli and his crew for the set up of microphones and audio-visual equipment. He thanked Mark Stockman, MIS/GIS Director, who operates the computer and shows the visuals you will see.

He thanked Westborough TV for televising the meeting and the volunteers that cover many board and committee meetings throughout the year. He thanked the Westborough Women's Club for the coffee and goodies and the National Honor Society and Student Council for providing babysitting.

Howard K. Fay, Jr., served as Head Teller with Tellers Bob Knight, Jane Hodgdon, Oscar Najarian, Steve Farris, Rachel Radin, Jim Parker, Robert Fitzgibbon and Frank DeSiata. Mr. Harrington charged them with the Teller's duties.

He thanked Warren Anderson for coordinating microphone page service provided by Boy Scout Troops 4, 100 and 382.

Mr. Harrington described how to use the handset given to voters when they checked in. We were trying electronic voting at this session of the Special Town Meeting.

Ian Johnson, Chairman, Board of Selectmen, moved that when we adjourn this Special Town Meeting this evening, if necessary, we adjourn it to tomorrow evening at 7:30 p.m. They have a previously scheduled Selectmen's meeting tomorrow starting at 6 p.m. with two scheduled public hearings. It was so voted.

Ian Johnson said that Articles 28 and 29 out of order relating to the continuation of electronic voting. They want to bring these up so those here can vote on the electronic voting at this session.

Ed Behn, Chairman, Advisory Finance Committee, spoke about page 4 in the Advisory Finance booklet. He spoke about tax bill calculations Jim Malloy, Town Manager, spoke about the town's finances. He showed a chart from we have gone to FY2009 to FY2013 and he has added FY 2014. He also spoke about our move our of Town Hall and the progress in the renovations of that building.

John E. Arnold presided as Deputy Moderator, for this article.

ARTICLE 1. (Joe Harrington, Moderator) **VOTED:** Move the article as printed in the warrant.

The vote was a majority in favor, motion carried.

Vincent Borkowski, Adams Street, moved the questions. Two-thirds achieved, motion carried and debate ended.

Mr. Harrington returned to the podium as the Moderator.

ARTICLE 2. (Ian Johnson, Chairman, Board of Selectmen) **VOTED:** to approve a Tax Increment Financing Agreement between the Town and

Cumberland Farms, Inc., pursuant to MGL Ch.40; Sec. 59, and to confirm the Board of Selectmen's selection of the location of the project as an Economic Opportunity Area ("165 Flanders Road Economic Opportunity Area"), and to authorize the Board of Selectmen to submit an Economic Opportunity Area Application, Tax Increment Financing Plan and TIF Zone, and to work cooperatively with Cumberland Farms, Inc. to submit a Certified Expansion Project Application to the Massachusetts Economic Assistance Coordinating Council all relating to the project as described in the TIF Agreement to be located in the 165 Flanders Road Economic Opportunity Area, and to take such other actions as may be necessary to obtain approval of the Certified Expansion Project Application, the Economic Opportunity Area, the Tax Increment Financing Plan and TIF Zone, and to implement the TIF Agreement.

The vote was 238 in favor and 19 opposed, motion carried. Joe Harrington, Moderator, conducted an audit of the electronic voting system.

ARTICLE 3. (Ian Johnson, Chairman, Board of Selectmen) **VOTED:** the Town appropriate Two Million Two Hundred Thousand Dollars (\$2,200,000) to pay costs of purchasing a portion of the Westborough State Hospital property, so-called, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount from the Commonwealth of Massachusetts, under and pursuant to Chapter 44, Section 7(3) of the General Laws, or pursuant to any other enabling authority, which borrow shall be repaid not later than the last day of the tenth fiscal year following the fiscal year in which it is incurred, in ten installments of principal which shall be nearly as equal as practicable in the judgment of the Selectmen, and that the Selectmen are authorized to enter into an agreement with the Commonwealth of Massachusetts to provide that the repayment of the borrowing authorized by this vote be deducted from the amounts otherwise payable by the Commonwealth to the Town in each fiscal year, and to execute any other documents that may be necessary in connection with such borrowing.

The vote was 248 in favor and 14 opposed. Two-thirds was achieved,

motion carried.

ARTICLE 4. (Ian Johnson, Chairman, Board of Selectmen) **VOTED:** to approve this article as printed in the warrant.

The vote was 230 in favor and 3 opposed. The motion carried by a majority for in favor.

ARTICLE 5. (Ian Johnson, Chairman, Board of Selectmen) **VOTED:** to pass over this article.

The vote was 226 in favor of pass over and 4 opposed, motion carried.

ARTICLE 6. (Ian Johnson, Chairman, Board of Selectmen) **VOTED:** to approve this article as printed in the warrant.

The vote was 213 in favor and 11 opposed, motion carried.

ARTICLE 7. (Ian Johnson, Chairman, Board of Selectmen) **VOTED:** to approve this article as printed in the warrant.

The vote was 217 in favor and 7 opposed, motion carried.

ARTICLE 8. (Leigh Emery, Selectmen) **VOTED:** to approve this article as printed in the warrant.

The vote was 206 in favor and 7 opposed, motion carried.

ARTICLE 9. (Maureen Ambrosino, Library Director) **VOTED:** to approve this article as printed in the warrant.

The vote was 215 in favor and 7 opposed, motion carried.

ARTICLE 10. (George Barrette, Vice Chairman, Board of Selectmen) **VOTED:** to amend the following budgets at the following amounts for the purpose of funding the FY2014 budget:

Selectmen/Town Manager	Salaries/Wages	\$ 309,861	\$ 320,457	\$ 10,596
Selectmen/Town Manager	Expenses	\$ 43,100	\$ 46,650	\$ 3,550
Treasurer/Collector	Expenses	\$ 40,535	\$ 48,535	\$ 8,000
Personnel Board	Expenses	\$ 18,535	\$ 21,035	\$ 2,500
Public Works	Salaries/Wages	\$ 1,549,209	\$ 1,551,567	\$ 2,358
Buildings and Grounds	Salaries/Wages	\$ 156,521	\$ 128,521	\$ (28,000)
Buildings and Grounds	Expenses	\$ 204,130	\$ 214,130	\$ 10,000
Board of Health	Salaries/Wages	\$ 280,498	\$ 291,022	\$ 10,524
Debt Service	Expenses	\$ 10,190,888	\$ 9,920,888	\$ (270,000)
Total Amendment:		\$ 12,793,277	\$ 12,542,805	\$ (250,472)

<u>Water Enterprise Fund</u>				
		Current	Proposed	Increase/
<u>Department</u>	<u>Account</u>	<u>Appropriation</u>	<u>Appropriation</u>	<u>Decrease</u>
Water	Salaries/Wages	\$ 551,772	\$ 554,060	\$ 2,288
Water	Debt Expense	\$ 1,841,347	\$ 1,954,347	\$ 113,000
Total Amendment:		\$ 2,393,119	\$ 2,508,407	\$ 115,288

<u>Sewer Enterprise Fund</u>				
		Current	Proposed	Increase/
<u>Department</u>	<u>Account</u>	<u>Appropriation</u>	<u>Appropriation</u>	<u>Decrease</u>
Sewer	Salaries/Wages	\$ 701,410	\$ 703,698	\$ 2,288
Sewer	Debt Expense	\$ 769,208	\$ 762,708	\$ (6,500)
Total Amendment:		\$ 1,470,618	\$ 1,466,406	\$ (4,212)

*Item F-G - Daniel Pavolis, Council On Aging Member, moved to amend Article 10 of the October 21 Special Town Meeting by deleting the decrease for (\$28,000 listed in Increase/Decrease column from the Salaries/Wages of the Building and Grounds and to delete the increase of \$10,000 listed in the Increase/Decrease column of the Buildings &

Grounds Expenses. Debate ended. The vote was 164 in favor 34. Two-thirds was achieved.

The final vote including the amendment to F-G was 158 in favor and 26 opposed. Motion carried by a majority vote.

Tom Shea, Cross Street, moved the question. The vote was 194 in favor and 14 opposed. Debate ended.

*Item A – Kevin Cronin, Weld Street, made a motion to amend the figure to \$4,374. The amendment failed. The vote was 92 in favor and 155 opposed.

*Items E, J & L – Kevin Cronin, Weld Street, made a motion to zero out the increase of \$2,358 in Item E, zero out \$2,288 in J; zero out \$2,288 in L. The motion failed. The vote is 78 in favor in 128 opposed.

***Ian Johnson, Chairman, Board of Selectmen, moved that we take up Article 28 at this point as it takes a two-thirds vote and get feedback from those who have experienced electronic voting.

The company is only providing electronic voting for this one night. The vote was 150 in favor to 12 opposed. Article was moved up. John E. Arnold, West Main Street, assumed the Moderator position.

*****ARTICLE 28.** (Joe Harrington, Jefferson Road) **VOTED:** to approve this article as printed in the warrant.

The vote was 86 in favor to 60 opposed. Motion carried.

Bob Gilmore, Water Street, moved the question. The vote was 131 in favor to 13 opposed. Debate ended.

Mr. Harrington returned to the Moderator's podium.

Ian Johnson, Chairman, Board of Selectmen, moved to adjourn the meeting to 7:30 p.m. tomorrow, October 22, 2013. It was voted 97 in favor to 2 opposed. Meeting was adjourned at 11:10 p.m.

Special Town Meeting, October 22, 2013

Joseph Harrington, Moderator, welcomed people to a continuation of the Special Town Meeting called by a warrant dated October 1, 2013 with a Return of Service of October 4, 2013.

Tim Dodd, Summer Street (speaking as a citizen), made a motion to move up Article 14 to be taken after the zoning articles. Mr. Dodd stated that Christopher Senie has a previous commitment and cannot be here to make a presentation on this article. The motion failed as a two-thirds vote was not achieved.

ARTICLE 11. (Jim Parker, Chairman, Personnel Board) **VOTED:** as printed in the warrant.

Janet Anderson, Chauncy Street, moved to change Crossing Guard from R4 to R3.

Mr. Harrington, Moderator, appointed Bill Linnane as Head Teller. Tom Shea, Paul Baptiste, Walter Leslie, Jim Parker, Kathy Martin, Tom Shea, Rich Gottlieb, Kevin Cronin were appointed Tellers. The Moderator charged them of bringing back an accurate count of the votes taken.

The vote on Ms. Anderson's amendment was 63 in favor and 49 opposed. The amendment was made.

Mr. Parker's main motion carried by a majority vote in favor.

ARTICLE 12. (Jim Parker, Chairman, Personnel Board) **VOTED:** to approve this article as printed in the warrant.

Ian Johnson, Chairman, Board of Selectmen, moved to amend the Crossing Guard position from the line with Program Director to Coach/Water Safety Instructor. It was amended by unanimous consent. Main motion carried by a majority vote in favor.

ARTICLE 13. (Don Burn, Bicycle & Pedestrian Ad Hoc Committee)

VOTED: to approve this article as printed in the warrant.

The vote was a majority vote in favor, motion carried.

ARTICLE 14. (John Walden, DPW Manager) **VOTED:** to transfer from free cash and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purpose of conducting a watershed maintenance project at Sandra Pond Reservoir, including but not limited to, invasive species removal and selected tree removal in accordance with state permits, creation of permanent maintenance access drives, removal of sediment, debris and fallen trees from the main reservoir tributary, stormwater structure cleaning and repairs, and updated the 10-year forestry plan that expires in 2014.

The vote was a majority in favor, motion carried.
Vincent Borkowski, Adams Street, moved the question. Two-thirds vote was achieved, debate ended.

ARTICLE 15. (Tim Dodd, Board of Selectmen) **VOTED:** to approve this article as printed in the warrant.

The vote was unanimous in favor, motion carried.

ARTICLE 16. (George Barrette, Vice Chairman, Board of Selectmen) **VOTED:** to approve this article as printed in the warrant.

The vote was a majority vote in favor, motion carried.

ARTICLE 17. (George Barrette, Vice Chairman, Board of Selectmen) **VOTED:** to approve this article as printed in the warrant.

The vote was a majority vote in favor, motion carried.

ARTICLE 18. (Lester Hensley, Chairman, Economic Development Committee) **VOTED:** to approve this article as printed in the warrant.

The vote was a majority vote in favor, motion carried.

ARTICLE 19. (John Walden, DPW Manager) **VOTED:** to approve this article as printed in the warrant.

The vote was unanimous in favor, motion carried.

ARTICLE 20. (John Walden, DPW Manager) **VOTED:** to approve this article as printed in the warrant.

The vote was unanimous in favor, motion carried.

ARTICLE 21. (Tim Dodd, Board of Selectmen) **VOTED:** to approve this article as printed in the warrant.

The vote was a majority in favor, motion carried.

ARTICLE 22. (Lester Hensley, Chairman, Planning Board) **VOTED:** to approve this article as printed in the warrant.

The vote was two-thirds in favor, motion carried.

The Planning Board held a Public Hearing on October 1, 2013 and voted 4 to 0 to unanimously support this article.

ARTICLE 23. (Brian Bush, Vice Chairman, Planning Board) **VOTED:** to approve this article as printed in the warrant.

The vote was two-thirds in favor, motion carried.

The Planning Board held a Public Hearing on October 1, 2013 and voted 4 to 0 to unanimously support this article.

ARTICLE 24. (Mark Silverberg, Planning Board) **VOTED:** to approve this article as printed in the warrant.

The vote was two-thirds in favor, motion carried.

The Planning Board held a Public Hearing on October 1, 2013 and voted 4 to 0 to unanimously support this article.

ARTICLE 25. (Edward J. Newton, Jr., Planning Board) **VOTED:** to approve this article as printed in the warrant.

The vote was two-thirds in favor, motion carried.

The Planning Board held a Public Hearing on October 1, 2013 and voted 4 to 0 to unanimously support this article

ARTICLE 26. (Lester Hensley, Chairman, Planning Board) **VOTED:** to approve this article as printed in the warrant.

The vote was two-thirds in favor, motion carried.

The Planning Board held a Public Hearing on October 1, 2013 and voted 4 to 0 to unanimously support this article.

ARTICLE 27. (Brian Bush, Vice Chairman, Planning Board) **VOTED:** to approve this article as printed in the warrant.

The vote was two-thirds in favor, motion carried.

The Planning Board held a Public Hearing on October 1, 2013 and voted 4 to 0 to unanimously support this article

*****ARTICLE 28.** Was voted earlier after Article 10.

John E. Arnold assumed the Moderator's position.

ARTICLE 29. (Joseph Harrington, Moderator) **VOTED:** to approve this article as printed in the warrant.

Nathan Walsh, Mathieu Drive, moved to insert "as determined by the Town Clerk" after the word count. Mr. Harrington, Moderator, accepted the motion.

The vote was a majority in favor, motion carried.

Mr. Harrington returned to the podium as the Moderator.

ARTICLE 30. (Leigh Emery, Board of Selectmen) **VOTED:** to approve this article as printed in the warrant.

Two-thirds vote was achieved, motion carried.

Mark Silverberg, Planning Board Member, stated the Planning Board held a Public Hearing on October 15, 2013, which was properly advertised, and voted unanimously to support this article.

ARTICLE 31. (Leigh Emery, Board of Selectmen) **VOTED:** to approve this article as printed in the warrant except for the rear property line which would accommodate an addition of 24 feet from the existing building.

Two-thirds vote was achieved, motion carried.

Lester Hensley, Chairman, Planning Board, stated the Planning Board held a Public Hearing on October 15, 2013, which was properly advertised, and voted unanimously to support this article.

Ian Johnson, Chairman, Board of Selectmen moved to dissolve the Special Town Meeting at 11:35 p.m. on October 22, 2013. It was so voted.

Attest:
s/Nancy J. Yendriga
Town Clerk

ACCOUNTANT
June 30, 2013 BALANCE SHEET

ASSETS

CASH:

General and Invested	\$25,059,742.07	
Petty	\$750.00	\$25,060,492.07

ACCOUNTS RECEIVABLE:

PERSONAL PROPERTY TAXES:

2006 Levy	\$1,604.24	
2007 Levy	\$1,207.17	
2008 Levy	\$793.79	
2009 Levy	\$7,427.23	
2010 Levy	\$2,927.05	
2011 Levy	\$5,020.07	
2012 Levy	\$2,954.61	
2013 Levy	\$88,344.23	\$110,278.39

REAL ESTATE TAXES:

2011 Levy	\$140.45	
2012 Levy	\$147.92	
2013 Levy	\$565,605.50	
2013 Levy (Supplemental)	\$4,725.27	\$570,619.14

MOTOR VEHICLE TAXES:

2009 Levy	\$11,283.72	
2010 Levy	\$12,233.59	
2011 Levy	\$11,761.81	
2012 Levy	\$27,935.55	
2013 Levy	\$305,756.35	\$368,971.02

TAX TITLE & POSSESSIONS:

Tax Title	\$261,336.83	
Tax Possessions	\$28,482.68	\$289,819.51

SPECIAL ASSESSMENTS:

Sewer Apportion add to Taxes	\$3,000.00	
Sewer Apportion Int add Taxes	\$1,349.03	\$4,349.03

DEPARTMENTAL:		
Ambulance	\$609,251.71	
Veterans Benefits	\$58,156.12	\$667,407.83
WATER:		
Rates	\$157,665.46	
Liens	\$15,684.17	\$173,349.63
SEWER:		
Rates	\$135,180.42	
Liens	\$10,163.03	\$145,343.45
DEFERRED TAXES		\$226,457.59
TAXES IN LITIGATION		\$14,830.76
STATE AID TO HIGHWAYS		\$2,534,568.83
LOANS AUTHORIZED		<u>\$27,512,882.73</u>
		\$57,679,369.98

LIABILITIES AND RESERVES

AGENCY ACCOUNT:		
Payroll Deductions		\$619,088.14
GUARANTEE DEPOSIT:		
Conservation Commission	\$102.68	
Inspections - Engineering	\$49,520.39	
Planning Board	\$60,377.13	\$110,000.20
TAILINGS:		
Unclaimed Checks		\$6,608.68
INSURANCE DAMAGE		\$15,003.18
LAW ENFORCEMENT TRUST		\$5,366.02
GIFTS & BEQUESTS:		
Bowman Street Restoration	\$12,902.20	
DPW Various Streets Gift	\$5,000.00	
Zimka Sr. Center Gift	\$149,322.31	
Zimka Library Gift	\$125,071.44	
Zimka Fire Dept Gift	\$82,538.23	
DPW Escrow Accounts	\$214,758.52	

DPW Oak Bluffs Trench	\$3,500.00	
DPW Building Recharge	\$14,156.49	
DPW Toll Bros Erosion Control	\$40,119.99	
DPW Toll Bros Traffic	\$1,462.46	
Bay St Green Property Imprv	\$6,928.57	
Orchard Hill Road Testing	\$5,463.41	
DPW EMS/Flanders Improv	\$100,000.00	
Police Programs Gift Account	\$4,330.80	
School Kirkside Foundation	\$2,155.00	
Youth Commission	\$12,855.74	
C O A Homemaker	\$865.24	
C O A Kirkside Foundation	\$3,735.62	
July 4th Celebration	\$23,561.11	
Recreation Comm. Fields	\$16,096.52	
Greg Montalbano Field Gift	\$5,457.19	
Rec Kirkside Scholarships	\$4,855.00	
Cultural Council Gifts	\$32,605.31	
Andrew Farm Estate	\$7,562.48	
Traffic Mitigation	\$15,583.68	
West End Traffic Study	\$2,000.00	
Sandra Pond Stocking	\$1,458.80	
Library Funds	\$4,343.00	
Historical Commission	\$369.93	
Fire Ambulance	\$26,451.34	
Fire Thermal Imaging	\$2,770.60	
LEPC Gift Account	\$50.00	
Northstar Sewer Extension	\$35,691.39	
Bridle Lane Sewer Extension	\$32,717.80	
Police Drug Alcohol Ed Program	\$8,660.47	\$1,005,400.64

FED/STATE/OTHER GRANTS:

COA Formula	\$4,471.33
Library State Aid	\$16,469.24
Travel & Tourism Grant	\$61.61
Highway Chap 90 (Reimb)	-\$1,007,963.00
School Title 1	-\$34,468.00
School SPED PL94-192	\$17,549.58
School Circuit Breaker	\$1,815,959.32

Cultural Council	\$2,944.99	
School LEP Support	\$43,420.06	
School Teacher Quality	\$8,887.50	
BOH H1N1 Public Health	\$1,003.76	
BOH Region 2 Public Health	\$999.75	
BOH Region 2 Antenna	\$650.41	
DPW March 2010 Flood	\$3,245.89	
Police COPS MORE	\$1,744.26	
Police Bulletproof Vests-Fed	\$841.03	
Police DEA Forfeitures	\$39,388.15	
Fire Emerg Mang Grant	-\$4,816.63	\$910,389.25

REVOLVING FUNDS voted under Chapter 44 Section 53 E ½:

Fire Dept CPR 1st Aid	\$862.03	
LEPC Chap 21E Haz-Mat	\$20,222.96	
Youth Commission	\$11,343.70	\$32,428.69

REVOLVING FUNDS:

Library Lost Book	\$10,707.22
Recreation	\$312,548.23
Police Extra Duty	-\$16,146.11
Fire Extra Duty	\$1,278.24
Wetlands Protection Fund	\$41,344.84
School Athletics	\$66,448.52
School Lunch	\$189,968.83
School Summer	\$52,720.76
School Activity/Athletic Fees	\$150,851.08
Mill Pond Student Activity	\$5.00
Armstrong Student Activity	\$442.66
Fales Student Activity	\$1,208.50
Gibbons Student Activity	\$16,757.65
Hastings Student Activity	\$2,527.31
High School Student Activity	\$50,957.42
Interest on Student Activity	\$9,398.54
School Music Program	\$4,676.15
School Prof Dev/ Cont Ed	\$10,226.95
School Custodian	\$225,778.76

School Choice Tuition	\$329,159.59	
School Lost Book	\$9,305.51	
School Pre-School Tuition	\$68,006.83	
School Kindergarten Tuition	\$137,875.56	
School Community Program	\$581,024.24	
School Pre-College Exams	4,931.33	
School Miscellaneous	\$35,608.16	\$2,297,611.77

REVENUE RESERVED UNTIL COLLECTED:

Deferred Taxes	\$ 226,457.59	
Real Estate & Pers Prop	-\$2,000,109.49	
Motor Vehicle Excise	\$ 368,971.02	
Special Assessment	\$4,349.03	
Departmental	\$ 667,407.83	
Sewer	\$145,343.45	
Water	\$173,349.63	
Tax Title/Possessions	\$289,819.51	
Taxes in Litigation	\$14,830.76	
State Aid to Highways	\$2,534,568.83	\$2,424,988.16

REVENUE RESERVED FOR APPROPRIATION:

Sealer of W & M	\$437.50	
Code Violations	\$3,700.00	
Ambulance	\$50,000.00	
Country Club	\$355,946.44	
Sewer Receipts	\$3,511,736.13	
Water Receipts	\$746,217.40	
Sewer Plant	\$988,151.13	\$5,656,188.60

ALLOWANCE FOR ABATEMENTS & EXEMPTIONS:

Levy of 2003	\$6,797.49
Levy of 2004	\$198,903.31
Levy of 2005	\$79,802.68
Levy of 2006	\$108,605.17
Levy of 2007	\$478,130.80
Levy of 2008	\$339,302.85

Levy of 2009	\$150,002.80	
Levy of 2012	\$ 608,508.49	
Levy of 2013	\$ 710,953.43	\$2,681,007.02

LOANS AUTH/UNISSUED		\$27,512,882.73
SALE OF REAL ESTATE		\$52,100.00
SALE - CEMETERY LOTS		\$8,880.46
RESV FOR PETTY CASH		\$750.00
RESV OF DEBT PAYMENTS		\$1,067,275.14
RESV FOR APPROPRIATIONS		\$4,991,905.91
RESV FOR CAPITAL PROJECT		\$1,264,561.27
SURPLUS REVENUE		<u>\$7,016,934.12</u>
		\$57,679,369.98

Revolving Funds Established under Chapter 44 Section 53E ½

Program	Receipts FY2013	Expenditures FY2013
Fire Dept CPR 1st Aid	\$818.00	\$834.90
LEPC Chap 21E Haz-Mat	\$0.00	\$1,142.31
Youth Commission	\$6,653.50	\$1,846.34
 As of 12/31/2013	 Receipts FY2014	 Expenditures FY2014
Fire Dept CPR 1st Aid	\$247.00	\$206.00
LEPC Chap 21E Haz-Mat	\$0.00	\$1,556.13
Youth Commission	\$2,589.00	\$852.16

MUNICIPAL EXPENSE BREAKDOWN (BUDGET & ARTICLES)

	FY.'11	FY.'12	FY.'13	AMOUNTS FOR FY'13
General Government	3.54%	3.93%	3.70%	3,561,499.00
Protection of Persons & Prop	7.25%	6.88%	8.06%	7,765,181.00
Code Enforce & Health	1.53%	1.49%	1.50%	1,447,464.00
Veterans Services	0.08%	0.08%	0.08%	80,656.00
School Department	45.54%	43.81%	43.95%	42,329,072.00
School Debt & Interest	7.99%	7.29%	6.83%	6,574,771.00
Library	1.01%	1.61%	1.03%	989,517.00
Multi-purpose Debt & Interest	0.96%	2.01%	1.86%	1,793,117.00
Recreation	0.22%	0.21%	0.21%	200,548.00
Dept. of Public Works	4.17%	3.84%	4.16%	4,006,963.00
State Charges	0.47%	0.39%	0.38%	363,539.00
County & Local Charges	0.00%	0.00%	0.00%	4,402.09
Retirement	2.40%	2.33%	2.37%	2,277,982.00
Exemptions & Abatements	0.74%	1.07%	1.04%	1,000,000.00
Sewer Treatment Plant	4.15%	4.41%	4.45%	4,286,250.00
STP Debt & Interest	0.90%	1.88%	1.86%	1,790,458.00
Water O&M & Debt	5.26%	5.24%	5.29%	5,094,516.00
Sewer O&M & Debt	2.25%	1.96%	1.86%	1,794,779.00
Insurances	10.92%	11.05%	10.79%	10,391,200.00
Westborough Country Club	0.61%	0.54%	0.58%	<u>556,363.00</u>
Totals				\$96,308,277.09

TOWN OF WESTBOROUGH
EXPENDITURES FOR FISCAL YEAR 2012-2013

	Budgeted	Transfer	Expended	Encumbered	Balance
Moderator	\$250		\$250		\$0.00
Selectmen	\$347,970		\$337,059	\$55.38	\$10,855.75
Accountant	\$141,969	-\$5,000.00	\$135,291		\$1,677.55
Treas/Collector	\$262,555	\$5,000.00	\$267,444		\$111.35
MIS/GIS	\$372,878		\$363,015	\$6,850.00	\$3,013.29
Assessors	\$246,704	\$20,000.00	\$245,489	\$10,221.25	\$10,993.60
Finance Committee	\$5,048		\$4,107	\$67.37	\$873.70
Town Clerk	\$194,687		\$193,320		\$1,367.40
Town Counsel	\$173,654.00		\$147,432		\$26,221.60
Election & Registration	\$36,875	\$5,720.00	\$41,699		\$895.69
Planning Board	\$216,392	\$550.00	\$216,926		\$15.92
Board of Appeals	\$13,978		\$13,194		\$784.24
Personnel Board	\$26,178		\$13,619	\$2,106.00	\$10,453.20
Town Building & Grounds	\$385,185		\$380,106	\$1,493.00	\$3,586.43
Insurance	\$10,191,200	-\$103,500.00	\$9,872,453	\$10,000.00	\$205,246.88
Conservation Committee	\$20,403		\$20,403		\$0.07
Council on Aging	\$289,028		\$281,878		\$7,150.16
Street Lights	\$86,000	\$4,500.00	\$90,490		\$9.63
Historical Commission	\$24,508		\$17,647		\$6,860.80
Youth Commission	\$168,478		\$166,559	\$68.08	\$1,850.99
Communications	\$36,700		\$32,467		\$4,233.15
Central Purchasing	\$86,775		\$74,981	\$176.00	\$11,618.03
Police Department	\$2,721,200		\$2,674,791		\$46,408.67
Fire/Ambulance/EMS	\$3,464,556	\$75,000.00	\$3,515,678	\$28.00	\$23,849.61
Building Commissioner	\$321,078		\$315,081		\$5,996.75
Insp of Weight/Measures	\$2,250		\$2,150		\$100.08
Animal Control	\$69,371		\$65,340	\$1,960.00	\$2,071.00
Board of Health	\$283,159		\$283,074		\$84.70
Sanitary Landfill	\$771,606		\$716,170		\$55,435.83
Veterans Services	\$77,856	\$24,000.00	\$101,798		\$57.53
Trsts,Soldier Memorial	\$2,800		\$0		\$2,800.00
Recreation Commission	\$198,048		\$198,047		\$0.80
Cultural Council	\$2,000		\$1,500	\$500.00	\$0.00
Public Library	\$929,717		\$926,629	\$69.66	\$3,017.89
School Department	\$41,282,909		\$40,802,086	\$467,169.03	\$13,653.72
Reg Voc Schl Assessment	\$686,163		\$686,163		\$0.00
Debt - Principal & Interest	\$11,455,901	-\$1,297,555.00	\$10,040,924		\$117,421.51
Snow Removal	\$449,211	\$233,703.63	\$682,915		\$0.00
Dept Public Works	\$2,195,466		\$2,104,961	\$19,812.40	\$70,692.61
Treatment Plant	\$4,286,250		\$3,847,479		<u>\$438,770.66</u>
Total General Fund	\$82,526,956	-\$1,037,581.37	\$79,880,618	\$520,576.17	\$1,088,180.79
Sewer O & M & Debt	\$1,780,822	\$11,800.66	\$1,742,074	\$7,114.00	\$43,434.57
Water O & M & Debt	\$4,407,171	-\$28,222.00	\$4,321,946	\$89.00	\$56,913.65
Country Club	<u>\$421,363</u>		\$391,105	<u>\$108.32</u>	<u>\$30,149.29</u>
Total Enterprise Funds	\$6,609,356	-\$16,421.34	\$6,455,126	\$7,311.32	\$130,497.51

I wish to thank all the Town Departments and the many Town Boards and Committees for their cooperation and timely submission of material which enabled us to meet our weekly deadlines.

Respectfully submitted,

Leah M Talbot, Town Accountant

ADVISORY FINANCE COMMITTEE

The Advisory Finance Committee (“AFC”) held 29 meetings during Fiscal Year 2013, plus 13 meetings by the end of the calendar year 2013 (in Fiscal Year 2014). In preparation for the Annual and Special Town Meetings, the Committee met with the Town Manager, Board of Selectmen, most department heads, committees, commissions, and boards as well as warrant article proponents. The AFC also held several fiscal work sessions and continues to consider and propose ideas, alternatives, and options in its advisory role to the Town.

In its primary role of making recommendations to the town’s legislative body, the Town Meeting, the AFC continues its efforts to provide relevant information to Town Meeting voters as they make important decisions for the Town. The Committee worked diligently to prepare the AFC Report and Recommendations booklet for distribution at the Annual and Special Town Meetings.

Each booklet contains the Committee’s message to the voters and recommendations as voted by the Committee on each warrant article, a multi-year historical perspective for the operating budget article, a fiscal summary, glossary of terms, and message from the Town Moderator. For the March 2013 Annual Town Meeting and October 2013 Special Town Meeting, the AFC continued its efforts to provide additional relevant information to voters by expanding the message to voters, including statements prepared by the Town Manager, and noting votes of the Board of Selectmen on the warrant articles.

The AFC’s Reports and Recommendations, meeting agendas and minutes, e-mail addresses, and links to informational resources can be found on its Web page, which can be accessed via www.town.westborough.ma.us (“Boards and Commissions”). The web site also allows one to subscribe to public notices, meeting agendas, and meeting minutes of some Town departments, including the AFC. (Click on ‘Subscribe to News’ on the town web site’s home page.) The AFC encourages citizens to visit the Web site, attend public meetings, attend the Finance Committee meetings where they can speak during our open forum and share their ideas and concerns at Town Meeting, and

throughout the year.

During FY2013, Edward F. Behn served as Committee Chair. John E. Arnold served as Committee Vice-Chair. In July 2013 was Gary Wells was elected Committee Vice-Chair. Hank Rauch joined the Committee in September 2013 replacing J.J. Malone who resigned in July 2013.

The departing members will be missed and we thank them for their service and commitment to the Committee and to the Town.

Respectfully submitted,

Edward F. Behn, Chair
Gary P. Wells, Vice-Chair
Peter Allen
John E. Arnold
Lisa Blazejewski

Sharon L. Kaiser
Hank Rauch
Kathryn Rosenblum Senie
James Tepper

ANIMAL CONTROL OFFICER

John F. Keefe continued to serve as the permanent full time Animal Control Officer and head of the Animal Control Department through 2013. Les Boardman continued as the Assistant Animal Control Officer through 2013 and Jean Dargie, d/b/a Pedigree Playground on Fisher St., Westborough, continued to provide local kennel services to the department in 2013.

The Board of Health and Westborough Women's Club, continuing their long tradition of public service, co-sponsored the low cost Annual Rabies Clinic on April 13, 2013, 9:00 to 9:45 a.m. for dogs, 9:45 a.m. to 10:25 a.m. for cats, at the Department of Public Works on Oak Street. Residents brought their dogs or cats for their required rabies shots.

The Animal Control Department offers appreciation to the Dispatchers and members of the Westborough Police Department; the Town Clerk, Assistant Town Clerk and their staff; the departments of Public Works and Public Health, and the staff of the Selectmen and Town Manager's offices. The value of their support and assistance in helping us carry out the duties and mission of our department is immeasurable. My job would be impossible without the help of these fine, dedicated people.

I offer my personal appreciation also to the Selectmen, Advisory Finance Committee and Personnel Board members for their longtime continuing support.

The following is a breakdown of calls received by the Animal Control Department in 2013:

Cat calls	36
Cats returned to owner	7
Cats dead	16
Reports of Coyotes	9
Coyotes hit by car	4
Deer dead	15
Deer hit by cars	52
Dog bites	5

Dogs kenneled	7
Dogs injured, taken to hospital	4
Dogs adopted	4
Dogs dead	1
Fox shot	1
Fox calls	8
Possum removed	9
Skunks sick and shot	2
Skunks removed	7
Snakes removed	7
Snakes shot (including 15' python)	7
Miscellaneous information requests	109
Letter sent – violations	42
Wildlife found in house	22
Wildlife road kill (small animals)	138
Wildlife taken to hospital	13
Total Dogs Licensed 2013:	1751
Dog License Receipts:	\$18,046.50
Dog Fine Receipts:	\$3,675.00

**Contact Animal Control 24/7 at 508-366-3060.
Never Call 911 for Animal Control Business.**

Respectfully submitted,

John F. Keefe, Animal Control Officer/Inspector

ANIMAL INSPECTOR

The following is a breakdown of the number of neat foot animals stabled in Westborough in 2013:

Cattle	24
Horses	19
Chickens	176
Llamas	1
Donkeys	3
Pony	1
Goats	6
Rabbit	1
Animals Quarantined:	
Dogs	5
Cats	17

Respectfully submitted,

John F. Keefe, Animal Control Officer/Inspector

ASSESSOR

For Fiscal 2014 the Town's valuation by class as well as the percent of the tax levy to be borne by each class was approved by the Department of Revenue as follows:

CLASS	<u>VALUATION BY CLASS</u>	<u>LEVY PERCENTAGE</u>
Residential	\$2,081,410,548	63.5307
Commercial	\$ 550,871,422	16.8142
Industrial	\$ 336,790,915	10.2799
Personal Property	\$ 307,152,900	9.3752
TOTAL:	\$3,276,225,785	100.0000

Fiscal 2014 we updated all of our values as mandated by the Department of Revenue utilizing market data from calendar 2012. This analysis resulted in an increase of \$37 million in the residential valuation, a decrease of \$15 million in the commercial/industrial valuation, and a decrease of \$33.6 million in the personal property valuation, for an overall decrease of \$11.8 million in the total valuation of the Town. Our total new growth valuation was \$76.4 million. Using the FY2013 tax rate of \$18.97/thousand, this translated into an additional \$1,449,120 tax dollars which could be added to the FY2014 tax levy.

On November 26, 2013 the Board of Selectmen voted to maintain the present system of using a single tax rate for all classes of property. On December 2, 2013 the Department of Revenue approved a tax rate of \$19.29/thousand. This was an increase of \$.32 (thirty two cents) from the FY2013 rate of \$18.97. Our tax levy for Fiscal 2014, or amount of dollars to be raised through taxation, is \$63,198,395.39, leaving an excess levy capacity of \$5,303,684.61.

The following comparison of the past three Recapitulation Sheets shows the dollars used to establish a tax rate. The total appropriations, less State and local receipts and transfers, show the net amount to be raised by taxation. This number divided by the total valuation of the Town gives us the tax rate.

APPROPRIATIONS

	FY2012	FY2013	FY2014
Tot. Appropriations Voted	89,955,097.00	92,608,470.00	92,876,732.55
Debt & Interest			885,377.53
CMRPC & Offsets	175,188.84	37,035.09	37,615.14
County Retirement	2,175,526.00	2,277,982.00	2,380,495.00
Overlay Deficit	27,482.81	21,251.72	3,933.93
State Assessment	356,194.00	363,539.00	357,284.00
Overlay Reserve	1,000,000.00	1,000,000.00	1,000,000.00
Total Appropriations	93,689,488.65	96,308,277.81	97,541,438.15

RECEIPTS & TRANSFERS

	FY2012	FY2013	FY2014
Comm. of Mass.	5,565,704.00	5,713,723.00	5,988,344.00
School Building Reimbursements	3,778,460.00	3,778,459.00	2,846,299.00
Local Receipts	20,444,275.19	20,882,868.71	22,544,829.02
Amount Voted to Be Transferred	2,895,191.00	3,558,119.00	2,963,570.74
Total Receipts & Transfers	32,683,630.19	33,933,169.71	34,343,042.76
Net Amount to be Raised by Taxation	61,005,858.46	62,375,108.10	63,198,395.39
Total Value	3,175,734,433	3,288,092,151	3,276,225,785
Tax Rate	\$19.21	\$18.97	\$19.29

The following chart demonstrates where the money comes from to meet Town spending along with the percent of the budget these dollars represent for the past three fiscal years.

SOURCE OF INCOME

	FY2012	FY2013	FY2014	FY2014
Real Estate Taxes	59.19%	58.06%	58.72%	\$57,273,415.95
Comm. of Mass. School Bldg.	5.94%	5.94%	6.14%	5,988,344.00
Reimbursement Estimated	4.03%	3.93%	2.92%	2,846,299.00
Receipts	21.82%	21.68%	23.11%	22,544,829.02
Personal Property	5.93%	6.70%	6.07%	5,924,979.44
Transfers	3.09%	3.69%	3.04%	2,963,570.74
TOTAL:	100.00%	100.00%	100.00%	\$97,541,438.15

AUTHORIZED BORROWING

FY2012	FY2013	FY2014
\$2,238,117.31	\$11,308,000.00	\$9,554,063.00

In closing we would mention that our cyclical re-inspection program is ongoing, as the Department of Revenue guidelines require inspections every nine years. Inspections are performed by neighborhood, and as always we would appreciate your cooperation when we are in your area.

Respectfully submitted,

Linda B. Swadel, Chief Assessor
Mark Silverberg, Assessor
Joseph MacDonough, Assessor

BUILDING DEPARTMENT

2013 was a very good year as the economy is showing signs of improvement. The Building Department noticed an increase in construction activity with several significant projects. We are hopeful for this continued trend in development and construction for the Town of Westborough. Again I would like to especially thank my staff Pauline Pikiel, Don Moquin, Bob Cunningham and Joe Orlando for their dedicated service, support and patience with their new Building Commissioner. Additionally, would like to thank the Conservation Agent for allowing us the excellent services of Destiny Ashworth in assisting this office. And lastly I would like to thank Alma DeManche and the multiple senior volunteers for their outstanding effort in digitizing our building department records. During the past year some notable accomplishments:

- The Building Department has implemented the Permitting portion of the new electronic permitting system to help modernize the permit issuance process to provide a more efficient, effective and user-friendly service for the residents and businesses of Westborough.
- The completion of construction and occupancy of the new senior residential housing, The Highlands Gracious Retirement Living across from the Post Office.
- The completion of construction of the Xtramart Service Station and the St. Mary's Credit Union both located on Route 9 – Turnpike Rd.
- The continuation of the construction and occupancy of the Transit Orientated Village known as Westborough Village by Toll Bros. Development.

The mission of the Building Department is to protect the lives and safety of the residents, businesses and visitors to the Town of Westborough, preserve the quality of life and contribute to economic development.

Through our diligent work, in the plan review and inspection process of new residential and construction, schools, places of assembly,

restaurants, group homes, multi-family housing, investigation of safety and zoning concerns, we strive in serving the Town of Westborough to the best of our abilities.

Respectfully submitted,

Tin Htway, Building Commissioner, Zoning Enforcement Officer

Westborough Permitting 2013

Commercial	Count	Fees	Proposed Area	Building Cost	Electrical Cost	Plumbing Cost	Mechanical Cost	Total Cost
New Building - Commercial	5	\$123,003.97	170,944	\$9,744,187.00	\$0.00	\$0.00	\$0.00	\$9,744,187.00
New Building - Multi-Family	11	\$49,673.80	86,282	\$4,967,346.00	\$0.00	0	\$0.00	\$4,967,346.00
Addition	5	\$91,783.00	116,802	\$8,522,659.00	\$282,700.00	\$142,271.00	\$200,171.00	\$9,147,801.00
Alteration	83	\$226,782.52	291,211	\$22,829,471.00	\$9,700.00	\$19,000.00	\$4,700.00	\$22,862,871.00
Accessory Structure	0	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tenant Fit-Out	10	\$9,360.00	6000	\$573,925.00	\$193,176.00	\$63,350.00	\$70,141.00	\$900,592.00
Roofing/Siding/Windows	0	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Signs	68	\$16,498.15	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cellular	0	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Photovoltaic/Renewable Energy	1	\$350.00	0	\$34,500.00	\$0.00	\$0.00	\$0.00	\$34,500.00
Demolition - Interior, Partial, Total	3	\$300.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Repairs	2	\$200.00	0	\$15,702.00	\$0.00	\$0.00	\$0.00	\$15,702.00
Other	86	\$121,294.41	144,000	\$2,558,295.83	\$31,585.00	\$10,600.00	\$0.00	\$2,600,480.83
Totals	274	\$639,245.85	815,239	\$49,246,085.83	\$517,161.00	\$235,221.00	\$275,012.00	\$50,273,479.83

Residential	Count	Fees	Total Floor	Building Cost	Electrical Cost	Plumbing Cost	Mechanical Cost	Total Cost
New Single Family	21	\$43,296.40	58,111	\$4,865,184.00	\$0.00	\$0.00	\$0.00	\$ 4,865,184.00
New Two Family	0	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Townhouse	8	\$14,631.80	10,782	\$1,728,816.00	\$0.00	0	\$0.00	\$1,728,816.00
Addition	19	\$17,281.00	0	\$1,713,133.00	\$7,500.00	\$3,800.00	\$4,200.00	\$1,728,633.00
Alteration	290	\$46,681.35	18,790	\$4,472,828.90	\$36,219.00	\$33,433.00	\$7,200.00	\$4,549,680.90
Roofing/Siding/Windows	43	\$3,938.00	0	\$376,656.46	\$0.00	\$0.00	\$0.00	\$376,656.46
Pool/Spa	11	\$2,609.45	0	\$254,916.00	\$0.00	\$0.00	\$0.00	\$254,916.00
Photovoltaic /Renewable Energy	2	\$468.00	0	\$4,000.00	\$42,747.50	\$0.00	\$0.00	\$46,747.50
Accessory Structure Shed, Deck, Pergola ,	6	\$3,185.00	0	\$315,950.00	\$0.00	\$0.00	\$0.00	\$315,950.00
Demolition Interior, Partial, Total	8	\$736.00	0	\$151,100.00	\$0.00	\$0.00	\$0.00	\$151,100.00
Repairs	115	\$6,714.00	0	\$273,406.69	\$1,200.00	\$2,000.00	\$0.00	\$276,606.69
Other	30	\$1,883.00	0	\$69,380.00	\$5,675.00	\$5,820.00	\$4,640.00	\$85,515.00
Totals	553	\$141,424.00	87683	\$14,225,371.05	\$93,341.50	\$45,053.00	\$16,040.00	\$14,379,805.55

Permit Applications	Count	Total Fees	Misc Fees	Count	Total Fees
Commercial	274	\$639,245.85	Site Plan Review	8	\$18,604.10
Electrical	735	\$131,397.80	Temporary Occupancy	50	\$16,500.00
Gas	397	\$44,869.99	Cert of Inspections	102	\$6,661.00
Mechanical	67	\$15,883.00	Copies	27	\$10,158.11
Plumbing	368	\$68,590.00	Reinspection	18	\$210.00
Residential	553	\$141,424.00	Woodstoves	18	\$540.00
Totals	2394	\$1,041,410.64	Totals	223	\$52,673.21

Grand Total	
	\$1,094,083.85

COLLECTOR

Real Estate Taxes	\$55,936,121.54
Supplemental Real Estate Taxes	\$18,531.05
Rollback Taxes	\$12,466.82
Income and Expense	\$22,953.21
Personal Property Taxes	\$6,154,167.84
Motor Vehicle Excise Taxes	\$2,861,724.66
Motor Vehicle Excise in Excess	\$991.05
Real Estate Tax Interest	\$98,459.42
Supplemental Real Estate Tax Interest	\$281.70
Personal Property Tax Interest	\$6,172.17
Motor Vehicle Interest	\$58,422.42
Motor Vehicle Excise In Excess Interest	\$971.05
Motor Vehicle Flagging Fees	\$10,240.00
Deputy Fees	\$33,530.50
Sewer Betterments	\$62,630.01
Committed Interest	\$18,752.45
Sewer Connections	\$323,610.20
Water Connections	\$167,765.48
Water Charges	\$4,215,799.16
Sewer Charges	\$3,909,950.40
Water and Sewer Interest	\$46,501.53
Final Readings	\$2,760.00
Water Liens	\$109,630.30
Sewer Liens	\$89,028.08
Dissolving Certificates	\$116.00
Municipal Lien Certificates	\$18,825.00
Duplicate Bills	\$594.00
Advertising Fees	\$35.73
Non-Sufficient Funds Fees	\$83.13
Trailer Park	\$6,592.00
Total Collected	\$74,187,706.90

Respectfully submitted,

Joanne L. Savignac, Town Collector

CONSERVATION COMMISSION

The Conservation Commission consists of seven appointed members and two non-voting associate members. The Commission and Department staff administrates and enforce the Massachusetts Wetlands Protection Act, Massachusetts Stormwater Policy and Stormwater Management Standards, the local Non-Zoning Wetlands Protection Bylaw and supporting Wetlands Protection Regulations as well as numerous other state and local regulations.

The Commission meets on the second Tuesday of each month to conduct regular business and for public hearings. The Commission also performs numerous additional public hearings, work sessions, and site walks. The Conservation Commission and the Conservation Officer sets and reviews yearly goals twice per year and these goals and their evaluations are posted on the Conservation Commission website.

The following public hearings were scheduled in 2013:

APPLICANT	PROTECT LOCATION
Town of Westborough DPW	Flanders Road
National Development	29 Research Drive
Cumberland Farms	165 Flanders Road
Cumberland Farms	165 Flanders Road
346 Turnpike Rd, LLC	346 Turnpike Road
Westboro Swim & Tennis	35 Chauncy Street
Mass. Bay Commuter	Railroad Right-of-Way
CarMax Auto Superstore	170 Turnpike Road
Brendon Homes	21 Quick Farm Road
Chick-fil-A	290 Turnpike Road
Jonathan Nichols	50 Hopkinton Road
Dennis & Christine Klimavich	10 Phylmor Drive
J.J. Farrell, Inc.	14 Arch & 24 Glen Street
Mass. Electric Company	95 Milk Street
Lockwood McKinnon Group	289 Turnpike Road
Mashpee Realty Trust	58 & 62 Mt. Pleasant Street
Autobahn USA	88 Turnpike Road

The Commission also issued 31 Certificates of Compliances.

The Commission has allowed the Conservation Officer the latitude to evaluate each site and the proposed work and decide whether or not a formal permit is necessary. In selected cases, permits are waived, because the nature of the work will not result in any impacts in jurisdictional areas, thus decreasing costs for residents and businesses. The Conservation Officer usually works with the Building Department or the Department of Public Works and their permit process to include the same conditions such as erosion control that could have been incorporated within the formal permit process with the Commission. This cooperation allows greater flexibility and, when applicable, substantially benefits Westborough residents and businesses when performing work within jurisdictional areas by decreasing costs to comply with permit conditions.

The Conservation Officer continues to inspect approximately 250 commercial, industrial and high-density residential sites that contain a stormwater collection system to ensure that these systems are being adequately maintained. In 2013, the Conservation Officer continued to expand the inspections to include an in depth review of all stormwater related structures on each of the 250 properties. This data will then be incorporated into a database for each site. Approximately 95% of the sites have been inspected to retrieve the data and this work will be completed and presented to the Town in 2014. In addition, the Commission and Department staff assist in overseeing the maintenance of dams at Sandra Pond Reservoir, sub-division stormwater detention basins, maintenance at the athletic fields and stormwater maintenance at all the school campuses.

In 2013, the Conservation Officer submitted three Forest Cutting Plans to the Department of Conservation and Recreation. The Plans were approved, modified by the Commission, and ultimately presented to the Special Town Meeting in October. The voters approved the Forest Management Cutting Plans, as well as, stormwater maintenance upon watershed lands that support the protection of Sandra Pond Reservoir. This work is necessary to comply with the Department of Environmental

Protection's Sanitary Survey and to provide a uneven-aged forest within the watersheds. The work that was approved at the Special Town Meeting will be conducted in 2014. The Conservation Officer also conducted a watershed video that was produced by Westborough TV.

In 2013, the Conservation Commission's Property Inventory Sub-Committee continued reviewing the document entitled "Westborough Conservation Commission Land Ownership Inventory" and has begun creating Management Plans for all parcels of land under Commission custodianship.

Arrangements to meet with the Commission or the Officer may be made through the Office of Conservation located at the Forbes Municipal Building. The Commission looks forward to another productive year in providing environmental protection for the Town of Westborough.

Lastly, the Commission wishes to thank former Member Vivian Kimball and former Administrative Assistant, Destiny Ashworth for all their efforts in 2013.

Respectfully Submitted,

Andrew Koenigsberg, Chairman
Timothy Buckalew, Vice-Chairman
Gerald Cushing
Justin Lundberg
Garry Kessler
Kelley Donley
Stephanie Kelley
Derek Saari, Assistant Town Planner/Conservation Officer

COUNTRY CLUB OPERATING COMMITTEE

During the 2013 season at the Westborough Country Club, for the thirteenth year in a row, significant progress was made regarding the implementation of our Master Plan. In order to continue the progress made over the past few years, the Operating Committee was reorganized. John Arnold, Vice-Chair, was appointed Chair of the Committee, replacing Jim Willwerth. Earl Storey was appointed Vice-Chair and continues his role as Greens Committee Chair. Dexter Blois was appointed Budget Committee Chair, James Willwerth was appointed New Membership Chair, and Dave Hall is the Interdepartmental Liaison. Non-voting Associate, Vince Aquilino, is Chair of Building Maintenance and Town Meeting Floor Manager. The Westborough Country Club Operating Committee would like to thank Paula Covino for all of her hard work over the past few years as their Administrative Assistant, and wish her well in her new full time role in the Selectmen's office. The Operating Committee welcomes Jessica Thomas as their new Administrative Assistant.

The Committee continued to work on improvements to the golf facility. The projects completed this season were: the re-design and expansion of the seventh hole, and the cart path was also rebuilt and enlarged down to the greens. Drainage work and tree cutting on the course is on-going.

The Westborough golf community was saddened recently by the death of Richard M. (Dick) Sundstrom. Dick died on Monday, November 18, 2013, of ALS (Lou Gehrig's disease). Residing in Westborough since 1971, he was committed to public service and community involvement. An elected member of the Westborough Planning Board, he also served as chairman of the Master Plan Advisory Committee. He was a long time member of the Westborough Country Club and was a member of the Operating Committee until his passing.

Dave Hall, a Non-voting Associate was appointed by the Board of Selectmen as a Committee Member, replacing Dick Sundstrom.

Michael Hightower completed his twelfth year as Superintendent. Jack Negoshian completed his twenty-fifth year as Golf Professional.

The Committee again expresses its appreciation to John Walden, D.P.W. Manager, for his technical assistance on our many course projects, to Town Manager, James Malloy, to Greg Franks, Town Counsel for his legal assistance and the many Town Departments that have helped us throughout this very busy year.

Monies received and deposited with the Town Treasurer into the Enterprise fund are:

Membership Dues
\$234,967

Daily Greens Fees
\$150,149

Interest Income retained in Enterprise Fund 01/01/13 to 12/31/13
\$969.62

Tee Sign Sponsorship
\$0

Total Operating Income
\$386,085.62

The Committee is available to discuss 2013 operation results and Plans for the 2014 season.

Respectfully submitted,

Committee Members:

John Arnold, Chairman
Earl Storey, Vice Chairman
Dexter Blois
James Willwerth
Dave Hall

Non-voting Alternate Members:

Vincent Aquilino

2013 Membership Report

<u>Adult Member Units</u>	266
Resident:	181
Non-resident:	85
<u>Juniors</u>	146
Resident:	143
Non-resident:	3
<u>Limited Members</u>	6
<u>Male Members</u>	341
<u>Female Members</u>	71

GREENS FEES - gross (\$000)	2013
March	0
April	14.5
May	20.6
June	21.9
July	27.0
August	32.3
September	21.0
October	8.6
November	3.5
December	.4
TOTAL:	149.8

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Days Closed	72 vs. 49 last season
Days Rain/Cold	41 vs. 49 last season

Course opening dates in recent years were: 03/29/13 vs. 03/11/12.

The last date that golf was played was 12/7/13.

ROUNDS OF GOLF	2013	2012
Total 9-hole Rounds	30,693	32,002

CULTURAL COUNCIL

The Westborough Cultural Council is the local representative of the Massachusetts Cultural Council. Our mission is to enrich the town's cultural life by awarding grants to deserving performing and interpretive science groups. This year we were also allowed to fund field trips. To fund these grants, we received \$4,250 from the Commonwealth and \$2,000 from the town. In addition we have proceeds from our "Arts in Common" fall festival. This year we set records, receiving 36 applications, of which 30 met our local guidelines and were awarded grants totaling \$21,100.

The successful candidates met our local guidelines as well as state requirements. Our local guidelines are:

- The venue and date must be scheduled prior to submitting the application.
- The event must take place in Westborough.
- The event must be sponsored by a non-profit or be a non-profit itself.
- The event must be handicapped-accessible.

The successful applicants for 2013-2014 are:

Armstrong Elementary School
Armstrong School Parent Group – one field trip
Assabet Valley Mastersingers
Audio Journal, Inc.
Central Mass Chinese Language School
Century Chinese School Art Group
ChamberMusic Metrowest
Stephen Collins
Fales Elementary School
The Gravestone Girls
Hastings Elementary School – 2 projects
Holly Kenny
Gregory Maichack
Maryan Pietropaolo

Mill Pond School – one field trip
New Hope Chapel
Northborough Area Community Chorus
Sarah W. Gibbons Middle School
Shir Joy Chorus
SkyRise Children’s Theater
Symphony Pro Musica
Westborough Community Band
Westborough Community Chorus
Westborough Community Land Trust – 1 project and 1 field trip
Westborough Historical Society
Westborough Players Club
Westborough Public Library
Westborough Senior Center

These grant recipients were honored at a Grant Reception at the Senior Center on February 6, 2014. The event attracted a number of political figures as well as the public.

The “Arts in Common” fall festival took over Bay State Green on September 28, 2013, celebrating its fifth anniversary. For once weather fully cooperated, making the day particularly enjoyable for the performers, artisans and estimated 5,000 visitors. “Arts in Common” continues to be a significant collaboration of many Town departments, local businesses, and volunteers. Perhaps it can best be judged by the reluctance of visitors to leave when the day ends or the requests of “Can we do this again next week?”

Further information about our past and pending doings can be found at westboroughculturalcouncil.org. Many of our events are taped and broadcast on Westborough Community Television.

Respectfully submitted,

H. Clifford Watts, Chairman
Brett Poza, Vice-Chairman
Kay Hurley and Eveline Chan-Mihaich, Secretaries
Maureen Johnson, Treasurer and Associate Member

Philip Buxton
Betheda Shuman
Lynn Watts
Phyllis Jaffee
Carolyn Spring
Kiley Fitzgerald, Associate Member
Kathy Leblanc, Associate Member

DEPARTMENT OF PUBLIC WORKS (DPW)

The DPW performed its annual work tasks and special projects as will be outlined by the various DPW Divisions in this report. It is always the DPW's endeavor to meet our requirements in a professional, cost effective manner. I would like to mention that our last several years this goal has been easy to accomplish through the efforts of Maria-Elaina Riggieri, Business Administrator and Richard Voutas, Assistant Manager. They both watch the budget and spending to a degree equal to that of the private sector. I commend both of them and the entire department for this level of professionalism.

BUSINESS ADMINISTRATOR

The Department of Public Works (DPW) operates under the supervision of the DPW Director and the Assistant DPW Manager. Our primary function is to ensure the town receives the highest quality with regard to the town's utility's and restoration of the town's infrastructure.

2013 was an extremely busy year for the DPW. Our construction season consisted of multiple road projects using Chapter 90 Funds. The projects are as follows:

- Chip seal application to various roadways within the town.
- Crack sealed application to various roadways with the town.
- Paving, curbing, sidewalk repair on Milk Street from Fisher Street to the Northborough town line (project on-going).
- Engineering services for the design of the Warren Street Culvert.
- Installation of drainage pipes on Bridle Lane/Oak Street.
- Partial overlay, installation of guardrails and culvert repair on Adams Street (project on-going).
- Grind/Pave Water Street, Mayberry Drive and Holmes Street

Fuel costs continue to fluctuate. We are closely monitoring the cost of fuel. Also, DPW budgets are closely monitored on a daily basis as well.

In closing, I would like to acknowledge the entire DPW Staff who's continuing hard work and dedication help make our department run efficiently.

HIGHWAY DIVISION

Miscellaneous Projects:

- Ongoing roadside mowing.
- Annual catch basin cleaning.
- Cleaning of town culverts.
- Ongoing cold patch as needed.
- Repair and replacement of town signs and poles.
- Ongoing body shop repair.
- Annual painting of crosswalks, stop signs, center lines and fog lines.
- Assisted Water Division in various projects.
- Assisted Tree Division with tree removals and herbicide application.
- Loamed and hydro-seeded in various town locations.
- Assisted Cemetery Division with Memorial Day preparation.
- Assisted Parks and Recreation Division with various projects.
- Bern placed in miscellaneous, winter damaged spots.

Paving Projects:

- Milk Street from Church Street to Northboro town line
- Portion of Water Street from East Main Street to R.R. Bridge
- Holmes Street to Water Street
- Mayberry Drive
- Leveling course of Washington Street
- Leveling course on Bridle Lane
- Shimmed spots on street to be chip sealed.

Chip Seal:

- O'Neil Drive
- Harvey Lane
- Jennings Road
- West End Avenue
- Kings Grant Road

- Gary Circle
- Juniper Circle

Crack Seal:

- East Main Street from Rt. 9 Bridge to Southboro town line.
- Fisher Street at Otis Street to R.R. bridge
- Whippetree Lane
- Edmund Brigham Way
- Milk Street from Church Street at Fisher to Grove Street
- Quail Hollow

Headwall Rebuilds:

- Milk Street

Manhole and Catch Basin Repair:

- Wachusett Drive
- East Main Street
- Summer Street
- Oak Street
- Kings Grant Road
- Ruggles Pond Road
- Jennings Road
- Valley Brook Road
- O'Neil Drive
- Harvey Lane
- Bowman Street

Drainage Jobs:

- Arch Street
- Two (2) catch basin inlets on Holmes Street

Snow and Ice Control:

- 8 plowing operations and 22 sanding operations.

WATER AND SEWER DIVISION REPORT

WATER DIVISION

• Meter Installations – New	15
• Meter Installations – Replaced	12
• Meter Installations – Upgrades	56
• Service Calls	143
• Water/Sewer Mark Outs	976
• Fire Hydrants Repaired	5
• Fire Hydrants Replaced/New	3
• Service Leaks Repaired	27
• Water Main Breaks	7
• Sewer Blockages	1
• Backflow Inspections	648
• Hydrant Flow Tests	6
• Permit Sign Offs	29

Maintenance and Projects Completed/Ongoing:

- Hydrant Flushing/Hydrant Exercising
- Main Gate Valve Exercising
- Serviced two water system pressure relief valves
- Installation of West Main Street sewer check valves
- Valve box repairs at Newton Hill Tank
- Poured concrete pads for well generators/sewer cabinet
- Curb box locations
- Small water meter change outs

Regulatory/Projects

- DEP conducted its sanitary survey of the town drinking water system
- Performed leak detection on 100% of town water distribution system
- Consumer Confidence Report
- Annual Statistical Report
- Oversee cross connection program
- Oversee Veolia Water Operations
- Cleaned and inspected Fay Mountain and Rt. 9 Water Tanks

- Installed a Pax Mixing System in Fay Mountain Water Tank
- Assisted Engineering Dept. with contract and oversee project to clean 23,000 feet of water main
- Continued Large water meter testing program

REPORT OF VEOLIA WATER 2013

Veolia Water is contracted to operate and maintain the drinking water facilities for the community. This includes two water purification plants, one reservoir and surface water pump station, ten wells and other various support equipment. October 2013 marked a 15 year accident free milestone for the operation. During 2013 79% of the total water pumped was treated at the Fisher Street W.P.F. The remaining 21% was supplied by the Oak Street W.P.F. along with three wells that pump directly into the distribution system.

Total water treated in million gallons:

2012 = 798.74 mg

2013 = 757.44 mg

The Massachusetts D.E.P. conducted a routine sanitary survey of the entire drinking water operation. The results were very positive and outstanding items from the inspection have been resolved or properly addressed.

WELLS TANKS AND PUMP STATIONS

- The Sandra Pond, Chauncy and Oak Street emergency generators required major service, the remainder have had factory authorized annual service completed and in good working order.
- The Fay Mountain Storage Tank was taken out of service for cleaning and inspection. At this time a submersible mixer was installed to provide uniform blending within the tank. An adjustable speed pump drive was installed at the Bowman Booster Station to ensure adequate flow and pressure while the tank was off-line. One of the booster pumps was fully rebuilt at the same time and a flow meter was installed to track pump rates.

- The Otis Street Well Pump was replaced after 20+ years of trouble free service. Video inspection found the well casing and screen to be in good condition.
- Six sixteen year old adjustable speed pump drives were replaced.
- The pump motor at Hopkinton Well was rewound.
- An engineer was contracted to conduct a water quality study on the Indian Meadows Well addressing treatment options for removal of excessive levels of iron and manganese.
- Serviced underground primary flow devices at Sandra Pond and Hopkinton Well.

TREATMENT PLANTS

- Divers cleaned and inspected the clearwell at Fisher Street. One of the two underwater sludge collection vacuum systems was fully overhauled.
- A 350hp motor and drive suffered a catastrophic failure of undetermined cause. Both units required major repair.
- The roof was replaced at Fisher.
- A basin dewatering and HVAC pumps were rebuilt.
- Replaced the FM-200 dry chemical fire suppression system at Fisher.
- Boiler controls failed at Oak requiring extensive repair to the system.

GENERAL

- All process flow and tank level meters (20) were tested and calibrated.
- Inspect test and calibrate all on-line chemical analyzers (24) and bench top lab instruments.
- Annual factory authorized service was completed on 12 fixed and one portable generator, HVAC systems, gas chlorination and fire suppression systems.
- Non-destructive evaluation and testing of electrical switchgear, panels and motor controls was completed.

A laboratory QA/QC audit was completed and two rounds of proficiency samples (5 samples of unknown value) were correctly analyzed by our lab techs.

SEWER DIVISION

The Sewer Division has performed maintenance and repair on thirty-three stations by three operators and an electrician. We maintained over one hundred miles of sewer pipes in sewer collection system, with help of all other Division personnel.

Otis Station force main replacement (upgrade from 10” to 12”) by Westborough Village.

Miscellaneous Projects:

- Wet well cleaning at Otis, Fisher, Casa, Piccadilly, Old Flanders, Dover, Longmeadow, Baker Way, Walker, Birchwood, Wachusett and W. Main Stations.

Personnel	4
Sewer Stations	33
Emergency calls	44
Sewer Main blockage	2
Sewer Overflow	2
Odor complaints	5
Sewer main breaks	0
Grease Trap Inspection	62

REPORT OF THE TREE DIVISION

Tree Removals:

Department of Public Works	110
National Grid	35
Stump Removals	70

Tree Trimming:

Trimmed and deadwood of 100+ trees throughout town in addition to sidewalk trimming where necessary.

Plantings:

3 Maple Trees planted in Pine Grove Cemetery.

Projects:

- Assisted highway division in snow removal operations (sanding, plowing, etc.).
- Finished sweeping of streets.
- Pruned and fertilized downtown trees.
- Assisted in Earth Day pick-up.
- Maintain flags in the downtown district.
- Installed Christmas lights on trees in rotary for Rotary Club “Festival of Lights”.

Gypsy Moth Control

No spraying program was done this year based on information received from the Department of Environmental Management.

Poison Ivy Control

Spraying program for poison ivy and roadside vegetation was conducted throughout the town where treatment was required.

Mosquito Control

Licensed Pesticide Applicator’s for the Department of Public Works assisted the Board of Health in Mosquito Control “Pellet” Program from May to July.

REPORT OF THE CEMETERY DIVISION

The Cemetery Division performed maintenance, lawn mowing and leave pick-up at the following areas:

- Pine Grove, Midland, and Memorial Cemeteries
- Rotary and triangles at center of Town
- Public Library
- D.P.W. grounds
- Nathan Fisher House
- Minuteman Park
- Nature trail area
- Intersections, traffic islands and fire lanes
- Sewer pumping stations

The Cemetery Division also is responsible for trash pick-up three times a

week (90+ barrels). This varies with the seasons because of the use of the athletic fields. Year round pick-up is at DPW, Fire Department, Town Hall, Library, Police Department, Town Offices, Senior Center and the downtown business area. Also, any trash pick-up that is called in along the roadway.

We also help out Westborough Community Land Trust in their town-wide litter clean-up in April.

The Cemetery Division works with other DPW departments as the seasons change. In late fall and into early winter we cut back brush along spillways, fire roads, water tanks and conservation areas. We help cut back brush and trim shrubs at some water and sewer stations. We put out sand barrels around hills in Town and put out stakes for marking out sidewalks for plowing. Once it starts snowing we plow and sand for the Highway Division and help in snow removal. During elections we set up voting and polling signs. We are always available in any Town emergency to assist other departments.

We have still been working on restoring the old cemetery records. This year we are working on putting all this information online both on the Town website as well as www.cemeteryfind.com. This is now up and running. We are now working on a cemetery mapping system that will help finding lots onsite a lot easier.

Pine Grove Cemetery:

- Establish and maintain flower beds in several areas of the cemetery.
- Limb up trees over roadways and through-out cemetery as needed.
- Ongoing removal of overgrown shrubs and bushes
- Maintain raised beds and shrubs at the Veterans Grove.
- We are working on a master tree plan for Pine Grove.
- This will include removal of dead and dying trees as well as removing diseased limbs.
- We are also working on the reintroduction of improved disease resistant species.

Burials and Cremations:

Full burials.....	24
Cremations.....	18
Disinterment.....	1
Refinements.....	1

Foundations and Flat Markers:

Monument Foundations.....	11
Flat Markers.....	2
Veterans Markers.....	5

Grave Lot Sales:

Single grave lots.....	1
Two grave lots	14
Four grave lots.....	0
Veterans Grove.....	1

Midland Cemetery:

- Limb up trees as needed
- Cut back over growth along fence line

Memorial Cemetery:

- Limb up and removed trees as needed
- Loamed and seeded

REPORT OF PARKS AND RECREATION

- Oversee private contractors mowing and fertilizing of all recreation fields, totaling 66 acres.
- Ongoing slice seeding of all recreation fields.
- Ongoing maintenance of detention basins and water and sewer easements.
- Ongoing brush cutting around edge of recreation fields and parks.
- Ongoing painting and maintenance of all recreation buildings.
- Installed new stone dust material in base line at Upton, front field and two 60' diamonds at Roger Field.
- Installed new Kiddy Cushion in all playgrounds.
- Ongoing line painting of all recreation parking lots.
- On-going trimming and pruning at all parks and fields.

REPORT OF THE ENGINEERING DIVISION

The Engineering Division designs infrastructure projects for the Department of Public Works, oversees inspection of both public and private projects, reviews developer's plans, maintains plan files and acts as liaison between the Town and some of its Engineering consultants. 2013 appeared to reflect what seems to be the continued trend of economic recovery which has been characteristic of the past few years. Once again, a mild winter resulted in construction activity throughout the year as Toll Brothers continued work on their Transit Oriented Village Development off Fisher Street, the Division of Fisheries and Wildlife started site work on their new headquarters, the former Friendlies at Rt. 30 and Rt. 9 was torn down and the site work for a new Saint Mary's Credit Union began. Drake Petroleum (Xtra Mart) continued site work at the location of the former Green Thumb on Turnpike Road, and Casa Builders proceeded with the installation of 36" drain line off Adams Street from the Orchards subdivision. All of the above noted projects proceeded through the winter but required significant staff time to hold meetings and approve construction items. Many other commercial renovations were reviewed and constructed throughout the year including site improvements and improved fire service at 200 Flanders Road (MicroChem), as well as permitting for projects not yet under construction and discussed later in this report.

The department also continued to support the DPW's capital needs by bidding out and securing contracts to perform the following; sewer and water installation in Adams Street, Morse Street, Spring Road, Crownridge Road, Lee Ann Circle, and Fox Lane, roof replacement at the Fisher Street Water Purification Facility, sewer line and manhole replacement on Flanders Road including emergency repairs, procurement and installation of variable frequency drives in various water stations, water pipeline cleaning in the Otis Street well area, and drainage liner pipe on Ruggles Street.

An overview of the department's routine activities is described as follows:

Engineering approved and inspected 26 water installations and 35 sewer installations in 2013. 27 road opening permits and 10 curb cut permits were reviewed, issued and inspected. Approximately 45 building permits were reviewed for additions, pools, accessory building, single family homes, and commercial projects. The “Big Dipper” sewer grease trap program continued as an alternative to a full grease trap where constraints would not allow exterior tank installation. No new “Big Dipper” installations were approved, however, three new full size grease traps were installed. Right of Way determinations were made as required assisting the Highway Division in determining whether tree removal was a public or private responsibility. The Engineering Division continued to administer the Town’s Sewer Cost Apportionment By-Law, Driveway Bylaw, and continued to work with the Sewer Division to inspect and upgrade grease traps as part of the building permit review process. The Town Engineer along with the DPW Manager and the Sewer and Water Operations Manager participated in the Reservoir Study Committee. The committee who had hired Pare Engineering to explore the feasibility of dredging The Westborough Reservoir to help expand storage and meet peak demand. The feasibility study was completed in 2013 and the DPW is pausing to review other alternatives and past water exploration efforts prior to making any commitment to move forward with design and permitting at the reservoir.

A total of 67 Trench Permits were issued per Massachusetts General Law known as “Jackie’s Law” which covers any excavation on private or public property greater than 3’ in depth. A total of 15 stormwater permits were issued as required by the Stormwater Management and Erosion Control Bylaw for areas with disturbance greater than 5,000 square feet not included within other town permits. This is the fifth year storm water permits were issued after being developed in 2009 and the fourth year for issuing trench permits. Some permit numbers were up and some were down from the past year; however, the overall volume and complexity of work being performed under these permits strained the resources of the department to keep up.

A brief summary of significant projects are provided in the following paragraphs:

DPW Contract 10-01 which was originally with Ludlow Construction has been complete since 2011. Sewer installation on Oak Street and Bridle Lane had been part of that contract; however, paving work remained incomplete while the addition to the hockey rink (Northstar Youth Forum) was completed and while Xtramart completed its site work and offsite paving. In order to prepare for final paving, the DPW completed drainage work on Oak Street between the two projects late in 2013 to upgrade substandard piping. Cleanup and final paving by DPW will occur in 2014 to close out these projects.

Past annual reports for several years reported our intention to extend sewer to Fox Lane, Crownridge Road, Spring Road (partial), Lee Ann Circle, Cross Country from Spring Road along the side of Upton Road to Belknap Street, Adams Street (partial), and Morse Street (partial). The Engineering Division performed the design and bidding and awarded Contract 11-02 to C.J.P. & Sons Construction Co. Inc. of Millis Ma. in the spring of 2013 for approximately 2.9 million dollars. Excellent progress was made in 2013 with most of the pipe installation complete. In 2014 all pipe is anticipated to be completed, a sewer pump station installed off Fox Lane, and paving restoration including curb and sidewalks installed. The Assistant Town Engineer is the Project Manager for this project.

DPW Contract 12-01 was completed in early 2013. This was a contract designed by AECOM Inc. to replace the roof on the Fisher Street Water Purification Facility which was nearing twenty years old and leaking on or near vital equipment. The contractor was Reliable Roofing of Framingham, Ma and the contract work was completed on budget. The Town Engineer was the Project Manager with assistance from the Sewer & Water Operations Manager and the Veolia Plant Manager.

DPW Contract 13-01 (Flanders Road Sewer Rehabilitation) was designed by AECOM Inc. in conjunction with the Engineering Department and was bid and awarded in April of 2013 with work proceeding on a tight time table. This was an expedited project to replace approximately 1300 lineal feet of concrete pipe and manholes that had severe deterioration. The contractor was Aqua Line Utility Inc, of East Bridgewater, Ma. The work was completed on schedule and within

anticipated budget. Final paving shall occur in 2014. The project was managed by the Town Engineer and the Water & Sewer Operations Manager with construction oversight and assistance from the Sewer and Water Leadman.

DPW Contract 13-02 was prepared by the Engineering Department to procure and install several variable frequency drives (VFD's) for use in the water pump stations. The VFD is an electrical device which is vital to starting and running the larger motors used on water pumps in the treatment plant and wells. This contract was considered planned replacement prior to failure. The bid was prepared by the Assistant Town Engineer and work was supervised by the Water & Sewer Operations Manager and the Veolia Water Plant Manager.

The Engineering Department also prepared and bid DPW Contract 13-03 for the cleaning of water mains in the southwest end of Town. This work was required because the wells at one time discharged directly to the water system leaving deposits on the pipes which caused dirty water from time to time. The contract was awarded to Dewcon Inc. of Califon NJ. The work was completed on time and on budget. The Assistant Town Engineer worked with the Water Division and the Water & Sewer Operations Manager to supervise and accomplish the work.

The Engineering Department also prepared and bid Contracts 13-05 & 13-06 to reline a culvert on Ruggles Street and perform sewer work off Warren Street. The latter was completed in the later fall, however, the former was not started as cold weather closed in prior to being able to mobilize. The Ruggles Street work is needed to repair/replace an aging rusted metal culvert. The work may be performed in the winter/spring of 2014.

The Jackstraw Brook bypass drain project was able to move another step toward implementation when a key easement was secured. The bypass is required to relieve frequent overtopping at Warren Street and was recommended in a July 2009 report by the consulting firm Woodard and Curran Inc. Work performed to relieve the flooding at this location requires entry and easements on the property of several private owners, some of which have been obtained. It is anticipated the last easements

will be obtained and the design will be completed in the winter/spring of 2014 and the project will be constructed in the summer of 2014.

The NPDES Phase II Stormwater permit completed the tenth year of a five year program. The current permit expired July 1, 2008; however, the EPA extended the existing permit until a new permit is finalized. A draft permit was issued by EPA in November of 2010 with the public comment period closing in March 2011. EPA received a greater public response than expected in 2011 which has resulted in further delay in issuing the final permit. Public comment is likely to be re-opened and a revised draft and final permit issued in 2014. It is anticipated that municipalities will have 90 days to file for the new permit once the final permit is issued. The new permit duration should remain the same and is expected to be five years.

The Engineering Division performed formal Special Permit Review to the Planning Board for the following locations: Sky Zone and Chick-fil-A at 290 Turnpike Rd., Car Max at 170 Turnpike Rd., Berkshire Bank Phase I at 303 Turnpike Road, Moes Grille at 76 Otis St., Herb Chambers Ford Service Expansion at 310 Turnpike Rd., Taco Bell at Greatway Place 289 Turnpike Rd., 25 West Main St., Nourse St. Cemetery (DPW), Cumberland Farms at 165 Flanders Rd., Siek Temple at 168 Flanders Rd, and James & Maria Gribbons at 36 Chestnut St. The division provided formal Site Plan and/or plan review for approximately forty five building applications in total. Some specifics on commercial projects are provided as follows:

- Westboro Village is a 276 unit residential/mixed use development at Fisher and Gleason Streets under development by Toll Brothers. The project received its original approvals in 2006 & 2007 and final building plan approval in 2011. Phase 1A is complete and Phase 1B is well underway. Utilities and base paving have been extended into Phase II with the first Phase II buildings under construction in 2013. Offsite improvement on Gleason and Fisher and the intersection of Otis/Fisher Street are complete. Replacement of sewer piping after the Otis Street pump station was also installed this season. It is anticipated that a pedestrian/bike multi use path along the Water Purification Plant

driveway will be constructed and that additional Phase II roadway will be completed in 2014. P. W. Brown Inc. of Westborough is the contractor for Toll Brothers both on and offsite. The Engineering Division has overseen and managed all aspects of construction inspection both on-site and offsite with the assistance of DPW contract inspector Carol Belanger.

- The single family Comprehensive Permit development off East Main Street near Granger Road known as Zaara Gardens has not received modified approval in 2013. The development is sponsored by Ansari Builders and gained support from the Selectmen as a Local Initiative Program (LIP) in 2009 to provide a certain percentage of affordable housing units. The development was conditionally approved by the Zoning Board in August 2010, however, the developer filed for a modification to change the through road to a cul-de-sac in October 2010. The Board of Appeals denied the modification in 2013 and the denial has been appealed to the State Housing Appeals Court (HAC). The Chief Inspector and Jr. Engineer have been providing review on this project.
- Transflo Terminal Services completed Phase I construction of its terminal re-development project off Walkup Drive in 2012. In the fall of 2013 Transflo completed utility installation for Phase II of the project which will add several more spur rails for its bulk commodity offloading/transfer operation. Once again Boorgaard Construction performed the site work and Beals and Thomas was the project Engineer. DPW/Engineering provided the construction inspection with a contract inspector and the DPW Inspector working to insure compliance with the approved plans.
- 346 Turnpike LLC received Comprehensive Permit approval from the Board of Appeals for its property located at 346 Turnpike Road which is located between Primrose Car Wash and Herb Chambers Honda near the Northboro Town line. The Engineering Department provided review for drainage and DPW related utilities while the Board of Appeals engaged peer review for transportation and other issues. Subsequently Toll Brothers

purchased this development which is designed for mixed use but will be primarily apartments with over 200 units. Waterman Design is the Engineer. Final site plans for construction are anticipated in 2014.

- A CarMax Auto Superstore has been proposed at 170 Turnpike Road on property partially occupied by the Rotary Driving Range. The entire parcel is over 50 acres and will feature a 57,000 square foot building and storage for several hundred display and inventory pre-owned vehicles. The project received Planning Board Special Permit approval as well as Conservation Commission approval and is under review for Site Plan approval. Bohler Engineering is the designer and the project proponent is Integrated Solutions. It is anticipated that approval and construction will occur in 2014.
- A Chic-fil-A restaurant at 290 Turnpike Road was proposed, reviewed by the Engineering Department and gained several local approvals in 2013. The restaurant will be located in the northeast corner of the Speedway Plaza on about 1.4 acres of land with 47 new parking spaces and a drive thru. Bohler Engineering is the designer for the project. Construction is anticipated in 2014.
- Taco Bell has proposed and obtained Town permits for a restaurant to be located at 289 Turnpike Road (Great Way Place) on a 4.7 acre parcel currently used as parking area. The proposed use features a 2100 square foot building with nineteen parking spaces and a drive thru window. The proponent is Lockwood McKinnon Group and Waterman Design is the Engineer. Final plans, review and construction is expected in 2014.

The Engineering Division also provided further review, administration and construction inspection on the following subdivisions:

Danis Estates:

The Engineering Department reviewed plans filed by Mashpee Realty Trust for a 3 lot residential subdivision on 26+ acres off Mt. Pleasant Street. The development proposes a 504 foot long private way with

municipal water, private drainage and private sewer. Some drainage and grading work will be performed in Mt. Pleasant St. and features substantial open space. Definitive approval was granted and no appeals were filed. The Engineer is Thompson-Liston Associates Inc. It is not known whether construction will start in 2014.

Emily's Path:

Developer J.J. Farrell submitted plans for a three lot definitive subdivision in 2013 with a 400 foot cul-de-sac road on 6+ acres. The Planning Board had previously approved this project to be an Open Space Community, therefore, lot size is reduced leaving 4+ acres of Open Space. This is a portion of the property that was previously reviewed as a subdivision titled Glenwood Acres. The Engineer on the project is J.M. Grenier Associates. It is not known whether construction will occur in 2014.

The Orchards at Quick Farm:

The developer received lot releases in 2013 for lots on Quick Farm Road within the Phase V section of this subdivision. Construction is underway on some of these lots. The drainage swale (off Adams Street) which serves a portion of Phase V and other parts of the subdivision was replaced by a closed (pipe) system in the Winter/Spring of 2013. In addition, all of Orchard Hill Drive and Quick Farm Road to Phase V were finished paved in 2013. Sidewalks were also finish paved in most areas along these roads in anticipation of public acceptance of these roadways. Work on handicap ramps and other punch list items remains to be completed. These roads may be offered for acceptance in the Fall of 2014. The DPW Chief Inspector and DPW contract inspector's have been overseeing this work. The developer is Casa Builders.

Orchard Hill:

This age qualified development is nearing completion. All roads have been finish paved and all units constructed. Punchlist items, a few occupancies and final as-builts remain. The developers schedule with the Planning Board called for completion of this project in 2012, however, substantial progress was made this past year. The developer is Casa Builders.

Reservoir Estates:

No work was performed on the approved Definitive Plan. A bond figure was developed in the summer of 2007.

Village Green:

The subdivision plan was reviewed and approved in the summer of 2006. This is a two lot subdivision off West Main Street and was required as part of the Westboro Village Special Permit. It provided an open space parcel which has been conveyed to the Town. The DPW enlarged the current driveway in 2010 to accommodate two way travel. No additional work was performed in 2013, however, widening the entrance may occur in 2014.

9 Otis Street:

A Definitive Subdivision Plan was filed in the spring of 2009 and reviewed by the Planning Board and Engineering. Revised plans were filed in December 2009 and approved by the Planning Board conditionally in April 2010. This subdivision created a second lot and will allow a second building on the property, however, the driveway will need to be re-constructed and a new detention basin built. No construction occurred in 2013.

EMC Westboro/Southboro Campus

EMC Corporation received approval from Westborough Planning Board late in 2008 for a definitive subdivision known as the Southborough/Westborough Campus. A portion of the main road was roughed in and a bridge crossing installed in 2010, however, no further construction occurred this past year. The plan covers approximately one hundred sixty acres in Westborough. This subdivision is east of Washington Street and south of Route 9 and north of Flanders Road and straddles the Town line. It is not known whether additional road construction will take place in 2014.

The reports of the various DPW divisions are as follows:

Maria-Elaina Riggieri – Business Administrator
Steve Winchell & Dan Moynihan, Lead Persons–Highway Div.
Dennis Cote, Operation Manager – Water and Sewer
Anthony Vincequere, Lead Person – Water Division

Jim Chin, Lead Person – Sewer Division
Timothy Donovan, Lead Person – Tree Division
Donald Gale, Lead Person – Cemetery Division
Earl Storey, Lead Person – Parks and Recreation
Carl Balduf, P.E., P.L.S., Town Engineer

I would like to acknowledge the cooperation and dedication that I have received from all of the DPW personnel. My hope is to continue to serve in the same cooperative spirit in the future.

Respectfully submitted,

John M. Walden, Manager

ECONOMIC DEVELOPMENT COMMITTEE

The Westborough Economic Development Commission (EDC) was established by the Board of Selectmen in October 2008. The mission of the Economic Develop Commission is to promote the preservation of a tax base shared with residents by a robust commercial sector; and, to achieve this by retaining and promoting existing businesses and attracting new ones. The EDC holds its meetings on the first Tuesday of every month. It focuses its efforts on key economic development factors aimed at: 1. job retention, working to keep existing businesses in town; 2. business expansion, helping existing businesses to expand their operations; 3. business attraction, recruiting new business entities to town; 4. creation of business opportunities, providing development tools to stimulate new business ideas and ventures; 5. assisting business transition, understanding the needs for businesses to diversify and assisting them by responding to the needs of a changing economy. It is the goal of the EDC to create fiscal stability and provide opportunities for continued commercial vitality and expansion.

The Commission membership is composed of leading officials from Town Departments that could impact economic development in Westborough. They include Jim Malloy, Town Manager, Jim Robbins, Town Planner, Linda Swadel, Chief Assessor, Tin Htway, Building Commissioner, John Walden, DPW Manager, Greg Franks, Town Counsel, Ian Johnson, Board of Selectman; and 5 private sector members, who are residents of Westborough and members of the business community, including Lester Hensley (current Chairman), Joseph MacDonough (current Vice-Chairman), Bonnie Sullivan, Deborah Penta and Herb Alexander.

Members of the Town's Economic Development team conduct business outreach efforts meeting regularly with existing business to ensure their current and future needs are being met.

The Economic Development Commission has actively pursued streamlining the permitting process for the Town of Westborough. The EDC has proposed several economic development initiatives for Town Departments and the Town Meeting voters in an effort to spur local

economic development. The Commission supported the Interdepartmental Permit Tracking Software system. This system was approved by the voters and is being introduced by participating Town Departments. This tool will improve the clarity, and record keeping system of permits issued by the town. The EDC started an Ambassador Program consisting of local business owners, workers and residents. They include: Peter Allen, Todd Alexander, Jim Ball, Rod Jane', Bill Linnane, Rob Nagi, Steve O'Toole, Bob Powers, Corinne Rosseel, Gary Sanginario.

Through the efforts of the EDC, Westborough became an Economic Target Area (ETA) in 2010. An ETA allows business to qualify for State tax incentives; allows the Town to provide Tax Increment Financing (TIF) for job creation projects that create incremental value to the town; allows the Town to provide other development incentives like State and Federal Brownfield's Development Tax Credits and abandoned building renovation tax reductions. In 2011, Town Meeting approved its first TIF agreement with eClinical Works which retained 400 jobs and created 200+ new jobs in Westborough. More recently, the Town also approved TIF agreements for MicroChem and for Dana Films.

Through the recommendation and support of the EDC, the Planning Board created a new zoning district designation, the Industrial D Zone, which allows an increase in building height from 4 stories to 6 stories and reduces the open space requirement from 60% to 40%. In exchange, developers must use best management practices in dealing with storm water management and groundwater recharge where appropriate to create more environmentally friendly development. This new zoning designation is an economic stimulus tool that has been requested by the business community and was gratefully received by local and regional business organizations and leaders. Additionally, the EDC worked cooperatively with the Conservation Commission to redraft portions of the local Wetlands Protection Bylaw to be considerate of Economic Development impacts.

Westborough became a Bio-Ready Community and was certified by the MA Biotechnology Council. This designation allows the town to more effectively attract and retain life science companies and gives the Town a

competitive advantage over other municipalities. The Town has achieved top level Platinum Status.

The Economic Development Commission has created a marketing brochure, “The Westborough Guide” to further market the Town’s business opportunities. The Guide has been well received by the local business. It is currently on its second addition.

The Commission has met with Mass Econ, a private business opportunities clearinghouse to ensure Westborough’s vacant business properties are highlighted on Mass Econ’s site finder system. The EDC represents Westborough at local and regional business trade shows. This furthers the mission of the Town’s pro-business attitude by reaching out to prospective businesses attending tradeshow to evaluate their options for expansion or new startups. To market Westborough’s business opportunities, the EDC created its own interactive business webpage linked to the town’s municipal website. Navigation of the town’s website is greatly improved with a specific tab for business which also links to economic development, interactive GIS mapping, zoning maps, and the Town’s Master Plan. Vacant and available commercial properties are also posted on www.showcase.com.

Job creation is essential to grow the local economy and build the local tax base. New jobs provide local employment opportunities and fill vacant commercial space. As the availability of vacant space diminishes, the need for new construction is stimulated. This new construction further adds to the local tax base and increases local tax revenues.

The efforts of the EDC have come to great fruition during the short time since its inception. Through its outreach efforts and support of local regulations that are business friendly, 4200± new jobs have been created in Westborough during 2011-2013.

At the Annual 2013 Town Meeting, the EDC was successful at securing funding for a new EDC Coordinator to oversee the Commission’s business outreach efforts, public relation activities and updating the EDC database and content of the EDC webpage.

Meetings of the EDC have become very popular with local and regional businesses and leaders of business organizations. Regular meetings are attended by representatives of banks, real estate brokers, the local and regional chambers of commerce, media and residents. The Commission looks forward to continued economic successes in the coming year.

Respectfully submitted,

Lester Hensley, Chairman
Joseph MacDonough, Vice-Chairman
Jim Malloy, Town Manager
Greg Franks, Town Counsel
Ian Johnson, Board of Selectmen
Jim Robbins, Town Planner
Tin Htway, Building Commissioner
Linda Swadel, Chief Assessor
John Walden, DPW Manager
Bonnie Sullivan, Member At Large
Deborah Penta, Member At Large
Herb Alexander, Member At Large

FIRE DEPARTMENT

"The mission of the Westborough Fire Department is to preserve life, property and environment within the community due to fire, medical emergency, and other hazardous conditions, through public education, code management and emergency response."

The fire service is locally situated, staffed, trained and equipped to respond to all type of emergencies. Our firefighters must be prepared to handle fires, medical emergencies, rescue, and other natural and man made incidents to include hazardous materials, biohazards, infectious diseases, explosives and other emergencies that may occur. The fire service is an all-hazard response entity.

Administration

The Fire Department is comprised of 12 Firefighter/EMTs, 24 Firefighter/Paramedics, an Administrative Secretary and 10 Call Firefighters. Fire Department members work as a team to provide all facets of fire service; fire suppression, rescue, hazardous materials incident management, fire prevention, emergency medical services, public education, fire investigation, as well as a substantial amount of non-emergency public service. In addition, there are a variety of ongoing projects that personnel work on including training, equipment maintenance, pre-fire planning and municipal fire alarm maintenance.

The Department's Captains are Bob Rand, Brian Roberts, Steve Doucet and Patrick Purcell. Capt. Bob Rand also serves as the Department's Staff Supervisor. Jackie Groccia serves as our Administrative Secretary. Our Lieutenants are Kevin Farrar, Ed Manion, Keith Lermond and Ken Ward.

This past year Captains Cal Lawrence, Phil Kittredge, Joe Lawrence and Lieutenant Ross Eldridge retired following more than 35 years each of dedicated service to the Town.

Department Statistics

During 2013, the department responded to 2,674 calls for emergency

service; of which 828 were for fire related emergencies and 1,846 were for medical emergencies. On 574 occasions we experienced simultaneous calls.

Westborough and the towns of Northborough, Southborough, Hopkinton, Shrewsbury and Grafton have an exceptional mutual aid network. When an emergency in one community overwhelms the department's resources, the neighboring towns are called upon for assistance. Each town has shared the benefit of this system on many occasions.

Training and Professional Development

During the year firefighters have attended a number of seminars, workshops, training programs and college courses to enhance professional excellence. These classes were presented by both department instructors and outside agencies. Some of the training included: Classes at Quinsigamond College and Anna Maria College; live fire training at the Worcester Fire Department burn tower; underwater rescue operations; ice rescue; incident command training, and classes at the Mass Fire Academy.

- Lt. Ed Manion received his Masters Degree at Anna Maria College.
- Firefighter Jason Ferschke was certified as a Fire Incident Safety Officer.
- Firefighter Dan Hehir was certified as a Crisis Intervention/Peer Support Group Crisis Counselor for the PSDT Team.
- Firefighter Jerry Jette completed Fire Officer I Training thru the Department of Fire Services.
- Fire Inspector Ken Milligan completed his Fire Prevention I Credentialing thru the Department of Fire Services
- Fire Inspector Chris Knight and Capt. Bob Rand completed Fire Prevention Officer II Credentialing thru the Department of Fire Services.
- Lieut. Ken Ward completed Fire Officer Training & Certification
- Entire Department participated in 2 day Railroad Emergency Training CSX/Transflo

Emergency Medical Services

The Fire Department operates at the Advanced Life Support level of emergency care. At the advanced level our Paramedics provide:

- Advanced paramedic level assessment.
- Advanced airway protection.
- 12 Lead ECG interpretation for earlier detection of heart attacks.
- Ability to administer medications.
- Advanced respiratory care.
- The rapid detection of life threatening cardiac dysrhythmias and treatment with medications.
- The decompression of serious chest injuries.
- Pediatric Advanced Life Support.
- Neonatal Advanced Care

Dr. Joseph Tennyson from Univ. of Mass Medical is our Medical Director.

Of the patients transported 63% required Advanced Life Support. The ability to rapidly assess and intervene with advanced medical care has improved many of our patients' outcomes. Patients are in better condition on arrival at the hospital, usually resulting in shorter hospital stays and improved outcomes.

All of our full time firefighters and several of our call firefighters are EMTs and are certified in the use of epinephrine auto injectors and defibrillators. They are also trained as Paramedic Assistants.

Fire Prevention

The goal of our fire prevention program is to maintain a fire safe environment for the Town of Westborough and its citizens. This goal is accomplished with fire prevention, enforcement of fire codes, fire investigation, pre-construction planning, property inspection, built in fire protection systems and public education.

During the year, 183 occupancy inspections were conducted, 225 fire safety inspections were conducted and 1295 permits were issued. The permitting regulates blasting, flammable liquid storage, flammable gas storage, underground tank removals and installations, tank trucks, oil burners, and smoke detectors. Our fire prevention program also includes complaint investigations, quarterly safety inspections, commercial property inspections and evacuation drills.

During the year, our fire prevention staff reviewed 141 plans pertaining to site plan review, building plan review and building renovation plan review.

We actively support and endorse the installation and maintenance of sprinkler systems, fire alarm systems, smoke detectors and carbon monoxide detectors in all residential and commercial buildings. Early warning and notification of building occupants should a fire occur is the key for survival. We recommend changing smoke detector batteries when we change our clocks.

Our residents and businesses are very fortunate that Massachusetts has the most stringent fire code in the Country, thus reducing injuries, life loss, and business losses. The Commonwealth's Fire Code requires new buildings and renovated buildings to install all fire safety systems required by the current code standard.

We are very proud of the work our Fire Prevention Staff has done regarding strict enforcement of the State Fire Code. Their work has kept our fire loss, civilian and firefighter casualties to a minimum.

In addition to fire alarm systems for early detection, we need to emphasize the importance of sprinkler systems for rapid intervention in controlling a fire should it occur. Automatic sprinkler systems provide a high degree of life safety and property protection. Their capabilities in fire control are unparalleled.

Another important aspect of fire prevention is the investigation of fires to determine the origin and cause. The primary reason for conducting

fire investigations is to determine the cause so that measures can be taken to prevent the same thing from occurring again. Firefighters Carl Roche, Peter Bowman and Pat Purcell conduct our investigations working closely with investigators from the State Fire Marshal's Office.

Public Education

Public Education is a very important aspect of the fire service and we have always put a high priority on it. We believe that our firefighters have made a difference in shaping the "thinking mode" of our young people in recognizing the dangers of fire, identifying hazards and what actions should be taken when a fire or other emergency occurs.

Our Public Education Officers, coordinate Public Education activities. Throughout the year, tours of the fire station are very popular with young and old alike. The tours consist of showing the fire apparatus and equipment that is carried and used. Firefighters demonstrate the protective clothing and safety devices they wear. During the tours of the dispatch center, firefighters explain to the visitors the correct procedures to use when reporting an emergency and other basic, but valuable, fire safety lessons.

Community Outreach

Our Child Passenger Safety Program continues to be a success. Our Child Passenger Safety Technicians provide installation assistance with car seats, inspections of previously installed seats, and proper restraint techniques for securing a child in the seat.

During the year 275 car seats were installed or checked. State and National statistics are still reporting the misuse of car seats to be around 95%, emphasizing the importance of our program. Along with the physical installation of the car seats, parents are educated on how to check for proper seat tightness and harness placement on the child. The Westborough Fire Department has gained much recognition as being one of the most active and reliable check points in Central Massachusetts.

Four Fire Department members participate in National Response activities as members of the National Disaster Medical System. Capt. Brian Roberts, Capt. Pat Purcell, Firefighters Dan Heir, and Rick Golden are deployed to national events with Disaster Medical Assistance Team-Massachusetts 2, based at UMass/Memorial Medical Center.

I would like to extend my appreciation to the Westborough Professional Firefighters, Local 3070 and the dedicated members of the department for the excellent service they have provided throughout the year. My appreciation goes to the members of Post 85 Emergency Service Squad; the youth that serve on Post 85 are a very dedicated and disciplined group of young adults who provide a great service to the Town. I would like to thank the other town departments and boards, especially, the Police, DPW, Health, Council on Aging, Building and Planning Departments. We are very fortunate in Westborough that our town departments work so closely together to provide the best service possible to our citizens.

Respectfully submitted

Walter N. Perron, Fire Chief

BOARD OF HEALTH

PERSONNEL

Chairman Dr. Alan Ehrlich and members Priscilla Federici, RN, and Dr. Nathan Walsh currently comprise the Board of Health. This three-member board meets monthly or more often, if needed, in order to enforce the State's public health laws.

Health agents performing the duties of the Board of Health on a daily basis are Director of Public Health Paul McNulty, Sanitarian Steven Baccari, Health Inspector Terry Gilchrist, and Administrative Assistant Kathy Smith.

In September, due to the renovation of the Town Hall, the Board of Health moved to its temporary location at Central One Federal Credit Union (second floor), 40 South Street.

FOOD ESTABLISHMENT INSPECTION PROGRAM

The food establishment inspection program continues to struggle to maintain its efforts in inspecting each food service establishment twice per year as mandated by Massachusetts State Law. The October Town Meeting voted to approve a part-time health inspector position. It is hoped that we will be able to meet our semi-annual inspection requirement with this new position. Inspections are conducted on a routine basis for existing facilities, new facilities, restaurants which have been remodeled or added new operations, facilities that experience emergencies or for which the Board of Health receives complaints.

Plans were reviewed and approved for the following: BJ's Corporate Office, Dunkin Donuts (Mass Pike Travel Center), Bose Corp., Subway (West Main St.), iYogurt, Courtyard by Marriott, Owen O'Leary's Brew Pub, Snow Bowl, Sky Zone, Paradise Biryani Pointe, Chick-Fil-A, Moe's Southwest Grill Restaurant, The Grille at Westborough Country Club, Fore! Golf Entertainment, and Mirchi Indian Restaurant.

In 1993, the Board of Health implemented a "certificate of merit" program for food service and retail establishments meeting certain criteria for excellence in food safety and sanitation. Certificates of merit

were issued to 8 full-service food establishments and one retail establishment in 2013.

	181 food establishment permits were issued in 2013.
8	New establishments opened.
265	Inspections and re-inspections were conducted in 2013.
4	Establishments changed ownership.
21	Administrative meetings were held.
12	Complaints were received and investigated.
1	Food establishment was closed temporarily due to a fire.

WAREHOUSES

There are four food distribution warehouses in Westborough. Warehouses are inspected annually.

POOLS

There are twenty-three semi-public and special purpose pools licensed by the Board of Health. The pool at Courtyard by Marriott closed permanently this year. Forty-six inspections were made in 2013.

TANNING BOOTHS

The Board of Health currently licenses three tanning facilities. Each tanning facility was inspected once in 2013.

STABLES

There are currently fourteen licensed stables in Westborough. Stables are inspected initially upon application for a permit.

RECREATIONAL CAMPS FOR CHILDREN

Five recreational camps for children were inspected and licensed in 2013.

LAKE CHAUNCY

The Town Beach is tested weekly throughout the summer. The beach had to be closed for three days in August because of high bacteria levels.

HOUSING

Fifty-two housing inspections were conducted in 2013. Complaints of interior and exterior maintenance problems, bed bugs, unsanitary conditions, and lead paint were among the violations noted.

ICE-SKATING RINKS

The Board of Health licenses one ice-skating rink facility. The facility is inspected annually for indoor air quality purposes.

COMMUNICABLE DISEASES

Fifty-one cases of reportable communicable diseases were investigated in 2013. Giardia, campylobacter, salmonella, cryptosporidiosis, legionellosis, and malaria were among those cases investigated.

Approximately 210 flu shots were administered during the flu clinic held in October 2013.

The annual rabies clinic, held in conjunction with the Westborough Women's Club, was held in April at the Department of Public Works.

MOSQUITO CONTROL

All roadway catch basins were treated throughout the summer by licensed DPW employees. Additional work was performed throughout the Town by the Central MA mosquito Control Project (CMMCP). One positive mosquito pool for West Nile Virus was found in 2013. There were no positive pools found for Eastern Equine Encephalitis. Residents are urged to take precautions against mosquito bites during summer months. Residents with heavy mosquito populations can call the CMMCP at 508-393-3055 during normal business hours.

HOMELAND SECURITY and EMERGENCY PREPAREDNESS

The Board of Health continues to be involved with the Region 2 Public Health Emergency Preparedness Coalition (PHEPC), as well as the Local Emergency Planning Committee (LEPC). Funding was continued through Bioterrorism Region 2 to develop the Worcester Regional Medical Reserve Corps (WRMRC). Volunteers are recruited to respond to emergencies throughout Worcester County. Responding to any emergency is completely voluntary and volunteers can consist of

anyone, medical or non-medical. Persons wishing to volunteer can contact the WRMRC at 508-799-8470 or at their website: www.worcesterregionalmrc.org.

Board personnel have developed an Emergency Dispensing Site (EDS) plan using the high school gymnasiums. In the case of a severe health emergency, the EDS will be used to dispense vaccines or other medications to all Town residents in a few days time. The Board will have to rely heavily on local volunteers to make this happen. The Board is registering and credentialing volunteers through the Worcester Regional Medical Reserve Corps. The Board received an AM radio transmitter through the PHEPC. The equipment has been installed and tested. Residents are directed to tune to 1610 AM for emergency information.

SOLID WASTE AND RECYCLING

A twenty-year contract has been signed with Wheelabrator Millbury. Westborough was one of the first communities to contract with the plant twenty years ago, thus, enjoying a low disposal rate. A Household Hazardous Products Collection Day was held on September 28, 2013. Approximately 450 families participated. Styrofoam was collected for the second year in conjunction with the Girl Scouts. Mercury-containing products such as thermometers, thermostats, and fluorescent light bulbs may be taken to the Universal Waste Recycling Shed at E. L. Harvey and Sons. Residents must have a trash disposal or recycling sticker to use the shed. Over 7,000 linear feet of bulbs and 1,300 individual lamps were recycled in 2013. Residents may now bring used sharps (hypodermic needles, lancets, etc.) to the Fire Station for disposal. Sharps will only be accepted if packaged in a sharps container.

Respectfully submitted,

Dr. Alan Ehrlich, Chairman
Priscilla Federici, RN
Dr. Nathan Walsh

HISTORICAL COMMISSION

The Historical Commission meets the third Wednesday of each month at its office in the Forbes Municipal Building to carry out its legal mandate to protect, preserve and restore the town's historical and archeological sites and artifacts.

During this period, as required under the town's sign bylaw, the Commission reviewed and approved 13 new business signs.

As required under the town's Demolition Delay by-law, one property was reviewed by the commission. Photos were taken and are stored in the office for public use, and negotiations were begun with the proprietor about displaying the photos of the historic building in the lobby of the new one.

In October, Chairman Christine Kurtz stepped down from the commission. In December Hazel Nourse was unanimously voted to be the new Commission Chairman. Jason Nappa continues as Co-Chairman and Nancy Galicki continues to serve as our representative to the Design Review Board.

On March 14 the Commission members took a tour of the fire station to determine if there was anything of historical value. Some photographs have been set aside for further review.

On March 21 we hosted a program for 10 Tiger Scouts about the life of early Indian people i.e.: how they lived, hunted, etc. They also examined our archaeological artifacts. .

The library had a book sale in the auditorium across from our office from May 2 to 5. We had an open house in conjunction with this event with coffee and pastry. Fifty three people came here to look around, ask questions and have refreshments. We will continue with these open houses when the book sale is going on.

Town cemeteries were visited in order to identify and prioritize needed repairs. Requests for estimates were sent to several companies

specializing in cemetery preservation. Planned work and estimated costs were reviewed, and an interview was held. Marking Burials Company has been contracted to perform cemetery preservation work in all three cemeteries.

Throughout the year the commission office has helped many people regarding assorted topics including genealogical questions, information about the history of their homes and if being in the Historic District affects any changes they may make to their homes.

Historical artifacts continue to be donated by residents and friends. Three display cases now hold these collections. Five display cases contain a sampling of prehistoric artifacts found at archaeological sites in town. We also have an extensive archive of historic photographs, maps, deeds, cemetery records and genealogical records for interested researchers.

Respectfully submitted,

Hazel Nourse, Chairman
Nancy Galicki
Stephen Hulbert
Jason Nappa
Martin Smith
Nancy Strecker
Sue Speckman, Administrative Secretary

HOUSING AUTHORITY

Westborough Housing Authority is a politic, corporate and duly organized public housing Agency. State and Federal lawmakers promulgate rules and regulations by which Westborough Housing Authority must follow. Westborough Housing Authority receives funding from the Department of Housing and Community Development (DHCD) to administer all programs.

A Board of Commissioners oversees the Authority by providing leadership, establishing policy, and advocating for current and future housing. As public officials, they hold monthly meetings according to M.G.L. chapter 39 section 2B of the open meeting law. A schedule of date and time of meetings are posted with the Town Clerk and the local cable channel.

The daily administrator responsible for day-to-day administration of all the State programs is the Executive Director. Together the Executive Director and Board of Commissioners form a powerful force in serving those in need within this community. Westborough Housing Authority's Board of Commissioners and Executive Director are:

Commissioners:

Chair	Priscilla Federici
Vice Chair	Joan Pavolis
Treasurer	Jill Dupree
Assistant Treasurer	Chuck Anastas
Commissioner	Charles Naples

Executive Director: Linda Strand, PHM

Westborough Housing Authority has been a vital link to the community since its inception. Throughout the years, Westborough Housing Authority has built 110 units of public housing for elderly/handicap and families. Currently, the Authority has conventional elderly/handicap public housing units at Rogers Road and Mayberry Court. In addition, the Authority has Congregate Housing at Rogers Road, and a group

home located on East Main Street. Family units are on scattered sites within the community.

The income limits for Westborough's public housing developments are as follows:

One person: \$45,500, two persons: \$52,000, three persons: \$58,500, four persons: \$65,000, five persons: \$70,200, six persons: \$75,400, seven persons: \$80,600, eight persons: \$85,800.

Westborough Housing Authority totally renovated 11 apartments; 8 elderly and 3 family units, as well as maintained all 110 units. We completed a few capital projects this year. We replaced the main switchgear at Mayberry Court. We added five new handicapped spots to Cedar Estates as well as upgraded the outdoor lighting to LED fixtures. An electrical project has started at our Veteran's development to rewire all 14 units.

Westborough Housing Authority made an annual payment in lieu of taxes (PILOT) to the town of Westborough in the amount of \$5321.34. State and Federal agencies set formulas for these payments.

Westborough Housing Authority's office is located at 2 Rogers Road and is open from 9:00 a.m. - 2:00 p.m. Monday through Thursday. The office is closed Fridays, weekends, and holidays. If you would like an application or information about our programs please call us at (508) 366-1225.

HOUSING PARTNERSHIP

In 2013 the Housing Partnership worked with several developers on affordable housing projects for the town. The development at 169 East Main Street known as Zaara Gardens received a comprehensive permit from the Zoning Board of Appeals (ZBA) in 2010 for the construction of eight homes—two of which will be affordable homes. The developer, Farooq Ansari, has requested a change to the development to increase the number of homes to 12, which would increase the number of affordable homes to three. The revised plan also addresses drainage concerns that were voiced by the Town Engineer. The revised plan was reviewed and recommended by the Board of Selectmen (BOS) and approved by the DHCD in October. Currently the developer is working with the Town Engineer to address all remaining concerns, and then the developer will go before the ZBA to request approval of the new plan for 12 homes.

The age 55+ condominium project known as Park Place (now called Stagecoach Circle) has had a comprehensive permit for several years to begin construction of a 12-unit condominium project with three affordable units. The developer, Sotir Papalillo, began construction in 2013 after finally getting financing for the project. One of the buildings (there will be 4 buildings of 3 units each) has been completed and will have an affordable unit. The developer expects to complete construction of all of the units in 2014. The developer has received approval from the ZBA for an extension of the completion deadline for the project from January 2, 2014 to January 2, 2016.

The transit-oriented development known as Westboro Village located near the MBTA commuter rail station on Smith Valve Parkway was sold to Toll Brothers by the original developer, Francis Zarette. The original developer was not able to get financing for the project due to the poor housing market at the time. The development is going to be 276 units with 33 two-bedroom units designated as affordable units. Construction is under way, and early sales activity has been good. The affordable homes will be sold by lottery in three phases. The 1st phase has been completed with 8 affordable units for sale. Three of the affordable units have already closed, and another 4 are expected to close by the end of January. The timing of the 2nd affordable lottery has not been

determined yet.

A new rental development named Westborough Woods was proposed in 2012 by developer Francis Zarette. The development will be located at 346 Turnpike Road, which is near the Target store on Route 9. The proposed development is for 250 rental units with 63 of the units (25%) being affordable units. The developer did not seek the recommendation of the Housing Partnership or Board of Selectmen, instead choosing to go directly to the Department of Housing and Community Development (DHCD) for approval and then to the Zoning Board of Appeals (ZBA). On May 21, 2013 the ZBA issued a comprehensive permit for the project. Shortly after the comprehensive permit was issued the developer sold the project to Toll Brothers who will be building the development. Construction has not begun yet on the project. All 250 units will count towards the Town affordable housing inventory because these are rental units with at least 20% of the units being affordable units.

In 2012 construction began on a 124-unit, three-story congregate care retirement residence called The Highlands. The development is located at 129 East Main Street across from the Post Office and is being built by Hawthorn Development Corporation. The development is being operated as a congregate care/independent living facility. The independent living concept is designed for residents with an average age of 82 who are still ambulatory. The development is privately funded and operated and will not receive government subsidies. The units are rented on a month-by-month basis with no upfront fee required to rent the units. By a zoning overlay requirement, the development is required to provide 20% of the suites (25 units) as affordable housing. The mechanism to have the affordable units counted as on the Subsidized Housing Inventory is through the Local Initiative Program's Local Action Units. The application for the local action units was completed and submitted to the DHCD; however, the DHCD denied the application and determined that this type of housing is ineligible to be counted towards the affordable housing inventory for the Town. The development is close to completion, and units are currently being leased.

The Housing Partnership met several times with Habitat for Humanity in

order to determine if the Town had any excess buildable land that could be donated to build a Habitat home. Two potential sites were identified (1 Upton Road and 45 High Street Extension). In September 2012 Habitat for Humanity and the Housing Partnership went before the Board of Selectmen to get their approval to donate the land. The Selectmen did not approve the request, deciding that they would like to first determine if the properties are marketable before deciding whether or not to donate the land. If the Selectmen agreed to donate the land, then this donation would have to be approved by the town residents at Town Meeting.

The Westborough Housing Partnership looks forward to its ongoing role as liaison between the Town and developers to ensure that Westborough offers housing for families at all income levels. It requires deed riders for approved affordable units to ensure their affordability in perpetuity. The most current biannual report from the DHCD(May 2012) indicates that 9.3% of housing in Westborough is considered affordable per Chapter 40B; however, once the permit is issued for Westborough Woods and all 250 units in the development can be counted towards the Town's affordable housing inventory, the percentage will be well over the 10% state requirement.

Respectfully submitted,

Steven Liedell, Chairman
Kristina Allen
Gary Sanginario
Joan Pavolis

LEGAL EXPENSES

FY2012 (7/1/12-6/30/13) Fiscal Year Total - \$18,707.35

TOWN COUNSEL

Law Subscriptions	\$2,648.30
Dues/Registrations	\$ 511.00
Recording/Filing Fees	\$ 650.00
Miscellaneous	\$2,381.45
<u>TOTAL</u>	<u>\$6,190.75</u>

OTHER OUTSIDE LEGAL/OTHER SERVICES

Mirick O'Connell	\$ 1,581.60
Kenneth Gurge	\$12,835.00
<u>TOTAL</u>	<u>\$12,516.60</u>

LIBRARY

Visit the Library online: www.westboroughlib.org

Find us on Facebook, Twitter, Pinterest, Foursquare and Flickr too.

Library Hours

Monday – Thursday	10 am – 9 pm
Friday	10 am – 6 pm
Saturday	10 am – 5 pm
Sunday (mid-Oct to mid-May)	1pm – 5 pm

Trustees

Karen Fay, Chair	Helena Engberg	James Holmes
Edward Baldwin	Patricia Fontes	Dorothy Mello
Kate Daly	Lisa Freeman	Carolyn Spring

Library materials total: 81,182

Number of registered borrowers: 14,976

Items checked out from Jan.-Dec. 2013: 222,665

The Westborough Public Library is dedicated to the promotion of life-long learning, personal and professional enrichment, and a love of reading. The Board of Trustees and library staff strive to ensure free, equal, and confidential access to all collections and information services, to maintain the library's building and to predict the future service needs of the Westborough community.

Highlights of 2013 include: modernizing our library building and services, offering public events, long range planning, and strengthening partnerships.

Modernization/Building Improvements:

The heating/cooling system replacement started in fall 2012 and was finished in January 2013. In late summer new carpet tiles were installed on the main floor to replace the badly worn flooring. Tiles were placed under all the shelving as well to accommodate future plans to rearrange/repurpose space. Both of these projects were major undertakings requiring relocation of shelving, books and furniture. Staff

made great efforts to accommodate patron needs and reduce disruption of services as much as was possible.

The library staff began a project to consolidate and shift items in the collection to create space around the ends of all free-standing shelves in the building. This new configuration makes it possible for patrons with wheelchairs, walkers or strollers to move freely from one aisle to the next.

New furniture arrangements have been designed to take advantage of existing lighting and electrical outlets. A comfortable seating area was created in the middle of the main floor Adult area, using older soft chairs, and the antique card catalog was repurposed into a coffee table with donated games like Scrabble and checkers always available for patron use.

The Westborough Garden Club transformed a neglected planter along the lower level ramp into an amazing Faerie Garden, complete with miniature trees, flowers, a forest mural, and seasonal decorations. Children and families stop there often to see what's new in the garden.

The DPW pruned the trees at the front of the library; a Cub Scout troop donated and planted two small trees, and family made a generous donation of a Stewartia tree and plaque to honor one of their family members. The new trees were planted on the left side of the building.

Finally, until the Town Hall renovations are complete, the library is new "temporary" home of the Historical Commission. Sue Speckman has an office space in the Children's Room and several of the town's artifacts are on display throughout the public areas of the library. Also on display on the main floor is the antique scale formerly located in the meeting room at Town Hall.

Public Programs

Events this year included: musical programs in a variety of styles, a historical re-enactor, a monthly Stitch by Stitch craft group, Zentangle creators, guitar buying, monthly movies for adults, book clubs, and

author visits; for children, mural painting, science programs, family concerts, story times, Lego Club, and Saturday morning craft workshops. Programs were sponsored by the Westborough Cultural Council, a grant from the YMCA, and the Friends of the Library.

Special programs of note include:

- **Library Mini Golf:** In February, the library was transformed into a mini golf course! Hundreds of golfers came for the day and enjoyed face painting, a magician, raffles, food, and even a visit from Miss Worcester County. The event was organized by the Friends of the Library as a fundraiser to benefit the library. A large number of local businesses donated money for sponsorships, or gave items for the raffles.
- **Can Your Fines.** Patrons were invited to “can” their late fees during the month of February by donating non-perishable items to the Westborough Food Pantry. A total of about 800 pounds of food was collected.
- **PAWS for Reading.** In its third year, this popular 4-week program paired emerging readers in grades 1-3 with Reading Education Assistance Dogs and their handlers (volunteers from the Tufts Cummings School of Veterinary Medicine). Children practiced reading aloud with a team each week, with the goal of improving reading confidence and ability. We offered several sessions of PAWS, which were filled to capacity.
- **Screen on the Green:** The library organized Westborough’s first-ever summer outdoor movie series at the Bay State Green. The movies selected were based on books, and all the costs were underwritten by the Friends of the Library, local civic groups, and local businesses. Plans are already underway to do it again in 2014.
- **Light Up Your Library:** Westborough was one of 7 libraries in Massachusetts to compete for a \$25,000 lighting makeover from National Grid. Voting took place on Facebook through the month of November. Radio Disney provided entertainment at a kickoff event November 9 and National Grid sponsored games and prizes. We had a great response from the town, but were edged out at the end by another library. It was our first experience with a social media

contest and we learned a lot that we can use to our advantage in the future.

Long range planning

The library's FY2015-2019 Long Range Plan was completed in 2013. A committee made up of Westborough residents gave excellent input into the future of our town and direction the library should be moving to meet community needs in the future. Results of a spring survey (250 residents responded) also provided good information and feedback for the Plan which was submitted and approved by the Massachusetts Board of Library Commissioners.

Key areas of emphasis in the plan include:

- Celebrating diversity through cultural awareness
- Creation of comfortable physical and virtual space
- Providing means for creating and sharing content
- Satisfying curiosity and stimulating imagination

The full document is available on the library's website.

Strengthening partnerships

The library continues to strengthen existing partnerships and seek new ones. Working with various Westborough town departments and organizations allows for sharing resources to promote common goals. Examples of our efforts this year included:

- Partnering with Westborough TV to create a Media Maker Space on the top floor of the library. The maker space contains computers and software that allow residents to create video and audio recordings, learn about new technology, fine tune digital photography skills, and much more. Small classes, one-on-one help, and demonstrations are planned for 2014.
- Working with Westborough Youth and Family Services to provide space for the Free Holiday Store, displaced due to Town Hall renovations. The Meeting Room became the Free Holiday Store's

home for December, providing a secure, friendly and welcoming location for participating families to shop.

- Inviting Westborough artists to display their work in gallery-style space created in the Meeting Room. Artists hold opening receptions each month, which are very well-attended.
- Working with Westborough Girl Scouts by holding Girl Scout overnights in the library, complete with a scavenger hunt and service project; offering Movie Nights for troops; and providing display space, program opportunities and collection points for girls working on Silver and Gold Awards.
- Collaborating with Westborough Youth and Family Services for summer events for teens through the library and Hot Summer Nights.
- Working with Central One Credit Union and area realtors to offer “Money Smart Week” programs in April.
- Working with the Art and Frame Emporium to preserve and protect our precious and valuable works of art, and to identify and properly display some of the “hidden treasures” of Westborough history that we own.

The Friends of the Westborough Public Library

The Friends continue to grow, working hard to provide services and equipment for the library. A successful book sale at the Forbes Auditorium and monthly mini sales in the Meeting Room, along with their ongoing book sale shelves, have raised thousands of dollars to help fund classes, author events, renewal of our movie license (to allow the library to legally show movies), and library passes providing free or reduced admission to museums and attractions in Massachusetts. This year the Friends also purchased six laptops to support a grant the library received to introduce new technology to senior citizens.

I would like to thank the Town Manager and all Town departments who helped this year through time, talent, and expertise. Your support of the library is truly appreciated. I also want to thank the Superintendent and the librarians from the Westborough Public Schools for their continued and enthusiastic participation in our many collaborative efforts to help Westborough students.

Finally, I'd like to thank the entire Westborough community for supporting the library, attending programs, volunteering their time, donating books and funds, and sharing their ideas and expertise. The library staff work hard to meet the needs of everyone in town, and the support and feedback we receive are truly valued.

Respectfully submitted,

Maureen Ambrosino
Library Director

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Background and Responsibilities

In 1986, Congress passed the Superfund Amendments and Reauthorization Act requiring each governor to appoint a state emergency response commission with a charge of dividing the state into planning districts and appointing local emergency planning committees (LEPCs). The legislation required the committees have representation from a specified number of interest groups such as elected and local officials, law enforcement, emergency management, firefighting, emergency medical services, health, local environmental and transportation agencies, hospitals, broadcast and print media, community groups, and representatives of facilities subject to the emergency planning and community right-to-know requirements. The Westborough LEPC is fully certified and eligible for technical assistance in developing exercises and plan updating. The committee's certification has been extended to October of 2015.

More recently, the committee expanded its planning to a multi-hazard approach to emergencies in the town. Past weather events (hurricanes Irene and Sandy and the October, 2011 snowstorm) utilized the planning concepts of the LEPC.

Administration

Four meetings were held over the calendar year and an election was held for the offices of Chairman, Vice Chairman, and Secretary. Mr. Denzil Drewry was appointed to serve as the Board of Selectmen's liaison.

The LEPC Chapter 21E Hazardous Materials Revolving account was reauthorized by town meeting. In 2013, there was one billable incident for \$900.67 which occurred on Rabbit Hill Road.

Planning

The committee assisted with the update of the Comprehensive Emergency Management Plan's Hazardous Materials section. Twenty-five (25) Tier II reports were received from facilities required by law to submit information regarding their use of hazardous materials.

Hazardous materials incidents were reviewed. This exchange through many town department representatives was very valuable. Incidents ranged from fixed facilities to transportation vehicles; with and without personal injury.

Training

CSX/Transflo provided more comprehensive on-site training for the fire department focusing on their operation, safety controls, and response protocols. Also, on-line training was provided for the new CodeRED communication system.

Public Outreach

The committee supported the Board of Health's Household Hazardous Waste Day and the Police Department's Prescription Drop-Off Program. These programs provide a safe method for residents to dispose of hazardous materials and medications so they do not endanger the environment.

The town obtained a grant and signed contracts to enter the CodeRED communications system. This has allowed direct communication with town residents and businesses 24/7/365. The system has been used to communicate water issues, electrical power failures, etc. This, in conjunction with AM radio and other media, provides another method to send emergency information to those affected.

I thank the members of the Local Emergency Planning Committee for their dedication over the past year along with department heads, elected and appointed officials, and the people of Westborough who have assisted the committee so greatly.

Respectfully submitted,

Captain Robert W. Rand, Chairman
Jerry Sjogren- Vice Chairman
Judith Wilchynski- Secretary

Members – Brian Ashe, John Beleda, Dennis Cote, Priscilla Federici,

Chief Alan Gordon, Lynn Keeley, James Malloy, Paul McNulty, Chief Walter Perron, Rebecca Roman, and John Walden.

The mission of the Local Emergency Planning Committee (LEPC) is to ensure the community's emergency response network is trained to a competent level to respond to hazardous materials incidents. This is accomplished by encouraging a partnership between the Town, the state, businesses, industries, and residents through the exchange of information, mutual planning, and public outreach with the resources available to the Committee.

MIS/GIS DEPARTMENT

The Management Information Systems/Geographic Information Systems Department supports all other town departments, boards, and committees by procuring, troubleshooting, and repairing computers and related technology; building and managing the town's data networks and providing internet access; and ensuring data and system security. GIS duties include overseeing new geographic data development, administering the networked GIS software and data layers, performing spatial data analysis and professional cartography, and training in the use of all of the above.

During the past year, some notable projects:

- The biggest project of the year was the move out of Town Hall for the upcoming renovation. This consumed a significant amount of time for MIS/GIS staff. All desktop computer users were relocated to five different buildings and all primary network & phone equipment was moved to the Forbes Municipal Building.
- A new online tool & mobile app for residents to report issues was introduced. The SeeClickFix application was initially configured to handle two categories – potholes and other. Eventually additional categories will be added. The SeeClick Fix application was obtained through the Commonwealth Connect program which is funded through a Community Innovation Challenge Grant so there are no costs for Westborough for the first three years.
- The migration towards virtualization technology continues - three more servers were virtualized on a new machine. Consolidating these multiple physical servers saves space, electricity, and cooling costs.
- A new backup server was installed and configured. The new solution allows a full backup to be restored quickly within the Town's virtualized environment.

- The MassGIS Level 3 parcel standard was integrated into the Town's GIS with the state providing most of the funding. Some benefits for Westborough include a high link rate between maps and the Assessor's database, better quality Assessor's maps, and alignment with neighboring community's parcels for regional mapping.
- The Windows 7 migration is continuing with over 50% of the desktop computers now running the new operating system. The goal is to have most computers upgraded or replaced by the extended support end date for Windows XP in April of 2014.

In addition to the above projects, the MIS/GIS Department continues to work diligently on its many other responsibilities. Looking ahead there will continue to be an increased role for technology throughout the Town's departments, boards, and committees.

Respectfully submitted,

Mark Stockman
MIS/GIS Director

MUNICIPAL BUILDING COMMITTEE

The Municipal Building Committee (MBC) has been meeting regularly throughout 2013, meeting approximately 35 times. On-going projects under the direction of the MBC include the new Fire Station, Town Hall renovations, the Forbes Municipal Building roof replacement, and the Forbes Municipal Building elevator replacement. Needless to say, the MBC has been extremely busy during 2013.

Fire Station design details were ironed out and the project put out to bid in June with bid openings in August. Several bids for the general contractor were received with the award by the Board of Selectmen to G&R Construction of Quincy, MA in the amount of \$8,267,700 substantially under budget. It is anticipated that the Fire Department will occupy the new facility in late summer of 2014. Upon relocation of the department, the old station will be demolished and the site finished off for parking. This should be completed by the end of 2014. Of course, all of this is dependent upon the weather.

Following the spring town meeting and the successful vote to renovate the town hall, the MBC went out for bids for both sub- and general contractors following Mass. Laws. In November, bids for the renovation project were opened and awarded to RAC Builders of Agawam, MA in the amount of \$5,394,700, again well under budget. Town Hall offices vacated the building during the month of September to other locations including the Forbes Municipal Building, DPW on Oak Street and the Central One Federal Credit Union building on South Street. [This project had not begun as of the end of 2013.] It is anticipated that all offices that are returning to Town Hall will do so in early 2015.

Also under the MBC's jurisdiction is replacement of the roof on the Forbes Municipal Building. The bid for this project was awarded to Hartford Restoration of Hartford, CT in the amount of \$312,800. The new roof is a membrane roof and is under warranty for 30 years. The MBC felt that it was necessary to proceed with the roof replacement at this time to prevent damage from leaks, notwithstanding the fact that the building will also need renovations in the very near future. The new roof will not be impacted by those renovations. Installation of a new antenna

system was done at this time to insure the warranty would not be affected.

While the roof was being replaced, the MBC was working on replacing the elevator which has electrical problems and does not meet today's code. The MBC evaluated the cost of doing the project now rather than wait until the building is renovated and decided that the safety concern outweighed the need to wait. The contract for the elevator was awarded to Worcester Elevator in the amount of \$34,650, also well below budget. However, Mr. Humes (town's architect from Jacunski Humes Architect) indicated that there was a substantial lead time needed to order and install the new elevator and thought that it would not be completed until early 2014.

In June, the Committee bade farewell to its administrative assistant, Julie Sams, and thanked Julie for all her efforts on behalf of the Committee. We also welcomed our new administrative assistant Jessica Thomas at that time.

The Committee would like to thank Town Manager Jim Malloy, Assistant Town Manager Kristie Williams and their staff for all the assistance they have provided. As well, we thank the other town departments with whom the Committee interacts, including the Town Clerk's office, Leah Talbot (Town Accountant,) Frank Cornine (Director of Buildings) and Mark Stockman (MIS Director). Regarding the Town Hall renovations, we would like to thank all the departments involved for their cooperation with the Committee and its architect during the design and relocation processes. And, lastly, we would like to thank the Central One Federal Credit Union for graciously allowing the Board of Health to locate its offices in its building during the renovations.

Respectfully submitted,

F. Robert Brown, Chairman
George Barrette
Greg Carell
Calvin Lawrence

John Arnold
Dexter Blois
Robert Fryer

OPEN SPACE PRESERVATION COMMITTEE

The mission of the Town Open Space Preservation Committee (OPSC) is to advocate for the protection of open space in the Town of Westborough, provide recommendations to the Board of Selectmen related to Chapter 61A land and update the Open Space and Recreation Plan filed with the Commonwealth so that the Town can apply for grants to purchase more open space. The Committee had been moribund for the last several years but was reconstituted during the last quarter of 2012 with the goal of updating the Open Space and Recreation Plan.

During 2013, the Committee voted to recommend that Town Meeting use dedicated Open Space funds to pay for a right-of-way survey for the proposed rail-to-trail project. In addition, the Committee came up with a process to more efficiently respond to requests for recommendations regarding property being transferred out of Chapter 61A status. This new process allows the chair or vice-chair the ability to request that a property appraisal be performed without having to have a meeting of all members to approve the expenditure of appraisal funds.

The OSPC has been hampered by a lack of membership, which has made getting a quorum difficult to achieve. However, the Committee welcomed a new member, Donald Seeley last November, which brings the number of members up to six.

Goals for the coming year include – finishing the final edits to the revised Open Space plan, meeting on a more routine basis to consider properties on the market that might make good acquisition candidates, applying for grants to be used for land acquisition.

Respectfully submitted,

Mark Silverberg

PARKING CLERK

In 2013, the Office of the Parking Clerk contracted with Kelley & Ryan to provide Deputy Collector tracking and collection services. As a result, Westborough is now able to offer a variety of **online** ticket information and payment options by logging onto:

www.kelleyryan.com

Payments still may be made by mail or in person at the Selectmen's Office (temporarily located in the DPW building, 131 Oak St.) or at any Kelley & Ryan office location within the Commonwealth (see their website for field location addresses).

PARKING TICKET TIMETABLE

Day 1:

Parking Ticket Issued, Appeal Period Begins

Day 21 (i.e. after 3 weeks):

Appeal Period Ends, Surcharges Attach to Unanswered Tickets

Day 51 (i.e. 30 days after appeal period ends):

Unanswered Tickets Are Flagged at the Registry of Motor Vehicles (RMV), Additional \$20 RMV Surcharge Attaches

The RMV and "Non-Renewable" Status:

The RMV monitors the payment of all motor vehicle violations and excise taxes. Once an individual's combined violations of unpaid tickets and/or excise taxes add up to two items or more, the RMV will place that individual into a "**Non-Renewable Status**" and **will not allow renewal of automobile registration OR driver's license** to that individual until **all** outstanding violations (parking, excise taxes, Fast Lane, moving violations, etc. for any and all municipalities within the Commonwealth) are paid in full.

NOTE: Debit/credit card **payments** made **online** through Kelley & Ryan get **cleared** at the Registry **within 30 minutes** of payment.

PARKING REMINDERS

WINTER PARKING BAN: November 1 to April 1

Between the hours of **11 P.M. and 7 A.M.**

No parking on any Town street for a period of more than one hour. **\$10 per violation.**

OVERTIME PARKING RESTRICTIONS IN THE DOWNTOWN AREA:

Please Note: ALL available street parking downtown is **RESTRICTED PARKING.**

Year-round street parking in the Town center during business hours (9am - 6pm) is limited to either 1 or 2 hours as posted.

\$20 per violation

TOWN HALL PARKING LOT:

The lot behind the Town Hall is an extension of Town Hall property and is reserved for Town employees and those having business in the Town Hall. **Use of this parking lot is restricted as designated by posted signage. Violators are subject to ticketing and/or towing.**

FREE UNRESTRICTED PARKING DOWNTOWN AVAILABLE IN THE TOWN PARKING LOT!

Located off South Street behind the new South Street Diner, the Municipal Parking Lot has been renovated with increased access, new, painted pavement and enhanced lighting. Parking here is free and without the limits imposed on street parking in the downtown area. This lot is accessible from South Street, between buildings #26 and #38 or from Cottage Street behind the new Central One Credit Union.

Respectfully submitted,

Karen Bain-Morgado, Parking Clerk

PERSONNEL BOARD

The Personnel Board administers Article 13 of the bylaws (the Salary Administration Plan) and establishes policies, procedures and regulations in accordance to the Plan to be voted at Town Meeting.

James Parker continued as Chairman and Susan Abladian as Vice Chairman. John Cahill was appointed in March to fill the vacancy from 2012. Kathryn Wilfert chose not to be reappointed after twelve years of service and Stephen Bryant was appointed in July to fill that vacancy.

The Board held eight meetings in 2013. Regular business activities included the following approvals: an amendment to the vacation policy changing the vacation year, which was July 1 to June 30, to accrue and be based on the employees' anniversary date; the addition of a part-time Health Inspector for the Board of Health; an Economic Development Committee Coordinator; Recreation Department changes to the Wage and Salary Schedule and Classification Plan as well as job descriptions; the FY 2015 budget; employee requests to take educational courses, and reimbursement for course completions; the Board also addressed any special requests made as permitted in the Bylaws.

The Board continued to work with the Assistant Town Manager/Human Resource Director providing input and approving the revisions to the employee job descriptions as part of the re-grade project. Approved job descriptions were provided to the Board of Selectmen for approval as part of the process.

In January the Board voted unanimously to approve a 1.6% Wage Adjustment for non-union employees in FY 2014.

Respectfully submitted,

James Parker, Jr., Chairman
Susan Abladian, Vice Chairman
Christine Gundling
John Cahill
Stephen Bryant

PLANNING BOARD

The Westborough Planning Board carries out its duties and responsibilities under Massachusetts General Laws (MGL). In 1936, the State Legislature decided that local governments should have power over the developing character of their communities. This power was formally enacted under the provisions of Massachusetts General Law, Chapter 41, Section 81-A.

The responsibility and authority of local Planning Boards as governed by MGL, Chapter 41, require that the Board should establish goals and objectives for future growth of their Town. The Planning Board shall make special studies, (Chapter 41, Sections 81-C), and when necessary prepare plans of the resources, possibilities, and needs of the Town concerning issues that the Board believes requires such consideration. These studies could consider any of the elements of the master plan, examined in greater detail as an individual study, or could consist of a detailed study of: a portion of the community, population growth, housing, economic issues, or other studies that the Planning Board deems appropriate.

In July 2013, Member Edward Newton, Jr. was appointed to fill the open seat created by the resignation of Trevor Beauregard. Mr. Newton will serve until the 2014 Annual Town Election at which time the seat will be determined by the voters. Joanne Mallozzi also stepped down from the Board this past year. The remainder of her term will also be filled at the 2014 Annual Town Election. Other members of the Board continuing their terms include Lester Hensley, Mark Silverberg and Brian Bush.

Under Chapter 41, Section 81-A a Planning Board may employ experts and clerical and other assistants. The Board employs a full-time Town Planner, Jim Robbins, one full-time Assistant Town Planner/Assistant Conservation Commission Officer, Derek Saari, and one full-time Administrative Assistant, Sandy Spinella to handle the Boards' workload. In addition to serving the Planning Board and as a member of the Economic Development Commission, the Town Planner serves as an advisor to the Design Review Board, and Water Resources Management Committee. He is a representative to the I-495 Initiative, the new I-495

Development Compact, the Westborough State Hospital Reuse Commission and the Mass. Association of Planning Directors. Mr. Robbins was recently elected by the Massachusetts Chapter of the American Planning Association to be the Central Massachusetts Representative to the State Chapter of the National Association.

The Planning Board works in cooperation with the Board of Selectmen, the Design Review Board, the Economic Development Commission, the Westborough State Hospital Reuse Commission, the School Committee, the School Sites and Facilities Committee, the Recreation Department, the Open Space Preservation Committee, the Town Assessor, the Department of Public Works and the Town Engineer to keep them apprised of new projects, plans, and future developments impacting the Town's municipal services.

The Planning Board continues at a busy pace. Currently, Westborough has four (4) active subdivisions in various stages of construction. The Town's Smart Growth Award winning project, Westborough Village, is in Phase 2 of construction. Located within walking distance of the Town's MBTA Commuter Rail Station, the project will provide a total of 276 residential units in a mix of residential housing styles, including townhouses, multifamily and single family homes. The project has been designed to be a new neighborhood with New England style architecture reviewed and approved by the Westborough Design Review Board.

At the Annual Town Meeting in March 2013, the Board was successful in amending the Town Zoning Bylaws to provide for the dispensing and growing of medical marijuana within an overlay zone within Town through use of a Special Permit granted by the Planning Board.

It is the goal of the Board to provide new opportunities for business growth and redevelopment. At the October Special Town Meeting, the Board won the support of voters to amend zoning bylaws to remove redundancy, and eliminate unnecessary delays in the permitting process; clarify front lot setback requirements in neighborhoods; remove obsolete zoning that is no longer used; change the use regulation table for the IB and ID Districts to create consistency with zoning in other industrial districts; and clarification of zoning definitions. In addition to

subdivision approval, the Planning Board also grants Special Permits for commercial and industrial projects in the Highway Business District, Earth Moving Special Permits and Special Permits for projects in the Downtown Planning Overlay District (DPOD), Transit- Oriented Village District (T-OV), Gateway 2 District (G2) and Senior Living Overlay District (SLO). The Town's first Senior Living Project, "The Highlands" at 129 East Main Street within the SLO District will open for occupancy in the spring of 2014. The Board provides comments to the Board of Selectmen for Site Plan Review. The Planning Board conducts projects and studies related to the Town's Master Plan, and works in cooperation with other Town Departments, committees, citizen organizations, and residents involving planning issues.

The Planning Board continues its efforts toward a master plan for the optimal reuse of the Westborough State Hospital Campus on Lyman Street to determine the most appropriate use for this highly valuable and environmentally significant property. Development of this site poses one of the most important opportunities for the town during the next decade. As a member of the State Hospital Reuse Commission, the Town Planner is working with the Commonwealth's Department of Capital Asset Management, the Westborough Board of Selectmen, Conservation Commission, Historic Commission and the residents of Westborough.

The Planning Board was excited to see business expansion at Bay State Commons. Sachi Restaurant expanded with outdoor seating in May of 2013. Snow Bowl Yogurt will be opening in early 2014.

Listed below is a summary of development proposals submitted for review and/or acted upon by the Planning Board in 2013. Special Permits filed/granted (15) were the highest level in the past decade.

2013 LOT RELEASES, ANR's & EARTH MOVING PERMITS

Residential Foundation and Lots released in 2013 = 16

Approval Not Required (ANR) Plans approved in 2013 = 9

Earth Moving Permits filed in 2013 = 6

2013 PLANNING BOARD ACTIVITY VS. 2010, 2011, 2012:

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
ANR'S (Plans acted upon)	6	4	9	9
Prelim. Subdivisions (# plans filed)	0	0	0	0
Defin. Subdivisions (# plans filed)	1	0	0	2
Special Permits (# plans filed or granted)	7	3	3	15
Lot Releases (# of lots released)	6	1	2	16
Concept Plans	0	0	2	0
Earth Moving (# plans filed)	2	2	6	6

The Westborough Planning Board represents the interests of the Town's residents in planning local future growth and development. Your ideas and input are needed, desired and encouraged.

Respectfully submitted,

Lester Hensley, Chairman
Brian Bush, Vice-Chairman
Mark Silverberg
Edward Newton, Jr.

POLICE DEPARTMENT

It is with great pleasure that I submit my 11th annual report. The Police Department has experienced a busy year with increases in some areas and decreases in others. Our total calls for the year decreased by 2%. We received 8,690 total calls. Accidents increased by 2% with the Police Department investigating 644 crashes. This amount does not include accidents that we assisted operators in exchanging information or minor accidents reported to but not investigated by an Officer. Incident reports decreased by 1.6% with the department processing 1,050 reports. Arrests increased by 3.6% with 295 individuals being arrested. Two separate incidents resulting in multiple arrests at TransCanada on Turnpike Road contributed to this significant increase.

The department has trained and certified two Officers as Drug Recognition Experts. Officers Michael Daniels and Tyson Delong successfully completed an intensive training course to enable them to perform field testing on motor vehicle operators who appear to be under the influence of drugs. The decriminalizing of marijuana has increased the need to have certified DRE Officers.

The department continues to have one of the most proficient accident reconstructionists in Worcester county working for us. Officer Clifford Luce has received numerous advanced certifications and has investigated most of our serious crashes along with working with the regional Central Mass. Law Enforcement Council (CEMLEC) reconstruction team.

During the year, we appointed Joseph Rizolli of Milford as a full time Police Officer. He replaced Paul Pinto who left to work as a Police Officer in Milford. We wish Paul success with this department.

The department has continued with our School Liaison Officer program. Officer Charles Dapolite continues to do a commendable job. We have continued assigning patrol officers to work in plain clothes with our Detective Unit in order to have more Officers trained to process crime scenes. Officer LeeAnne Baker has just completed this year and Officer Michael Daniels will replace her.

We would like to thank all other town departments for their continued cooperation. I would like to personally thank my command staff, my Administrative Assistant Natalie Bruce, my two Lieutenants, Robert Fryer and Todd Minardi, my Sergeants and my Officers and Dispatchers for the professional and efficient job that they perform.

Respectfully submitted,

Chief Alan Gordon

Offenses (IBR) By Month	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
KIDNAPPING / ABDUCTION	0	0	0	0	0	0	0	0	0	0	1	0	1
FORCIBLE RAPE	0	0	0	0	0	0	0	0	0	0	3	0	3
FORCIBLE SODOMY	0	1	0	0	0	0	0	0	0	0	0	0	1
ROBBERY	0	1	1	0	0	0	0	0	1	0	0	0	3
AGGRAVATED ASSAULT	12	0	0	3	4	1	0	1	1	3	0	0	25
SIMPLE ASSAULT	5	5	2	0	5	5	1	5	9	5	6	7	55
INTIMIDATION	5	2	1	2	0	0	0	1	2	0	2	3	20
EXTORTION / BLACKMAIL	0	0	0	0	0	0	0	0	0	0	0	1	1
BURGLARY / BREAKING AND ENTER	2	3	6	0	2	0	1	8	11	1	2	0	36
POCKET-PICKING	0	0	0	0	0	0	1	1	0	0	0	0	2
SHOPLIFTING	9	0	0	1	1	3	2	3	0	2	0	3	24
THEFT FROM BUILDING	1	1	4	0	4	1	1	0	0	1	0	2	15
THEFT FROM MOTOR VEHICLE	0	1	1	0	0	1	1	1	1	1	0	1	8
THEFT OF MOTOR VEHICLE PARTS	0	0	0	0	0	1	0	0	0	0	0	0	1
ALL OTHER LARCENY	10	3	9	22	12	7	6	12	11	17	9	15	133
MOTOR VEHICLE THEFT	2	0	0	0	0	0	1	0	0	0	0	1	4
COUNTERFEITING / FORGERY	14	0	7	0	1	3	2	2	4	0	4	0	37
FALSE PRETENSES / SWINDLE	2	1	0	4	2	0	1	2	1	2	4	1	20
CREDIT CARD / AUTOMATIC TELLER	0	0	0	2	1	0	0	2	4	2	0	0	11
IMPERSONATION	0	0	5	2	2	0	2	1	1	0	1	0	14
EMBEZZLEMENT	0	0	0	2	1	0	0	0	0	0	0	0	3
STOLEN PROPERTY OFFENSES	1	1	0	0	0	0	0	2	5	1	0	1	11
DESTRUCTION / DAMAGE	1	2	5	3	4	6	6	12	8	6	7	8	68
DRUG / NARCOTIC VIOLATIONS	1	1	2	0	3	6	5	3	1	3	2	1	28
DRUG EQUIPMENT VIOLATIONS	0	0	0	0	1	0	0	0	0	0	0	0	1
STATUTORY RAPE	0	0	0	0	0	0	0	1	1	0	1	0	3
WEAPON LAW VIOLATIONS	0	1	0	0	0	0	0	0	0	2	0	1	4
BAD CHECKS	1	0	1	0	1	1	1	1	1	0	1	0	8
DISORDERLY CONDUCT	6	1	25	0	1	1	0	1	0	0	0	0	35
DRIVING UNDER THE INFLUENCE	1	5	10	2	5	6	6	3	5	5	7	2	57

Offenses (IBR) By Month	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
DRUNKENNESS	1	0	1	1	2	0	3	0	2	3	2	2	17
FAMILY OFFENSES, NONVIOLENT	0	1	1	2	2	1	3	1	1	0	1	2	15
LIQUOR LAW VIOLATIONS	1	1	0	0	0	1	2	0	0	3	7	2	17
TRESPASS OF REAL PROPERTY	4	0	27	0	0	0	1	0	0	1	1	1	35
ALL OTHER OFFENSES	24	15	19	17	24	22	13	26	17	60	29	13	279
TRAFFIC, TOWN BY-LAWS	35	23	62	41	32	59	29	42	38	61	86	30	538
TOTALS	138	69	189	104	110	125	90	131	125	179	176	97	1533

RECREATION

2013 proved to be another exciting year for the Recreation Department. As always, we are dedicated to enriching the lives of residents by offering affordable, innovative programming for all age groups as well as providing safe, well-maintained and accessible facilities.

Program Highlights, Successes & Accomplishments:

- By the end of 2013, the total number of Westboro households with online accounts numbered 1535, a 30% increase over the end of 2012.
- Continued to create, organize, promote and evaluate programs for all populations. In total, over 300 programs were offered with more than 4000 registrations being processed.
- Established a scholarship fund to assist families with program fees. Accepted donations for this fund from various town leagues as well as the Forbes Kirkside Foundation.
- In addition to the many year-round programs, we provide an extensive summer lineup of sports clinics, swim lessons and playground day programs. Many programs, especially sports clinics, experienced record attendances.
- Formed new local business partnerships enabling us to provide 14 new programs including Skin Care Academy, Learn to Sail, Deckhands, Open Art Studio, Robotics Level 3, and Sohum Yoga & Meditation.
- The single largest program offered during the year is the Recreation Youth Basketball League. Nearly 800 Westboro children participate in programs for Grades 2 through 12. Our main goals are to provide skill development while teaching good sportsmanship and having fun. Of great concern during the winter months is finding available gym time for our 75 teams while competing for limited space with 18 travel basketball teams and 8 Middle and High School teams. Forbes gym is the busiest in town, being used seven days per week.
- Department staff was active in numerous special events including our 36th Annual Halloween Children's Party. Over 300 people

attended the free event. In lieu of a fee, attendees made donations to the Westborough Food Pantry. Additional special events supported by the department included the July 4 Block Party, the Bay State Concert Series and the Town's Health Fair.

- Unified Sports, a Massachusetts Special Olympics program, continues to experience success here in Westboro. We currently have athletes age 8-22 participating in soccer, basketball and aquatics. The duties of running this program are shared by our department and the parents in the organization.
- Continued to improve our communication and notification processes by increasing our social media presence.
- Over 100 prospective employees were interviewed in the spring. Each summer, 50-60 Westboro students staff various playground programs and Lake Chauncy Beach.

Facility Updates and Accomplishments:

- The Recreation Department is charged with providing safe, clean and accessible recreation facilities for town residents. We like to extend a special thanks to John Walden and the Department of Public Works for overseeing the maintenance of the town's facilities.
- Installed recycling containers at all ball fields.
- Assisted with the management and funding of regular ongoing maintenance at all fields and facilities. This regular maintenance includes work to fencing, shelters, storage containers, lighting, court surfaces, playgrounds, parking lots, etc. We also provide portable restrooms and necessary signage at town facilities.
- Funded improvements, repairs and updates at no cost to tax payers by utilizing Gift and Revolving Accounts, adult and youth league donations and Eagle Scout projects. Some completed projects included extensive work at both Hyder Park and the Bowman Conservation Area.
- In addition to setting policies for facility & field use, we coordinate the scheduling and the permitting of all town fields & facilities. In a typical year, more than 4450 residents participate

in town leagues, both youth and adult, which utilize our facilities. This is in addition to school teams and general public use. Each year there is an increase in demand for time on town ball fields, tennis and basketball courts, gymnasiums, and playgrounds.

- Continued to work closely with the School Department to ensure the best use of all existing facilities.
- Operated the town's only public aquatic facility, Lake Chauncy Beach, seven days a week during the summer, at no cost to the taxpayer. This facility requires considerable maintenance and attention during the summer months.

The department's current budget consists of three full-time salaries for the Director, Program Coordinator and Administrative Assistant. All expenses and part-time/seasonal wages are covered through fees and program receipts. Request for scholarship assistance continues to increase each year. We will also continue to search out new ways to reduce costs and to operate in a more efficient, green manner.

We extend our sincerest appreciation to all our dedicated volunteers who generously offer their time and expertise for the benefit of all Westborough residents. During the course of the year, our department utilized the services of 236 volunteers, representing 4,277 total service hours. Our success as a town department depends on the strong support of our volunteers.

We would also like to thank and recognize the contributions, efforts, time and energy of our Recreation Commission members Peter Casparriello, Ken Salsman, Mary Stanton, Earl Storey and Beth Travis. Members also continued their active involvement with a number of other town committees including the Open Space Preservation Committee, the Country Club Operating Committee, Bay State Green Committee, Walkup Robinson Fund Committee, and the Insurance Advisory Committee.

We take great pride in the first-rate facilities currently provided the residents of Westboro, as well as being able to offer quality programming at very affordable prices. As a department, we look

forward to meeting the challenges of the future. Input from the community is always welcomed.

Respectfully submitted,

Frank J DeSiata

SCHOOL DEPARTMENT
July 1, 2012 – June 30, 2012

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SCHOOL COMMITTEE

On behalf of the Westborough School Committee, I respectfully submit our annual report for the 2012-13 school year.

Westborough Schools remain one of the highest-achieving districts in Massachusetts. The School Committee is extremely proud of the diverse accomplishments of our students and staff, as detailed in the following administrators' reports. Our students continue to excel in academics, fine arts, athletics and character education -- due to their hard work and the talents of our highly qualified staff. Town residents' financial support provides the foundation for our successful educational system. Thus, we should feel a sense of shared pride in our students' successes. Our schools continue to draw people to live and work in Westborough, keeping housing values strong and making our town a vibrant community.

Our district is extremely fortunate to have Marianne O'Connor as our Superintendent. Superintendent O'Connor is a thoughtful, creative decision-maker and one of the most dedicated, hardest-working people I know. She has earned a broad base of respect and high regard within Westborough and among superintendents across Massachusetts.

Over the past several years, the school district has struggled with the challenge of continuing to provide high quality education in the face of declining state and federal revenues and increased state mandates. Our student population has grown in numbers and in complexity, both in terms of serving more English Language Learners and students with more involved special needs. We have been proactive in controlling expenses, increasing efficiencies, restructuring programs and staff, and creatively approaching educational, facility and business issues. School employees have been partners in working to best manage our limited resources.

We adopted the following goals for the upcoming school year:

1. Promote excellence and equity in curriculum and instruction by:
 - * instituting the newly adopted Massachusetts Curriculum Frameworks,

aligning to the Common Core

- * monitoring the newly adopted Supervision/Evaluation model for Superintendent
- * proactively making adjustments to accommodate student enrollments
- * using technology efficiently and effectively to increase productivity and performance with administration, teachers and students

2. Provide responsive and pertinent communication among all the schools, town officials, families and community to promote trust and collaboration.

3. Identify and merge short and long-term infrastructure needs including:

- * energy
- * facilities
- * Gibbons facility repair/renovation project
- * technology
- * conservation/recycling

4. Continue to evaluate all aspects of the School Committee's responsibilities consistent with town finances including:

- * delivering high quality education
- * monitoring fee structure, transportation, and energy costs
- * long-term strategic planning responsive to trends in education
- * being proactive regarding legislative initiatives

In closing, please know that we are grateful for our Town's commitment to education. Students will need a first rate education in order to succeed in our rapidly evolving world, and to solve the many problems we face as a global community. From the town's financial support, to the teachers' and staff's daily efforts, to the students who work so hard to meet - and most often exceed - our expectations, we applaud and thank you.

Respectfully submitted,

Ilyse Levine-Kanji, Chair

SUPERINTENDENT OF SCHOOLS

I am pleased to submit the annual report of the Superintendent of Schools for the 2012-2013 school year.

The Westborough Public School community is extremely proud of the comprehensive educational offerings that are available to prepare students with the knowledge and skills they need to succeed in college and careers and to be equipped to meet the challenges of the 21st century. We continue to implement a challenging curriculum that is aligned to the Common Core Learning Standards and is consistent with our District Goals. Expectations for what students should know and be able to do are embedded in daily curriculum planning and instructional practice. Our robust Community Education Program, Extended Day Program, and extensive enrichment opportunities enhance our regular educational programs for all students. In addition to focusing on academic expectations, concerted efforts are dedicated to ensure students are healthy, safe, engaged, challenged and supported.

Throughout the year we have had much to celebrate. We are proud of the many accomplishments that have been achieved by our skilled staff and talented, diverse student population.

Boston Magazine ranked Westborough Public Schools as one of the best school systems in the Boston area.

- Our district-wide MCAS scores were the highest they have ever been with Gibbons Middle and Westborough High students performing better than 93% of other schools in the state.
- The graduation rate for the class of 2013 reached an all-time high of 99.2% with 96% of the graduates attending very competitive colleges and universities.
- Twenty-six WHS students were National Merit Commendation recipients.
- SAT and ACT scores continue to be well above the state and national averages.

In addition to the many noteworthy academic achievements, students and staff continue to be recognized for their many achievements in the areas of fine arts and athletics:

- Once again, the school district was recognized as one of the “Best Music Education Programs” in the United States. Numerous students and teachers received state and national recognition for accomplishments in musical and theatrical performances.
- The Bentley Cup for the most wins in Mid-Wach B League.
- Seven WHS teams earned Wach League Championships.
- Central Mass Finalists in Boys Tennis and Girls Tennis.
- Varsity Baseball Team received the Mid-Wach Sportsmanship Award.

District goals continued to be focused on maintaining quality education programs and facilities in challenging economic times. In addition to responding to the daily demands and expectations of the many constituents in the school community, the primary focus remained on curriculum and instruction.

The following 2012-2013 school district goals guided the school budget process:

Goal # 1: Curriculum and Instruction

Refine curriculum, instruction, and assessment practices so that all students receive a guaranteed curriculum using clearly defined standards.

Goal # 2: Professional Development

Provide quality job-embedded professional development that strengthens and supports teachers’ instructional strategies, assessment skills, and content knowledge to improve student performance.

Goal # 3: Student Services

Develop a district-wide long range plan that will address future student needs and ensure that effective programs are available to appropriately meet the needs of students.

Goal # 4: Technology

Develop student ability to research, solve problems, and communicate using today's technology; and use technology to more efficiently and effectively deliver instruction and improve productivity.

Goal # 5: Facilities

Identify environmentally sustainable practices and infrastructure needs in order to ensure district facilities and practices are efficiently maintained and managed.

The demands of an increasingly diverse student population required skilled personnel and resources to service more than 20% of the student body whose primary language is not English. In order to support the non-speaking English students who arrived daily from a variety of countries, modifications to the curriculum were needed to ensure students' mandated civil rights were upheld. In order to work within the budget, some significant changes in the delivery of services were required. Through creative scheduling, curriculum, and personnel adjustments our English Language Learner (ELL) performance scores reflected significant gains.

Although the percent of students requiring special education services in the district remains below the state average, the complexity in the abilities and disabilities of the students entering the district necessitated an increase in specialized services and resources. In order to avoid future costs in out-of-district placements, concerted efforts in long-range program development and reallocation of personnel/resources took place. As a result, we were able to develop quality special education services at a reduced cost for students returning to our district who were once outplaced in expensive private programs.

The 2012-2013 school year brought about significant changes to education in the Commonwealth. These changes required significant adjustments locally for administrators, teachers, and students. The increase in state reporting, the newly adopted supervision/evaluation system for administrators and teachers, the additional training requirements for teaching non English speaking students, the State's adoption of the Common Core Learning Standards, the increased number of Homeless students entering the district, as well as, the many other

required unfunded state mandates continued to financially challenge the district. The loss of approximately \$390,500 of state and federal funding necessitated reallocation of personnel, reduction in professional development training, delays in facility repairs, and increases in class size at the elementary grades. The ongoing financial support we received from our parent group organizations and community groups, and the private grants written by our staff helped to supplement the budget. We are truly grateful for the support and assistance provide by our parents and community groups. Additionally, Westborough citizens consistently supported our schools by approving the annual school budget, actively participating in district programs and volunteering their time and resources.

At the close of the school year ten staff members officially retired. On behalf of the administration and the School Committee, I wish to thank them for their many years of dedicated service to our students and school community. Retirees included one administrator, Mill Pond Principal Irene Hatherley, and faculty/staff members Barbara Balliett, Julie Billmaier, Cynthia Hanson, Paula Harrison, Janice Louis, Debra Magiera, Mary Ellen Reilly, Helen Remian, and Paul Vital.

The successes achieved by the Westborough Public Schools are a result of the strong partnership and values shared by the staff, families, and the community. I am honored to serve as the Superintendent of Schools and am proud to work and live in a community that values a quality education for all students. As a school district we have high standards, enormous responsibilities, and many challenges. I would like to thank all members of this community who have contributed to the success of our schools. Your support and commitment to our school community is sincerely appreciated and valued.

Respectfully submitted,

Marianne O'Connor

**ASSISTANT SUPERINTENDENT /
DIRECTOR OF CURRICULUM**

As in years past, our overall MCAS results in math, English Language Arts (ELA) and science are substantially above the state average. Of particular note this year is that our MCAS math scores soared for the second year in a row. Across grades 3 through 10, the percent of students scoring advanced increased from 41 percent in 2011 to 51 percent in 2013. The two years of gains have been driven by our decision to reinstate the elementary math/science coordinator position, careful changes made to our mathematics curriculum as we aligned it to the Common Core, and the allocation of additional mathematics instructional time in grades 4 through 6. In addition, these results stem from the hard work and dedication of our talented students and exceptional staff.

Below are some of the key findings from this year's results as well as a series of charts that allow you to examine this year's data in more detail and from a variety of perspectives.

Key MCAS Math findings:

- As noted, for the second year in a row our students performed better than ever on the math sections of the MCAS test. Across grades 3 through 10, the percent of students scoring advanced increased from 41 percent in 2011 to 51 percent in 2013.
- Across all grade levels, 79 percent of our students scored proficient or higher on the math exam as compared to 58 percent across the state.
- In grade 10, 77 percent of our students scored advanced as compared to 55 percent across the state (a 22 percentage point difference).
- Westborough's student growth percentiles were, on average, higher than the student growth percentiles in Shrewsbury, Northborough, Southborough, Grafton and Hopkinton. A district's growth percentiles tell you how much change or "growth" there has been in student achievement from year to year. A growth score of less than 40 is considered low, 50 to 60

is moderate and 60 and over is high. Westborough's average growth percentile in math was 63.

Key MCAS ELA findings:

- Across all grade levels, 85 percent of our students scored proficient or higher on the ELA exams as compared to 69 percent across the state.
- In grade 10, 98 percent of our students scored proficient or higher as compared to 88 percent across the state.
- Also in grade 10, 74 percent of our students scored advanced as compared to 45 percent across the state (a 29 percentage point difference).
- We had a higher percentage of 10th grade students scoring advanced than Shrewsbury, Grafton and Hopkinton.
- Westborough's student growth percentiles were, on average, higher than the student growth percentiles in Shrewsbury, Northborough, Southborough, Grafton and Hopkinton. Westborough's average growth percentile in English was 58.

Key MCAS Science findings:

- The science exam is given only in grades 5, 8 and the high school.
- 76 percent of our 5th graders scored proficient or higher in science as compared to 51 percent across the state.
- 69 percent of our 8th graders scored proficient or higher in science as compared to 39 percent across the state.
- 95 percent of our high school students scored proficient or higher in science as compared to 71 percent across the state.
- 59 percent of our high school students scored advanced as compared to 26 percent across the state (33 percentage point difference).
- We had a higher percentage of High School students scoring advanced than Shrewsbury, Algonquin, Hopkinton and Grafton.

Respectively submitted,

Dr. Daniel Mayer

DIRECTOR OF FINANCE AND ADMINISTRATION
Financial Report, Jul 1, 2012 – June 30, 2013

Financial Report, July 1, 2012 – June 30, 2013

The School Department budget appropriation for the 2012-2013 year was \$41,282,909 a 3.25% increase from the previous year. From this amount, \$13,654 was returned to the Town as unexpended funds at the end of the fiscal year. The Town was able to comply with the financial requirements of the Education Reform Act, and financial audits were completed of the district expenditures including the federal, state, and local grants.

During 2012-13 the state Department of Education calculated per-pupil costs on an all-funds basis that includes grants, receipts, and local appropriations. The reports for Fiscal Year 2012 indicated that Westborough's per pupil cost of \$14,545 was \$909 above the state average of \$13,636. Figures for Fiscal Year 2013 were not yet available.

Other Activities

The Massachusetts School Building Authority (MSBA) has conducted a needs assessment and has approved the repairs to the Gibbons Middle School building infrastructure. Repairs will include roof and window repairs; and improvements in the heating system to include the possibility of implementing solar technology. MSBA may fund up to 50% of the cost for repairs.

The appointed School Building Committee hired an Owners Project Manager (OPM) and an Architectural firm that brought the project to the Feasibility phase. It is anticipated that the project will proceed to the Schematic Design phase where the project scope, budget, and schedule will be developed and submitted to the MSBA for financial consideration.

The 2013 Town Meeting approved an \$180,000 warrant article to replace the Mill Pond School gymnasium floor. The project will be completed at the end of the summer 2013. Also approved was a \$55,000 warrant article to replace the outside stairwell at the Annie Fales School. The bid was non-responsive but will be rebid in the spring of 2014 with an

anticipated project completion date, summer 2014.

The School Facilities Grounds and Maintenance Department has continued to implement cost saving measures through the utility company's rebate programs such as retro fitting interior and exterior lights with more efficient ballasts and lights, and placing efficient exhaust units on energy management systems.

A vacant maintenance position was filled by an employee who was also a licensed electrician. This allowed the district to save money by processing electrical projects internally versus outsourcing the work. Interactive whiteboards were connected in all the K-6 classrooms and some in the High School and Gibbons School.

The School Department through its private transportation company transported sixteen (16) McKinney Vento Homeless students to and from their schools of origin on a daily basis. The state passed legislation that would financially assist districts with the federal mandate of transporting McKinney Vento Homeless students. The Town appropriated \$120,000 from revenue to defer the cost of transporting the students.

The School Lunch program completed its fourth year under a management contract with Chartwells through Compass Group. They expanded menu items while complying with the new Federal food nutrition standards and restructured labor costs in an effort to raise revenue and reduce costs. It is anticipated that the contract will need to go out to bid in 2014 during the fifth and final year of the School Lunch management contract.

The Community Education Program accepted 449 families in the Extended Day Program (EDP), 100 children per week in the eight week summer camp, 350 children in the Summer Enrichment Program, and 66 young adults in the Counselor-in-Training and Junior Staff programs. The entire Community Education Program was self-funded from user-paid tuitions. With the programs continued success, profits were contributed to the Schools' General Fund budget of \$150,000 and scholarships were offered for families in need of assistance in the EDP

and Summer Camp.

The district's Activities, Clubs, Athletics, Before and After School Programs billing and collections accounting software was upgraded by moving from a server based platform to a cloud platform, new staff training was provided, and the process was further automated. Concerted efforts continue to be made in overseeing billing and collections.

Respectfully submitted,

Irene Oliver, Director of Finance & Administration

DEPARTMENT OF PUPIL PERSONNEL SERVICES

I am pleased to report that by all accounts it was an exciting, busy and productive 2012-2013 school year.

The Westborough Public Schools continued its commitment to support the needs of special education students in the least restrictive environment by providing quality education for students in their local schools and respective communities. A subcommittee met throughout the year to develop a program at Westborough High School to support students transitioning to Grade 9 in September of 2013.

The Pupil Personnel Services Department welcomed several new staff members to support the growing needs of our comprehensive programs and assist in the delivery of special education services district-wide. Additionally, a sub-committee worked throughout the year to develop a comprehensive evaluation tool and job descriptions for Paraeducators to be piloted during the 2013-2014 school year.

In the area of professional development, grant funding provided opportunities for co-teaching and inclusion training and embedded coaching for special and general education co-teaching teams. Co-teaching provides the optimal partnership for collaboration and delivery of instruction between regular and special educators, and integrates the Common Core Standards and general grade-level curriculum with specialty instruction and multiple methods for student learning in the general education classroom.

The Extended School Year Program “Summer Splash” was very capably directed by two new Coordinators this year, Rachel Garreffi, Team Chairperson/School Psychologist at Armstrong School and Kristen Robertson, Grade 5 teacher at the Mill Pond School. Through their coordination, resourcefulness, creativity and collaboration with staff and parents, it was a highly successful endeavor.

The Special Education Parent Advisory Council (SEPAC) had another wonderful year sponsoring workshops, presentations and discussions for families and professionals. Additionally, the SEPAC hosted monthly

meetings and coffees to offer collaboration and build a support network for families with children with special needs. The SEPAC website continues to provide helpful information about resources, programs and other educational opportunities available throughout the state.

It would like to express my appreciation for many of the special education successes in 2012-2013 which were possible due to the commitment and support of the Westborough School Committee, Administration, parents, teachers and general community who are equally committed to high educational standards and services for all students.

Respectfully submitted,

Sherrie L. Stevens, M.Ed.
Director, Pupil Personnel Services

WESTBOROUGH HIGH SCHOOL

We have enjoyed another year of outstanding student achievement in every area of our comprehensive high school. Our school year opened smoothly as we warmly welcomed a new freshmen class of 240 students. The senior class ascended to a position of leadership and contributed a great deal to our extraordinary start. The climate of our high school remains a source of enormous pride and satisfaction for faculty, students, and parents alike. Mutual respect and a strong sense of cooperative effort are consistently evident both in and out of classes and throughout our programs. Visitors to WHS note the exciting environment for teaching and learning that we consistently enjoy.

The initiatives set for the 2012-2013 school year included, (1) the implementation of a new Teacher Evaluation Model, (2) the refinement of curriculum based on Common Core State Standards, (3) preparation for N.E.A.S.C. site visit in March 2014, (4) development of school-wide assessment rubrics to evaluate student learning.

We have continued the process of advancing our assessment model for utilizing data on student performance. Common assessments are used for like courses and levels providing opportunities for teachers to note patterns in achievement across departments. As a result, this initiative is strengthening curriculum, advancing instructional effectiveness and defining professional development needs.

Our annual performance indicators demonstrate a large measure of continuing excellence for 2012-2013 and include the following:

- Our high school and all of its activities include a safe and drug free environment for everyone
- Programs for students with serious learning disabilities have been expanding, resulting in the return of a number of our students from costly out of district placements
- The Class of 2013's SAT scores ranked in the top 10% in the State (Mean averages)
- The Class of 2013's ACT composite average was 24.8

- The Class of 2013 included 7 National Merit Semi-Finalists
- In 2012, 184 students took 321 Advanced Placement Exams in various subject areas with 94% achieving a passing score of 3 or better qualifying them for college credit
- 19 students were named National Merit Commended students for scoring in the top 1% of over a million who took the PSAT exam
- Nearly 96% of our graduates pursue post-secondary education and 95% of seniors achieve acceptance into one of their top three college choices
- The average student daily attendance is 97%
- The High School dropout rate is less than 1%
- 90 students participated in our National Honor Society, demonstrating outstanding scholarship, leadership, character, and service
- Over 350 students participated in musical performance groups
- Over 650 students participated in at least 1 sport during the school year
- Over 20 students had visual artwork selected by the Boston Globe and received Scholastic Art Awards, with 1 drawing student winning a prestigious “Gold Key”, 2 students a “Silver Key”, and 4 achieving honorable mention
- For 3 consecutive years, our Computer Science Team has excelled in interscholastic competition
- The Math team finished among the best in Central Massachusetts and the State at various competitions
- Nearly 80% of our students participated in some form of Community Service
- Sophomore student MCAS scores were well above state averages. For English Language Arts, 97% of our students achieved a “Proficient” or higher, with 75% “Advanced”; in Math 93% of our students scored “Proficient” or higher, with 78% “Advanced”; 95% of our students were “Proficient” or higher in Science, with 59% “Advanced” (Provisions are in place to provide an individualized success plan to ensure passing scores for the few who either failed or scored in the “needs improvement” category)

- Every Special Education senior on an “Academic Path” achieved a passing score in MCAS English and Mathematics
- Consistently, Westborough High School’s MCAS “Advanced” scores in all subject areas are 30% higher than the State average
- Fifty seniors participated in our Quest Program providing community service internships
- Each year 150 students are enrolled in the Virtual High School Program of rigorous on-line coursework bringing praise from participating teachers across the nation

The Westborough High School Administration and Faculty are proud to be members of this fine school community. During our time here we have witnessed movement into the 21st century and enormous changes for our high school.

In adapting to significant change we have continued to maintain the best of what has made this high school so great: A dedicated professional group of teachers, talented students, and generous resources from the Town.

WHS enjoys an extraordinarily gifted faculty who are genuinely invested in achieving the highest professional standards. They have been increasingly empowered to shape the nature of this wonderful organization and the results are a testimony to their powerful resources and commitment. We are facing a growing crisis with a shrinking market of qualified teachers. We must cherish our faculty, do everything possible to support their challenging roles, and continue to attract the very best. The empowerment of our faculty has in turn facilitated the empowerment of students who have also flourished and achieved in every area of our comprehensive high school.

We are very grateful to everyone who has supported our high school. It is our expectation that the future of WHS will be as praiseworthy as its rich history.

Respectfully submitted,

Brian M. Callaghan, Principal

SARAH W. GIBBONS MIDDLE SCHOOL

Sarah W. Gibbons Middle School is in its third year under the leadership team of Principal John Foley and Assistant Principal Chris Fournier. Our faculty and staff continue to grow and build positive relationships with students and families. For the third straight year, Gibbons has undergone several improvements, including aligning our curriculum with the new Common Core Frameworks and making strides toward our goal of providing a guaranteed curriculum for all of our students. We have updated our master schedule, adding more Spanish, French and Mandarin class sections in order to meet our goal of providing opportunities for all students to study a foreign language at Gibbons Middle School.

Through our offering of rotating specials, all Gibbons Middle School students continue to receive *Informational Reading* in both grades 7 and 8 which we believe will have a positive impact on our standardized test scores and overall reading and writing skills mastery. Our English/Reading department continues to model “Rule of Three” paragraph writing, an initiative that is supported throughout the building from the moment the students arrive from Mill Pond School, until we deliver them to grade 9 at Westborough High School. Improving all forms of student writing, across all subject areas, also supports our goal of aligning our curriculum to the new Common Core Frameworks.

Gibbons Middle School continues to utilize the online capabilities of iPass – the district’s student information management system. Through iParent, the parent and family communication link of iPass, Gibbons is pioneering the district’s online progress report and report card program. We continue to embrace the move to online course recommendations and registration, modeling our efforts after the high school course registration process that our counselors engage in as part of the middle school to high school transition process. Our online newsletter, or virtual backpack, is updated weekly to keep parents up to date on our school announcements, events, important dates and academic benchmarks throughout the year. All of our parents are registered in iParent and are able to check their child’s academic progress and for the first time, are able to track their child’s assignments in each course through a full-detailed online

progress report. It is our hope that this open communication about student progress will increase student achievement and help parents to monitor and communicate with their children about their academic progress.

Middle School is a unique and wonderful time in a child's life and we are proud to play an important role in our students' development. We continue to explore new ways to make Gibbons a place not only of transition, but of growth of the whole child. Several of our staff collaborated with our school guidance counselors over the summer to develop a strong advisory curriculum that builds on the award-winning character education foundation that students receive at Mill Pond. Our advisory model layers new aspects of safe and healthy choices and decision-making, promoting fairness and kindness, abolishing bullying in all forms and discovering one's own identity as a person and as a learner.

Gibbons enters our second year of using a trimester scheduling model. This model was devised to increase the length of time that students spend in their electives in a given marking term from 30 classes to 40 classes. In the trimester model, progress reports and report cards are officially reported three times per year, though the iParent tool which allows parents to follow their child's academic progress throughout the term. We continue to provide a strong period 7 program of academic support and skills development. While many of our students pursue music electives such as band, chorus or orchestra, and some will take additional period 7 art or technology classes, all students are provided with specific content area skills instruction and academic support to help them to reach their individual academic goals. Gibbons period 7 is able to strike a balance between specialized instruction (such as concert band, wind ensemble, orchestra, art, and tech. ed.) and focused academic support/skills instruction that is essential to the development and growth of all middle school-aged students.

Principal Foley, Assistant Principal Fournier, Mrs. Sciacca (Special Education Team Chair) and the Gibbons guidance counselors Ms. Johnson and Mrs. Pellegrino will make several trips to Mill Pond to meet and welcome our incoming 6th grade class. We will host our annual

“Move-Up Day” in June, where incoming 6th grade students from Mill Pond will have a chance to visit and tour Gibbons in anticipation of their arrival in the fall. We will continue to host several “Open Door” days in August where incoming students (and their parents) will come into Gibbons to practice their lock combinations. Many students will also use this time to ask questions of the guidance or administrative staff about their schedules or locations of their classes.

Gibbons will continue the sound middle school practice of organizing our staff and students into academic teams: (grade 7 teams – Red, Orange, Yellow teams, grade 8 teams – Blue, Purple and Green teams). With new team names we have also placed several teachers onto new teams at both grade levels. We welcome Beth Anderson (grade 8 math green team), Wendy Shaughnessy (grade 7 math orange team), Patricia Nummelin (grade 7+8 French & Spanish), Kaitlyn Sullivan (grade 7 science yellow team), Donna Avery (grade 7 math red team) and Julie Leach (building technology specialist) who will make Gibbons a dynamic and nurturing place for our students.

Our teachers continue to work hard to align our curriculum with the new Common Core. Our students continue to learn new skills and make gains on the MCAS. For the second year in a row, grade 8 student, Ben Hopkinson qualified for the State Geography Bee where he proudly represented his teachers and friends from Gibbons Middle School. Grade 8 student Connor Schoen visited the State House in Boston as the Gibbons representative at the Project 351 where he met with Governor Patrick to learn about community service and team work along with 350 other 8th grade students from around the Commonwealth. Gibbons also had a number of students participate and place in the Worcester Regional Science Fair held at WPI through the coordinated efforts of our science department, led by grade 7 science teacher Lisa Greenwald.

This year we began a new tradition of organizing a grade 8 trip planning committee. This committee of staff, students and parents took on the responsibility of researching, planning, organizing and promoting a unique grade 8 culminating experience. The committee was able to present the students with several options for trip possibilities with various prices and options. The class voted for a Boston Harbor

Dinner/Dance cruise. We thank the Gibbons Parent Group for their financial support of this trip, and the many teachers from Gibbons who generously volunteered to plan and chaperone this successful culminating experience.

The Gibbons Parent Group continues to provide outstanding enrichment programs during the course of the year. A few of the most popular were the *Justice at War*, and *Poet in Residence* programs. The Parent Group continues to support student enrichment and the important partnership between the school and home.

The Gibbons Theatre Group presented *Alice in Wonderland* in the fall and *You're a Good Man Charlie Brown* in the spring. Our Concert Band, Wind Ensemble, Jazz Band, Orchestra, and Chorus groups performed winter and spring concerts that showcased the tremendous talents of our student musicians.

Gibbons Middle School continues to examine our practices and policies, especially in areas of special education inclusion, balanced scheduling, building safety, school-wide discipline, as well as our attendance (tardy and absent) policies. We continue to be committed to providing all students with a guaranteed curriculum, regardless of which teacher or team a child is assigned to. At Gibbons, a child and family can expect a consistently excellent academic experience. We will continue to provide strong communication between home and school through our virtual backpack, principal's coffees, Gibbons Parent Group Meetings and through iParent.

Respectfully submitted,

John E Foley, Principal
Chris Fournier, Assistant Principal

MILL POND INTERMEDIATE SCHOOL

On behalf of the Mill Pond Elementary School, I am honored to submit our annual report for the 2012-2013 school year. The Mill Pond School is a vibrant learning community of students, staff, and parents who work together to create and sustain a learning environment characterized by academic excellence and an unwavering focus on character. Within our nurturing environment, students are challenged and supported as learners and as global citizens. The 2012-2013 school year was a busy year, and one that marked the retirement of long-time principal, Reene Hatherley.

The Mill Pond Elementary School, is comprised of grades 4, 5, and 6, with a student population and staffing levels second to only Westborough High School. In 2012-2013 the student population of Mill Pond totaled 847 students which was an increase from the previous year's total of 801 students. Our largest class, 4th grade, began the year with 301 students divided into 12 homerooms, for an average class size of 25.1. In 5th grade, we began with 261 students in 11 homerooms, with an average class size of 23.7. In 6th grade, we began the year with 285 students in 12 homerooms for an average class size of 23.8. In addition to the 36 homeroom teachers who each teach multiple subjects, the Mill Pond Elementary School has two special educators at each grade level to provide instructional support for students with specific learning disabilities, and also has three different programs that provide specialized instruction for students with significant special needs. We have three ESL (English as a Second Language) teachers who provide instruction to our students who are learning English, two Reading Specialists who provide instruction to struggling readers, and three Math Plus tutors who support students who are struggling in general education math. To follow are some of the highlights.

Curriculum and Instruction: The Mill Pond School is committed to a continual examination of curriculum, instruction, and assessment in order to ensure that all students receive a guaranteed curriculum using clearly defined standards.

* Throughout the school year, the staff members met in grade level teams and with the K-6 Math and Literacy Specialists to develop

curriculum guides and maps aligned with the Common Core, and to identify the essential knowledge and skills all students will master at each grade level. Their work included revising assessments, assignments, and grading rubrics to ensure they were aligned with the content and skills contained in the Common Core and Massachusetts Frameworks.

* Teachers met together to design a true standards-based report card. The K-6 Math and Literacy Specialists facilitated this ongoing process and diligently adhered to the standards and expectations of the Common Core. The new report card has been completed and will be used in 2013-2014.

* Staff members met in grade level teams and with the K-6 Math and Literacy Specialists to focus on the differentiation of instructional strategies to address the learning needs of all students. In addition, a cohort of regular education and special education teachers participated in a year-long study group to maintain and develop co-teaching partnerships at each of our grade levels. There will be two co-teaching teams in grades 4 & 5 and one team in grade 6 for the new school year, 2013-2014.

* Staff members met in grade level teams and with the K-6 Math and Literacy Specialists to review instructional texts and materials to determine the best alignment with the Common Core and to make recommendations based on their review. “On Core Math” and “Ten Marks” have been purchased for 2013-2014.

Student Services: The Mill Pond Elementary School maintains and revises as appropriate a school-wide plan that addresses student needs and ensures that effective support is available to students requiring additional supports beyond the general education program.

* The formation of the EIT (Early Intervention Teams) which met two times per trimester during the year. Staff members submitted the names of students requiring close examination and met to determine next steps for assisting these students.

* The K-6 Literacy Specialist worked with classroom teachers to develop a schedule for rigorously assessing students using the QRI-5. Students reading at least two years below grade level were identified and recommended for inclusion in an intensive reading intervention program.

* The three Math Plus+ tutors continued to provide support services to students within the inclusion classroom setting and also conducted regular small-group pull-out sessions. Additionally, staff members gave careful attention to the use of Academic Activity Period for providing additional services to at-risk students.

* Classroom teachers provided challenging projects within their regular instructional program and offered challenge extensions to students ready to tackle them. The Math Olympiad program was facilitated and directed by the K-6 Math Specialist who worked with a group of capable volunteers to provide rigorous problem-solving instruction for qualified students at each grade level.

* A cohort of regular and special education teachers participated in a year-long study group to maintain and develop co-teaching partnerships. We have six active co-teaching partnerships.

Technology: The Mill Pond Elementary School continues to develop our students' ability to research, solve problems, and communicate using today's technology. Additionally, staff uses technology to more efficiently and effectively deliver instruction and improve productivity.

* This past year, BriteLink projectors were installed in all grade 4 classrooms and in the classrooms of the Social Studies teachers at each grade level. Over the summer, all remaining General Education classrooms and some Special Education classrooms will have BriteLinks installed.

* The Mill Pond Librarian and the Technology Integration Specialist have been working together to align the library-media technology curriculum in order to develop a "center" of expertise (library/upper

level computer lab).

* iPads have been used by several students with special needs within our intensive programs. Whenever possible, students who would benefit from the use of computers for word processing and project work are doing so. Computers in the Resource Rooms have doubled from two to four. All special education classrooms have Britelinks installed.

Communication: The Mill Pond Elementary School continues to broaden the way in which it maintains consistent and timely communication among the members of the Mill Pond School community.

* The Virtual Backpack was posted each week by the end of the day on Thursday and contained all of the important notices for families. The principal sent an e-mail reminder using Connect-5 to all Mill Pond families to let them know the VB was online.

* Our technology specialist paraeducator worked with many students and staff members throughout the school year to create numerous video announcements. Many of these videos can be viewed on our school website.

School Culture: The Mill Pond Elementary School collaborates to provide a positive school environment that is conducive to learning.

* Continuing with our unwavering commitment to character education, the principal wrote and delivered letters each month that introduced the monthly key value to all grade 4 students. These letters were also shared with parents via the Virtual Backpack.

* Daily announcements to students included “Words of Wisdom” that reinforced the monthly key value. Additionally, a morning video announcement that focused upon the monthly key was also presented by students each month.

* Classroom teachers discussed the key values in their Morning Meetings with their students as part of their work in creating and

maintaining a Responsive Classroom. They also incorporated content pertaining to the school's monthly key value of character education into their content area instruction.

* In order to encourage and support whole-grade communication and collaboration, teachers at each grade level met monthly with the K-6 Curriculum Specialists for focused work on instruction and assessment in each curriculum area. Team Leaders also met with the principal and assistant principal minimally once per month to discuss grade level and school-wide business.

* The Mill Pond staff was committed to sustaining the work of the Character Education Committee which was renamed the School Culture Committee. The members of this committee included representatives from each grade level, the school counselors, specialists, and administration. Their work continued with a focus upon the maintenance of a strong school culture of collaboration and appreciation.

* The Mill Pond Elementary School continued its rich tradition of implementing curriculum and activities that broadened students' understanding of their role as learners and as global citizens. The 4th Grade Come-Together Dinner was the culminating event that celebrated the school's collection of food and other items for the Westborough Food Pantry. In 6th grade, three culminating projects undertaken by the three teams provided students with a rigorous experience in research, writing, and application of knowledge gained. The Bartering Bonanza, Africa United Day, and the U.N. Summit each gave students an authentic learning experience that helped them to see the how the world works. Latin America Day and World Religions Day further helped students see their place as global citizens. All of these tremendous culminating events would not have been possible without the creativity and energy of the Mill Pond staff and the tremendous help and support of the Mill Pond Parent Group and the Mill Pond families.

Conservation and Sustainability: The Mill Pond Elementary School continually strives to expand "green" practices and demonstrate respect for the school and the greater community environment.

* The practice of recycling of all paper, construction paper, glass, plastics, milk cartons, and aluminum is rigorously addressed by all students and staff. Recycling practices in our cafeteria are monitored by our noon aides and custodial staff.

* Students participated in the grade 4 “Green Squad” and grade 6 “Green Team.” Each of these groups actively addressed our “green initiatives” under the direction of a grade 4 teacher and a grade 6 teacher. The grade 6 students were responsible for collecting the paper recycling throughout the school building and for spreading educational messages regarding recycling to the entire school. The grade 4 Green Squad was the leader in the “Feeding the Learning” program and for creatively using recycled materials for practical purposes.

On behalf of the Mill Pond Elementary School, please accept our deepest thanks for the support we receive from the Westborough community, the Westborough School Committee, and the Westborough Public Schools Administration. We are especially grateful to the Mill Pond School community and our parents for all they do to support the learning and social-emotional well-being of our students. Our Touchstone concludes with: “Learning and Caring: it’s what we do here” and we could not do it without the support of the Westborough community. Thank you.

We look forward to many new accomplishments in the 2013-2014 school year!

Respectfully submitted,

Suzanne Kenny, M.S. Ed., Principal

ARMSTRONG ELEMENTARY SCHOOL

Armstrong Elementary School (AES) is pleased to submit the annual report for the 2012-2013 school year. At the start of the school year we welcomed approximately 404 students to AES. There were 3 full day kindergarten classes and 2 half day kindergarten classes, 5 first grade classes, 5 second grade classes, and 5 third grade classes. All grade levels had class sizes of 19-22. In addition to our regular education classes, AES supported three Special Education (SPED) programs and a growing English Language Learner (ELL) program.

The SPED Language Learning Center classroom supports students with specific language needs. The SPED Specialized Therapeutic Education Program (STEP) supports students with social, emotional or behavioral needs, and the typical SPED Learning Center supports students with specific learning disabilities or developmental disabilities.

The ELL population grew with 36-ELL Kindergarten students joining the program. The goal of the ELL program is to accelerate English language acquisition in speaking, listening, reading and writing. AES had 3.5 staff assigned to service 93 ELL students; 10 ELL students were exited from ELL services during the school year. ELL services take place in and out of general education classrooms depending on the students' level of proficiency.

Overall, Armstrong had another productive year and we are delighted with the success in our school community. The activities below best describe our work in the major areas of school improvement.

Curriculum, Instruction, and Staff Professional Development

- All staff actively participated in the continued adoption of Math & English Language Arts Common Core frameworks. There were many district-wide and building-based grade level team meetings to identify, define and understand revised standards/learning expectations. Furthermore, staff collaborated to supplement and modify existing lessons, assessments, grading rubrics, and report cards to align with Common Core frameworks.

- A cross-section of 16 staff representing all service providers actively participated in a year-long committee focused on Response to Intervention. The committee met monthly to discuss the components of Response to Intervention such as tiers of intervention, coordination of services, and the curriculum tools used to support all learners. All participants read the book *Common Formative Assessments*. The committee was led by the principal. The committee was well attended and created an RTI practical manual that provides a detailed common language for all staff.
- The teaching staff participated in the following district wide professional development opportunities: English Language Learner instruction strategies, Responsive Classroom practices, Supervision & Evaluation Goal Setting, various instructional Technology applications and curriculum integrations, DRA 2 Reading Assessment implementation.
- Our third grade students participated in the MCAS assessment. Armstrong continued to earn the status of having made Adequate Yearly Progress in both English Language Arts and Mathematics for the 2012-2013 school year earning level 2 AYP status.
- The Armstrong community has benefited from the numerous parent volunteers who support us every day. There were 152 parents volunteering at Armstrong who assisted us by working with small groups of students and by performing clerical tasks for teachers. We are fortunate to have their continuous support.

School Culture & Community

The Armstrong community collaborates to create a dynamic environment where all children feel welcome, safe and ready to learn. Students and staff participate in monthly School Meetings. During School Meetings our entire school community gathers together to share and celebrate our learning, experiences and diversity.

- We celebrated Armstrong's 26 Veterans who are related to our students at a special Veteran's Day School Meeting in November. Literacy was celebrated in March during Read across America Day with a special School Meeting, highlighted by an engaging theatrical performance of *Green Eggs and Ham*. Winter and spring concerts

celebrated our students' musical achievements and the K-12 Westborough Art Show in April showcased our students' artistic talents. The year ended with many theatrical performances such as Kindergarten *Queen of Hearts*, Grade 1 *Under the Sea* (various titles), Grade 2 *Goin' Buggy*, and Grade 3 *Movin' On Together*. Other special events included Field Day, Authors' Teas, and several formal classroom celebrations of student academic achievement.

- Armstrong's Diversity Council continued to reach out to all families. We held several evening cultural events and a successful weekend *International Fair*. The cultural events are learning opportunities and show appreciation for traditions throughout the world. As a result of reaching out to our multi-cultural families, parent volunteering increased producing representation of diversity on the AES School Council and a more diverse population attending our APG meetings.
- Our students volunteered 6,001 hours through our *Presidential Volunteer Service Award* program. An excellent example of volunteering was the *Change for Hunger* event in which Armstrong families donated \$3,500 dollars to hold a food packaging event. On January 21st, (Martin Luther King Jr. holiday observance), over 150 volunteers gathered to package 2,670 packages of macaroni & cheese dinners equaling 16,000 servings! Over 100 AES students volunteered throughout the community under the *PVSA* program and were presented official awards from the White House at a special evening ceremony in June 2013!
- Armstrong continues to benefit from an amazing parent group that works tirelessly to help us achieve our goals as a learning community. The APG provided our students with wonderful enrichment programs that are directly connected to the curriculum. In addition, the APG organized several community building events. The APG renovated the playground, purchased a protective cover for the climbing wall in the gymnasium, an iPad for student use and funded a CPR/AED program that has cumulatively trained 35 Armstrong staff. Furthermore, the parents started a very successful morning exercise program called "Build Our Kids Success" with many

students consistently participating in a 2-day-a-week, free exercise program.

Safety and Facilities

- School safety protocols continued to be a top priority and were reviewed and refined by the Armstrong Safety Committee. We began implementation of a new intruder protocol with the support of our school Resource Officer. In addition, we practiced our missing student protocol once and evacuation protocol four times with the support of the Westborough Fire Department.
- Seven more Armstrong staff were fully trained in CPR and in the use of the AED device; thirty-five staff in total have been CPR and AED trained over two years. All staff were trained in the use of EPI Pen for allergies.
- During recess and Physical Education classes students were instructed on safe and proper use of all playground equipment. Furthermore, the Guidance Counselor co-taught a week of lessons with the Physical Education teacher on the following concepts: **choosing someone to be “it”, fair equals friends and fun, playing by the same rules, conflict resolution, being a good sport, always include, never exclude.**
- A volunteer protocol was discussed with parents at open house and a volunteer training was completed at the first Parent Group meeting.

21st Century Skills, Technology & Communication

The Armstrong community explores and refines its daily use of technology. We also believe communication is most critical to the success of our students and families.

- The AES webpage was used by staff and families to access information about our school community. The Virtual Backpack continued its success in helping to conserve resources. The Connect-5 communication system continued to be used for reminders of school events or cancellations of school. All teachers were in constant communication with parents regarding their child’s social, emotional and academic growth.

- An AES *Parent Satisfaction Survey* was sent out to all Armstrong parents. The 2012-2013 School Improvement Council refined the survey and analyzed the information to determine improvement areas for the 2013-2014 school improvement plan. The survey was categorized into the following five sections: Home /School Relations, Academic Program, Citizenship (Non Academic), Communications and School Environment.
- All remaining grade level classrooms were furnished with interactive white boards. The new technology was immediately integrated into the curriculum by teachers who made it a goal to find a variety of ways to motivate and engage our students in learning. All remaining grade level classrooms were furnished with Hover-Cameras and several iPads were integrated into daily use; both students and teachers used this technology to uniquely interact with information.
- Grade level Team Leaders/Coaches strengthened an already strong Westborough Leadership Team. Team Leaders/Coaches made a distinct contribution to communication of all state, district, and building-based initiatives. The leadership that Team Leaders/Coaches demonstrated was outstanding!
- Students visited the computer lab weekly to develop grade level appropriate media literacy skills through guided online research, writing, and presentation.

We are thankful for the support of the Armstrong Community, the Westborough School Committee, the Westborough Public Schools Leadership Team, and the entire Westborough Community. We are proud of our students' growth as learners and citizens.

Respectfully Submitted,

John Mendes, Principal

ANNIE E. FALES ELEMENTARY SCHOOL

On behalf of the Annie E. Fales Elementary School learning community, I am honored to submit our annual report for the 2012-2013 school year. The entire Fales community works together as a team to provide our students with a safe and nurturing environment which enables our students to grow as learners and citizens. It was a busy, exciting, challenging, and productive school year. The following is a summary of our progress on our school improvement goals as well as some highlights from the year:

In August of 2012 we welcomed 293 students. Our youngest students entered into three full day kindergarten classrooms. We had two half day classes that were combined within the full day classroom. In first grade there were four classrooms. Our second graders entered into three classrooms. Our third graders entered into four classrooms. The average class size was about 21 students. Fales School also had one special education classroom that provided support for our students with specific learning disabilities, and five special education classrooms that supported students with developmental disabilities.

Curriculum and Instruction, and Staff Professional Development -
The Annie E. Fales Elementary School community is committed to examining our curriculum, refining our skills as well as the programs we provide for our students.

- Throughout the year teaching staff participated in district wide professional development focused on the new Massachusetts Curriculum Frameworks with a focus on Mathematics and English Language Arts. Grade levels across the district worked to align their instructional practice, assessments, and to examine and gather resources.
- The special education teaching staff participated in professional development focused on documenting measurable goals and objectives, and highlighting the importance of making data driven decisions.

- The teaching staff and administration participated in professional development focused on the implementation of the new supervision and evaluation model.
- Teaching staff and administration created individual and/or team S.M.A.R.T (Specific/Strategic, Measureable, Action Oriented, Rigorous Realistic and Results-focused, Timed) goals. Throughout the year teachers and administration have carefully implemented the action steps of their goals and monitored their progress toward meeting benchmarks.

School Culture & Community - The Fales community collaborates to ensure our students experience a warm nurturing environment where children can learn, play, and grow.

- The Fales Code of Character was introduced to students, staff, and families. Each month a piece of the Code of Character was focused on by the entire school community. Information about the focus for the month was communicated to students and staff through morning announcements and lessons led by the school counselor and the principal. Families also received a monthly newsletter called “The Character Connection” to keep them informed about the character value of the month.
- The Character Education Council met monthly during the year. This year the council organized a school-wide election for a school mascot. In November the students voted for the hedgehog as the school’s first mascot.
- In October we launched our school wide service learning project in support of the Westborough Food Pantry. We celebrated our collection efforts monthly with a school-wide spirit day. We are pleased to report we have collected well over 2,000 items for the pantry. The Fales staff also collected and donated over 200 books to a class at a Plymouth elementary school whose library was destroyed in a post-blizzard flood.
- Each grade level participated in many community projects that allowed them to show that they care about others. One of our first grade Fales families planned a trip to Rwanda and everyone was invited to donate books, instruments, eyeglasses and more. The response by our learning community was amazing! When the

family returned from their trip they presented to each grade level about Rwanda.

- Throughout the year we continued to develop our recycling efforts. All students learned how to safely, neatly, and efficiently recycle their milk carton. In April one of the third grade classes organized a “Go Green Day” to promote the importance of recycling every day. In addition, our third grade students provided hands on support to our paper recycling program.
- Each month of the year the students and staff gathered together at School Meeting to celebrate who we are as a community. All grade levels had opportunities to share about their learning. We also enjoyed celebrating happy events like birthdays and the drawing of our new mascot.
- We celebrated the importance of literacy in March by participating in Read Across America Day and in April by enjoying Drop Everything and Read Day. Our students impressed us with their musical talents during our winter and spring music concerts. The K-12 Annual Art Show in the spring was a beautiful celebration of our students’ artwork.
- Fales has a truly fantastic parent group that continually goes above and beyond to help us achieve our goals as a learning community. This year the parent group funded a shed to be utilized by the kindergarten team, a basketball hoop for the upper playground, agenda books, folding chairs, math manipulatives, and more! The Fales Parent Group also provided our students with wonderful enrichment programs that are directly connected to the curriculum. In addition, the FPG organized several community building events such as our Family Fun Day, Book Fair, Ice Cream Social, and Family Movie Night.

Safety and Facilities – The entire Fales community continually works on ensuring that Fales School stays neat, clean, and SAFE.

- School safety protocols are always a top priority at Fales School. During the school year the Fales Safety Committee met to review and refine our safety protocols. The evacuation and intruder protocols were updated and training was provided to staff. We successfully practiced our evacuation protocol with the support of

the Westborough Fire Department and School Resource Officer multiple times throughout the school year.

- During recess and Physical Education classes students were instructed on the safe and proper use of all playground equipment.

21st Century Skills & Communication - The Fales community explores new technology and works to refine its use in our daily lives. The Fales community believes communication is essential to the success of our students.

- The school's webpage continued to be used by staff and families to access information about our community. In addition, we continued to provide a weekly Virtual Backpack to keep families informed about school happenings while also decreasing the amount of papers sent home.
- We continued to utilize Connect5 for reminders, revisions of, and/or cancellations of scheduled school events, and it was also used to remind families to view our Virtual Backpack.
- During the 2012-2013 school year over twenty staff members participated in the year-long Fales Technology Sharing class, which met monthly. The class was led by the Fales technology para-educator and the Fales principal. Instruction was provided on a wide range of technology topics. In addition, during each class a member of the Fales staff shared with their peers how they are successfully using technology. This sharing helped to develop a very collaborative and enthusiastic group of professionals who were eager to increase their understanding of technology in order to enhance their instruction as well as their efficiency with day to day tasks.
- At the start of the school year interactive whiteboards were installed in our three second grade classrooms. This technology continues to be a classroom enhancing tool for both teachers and students, immediately and positively impacting learning. Teachers utilized the interactive whiteboards to enhance their instruction across the curriculum.

In closing, I want to express how thankful we are to the Westborough

Community, the Westborough School Committee, and the Westborough Public Schools Administration. We would especially like to thank the entire Annie E. Fales School community for doing all that they do each and every day to ensure our students have a safe and caring learning environment. We are always impressed by the growth of our students as learners and citizens.

Respectfully submitted,

Maryann E. Stannard, Principal

HASTINGS ELEMENTARY SCHOOL

Hastings Elementary School continues to be a robust and growing learning community where students, staff, and families have high expectations for personal and academic achievement. Our students and their families come from a wide variety of cultural, ethnic, and religious backgrounds. Our diversity is what makes Hastings such an interesting and vibrant place to learn.

Hastings Elementary offers both partially integrated and non-integrated special needs preschool classes for students aged three to five. Preschool-aged children also visit our school for related special education services including speech-language therapy, physical therapy, and occupational therapy. There are currently 103 students in our preschool programs, with a total of 440 students in K-3.

Students at Hastings learn challenging academic curriculum and participate in special subject courses that are aligned with the Massachusetts Curriculum Frameworks. English-Language Arts (reading, writing, speaking and listening) and mathematics are taught daily, along with science and social studies lessons. Children in kindergarten through grade three also receive instruction in art, music, physical education and technology. Hastings students visit the school library weekly.

The Hastings faculty and staff are dedicated professionals who participate in ongoing professional development in order to stay current with the state curriculum, best practices in teaching, and other educational initiatives. During the 2012-2013 school year, our professional development continued to focus on gaining a deeper understanding of the new Massachusetts Curriculum Frameworks for mathematics and English-Language Arts, and working to realign Westborough's elementary curriculum to these new standards. In addition, groups of staff members received professional training in co-teaching, mathematical problem-solving, narrative, informational and opinion writing, and various special education topics.

The following school improvements were made during the 2012-2013 school year:

1. Curriculum and Instruction

- Teachers worked with Jenny Deane, Elementary Math and Science Coordinator to create a scope and sequence for each grade level and develop supplemental lessons, assessments, benchmarks, and instructional materials using a combination of Everyday Math, sample lessons from Envisions and ThinkMath, and additional resources such as On Core and Problem-Solvers. A web-based program, Ten Marks, was adopted as an additional supplementary resource. Preschool and Kindergarten teams use the Kathy Richardson approach to mathematics assessment and instruction.
- Teachers of Preschool-Grade 3 have continued the work of gaining a deeper understanding of the new Massachusetts Curriculum Frameworks for English-Language Arts. Teachers worked with Sue Bardsley, Elementary Literacy Coordinator, to continue the work of reviewing and realigning literacy curriculum maps, developing benchmarks, lessons, assessments, and instructional materials.

2. Professional Development

- All Westborough Public Schools staff members are now participating in the Massachusetts' new Supervision and Evaluation Model. All teaching and support services staff have developed both Professional Practice Goals and Student Learning Goals designed to enhance teaching and learning.

3. Student Services

- A Response to Intervention Study Group was formed in September 2013. The purpose of this group is to create a school-wide philosophy and framework to provide consistent, agreed-upon interventions and progress monitoring protocols to effectively meet the needs of all students. The group meets monthly to research and discuss current RTI systems and practices. In addition, Hastings reading specialists implemented newly created entry and service criteria for reading support for Kindergarten and Grade 1, and are currently developing criteria to be used in grades 2 and 3.

4. Technology

- All Kindergarten-Grade 3 classrooms have BrightLinks interactive white board systems installed in their classrooms, and most have accompanying document cameras.

5. Community

- The Hastings Diversity Council was formed this year. The goal of the council is to inform and engage the Hastings Community regarding the diverse cultures that compose our school.
- Students currently recycle paper and plastic from all classrooms, and cardboard drink cartons from the cafeteria on a regular basis.

6. Safety

- A new Intruder Protocol has been developed in consultation with Officer Chip Dapolite, SRO, of the Westborough Police, and adopted in the Westborough Public Schools. Staff at Hastings receives ongoing training and practice with Officer Dapolite on the implementation of the new protocol. School safety procedures have also been updated, and have been communicated to the entire Hastings community.

We are thankful for the community organizations that continue to provide us with financial support. This allows many of our curriculum-related enrichment programs to be funded. Westborough Education Foundation, Westborough Cultural Council, and Corridor 9 have provided grant money for language and literacy, math, social studies, and cultural enrichment. Last year, Hastings Parent Group funded over \$10,000 for technology, field trip transportation keeping costs to families down, author and illustrator visits, and curriculum-related in-school programs and performances.

We want to thank the Westborough School Committee and the Town of Westborough for supporting our school through their time and resources so that we may continue to provide the level of education our families have come to expect.

Respectfully Submitted,

Leigh Ann Becker, Principal

FINE ARTS DEPARTMENT

The Westborough Public Schools has a long tradition of providing a quality education in the performing and visual arts for all children. This past school year has seen a number of significant accomplishments by our students. During the current school year, our challenge will be to maintain these high standards and opportunities for students while meeting the fiscal challenges presented by a tightened budget, and new state mandates for education.

District Commendations and Awards

The town of Westborough was once again recognized for being named a “*Best Community for Music Education*” by the NAMM foundation. This award was given to 200 communities in the country with 3 others from Massachusetts being so designated. This is the 6th time and fourth consecutive year that we have received such recognition.

Visual Arts

Arts in Common

This was the fifth year of an exhibit of student art work and student performances as a part of our town’s “Arts In Common” event. This cultural exhibition featured dances, musicians, artists, and performers from the Westborough community in a one day event that highlighted the depth and breadth of the creative arts in the town of Westborough. This event was sponsored and produced by the Westborough Cultural Council. We are grateful for this opportunity for our teachers and students to showcase their work and talents.

Scholastic Art Awards

Westborough High School sent 21 student works to the Boston Globe Scholastic Art Awards this year. Fifteen of these works received recognition of Honorable Mention, Silver, or Gold Key awards. Gold Key pieces were on display in Washington, D.C. for the National exhibition.

Annual K-12 Visual Art Display

In April, our annual Fine Arts Exhibition returned to the Forbes Municipal Building for the entire month. This annual art exhibition

features works from students in grades k-12 in a large display of two and three dimensional pieces. Each evening also features musical performances from students from the Tri-M Music Honor Society and from the elementary school music classrooms. Audiences each night were impressed with the quality of student artwork and musical performances. The exhibit was well attended on all nights. We thank the town for providing us with this additional exhibit and performance space. Due to the renovations at the Town Hall, this space will not be available to us in FY 2014 and a search for an alternative location is underway.

Monthly Art Exhibit

A monthly rotating exhibit of student artwork was held on the third floor of the Forbes building.

Worcester Youth Art Month

Thirty-five students system-wide from kindergarten through high school had their artwork on display for Youth Art Month at the Worcester Art Museum.

Drama and Dance

Gibbons Middle School

The Gibbons Middle School children presented two children's theatre productions. The Fall production was an adaptation of Robert Lewis Stevenson's "Alice In Wonderland". The Spring Musical was "You're a Good Man Charlie Brown".

High School

In November, Westborough High School presented Bertolt Brecht's "Caucasian Chalk Circle". In March, WHS students gave 4 performances of "Curtains" in which music, art, and theatre students had the opportunity to demonstrate the full range of talent here at Westborough High School.

The WHS Center Stage Theater Company recently participated in the Massachusetts Education Theater Guild (METG) Musical Theater Awards Program, an educational program sponsored by Broadway in Boston and run by the METG as a way of recognizing outstanding

performance and production values throughout the theater season. Our production of "Curtains" received multiple nominations. The METG Musical Theater Awards took place at the Paramount Theater in Boston on June 11th. The students in the Drama department also participated in the Equity Fights Aids presentation, which was a musical review held to raise money for Broadway Cares, Equity Fights Aids.

Dance

The High School Dance Ensemble continues to grow and flourish. This year's group rehearsed weekly and concluded with a recital in May of works learned.

Music

Enrollment and interest in the music program in the Westborough Public Schools remains strong, and it is highly regarded statewide for its offerings, the quality of instruction, and the positive impact on students and the community. The music teachers and students in grades k-12 presented close to 65 public performances throughout the school year.

Festivals and Competitions

The Gibbons Wind Ensemble, WHS High School Symphonic Band, WHS Concert Choir, and WHS Women's Chorale earned gold medals at the MICCA festival. The WHS Concert Band also received a silver medal at the festival. Gold Medal groups were featured in the MICCA showcase at either Mechanics Hall in Worcester, or Symphony Hall in Boston.

Forty-nine students from Westborough High School were selected to participate in the Central District High School Music Festival. This was the highest level of participation from any single school district. Thirty of these students received an All-State recommendation. Of these, fourteen were accepted to participate in the MMEA All-State Festival.

At the Gibbons School, thirty-nine students were selected to participate in the MMEA Central District Junior Festival.

The High School Jazz Ensembles received a Gold medal and Silver Medal at the MAJE Central District Jazz festivals and earned a Silver

medal at the MAJE State Big Band Festival. The Gibbons Middle School jazz ensemble earned a Gold medal at their MAJE sponsored event.

Band-O-Rama

Our annual Band-O-Rama festival was attended by over 1000 parents in two back to back concerts. This event featured all the bands in grades 5-12 in the gymnasium.

Events

The Marching Band continues to grow and enjoy success. This musical group remains a source of pride for Westborough High School and the Westborough Community. Ensemble membership included 76 very dedicated students. This year, the band hosted the third Marching Band Jamboree which was also attended by the Chelmsford, Westford, Millbury, and Uxbridge Bands.

Tri-M Music Honor Society

The Tri-M Music Honor Society continues to flourish with its members contributing more than 600 hours of community service to the town of Westborough, and sponsoring several concerts throughout the school year. The mission of the WHS Tri-M chapter is to help organize and provide community service to the town through their music. Tri-M students also assist at all of the evening concerts presented by the Music Department in all schools, and provide tutoring for music students at the lower levels.

Elementary Schools

We are also proud of the job our elementary school teachers have done in preparing our students with an excellent educational experience in the well equipped music and art classrooms. Each child in grades K-6 receives one lesson in music and one lesson in art every week. These lessons are based on a sequential course of instruction that is based upon the Massachusetts State Curriculum Frameworks. All schools continue to have dedicated spaces for instruction in music and art classes.

WFAEA

The Westborough Fine Arts Education Association (WFAEA) is to be commended for all of its efforts in supporting the Fine Arts Department.

Parental assistance with marching band, concerts, uniforms, and chaperoning our trips was invaluable. WFAEA administered close to \$9000 in scholarships for graduating seniors. WFAEA also helped to provide clinicians to work with the bands at both the High School and the Gibbons School to assist in their preparation for festivals. A special recognition is given to Cathy Purcell for her help and support of Westborough fine arts students throughout the year.

WFAEA is formerly known as WMPA and now serves to assist with visual arts, dance, theatre, and music throughout the school district.

In closing, I am extremely pleased to be associated with the town of Westborough and the Westborough Public Schools. I am proud of the accomplishments of our students. The Fine Arts faculty is to be commended for its dedication, hard work and passion for teaching the arts. We remain grateful for the continued support shown by our School Committee, School Administration, and the citizens of Westborough who ensure that a quality education in the arts remains an expectation for every child in our schools.

Respectfully submitted,

David N. Jost
Coordinator of Fine Arts K-12

DIRECTOR OF TECHNOLOGY

Technology use in the Westborough Public Schools, like technology use in many homes, industries and corporations around the globe, has become a requirement. As a school district we need to ensure that teachers and students have access to appropriate technology where and when needed. We train our administrators, teachers and staff in the best use of technology for their own productivity, classroom instruction and as a catalyst for learning. Our students are trained to be competent, critical, knowledgeable users of technology so that they are prepared to collaborate and compete with peers across the globe. This requires ready access to today's technology in the school environment.

Technology, like any other utility, must be up to date, accessible and consistent. To accomplish this, the Technology Department has deployed equipment and software solutions across the district. We provide training for teachers and co-teach in classrooms to encourage and support the use of technology to enhance teaching and learning.

Our hardware resources include:

- All classrooms K-6 have interactive whiteboards installed.
- Over 100 iPads have been distributed to staff and students for a variety of purposes such as:
 - Administrator use of iPads to record classroom activities for the new supervision and evaluation process
 - An iPad cart in use at Gibbons Middle School to pilot iPads in the math classroom
 - Specialists using iPads to support student learning
 - Special Education students' use of iPads for communication
- Document cameras in a variety of classrooms across the district
- Flat screen monitors and data jacks in conference rooms for the purpose of improving efficiency and communication for Special Education Team Meetings to develop Individualized Education Plans (IEP)
- eReaders are in use at the high school library

Our software/web based resources include:

- A variety of subscriptions are maintained at all grade levels to enhance learning such as:
 - Gizmos
 - Learn About Series
 - Graph Club
 - BrainPop
 - KidPix 3D
 - IXL Math
 - Enchanted Learning
 - HelpKidzLearn
 - ActiveInspire Interactive Whiteboard Tools
 - Updated our CAD software to AutoDesk
 - Updated Adobe Creative Suite
 - Moodle
- Students used online resources such as Google Earth to visit Antarctica, the North Pole, Mexico, Australia, Canada, Thailand, and Italy.
- Students in Grade 2 used the Foss Website to create their own roller coaster while studying balance and motion.
- Skype is used to visit grandparents on Grandparent Day and to visit online pen pals in Franklin and Minnesota.
- Hyperstudio Multimedia Authoring Tool is used to create a biography project. Students learned many technology skills from importing graphics to animation.
- Glogster is used extensively by students in grades 7-12 to demonstrate and present what they have learned.
- To improve efficiencies we added:
 - TeachPoint to support supervision and evaluation
 - QuickBooks (cloud based) to improve access and availability for accounts receivable
 - FamilyID to improve registration for athletics and Community Education

The change that had the most impact was the adoption of Google Apps for Education. In the spring of 2013 we purchased the westboroughk12.org domain and began the process of registering all staff for the use of Google Apps for Education or GAfE. All email was

moved from Merrimack Education System to Google. A group of general staff along with technology staff became our Google Guides and were trained in the “train the trainer” model to support others in the use of GAFE. Full day trainings and after school trainings took place during the spring.

We developed a dynamic Google Support website with training videos, documentation and classroom resources for staff.

During the summer of 2013 we offered a Technology Summer Camp for staff, including training in:

- Google Apps for Education
- Interactive Whiteboards
- Digital Storytelling
- Research and Presentation Tools
- Research Tips and Strategies
- Multimedia Video in the Classroom

In addition, classes were offered throughout the year on a variety of topics. Professional Development for technology has many faces, from co-teaching and 1:1 support in lesson development to full year Professional Learning Communities. Many teachers also take courses online.

Increased use of our course management tool, Moodle, in grades 7-12, extends the school day and has introduced students and teachers to a blended learning environment. This face to face and online learning environment readies our students for both their college experience and for working with others around the globe.

To encourage and support the meaningful use of Web 2.0 tools we created a staff Social Media Policy which was approved by School Committee.

We also created a BYOT policy for staff to evaluate the use of personal devices on the network and to allow teachers to use technology that they are most comfortable with.

The use of iParent was expanded at our Mill Pond School, Gibbons

Middle School, and at Westborough High School to allow parents to view not only student report card grades but progress reports as well. Scheduling choices are also now made using iParent.

iStudent was opened to high school students in the spring and will be open for middle school students in the fall of 2013. Students can see their progress online at any time during the publishing window.

In the background, to support the increased use of technology, we have upgraded all of our internal network switches to easily handle the added throughput. We have doubled our bandwidth to our ISP and will do so again next year. There is no doubt that there will be increased bandwidth needed for the foreseeable future as we move to a more mobile environment.

All end user management, malware, antivirus and content management tools have been consolidated under the Microsoft umbrella through our Education Licensing.

All classroom, office and teacher machines have been upgraded to Windows 7 in preparation of Windows XP end of life in 2014.

The district continues to use tools like Aesop, sub calling system, and SchoolSpring, personnel advertising, to improve efficiency and decrease costs.

Technology, the utility, is used at every level of the school community from supporting the security systems to preparing for online testing through PARCC. We continue to grow, to advance, and to support teaching and learning at all levels.

We would not be able to do what we do without the support of our school community, our School Committee and the Westborough Community. I thank you all.

Respectfully submitted,

Kathy Martin, Director of Technology

ATHLETICS DEPARTMENT

During the 2012-2013 school year Westborough Athletics continued to progress and evolve. Our student athletes and coaches worked hard every day to improve themselves on and off the “fields”. They learned valuable lessons about teamwork, sportsmanship, commitment, and leadership during thousands of hours of competing and practicing. The following highlights from the year are a direct result of their passion and hard work:

- We offered 21 sport programs, fully staffed by professional, qualified coaches, and filled with over 1030 roster spots at the high school.
- The middle school interscholastic and intramurals programs continued to thrive with almost 500 participants in 8 different programs.
- Our teams won a total of 7 Mid Wach League Championships and were Central Mass Finalists in Boys Tennis and Girls Tennis.
- Many of our Student-Athletes were named League, All-State, and Worcester Telegram and Gazette MVPs and All-Stars
- Our Varsity Baseball team was recognized as the Mid Wach A Sportsmanship Award winner.
- Several Student-Athletes competed at the State level championships in boy’s golf, track, cross country, swimming/diving, and gymnastics.
- We continued to send student athletes to leadership workshops, conferences, and seminars in an effort to develop strong citizens and leaders.
- For Community Service many of our teams participated in:
 - Walk/Runs including the Walk to D’Feet ALS, Relay for Live, the Tufts 10K, Diabetes Walk, and the Ovarian Cancer Walk
 - Games dedicated to fundraising efforts included the Volleyball Team’s “Dig Pink” event, and the Girls Basketball Team’s “WBCA Pink Zone” event, Wounded Warrior Project, Touchdown for America.
 - Many teams held youth clinics for our town’s youth programs.

- Food pantry donations and donations for the Lizzi Marriott Fund were collected at the Week of Lights Events.
- With the help and support of many community organizations and donations, we held our 2nd “Week of Lights” event. Portable lights were brought in during a week in the fall to light the turf field. During the week our teams competed in games “under the lights”. The teams went undefeated during the week including a thrilling win for the football team over Wachusett.
- Important facilities’ upgrades were made to the softball field including the addition of new infield mix which contributed greatly to the facility.
- The Athletics Department persists in dedicating our efforts to the many state mandates that are evolving including head injury education and training, coaches’ education, emergency action protocols, and others.

I look forward to continuing the traditions of winning with pride and dignity, while focusing on teaching our student-athletes invaluable life-lessons of responsibility, compassion, respect for others, accountability, self-sacrifice and integrity. Thank you to the Town for the continued support of Westborough Athletics.

Respectfully submitted,

Johanna DiCarlo, CMAA
Director of Athletics

**WESTBOROUGH PUBLIC SCHOOLS
FINANCIAL STATEMENT
JULY 1, 2012 - JUNE 30, 2013**

		BUDGET	EXPENDED	BALANCE
APPROPRIATION ACCOUNTS		41,282,909	41,269,255	13,654
FEDERAL & STATE GRANT ACCTS	OPENING BALANCE	RECEIVED	EXPENDED	CLOSING BALANCE
Early Childhood	0	33,979	33,979	0
Special Education	0	715,342	715,342	0
SPED Early Childhood Improvement	0	4,250	4,250	0
SPED Program Improvement	0	26,122	26,122	0
Teacher Quality	0	47,701	47,701	0
Title I	0	114,340	114,340	0
Title III / LEP	0	43,737	27,304	16,433
Misc Other State	0	1,200	1,200	0
REVOLVING ACCOUNTS				
Activity Fee	13,513	257,723	120,385	150,851
Athletic Gate	42,259	30,094	5,904	66,449
Circuit Breaker	577,807	1,820,607	582,455	1,815,959
Community Education	401,274	970,908	791,158	581,024
Facility Usage	154,053	79,671	7,945	225,779
Lost Books	8,690	684	69	9,305
Miscellaneous/Gifts	27,140	38,450	29,982	35,608
Music	8,899	13,150	17,372	4,677
School Choice	329,160	0	0	329,160
School Lunch	147,667	819,024	776,722	189,969
SPED Tuition	28,343	0	28,343	0
Student Activity Accounts	145,491	435,684	499,879	81,296
Student AP Exams	3,619	40,705	39,392	4,932
Tuition / Preschool	58,671	108,486	99,150	68,007
Tuition / Kindergarten	40,303	551,482	453,909	137,876
Tuition / Summer School	41,313	11,958	550	52,721
WARRANT ARTICLES	OPENING BALANCE		EXPENDED	BALANCE
	1,281,581		379,937	901,644

**WESTBOROUGH PUBLIC SCHOOLS
FY2012-2013 ENROLLMENT**

SCHOOL	ACTUAL FY13	DIFF FRM PRIOR YR	FY13 NO. OF TEACHERS	AVER CL SIZE	STU/TEAM TCHR RATIO
Hastings					
PRK-F	15		3		
PRK-H	71		3		
K-F	58		3	19.3	
K-H	27		1	24.0	
1	83		4	20.8	
2	75		4	18.8	
3	100		5	20.0	
TOTAL	429	1	23	18.7	
Fales					
K-F	54		3	18.0	
K-H	0		0	17.0	
1	83		4	20.8	
2	64		3	21.3	
3	83		4	20.8	
TOTAL	284	-12	14	20.3	
Armstrong					
K-F	57		3	19.0	
K-H	34		1	16.0	
1	103		5	20.6	
2	94		5	18.8	
3	104		5	20.8	
TOTAL	392	-15	19	20.6	
Mill Pond					
4	301		12	25.1	
5	261		11	23.7	
6	285		12	23.8	
TOTAL	847	36	35	24.2	

Gibbons					
7	276		12		23.0
8	248		12		20.7
TOTAL	524	17	24		21.8
High					
9	254				
10	299				
11	274				
12	258				
TOTAL	1085	18	64.4		16.8
TTL TEACHERS			179.4		

IN-DISTRICT	3561	45
O.DISTRICT	41	-4
SCH SYSTEM GRAND TTL	3602	41

Teacher count doesn't include SPED, Reading, PE, Fine Arts, & Middle Sch Specials.

GRADUATES

Rebecca May Ackerman	*	Douglas John Casey	
Neena Khare Aggarwal	*	Rick Joseph Casparriello	
Ian Michael Akdikmen		Laura Silva Castro	
Alaa Alnaal		Jamie Carole Cerny	* #
Gregory David Alves		Dominique Rachelle Charron	
Srinath Anand		Hannah Ling Chen	*
Sean Peter Anderson	*	Joy Sarah Cho	
Jaclyn Marie Andrews	*	Anthony Robert Cibelli	
Brendan Anthony Anzures		Casey Lee Collins	*
Jessica Theresa Arena		Robert Michael Conley	
Briana Elizabeth Arnold		Sarah Lynn Connors	* ~
Mark Samuel Aronson	* #	Brian Coutinho	
Christopher Joseph Arsenis	^	John Mario Covino	^
Maggie Clare Artner		Cameron Zoe Cronin	* # ~
Abdul Munaf Balaparya	~	Ryan Alexander Crowe	
Brunno Rodrigues Barbosa		Kissila Lopes Cruz	#
Ryan Joseph Baxendale		Michael Robert Damiano	* #
Travis Christopher Beaney		Matthew Alan Davis	
Natalia Bely		Alexander Anthony DeFiore	* # ~
Alexander Carl Benoit		Nicole Lynn DeMichele	
Aeleen Bercian		Caroline Verity Dennett	*
Jack Henry Bernatchez		Deven Robert Desai	*
Carolyn Marie Bernieri		Zachary Michael Diamond	
Emma Martin Biggert	* # ~	Edwin Fredy Diaz	
Sophia Emanuelle Binici	*	Ethan Charles Scott DiPilato	
Melanie Rose Borglund	#	Aidan Thomas Dolan	
Jessica Anne Boucher		Brendan James Dolan	
Kimberly Marie Bretta	*	Robert Luigi Doretta	
Elise Nicole Brown		Conor Edward Doyle	
Molly Kathryn Burke	*	Isla Duckett	*
Dana Katherine Burns		Brandon Sender Edelson	
Robert John Butler		Phoebe Evans	
Jacqueline Lucia Callery		Dhayna Fajardo	
Jenna Marie Casello		Michael Kevin Farrar	

Eric William Fields		Adithya Kaushal	
Sarah Walsh Fontaine		Alison Marie Kerr	* # ~
Gabrielle Angelina Foody		Brandon Thomas King	
Benjamin Haskell Fowle		Thomas Edmund Kotosky	
Pooja Ganesh	*	Egor Krasnonosenkikh	
Jillian Kathleen Gardner		Guhan Rama Krishnan	* # ~
Karli Blair Gavin		Charlotte Hathaway Kruse	*
Erin Elizabeth Gendron		Caitlin Stephanie Kwan	~
Charles James Giammarco		Kirsten Alexa Laak	
Marissa Ann Goebel		Connie Ruby Lai	
Yovani Armando Gomez		Matthew Stephen LaMountain	
Sonya Gonzalez		Nicholas Jeffrey Lanciani	
Kelsie Marie Gould	*	Thomas Francis Lawton	#
David Joel Gross		Ari Uribe Lazarine	#
Helen Mary Gross	* ~	Keith Haun Leslie	* ^
Brandon John Hamilton		Amy Kathryn Lightbody	~
James P. Harrold		Cara Marina Limoges	
Julia Louise Heffernan		Iris Lin	*
Max Harris Herman		Nathaniel James Logan	
Zakory Tyler Heustis		Casandra A. Lombardi	
Michael O'Leary Hillier		Jeffrey Donald Longo	~
Lucas James Hodgdon		Brian Ernesto Looby	
Mankah-Nkwenti Hongla		Alyssa Catherine Los	
Harrison Ike Honor	#	Michael Lubsen	
Arthur James Huang	* #	Lauren Lung	
Emily Elizabeth Humphries		Jeffrey Roger MacDougall	#
Andrew Michael Hyde	* #	Isley Skye MacKendrick	
Sandeep Venkata Siva Jala		John Evan Maguire	# ^
Anna Lauren Johnson	* # ~	Daniel Peter Mahoney	
Stephanie Christine Johnston		Margaret Joyce Mahoney	
Nishant Joshi	*	Angelina Mainoo	
Ethan Kurt Kaphammer		Kassandra Leigh Mangan	~
Marissa Noelle Kashmanian	*	Heather Noelle Mannarino	#
Renata Gabrielle Katz		Leah Marcus	* # ~

Lauren Michele Martin		Amos Omeler, Jr.	
Zachary David Mason		Jessica Nicole Orlando	
Sarah Kelly Masters		Chiamaka Paula Osegi	
Julie Elizabeth Masterson		Ophir Ospovat	#
Emily Aurora Mayo		Eric David Oswill	
Mark James McCauley	*	Andras Palfi	
Matthew Dalton McElligott	#	McKayla Jean Palladino	
Patrick Thomas McGonagle		Anita Marlies Para	#
Natielli Dos Santos Mendes		Desiree Parent	
Andrew William Metzger	#	Ashka Pradyuman Patel	*
Ryan S. Mignini	*	Shyam V. Patel	
Gregory John Mihaiu		Andrei Joseph Peairs	
Cameron Clark Milewski		Sophie Isabelle Pearson	#
Amanda G. Millward		Loic Gerard Penninck	~
Katherine Claire Milne		Nicholas D. Pham	
Akshiptika Mohindru		Anthony Charles Phillips	
Carolyn Anne Monette		Andrew David Pickering	
Olivia Marie Montgomery		Jennifer Suzanne Pilkington	
Nancy Morales Gomez	~	Kari Olavi Pulli	
Mary Grace Moran		Catherine Hannah Raissipour	* # ~
Scott David Morin, Jr.	^	Ryan Kenneth Reed-Edwards	
Ryan Daniel Moulton		Jennifer Brook Reilly	*
Matthew Taylor Murch	*	Erin Elizabeth Reynolds	*
Kara D. Murphy		Brett Michael Robinson	
Ellery Murray		Michael Anthony Rodenbush	*
McKensie Lee Murray		Michelle Natividad Sa	#
Immaculate Joy Mutesasira		Jeffrey Lang Saltzman	* # ^
Preetam Naini	~	David John Sams	
Koya Nakata	* #	Jacob Thomas Sanders	^
Varun Girish Navani		Michayla Rose Savitt	#
Kevin Gordon Neil	* # ~	Mary E. Schmitt	#
Yakov D. Neshcheretnyy		Benjamin Michael Shaldone	
Sara Newstein	* # ~	Margaret Ellen Sharma	*
Ryan Jeffrey O'Neil		Shard Sharma	

Jodie Alison Shrier		Julianne Marie Uhlman	
Miranda Corinne Sidman		Hira Ramzan Unar	
Jacob Noah Silverman		Jacqueline Marie Underhill	
Kendal Ann Simard		Anirudh Upadhyayula	
Anna Catriona Louise Skidmore	* #	Julianna Pauline Upham	#
Emrie Nichole Smith	*	Sean Michael Vaccaro	* #
Johanna Alexandra Smith	#	Kevin William Van Dam	*
Sadie Marie Smith		Rachel Alyssa Van Heest	#
Catherine Soliman	~	Mark Kenneth Vancini	*
Aniruudh Somasundaram	#	Saurabh Verma	
Haley Sottile		Gregory D. Waite	# ^
Abigail Elizabeth Stadig		Kristen Jane Ward	
John Vincent Stanton		Sophie Alexandra Weidhaas	#
Jennifer Marie Steurer	*	Jessica Claire Welcher	
Kelsey Paige Stone	#	Connor David Whamond	
Therese Ellen Stone	*	John Flaherty White	*
Adli Rose Sullivan		Matthew C. Wilichowski	*
Saswati Swain		Emily Anne Williams	
Acadia Rahee Sztuba		Gabriella Marie Wilsker	
Daniel Joseph Terry		Kimberly Sue Woodcock	
Jishnu Bikash Thakuria		Susannah Harrington Wright	# ~
Allison Jane Thibault	* ~	Jake Adam Yanoff	
Hanna Juliette Thieme	*	James Yi	
Ray H. Tong		Mary Tien-Hwei Ying	* ~
Olivia Julie Tortolini		Caroline George Younan	
David Richard Tubman	* ^	Raunaq Zamal	
Brian David Tynan		Matthew Thomas Zettler	#
Breanna Elizabeth Uhlman			

*National Honor Society
#Tri M Society
^Eagle Scout

~Foreign Language Honor Society
+Girl Scout Gold Award

SCHOLARSHIPS

Bruce McCauley WAHA Hockey Scholarship
All Dental Scholarship
Aronson Memorial
Servetus T. & Jesslyn C. Ashworth Jr. Family Scholarship
Dr. James G. and Marie K. Boyd Memorial Scholarship
Lieutenant Richard H. Brady Memorial
Roger Braley Memorial Scholarship
John L. Brigham Memorial
Theresa Ruth Aldrich Bryson Award
Hopkinton C.C. Charitable Foundation Scholarship
Lt. Daniel J. Campion Memorial
Armstrong Caroline Doiron Memorial Scholarship
The Leo Casey Scholarship for Excellence & Commitment to
Westborough Team Sports
Chartwells Scholarship K-12
Westborough High School Class of 1962
School Counseling Scholarship
Craig Hillier Patrol Officers Memorial Scholarship
Admiral and Mrs. Louis E. Denfeld Memorial
Dr. John P. Doherty, Jr. Memorial
The Dunkin Donuts-Marino Organization Scholarship
WABA Dutkowsky Family Foundation Sportsmanship Scholarship
Sandra Walden Fenton Memorial
Richard X. Gannon Memorial
George G. Genthner
Sarah W. Gibbons Memorial
Lydia Goldblatt Scholarship
William S. Harris Memorial
Elsie A. Hastings Teaching Scholarship
David W. Herter Scholarship for Young Authors

Westborough Historical Society Scholarship
Honey Dew Donuts Scholarship
Honolulu Restaurant Scholarship
Ben Horgan Memorial
Howard Family Scholarship
John Patrick Howard Memorial Scholarship
Westborough Community Land Trust Scholarship
Westborough Democratic Town Committee
Westborough District Nurses Association
Westborough Education Association/ Winifred and Robert Innis
Memorial
Westborough Education Association/Earl T. Baker Memorial
Westborough Education Association/Margaret Gleason Memorial
Westborough Fine Arts Education Association
In Your Shoes A Giving Circle
Mary E. Kane Scholarship
Marian & Daniel Kelliher Family Trust
James C. Hopkins Memorial Knights of Columbus Scholarship
John Boyle O'Reilly Council 85 Knights of Columbus Memorial
Leonard M. Krull Trust Scholarship
Lt. Vincent B. Lee Memorial
Shawn "ZO" Marks Hockey Scholarship
Dianne R. and Thomas J. McGinn, Jr. Scholarship
Ron McQuilkin Memorial Scholarship
Faith G. Newark Memorial Scholarship
Roland H. O'Brien Memorial
Peg Orff Memorial
Penta Communications, Inc. Scholarship
Nancy Kane Peterson Memorial
Rotary Club of Westborough
Joseph and Alice Nelpi Ruchinskas Memorial
Frank D. Sagro Memorial

Andrew Sarkisian Memorial Scholarship
Wegmans Scholarship
Ruth E. Simonelli Memorial Scholarship
Pieter Smit Memorial
Mary Edith Wheaton Smith
South Street Diner
Charlotte Spinney Vision Scholarship
American Legion Post 163 Stowell Parker
Lucy Ann Lowe Taylor Memorial
Worcester Urological Associates
Ruth Wadleigh Memorial
WABA William F. Walsh Student Athlete
Melfa Wealth Management Scholarship
Wegmans Scholarship
Westborough Athletic & Social Association "Founder's" Scholarship
2013 Scholarships
Westborough Athletic Booster Association
Westborough Civic Club
Westborough Friends of Facing History Foundation
Westborough Garden Club
Westborough Girls Lacrosse Association Commitment to the Game
Westborough High School Environmental Scholarship
Westborough High School NHS
Westborough High School Store
Westborough High School Student Council
Westborough High School Yearbook
Westborough Professional Firefighters Assoc.
Westborough Superior Officers Union Scholarship
Westborough TV Inc.
Westborough Woman's Club
Westborough Youth Soccer Association Scholarship
Norman C. "Beansie" White Memorial

Women of St. Lukes Lee Mathieu
Women of St. Luke's
Dave Young Memorial Scholarship
J. Luis Zuretti, Jr. Memorial

SEALER OF WEIGHTS AND MEASURES

The Sealer of Weights and Measures tests, seals or condemns all commercial measuring and weighing devices for the Town of Westborough. These devices must meet the tolerances prescribed by state law.

From January 1, 2013 to the end of the calendar year the following tasks were undertaken: Four scales were tested and sealed in the over ten thousand pound category. Of the one hundred and ten scales tested in the more than ten but less than one hundred pound category, one hundred ten scales were sealed. In the balance category, five balances were sealed after three were adjusted. Fifty-seven metric and forty-four apothecary weights were tested, met the required tolerances and sealed. In the automatic liquid measuring device category, one hundred twenty-four meters were tested and sealed. Sixteen reverse vending machines were tested and sealed.

Eighteen prepackaged fruit/vegetables items were reweighed to check for proper tare weight, eighteen were found to be correct. Nineteen prepackaged meat items were reweighed to check for proper tare weight, eighteen were correct; one item was found under. The establishment's management corrected the underweight item.

The state asked this department to investigate an expired license to sell Motor Fuel under MA General Laws Chapter 94 Section 295B. The owner corrected the problem immediately. A small number of short weight/measure complaints were investigated and resolved.

The cash receipts for this department totaled Two thousand eight hundred five dollars and seventy-five cents.

In the New Year, this department will continue to ensure that the tolerances prescribed by state law are maintained to protect both the consumer and retailer.

Respectfully Submitted,

William J. Mulvey

SELECTMEN

The Board of Selectmen worked with town staff throughout the year to provide quality services while calling on departments to maintain spending at a level that would require no more than a 2% increase over the FY13 actual taxes levied and to not include new growth as part of the Town's estimated revenues for FY14. This goal was accomplished in the FY14 budget and is a directive the Board has carried forward into the FY15 budget process.

The Board has also worked diligently with town staff and the Massachusetts Division of Capital Asset Management to negotiate a favorable deal for the purchase of the Westborough State Hospital property. The Board held several public hearings on the subject throughout the year and Town Meeting approved the purchase at the October 2013 Special Town Meeting. The entire Board looks forward to the engagement of residents in the planning for the future of this property.

During the summer the Board met with local government and state officials to discuss potential changes to the Town's charter. From this discussion, the Board decided there was a need to create a Charter Review Committee. The Board has appointed a committee and is anxious to consider their findings.

In March, the Town re-elected Selectman Leigh Emery and Selectman Tim Dodd. At the first Board meeting following the March election, the Board elected Ian Johnson to serve as Chair and George Barrette to serve as Vice Chair.

The Board carried out all routine business and, of special note, accomplished the following:

- Began participating in the SeeClickFix program where residents can report issues throughout town by using an application on their Smartphone.
- Signed an agreement to be the host customer for Harvey's Solar Farm.

- Established a Regional Veterans District with the Towns of Shrewsbury, Northborough and Grafton.
- Added Tufts Medicare Preferred HMO to the list of retiree health insurance options to allow for retirees to access a certain group of healthcare providers.
- Approved revised and updated job descriptions for the majority of town employees.
- Established a committee to investigate the establishment of the Senior/Disabled Tax Relief Fund. This fund was established at the October 2013 Special Town Meeting.
- Established a committee to investigate Electronic Voting at Town Meeting.
- Approved the refinancing of debt.
- Established the 300th Anniversary Committee
- Proclaimed the Town of Westborough a Purple Heart Community
- Awarded bids for the construction of a new Fire Station and the renovation of Town Hall.
- Awarded a new lease to The Grille at Westborough Country Club for the operation of the Restaurant at Westborough Country Club
- Ratified a contract with the Patrolmen's Union.
- Appointed an Interim Town Clerk and thanked Nancy Yendriga for her 20 years of service to the town.
- Communicated the town's position on statewide issues to state legislators through both letters and in person at Board meetings.

As always, the Board would like to recognize the town department heads and their staff who provide excellent service to Westborough residents in a way that is innovative and fiscally responsible. The Board would also like to acknowledge the cooperation and professionalism of the employee unions who continually exhibit dedication to the Town. Finally, the Board would like to thank the outstanding volunteers who are so committed to making Westborough a community of which we can all be proud.

Ian Johnson, Chairman

George Barrette, Vice Chairman

Denny Drewry

Leigh Emery

Timothy Dodd

SENIOR CENTER (COUNCIL ON AGING)

This was a year of transitions for the Council on Aging and the Senior Center and everyone who is involved with our operation, programs and services. We have made progress with our long term plans and met many of our short term goals.

Beginning this year, we have added the provisions of the Commonwealth's Valor Act to enhance the established Senior Property Tax Work Program. Now we are able to offer the same benefits to Veterans of any age that we have offered to Seniors for the past ten years. The Board of Selectmen approved ten additional slots for the program. Seven Veterans applied for the program and five completed the 125 hours to receive the \$1,000 credit on their property tax bill. Additionally, forty-three Seniors completed the program.

The Outreach Department at the Senior Center continues to be extremely busy working with Seniors and their families making sure that needs are met and appropriate services are in place. Thanks to a grant from the Forbes Kirkside Foundation, we were able to hire Tammy Wong to work with the Asian Elders in our community. Tammy has done a tremendous job reaching out to the elders and making them part of the community. She serves as a resource for our Fire and Police Departments as well as the Housing Authority. Each month she has planned a gathering at the Senior Center that includes programming, lunch and information. We want to thank the Three Gorges Restaurant for assisting with lunch. Mary Donna Corcoran, Jean McPherson and Dennis Fenton also work with Outreach and provide a variety of services and expertise to keep our Seniors at home, safe and sound, as well as assisting with transitioning to other housing options and dealing with crisis situations. Mary Donna is a member of Westborough Cares and works with many of our local churches and other organizations to identify the best resources for our Seniors.

Volunteers are another huge part of the program at the Senior Center and we thank them for all of their time and efforts. There are over 100 Volunteers who help in so many ways, from serving on the Council on Aging to meals on wheels deliverers to grocery shoppers or instructors.

We are lucky to have these dedicated individuals working with us. In May, the Doris H. Mead Volunteer of the Year Award was given to Dale and Sara Jane Chambers for their many years of service to the Senior Center. Volunteer Coordinator, Betty Rainville, does a great job keeping track of all the appointments and schedules and matching the Senior with the right Volunteer for the task. This Fall we also began a partnership with students and families from the Armstrong School. They have provided “Sunshine Bags” to brighten up a day, bottled water delivery and helped with Fall yard work. We look forward to continuing this relationship and thank all of the members of the Armstrong community for their help.

In March, we kicked off a new venture for the Senior Center with our very own show on Westborough TV. The half hour cable show is hosted by COA Chairman Charlie Flood and Jo Ann Nordmark. The “Senior Scene” is shown several times during the week and highlights the programs and services available at the Senior Center each month. The Staff at Westborough TV has been so very helpful producing this show for us and making sure we get all the information out to the viewers.

For the eight weeks in July and August, the Senior Center remained open on Tuesday evenings and offered some fun and interesting programming to help everyone keep cool! Our thanks to Dennis Fenton, Bob Sylvester and his kitchen crew, Bob Thompson from the National Weather Service, WFD’s Ken Ward, Fallon Community Health Plan, Fran the Handyman, Right at Home, Roger Hart, Bruce Andrews, TLC, Sue Abladian and Evelyn Ware for all of their hard work and effort. It was a fun summer and we are looking forward to doing it again in 2014!

Two of our long time Council on Aging members “retired” this year. Bob Knight and Irene Bellerose left the COA after each serving several terms. Bob had represented Westborough on the Bay Path Elder Services Board of Directors and served for several years on our Maintenance Committee and Irene was the Corresponding Secretary during her tenure. In October, we welcomed Bill McLoughlin and Linda Birch as new members of the COA. Each of the eleven members of the Council is appointed for a three year term by the Board of Selectmen. We look forward to working with Bill and Linda for many years to come.

The Mini-bus continues to be the most visible and one of the busiest pieces of our program. This year the bus provided 7673 one way trips. We have been able to expand our weekly shopping trips to include Northboro Crossing and the Christmas Tree Shop and well as offer quarterly trips to Soloman Pond or the Natick Mall. All of these provide options for our Seniors who are no longer driving on their own and give them the opportunity to maintain their independence. With both of our buses being equipped with handicapped lifts, we can provide transportation to all the members of our community safely and easily. David Farrar, Brad Huff, Fred Conner and John Doyle share the driving duties each week

September brought the organization of the new Westborough Senior Center Supporters (WSCS). The group's mission is to assist with fundraising for items, programs and services not covered by our Town budget. They were off and running and by December sponsored their first, and very successful, Holiday Fair. By the end of the year they had almost two hundred members and were making plans for events into the Spring. We look forward to working with this new group to continue to make the Senior Center one of the best in the state!

We saw a steady rise in the number of participants in all of our programs and activities at the Senior Center this year. Many of our events and classes had waiting lists and we managed to squeeze in a few new offerings this year despite having a space issue! One of our popular classes, Beginner Piano, taught by Dennis Deyo, expanded to include a beginner class, advanced class and by the end of the year, Playing by Chords class. We often hear piano music later in the afternoon as one of the students comes in to practice. We appreciate Dennis giving so generously of his time and talent.

We are fortunate to also have the talents of our Staff Nurse, Donna Kittredge and Registered Dietitian, Suzanne McCullough. Donna and Suzanne developed a six week curriculum for diabetics that has been offered twice a year at the Senior Center for the past three years. The classes include everything from personal care, foot care, traveling and eating out to nutrition and proper eating and grocery shopping. Suzanne

can also provide personal Diabetic Nutrition Counseling, by appointment that is covered under your Medicare Part B plan. A monthly support group for Diabetics is also planned to kick off in early 2014. Donna is available at the Senior Center on Tuesdays and Wednesdays, thanks to a grant from the Executive Office of Elder Affairs.

The Senior Center Staff continues to take advantage of a variety of training opportunities and support services offered by the Massachusetts Association of Councils on Aging and Senior Centers (MCOA). The Staff also worked with the Fire Department to complete CPR/ AED and First Aid training this year. Our Meal Site Manager, Lorrie Moynihan, completed her Serv-Safe certification and Food Allergy Awareness training. Our Executive Director, Alma DeManche, marked thirty years of service to the Town and its Seniors in October.

The year ended with an exceptionally busy Open Enrollment period for Medicare recipients. Changes in the local health insurance situation put an extra burden on our SHINE Counselor, Bill LaPrade, as folks measured their options and tried to find the best coverage for their needs. When the Open Enrollment period ended on December 7, Bill had counseled dozens of individuals and in many cases had managed to save them money on their annual premiums. The SHINE program provides trained Volunteers to deal with issues regarding health insurance and is supported through the Executive Office of Elder Affairs.

The Council on Aging and the Staff at the Senior Center recognizes that the needs of the over 60 population is changing and that we must keep up with those changes. It has always been our intent to provide the best in programming and services to this community and to make the “golden years’ enjoyable for you. The programs that you “see” at the Senior Center are only a part of what we offer. Our partnerships with the Fire and Police Departments, local churches, Protective Services, home health agencies, Senior housing, nursing and rehabilitation centers and so many other local agencies allows us to offer assistance on many levels to Seniors and their families. We are grateful for the Town’s support and we are here to help.

Respectfully submitted,

Charles Flood, Chairman
Daniel Pavolis, Vice-Chairman
Jane Hodgdon, Treasurer
Josephine Tingley, Corresponding Secretary
William McLoughlin
Susan Abladian
L.J. Stepanian
Evelyn Ware
Oscar Najarian
William LaPrade
Linda Birch

TOWN CLERK

The Town Clerk's Office is responsible for many and varied requests and services. The Town Clerk is the Chief Election Official overseeing all aspects of elections whether they are town or state elections. She is Clerk, ex-officio, of the three people Board of Registrars; conducts annual town census; updates and maintains the data base; prepares the Street List; and furnishes the jury list to the Office of the Jury Commissioner.

The Town Clerk is the official recorder of Town Meeting proceedings, recording and certifying all official actions of the Town, including town meeting legislation and appropriations, Planning and Zoning Board of Appeals decisions, signs all notes for borrowing and is the custodian of the Town Seal.

The Town Clerk is Registrar of Vital Statistics, registering all vital events (births, marriages and deaths) occurring within the community and those events occurring elsewhere to local residents.

Serves as the Public Records Officer by administering the oath of office and providing a copies of the Open Meeting Law and Conflict of Interest to all elected and appointed members of local committees and boards; issues state licenses and permits; including marriage licenses; permits for raffles and bazaars and fuel storage permit renewals.

It was another busy year in the Town Clerk's Office. We had our Annual Town Election on March 5, 2013; Annual Town Meeting on March 16, 2013; a Special State Primary to replace John F. Kerry as Senator in Congress on April 30, 2013; and a Special State Election on June 25, 2013 electing Edward J. Markey as Senator in Congress; winding up on October 21-22, 2013 with a Special Town Meeting. Thanks to all the Election Officials and all the voters of Westborough who exercised their right to vote.

You can now license dogs by mail which proves to be helpful to the dog owners and to us. Please remember that all dogs need to be licensed every year between the months of January through March. We

participated again in the Rabies Clinic sponsored by the Westborough Women's Club and held at the DPW Garage in April by selling dog licenses.

We stopped selling Fishing/Hunting licenses for the State in 2011. They can now be obtained on-line at www.mass.gov/massfishhunt. Licenses will also be sold at Walmart and the Department of Fish/Wildlife Field Headquarters at 1 Rabbit Hill Road, off North Drive in Westborough.

Nancy J. Yendriga is the elected Town Clerk. I retired on December 31, 2013 serving as Town Clerk for 18 years and Assistant Town Clerk for 2 years. Wendy L. Mickel was appointed Interim Town Clerk on January 1, 2014. Susan A. Bush is the Administrative Assistant. I thank Wendy and Susan for all their hard work. It has been a pleasure serving the people of Westborough.

The following is a compilation of the statistics and licenses for the calendar year 2013:

VITAL STATISTICS

Unofficial Town Population as of 12/17/2013 – 17,004
Federal Census 2010 Population – 18,272
Federal Census 2000 Population – 17,997

(Returns are incomplete at the time this report goes to press)

Births recorded - Male:	94
Births recorded - Female	101
Sets of twins.....	3
Triplets	0
Marriage Intentions filed:	92
Marriage Licenses issued:.....	91
Deaths recorded - Residents	108
Deaths recorded – Non-Residents	73

DOG LICENSES

Dog Licenses Sold	1,735
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PAYMENTS TO TOWN TREASURER/COLLECTOR

(as of 12/23/13)

Sale of Dog Licenses	\$17,678.50
Dog Fines.....	2,150.00
Marriage Intentions.....	2,150.00
Recording Pole locations	160.00
Gasoline Storage Permit Renewals.....	1,105.00
Raffle and Bazaar Permits	140.00
Sale of Street Lists	676.00
Sale of Maps, Zoning Bylaws, etc.	100.00
Certified Copies of Vital Statistics	16,090.00
Business Certificates.....	3,945.00
Miscellaneous	1,529.20
 Total returned to Treasurer	 \$45,723.70

Respectfully submitted,

Nancy J. Yendriga
Town Clerk

TOWN COUNSEL

The past year has been busy and very productive. As the Town's full-time attorney, I am available for consultation by Town officials during normal Town Hall hours.

During the past year, in addition to providing general advice and counsel on a number of issues, I have participated in the following matters:

- Worked with the Town's representatives at the state level in shepherding special legislation through the legislative process;
- Reviewed and revised contract documents for public works projects, Planning Board and Conservation Commission consultants, and many other purposes;
- Worked with the Town Engineer on obtaining easements for the extension of water and sewer infrastructure;
- Assisted in the favorable resolution of a decade-long dispute over a privately-owned pump station;
- Advised the Zoning Board of Appeals regarding a variety of zoning law issues, as well as handling several zoning disputes in litigation;
- Represented the library in disputes with construction contractors;
- Served on the Town's Economic Development Committee, charged with exploring ways to promote business development in Westborough;
- Worked with various Town officials in negotiating the acquisition of the State Hospital property.
- Filed district court claims for unpaid bills on behalf of the Police Department.

- Worked with Town Planner and Planning Board in developing the state's first approved medical marijuana zoning bylaw.

I am happy to report that the Town has avoided any serious un-insured liabilities during the past year, in no small measure due to the dedicated work of our Town employees, boards and commissions. I look forward to many more years of service on behalf of the Town of Westborough.

Respectfully submitted,

Gregory B. Franks
Town Counsel

TOWN MANAGER

During 2013, our department was busy working on a number of different projects and programs that include:

- Developing a debt management policy and presenting this as part of the Fire Station and Town Hall Renovation projects.
- The new Fire Station construction project started this year and our department has been very involved in all aspects of the construction and administration of the project. The project was awarded to G & R Builders and the foundation and structural steel work was well underway by December 2013.
- Town staff moved out of the Town Hall in November with some staff going to the Forbes Municipal Building, some staff going to the Forbes Community Building and some staff going to the DPW Office Building on Oak Street. The Health Department went to the only non-town-owned building through a generous donation from Central One Credit Union, who is allowing the Health Department to occupy their second floor offices. In January the Town held a day long auction for some of the remaining items in Town Hall so that residents had an opportunity to buy a “piece of history”.
- The renovation project at the Town Hall was approved by Town Meeting at the Annual Town Meeting and went out to bid in the early Fall. The project was awarded to RAC Builders and the contract was signed in late December with January 2014 being consumed with obtaining permits for demolition, renovations are expected to start in February 2014.
- The Selectmen set a goal for the Fiscal Year 2013 budget of bringing it in with a 2.0% increase (not counting new growth) instead of the growth allowed under Proposition 2½ (2.5% + new growth) as a means of controlling the impact of property taxes. By the time the dust settled and the tax rate for FY14 was set, it was 1.3% over FY13 meeting the Selectmen’s goal. Additionally, the Town ‘s financial flexibility improved as reserves grew to \$6.2 million and the excess levy capacity (the amount the town can tax under Proposition 2½ and what we are actually levying) has grown to \$5.2 million.

- In addition to the major Town Hall and Fire Station projects, we worked on an elevator upgrade, new roof and HVAC improvements at the Forbes Municipal Building.
- The Town worked with Cumberland Farms to encourage additional growth at their facility on Flanders Road and Town Meeting approved the 4th Tax Increment Financing Agreement at the Fall Town Meeting and the MA Economic Assistance Coordinating Council approved the Agreement in November 2013.
- Starting in early 2013 we began working with the Insurance Advisory Committee, which is a statutory committee consisting of representatives of all of the Town and School Department Unions. We have worked over the past year to develop new health insurance plans and reviewed our current carriers and considered other carriers. It is anticipated that further health insurance plan design changes will be implemented in early 2014 in time for the FY15 budget that will reduce Town costs by approximately \$1.1 million dollars. Instead of reducing the health insurance budget, we are proposing to add a new line item that will transfer this savings into the Town's Other Post Employment Benefits (OPEB) Trust Fund to fund the Town's liability for retiree health insurance.
- The Town entered into two Power Purchasing Agreements in 2013 to purchase the net metering credits from two solar farms for a total of approximately 9.9 MW of electricity. Through the Power Purchase Agreements, it is anticipated that the Town will reduce its electricity costs an additional \$250,000 per year for the next 20 years.
- We received a grant to hire an engineering firm to provide technical assistance on reviewing potential solar projects at the Hoccomonco Pond Superfund site as well as other Town buildings and properties.
- We worked with our Veteran's Director and the Towns of Shrewsbury, Grafton and Northborough to form the Central Massachusetts Veterans Service District to improve services through the four town area.
- The Assistant Town Manager completed approximately a two-year project to update all job descriptions, many of which had not

been updated in decades to reflect the current job requirements for all Town positions, worked to obtain Union sign-offs, worked with all the department heads before bringing them before the Personnel Board, Town Manager and Board of Selectmen for final approval.

- We designed an RFP for the Country Club Restaurant aimed specifically at attracting and encouraging a lessee that would invest in the restaurant and return it to a successful business that benefitted the golfing community as well as the community at large.
- During 2013 we also initiated negotiations with the Firefighters Association with a goal of having a new collective bargaining agreement in place in time for the 2014 Annual Town Meeting.

I'd like to take this opportunity to thank all of our dedicated department heads and staff as well as the numerous volunteers that are dedicated to making our town government successful!

James J. Malloy
Town Manager

TOWN TREASURER

Interest Earned on investments and bank accounts, exclusive of Trust Funds. \$ 64,288.48

Tax Title Account:

Balance January 1, 2013	\$ 372,515.69
Additions	147,826.70
Payments	(141,777.41)
Tax Possessions	-
Balance, December 31, 2013	<u>\$ 378,564.98</u>

Interest/charges collected on Tax Title accounts: \$ 18,234.05

Performance Bonds, Maintenance Bonds, and Letters of Credit
in the custody of the Treasurer as of December 31, 2013

Alcock	Planning-Maintenance Bond	\$ 250.00
Avalon Mills	Zoning-Road Maintenance	\$ 15,596.33
Bell Atlantic	Selectmen-Earth Removal	\$ 10,000.00
Berkshire Bank	Planning – Erosion Control	\$ 15,000.00
Birch Brush Realty	DPW – Erosion Control	\$ 5,000.00
Boston Hill	DPW-Otis Street Pump Sta.	\$ 25,000.00
Bridle Lane/Chase	DPW – Sewer Extension	\$ 18,130.58
Casa Builders (The Orchards)	Planning-Sub. Bond	\$ 258,000.00
Casa Builders (Orchard Hill)	Planning-Sub. Bond	\$ 367,400.00
Casa Builders (Orchard Hill)	DPW – Road Testing	\$ 5,443.99
Cellco dba Verizon Wireless	Planning-Earth Rem.	\$ 320,000.00
Charter Comm.	Selectmen-Franchise Bond	\$ 40,000.00
Copperbeach	Planning-Subdivision Bond	\$ 70,625.00
Cumberland Farms	DPW – Erosion Control	\$ 15,000.00
Drake Petroleum	DPW – Erosion Control	\$ 88,000.00
Dunkin’ Donuts	Planning-Peer Review	\$ 1,492.31
Dunkin’ Donuts	Planning-Stormwater	\$ 1,161.46
E.L. Harvey	Health-Landfill	\$ 39,640.00
Fisher Heights (Beeton Path)	Planning-Sub. Bond	\$ 63,857.12
Four Seasons	Planning-Erosion Control	\$ 5,000.00
Gerald Hines	Planning-Subdivision Bond	\$ 100,000.00

Golf Course Mgt	Selectmen-Course Work	\$	50,000.00
High Point	Planning-Traffic Study	\$	775.42
Hollerbrook Farms	Planning-Subdivision Bond	\$	48,000.00
Northstar Hockey	DPW – Sewer Extension	\$	31,213.22
Northstar Hockey	DPW – Earthmoving	\$	25,000.00
North Hill	Planning-Subdivision Bond	\$	3,500.00
Oak Bluffs	Planning-Subdivision Bond	\$	262,999.00
Park Place	Planning-Erosion Control	\$	88,284.93
Planning Board	Various Cash Bonds	\$	53,650.00
St. Mary’s Credit Union	DPW – Erosion Control	\$	10,000.00
Toll Bros.	DPW–Traffic Improvements	\$	850,999.49
Toll Bros.	DPW – Traffic Signal	\$	1,426.93
Toll Bros.	Planning – Erosion Control	\$	40,000.00
Toll Bros.	Planning – Subdivision	\$	96,250.00
Transflo	Planning – Earthmoving	\$	115,000.00
Veolia	Selectmen-WTPB	\$	2,691,181.59
Verizon	Selectmen-Franchise Bond	\$	40,000.00
Walker Meadow	Planning-Erosion Control	\$	5,000.00
5 Technology Drive	Planning-Road Bond	\$	32,200.00
39 Chestnut Street	DPW-Sewer Extension	\$	37,200.00
129 East Main Street	DPW – Earthmoving	\$	40,000.00

Trust Funds in the custody of the Treasurer as of
December 31, 2013

Library A

Bowman	\$	1,898.76
Brigham	\$	6,378.44
Collins	\$	569.62
Forbes	\$	358,809.84
Goddard	\$	768.95
Henry	\$	9,493.51
Kimball	\$	1,928.58
Smalley	\$	<u>146,055.88</u>
Subtotal	\$	525,903.58

Library B

Belknap	\$ 10,747.20
Blake	\$ 6,063.96
Fransworth	\$ 1,963.45
Fowler	\$ 4,513.53
Genthner	\$ 12,849.43
Hastings	\$ 143,318.64
Homans	\$ 134,323.64
Jenkins	\$ 304.06
Kane	\$ 9,340.01
Lane	\$ 1,357.81
Lord	\$ 2,083.14
Murphy	\$ 2,908.97
M & M Smith	\$ 12,268.03
Westborough Civic	<u>\$ 37,944.99</u>
Subtotal	\$ 379,986.86

Library C

Hersem	\$ 6,443.38
Maynard	\$ 7,717.56
Wright	<u>\$ 13,909.28</u>
Subtotal	\$ 28,070.22

Scholarships

Ashworth	\$ 26,808.62
Aronson	\$ 4,791.90
Brigham	\$ 31,146.30
Bryson	\$ 33,598.54
Brady	\$ 12,198.64
Braley	\$ 46,058.58
Casey	\$ 3,578.05
Cole	\$ 2,546.22
District Nurse	\$ 28,117.06
Dodd	\$ 5,294.24
Doherty	\$ 24,062.13
Dorion	\$ 17,601.81
Fenton	\$ 22,802.79
Genthner	\$ 50,371.16

Harris	\$ 30,152.35
Hastings	\$ 8,940.91
Herter	\$ 4,266.97
J. Howard	\$ 12,125.94
K.& H. Howard	\$ 20,485.71
Honolulu	\$ 14,385.63
Horgan	\$ 27,387.62
Kane	\$ 16,625.50
Kelliher	\$ 42,033.08
Krull	\$ 435,356.88
McGinn	\$ 14,858.17
McQuilken	\$ 1,199.45
Merchant	\$ 2,613.86
O'Brien	\$ 10,554.70
Orff	\$ 2,060.26
Peterson	\$ 26,002.37
Pero	\$ 1,396.65
Principal's	\$ 3,848.23
Ruchinskas	\$ 34,319.90
Sagro	\$ 16,611.05
Sarkasian	\$ 14,256.31
Simonelli	\$ 47,763.00
M. E. Smith	\$ 54,082.86
Spinney	\$ 78,752.36
Stone	\$ 7,647.76
Taylor	\$ 10,563.33
Wadeigh	\$ 7,791.78
Westborough 9/11	\$ 1,907.71
White	\$ 14,271.47
Zuretti	\$ 1,334.15
Subtotal	\$ 1,272,272.00
 <u>Miscellaneous</u>	
American Legion	\$ 6,017.46
Conservation	\$ 6,066.70
Curtis Charitable	\$ 66,932.31
Forbes-H.S. Activity	\$ 21,071.98
Open Space	\$ 955,787.14

Pulte-Recreation	\$ 87,377.44
Reed Historical	\$ 3,982.53
Stabilization	\$ 2,361,255.81
275 th Anniversary	\$ 10,718.63
Walkup Robinson	<u>\$ 2,262,549.59</u>
Subtotal	\$ 5,781,759.59

Annual Appropriations

Cemetery Perpetual Care	\$ 378,114.07
District Nurse	\$ 5,877.69
Flowers-Robinson	\$ 6,780.59
Miscellaneous Flower Fund	\$ 8,222.94
Forbes Playground	<u>\$ 18,468.15</u>
Subtotal	\$ 417,463.44

Total Trust Funds **\$ 8,405,455.69**

For more details regarding any of the above, please contact the Treasurer's office.

Respectfully submitted,

Joanne L. Savignac

TRUSTEES OF SOLDIERS MEMORIALS



The Trustees of Soldiers' Memorials established under provisions of Massachusetts General Laws Chapter 41, are responsible for the care and maintenance of Westborough's ten war memorials: Minuteman Memorial, Civil War Memorial, Rotary Circle Memorial, Dennis R. Cole and 2nd Lt. Vincent B. Lee located on school street, Sgt Leonidas A. Raisis Memorial located on Mount Pleasant street, Viet Nam Memorial located on Ruggles Street, World War I, World War II, Korean War Memorial, Gulf War and War on Terrorism Memorial and Captain Michael S. Haskell Memorial located in front of the Forbes Municipal Building on West Main street.

Care and maintenance of the memorials is performed by the Department of public works personnel and Town Buildings and Grounds Staff. Maintenance related activities include landscaping, replacing worn/broken light bulbs and fixtures, memorial repair, grave markings, replacing US flags and P.O.W. / M.I.A flags on each memorial flagpole every six months or when needing replacement due to weather deterioration or theft.

The Trustees are still looking for names of veterans whose name does not appear on the Gulf War Memorial.

Veterans who served in the Gulf war, Iraq or Afghanistan just need to get a copy of your DD-214 showing your campaign ribbons or dates you served and that you entered the service from Westborough.

We send a special thanks to our friends in the Garden Club who planted all the beautiful flowers around the Memorials for Memorial Day.

Respectfully submitted,

John Matson, Veteran Appointee/ Chairman
Denzil C. Drewry, Veteran Appointee/ Selectman Representative

George A. Perry III, Veteran Appointee
Thomas Dwyer, Non-Veteran Appointee
James Brown, Non-Veteran Appointee

VETERANS SERVICES

MEMORIAL DAY 2013



BIOGRAPHY



United States Air Force

Grand Marshal

COLONEL BRENT E. FRENCH

Colonel Brent E. French is the Individual Mobilization Augmentee to the Director of Training within the Office of the Assistant Secretary of Defense for Reserve Affairs. In this capacity he advises the Deputy Assistant Secretary of Defense on training matters related to the seven members of the Reserve Component.



Colonel French was commissioned through the University of Connecticut AFROTC program where he was a Distinguished Graduate. After serving eight years on active duty, he was a traditional reservist before becoming an IMA. He is a Security Forces Officer with expertise in protecting critical resources in deployed locations. He has commanded an Expeditionary Security Forces Squadron in Oman, the largest active duty security forces unit in Air Mobility Command, and the International Military Police at Kandahar Airfield, Afghanistan. In his civilian career he is an information technology consultant and resides in Massachusetts.

EDUCATION:

1991 Bachelor of Arts, University of Connecticut; Distinguished Graduate

1996 Squadron Officer's School (Residence); Outstanding Contributor Award
2002 Air Command and Staff College (Distance)
2006 Master of Business Administration, Worcester Polytechnic Institute; Tracy Leadership Award
2007 Air War College (Distance)
2012 Doctor of Philosophy, Leadership and Change Program, Antioch University

ASSIGNMENTS:

1. November 1991 – November 1994, Operations Officer, 3415th Security Police Squadron, Lowry Air Force Base, Colorado
2. December 1994 – January 1997, Training and Resources Flight Commander, 96th Security Police Squadron, Eglin Air Force Base, Florida
Jun 94 – Oct 94 Deployed as Haitian and Cuban Migrant Camp Commander during Operation Sea Signal to Guantanamo Bay Naval Base, Cuba
3. February 1997 – May 1999, Training Officer and Air Operations Officer, 820th Security Forces Group, Lackland Air Force Base, Texas
4. May 1999 – December 2003, Training and Resources Flight Commander, 439th Security Forces Squadron, Westover Air Reserve Base, Massachusetts
Feb 02 – Jun 02 Deployed as Commander, Expeditionary Security Forces Squadron, Masirah Island Air Base, Oman
Nov 02 – Feb 03 Deployed as Theater Force Protection Officer, Combined Joint Task Force 180, Bagram Air Base, Afghanistan
5. January 2004 – July 2010, Individual Mobilization Augmentee to the Commander, 6th Security Forces Squadron, MacDill AFB, Florida
Mar 07 – Sep 07, Mobilized to serve as acting commander, 6th Security Forces Squadron
Dec 09 – May 10, Deployed as Chief of Police, Kandahar Airfield, Afghanistan, and Executive Officer for the 649th Regional Support Group responsible for mission support to all US personnel
6. July 2010 – Sep 12, Individual Mobilization Augmentee to the Dep Director for Installations and Mission Support, HQ Air Force Special Operations Command, Hurlburt Field, Florida
7. Oct 2012 – present, Individual Mobilization Augmentee to the

Director of Training, Defense Planning and Programming Staff Officer
(16R4), OSD/RA, Pentagon

SELECTED FORMAL SCHOOLS:

1990, Army Basic Airborne, Ft Benning, Georgia
1992, Security Police Officer Basic, Lackland AFB, Texas
1993, Air Base Defense Level IV, Ft Dix, New Jersey
1995, Army Air Assault School, Ft Rucker, Alabama
1996, Army Ranger School, Ft Benning, Georgia
2002, Air Force Reserve Command Squadron Commander's Course,
Dobbins ARB, Georgia
2012, Air Force Special Operations Forces Command and Control,
Hurlburt Field, FL

MAJOR AWARDS AND DECORATIONS:

Bronze Star Medal
Meritorious Service Medal with three oak leaf clusters
Air Force Commendation Medal with one oak leaf cluster
Army Commendation Medal
Joint Service Achievement Medal
Air Force Achievement Medal
Air Force Outstanding Unit Award with Valor Device and two oak leaf
clusters

EFFECTIVE DATES OF PROMOTION:

Second Lieutenant	May 19, 1991
First Lieutenant	May 19, 1993
Captain	May 19, 1995
Major	August 15, 2001
Lieutenant Colonel	September 15, 2006
Colonel	March 2, 2011

PERSONAL:

Col. French has been a Westborough resident since 1999, moving here after Active Duty to be closer to his extended family living in Burlington, MA and Bangor, ME.

Since 9/11, he has spent three years recalled to Active Duty in support of

Operation Noble Eagle (homeland defense). Also, there were three tours (two short and one not so short) in and around Afghanistan.

His wife Kristin is a social worker and columnist. They have two daughters: Maddie, 15 and Abby, 10. Brent enjoys spending time with his chocolate Labrador retriever, Cooper.

When not performing military duties, Col. French is a consultant with Lexmark and is an Adjunct Professor in the Worcester Polytechnic School of Business, teaching courses on leadership to graduate and undergraduate students.

MEMORIAL DAY VOLUNTEERS

A special thank you to all our Memorial Day Volunteers:

Our honorable Board of Selectmen, Westborough's Police and Fire Department Honor guards, the DPW who did a excellent job at the Memorials, down town, and cemeteries, Westborough High School Rangers Marching Band (the buglers Greg Waite and Nicholas Schur did a great job on TAPS), Gibbons Middle School Band, VFW Post 9013, American Legion Post 163, our clergy who offered prayer, CMSgt Michael F. Thorpe for reading Logan's orders, Westborough's National Honor Society President Anna Johnson for reading the Gettysburg Address, Westborough's Garden Club for the great float and flowers throughout the town, and from WHS, Women's A Cappella Group, Harmony in Heels, who sang our National Anthem, all the independent Veterans who put on the uniform and those in uniform who just returned (Welcome Home), and what could you say about our Boy Scouts and Girl Scouts; it just wouldn't be Memorial Day without you. To all the above and to all our volunteers who made this wonderful Memorial Day possible we can only say THANK YOU ALL for a job well done.



VETERANS DAY 2013

**2013 Grand Marshal
Douglas M. Sulham**

Receiving Quilt of Valor



• **MEDALS, DECORATIONS, AND RIBBONS EARNED:**

- National Defense Service Medal
- Global War on Terror Service Medal
- Iraq Campaign Medal
- Navy/Marines Overseas Medal
- Navy Sea Service Deployment Ribbon
- Mobilization Device for AFRM
- Armed Forces Reserve Medal AFR
- EMT Certification

• **IN HIS OWN WORDS:**

I was born on September 17, 1984 to Doug Sulham Sr. (who served in the Army) and Suzanne. I have one sister, currently a corrections officer in MA. After graduating from high school I attended CCRI for criminal justice and after two years enlisted in the military. As luck would have it, I joined the Coast Guard because they were the only military branch that could get me into boot camp within a month! Following boot camp, I was stationed at Camp Edwards on Cape Cod. I have been based there for nearly 8 years, observing my Port Security Unit grow and evolve. I've played an active role in developing new training programs and have enjoyed guiding new Coasties through the ranks. Throughout my time in

the Coast Guard, I have had the opportunity to train with every branch of the military, including the Army Green Berets. In 2008, my unit received notice of an upcoming overseas mission and we shipped out for a 9-month tour in Kuwait and Iraq, most of which I spent training Iraqi Marine and Special Forces.

To this day, I still recall one of the best days of my life as the day I returned home, where my mother, father and now-wife, Kate, were waiting for me. Kate made the transition from overseas to being home an easy one, and it was an easy decision to propose three months after returning home. We were married on my birthday the following year and relocated to Westborough last June. We were thrilled to welcome our daughter, Lucy, on August 4, 2012 – a birthday she shares with the United States Coast Guard and I couldn't be more proud! I currently work in security for EMC and am a Maritime Enforcement Petty Officer Second Class with the Coast Guard Reserves. I am enjoying my home life and time with my family, becoming more active in the Westborough community, and look forward to all of my future opportunities.

It is an honor to represent the Coast Guard and the town of Westborough as your Grand Marshal.

THANK YOU FOR YOUR SERVICE



Veterans News

Welcome Home Bonus program offered to Iraq / Afghanistan veterans:

Chapter 130 Acts of 2005: Six months domicile in Massachusetts immediately prior to entry into the Armed Forces service beginning September 11, 2001.

Discharge must be under Honorable conditions.

1. Active service in Afghanistan or Iraq: \$1000.00

2. Six months or more active service, state side or outside the continental limits of the United States service: \$500.00

First-time Applicants	Subsequent Applicants
Iraq or Afghanistan: \$1000	Iraq or Afghanistan: \$500
6+ months stateside or overseas: \$500	6+ months overseas: \$250
(may be eligible for both first-time bonuses)	(may be eligible for each subsequent deployment)

Annuities, Gold Star Parents and spouses and 100% Service connected Disabled:

An annuity in the amount of \$2000.00, which is payable biannually on August 1st and February 1st in two installments of \$1000.00 each is available for certain veterans and their spouses as well as Gold Star Parents.

Burial Benefits:

There are three operating veterans' cemeteries in Massachusetts. VA Cemetery located in Bourne, on Cape Cod, Massachusetts Veterans Cemetery in Agawam and Winchendon. Eligible veterans can be buried in state and federal cemeteries for free and spouses for a nominal fee.

Educational benefits:

Tuition waivers, grants, student loans, National scholarships for veterans, Montgomery GI Bill

Employment and training:

Civil service, Job protection, Special Assistance, training grants, Business Owners and other employment resources.

Housing programs:

Soldiers Home, Shelters and Transitional Housing, Home Loans, Tax Exemptions and Veterans Helping Veterans Network.

Motor vehicle benefits:

Veteran's series license plates, excise tax exemptions, and vehicle registration exemptions are benefits offered to veterans in Commonwealth of Massachusetts.

Woman Veterans:

The Women veterans' Network of the Department of Veterans Service is the central resource for women veterans in the Commonwealth.

Under Chapter 115 of the Massachusetts General Laws (M.G.L. ch. 115),

The Commonwealth and the Town of Westborough provides a uniform program of financial and medical assistance for indigent veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, housing supplies, and medical care in accordance with a formula which takes into account the number of dependents and income from all sources. Eligible dependents of deceased veterans are provided with the same benefits as they would were the veteran still living.

When applying for assistance you will need at the minimum the following paper work:

- DD-214 or other discharge certificates
- Income verification (pay stubs, award letters or other documents showing monthly income).
- Shelter verification (rent receipts or mortgage payment)

To Establish Relationship as a Veteran's Dependent:

- Marriage certificate (for spouse or widow/widower of a veteran)
- Birth certificate or adoption record with name of eligible veteran as parent (for child of a veteran)
- Death certificate (for widow/widower of a veteran, child of deceased veteran)
- Birth certificate of veteran with name of parent (for parent of a veteran)
- Public record or statements from the veteran or other knowledgeable people, showing that the applicant in place of a

parent to the veteran for five years immediately preceding the veteran's wartime service (for person in place of a parent to a veteran)

How to apply for Assistance and to see if you are eligible:

Your Department of Veterans Services has application on file as does your Town clerk.

- You can call us at (508) 366-3085, our office hours are 9AM to Noon Mondays, Wednesdays, and Fridays.
- You can visit us at 45 West Main Street Forbes Municipal Building 2nd Floor
- You can e-mail Your Veterans Agents and Assistant Veterans Agent
George A. Perry III at gperry@town.westborough.ma.us
Kenneth Ferrera at kenferrera@town.westborough.ma.us

We are also located on the town's web-site at
www.town.westborough.ma.us.

Under Town Departments - Veterans Services & Under Town Boards & Commission you will find The Veterans Advisory Board

YOUR VETERANS BILL OF RIGHTS

Veterans, you have a right to:

- File a written application for veterans' benefits at anytime. You can insist upon this right, even if told that you are ineligible.
- This office will upon your request give you help in completing your application.
- Receive a full explanation of the services and veterans' benefits available under M.G.L., Chapter 115, as well as other available benefits such as the VA.
- Receive a written notice and explanation of the approval or denial of your application for benefits. (108 CMR 8:02 (1))
- Be treated with dignity and respect and to receive accurate, courteous, and timely service.
- Appeal and request a hearing if you disagree with any action taken in your case. (108nCMR 8:07 (1) 0).

- Expect confidentiality; personal information will not be collected or used except for the purpose of determining your eligibility for benefits.
- Receive fair and equal treatment without regard to veterans' status (M.G.L. Chapter 40 Section 51) race, ethnicity, national origin, religion, sex or handicap. (M.G.L., Chapter 151B Section 3).
- Preference in public employment. (M.G.L., Chapter 31, Section 25 and Chapter 41, Section 112)

Outreach and housing:

A network of 15 DVS-sponsored Outreach Centers and housing facilities provide graduated levels of shelter, care, guidance and counseling.

For extensive counseling and a network of assistance to veterans and their families who are in danger of becoming homeless. Your nearest outreach center METRO west is located in Marlborough phone (508) 460-9993.

Respectfully submitted,

George A. Perry III, Veterans Agent/VAB Chairman

Your Veterans Advisory Board Members

Charles E. Naples	Howard K. (Pete) Fay	Kenneth G. Ferrera
Donald P. Sundstrom	Paul Freeman	J. George Miller

WASTEWATER TREATMENT PLANT BOARD

The Westborough/Shrewsbury Wastewater Treatment Facility continued to perform exceedingly well. More than 3.62 million pounds of oxygen consuming material were removed from the 2.011 billion gallons of wastewater processed at the Plant. Pollutant removals averaged for each major contaminant and exceeded 99% numerous months. The average treated flow is 5.51 mgd which is about 71.7% of the plant capacity of 7.68 mgd.

The construction of the upgrade project is completed. The majority of the upgrade was completed in 2012, while the punch-list items, covers to the primary clarifiers, and the upgrade to the sludge gravity thickeners were completed in 2013. The project was completed \$948,000 under budget, and each schedule milestone was met. The new phosphorus treatment units have worked very well, keeping the phosphorus concentration in the effluent within the extraordinarily low limits of the NPDES permit (0.1 part per million [ppm]) for the summer season and 1.0 ppm for the winter season. However, this treatment comes at a price, with significant increases in chemical and electrical costs, and added personnel needed for the additional treatment units.

The Board funded the project under the Massachusetts SRF program at a borrowing rate of 2%. The Board has received 11% of the project costs (construction and engineering), or about \$6,000,000, from the American Recovery and Reinvestment Act (Stimulus Funds).

The Board is proud to announce that over 99% of the materials used for the project were American made. The Board also received a 0% loan on the treatment units associated with phosphorus treatment, which is about 50% of the construction cost. The 0% loan is estimated to save the towns about \$5,189,000 over the life of the loan.

A solar photovoltaic array, SCADA system, and energy efficient motors and drives were installed under the upgrade project. The solar array produces about 535 Kwhr/day of electrical energy, which is approximately 5% of the electrical energy used by the treatment plant, saving over \$20,000 a year. The SCADA system is a computer controlled system that

monitors and controls the various energy efficient pumps and drives resulting in additional electrical savings. The savings appear to almost offset the additional energy usage of the recently installed treatment units. The Board received \$140,000 in rebates from the electrical company for the energy efficient motors and drives to further enhance the benefits of installing energy efficient equipment.

Although the plant was recently upgraded, it still is necessary to perform routine improvements and or rehabilitation. One such example is the heating system was upgraded this past year, using more efficient and reliable heating.

The plant is operated by Veolia Water, a contract operations firm. The Board appreciates the dedication of the Veolia and its employees in keeping the plant efficiently operated. There were no permit exceedances to our NPDES permit this past year. Typically the number of employees used to operate a treatment plant is governed by software established by the New England Interstate Water Pollution Control Commission (NEIWPCC). The software recommends a total of 14 employees for our plant, whereas Veolia is able to run the plant efficiently and economically with 12.5 employees, saving the Board and the users significant money.

The Board has been operating on a National Pollutant Discharge Elimination System (NPDES) permit that expired a few years ago. We expect to receive the new permit in the near future. New discharge levels are expected. Although unknown at this time, but based upon discussions with regulatory agencies, a lower limit of phosphorus during the winter season is anticipated. Other limits such as metals may be modified as well. The Board, for discussion purposes, has estimated that the new winter limit for phosphorus may result in an increase of at least \$100,000 to the annual budget.

The Board cooperated with the Town of Westborough DPW in the project involving a developer replacing, on behalf of the Town, a force main from the Otis Street Pumping Station to the connection point on the treatment plant site. The Board reviewed the project design, provided input so the plant operations would be minimally impacted, and allowed the contractor across the plant site to gain access to the plants side of the Assabet River.

We wish to extend our gratitude to the various departments, officials and residents of the member towns for their cooperation over the past year, and we look forward to continued progress in completing the remaining issues facing the Board and user communities.

Respectfully submitted,

Michael Stanton, Chairman
Francis P. Zarette, Vice Chairman
Joseph Farrell, Clerk
Francis J. Holloway, Treasurer
Jack Perreault
Tom Burke
Jack Goodhall, Engineer/Administrator

YOUTH COMMISSION

Westborough Youth and Family Services

The Youth Commission is a nine member volunteer board composed of five adults, two high school juniors, and two high school seniors. This was changed from a five member adult board at the Town Meeting in March, 2013. Youth Commission Members are appointed by the Board of Selectmen to advocate for the needs of the youth and families of Westborough. The Youth Commission created Westborough Youth and Family Services (WYFS), in 1984. Since that time, WYFS has provided mental health and substance abuse counseling, prevention and education programs, information about mental health and substance abuse issues, and referrals to appropriate service providers for the residents of Westborough. WYFS has also taken an active role in the coordination of mental health and social services for the town. The department is staffed by a full-time Director, two part-time Counselors, a part-time Administrative Assistant, and a summer Youth Activities Coordinator. The Youth Commission meets monthly with the WYFS Director to guide the direction of the department.

During 2013, WYFS provided a number of programs:

Our Clinical Services provide individual and family counseling for children, adolescents and adults who are residents of Westborough and who are finding it difficult to access services elsewhere. During the last year, we provided treatment for the following issues: abuse and trauma, anxiety, depression and bipolar disorder, eating disorders, anger and behavior problems, financial stress and job loss, grief and loss, hoarding, parenting, family and relationship problems, school and adult role adjustment, gender identity, and substance abuse. We have received referrals from the schools (23), Westborough Police Department (3), Board of Health (1), courts (4), faith communities, (1), Westborough CARES (2), National Depression Screening Day (2) and other physicians or therapists (6). The balance was from friends, family members and neighbors who were familiar with the department, or were previous clients. We provided about 1206 hours of treatment to 64 families for a total of 122 people served.

We offered National Depression Screening Day again, on October 11, in collaboration with Assabet Valley Pastoral Counseling Center. We offered screening and informational materials for Depression, Post Traumatic Stress Disorder, Bipolar Disorder and Anxiety Disorder to one person on that day. We make these screenings available throughout the year as well. This year, we continued the on-line screenings available through our web site, funded by a grant from the Massachusetts DPH. We had 96 screenings filled out this year.

The Youth Diversion Program is a voluntary program for youth who exhibit at-risk behavior at school or in the community. Participants can avoid going to court or they can have reduced consequences. We receive referrals from the Police Department, Westborough District Court, Worcester Juvenile Court and local schools. The program also provides parents an opportunity to deal with at-risk behaviors in their teens without having to involve the police. This year 2 families participated in the program, which is a four session evaluation designed to identify underlying issues for the youth or the family that may be contributing to the delinquent or troublesome behavior.

Providing Information and Referrals is also an important function of the department. We receive about 15 to 20 calls a month from people looking for information and assistance. We also provide a wide variety of written materials that are available for free and are displayed in and outside of our office. In addition, we publish an on-line newsletter every other month to inform the community about our programs as well as provide information about mental health and parenting. To sign up to receive a notice that the latest newsletter is ready to be viewed you can contact our office. We also had a booth at the Rotary Club's Spring Festival to provide information and inform the community about our services.

Hot Summer Nights is a summer activity program for teens in middle school and early high school. We offered 12 events between mid-June and mid-August, including: an Ice Cream Giveaway, 3 on 3 Basketball Tournament and Free Throw Contest, a Craft Night, an evening of Origami, Extreme Bowling, Make Your Own Pizza at Bertucci's, and a Zumba Class. We co-sponsored 2 events with the Public Library, a

movie night and a Tie Dye. We offered trips to Hampton Beach, a Whale Watch in Gloucester, and Six Flags. Overall attendance at all events was good. We had over 230 to the ice cream social and 193 to our other events. One hundred and thirteen (113) unique individuals signed up for events. At the end of the summer, we sent a survey to all the families who participated in events requiring registration. We sent out 108 surveys to the participants and had 11 responses indicating the participants liked the program because: “I always had fun, and met new people”, “staff were friendly”, “great offerings, reasonable price”, “lots of friends were there”, “my kids had a blast”. They also like the weekday evening offerings.

The Youth Members of the Youth Commission have started planning a high school student activity program to run during the school year. Similar to Hot Summer Nights, but for older teens, we are calling it What’s Up Tonight? The plan is to provide somewhat structured events that allow for unstructured time as well during the weekends. We plan to start in the fall of 2014.

We also offered Red Cross Certified Baby Sitter Training 4 times this year, in May, July, August and October/November, to 46 girls and boys. We continue to provide a Job Board for Teens outside our office for babysitters to post their availability for jobs.

We have also worked with others agencies and departments to enhance the services provided to Westborough residents:

WYFS continues to provide the organizational leadership and administrative support for the Westborough Human Service Alliance. This is an organization of human service providers in and around Westborough, who come together about every other month to identify gaps and overlaps and to coordinate the provision of the services we provide to Westborough residents. We also invite guest speakers to inform us of other services available. This year we continued to develop Westborough CARES. This is a collaboration of a sub group of HSA members who provide financial assistance to families: Forbes Kirkside Foundation, In Your Shoes, St. Luke’s Outreach Program, Westborough Senior Center Outreach, and WYFS. We meet regularly to coordinate

services to families in need, and share resources. The mission of Westborough CARES is to provide Charitable giving, Advocacy, Referrals, and Educational Services.

Our Young Family Program focuses on providing support and educational opportunities for families with pre-school age children. We work with the Together We Can Family Network to promote child literacy, offer parenting training and information on pre-kindergarten and kindergarten transitions, increase the quality of child care environments, and facilitate collaboration between early education and care providers and the community. The Family Network also offers a free indoor play space in Marlboro for families with pre-school age children.

Part of our role in providing referrals is to act as a vehicle for local churches, companies, and private individuals to assist needy families. This year, we continued our relationship with the Rotary Club of Westborough to operate the Free Holiday Store, which has been so successful the past years. This year we provided Thanksgiving meals for 20 families, and over 1330 Holiday gifts and gift cards for another 70 families (150 children), all through the Rotary Gifts for Kids and Teens program supporting the Free Holiday Store. Due to the Town Hall Renovation, we lost our former site for holding the Holiday Store. The Trustees of the Westborough Library generously allowed us to use their meeting room for the entire month of December to hold the Store there. We are very grateful for their generosity. The space worked very well for us. Four other families were “adopted” for additional support by local companies and families. We worked with the Interfaith Giving Tree program this year, and were able to reach families who had not accessed our services prior to this year. We are so grateful for the generosity of the community in providing gifts and donations to allow us to fulfill this strong need in our community. Girl Scouts from Troop 30635 helped us in setting up and decorating the store this year.

Westborough CARES developed a flyer to inform participants of both holiday giving programs about other services that would be available for families in need. CARES also developed a press release to the community announcing the new program and identifying places community members could donate time or money, if they wanted their

donations to assist Westborough families. We were unable to continue the Cleat and Sneaker Giveaway program with Sean and Kyle Vaccaro this year because of the Town Hall renovation, but it was continued at St. Luke's.

We continue to work with the Police Department and Westborough District Court to provide on-going support for cases of domestic violence. WYFS Employees were interviewed on the Police Chief's cable TV show Police Report in December. They spoke about the Holiday Store and stress during the winter and holiday season.

The Youth and Family Services Departments of the five towns that are connected to Westborough District Court (Grafton, Northborough, Southborough, Shrewsbury and Westborough) have created a coalition called Partnership for Healthy Pathways. This year, through PHP, we offered You Go Girl! This is a 6 week summer program providing social skills to middle school girls which was developed by Shrewsbury YFS.

We are involved with several projects with the Westborough Public Schools. We are involved in the District Attorney's Round Table along with school and public safety personnel, to coordinate services with the high school and middle school. In addition, we are involved in the High School's School Community Council to facilitate communication between the school and the community.

We partnered with the town and school Libraries and Westborough TV to sponsor a town wide read. Westborough Reads Together started planning a new program for the spring of 2014.

We are members in two statewide organizations: Local Officials Human Service Council (a division of the Massachusetts Municipal Association), and the Youth and Family Services Directors. These help us to stay informed of state wide trends and services, as well as the ways other communities are working to address them. We are also representing Westborough's needs in the development and monitoring of the new Children's Behavioral Health Initiative, a comprehensive change in the way mental health services are being delivered to youth in Massachusetts.

Westborough Youth and Family Services is dedicated to advocating for the needs of youth and families in Westborough. Input from the community is always welcomed, whether regarding present programs, or new programming ideas. Please feel free to contact us at 508-366-3090, on line at yfs@town.westborough.ma.us or to stop by at the Forbes Municipal Building, second floor, Room 21, or speak to any of the Youth Commission members. The Youth Commission generally meets the second or third Monday of each month, at 7:30 p.m., in the Forbes Municipal Building, Room 21, and we welcome any community member to our meetings.

Respectfully submitted,

John Badenhausen, MA, LMHC
Director

Youth Commission:

Patricia Ainsley
Christine Anthony
Andrew Rosenshine, Chair
Judith Tully

Youth Members:

Jack Chuma, Senior
Pranit Lahoty, Senior
Corbin Whitaker, Junior
Meredith Wolpert, Junior

ZONING BOARD OF APPEALS

The Board held hearings for 12 petitions this year and generally met 1 or 2 times per month. The following is a summary of the petitions that came before the Board.

PETITIONER	DATE	ACTION BY THE BOARD
180 Turnpike Rd LLC 180 Turnpike Road	01/13	Special Permit/ Withdrawn without Prejudice
Chandler & Zadeh 88 Turnpike Road	03/13	Variance/Granted
Exposé Signs & Graphics 101-136 Charlestown Meadow Drive	05/13	Variance/Granted
Ansari Builders (Zaara Gardens) 169 East Main Street & Granger Road	05/13	Change to a Comprehensive Permit/Denied
346 Turnpike LLC (Westborough Woods) 346 Turnpike Road	05/13	Comprehensive Permit/Granted
George Ghaly, DDS 116 East Main Street	06/13	Appeal from a Person Aggrieved/Denied
Cunningham, Petkewich, & Gadbois 96 Turnpike Road	06/13	Variance/Granted
Gregory Giroux 120 Milk Street	06/13	Special Permit/Granted
Timothy Buckalew & Leigh Emery 5 Emery Road	06/13	Variance/Granted

PETITIONER	DATE	ACTION BY THE BOARD
Peter & Deborah Schradieck 41 Summer Street	09/13	Variance/Withdrawn without Prejudice
Chick-Fil-A 290 Turnpike Road	12/13	Variance/Granted
Imran & Kausar Qidwai 47 Upton Road	12/13	Variance/Denied

The Board would like to take this opportunity to thank the various Town Boards and departments for their input and recommendations over the past year.

James B. Johnson resigned from the Board after 33 years of service. David P. Lamothe was elected Chairman in June 2013. Alternate member Justin Lundberg was appointed as a regular member in July 2013. Matthew Chiott was appointed as an alternate member in August 2013.

Respectfully submitted,

David P. Lamothe, Chairman
Gerard K. Gagnon
Justin Lundberg
Todd S. Alexander (Alt.)
Matthew Chiott (Alt.)
Joanne M. Morris, Clerk

Town of Westborough
Employee Earnings Report
2013

Abbaraju, Renuka	\$21,033.83	Baker, Leeanne - Police Extra Details	\$880.00
Abrahams, Rachel Lee	\$65,948.07	Baker, Thomas	\$4,147.00
Abrams, Risa H	\$41,967.95	Bakstran, John F	\$1,573.00
Achenbach, Alyssa	\$64,610.05	Balduf, Carl J	\$99,939.00
Achorn, Catherine Ann	\$15,581.01	Baldwin, Nichole Sue	\$86,248.88
Addington, Kari	\$28,796.84	Ballard, James	\$39,546.04
Ailinger, Elizabeth T	\$58,138.94	Balliett, Barbara	\$27,743.34
Akerson, Donald Elmer	\$552.50	Banks, Christopher J	\$3,440.00
Alcuskay, Carol	\$87,131.55	Banks, Deborah	\$69,327.10
Allain, Lisa	\$83,550.85	Baptiste, Paul B	\$333.00
Allen, Laura	\$14,049.16	Barca, Joseph	\$89,521.41
Alves, Gregory D	\$135.00	Barca, Shannon E	\$55,554.44
Alvey, Leah E	\$1,402.50	Barclay, Elizabeth L	\$1,000.00
Ambrosino, Maureen	\$72,631.00	Bardsley, James	\$500.77
Anderson, Beth	\$57,231.46	Bardsley, Susan	\$87,895.48
Anderson, Corey A	\$1,180.80	Barnes, Barbara	\$1,000.00
Anderson, Elizabeth	\$2,187.25	Barnes, Melissa A	\$330.00
Anderson, Kathryn C	\$77,723.43	Barrett, Victoria	\$112.52
Anderson, Roger	\$98,168.49	Barrette, Diane	\$338.00
Anderson, Sarah N	\$450.00	Barrette, George	\$500.00
Andrade, Kimberley A	\$138.00	Barry, Amy E	\$84,501.70
Andrade, Mary	\$34,749.71	Barry, Jane Mari e	\$85,895.20
Anunziata, Domenic	\$67,263.01	Barry, William R	\$219.38
Anunziata, Domenic - Police Extra Details	\$28,314.00	Barton, Robbie M	\$19,376.20
Antonio, Lois	\$82,719.58	Bashaw, Tiffany	\$48,860.84
Apuzzo Langton, Karen	\$70,286.36	Bates, Gina	\$96.00
Aramini, Joanna R	\$2,600.64	Batley, Joan D	\$382.50
Aramini, Laura	\$1,627.50	Baxendale, Jeannette	\$1,000.00
Areano, Joseph P	\$450.00	Bayle, Cynthia N	\$425.00
Areano, Nancy Jean	\$5,873.60	Bean, Amanda	\$67,135.16
Arena, Thomas	\$1,734.02	Bean, Cheryl	\$32,303.75
Armstrong, Daniel	\$57,294.01	Beaudreau, Edgar	\$14,962.08
Arnold, Cynthia	\$23,521.57	Becker, George	\$55,750.50
Aronson, Mary	\$2,085.00	Becker, Leigh A	\$107,209.81
Arpante, Allison K	\$1,014.13	Beckman, Catherine	\$3,162.00
Arvantely, Peter	\$1,875.00	Bedard, Diane L	\$34,841.17
Ashley, Stephen	\$67,242.41	Belanger, Pamela	\$19,327.99
Ashworth, Destiny S	\$10,403.07	Belbin, Edward	\$99,867.45
Atchue, Bruce J	\$47,869.68	Belbin, Julie	\$22,187.07
Atchue, Christopher J	\$87,025.99	Beliveau, David W	\$892.00
Atchue, Christopher J - Police Extra Details	\$12,628.00	Benbenek, Ann	\$54,100.73
Aubin, Heather Hill	\$13,033.12	Benbenek, Elizabeth A	\$1,620.00
Auen, Sandra Jane	\$58,905.07	Benedetto, Judith	\$82,594.58
Auger, Nancy A	\$3,455.04	Bennett, Christine	\$73,868.18
Austin, Kristine L	\$85.00	Bennett, Griffin S	\$2,437.81
Avery, Donna Charlotte	\$80,837.76	Benoit, Helen Marie	\$40,098.17
Avery, Joyce	\$85.00	Benson, Judith Ann Natoli	\$4,795.02
Awasthi, Anupama	\$1,740.14	Bergemann, Bethany	\$4,447.00
Aylward, Michaelina F	\$1,000.00	Bernard, Brian	\$1,602.00
Baccari, Steven	\$74,110.00	Bernieri, Carolyn	\$1,935.00
Bacon, Brian	\$41,963.00	Billmaier, Julie	\$50,350.18
Badenhausen, John	\$78,236.00	Bir, Joshua J	\$5,545.20
Badgley, Joseph E	\$42,426.17	Bird, Laurie M	\$74,463.84
Bain-Morgado, Karen	\$50,133.60	Bishop, Edward	\$59,520.45
Baker, Leeanne	\$71,915.04	Bjork, Abigail K	\$165.00

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
2013

Black, Carolyn	\$222.00	Bush, Susan A	\$51,533.20
Black, William T	\$1,222.00	Busha Jr, Roger P	\$49,460.73
Blackney, Kevin	\$135.00	Butcher, Marjorie	\$1,000.00
Bloch, Jared	\$11,720.00	Butterworth, Kathleen	\$26,667.70
Bond, Renee	\$680.00	Byczkowski, Joshua M	\$49,020.42
Bonneau, Gary J	\$58,233.19	Byczkowski, Nancy	\$32,635.05
Borden, Jane Patricia	\$91,856.59	Cabrera, Jessica	\$21,137.06
Borglund, Brett	\$6,400.95	Cafaro, Coleen T	\$1,549.00
Bosch, Julian	\$490.91	Caira, Kristen M	\$23,641.61
Bostrom, John	\$54,088.22	Cairns, Catherine	\$19,801.61
Boucher, Deborah Walker	\$15,222.25	Callaghan, Brian	\$111,926.07
Bowman, Peter	\$75,354.28	Callahan, Alice	\$23,761.37
Bowman, Stephen L	\$54,633.15	Callender, Melissa	\$86,110.58
Bowness, Ronald E	\$39,371.58	Cantera, Viola	\$1,000.00
Boyd, John	\$8,522.50	Cardente, Julie A	\$16,796.43
Boyer, Beverly	\$384.00	Carley, Kari	\$21,021.20
Boyer, Lisa Ann	\$50,686.63	Carlo, Dawn Ilene	\$45,080.65
Boyer, Mark E	\$2,178.10	Carlson, Cheryl A	\$93,768.86
Braden, Kimberly	\$607.54	Caron, Angela	\$34,614.60
Brady, Mark	\$255.00	Carr, Santina	\$83,544.58
Brady, Ronald	\$29,825.70	Carrier, William	\$85,976.67
Bramley, Charlotte	\$256.00	Carrigan, Katherine K	\$2,625.00
Branson, Mary E	\$445.03	Carta, Susan M	\$5,610.48
Brazil, Meagan	\$37,289.49	Carver, Sarah	\$48,403.83
Breen, Linda M	\$1,000.00	Casale, Denise	\$86,425.55
Breeze, Anita	\$96,898.47	Casciano, Michelle	\$82,594.58
Brennan, Timothy C	\$77,375.90	Case, James C	\$3,948.50
Bretta, Joseph M	\$96.00	Casello, Mary	\$774.50
Bretta, Katherine A	\$96.00	Casparriello, Lisa	\$8,665.01
Bretta, Kimberly M	\$120.00	Casparriello, Rick J	\$1,759.89
Briand, Leslie	\$11,971.96	Castell, Michael	\$67,008.73
Brigham, Kristin D	\$20,479.60	Castell, Russell	\$57,840.00
Britton, Sharon	\$86,681.50	Castellani, Linda	\$32,141.15
Brocki, John	\$85.00	Catarius, Dana	\$85,837.60
Brogan, Molly	\$44,615.05	Cavanaugh, Carol Ann	\$104,052.46
Bromm, Kimberly	\$9,995.58	Cavanaugh, Emily	\$310.00
Brosnihan, Marybeth	\$21,020.46	Cellucci, Anita M	\$70,135.87
Brouillard, Christine	\$71,114.91	Cerny, Jamie	\$1,975.00
Brown, Ann Marie C	\$7,243.07	Cetrone, Jane	\$26,277.64
Brown, Carrie Ann	\$8,474.80	Chamberlain, Paul	\$8,392.61
Brown, Eleanor K	\$65,590.85	Chapman, Michael W	\$86,050.55
Brown, James V	\$41,824.56	Chartier, Kristin MN	\$47,564.96
Brown, Laurie	\$89,625.43	Chasey, Kenneth M	\$19,612.54
Brown, Michelle Lynn	\$3,839.68	Chason, Abby	\$112.50
Brown, Robert	\$35,850.31	Chen, Kerry H	\$140.00
Bruce, Natalie	\$58,430.00	Chin, Jim	\$80,365.15
Brunell, Eric C	\$2,860.00	Choate, Karolyn M	\$87,378.91
Bruno, Kristin Ann	\$74,757.34	Christensen, Margaret	\$1,000.00
Buffone, Nancy A	\$66,106.46	Chysna, Robert	\$1,000.00
Burgess, Tara	\$76,407.17	Cicccone, Kerry	\$85,113.85
Burgoyne, Rebecca M	\$74,691.36	Cincotta, Alexandra	\$1,045.00
Burke, Maura	\$197.52	Cincotta, Anthony	\$2,475.00
Burke, Thomas P	\$300.00	Cincotta, Kathy L	\$4,138.44
Burnell, Cleria L	\$33,061.73	Clemans, Valerie Jean	\$58,025.77
Burton, James Harold	\$510.00	Clemons, Heather	\$767.13

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
2013

Clemons, Vanessa	\$81.00	Cruz, Dante A	\$1,000.00
Clifford, Eleanor	\$5,373.84	Cuff, Mary C	\$222.00
Coelho, Jacqueline L	\$82,324.58	Cullen, Casey Matthew	\$60,329.82
Coffey, Danielle L	\$12,039.49	Cullen, Mary	\$94,671.45
Coffey, Danielle L	\$3,368.00	Cullen, Patrick	\$95,832.52
Cogswell, Cameron	\$5,321.91	Cunningham, Judith	\$37,570.83
Cohen, David S	\$65,237.17	Cunningham, Robert	\$75,135.54
Colbath, Kathryn M	\$8,202.27	Cunningham, Sarah	\$24,796.13
Cole, Deborah	\$642.55	Curran, Kathleen M	\$560.00
Cole, Penny L	\$2,686.34	Curtis, Debra Ann	\$13,065.28
Collentro, Danielle	\$3,349.50	Cusella, Margaret R	\$27,514.60
Collentro, Laureen C	\$26,740.60	Cusella, Samantha M	\$452.52
Collette, Robert	\$176.00	Cyr, Lisa	\$36,233.29
Collins, Cheryl	\$45,597.26	Dadzie, Kofi	\$835.32
Collins, Courtney E	\$85.00	Daigle, Raymond A	\$1,977.64
Collins, Jane Patricia	\$59,024.94	Daly, Jacquelyn	\$48,278.41
Collins, Kelly Patrick	\$70,867.09	Damiano, Brandon M	\$1,681.51
Collins, Kristin R	\$936.00	Damiano, Michael R	\$803.26
Collins, Kristin Rose	\$9,782.00	D'Angelo-Carley, Kathleen	\$51,503.66
Collins, Martha	\$10,544.24	Daniele, John D	\$61,366.81
Collins, Terence K	\$1,000.00	Daniele, Linda	\$31,497.61
Comiskey, Melissa Biello	\$50,526.84	Daniels, Michael K	\$72,219.85
Conley, Suzanne	\$83,994.24	Daniels, Michael K - Police Extra Details	\$1,056.00
Conner, Fred R	\$14,991.60	Dankner, Robert	\$850.00
Connors, Sharon	\$4,840.00	Dapolite, Charles	\$77,339.81
Considine, Patrick	\$2,133.00	Dargan, Katherine J	\$27,165.12
Constantineau, Jaimie	\$7,403.77	DaSilva, Patrick C	\$1,399.50
Cooper, Susannah	\$2,000.04	D'Avia, Amy	\$75,149.27
Copland, Michelle	\$82,695.32	David, Patricia	\$45,720.05
Coppolino, Gregory	\$1,827.50	Davies, Dawn S	\$21,295.83
Corazzini, Angelina	\$18,259.92	Davis, Jennifer J	\$12,750.86
Corbosiero, Susan	\$17,085.00	Day, Margaret M	\$82,044.58
Corcoran, Mary Donna	\$47,551.88	Dean, Renee	\$60,193.94
Corcoran, Nicholas R	\$2,880.50	Deane, Jennifer A	\$50,241.74
Corcoran, Sean	\$1,807.89	Dearmond, Jordan B	\$80.00
Corcoran, Sean M	\$748.01	Debish, Colleen	\$99,281.55
Cornine II, Frank H	\$55,545.00	DeBoer, Lauren E	\$24,708.15
Corrente, Kimberly	\$6,776.55	DeBoer, Stephen G	\$73,743.21
Corrone, Julie M	\$56,615.50	Delegas, George	\$22,026.97
Costa, Ann Marie	\$72,358.66	DeLong, Tyson	\$75,892.22
Cote, Dennis	\$82,249.00	DeLong, Tyson - Police Extra Details	\$3,316.45
Cote, Louise	\$1,000.00	DeManche, Alma E	\$74,517.00
Covino, Paula	\$50,133.60	DeMichele, Carol Davenport	\$170.00
Cowgill, Amanda	\$267.54	Demoga, John	\$700.00
Crawford, Linda	\$78,175.90	Denmead, Bruce P	\$23,491.35
Crispen, Janet	\$51,653.20	DePaolo, Gina	\$71,570.77
Croft, Diane	\$28,466.71	Derderian, Leah C	\$910.00
Croft, Joshua	\$67,496.40	Desai, Lee Ann	\$7,515.04
Croft, Joshua - Police Extra Details	\$17,939.48	Deshpande, Anuradha	\$85,627.25
Croft, Stephen T	\$3,776.33	Desiata, Frank	\$81,386.00
Cronan, Elizabeth A	\$2,194.75	Desiata, Karen	\$71,043.00
Cronin, Miriam P	\$36,304.56	Desjardins, Helene	\$1,549.00
Crowley, Cavan	\$400.00	Desjardins, Matthew J	\$80,448.11
Crowley, Cynthia L	\$47,971.97	DesRosiers, John	\$40,328.39
Crowley, Hannah F	\$72.00	DeVincent, Aliza	\$57,151.59

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
2013

deVries, Nancy A	\$333.00	Emge, Corrine B	\$1,275.00
Devuono, Maria N	\$1,907.50	Engberg, Helena	\$1,000.00
Diamond, Zachary M	\$500.00	Engberg, Nancy	\$27,263.04
DiBona, Anne T	\$78,135.77	Engelking, Rhonda	\$85.00
DiCarlo, Johanna	\$101,593.00	Erb, Christine L	\$56.25
DiCicco, Lucy M	\$333.00	Erenius, Richard A	\$6,327.60
DiPlacido, Laura	\$5,893.28	Erwin, Thomas R	\$2,912.07
Dlugolecki, Jason S	\$520.00	Erwin, Virginia	\$87,925.73
Dodd, Timothy A	\$500.00	Everitt, Nicholas	\$323.58
Doherty, Joan	\$25,142.42	Everitt, Patricia	\$8,030.78
Doherty, Kevin M	\$550.00	Ewing, Deborah B	\$7,944.79
Doiron, Lisa Marie	\$80,738.58	Falcone, William M	\$49,507.75
Donahue, Roxanne V	\$64,950.77	Farrar, David S	\$19,041.39
Donnelly, Joyce	\$31,453.18	Farrar, Kevin	\$103,698.18
D'Onofrio, Marci J	\$78,000.90	Farrell, Joseph J	\$300.00
Donovan, Colin F	\$400.00	Favrot, Phillip L	\$11,592.53
Donovan, David	\$79,869.78	Favulli, Steven J	\$53,270.01
Donovan, Timothy John	\$85,907.12	Fay Jr, Howard K	\$333.00
Doob, Judy H	\$255.00	Federici, Joseph	\$6,130.00
Dooley, Heather	\$50,143.15	Federici, Priscilla	\$111.00
Doret, Gretchen	\$56.25	Feeney, Maryellen	\$64,836.80
Doretti, Chiara M	\$53,774.53	Feingold, Enid	\$2,010.04
Dorr, Philip C	\$20,126.24	Felton, Elizabeth A	\$4,321.56
Dorsey, Lynn C	\$45,236.57	Fenton, Frank W	\$54,777.81
Doucet, Stephen	\$100,252.08	Feresten, Mary	\$29,242.29
Dougherty, Erica R	\$3,717.50	Ferkler, Lindsay	\$15,675.00
Doyle, John F	\$4,673.67	Ferranti, Philip	\$4,692.08
Doyle, Kristen	\$19,767.57	Ferrecchia, Katherine Mary	\$82,894.24
Drewry, Denzil C	\$500.00	Ferrera, Kenneth	\$2,000.02
Drisko, Cynthia	\$32,056.50	Ferris, Stephen	\$3,015.00
Dubois, Christopher M	\$83,125.51	Ferschke, Jason P	\$79,419.27
DuBois, Shannon	\$5,997.71	Fields, Orvel Eugene	\$85.00
Duce, Diane	\$1,000.00	Fillmore, Sarah M	\$65,642.23
Duclos, Eleanor	\$15,890.99	Finn, Kathleen	\$83,694.24
Dudley, Lauren	\$22,871.53	Finnerty, Jennifer	\$7,392.50
Duff, Robert	\$67,102.60	Fisher, Alison J	\$2,233.88
Duffy, Denise	\$64,031.78	Fitzgerald, Connor P	\$500.00
Dugard, Jacob	\$928.64	Fitzgerald, Suellen	\$1,827.50
Dunn, Steven	\$8,903.77	Fitzgibbon, Amy B	\$3,901.51
Dunne, Pamela	\$43,362.86	Flahive, Carly S	\$216.00
Duplessis, Kristi M	\$64,295.47	Flahive, Victoria A	\$270.00
Duval, Richard Albert	\$78,543.90	Flanagan, Mary Alice	\$79,001.01
Dymerets, Victoria	\$276.83	Flanagan, Paul	\$49,066.68
Dzindolet, Susan E	\$15,477.87	Flood, Charles A	\$1,222.00
Eastwood, Hannah	\$2,832.71	Fogg, Andrea	\$60,318.84
Eaton, Joan	\$60,306.34	Foley, Joan	\$170.00
Ehrenreich, Andrea	\$59,762.89	Foley, John	\$116,229.05
Eiduson, Joseph	\$1,242.80	Foley, Luke Matthew	\$9,590.02
Ekberg, Sandra N	\$66,262.19	Fontaine, Michael	\$83,512.02
Eldridge, Ross	\$63,262.39	Foody, Paul	\$660.00
Ellis, Judy Hytonen	\$27,498.21	Forrest, Karen	\$82,544.73
Ellis, Mark	\$84,184.08	Foster, Nancy M	\$6,501.76
Ellsworth, Michael	\$7,368.42	Foster, William	\$50,581.76
Ellsworth, Peter J	\$59,365.12	Fournier, Christopher P	\$111,370.83
Emery, Leigh	\$500.00	Fox, Janet	\$85.00

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
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Frame, Steven A	\$400.00	Goodwin, Janice E	\$18,974.58
Frankhouser, Jessica L	\$39,246.90	Gorden, Susan	\$88,391.76
Franks, Gregory	\$127,439.00	Gordon, Alan	\$129,182.74
Frazier, Lindsay E	\$1,259.09	Gordon, Alan - Police Extra Details	\$8,109.20
Freedman, Sharon	\$60,120.81	Gordon, Karen	\$28,448.39
Freitas, Michael L	\$120.00	Gormley, Colleen	\$60,243.84
French, Adam C	\$400.00	Gough, Michael	\$3,733.15
Frenkel, Victoria H	\$19,802.39	Gowen, Karen	\$84,222.17
Fridley, Joanne	\$75,478.12	Grains, Cynthia	\$8,086.76
Fryer, Robert	\$120,475.68	Grains, Noah	\$68,277.32
Fryer, Robert - Police Extra Details	\$4,681.20	Granger-Pacillo, Bonny L	\$38,184.17
Fyffe, John	\$55,369.07	Grant, Caroline W	\$24,981.82
Gage, Nancy	\$3,226.20	Grant, Jessica	\$212.50
Gagliano, Eileen	\$5,272.84	Grant, Levi C	\$8,390.14
Gagliano, Jamie C	\$1,010.25	Grant, Richard G	\$120.00
Gagnon, Gerard K	\$333.00	Grasso, David A	\$75,501.42
Gagnon, Louise	\$610.00	Grasso, Laura	\$70,708.40
Gale, Christine	\$47,913.30	Greco, Michael F	\$1,276.00
Gale, Donald	\$82,987.53	Greenwald, Lisa	\$86,481.55
Gallagher, Gregory W	\$70,135.87	Greer, Alyson	\$72,122.18
Gallo, Michael	\$344.26	Grey, William D	\$58,897.19
Gallo, Nicholas	\$303.20	Griffin, Willaim Patrick	\$4,566.00
Gallo, Patricia Frances	\$85,574.58	Griffith, Daniel F	\$53,062.00
Gangopadhyay, Joyeeta	\$18,340.62	Groccia, Jacqueline R	\$52,669.20
Garbarino, William	\$80,312.09	Grose, David M	\$2,210.00
Gardner, Caitlin Foley	\$84,721.46	Grosner, Cindy Lynn	\$6,490.09
Garreffi, Rachael	\$63,441.55	Grossman, Emma	\$113.44
Garrett, Stephanie	\$80,825.91	Grossman, Karen Lee	\$14,905.08
Garrity, Reid	\$572.00	Guerard, Martha	\$79,125.73
Garvin Considine, Leslie M	\$25,654.29	Guertin, Dennis	\$44,380.78
Gatley, Bryan P	\$4,100.80	Guimond, Andrea	\$79,223.62
Gaul, Audra	\$8,289.02	Gunna, Shreya	\$2,811.75
Gavin, Karli B	\$2,939.75	Guyer, Maria	\$25,207.97
Gebo, Jan David	\$24,715.68	Gvirtzman, Anna	\$9,900.00
Gebo, Stephanie	\$60,903.94	Haagensen, Dana	\$7,869.54
Gelber, Raquel	\$850.00	Habacker, Warren	\$54,910.39
Gerratt, Judith	\$79,575.91	Hackett, Mary Lynn	\$6,877.57
Gerstenzang, Megan	\$87,071.55	Hagberg, David	\$84,310.24
Gilchrist, Theresa	\$59,781.00	Hagenbuch, Jacalyn G	\$24,048.07
Gildea, Christopher M	\$68,292.55	Haley, Kevin	\$71,242.60
Gill, Thomas	\$12,232.83	Halford, Elaine	\$87,394.12
Gillis, Joseph	\$1,333.00	Hallice III, Chester	\$100,776.37
Goddard, Kristin	\$321.71	Hallice III, Chester - Police Extra Details	\$25,621.30
Golden, John R	\$325.00	Hally, Leah	\$19,828.29
Golden, Richard	\$78,208.55	Hamburger, Cynthia	\$49,517.81
Goldsmith, Debra	\$87,039.52	Handley, Jessie A	\$20,613.77
Goodale, Cheryl Ann	\$71,397.10	Hanlon, Barrett D	\$275.00
Goodhall Jr, John H	\$13,266.00	Hanlon-Stepanski, Mary	\$35,495.57
Goodliffe, Brendan Flynn	\$2,092.50	Hanna, Kristen L	\$77,455.73
Goodliffe, Brian T	\$2,552.00	Hannan, Jeffrey Alan	\$1,354.03
Goodliffe, Donna	\$77,686.95	Hannon, Paige	\$82,973.73
Goodney, Peter	\$105,086.66	Hanson, Cynthia G	\$39,106.80
Goodney, Peter - Police Extra Details	\$15,939.45	Hanson, Maria	\$26,335.21
Goodro, Gary M	\$48,212.17	Hardiman, James	\$1,000.00
Goodspeed, Dale W	\$77,086.79	Harding, Matthew R	\$1,649.00

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
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Harrington, John	\$1,716.00	Huse, Matthew J	\$73,132.49
Harrington, Joseph	\$250.00	Huss, Kathy	\$18,042.22
Hart, Doreen	\$1,465.03	Hutchinson, Karen	\$2,732.60
Hart, Janet Dreher	\$60,618.84	Huyler, Anne H	\$774.50
Hart, Laura	\$2,907.50	Iglesias, Rebecca	\$22,157.37
Harvell, Deborah	\$84,503.41	Ignatidis, Demos	\$31,719.21
Harvey, Eileen Carson	\$89,140.55	Imse, Fern Aileen	\$1,000.00
Hassett, Gary	\$82,733.89	Indresano-Diruscio, Antonia G	\$63,180.16
Hassett, Gary - Police Extra Details	\$20,430.91	Inzer, Gail P	\$47,329.19
Hatherley, Irene J	\$75,643.39	Irula, Jessica	\$38,359.57
Hauser, Brooke	\$78,017.90	Israel, Karen B	\$2,260.00
Hawkesworth, Jeanne L	\$1,000.00	Ives, Margaret	\$3,502.23
Hayden, Kathleen	\$55,601.13	Jackman, Dana	\$89,008.13
Hayes, Alexander C	\$144.00	Jackman, Jesse J	\$6,191.63
Hayes-Nikas, John	\$89,382.05	Jackman, Joseph	\$77,106.68
Hazzard, Michael	\$23,509.55	James, Gregory William	\$2,934.00
Hebert, Natalie	\$602.26	Jane', Allison	\$10,761.22
Hebert, Pamela	\$35,934.13	Jane', Matthew	\$350.64
Hebert, Ricky	\$102,192.46	Jasmin, Allison	\$56,567.06
Heffernan, Michael G	\$400.00	Jeannotte, Janice M	\$32,164.12
Hehir, Daniel J	\$93,312.59	Jeannotte, W. Barry	\$15,443.18
Helin, Charles R	\$244.16	Jette, Jerry	\$78,518.73
Heller, Susan	\$85.00	Johnson, Andrew Nils	\$95.30
Henriques, Lizabeth D	\$48,007.18	Johnson, Beth	\$29,241.26
Hession, Maria	\$180.00	Johnson, Brandon K	\$42,333.26
Hewins, Colleen	\$28,998.25	Johnson, Daria	\$1,040.00
Higgins, Mary	\$91,320.70	Johnson, Diane	\$76,642.09
Hildreth, Nicola L	\$64,909.11	Johnson, Ian P	\$500.00
Hilfinger, Alisa Stewart Herrick	\$80,666.98	Johnson, Jeffrey	\$72,692.26
Hillier, Christine	\$2,055.64	Johnson, Jeffrey - Police Extra Details	\$3,037.89
Hillier, John P	\$4,910.00	Johnson, Marion Riordan	\$65,735.02
Hillier, Michael O	\$1,764.64	Johnson, Mary H	\$77.51
Hinds, Christopher	\$6,288.00	Johnson, Mary J	\$87,401.12
Hinson, Michelle	\$120.01	Johnson, Maureen	\$111.00
Hippeli, Megan L	\$873.83	Johnson, Russell	\$35,217.12
Hodgdon, Cynthia Q	\$76,778.27	Johnson, Sarah	\$87,313.90
Hodgdon, Jane P	\$1,384.00	Jones, Francis V	\$76,178.73
Hoey, Kathleen A	\$87,931.05	Jones, Maura	\$60,323.84
Holloway, Francis	\$300.00	Jost, David	\$105,430.73
Hong, Karen	\$83,622.28	Juergens, Gisela G	\$26,937.43
Hopkinson, Marie Diane	\$60,243.84	Julian, Charles R	\$82,780.01
Horgan, Kathleen	\$45,655.24	Junaid, Qurat U	\$35.01
Horowitz, Julia	\$48,055.59	Jyringi, Nathan W	\$86,489.10
Houle, Sara A	\$894.00	Kajos, Barbara C	\$24,993.65
House, Cynthia	\$48,274.09	Kalagher, Jonathon	\$99,803.10
Howard, Paulyn	\$1,333.00	Kalagher, Jonathan - Police Extra Details	\$18,112.32
Howes, Banning B	\$734.00	Kamitian, Daniel	\$85.00
Howson, Abby	\$30,784.87	Kane, Brian	\$76,256.16
Hrebicek, Kimberly Ann	\$77,670.99	Kasaras, Susanne	\$3,309.83
Htway, Tin A	\$79,846.75	Katralis, Jean	\$90,643.59
Huchowski, James	\$1,606.00	Kayser, Stanley	\$111.00
Huff Jr, Bradbury H	\$13,247.10	Keane, Thomas V	\$1,500.00
Hughes, Tracy L	\$71,648.59	Keaveney, Jeffrey R	\$72,576.03
Hummel, Heather Leigh	\$60,817.32	Keaveney, Jeffrey R - Police Extra Details	\$18,642.45
Hurley, Dorothy	\$74,186.00	Keefe, John	\$50,451.00

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
2013

Kehoe, Samantha L	\$270.00	LaPlante, Heather A	\$8,707.76
Keirstead, Karen	\$67,692.00	Laptewicz, Janice	\$40,618.55
Kelland, Julie A	\$65,125.75	Laroche, Daniel	\$50,676.03
Kelly, Susan	\$51,815.03	Latraverse, Donna	\$50,031.39
Kendrick, Karen	\$28,107.86	Lavelle, James P	\$326.18
Kenefick, Gayle S	\$47,362.66	Lavoie, Mary Beth	\$15,911.65
Kennedy, Lauren	\$87,130.30	Lawrence, Calvin	\$110,094.80
Kennedy, Mark	\$84,052.24	Lawrence, Joseph R	\$72,129.38
Kenny, Suzanne	\$51,760.17	Lawrence, Kathleen M	\$37.50
Kenyon, Susan Dale	\$34,977.78	Lawyer, Robyn M	\$77,375.73
Kerls, Rachel Elana	\$1,275.00	Lay, Kathy	\$86,369.60
Kewriga, Caitlyn	\$50,305.21	Lazaros, Julie	\$72,588.02
Keyes, Cheryl A	\$68,208.26	Lea, Anthony H	\$170.00
Khanna, Ruchi	\$15,096.89	Leach, Julie O	\$54,489.46
Kilcoyne, Brendan J	\$500.00	Leblanc, Katherine	\$111.00
Killoh, Lucille	\$384.00	Ledoux, Bethannie E	\$6,457.10
Kilpatrick, Kristen	\$83,944.24	Ledoux, Deborah	\$41,855.20
Kimball, Kelly	\$56.25	Lee, A Rita	\$1,000.00
Kimball, Linda M	\$75,941.70	Lee, Christina	\$54,641.78
Kinell, Walter	\$222.00	Lee, Michelle	\$16,125.00
King, Danielle Anne	\$65,130.46	Lefebvre, Candice Lynn	\$18,044.52
Kircher, Katie Elizabeth	\$22,118.81	Lefebvre, Matthew T	\$109,598.36
Kirkland, Jennifer J	\$749.60	Lehman, Audra	\$4,222.07
Kittredge, Philip	\$15,783.20	Lenihan, Scott	\$64,058.39
Kittredge, Scott	\$96,032.55	Leonard, Anna	\$75,746.83
Klane, Alyson P	\$24,446.37	Lermond, Keith	\$83,336.44
Klisiewicz, Stephen J	\$85.00	Leuci, Susan B	\$75,942.08
Knight, Christopher S	\$105,211.68	Levine, Maria	\$845.00
Knight, Eric	\$20,263.44	Lewis, Emily A	\$13,606.02
Knight, Robert	\$308.00	Libbey, Diane A	\$1,187.50
Knights, April	\$85,812.62	Liebert, Joseph	\$660.01
Kohler, Geralyn A	\$55,750.50	Lindsey, Kenneth W	\$1,056.00
Kondratowicz, Tina M	\$26,703.46	Lipke, Johanna E	\$17,075.63
Kotosky, Ruth Ann	\$7,946.52	Liposky, Katharine	\$1,903.44
Kovaleski, Maura	\$86,306.35	Livens, Elizabeth Ann	\$46,716.73
Koziara, Philip M	\$2,100.00	Lombardi, Colleen	\$14,729.31
Krane, Sara R	\$72.00	LoMonaco, Sarah E	\$10,152.57
Krentzman, Betsy	\$51,992.94	Lonergan, Mary K	\$77,541.55
Krentzman, Perry A	\$6,587.50	Longo, Laurie	\$20,374.38
Kristeller-Moed, Deborah	\$85.00	Lopes, Christopher J	\$86,598.55
Kritsick-Bahn, Charlotte M	\$30,177.98	Lord, Robert P	\$774.50
Kruse, Jane P	\$360.00	Louis, Janice	\$58,626.55
Kumar, Anand	\$731.01	Lovejoy, Priscilla G	\$56.25
Labossiere, Joan	\$80,375.91	Luce, Clifford	\$73,796.75
Labrie, Jennie A	\$469.49	Luce, Clifford - Police Extra Details	\$13,541.00
Labriola, Sheila M	\$83,593.95	Lucey, Catherine	\$4,652.00
Lacerra, Christina M	\$32,733.74	Luke Mannarino, Karen Therese	\$26,617.57
Lamb, Gregory D	\$127.50	Lukey, Jon T	\$43,286.88
Lamothe, Deborah	\$86,746.55	Lung, Michele J	\$19,599.07
Lanciani, Brenda L	\$1,952.60	Luongo, Lisa M	\$20,620.65
Lane, Robert	\$1,004.26	Lynch, Cara Stazinski	\$67,652.24
Lang, Douglas	\$46,512.10	Ma, Xiaotao	\$51,525.36
Langevin, Jason R	\$660.00	Mac Afee, Leslie	\$21,937.04
Langhill, Richard	\$1,000.00	MacAlpine, Kara	\$85,925.55
Lantz, Kristy	\$14,888.07	MacDonald, Caryn E	\$2,120.00

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
2013

MacDonald, Richard P	\$222.00	McCarthy, Ann	\$11,832.66
MacDonald, Timothy D	\$297.50	McCarthy, Dennis P	\$51,867.47
MacDonough, Joseph F	\$1,000.00	McCarthy, Erin	\$83,395.32
MacGregor, Lois M	\$81,794.58	McCarthy, Jacquelin e	\$77,856.33
Machnik, Andrea	\$63,647.03	McCauley, Mark J	\$120.00
Machnik, Katelyn M	\$160.02	McCoskery, Craig R	\$68,076.32
MacKay, Lynne	\$21,486.64	McDonald, Katie A	\$7,471.12
MacKenzie, Christine C	\$1,000.00	McDowell, Shawn	\$75,333.11
Magiera, Debra	\$58,371.55	McFee, Mary	\$225.04
Maguire, Diane	\$22,602.62	McGilvray, Janet	\$27,446.85
Makhlouf, Odette R	\$15,278.99	McGinn, Amy	\$9,819.55
Maldonado, Mirian	\$54,214.28	McGlory, Evelyn	\$480.00
Malhoit, Michele	\$86,625.55	McGoldrick, Caitlin	\$507.56
Malloy, James J	\$142,689.75	McGonagle, Deborah Ann	\$235.00
Mandella, Patricia	\$16,929.78	McGrail, Tessa	\$215.90
Manion, Edward	\$93,632.14	McGrath, Jennifer M	\$9,441.14
Manion, Laurie L	\$26,430.15	McGuire, Katherine L	\$921.69
Manion, Mary Ann A	\$23,268.63	mcguWillar, Brian M	\$5,669.00
Manoloules, Deborah A	\$36,824.57	McIntyre, Andrew	\$22,213.07
Marcus, Jamie Lyn	\$72,803.21	McKiernan, Lisa J	\$10,777.98
Marcus, Patricia L	\$88,759.97	McLaughlin, Peter L	\$88.24
Markert, Harriet K	\$222.00	McLeod, Glenn	\$97,966.69
Markert, Robert H	\$348.00	McLeod, Glenn - Police Extra Details	\$4,728.38
Marmysh, Michael	\$45,565.53	McLoughlin, William	\$1,333.00
Marr, Theresa	\$77,450.90	McNeil, Mark J	\$54,401.82
Marrella, Amanda L	\$1,549.00	McNemar, Linda S	\$78,377.72
Martel, Donna	\$75,966.00	McNulty, Paul	\$86,190.00
Martin, Brittany Lyn	\$41,076.38	McPherson, Jean	\$1,000.00
Martin, Cassandra	\$2,775.00	McRae, Gregory	\$69,794.74
Martin, Catherine L	\$216.00	McRae, Gregory - Police Extra Details	\$8,038.61
Martin, Kathleen	\$106,231.22	Melfa, Karen	\$25,266.88
Martin, Roslynn	\$12,700.87	Mello, Dorothy	\$8,840.00
Martin, Sharon A	\$2,616.00	Mellor, Danielle	\$1,719.48
Masciarelli, Jennifer	\$9,719.13	Melvin, Stephanie A	\$297.00
Masciarelli, Stephen	\$93,687.32	Mendes, John M	\$102,900.21
Mason, Linda J	\$1,431.06	Mendes, Maria A	\$5,705.70
Mason, Zachary D	\$135.00	Mercer, Angela	\$61,519.56
Massey, Brian E	\$65,162.03	Mercurio, Michele Corinne	\$69,171.37
Massey, Brian E - Police Extra Details	\$17,952.00	Mewhiney, Joseph R	\$1,557.50
Masters, Judith	\$3,086.31	Meyer, Erica	\$297.50
Mastrogiovanni, James A	\$2,123.32	Michniewicz, Jillian	\$1,727.73
Mathew, Vikram T	\$88.69	Mickel, Wendy	\$67,614.00
Matley, Michael	\$50,496.48	Mignini, Cynthia	\$92,985.63
Matney, Christine A	\$3,043.83	Milewski, Cameron	\$1,940.00
Matson, Ann H	\$358.00	Millar, Christopher	\$75,243.72
Matson, John	\$187.50	Miller, Charlene G	\$84,480.04
Matson, Julie A	\$63,068.91	Miller, Nicole	\$85,925.55
Maxwell, Carol	\$30,966.27	Milligan, Kenneth	\$85,025.51
Maxwell, Diane	\$50,137.26	Mills-Curran, William C	\$765.00
Mayer, Daniel	\$131,832.88	Minardi, Todd	\$108,460.00
Mayne, Jill	\$39,694.32	Minardi, Todd - Police Extra Details	\$676.00
Mazzulo, Janet M	\$1,000.00	Mirabito, Sharon	\$32,868.49
McAuliffe, John P	\$1,572.00	Mirchandani, Sonya	\$531.57
McCabe, Deborah	\$25,660.35	Mitchell, A Gibbs	\$187.50
McCarthy, Alison	\$18,419.92	Moberg, Timothy N	\$572.00

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
2013

Moesta, Tobias K	\$2,276.44	O'Connor, Ryan J	\$77,151.50
Mongeon, Michele	\$53,862.63	O'Connor, William F	\$17,531.20
Montgomery, Mark R	\$210.00	O'Day, Timothy	\$300.00
Montgomery, Olivia M	\$270.00	Odell, Nancy	\$57,392.39
Montiverdi, Danielle M	\$4,247.00	Oeser-Rhein, Wendy	\$57,863.94
Moore, Elaine	\$348.00	O'Leary, Katherine	\$68,527.24
Moore, Gail	\$10,642.74	Oliver, Evelyn	\$29,688.58
Mooskian, Matthew	\$23,815.63	Oliver, Irene M	\$118,864.94
Moquin, Donald	\$76,141.00	Oliver, Jon	\$54,065.48
Moran, Heidi Christine	\$60,120.47	Oliver, Judith	\$13,774.30
Morcone, Mary Ellen	\$32,791.88	Olson, Annika	\$1,378.13
Morganelli, Brett	\$20,389.49	O'Neil, Cathleen Marie	\$34,488.39
Morin, Colleen	\$48,315.28	O'Neil, David W	\$43,390.98
Morris, Joanne	\$9,999.71	O'Neil, Linda	\$82,255.06
Morse, Leeann	\$38,377.31	O'Neill, Sandra	\$5,275.00
Mosher, Christine	\$1,142.88	Orfao, Elizabeth	\$3,597.00
Moynihan, Daniel	\$93,884.95	Orfao, Michael	\$22,623.62
Mullen-Richards, Brigid	\$21,835.79	Orlando, Ashley	\$53,659.46
Muller, Christine	\$52,971.00	Orlando, Daniel J	\$275.00
Mulvey, William	\$2,149.92	Orlando, Jessica N	\$612.00
Mumby, Paul	\$87,904.24	Orlando, John P	\$2,303.00
Murch, Marilyn	\$7,110.31	Orlando, Kelly A	\$5,550.49
Murphy, Carla	\$31,092.70	Orlando, Pamela	\$54,290.69
Murphy, Leah	\$1,227.50	O'Rourke, Susanne	\$46,701.47
Murray, Elizabeth	\$82,413.58	Ortiz-Kirby, Monica	\$70,435.87
Myers, David	\$85,925.55	Ostrander, Alan	\$13,391.81
Nadeau, James P	\$33,662.82	Ostrander, Nicholas P	\$3,789.52
Nahid Mobarakeh, Parvin	\$32,047.33	Oswill, Lynn	\$425.00
Najarian, Oscar	\$1,333.00	Ozgoren, Tulay B	\$333.00
Najarian, Patricia A	\$384.00	Paige, Mary	\$21,995.71
Nakata, Yuka	\$363.66	Paine, Dean S	\$59,829.12
Natale, Mia K	\$270.00	Paine, Dean S - Police Extra Details	\$23,512.00
Neale, John	\$27,503.53	Pajala, Helen	\$53,300.34
Neilson, Sara	\$39,296.42	Palladini, Ashley M	\$17,553.96
Neithercut, Claudia	\$90,062.49	Palladino, Ana Maria	\$49,480.69
Nelson, Scott	\$52,456.18	Papadopoulos, Christina	\$65,268.60
Newman, Megan S	\$10,582.65	Papetti, Judith	\$89,221.55
Newstein, Laura	\$293.15	Paquin, Kate Erin	\$50,916.28
Nichols, Douglas	\$48,113.29	Parent, Desiree J	\$297.00
Nickle, Barbara	\$111.00	Parent, Michaila Marie	\$216.00
Niewiecki, Michael John	\$56,512.76	Paris, Cynthia E	\$1,000.00
Niland, Kelly	\$2,660.00	Parsons, Jessica	\$297.50
Nissenbaum, Marsha	\$33,845.09	Parsons, William	\$82,594.58
Nofsinger, Matthew M	\$77,651.08	Partelena, Cecilia	\$80,291.91
Nolan, Lindsay Kristina	\$117.50	Pascarella, Amy J	\$33,314.40
Noonan, James	\$86,345.55	Patch, Debra	\$73,178.04
Nottingham, Jennifer	\$19,966.86	Patrick, Heather Pitts	\$45,331.05
Nummelin, Patricia	\$55,069.96	Patten, Joseph M	\$1,000.00
Nute, Jeremy P	\$6,864.00	Patten, Marcia	\$333.00
Nutter, Karen Joyce	\$57,220.28	Paulhus, Brian	\$55,205.31
Nye, Alice Mary	\$420.09	Pavolis, Daniel	\$1,333.00
O'Brien, Cynthia L	\$96,301.53	Pavolis, Joan	\$520.00
O'Brien, Frank	\$85,925.55	Pellegrino, Pamela Marie	\$77,788.54
O'Connor, Brian James	\$48,490.16	Pelletier, Marsha M	\$80,653.48
O'Connor, Marianne	\$166,410.39	Pelser, Lauren Denise	\$35,111.36

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
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Pereira, Robert J	\$510.00	Read, Mark M	\$85.00
Perreault, John D	\$300.00	Reale, Steven	\$104,333.76
Perron, Patricia	\$1,222.00	Reale, Steven - Police Extra Details	\$36,537.36
Perron, Walter	\$134,356.56	Rearden, Mark G	\$49,331.53
Perry, George	\$8,037.52	Rebh, Doreen	\$50,060.13
Perryman, Diane	\$81,898.78	Redfern, Julie	\$22,887.95
Perryman, Eric	\$85,483.55	Reed, Gregory	\$2,808.30
Peters, Terry L	\$70,552.83	Reed, Lorin L	\$71,880.65
Peters, Terry L - Police Extra Details	\$3,112.78	Reed, Nicole	\$9,726.04
Petersen, Sally	\$2,268.75	Reger, Linda	\$30,434.16
Peterson, Sally	\$72,523.32	Reich, Eileen	\$29,386.50
Peterson, Stephanie A	\$81,794.58	Reilly, Mary Elle n	\$24,975.50
Petrucelli, Marykate	\$3,528.43	Reilly, Richard	\$1,333.58
Phillips, Brandi Cary	\$45,244.41	Reinstein, Susan	\$83,402.58
Pierce, Mary S	\$20,667.16	Remian, Helen R	\$10,680.50
Pikiel, Pauline	\$51,533.20	Remillard, Thomas	\$64,075.92
Pilkington, Donna E	\$642.20	Reynolds, Debra	\$29,415.93
Pinto, Paul J	\$4,613.54	Reynolds, Karen	\$4,135.04
Piscia, Anne	\$81,068.55	Rheaume, Alison M	\$53,793.43
Pittorino, Rebecca M	\$16,488.09	Rich, Deborah	\$27,368.41
Plant, Daniela S	\$35,148.27	Richard, Darrin	\$86,676.55
Plifka, Sheila	\$83,044.58	Richard, Rona M	\$38,533.05
Plude, Kenneth	\$11,553.72	Richards, Carol	\$52,024.15
Plude, Wayne D	\$19,870.99	Richards, Justin L	\$74,864.15
Polseno, Caleb D	\$67,090.58	Riggieri, Maria Elaina	\$60,712.59
Polseno, Caleb D - Police Extra Details	\$15,147.00	Rigueur, Lydia	\$85.00
Popsuj, Karen	\$83,893.95	Ritacco, Suzanne M	\$4,547.05
Porter, Melissa Beth	\$4,301.91	Rizoli, Joseph E	\$30,404.45
Potosnak, Darrell	\$91,341.04	Rizoli, Joseph E. - Police Extra Details	\$1,826.00
Potts, Jennifer M	\$55,703.34	Robbins, James	\$86,700.00
Power, Michael R	\$604.00	Roberts, Brian	\$107,861.09
Power, Nancy	\$66,235.80	Robertson, Gillian K	\$108.00
Powers, Bruce	\$91,089.61	Robertson, Kristin A	\$92,035.44
Price, Erica	\$2,725.00	Robichaud, Sandra	\$92,356.55
Priest, Katherine M	\$1,702.50	Robinson, Kristin	\$51,533.20
Prizio, Michael B	\$9,366.00	Robles, Alana	\$49,428.35
Procaccini, Christine	\$82,094.26	Roche, Carl	\$86,777.59
Prouty, Jake R	\$1,080.75	Rock, Robert	\$68,597.38
Przyborski, Rebecca	\$69,193.86	Rodas, Karen	\$14,025.00
Purcell, Catherine M	\$1,853.95	Roderick, George C	\$54,224.36
Purcell, Patrick	\$93,250.19	Rodger, Linda Jane	\$80,205.91
Purdy, Jo-Anne T	\$27,814.14	Rodrigues, Mario	\$65,932.98
Quinlan-Flynn, Jennifer	\$83,694.24	Rodriguez, Diane	\$72,145.12
Quinlivan, Thomas Michael	\$52,110.41	Rogers, Christopher	\$89,337.28
Quinn, Paul Z	\$425.00	Rogers, Jane B	\$51,487.05
Quintino-Santos Walsh, Kenya Q	\$11,887.76	Rollins, Dorothy	\$20,380.76
Radin, Rachel A	\$1,333.00	Rollinson, Judith Ann	\$31,792.24
Rafus, Sheryl L	\$187.34	Romaker, Anne E	\$34,725.55
Ragounath, Nadia	\$1,075.04	Romaker, Joshua Victor	\$4,395.00
Rainville, Betty	\$31,065.75	Romano, Diane	\$5,461.19
Ramos, Beth	\$47,391.59	Romano, Nichlas M	\$2,150.00
Rand, Mauri L	\$2,859.91	Roney, Tina	\$83,100.58
Rand, Robert	\$124,515.54	Ronnquist, Josephine	\$13,009.62
Ravi, Srividhya	\$2,129.69	Ropiak, John	\$1,650.00
Rawson, Jeffrey	\$5,387.34	Rose, Karen E	\$52,204.60

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
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Rose, Sonia B	\$54,084.46	Shuman, Betheda R	\$30,569.10
Rosenfield, Megan Elizabeth	\$79,291.23	Shunney, George Q	\$275.00
Rosenthal, Robert	\$382.50	Sigel, Sheryl L	\$28,611.17
Rosenthal, Samuel I	\$607.75	Silva, Gail	\$63,429.65
Rosol, Kimberly Ann	\$52,504.43	Silverberg, Mark	\$1,000.00
Ross, Bonnie	\$85,504.11	Simoneau, Diane	\$11,698.37
Rossi, Craig	\$74,943.91	Singleton, Claudia A	\$5,940.68
Rossi, Todd	\$92,312.65	Slayton, Abigail T	\$27,518.72
Rossi, Todd - Police Extra Details	\$20,366.84	Sleeper, Dawn	\$27,529.07
Rota, Gregory	\$105,469.35	Slomski, Jeffrey John	\$95,415.19
Rotatori, Nancy	\$1,125.00	Slotnick, Anne E	\$41,005.06
Rothberg, Suzanne G	\$80,230.92	Smith, Jackson R	\$2,486.89
Rotondi, Cynthia L	\$27,104.93	Smith, John G	\$71,203.87
Rotondi, Elizabeth	\$30,434.53	Smith, Kathleen	\$54,314.40
Rourke-Dupuis, Pamela	\$87,816.55	Smith, Linda A	\$46,651.80
Rubin, Diane	\$19,201.35	Smith, Robert	\$59,522.82
Ruhl, Matthew	\$646.01	Smith, Steven A	\$2,000.00
Russell, Kathleen	\$41,592.09	Smith, Susan	\$56,000.50
Ryan, Mary K	\$35,153.55	Snedegar, Nicholas	\$3,478.80
Ryan, Maryan Donovan	\$69,139.77	Snider, Dara L	\$29,327.94
Ryan, Todd	\$92,943.05	Soliman, Dina S	\$42.50
Ryan-Doherty, Theresa Hope	\$255.00	Sommerville, Kelly	\$754.22
Saari, Derek	\$72,506.00	Sottile, Gina	\$77,378.86
Saari, Susan Shaw	\$19,968.37	Soukup, Lynne M	\$25,772.60
Saeed, Najma	\$4,305.55	Southard, Betsy	\$69,586.76
Saini, Sameepa	\$540.13	Southard, Vale	\$2,535.02
Salvadore, Betty J	\$187.50	Soutter, Nicholas	\$11,059.74
Salvemini, Thomas	\$75,951.08	Sowa, Francis M	\$744.16
Sams, Julia	\$4,420.30	Spaulding Jr, Mark M	\$102.00
Sanders, Joan	\$83,928.88	Spaulding, Margot P	\$1,000.00
Sarris, Denise D	\$1,445.24	Spaulding, Mark M	\$120.00
Savignac, Joanne L	\$90,608.00	Speckman, Sue L	\$16,953.33
Scarlett, Lisa A	\$16,796.43	Spencer, Cady Elizabeth	\$48,168.78
Schlegel, Brian	\$51,350.11	Spinella, Sandy	\$55,473.20
Schlottenmier, T Henry	\$51,055.84	Spinney, Charlotte	\$333.00
Schlottenmier, T Henry - Police Extra Details	\$1,364.00	Spring, Rachel H	\$1,757.51
Schmidt, Carmin N	\$48,402.54	Srebnik, Maria	\$15,851.50
Schneider, Corey	\$786.00	St Pierre, Edward W	\$40,785.88
Schofield, Patricia Ann	\$28,638.14	St. John, Jeffrey	\$47,372.58
Schwartz, Amy Jordan	\$37,223.81	St. Lawrence, Oliver B	\$1,000.00
Schwartz, Angela	\$3,408.84	Stadig, Fay L	\$4,207.50
Schwartz, Mary L	\$3,015.00	Stamm, Kerry	\$33,920.12
Sciacca, Kelly Dawn	\$91,359.56	Stamm, Robert	\$1,376.06
Scott, Mary Louise	\$1,000.00	Stannard, Maryann	\$98,127.88
Servello, Susan L	\$30,856.47	Stanton, John V	\$500.00
Shadra, Jyoti	\$8,483.82	Stanton, Mary	\$140.25
Shafer, Kaitlyn Elizabeth	\$48,702.82	Stanton, Michael	\$300.00
Shannon, Michael	\$60,948.90	Stanton, Nancy	\$87,519.56
Shaughnessy, Wendy L	\$51,459.28	Stanton, Rachel E	\$52,688.38
Shaw, Douglas	\$55,468.00	Starr, David R	\$54,069.33
Shaw, Lynn	\$81,851.62	Stechler, Betsy	\$34,038.27
Shea, Allison R	\$1,317.50	Steinberg, Jonathan L	\$57,317.00
Sherman, Toby S	\$10,540.00	Steinberg, Tina	\$17,682.93
Shulman, Andrew	\$7,140.00	Stepanian, Lutwig	\$1,000.00
Shumaker, Barbara	\$28,934.81	Steurer, Charlene	\$4,404.75

* Police Extra Details are in addition to salary amounts.

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Employee Earnings Report
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Steurer, Jennifer M	\$81.00	Toomey, Paula	\$74,543.98
Stevens, Sherrie	\$110,654.88	Tortora, Jay E	\$9,027.00
Stewart-Owen, Jennifer Elaine	\$49,076.85	Toso, Chloe	\$1,107.75
Stilla, Peter	\$4,113.09	Tozeski, Clare B	\$348.00
Stilla, Shannon	\$935.00	Tozeski, Stanley P	\$333.00
Stillitano, Joseph	\$69,594.31	Trainor, Logan M	\$26,390.14
Stockman, Mark D	\$87,856.67	Trainor, Richard	\$86,544.50
Stockwell, Matthew	\$70,617.85	Trainor, Richard - Police Extra Details	\$39,347.00
Stohr, Kurt	\$1,572.00	Tramontozzi, Rebecca M	\$76,125.73
Stoker, Kathleen M	\$84,827.92	Travis, Matthew Paul	\$58,886.88
Storey, Earl	\$75,082.09	Trippi, William J	\$49,111.68
Stott, Tammy	\$1,102.50	Trotin, Dominique Raymond	\$81,173.01
Strand, Linda M	\$222.00	Trovato, Jenna Lynn	\$13,930.88
Stroscio, Melissa	\$2,275.03	Truesdell, Joan H	\$34,936.84
Strouse, Theresa Marie	\$29,360.82	Tubman, Laurie Anne	\$455.00
Sullivan, Bridget A	\$20,705.85	Tucker, Cheryl Lea	\$84,093.73
Sullivan, Christine	\$13,950.91	Turchi, Ronald R	\$1,000.00
Sullivan, Diane	\$34,853.14	Tynan, Joshua M	\$718.72
Sullivan, Edward	\$3,102.50	Tynan, Kimberly	\$90,906.22
Sullivan, Lynn	\$92,695.94	Tyner, Lorraine B	\$1,000.00
Sundstrom, Paula	\$222.00	Uhlman, Elizabeth	\$46,884.88
Surman, Weslie S	\$47,856.98	Upton, Catherine Mary	\$17,797.47
Sutka, Nicole	\$60,243.84	Valletta, Susan	\$43,173.32
Swadel, Linda	\$86,190.00	Van Swol, Melissa	\$13,536.69
Swain, Saswati	\$96.00	Van, Sharon	\$27,763.11
Swanson, Kathleen Mary	\$86,225.55	Vandesteen, Jacqueline Ray	\$56,919.78
Swartz, Daniel	\$15,926.45	Varco Shea, Theresa C	\$87,730.52
Sweet, Linda A	\$48,723.18	Vautier, Peter	\$1,021.98
Swets, Caroline	\$816.82	Vavruska, Tara	\$46,388.19
Swets, Diana	\$73,855.70	Verheijen, Laura	\$85.00
Sztuba, Susan Beth	\$18,390.15	Vincequere III, Anthony M	\$73,155.30
Szydlak, Beth M	\$68,306.18	Vincequere IV, Anthony M	\$7,387.34
Szymczak, Mary	\$57,610.28	Virgil, Colleen A	\$367.52
Talbot, Leah	\$86,190.00	Vital, Paul	\$62,956.73
Tarasiak, Meg	\$3,797.68	Vittorioso, Matthew A	\$786.00
Tarby, Kathleen M	\$86,230.30	Vos, Simon D	\$3,430.00
Tascione, Martha I	\$50.16	Voutas, Anthony J	\$66,748.49
Taylor, Zachary	\$6,971.00	Voutas, Richard	\$92,247.69
Teevens, Joseph	\$4,469.74	Walcott, Susan L	\$56.25
Temple, Michael	\$65,046.50	Walden, John	\$111,184.61
Temple, Thomas	\$5,296.20	Wales, Anita	\$333.00
Thayer, Pauline	\$16,540.22	Walker, Dinneen	\$42.50
Thibault, Naoko	\$3,272.76	Walker, Roberta	\$1,000.00
Thomas, Colleen	\$87,625.55	Walker, Wendy L	\$13,926.60
Thomas, Jennifer	\$60,818.84	Wallace, Cathleen	\$8,913.08
Thomas, Jessica M	\$1,811.97	Wallace, Meghan M	\$37,797.30
Thomas, Paige D	\$55,738.73	Walsh, Vicki	\$81,818.82
Thompson, Bernice Elizabeth	\$80,205.23	Ward, Jeffrey R	\$7,777.50
Thompson, Lynn	\$84,961.64	Ward, Kenneth E	\$79,745.19
Thompson, Norma	\$111.00	Washington, Meagan	\$80,375.91
Thompson, Robert	\$94,833.82	Weber, Andrea	\$86,765.55
Titus, Heather Suzanne	\$84,838.09	Weckwerth, Samantha	\$290.00
Tomashefsky, Paul	\$76,033.98	Weckwerth, Samantha Ann	\$80.00
Tompkins, Steven	\$78,846.33	Wegner, Diane	\$6,123.03
Tompkins, Steven - Police Extra Details	\$26,655.71	Weinwurm, Christopher	\$97,557.15

* Police Extra Details are in addition to salary amounts.

Town of Westborough
Employee Earnings Report
2013

Weiss, Jeanine G	\$57,588.11
Welch, Brigham	\$3,633.00
Welch, Maura	\$85,375.55
Welcher, Cheryl	\$3,781.59
Welcher, Kimberly	\$1,430.02
Wells, Kathryn A	\$41,215.82
Wentzell, Cathleen A	\$34,899.31
Wentzell, John Everett	\$10,195.00
White, Jessica	\$79,355.76
White, Kelly	\$40,130.57
White, Kerry	\$85,392.98
White, Ralph	\$74,166.79
Whitehall, Denise M	\$8,036.60
Whitworth, Doris M	\$37,049.29
Wilchynski, Kathryn	\$522.54
Wilichowski, Amy R	\$216.00
Wilichowski, Matthew	\$72.00
Willar, Brian M	\$1,102.00
Willar, Susan	\$4,862.58
Willard, Pamela A	\$24,231.97
Willette, Jerry V	\$59,966.82
Williams, Julia	\$111.00
Williams, Kristi	\$69,179.01
Wilson II, Joseph R	\$2,450.00
Winchell, Paul	\$79,428.99
Winchell, Stephen	\$95,754.97
Windover, Jodi	\$72,395.87
Winslow, Jonathan	\$76,087.88
Wlodarczyk, Eleanor P	\$56.25
Wolpert, Meredith L	\$2,453.38
Wong, Edward	\$1,000.00
Wood, Earl S	\$1,000.00
Wood, Robert L	\$1,000.00
Woodcock, Denise Ann	\$1,088.30
Woodward, Laurie	\$86,425.55
Wormann, Sarah	\$10,605.58
Worthington, Martha	\$2,282.85
Wright, Maryellen T	\$1,427.58
Xia, Dongpeng	\$3,231.00
Xie, Li	\$36,743.24
Yablonski, Erin M	\$67,665.18
Yanco, Pamela H	\$14,689.45
Yendriga, Nancy	\$91,429.40
Zarette, Francis	\$300.00
Zhivich, Alexander B	\$1,775.00
Zohoun, Eric	\$2,085.00

* Police Extra Details are in addition to salary amounts.