Army Acquisition, Logistics and Technology

Department of Defense Enterprise Email (DEE) Customer Outreach Program





LTC Toy Frasier

Project Officer Enterprise Email

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Date: 17 – 19 Nov 2015







- Army DEE Customer Outreach Program Overview
- Department of Defense Enterprise Email (DEE) Overview
- DEE Management Structure
- How DEE is Created (Auto-Provisioning)
- DEE Issues
- How Do I Get Help?
- Q & A







- Army DEE Customer Outreach Program Mission:
 - Provide Army DoD Enterprise Email (DEE) Managers, Stakeholders and End Users a consolidated forum to exchange information and address issues/ concerns.
- Supports 32 Army Commands, DRUs, and COCOMs.
- PO EE Hosts Monthly Collaborative Meetings:
 - PO EE hosted monthly meetings over the last 9 months with a total attendance of 873.
 - Meetings provide timely, current, & relevant updates/guidance on the Army's DEE service. In addition, attendees have found refresher training helpful.
 - Attendees include DEE Managers, manager's Command Supervisors and IT professionals.
- What's Ahead:
 - Engaging at the User Level: Facebook, Twitter, Blogs, and Articles.
 - Hosting training workshops at more conferences.







Project Office (PO) EE:

 Serves as the direct interface between Defense Information Systems Agency (DISA) and Army Customers, as well as the proponent (CIO/G6) in order to provide acquisition oversight of all critical cost, schedule, and performance metrics for Electronic Mail and Message System (EMMS).

• What is Department of Defense Enterprise Email (DEE) Mission?

 The DEE service provides secure cloud-based email to DoD enterprise that is designed to increase operational efficiency & facilitate collaboration across organizational boundaries.

DEE Facts:

- A single, secure email and calendar sharing capability across the Department of Defense (DoD) with a "true" Global Address List (GAL) that is accessible world-wide using CAC/PKI authentication
- Army currently has 1.5M NIPR / SIPR users
- ~80K Army Mobile Devices (BlackBerry).







BASIC Class (512MB size limit)

- Basic class cannot have entitlements
 - All Army auto-provisioned accounts are Basic class
- <u>Warnings</u> issued when the mailbox
- is 410MB or above
- <u>Prohibited from sending</u> when mailbox reaches 512MB
- <u>No longer receive mail</u> when the mailbox reaches 700MB

BUSINESS Class (4GB size limit)

- Business class can have entitlements
 - 512MB in primary storage and 3.5GB in secondary storage
- <u>Warnings</u> issued when the mailbox is 3.7GB or above
- <u>Prohibited from sending</u> when the mailbox reaches 4GB
- <u>No longer receive mail</u> when the mailbox reaches 4.6GB

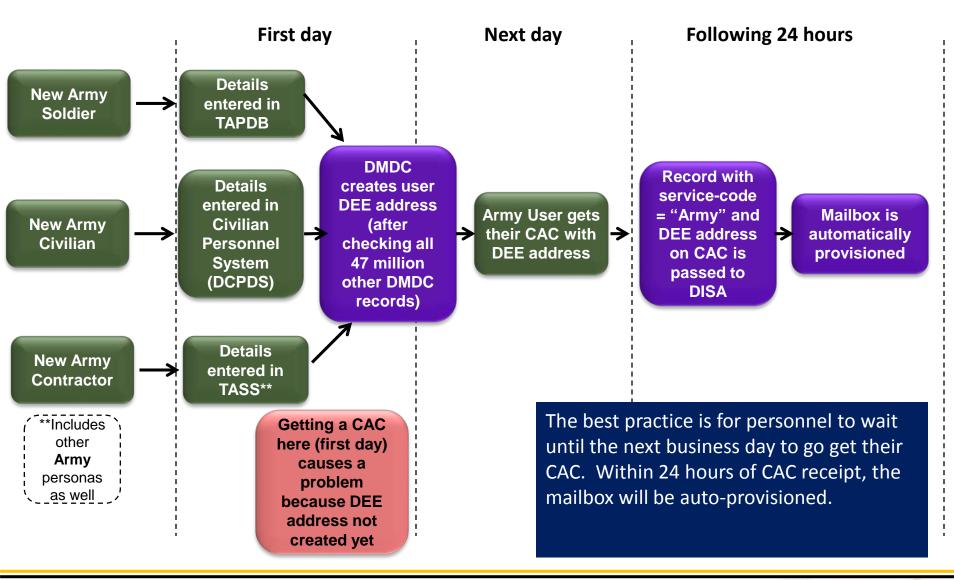
Army working with DISA on additional Service Classes for VIPs





How DEE is Created – Army Auto-provisioning Process







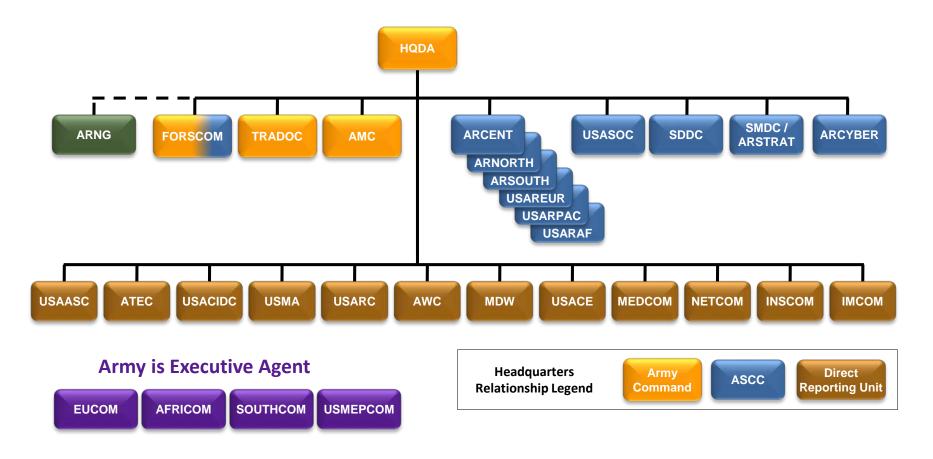
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Army DEE Management Structure



Email is managed by each Command vs Installation



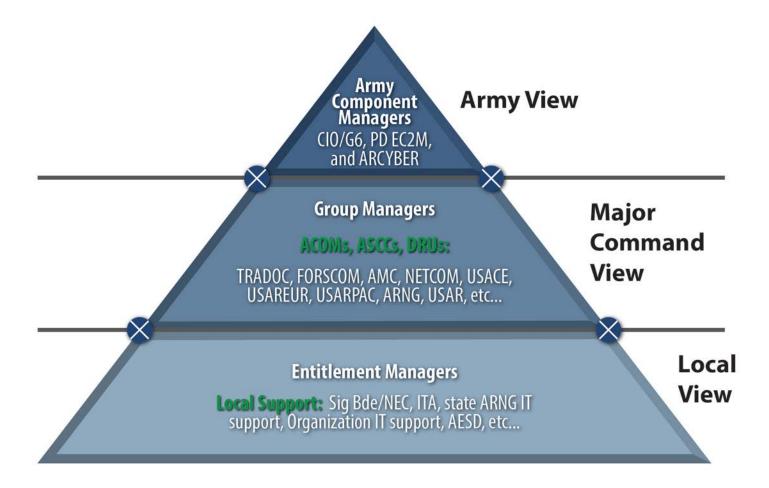




Army DEE Management Structure



Each Command has Group and Entitlement Managers









- milConnect Updates
- BlackBerry Devices
- Mailbox Size Limits
- How Do I Get Help?



milConnect



 milConnect is a web application provided by the Defense Manpower Data Center (DMDC).

https://www.dmdc.osd.mil/milconnect

- milConnect portal stores individual contact information.
- CSA email dated 15 April 2014, subject: Individual Address List Update, addressed the following:
 - GAL is now populated from only milConnect data feed provided by DMDC
 - All Army personnel must update their contact data
 - Organizations are to incorporate updates to milConnect as part of their inprocessing and annual record update procedures
 - Detailed instructions for updating milConnect is located at:

https://tiny.army.mil/r/NHDty/MilConnect





milConnect Screenshot

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	Duty Organization: United States Army	
	Duty Suborganization:PEO Enterprise Information Systems	
	Office Symbol: SFAE-PS-ES-ECM	
	Job Title: Technical Analyst - PO EE	
	Duty Installation/Location: Fort Belvoir, VA (incl. Davison AAF)	
	Building: AKO - Bldg 322	
	Room:	
	Begin Date: 2013-05-09 Projected End Date: 2016-05-31	
	Persona Username: peter.c.barday.ctr	
	Persona Display Name: Barday, Peter C CTR USARMY PEO EIS (US)	
	*indicates required field	
	Addresses	
	CTR Duty Address	
	* Address Line 1 Bldg 322	
	Address Line 2 10119 Beach Road	
	* City Fort Belvoir	
	State VA	
	Zip 22060 -	
	* Country United States	
	Personnel Email Addresses	
	Please designate a permission preference. If your preference is "Yes", you will be notified of benefit correspondence via email from the DoD and VA, when available.	
	Primary Personnel Email: peter.c.barclay.ctr@mail.mil 💿 Yes 💿 No	
	SIPRNet Email Address	
	Primary	

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BlackBerry (BB) Update



- Legacy BB Transition: All Commands are to transition from the BB5 to BB10 devices NLT end of FY2016.
- Starting FY17 Army will no longer centrally fund BB service. Commands must POM for future BB costs.
 - Cost: ~\$36.05 per year
- The 3-Step Process for obtaining new BB devices (Procure, Authorize, and Activate)
 - 1. Procure devices using published BPAs (https://www.us.army.mil/suite/page/606723)
 - 2. The command submits a Service Request Form (SRF) to <u>usarmy.pentagon.hqda-cio-g-6.mbx.sais-aoi@mail.mil</u> for CIO/G-6 authorization
 - 3. After approval, command receives on-boarding instructions with info on proper data plans and activation procedures. Command ensures proper data plan.
 - User follows instructions and coordinates with federated AESD service desk to activate BB







Suspense: TBD (but before 18 Dec 2015):

All Army <u>Business</u> class mailboxes must be below 4GB:

- As directed by DCIO, the 4GB size limit was applied to Business class accounts (NIPR and SIPR) on 7 Aug.
- Initial 1 Oct deadline was postponed to provide time to implement larger size options for VIPs
- Although the deadline changed, the policy did not!
- Help: TTP "Reducing Your Mailbox Size v1.1" dated 16 June 2015 is available to assist users: <u>https://esd-crm.csd.disa.mil/app/home/</u>.
- Exceptions: Army CIO/G-6 will allocate a number of larger mailboxes to each command, primarily for VIPs
 - CIO/G-6 policy (in final staffing) will specify the number per command in provide guidance on allocating those mailboxes.

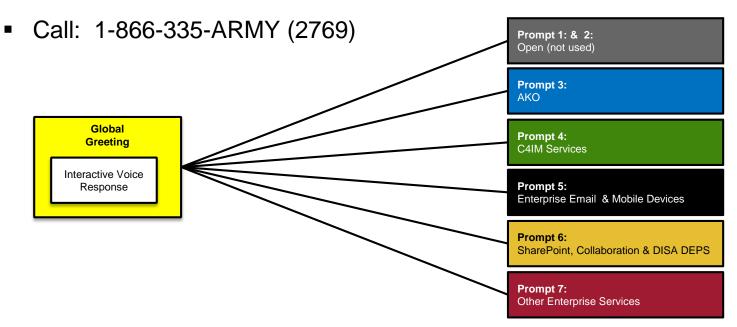
<u>**NOTE - 4GB is a Hard Limit:</u> Accounts over 4GB will not be able to send and at 4.6GB accounts will no longer receive mail.







- Website: <u>https://esd-crm.csd.disa.mil/app/home</u>
- Send an email: <u>army.esd-w.support@mail.mil</u>



 After selecting one of the above options, you will be asked to make additional selections to ensure you receive the right assistance

Demo – Getting Help

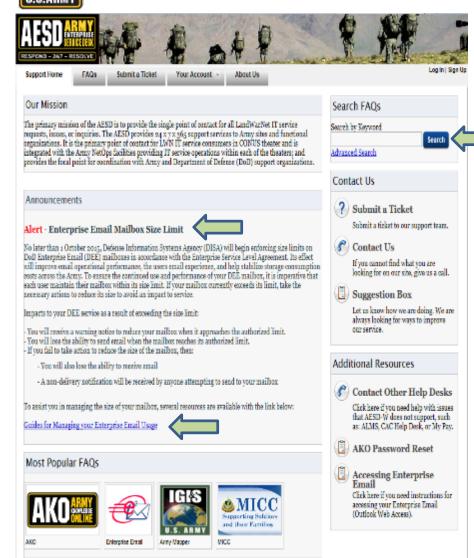
America's Force of Decisive Action



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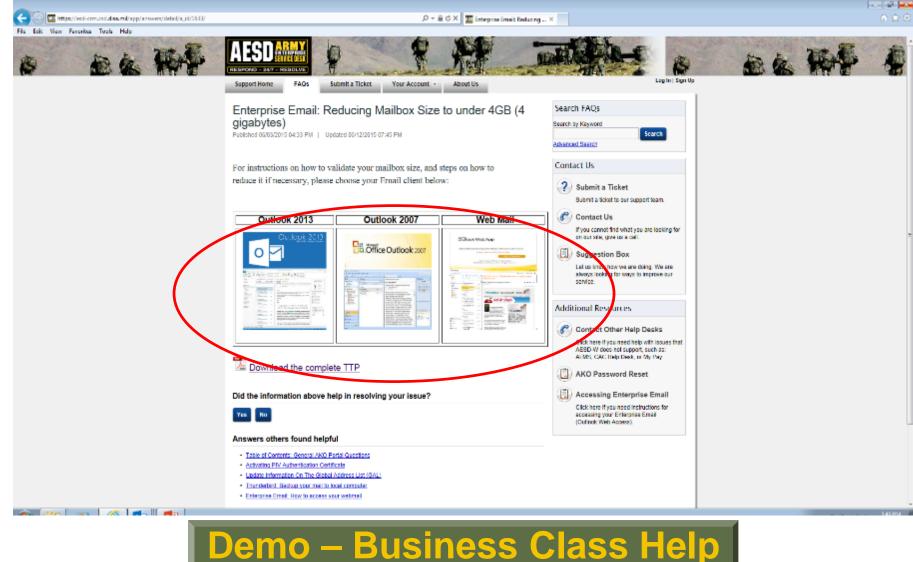
- AESD Customer Support Page **One** *stop shop* for all resources (<u>https://esd-</u> <u>crm.csd.disa.mil/app/home</u>)
- DEE mailbox size limit alert provides link to several resources for managing your mailbox
 - Web-friendly, quick reference links
 - Consolidated TTP document for downloading
- User can also use FAQs Search to find specific topic of interest





Reduce Your Mailbox Size TTP Page





America's Force of Decisive Action



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Self Help Website:

https://esd-crm.csd.disa.mil/app/home

- How do I submit a trouble ticket?
 - Website: <u>https://esd-crm.csd.disa.mil/</u>
 - Email: <u>army.esd-w.support@mail.mil</u>
 - Call: 1-866-335-ARMY (2769





How do I locate my Entitlement Manager?

- EMs are listed in the Global Address List (GAL):
 - In the search box- type "DEPO"
 - If you are in a COCOM type "DEPO <COCOM's name>": i.e. "DEPO AFRICOM"
 - If you are in an Army unit type "DEPO ARMY-<command>":i.e. DEPO ARMY-USARPAC)
 - Double click on your command's "SEM Entitlement Managers"
 - The list of EMs is in the "Members" box
 - Find a name that includes for your command's name.
 - Some names listed aren't members of your command (e.g. any name with "DISA xx" would not be your EM)

Demo – Finding my EM



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• DEE Information: Outreach Portal

- https://peoeis.kc.army.mil/esc2/eecop/default.aspx
- TTPs for users (TTP section)
- Policies on DEE (Guidance section)
- TTPs for Entitlement Managers (DEPO section)

Help: AESD Portal

https://esd-crm.csd.disa.mil/app/home

- Publish Articles
- Social Media (Facebook, Twitter)

Demo – Outreach Portal







Project Office, Enterprise Email (Programmatic Issues/Questions)

- LTC Toy Frasier, Project Officer
 - CML: 703-704-2034
 - DSN: 654-4982
- Mr. Donald Greenlee, Deputy PO
 - CML: 404-469-5319
 - DSN: 797-5319
- Group Mailbox: USARMY Ft Belvoir PEO EIS Mailbox Project Office, Enterprise Email

usarmy.belvoir.peo-eis.mbx.project-office-enterprise-email@mail.mil













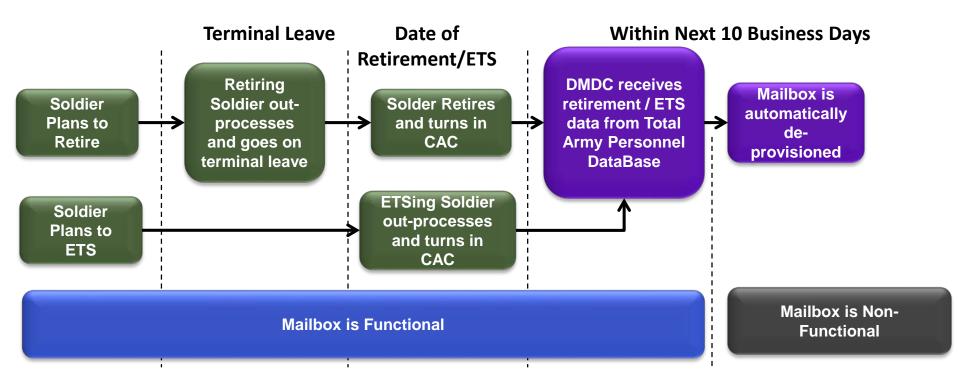


Back-Up



Retiring/ETS-ing Automatic De-Provisioning





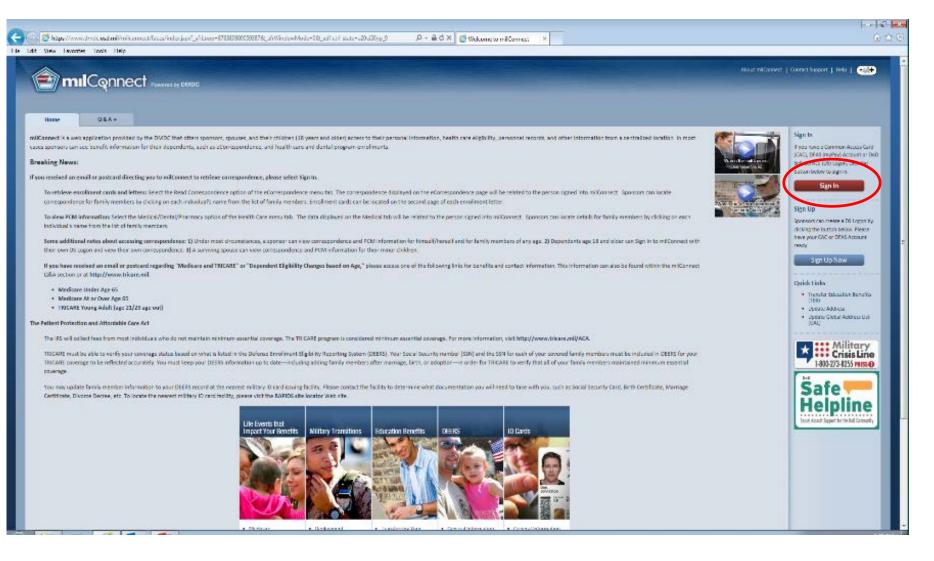
- Do <u>NOT</u> de-provision a retiring (or ETSing) Soldier's account
- A Soldier should NOT turn in his/her CAC until the <u>date of retirement</u> (or ETS)
- Do NOT do anything to the account other than remove a mobility entitlement
- The account will be **automatically** de-provisioned





milConnect Home Page





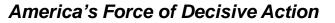




milConnect Sign-in



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DS LOGON 🕐	CAC 🕐	DFAS myPay Password 🍞
Department of Defense Self-Service	Common Access Card	Defense Finance and Accounting Service
DS Logon Usemame	MPLE	MyPay Login Id
DS Logon Password		MyPay Password
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Forgot DS Logan Password?	Login	Forgot DFAS MyPay Password?
	Need a DS LOGON?	Register
Have a DS L	OGON activation letter?	Activate
Need to up	grade your DS LOGON?	Upgrade
Need to manage you	r logon profile settings?	Nanage









- 1. If you are in a COCOM type "DEPO <COCOM>"
- 2. Double click on your Command's EM distribution list

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Finding EMs in the GAL



- 1. If you are in an Army unit type "DEPO ARMY-<command>"
- 2. Double click on your Command's EM distribution list

Search: Mame only More colum DEPO ARMY-FORSCOM	Go Global Address List - patrice.a.nickols.ctr@mail.mil	 Advanced
Name	Title	Business Phone
E DEPO ARMY-FORSCOM Report Vie	wers	
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- 1. Look at the list of names in the "Members" box
- 2. Look for a name in your command. Ex: 10 Mtn Div

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1. Army/AF BPA BB10 procurement info:

https://www.us.army.mil/suite/page/606723

2. DISA link to Admin Guide and User Guide:

https://disa.deps.mil/org/se3/ES71/SitePages/EndUserSupport.aspx

3. AESD Website includes announcements and TTPs for CAC Sled pairing:

https://esd-crm.csd.disa.mil/app/home/



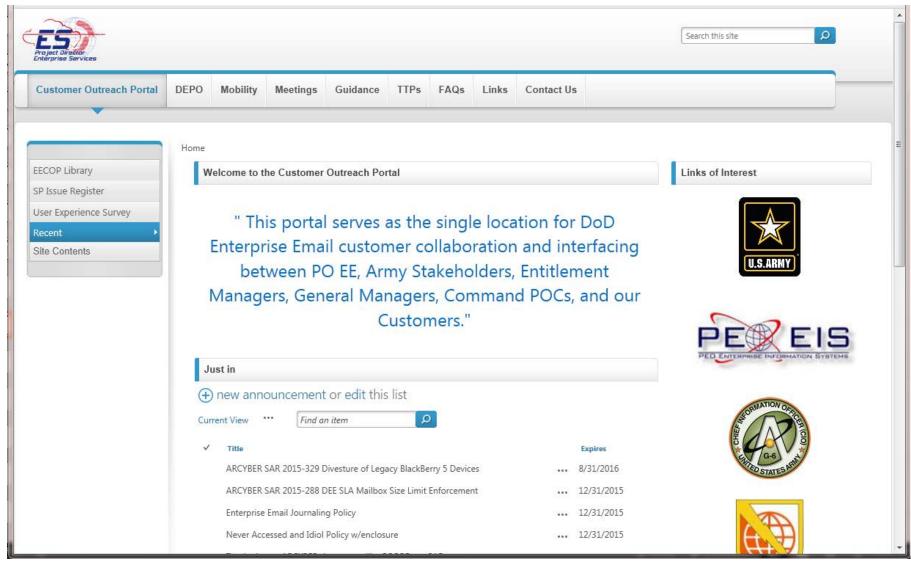


Customer Outreach Portal



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Army TTPs Page



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Outreach – DEPO Management Page



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Outreach – Mobility Page



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Outreach – Army Guidance Page



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Outreach – FAQ Page



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