

## Description of the study programme – outline Nursing

**Name of the higher education institution: Comenius University (CU)**

**Address of the higher education institution: Šafárikovo námestie 6, 814 99 Bratislava**

**Identification number of the higher education institution: 00397865**

**Name of the faculty: Jessenius Faculty of Medicine (JFM CU)**

**Address of the faculty: Malá Hora 10701/4A, 03601 Martin**

Institution body for approving the study programme: Comenius University in Bratislava: CU Accreditation board

Date of the study programme approval or the study programme modification: 30.10.2015

Date of the latest change in the study programme description: xxx

Reference to the results of the latest periodic review of the study programme by the institution:

Faculty annual reports, Evaluation reports on the level of pedagogical activity

Study Program Board 1, Study Program Board 2

Accreditation

Reference to the assessment report of the application for accreditation of the study programme under § 30 of Act no. 269/2018 Coll.: 2015-18766-15AO.

### 1. Basic information about the study programme

- a) Name of the study program and its number according to the register of study programmes.  
Nursing, 17718
- b) Degree of higher education and ISCED-F education degree code.  
Joint 1<sup>st</sup>, ISCED-F code 655
- c) Place(s) of delivery of the study programme.  
Jessenius Faculty of Medicine, University Hospital Martin, contracted healthcare providers
- d) Name and number of the field of study in which higher education is obtained by completing the study programme, or a combination of two fields of study in which higher education is obtained by completing the study programme, ISCED-F codes of the field/fields.  
25 nursing, ISCED- code of study field: 0913 – nursing and midwifery
- e) Type of the study programme:  
Bachelor's, professionally oriented preparation for regulated profession
- f) Awarded academic degree.  
Bachelor, abbreviated as Bc.
- g) Form of study.  
Full-time study in full-time form
- h) In the case of joint study programmes, cooperating institutions and the range of study obligations the student fulfills at each of the given institutions (§ 54a of the Act on Higher Education Institutions).  
It is not a joint study program
- i) Language or languages in which the study programme is delivered.  
Slovak language
- j) Standard length of the study expressed in academic years.  
3 years
- k) Planned number of students: 70  
Actual number of applicants: 132  
Overview of numbers of applicants and admitted students of nursing at JFM CU for AY 2021/2022:  
Applications – 132, admitted – 105, enrolled – 50

### 2. Graduate profile and learning objectives

- a) The institution defines the learning objectives of the study programme such as student's abilities at the time of completion of the programme and the main learning outcomes.  
Graduates of Nursing Education Program are capable to meet the requirements of the nursing science that integrates scientific knowledge of nursing with scientific findings of other disciplines, which are necessary for providing health-care services to the public in the form of primary, secondary and tertiary prevention.

The goal of JFMED is to provide the graduates of Bachelor of Science in Nursing Program with following knowledge, capabilities and competencies:

To possess sufficient knowledge of nursing as an applied science and to integrate the knowledge of biomedical, human and social sciences. To identify a basic conceptual framework to describe organs and systems of a healthy and ill person from the anatomical, physiological, pathophysiological and clinical point of view. To be able to use the knowledge related to mental processes and characteristics, influence of social and cultural environment as well as the spirituality, faith and worldview of healthy and ill individuals. To find connections among individual disciplines and draw conclusions in the context of nursing care. To be able to explain legal and ethical norms necessary for performance of the nursing profession. To identify and solve specific problems in

nursing practice, based on conceptual, analytical-synthetic, clinical and critical thinking. To use general and specialised knowledge for solving specific problems related to the profession and apply procedures, methods and resources in accordance with the standards and norms of the profession. Through the method of nursing and education process maintain and promote optimal health condition of individuals, families and communities in the life situations requiring a complex nursing care and make them participate actively in the process of health maintenance and promotion, disease prevention as well as treatment and care during illness and dying. To continually develop clinical and communication skills and be able to incorporate into health-care teams actively and effectively. To analyse and solve ethical problems at the level of theoretical base of the field of study. To be bearers of humanist principles, develop the ability to empathize, respect human dignity and rights and follow the principles of nursing ethics. To speak one world language at the basic level. To demonstrate independence when solving specific problems regarding assessing patients' needs and planning as well as providing and documenting of nursing care. To perform single nursing interventions in the scope of defined competencies and in accordance with the standards. To demonstrate autonomy and responsibility in taking decisions and providing a preventive, supportive, medical and rehabilitation care to individuals, families and communities through the method of nursing and education process. To be able to work in teams. To be able to maintain and promote an optimal health condition of individuals, families and communities in various life situations. To present their own attitudes supported by creative, flexible and critical thinking properly and professionally. To master the basics of scientific work and the ways of obtaining scientific and specialised information. To enter the clinical practice as devoted advocates of independence in the profession and new trends in nursing care provision. To contribute to professionalism of nursing and participate in enhancing the prestige and status of nurses in the society.

Link: [Graduate profile](#)

Link: [Study program](#)

- b) The institution indicates the professions for which the graduate is prepared at the time of completion and the potential of the study programme from the point of view of graduate's employability.  
By completing the study program, the graduate acquires professional competence for the performance of the profession of a nurse as well as for further specialization and certification studies. Graduates are qualified to work and research in this field and to learn life-long. Graduates have the ability to maintain and promote the optimal health status of individuals, families and communities in life situations requiring complex nursing care, to convince them to actively participate in the process of maintaining and promoting the health, disease prevention, treatment and care during the illness and death. Graduates are able to provide nursing care in various facility types of primary and hospital care. Graduates of the study program of nursing at JFMED CU are employed not only in the Slovak Republic, but also in other countries of the European area and outside the EU.
- c) Relevant external stakeholders who have provided the statement or a favourable opinion on the compliance of the acquired qualification with the sector-specific requirements for the profession.  
Statement of the Ministry of Health of the Slovak Republic on the proposal for the implementation of the study program nursing within the regulated profession in the field of nursing.  
Link: [Accreditation](#)

### 3. Employability

- a) Evaluation of the study programme graduate's employability.  
Pursuant to Section 68 of the Act on Higher Education Institutions (131/2002), JFM CU issues documents on the completion of a study program. Evidence of the necessary qualifications for the exercise of the profession and the acquisition of the relevant academic degree are a university diploma, a diploma supplement and a state examination certificate. Evidence of completion of studies is issued within 45 days of the proper completion of studies, usually at the graduation ceremony, unless the graduate agrees to the later issuance of documents no later than on the day of fulfilment of the last condition for graduation.  
The study program nursing at JFM CU is implemented in accordance with the relevant provisions of Government Regulation 296/2010 on professional competence to perform the healthcare profession, the method of further education of healthcare staff, the system of specialized disciplines and the system of certified work activities.  
Theoretical and practical knowledge gained during the study of nursing allows graduates to master the principles of nursing and apply them in their profession. The graduate of the study program is generally educated and able to integrate theoretical knowledge from nursing disciplines with other biomedical, social and humanistic sciences, to transform them into a holistic approach in the practice of the nurses. The study program ensures high-quality employment of graduates at home and abroad.  
Based on graduate feedback as well as a survey by the Ministry of Labour, Social Affairs and Family, 100% of graduates of the study program are employed, with more than 95% employed in the field they studied.  
Link to feedback of JFM CU graduates: [Graduates feedback](#)  
Link to the overview of employment of graduates of the Ministry of Labour, Social Affairs and Family of the Slovak Republic - <https://www.employability.sk/>
- b) If applicable, indicate the successful graduates of the study programme.  
Monika Jankechová, Prof. PhDr. PhD., Director of the Health Education and Personal Management Section in healthcare Ministry of Health of the Slovak Republic  
Martina Bašková, Assoc. prof. PhD. MN, Vice-Dean for Educational Activities in Non-Medical Study Programmes, Head of Institute of Midwifery  
Jana Rottková, PhDr, PhD., Vice-Dean for further education, Faculty of Nursing and Professional Health Studies, Slovak Medical University in Bratislava  
Mária Kolomazníková, MN, Clinic of Surgery and Transplant Center, UHM, Martin
- c) Evaluation of the study programme quality by employers (feedback).  
Employers regularly participate in graduate evaluations. At the same time, their representatives participate in the preparation and modification of the curriculum of the study program within the Council of the study program.  
Link: [Employers feedback](#)  
Link: [Study Program Board 1](#), [Study Program Board 2](#)

### 4. Structure and content of the study programme

- a) *The institution describes the rules for the design of study plans within the study programme.*

The study program takes into account the mission, but also the goals set by Jessenius Faculty of Medicine Comenius University (JFM CU) in the field of science and research (from page 9 in the Long-term plan of JLF UK) and in the field of education (from page 5 in the long-term plan of JLF UK). The study program was created and innovated in the intentions of the development trends of this kind of programs in Europe and in the world, taking into account the attractiveness for high school students.

The study program was created in accordance with the needs of practice; therefore, one of the main aspects in the design of subjects was the aspect of applicability of knowledge and competencies in real practice.

In terms of strategic goals in the field of international activities (page 12 of the project), the program and its study plan were designed so that students can complete part of their studies abroad while studying this study program, in which the faculty has extensive experience and a wide network of partner universities with related study programs for the submitted study program.

In accordance with the Dublin descriptors and at the same time in accordance with the national qualification framework, the graduates of the SP will obtain the 6th level of qualification (SKKR 6) - <https://www.qualification.sk/katalog-skkr>.

Mission of JFM CU: [Mission and history](#)

Long-term development plan of JFM CU in Martin for the years 2021–2027: [Long term development plan](#)

The study plan is prepared in accordance with the procedures specified in the Internal Quality Assurance System of Higher Education of Comenius University in Bratislava (Internal Regulation of CU No. 23/2021) within the cooperation of the Study Program Council with all subject guarantors at respective departments and clinics.

Link to IR CU No. 23/2021 - <https://uniba.sk/uploads/media/Vp2021-23.pdf>

**b) The institution compiles the recommended study plans for individual study paths.**

The recommended study plan was prepared and approved within the Study Program Council, while the guarantors of individual courses, employers and students. Study program also commented on it. The proposal is in accordance with Decree No. 614/2002 Coll. on the study credit system and Act No. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts.

Link: [Study program](#)

**c) The study plan generally states:**

- *individual parts of the study programme (modules, courses, and other relevant school and extracurricular activities, if they contribute to the achievement of the required learning outcomes and allow to obtain credits) in the structure of compulsory, compulsory optional and optional courses,*

The study program is designed so that it consists of a range of compulsory courses (CC), compulsory optional courses (COC) and optional courses (OC). Profile courses are included among the compulsory courses in this study program. COC and OC allow students to get acquainted with various areas of health care during the undergraduate study, which can help them to further choose their professional career after graduation. Each course is assigned a number of credits, which corresponds to the workload (approximately 26 hours of study and self-study - 1 credit). Some compulsory and elective courses are considered to be follow-up, i.e. their enrolment in the study plan requires prior successful completion of the prerequisite course (see the Study Regulations of JFM CU, IR JFM CU No. 13/2020) Individual courses are gradually included in the group of basic nursing disciplines, pre-clinical disciplines and clinical disciplines. Continuous professional practices are also an integral part of the study.

Link: [Organization of professional continuous practice Mentoring](#)

In the development of study plan, we rely on the Directive of the European Commission and Slovak Republic's Government Regulation 296/2010 on professional qualification to perform the healthcare profession, the methods of further education of healthcare professionals, the system of specialized fields and the system of certified work activities. In the full-time study, three years or 4600 study hours are required.

Link: [Study program](#)

Link to IR JFM CU No. 13/2020: JFM CU Study Regulations [No. 13/2020](#)

- **profile courses of the relevant study path (specialization) within the study programme,**

All graduates of the study program will acquire knowledge, skills and attitudes corresponding to the profile of the graduate of nursing. Profile courses are subjects/courses of the state examination (Nursing) and selected courses also within the nursing and preclinical disciplines and are marked in the recommended study plan.

Link: [Study program](#)

- *for each learning part/course the learning outcomes, related criteria and rules of their assessment so that the learning objectives of the study programme are met (they can be stated only in the Course information sheets, in the Learning outcomes section and in the Course completion requirements).* Learning outcomes and related criteria and rules of their evaluation are listed in the course information sheets (CIS) of compulsory courses

- Link: [Course information sheets](#)

- *prerequisites, co-requisites and recommendations for the design of the study plan,*

In the study plan, prerequisite subjects are marked for individual courses, the completion of which is a condition for enrolling in a follow-up course

Link: [Study program](#)

- *for each learning part of the study plan/course the applied educational activities (lecture, seminar, exercise, final work, project work, laboratory work, internship, excursion, field practice, professional practice, state exam, etc. or their combinations) suitable for achieving learning outcomes,*

The educational activities used are listed in the study plan and in the course information sheets.

Link: [Study program](#)

Link: [Course information sheets](#)

- *methods by which the educational activity is delivered – present, distant, combined (in accordance with the Course information sheets),*

The methods by which the educational activity is carried out - full-time, distance, combined, syllabus / syllabi of the subject and the student's workload ("scope" for individual subjects and educational activities separately) are listed in the Course Information Sheets. If necessary, the full-time method of conducting lectures is also possible in combination / hybrid, which allows the IT equipment of the faculty and individual workplaces.

Link: [Course information sheets](#)

- *outline/syllabus of the course*,  
Course syllabi and syllabi are part of CIS, and are also published on the websites of individual departments.  
Link: [Course information sheets](#)  
Link: [Study program](#)
- *student workload ("extent" of individual courses and educational activities separately)*,  
The student's workload (extent of teaching) for individual subjects and semesters is specified in the recommended study plan and is adjusted so that the workload is as balanced as possible throughout the study.  
Link: [Study program](#)
- *credits allocated to each part based on the learning outcomes achieved and the workload involved*,  
Credits are allocated to individual subjects based on the achieved learning outcomes and related workload within the study and self-study (approximately 26 hours per credit) and are part of the recommended study plan.  
Link: [Study program](#)  
Link: [Course information sheets](#)
- *the person responsible for the course (or a partner organization/person) with an indication of the contact details*,  
The persons providing the subject are listed in the recommended study plan.  
Link: [Study program](#)
- *course teachers (or participating partner organizations/persons) (may also be mentioned in Course information sheets)*,  
Course teachers are listed in the CIS as well as in the list of teachers with contacts.  
Link: [Study program](#)  
Link: [Course information sheets](#)  
Link: [Study program description](#)

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 Link: [Study program](#)

- *places where the courses are taught (if the study programme is delivered at several workplaces).*  
 The courses are held at the workplaces of the course guarantors listed in the CIS.  
 Links: [Course information sheets](#)

- d) *The institution states the number of credits, the achievement of which is a condition for proper completion of studies and other requirements that the student must meet within the study programme and for its proper completion, including the requirements for state examinations, rules for re-study and rules for the extension, interruption of study.* The minimum amount of credits for the entire study that the student must obtain for its successful completion is 180 credits. The amount of credits for state exams is as follows: 5 credits for Diploma Thesis Defence and another 5 credits for other state exam, consisting of profile courses. The courses of the state exams are part of the study plan and the credits obtained for these subjects are added to the student only after their successful completion.

Detailed conditions of state examinations, regular completion of studies, extension of studies, re-enrolment of subjects, interruption of studies and other conditions that the student must meet during the study program and for its proper completion are specified in the JFM CU Study Regulations (Internal Regulations JFM CU No. 13/2020): [No. 13/2020](#)

- e) *For individual study plans, the institution states the requirements for completing the individual parts of the study programme and the student's progress within the study programme in the given structure:*
- *number of credits for compulsory courses required for proper completion of studies/completion of a part of studies:180*
  - *number of credits for compulsory optional courses required for the proper completion of studies/completion of a part of studies:0*
  - *number of credits for optional courses required for the proper completion of studies/completion of a part of studies:0*
  - *number of credits for the final thesis and the defence of the final thesis required for the proper completion of studies:5*
  - *number of credits for professional practice required for the proper completion of studies/completion of a part of studies:40*
- Link: [Study program](#)

- f) *The institution describes the rules for verification of learning outcomes, students assessment and the possibilities of appealing against the assessment .*The individual methods of evaluation of study results are designed to clearly determine and verify the required conditions for passing the course. The student is acquainted in time with the dates of regular and corrective possibilities of continuous assessment and with regular and corrective dates of exams. Every student has the right to be informed about the evaluation of all parts of the continuous assessment and examination. The student has the right not to accept the evaluation on the exam date and to register for the relevant corrective exam date. If a student has been assessed with the FX grade at the regular exam date or has not applied for one of the regular exam dates in time, he / she is entitled to two corrective exam dates. The student has the right to request the completion of any exam date by a "commission form" of examination. The Dean, on the proposal of the person with the main responsibility for the implementation, development and quality assurance of the study program, appoints at least a three-member examination commission; the chairman of the examination commission is usually the teacher of the given subject. The commission form of the examination can take place without the student's request, if requested by the subject teacher. Details are regulated by the study regulations of the faculty in Art. 11 Evaluation of study results (IR JFM CU No. 13/2020).  
 The student may apply for review of the decision on expulsion from the study. The Dean may grant the request or forward the request within 15 days from the date of its delivery to the Rector, together with the attached file material and a written opinion on the applicant's statements and objections. At the written request of the student, the Dean may grant an exemption from the terms of the faculty study schedule, from the control stages of the study, from the maximum length of study interruption, allow the study to be

interrupted if the student does not meet the conditions of the control phase or waive. Details are regulated by the study regulations of JFM CU (IR JFM CU No. 13/2020)  
Link to IR JFM CU No. 13/2020 - [No. 13/2020](#)

g) *Conditions for recognition of studies or a part of studies.*

Study programs (SP) are designed in accordance with ECTS transfers and credit recognition, while it is a priority for SP graduates to acquire knowledge and new skills also through mobility at domestic and foreign institutions. The specific requirements for completing a mobility are regulated by the study plan. The mobility is implemented within a wide range of publicly available schemes (ERASMUS +, SAIA, etc.).

Recognition of the completion of the course is the awarding of the assessment of the course and the subsequent acquisition of the appropriate number of credits that are assigned to the course, based on the part of the study completed in the past. A student who has studied at a university in the past and his studies have not been properly completed, a student applying for a transfer and a student applying for a change of study program within the Comenius University can apply for recognition of courses if they meet the conditions set by the JFM CU study regulations. Among other things, they include not exceeding 5 years from the award of the subject evaluation during the unsuccessfully completed study, and obtaining an evaluation in the range of A, B or C. The student must apply for recognition of the completion of courses in writing before the beginning of the teaching part of the relevant semester of the academic year in which the course is taught. The dean decides on the recognition of the completion of the subjects after the opinion of the responsible teachers of the subjects for which the student requests the recognition of the completion. Details on the recognition of subjects from previous unfinished studies (or when transferring or changing the study program) are set out in the study regulations of JFM CU (IR JFM CU No. 13/2020).

Credit transfer is the process of counting credits obtained within a part of study at another university in the Slovak Republic or at a university abroad in the number of calculated student credits according to § 4 par. 3 of the Decree on the Study Credit System. Academic mobility is formally conditioned by a study contract between the student, the CU and the host university. The study contract contains in particular the proposed study plan at the host university and the recognition of the corresponding part of the study at JFM CU. The courses that the student has to complete at the receiving university on the basis of a study contract become a valid part of the student's study plan. Courses completed at the receiving university within the framework of academic mobility are recognized by the faculty to the student on the basis of a statement of study results prepared by the receiving university at the end of his / her studies. The list of study results becomes part of the student's personal study documentation kept by the faculty. Details on the recognition of courses in academic mobility are set out in the study regulations of JFM CU (IR JFM CU No. 13/2020).

Link to IR JFM CU No. 13/2020 - [No. 13/2020](#)

h) *The institution states the topics of final theses of the study programme (or a link to the list).*

The topics of diploma theses are published annually within the Academic Information System according to individual workplaces. The departments also publish them on their websites.

Link to Academic information system: <https://ais2.uniba.sk/ais/start.do>

Link to website: [Topics of final theses](#)

i) *The institution describes or refers to:*

- *rules for the assignment, processing, opposition, defense and evaluation of final theses in the study programme,*

These rules are specified in Art. 14 of the Study Regulations of JFM CU (IR JFM CU No. 13/2020). Approval of diploma theses and supervisors on the basis of conditions specified in IR CU no. 23/2021 Internal quality assurance system of higher education at Comenius University in Bratislava in the fifth part (Articles 49 to 53).

Link to VP JLF UK no. 13/2020 - [No. 13/2020](#)

Link to VP UK no. 23/2021 - <https://uniba.sk/uploads/media/Vp2021-23.pdf>

- *opportunities and procedures for participation in student mobility,*

These options and procedures are published on the faculty website in the International Relations section. Students have the opportunity to participate in several mobility schemes (Erasmus +, Enlight, bilateral agreements, SAIA, EURAXESS), while individual internships in foreign medical facilities and study stays in domestic and foreign research institutes and universities are also supported.

Link to website – JFM CU: [International relations](#)

Link to website - CU: [International relations](#)

- *rules for adherence to academic ethics and rules for drawing consequences,*

These procedures are the responsibility of the Disciplinary Commissions for students of the faculty and university, as well as the Ethics Council of Comenius University. Ethical principles in educational and scientific and research activities as well as the consequences of their violation are defined in the eighth part of the internal regulation No. 23/2021 (Internal Quality Assurance System of Higher Education of Comenius University in Bratislava) - Code of Ethics and Rules of Creative Activity of Comenius University).

Disciplinary Code of JFM CU for students (Internal Regulation of JFM CU No. 30/2018): [Disciplinary Code](#)

Disciplinary Commission of JFM CU - composition: [Disciplinary-committee](#)

Disciplinary Code of Comenius University in Bratislava for students (Internal Regulation No. 13/2018): [https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp\\_2018\\_13.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp_2018_13.pdf)

Rules of Procedure of the Disciplinary Commission of Comenius University in Bratislava for students (Internal Regulation No. 14/2018): [https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp\\_2018\\_14.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp_2018_14.pdf)

Code of Ethics of Comenius University in Bratislava (Internal Regulation No. 23/2016 - full text in IR CU No. 16/2017): [https://uniba.sk/fileadmin/ruk/legislativa/2017/Vp\\_2017\\_16.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2017/Vp_2017_16.pdf)

Ethical Council of Comenius University: [Ethical Council](#)

Rules of Procedure of the Ethical Council of Comenius University (Internal Regulation No. 24/2016): [https://uniba.sk/fileadmin/2016/Vp\\_2016\\_24.pdf](https://uniba.sk/fileadmin/2016/Vp_2016_24.pdf)

Code of Ethics as a Part of the Internal Quality Assurance System of Higher Education of Comenius University in Bratislava (VP No. 23/2021): <https://uniba.sk/uploads/media/Vp2021-23.pdf>

- *procedures applicable to students with special needs,*

The Comenius University in Bratislava has a Support Centre for Students with Special Needs. The centre provides information, counselling, support services and educational activities for applicants and students with special needs, teachers and the general public. At the faculty level, there is a coordinator for the support of students with special needs and assesses the possibilities / limitations / and degree of risk of the study of the relevant study program for students with special needs. It proposes specific appropriate adjustments and support services for students with special needs and performs counselling and mediation activities. Participates in the creation of a special system of hybrid education and support for students with special needs.

In addition, there is a specially designated person at JFM CU who is responsible for addressing the requirements and needs of JFM CU applicants and students with specific needs. An applicant with special needs, who requires appropriate adjustments and support services during the entrance examination, sends, together with the application for the study, a request to adapt the form of the entrance examination with a specification of the required adjustments and support services, accompanied by the relevant professional documentation.

Coordinator for working with applicants and students with special needs:

Ľubica Bánovčinová, M.A., PhD. phone: 043/2633 429 e-mail: [lubica.banovcinova@uniba.sk](mailto:lubica.banovcinova@uniba.sk)

The competencies of study counsellors are defined in the fourth section (Study counsellors and coordinators for students with special needs, Art. 41) IR CU No. 23/2021 (Internal quality assurance system of higher education Comenius University in Bratislava).

Information for students with special needs published on the website of JFM CU: [Support of students with special needs](#)

Centre for support of students with special needs UK: [Support of students with special needs](#)

Internal regulation No. 23/2014 - Directive of the Rector of Comenius University in Bratislava to ensure a generally accessible academic environment for students with special needs - [https://uniba.sk/fileadmin/ruk/legislativa/2014/Vp\\_2014\\_23.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2014/Vp_2014_23.pdf)

Link to IR CU No. 23/2021 - <https://uniba.sk/uploads/media/Vp2021-23.pdf>

- *procedures for filing complaints and appeals by students.*

These procedures are regulated by the JFM CU Study Regulations (IR JFM CU No. 13/2020) in the fourth part - Proceedings in matters of academic rights and obligations:

JFM CU Study Regulations: [IR JFM CU No. 13/2020](#)

## 5. Course information sheets of the study programme

*In the structure according to Decree no. 614/2002 Coll.*

Information sheets of all courses are published on the faculty website on the page designated for this study program with the following link: [Course information sheets](#)

## 6. Current academic year plan and current schedule (or hyperlink).

Schedule of the academic year at JLF UK - [Schedule of the academic year](#)

Current teaching schedules in individual years - [Current teaching](#)

## 7. Persons responsible for the study programme

- a) A person responsible for the delivery, development, and quality of the study programme (indicating the position and contact details).

Katarína Žiaková, Professor, PhD., M.A., Head of Department of Nursing of JFM CU

<https://www.portalvs.sk/regzam/detail/3527>, [katarina.ziakova@uniba.sk](mailto:katarina.ziakova@uniba.sk)

- b) List of persons responsible for the profile courses of the study programme with the assignment to the course and provided with a link to the central Register of university staff and with contact details (they may also be listed in the study plan).

Ivana Bóriková, Associate professor, PhD., M.A., Internal Medicine, Gerontology and Nursing 1, Internal Medicine, Gerontology and Nursing 2, <https://www.portalvs.sk/regzam/detail/3533>, [ivana.borikova@uniba.sk](mailto:ivana.borikova@uniba.sk)

Juraj Čáp, Associate professor, PhD., M.A., Philosophy and Ethics in Nursing, Nursing Research 2, Nursing Research

3, <https://www.portalvs.sk/regzam/detail/3530>, [juraj.cap@uniba.sk](mailto:juraj.cap@uniba.sk)

Martina Tomagová, Associate professor, PhD., MN., Needs of Patient and Nursing Process 1, Needs of Patient and Nursing Process 2, Psychiatry, mental health and nursing, Nursing I.,

<https://www.portalvs.sk/regzam/detail/3529>, [martina.tomagova@uniba.sk](mailto:martina.tomagova@uniba.sk)

Katarína Žiaková, Professor, PhD., M.A., Nursing I-1, Nursing I-2, Nursing Research 1, Bachelor's thesis defenses,

<https://www.portalvs.sk/regzam/detail/3527>, [katarina.ziakova@uniba.sk](mailto:katarina.ziakova@uniba.sk)

- c) Reference to the research/art/teacher profiles of persons responsible for the profile courses of the study programme.

Link: [RATP \(research/art/teacher profile\)](#)

- d) List of teachers of the study programme with the assignment to the course and provided with a link to the central Register of university staff and with contact details (may be a part of the study plan).

Katarína Adamicová, prof. MD. PhD. Pathological anatomy and pathological physiology

<https://www.portalvs.sk/regzam/detail/3525>, [katarina.adamicova@uniba.sk](mailto:katarina.adamicova@uniba.sk)

Marian Adamkov, prof. MD. DrSc. Histology

<https://www.portalvs.sk/regzam/detail/3684>, [marian.adamkov@uniba.sk](mailto:marian.adamkov@uniba.sk)

Ľubica Bánovčinová, MA. PhD. Psychology 1, Psychology 2

<https://www.portalvs.sk/regzam/detail/3676>, [lubica.banovcinova@uniba.sk](mailto:lubica.banovcinova@uniba.sk)

Tibor Baška, prof. MD. PhD. Hygiene, Epidemiology and Nutrition

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Ivana Bóriková, assoc.prof. MA. PhD. Internal Medicine, Gerontology and Nursing 1, Internal Medicine, Gerontology and Nursing

2 <https://www.portalvs.sk/regzam/detail/3533>, [ivana.borikova@uniba.sk](mailto:ivana.borikova@uniba.sk)

Juraj Čáp, assoc.prof. MA. PhD. Philosophy and Ethics in Nursing, Nursing Research 2, Nursing Research 3

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 2 <https://www.portalvs.sk/regzam/detail/3542> , [anna.ovsonkova@uniba.sk](mailto:anna.ovsonkova@uniba.sk)  
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- e) List of the supervisors of final theses with the assignment to topics (indicating the contact details).  
 The supervisors of the final theses are determined and the topics of the final theses are approved by the guarantor of the relevant profile course on the basis of the decision of the Study program council. The condition for being a tutor is the completion of a 3rd degree university study.

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 Martina Tomagová, assoc. prof. MN. PhD. Needs of Patient and Nursing Process 1, Needs of Patient and Nursing Process 2,  
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<https://www.portalvs.sk/regzam/detail/3529> , [martina.tomagova@uniba.sk](mailto:martina.tomagova@uniba.sk)  
 Mária Zanolitová, MA. PhD. Health Education 1, Health Education  
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 Katarína Žiaková, prof. MA. PhD. Nursing I-1, Nursing I-2, Nursing Research 1, Bachelor's thesis defenses  
<https://www.portalvs.sk/regzam/detail/3527> , [katarina.ziakova@uniba.sk](mailto:katarina.ziakova@uniba.sk)  
 Link: [Topics of final theses](#)

- f) Reference to the research/art/teacher profiles of the supervisors of final theses.  
[RATP \(research/art/teacher profile\)](#)
- g) Student representatives representing the interests of students of the study programme (name and contact details).  
 Lucia Podolínska, MN, member of Study program council for nursing, [podolinska8@uniba.sk](mailto:podolinska8@uniba.sk)  
 Nicola Rúfsová, member of Student part of Academic Senate of JFM CU, [rufsova5@uniba.sk](mailto:rufsova5@uniba.sk)
- h) Study advisor of the study programme (indicating contact details and information on the access to counselling and on the schedule of consultations).  
 The study advisors of the study program are appointed for individual study years from the teachers of courses in the respective years of study. Students register for individual consultations in advance electronically or by telephone. The competencies of study advisers are defined in the fourth section (Study advisors and coordinators for students with special needs, Art. 39-40) IR CU No. 23/2021 (Internal quality assurance system of higher education Comenius University in Bratislava). In addition, in Art. 41 are defined competencies of the student study counsellor, which is performed by standard representatives of individual groups of students based on their study year, or student representatives in the student part of the Academic Senate of JFM CU.  
 List and contacts of study advisors - in the study plan  
 Link: [Study program](#)  
 Link to IR CU No. 23/2021 - <https://uniba.sk/uploads/media/Vp2021-23.pdf>
- i) Other supporting staff of the study programme – assigned study officer, career counselor, administration, accommodation department, etc. (with contact details).  
 The administrative agenda and basic counselling for students within the study and social arrangements are provided by the staff of the study department. Each study program and year of study has an assigned study officer. Students can contact the department during office hours reported on the website or during the standard business hours by phone or at any time electronically via e-mail. Communication from assigned university e-mail addresses is preferred.  
 The Head of the Department: Eva Tišliarová Ing. tel. 043/2633 121, e-mail: [eva.tisliarova@uniba.sk](mailto:eva.tisliarova@uniba.sk)  
 Study Officers:  
 Jana Lettrichová, Bc. tel. 043/2633 124, e-mail: [jana.lettrichova@uniba.sk](mailto:jana.lettrichova@uniba.sk)  
 - non-medical study programmes (nursing, midwifery, public health), rigorous procedure, an archive of graduates of non-medical study programmes  
 Janka Sykorová, tel. 043/2633 197, e-mail: [janka.sykorova@uniba.sk](mailto:janka.sykorova@uniba.sk)  
 More information about study department can be found at: <https://www.ifmed.uniba.sk/studium/uchadzaci/kontakt/>

#### Accommodation department and canteen

The JFM CU university dormitory is a purpose-built facility of the Comenius University in Bratislava at the Jessenius Faculty of Medicine in Martin. The allocation of accommodation in accommodation facilities is regulated by the Directive of the Rector of Comenius University in Bratislava. Current and newly admitted CU students submit electronic applications for accommodation through E-accommodation.

Contacts for accommodation department and dining room:

Director of university dormitory:

Jana Seryjová, PhD., phone: (043) 2633501, e-mail: [jana.seryjova@uniba.sk](mailto:jana.seryjova@uniba.sk)

Deputy Director, Financial and Economic Department

Paula Plešková, Ing., phone: (043) 2633502, e-mail: [paula.pleskova@uniba.sk](mailto:paula.pleskova@uniba.sk)

Accommodation department

Andrea Šimková, phone: (043) 2633503, e-mail: [andrea.simkova@uniba.sk](mailto:andrea.simkova@uniba.sk)

Health and safety technician

Jaroslava Stolaríková, phone: (043) 2633513, e-mail: [jaroslava.stolarikova@uniba.sk](mailto:jaroslava.stolarikova@uniba.sk)

Head of the student canteen

Babeta Kašovičová, phone: (043) 2633511, e-mail: [babeta.kasovicova@uniba.sk](mailto:babeta.kasovicova@uniba.sk)

More about the university dormitory and canteen can be found at [Student hostel and canteen](#)

## 8. Spatial, material, and technical provision of the study programme and support

- a) List and characteristics of the study programme classrooms and their technical equipment with the assignment to learning outcomes and courses (laboratories, design and art studios, studios, workshops, interpreting booths, clinics, priest seminaries, science and technology parks, technology incubators, school enterprises, practice centres, training schools, classroom-training facilities, sports halls, swimming pools, sports grounds).

All JFMED facilities are well-arranged for high-quality teaching-learning process as well as for conducting scientific research activities. A significant stimulus for the modernization of the existing JFMED infrastructure was the successful implementation of projects co-financed by the Structural Funds. All theoretical (basic sciences), preclinical, and clinical workplaces have modern instrumentation, technical and material equipment. The accessible infrastructure makes it possible to obtain original results and provide modern educational, as well as scientific research activities for students and academic staff. Well-equipped JFMED infrastructure include, among others, modern communication technologies, audiovisual devices, and *didactic equipment for learning*. JFMED continues to develop IT technology by ensuring the widespread availability of the Internet for students and building a system of videoconferencing with the possibility of demonstrating medical interventions, including real-time surgery. In addition, specialized classrooms are furnished with education materials and accessories.

**Facilities and workplaces related to study program:** Educational and scientific research activities are carried out in the following medical facilities: Malá Hora 4, Malá Hora 4B, Malá Hora 4C, Malá Hora 4D and Malá Hora 5, Biomedical Centre Martin (BioMed Martin) and Facilities for non-medical study programs (Midwifery, Public Health, and Nursing). Clinical subjects and practice are dominantly provided in the University Hospital Martin. The majority of the Faculty facilities are located within the area of Malá Hora. This integral complex of facilities provides wide spectrum of opportunities for both educational a research activities and interdisciplinary cooperation. Educational activities and scientific sessions at JFMED take place at following locations: two lecture halls nearby the student dormitory, lecture hall at Mala Hora 4, lecture hall at Mala Hora 5, lecture hall in the Education Center in Mala Hora 4B, and two lecture halls at the University Martin Hospital. Since 2010, JFMED also has its own modern hall with a capacity of 476 seats. In addition, modern interactive education is provided and supported by Academic Information Center (since 2012) which also includes the Simulation Learning Center (currently called the Medical Education Support Center). This workplace is currently significantly expanded and strengthens its equipment, as well as staff capacity to ensure the teaching and training of skills. For more detailed information please see: <https://www.jfmed.uniba.sk/en/departments/special-purpose-facilities/medical-education-support-center/>. In addition to abovementioned major education sites, every department use their own teaching rooms with relevant technical and multimedia support (Wifi connectivity, Interactive screens and whiteboards, personal computers, etc). In addition to educational activities, the faculty is also intensively involved in the development of scientific research activities, including the activities of students. Facilities which are directly involved in research include Biomedical Centre Martin, the Center for Translational Medicine, the Center for Experimental and Clinical Respiriology and the Center of Excellence for Perinatalogical Research. For more detailed information please see: <https://www.jfmed.uniba.sk/en/departments/scientific-research-workplaces-and-centers>. Research-related activities are partly coordinated and supported by the Center for Science, Research and Development Support (so-called CEVED). For more detailed information please see: <https://www.jfmed.uniba.sk/en/departments/scientific-research-workplaces-and-centers>.

*Overview of lecture halls, classrooms and seminar rooms:*

Address	Type of educational infrastructure	Capacity	Department
Novomeského 7	Lecture hall A	172	All JFMED departments
	Lecture hall B	135	
Malá Hora 4B, 4C a 4D	Lecture hall Practical classrooms Labs Libraries Specialized classrooms	140	Pharmacology Microbiology and immunology Pathophysiology Public Health Medical biochemistry Physiology Molecular biology
Malá Hora 4	Lecture hall Autopsy room Labs Operating room Libraries	75	Anatomy Medical biophysics Medical biology Histology and Embryology
Malá Hora 5	Great lecture hall	104	Nursing Midwifery Foreign languages
	Small lecture hall	48	
	9 x Special classrooms	232	
	2 x Consulting rooms	50	
	Libraries Study rooms Rooms designed for learning <i>foreign languages</i>		
Kollárova 2 st. - Hospital	Great lecture hall	162	All JFMED clinical departments
	Small lecture hall	70	
	Seminar rooms		
	Libraries		
Novomeského 7A	Study room	122	All JFMED departments
	Simulation center	68	
	Digital classrooms		
Malá Hora 4A	Aula Magna (main hall)	476	All JFMED departments

For more detailed information please see: <https://www.jfmed.uniba.sk/en/departments/>

*List of some unique units and laboratory equipment at JFMED*

Medical biochemistry	Liquid chromatography HPLC for proteomics
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	DNA scanner Fast Real-Time PCR system Ultracentrifuge Nano-liquid chromatography
Pathophysiology	Extracellular recording Patch clamp recording Calcium imaging
Physiology	Hematology analyzer Surfactometer Nitric oxide analyzer
Pharmacology	Combined spectro-fluoro-luminometer
Radiology	Digital skiagraphy Various digital radiographic systems
Gynecology and Obstetric	Various modern obstetric imaging
Pediatrics	Modern ultrasound systems Confocal microscopy Modern endoscopic systems
Pathology	Biopsy scanner Fluorescence microscopy
Urology	Modern ultrasound systems Modern endoscopic systems
Biology	Cell sorter <i>Laser Microdissection</i>
Head and neck surgery (otorhinolaryngology)	Modern endoscopic systems Modern ultrasound systems
Molecular biology and Genomics	PCR systems Bioanalyzer systems Next-generation sequencing Comparative genomic hybridization Pyrosequencing
Ophthalmology	Retinal camera
Clinical biochemistry	DNA and RNA isolation and analysis
Hematology	Flow cytometry Aggregometry Electrophoresis Thromboelastography
Histology and Embryology	Confocal microscopy
Neonatology	Various modern intensive care devices
Gastroenterology	Modern endoscopic systems Modern ultrasound systems
Respiratory medicine	Polysomnography
Neurosurgery	3D ultrasound
Biomedical Centre Martin	Nuclear magnetic resonance (NMR) spectroscopy
Medical education support center (Medical simulation)	Laparoscopy simulation Ultrasound simulation High-fidelity patient simulation Intensive care and resuscitation simulation Simulation in obstetrics Simulation of basic medical procedures Pediatric patient simulation
Department of Nursing	Stoma care simulator, Old age simulator + accessories, Diabetic foot model; Anatomical model of the upper limb - showing the vessels, Upper limb model for venepuncture training with circulating blood, Chester chest Advanced arm model (taking care of central venous catheter), Model for nasogastric tube insertion and gastric lavage – adult patient, Model for nasogastric tube insertion and gastric lavage - paediatric patient, Trainer for wound care and bandaging techniques, Wound care training model – pressure ulcers and wounds (back and / or ischial muscles), Nursing figurine; Model – upper arm extremity for measuring blood pressure, Advanced simulator for training injection (abdomen), Intramuscular injection simulator – upper arm, Injection training simulators (pad consists of skin, subcutaneous tissue and muscle layer), Female Catheterization Trainer, Intramuscular Injection Model of Buttocks; Tracheostomy model.

- b) Characteristics of the study programme information management (access to study literature according to Course information sheets, access to information databases and other information sources, information technologies, etc.).

**Information delivery (library and information services) and access to study literature:** The Academic Library and Audiovisual Center of JFMED is a scientific-information, bibliographic, coordination and counseling workplace. The library provides library-related service in all study programs. Through its activities, it provides support for studies and education at the faculty, as well as scientific research activities. It provides services in accordance with the Library and Lending Regulations of the Library. It also follows the methodological guidelines and instructions of the Academic Library of Comenius University (CU), the instructions and methodologies of the Center for Scientific and Technical Information of the Slovak Republic, and internal regulations of the JFMED dean. As part of the information provision of study fields, it provides students with library and information services in order to meet the educational, scientific-research, social and cultural needs of:

- Lending services - attendance and interlibrary services
- Access to the online catalog - building and access to the comprehensive online catalog of the CU. Access to the library collection is via the CU online catalog and via the JFMED library website: <http://alis.uniba.sk:8088/search/query?locale=en&theme=Katalog>
- Access to compulsory and recommended literature - compulsory and recommended literature is updated annually on the basis of documents from JFMED teaching staff and information sheets of individual subjects: <https://www.jfmed.uniba.sk/en/departments/information-workplaces/kniznica/obligatory-and-recommended-study-literature/>
- Special services - search services from own library funds
- Purchase of a library fund (acquisition) - special attention is paid to supplementing the basic and recommended study literature. The active participation of users is also used and, based on their proposals, the purchase of professional medical literature is carried out. The JFMED fund consists of specialized medical literature for the study programs: general medicine, dentistry and non-medical study program. The fund consists of sets of scientific medical material (scientific journals, books, textbooks, etc.)
- Bibliographic registration and storage of PhD. and diploma theses - access to information
- Publication database - access to the online catalog of publication activities: <http://alis.uniba.sk:9909/search/query?locale=en&theme=EPC> Publishing activity is registered online through a nationwide database CREPČ2 (central register of publication evidence). The CREPČ2 database records bibliographic records such as publications and citations. The database allows independence from library formats, social rights and rules for users, as well as internal control in the creation of entities and records at all universities in Slovakia. Unification of records for one publication within the authors of the Slovak Republic, visibility of cooperation of university authors, mapping of scientific results of university staff and comparison of scientific disciplines at the national level: <https://app.crepc.sk/?seo=CREP%C4%8C-H%C4%BEdanie&fn=AdvancedSearchChildQ1BH3D>

At present, the academic library provides access to the information provision of study programs on the basis of library and information processes, which are fully automated through the VIRTUA library information system and the CREPČ2 register.

**Access to information databases and other information resources:** The Academic Library provides access to licensed electronic information resources (EIR) which are made available within the NISPEZ project. Access to EIR is possible via computers connected to the JFMED network or via remote access to CU information resources also from computers connected outside the CU network. Faculty library offers the services of a digital study room, which is equipped with computers with internet access, access to CU catalogs, and electronic information sources. Students have access to the study rooms daily and on weekends and public holidays from 7.00 am until 10.00 pm. To obtain EIR, JFMED library provides access to the information databases listed at [Electronic-information-resources](#). Academic Library and Audiovisual Center of JFMED website: [Academic library](#)

**Information technologies at JFMED:** JFMED utilize for its activities information and communication technologies (ICT) focused on administrative tasks, operations, science and research, study, teaching support, testing, e-learning and video conferencing, web presentation, user support, digitization, printing, and survey forms processing. ICT also cover purchase and repair of hardware and software, operation, management and monitoring of computer networks, data centers, user terminals, access control systems, and security and camera systems. ICT is provided by the Department of information technology [Department-of-information-technology](#). Department of information technology cooperates with the Center for Information Technologies of the CU. The connection of the university with the faculties at the ICT level is ensured by the organizational structure of the technical and academic administrators of the Integrated Information and Communication System. For more detailed information please see: <https://uniba.sk/en/about/faculties-and-units/cit/>

**Information systems at JFMED:** Information systems are managed by the Ministry of Education, Science, Research and Sport of the Slovak Republic, Comenius University, and JFMED. The most important parts of information system include:

- Financial informative system SAP/Sofia
- Academic information system AIS2 <https://moja.uniba.sk/?lang=en>
- CMS Typo3 for JFMED website and other related issues <https://www.jfmed.uniba.sk/en/>
- Cloud system <https://owncloud.jfmed.uniba.sk/owncloud/index.php/login>
- Library system VTLS/VIRTUA <https://www.jfmed.uniba.sk/en/departments/information-workplaces/library/>
- Central personal database
- Backup systems
- Camera surveillance systems
- Suite of software products for computer systems management (ZEN works, TeamViewer)
- Systems for network print and network services
- Science and research-related systems and technologies (PACS, SYNGOVIA)
- Systems for entrance exams

**Information systems services:** E-mail and Office365 – all JFMED employees and students with mailbox capacity of 50 GB. Office365 is a cloud service provided by the Microsoft Corporation. It offers e-mail, calendar, communication tools and online version of office package Office. Thanks to Office365 account, students and teachers have an opportunity to download and use supplement services of Microsoft, such as download and install the Office package. The address is in the form *univerzitylogin@uniba.sk*. For employees also in the form *name.surname@uniba.sk*, *name.lastname@jfmed.uniba.sk* and *surname@jfmed.uniba.sk*. The address and mailbox will remain with them even after the end of employment or study. The official e-mail communication of the university, messages from the AIS system or from the university's e-learning system are delivered to this mailbox. Information on how to access the mailbox or how to redirect it to another address can be found at <https://moja.uniba.sk/?lang=en> (University E-mail Office 365). Automatic and optimized mailing lists and groups are created for the purpose of mass mailing to department heads, teachers, researchers, PhD students and students. In addition to e-mail, other services are available that simplify document handling and support group collaboration such as SharePoint for file sharing within the UC, OneDrive - 5TB document cloud storage per user, MS Teams for distance learning and online communication, Office 365 online (Word, Excel, PowerPoint, Access, etc.), and Office 365 offline.

**Faculty website:** The website <https://www.jfmed.uniba.sk/en/> uses the university-wide CMS Typo3 to create the faculty's website and its workplaces. Each workplace has a web editor who updates the relevant pages online. JFMED was the first faculty of CU to use a new web interface. Department of information technology participates in the technical implementation and administration

of websites for feedback, surveys and conferences organized by individual departments of the faculty. For the needs of a more attractive presentation of the JFMED environment, a virtual tour of the premises was created <https://www.ifmed.uniba.sk/en/virtual-tour>. Department of information technology also participates in the technical implementation and administration of websites for feedback, surveys and conferences organized by individual departments of the faculty. For better presentation and communication to the public, applicants and students. Other important specific websites related to JFMED include:

- JFMED and PRESS: <https://www.ifmed.uniba.sk/press/>
- JFMED promotional videos and application process: <https://www.ifmed.uniba.sk/en/study/applicants/application-process/>
- Social media and podcasting
  - [https://m.facebook.com/Jessenius.Faculty.Medicine/?\\_rdr](https://m.facebook.com/Jessenius.Faculty.Medicine/?_rdr)
  - <https://twitter.com/lfukmartin>
  - <https://www.instagram.com/comenius.university/>
  - <https://www.youtube.com/channel/UCGkPZYRYSW--pt4VJ1uIYQ>
  - <https://www.linkedin.com/company/lfukmartin>
  - <https://jessenius.podbean.com/>
  - <https://open.spotify.com/show/5J0NvXxOwifJvMnPNQ4Js>
  - <https://podcasts.apple.com/sk/podcast/jessenius-podcasty-jesseniovej-lek%C3%A1rskej-fakulty-uk/id1501833750>
  - <https://www.ifmed.uniba.sk/fakulta/marketing/rss-sluzba/>

c) Characteristics and extent of distance education applied in the study programme with the assignment to courses. Access, manuals of e-learning portals. Procedures for the transition from contact teaching to distance learning.

JFMED has been paying special attention to the issue of e-learning for a long time. During the COVID-19 pandemic the teaching has been delivered remotely. The activities of the JFMED in the field of e-learning are divided into the following areas:

- Electronic creation and distribution of teaching materials
- Videoconferences <https://www.ifmed.uniba.sk/en/departments/information-workplaces/department-of-information-technology/it-services/videoconferences>
- Distance education: [distance education](#)

**Videoconferencing systems** are used for online live transmissions of surgeries to the auditorium for students, doctors and PhD students within the e-learning education system. The use of videoconferencing equipment enables the online transmission of demanding surgical interventions to the premises where professional events and teaching take place. The faculty also has a new Cisco Telepresence facility. These devices are used not only for e-learning, but also for the transmission of training and video conferencing meetings with the CU management. The transfer of training and meetings has a direct economic benefit in reducing the need to traveling to Bratislava. The videoconferencing system was expanded with a new state-of-the-art TP20 Cisco IX5000 device at the JFMED Dean's Office. Telepresence room serves for effective and multipurpose communication <https://www.tp.cvtisr.sk/>. It is also used for online transmissions of trainings and meetings from RUK in Bratislava and for connections via other video conferencing programs - such as a display unit for Skype, Google Meet, Zoom, Microsoft Teams and others - thus providing comfortable communication thanks to three large screens. It also proved successful in connections within domestic and international scientific conferences and especially in state examinations carried out in the distance form, which had to be carried out in connection with security measures associated with the worsened epidemiological situation (coronavirus COVID-19). All videoconferencing facilities are used to increase the quality of education, intensify national and international cooperation and communication with the world, online mediation of conferences, special diagnostic and therapeutic procedures with the possibility of consultations. The faculty also has a unique 3D video conferencing system.

**Distance education** (including distance exams) is implemented at the faculty mainly through the Microsoft Teams program. In cooperation with CU, a manual was developed, which is published on the faculty website <https://www.ifmed.uniba.sk/en/departments/information-workplaces/department-of-information-technology/it-services/online-communication>. Department of information technology provide 24/7 technical support. Distance learning is constantly being improved and enriched with new elements by connecting software and hardware (connecting an electron microscope or ultrasound to live online learning via Microsoft Teams). We also use the above technique in the organization of webinars <https://webinarjlfuk.sk>. To improve distance learning, the faculty also uses a digitization. This offers the ability to digitize existing X-rays and other medical images into the full medical DICOM format, and subsequent processing on the HIPAX desktop system. Digitized images are stored on an external medium, burned to a CD / DVD, or transferred to another PACS system. In addition, the faculty has the possibility of large format printing and scanning - printing posters in high quality in A0 format. The faculty has at its disposal a high-capacity device (Book Digitizer and Script ScanRobot TREVENTUS) enabling digitization of books and scripts in cooperation with OCR software and publishing on the web using FlipViewer Xpress Creator. At present, narrow-profile publications, which are of the greatest interest among students in the library, are being digitized. The Electronic Books Portal system and Adobe Connect are intended for the distribution of digitized materials.

**E-learning web portals:** The Faculty is a founding member of the MEFANET network (association of Czech and other Slovak medical faculties <https://www.mefanet.cz/index-en.php>). The MEFANET portal at the JFMED has more than 2,450 registered users and contains more than 445 medical articles. The faculty portal <https://portal.ifmed.uniba.sk/index-en.php> is integrated into the MEFANET system. The content of the pedagogical works is published in a form that corresponds to the scripts published in print (most often in PDF format). Works recognized by the editorial board of JLF UK are marked with the logo on the portal. Furthermore, the content of the portal includes multimedia teaching aids, which are either physically located on the JFMED portal, or there is a link to them. Teachers can also make sound lectures available to their students <https://portal.ifmed.uniba.sk/index-en.php>. The pedagogical staff and students of the faculty use the e-learning server MOODLE to create e-learning courses and online testing. Some e-learning courses are used for electronic online testing of students, but there are also comprehensive courses that students can use for self-study. For users of e-learning systems, the e-learning portal JFMED was created - <https://e-learning.ifmed.uniba.sk/en-index.php>, which contains, among other things, manuals for individual e-learning web portals. To support teaching, various teaching websites, portals, web multimedia

textbooks, e-books are also being created at our faculty. The above services are concentrated and available from the unified distance education portal. The portal is divided into six sections: e-learning, e-testing, external information sources, online communication, publishing platforms, online simulation simulators and virtual patients. Each of these sections contains a list of available software, a brief description of what each software allows, available links, manuals, tutorials, FAQs and, of course, the contact person to support the software.

- d) Institution partners in providing educational activities for the study programme and the characteristics of their participation. Practical teaching within clinical disciplines is principally carried out at the University Hospital Martin (UNM) <https://www.unm.sk/> Other important teaching workplaces include: ADOS – MEDIK-M, n.o., BENETRIX, n.o. – Home for the elderly providing health and social care. Institute of the elderly people. At the same time, the faculty has signed a memorandum of understanding and cooperation in the field of science, pedagogy and medical-preventive care with the Žilina self-governing region ([https://www.jfmed.uniba.sk/detail-novinky/back\\_to\\_page/jesseniova-lekarska-fakulta-uk/article/we-signed-a-new-collaboration-in-the-area-healthcare/](https://www.jfmed.uniba.sk/detail-novinky/back_to_page/jesseniova-lekarska-fakulta-uk/article/we-signed-a-new-collaboration-in-the-area-healthcare/)).

Contractual agreements for summer practices are in place for an indefinite period of time and information can be found at:

Link: [Organization of professional continuous practice Mentoring](#)

Link: [Contractual agreements](#)

- e) Characteristics of the possibilities for social, sports, cultural, spiritual and social activities. The Faculty offers a wide range of activities and services to students. The Faculty runs two student residences with the capacity of 958 beds. The residence on L. Novomeského street (capacity 781 beds) and the residence on P. O. Hviezdoslavova street (capacity 177 beds) offer accommodation in the style of hotel rooms (double and triple occupancy), apartments and en-suite apartments. All rooms are furnished and have access to Wifi. Both residences also offer laundry facilities and secure bike lockers. There are two parking slots on the compound of L. Novomeského and, nearby, there is a [student library](#) with fully equipped study rooms. Within this residence, there are also two table tennis game rooms, two fitness rooms and two leisure rooms. Outside, there is a sport complex with a running track, a football pitch and tennis courts. The canteen at the L. Novomeského is operational throughout the day, offering breakfasts, lunches and dinners to staff and students. The canteen offers a reduced service during the summer and exam period months. This residence also has a chapel. The JFMED [Institute of Physical education](#) is nearby both residences and further offers sport and wellness/spa facilities. JFMED students are also organized in groups such as the [Martin Medical Club](#) that covers a range of activities in specialisms such as public health, development of medical science, scientific and research activities but also looks at areas such as human rights. Group and charitable events such as the Festival of Medics, The Medics run, ice-hockey tournament called the Martin Stethoscope, MedGames and many more are organized by students every year. Students also take part in international events and competitions and sit on the councils and boards of national and international organizations such as the National Association of Medical Students, The Slovakian Union of Dentistry Students and the International Federation of Medical Students.
- f) Possibilities and conditions for participation of the study programme students in mobilities and internships (indicating contact details), application instructions, rules for recognition of this education. The Faculty is involved in the Erasmus + initiative and offers the following mobility programs: Erasmus + student mobility – available to all students across the general medicine and nursing study programs. This type of mobility is based on an inter-institutional agreement with [partner universities](#) and the length of stay is between a minimum of three and a maximum of 12 months. Various conditions are attached to student mobility, including:
- Students are unable to interrupt their studies during their Erasmus stay
  - Students must complete and agree a Learning agreement with their home and hosting university
  - Students can only apply for Erasmus places with universities that have inter-institutional agreement with JFMED.
- The application process for the Erasmus + student mobility is open twice a year and is submitted via the Mobility Online platform.

#### **Conditions for being accepted on the programs.**

The conditions are set in the [internal regulation document](#)

#### **Recognition of completed subjects and credits.**

Recognition of subjects and credits follows the terms set in the internal document, article 19

#### **Student mobility for Traineeship**

Students can join the traineeship mobility at any state of their studies [BA, MA or PhD level] for a minimum of two and a maximum of 12 months. With this type of mobility, the onus on student to find a suitable placement and secure a place. If the content of placement is aligned with the student's study plan, it will be automatically recognized and added to the Diploma supplement document.

#### **Application process**

The JFMED Erasmus Office will announce the start date for submitting the applications. The applications are submitted via the Mobility Online platform and can be submitted throughout the year. Students can submit their application as soon as their placement at the hosting institution is confirmed.

#### **Erasmus + mobility for graduates**

JFMED students can also apply for Erasmus + mobility for graduates, once they have completed their studies. This type of mobility is financed by the EU from Erasmus + program grants and lasts a minimum of two and a maximum of 12 months. This mobility is delivered in partnership with WorkSpace Europe ([www.workspaceeurope.sk](http://www.workspaceeurope.sk)) and can be completed within the 12 month-period after graduating.

#### **Contacts**

Assoc. Prof. Martin Janík, M.D., PhD. – Vice-Dean and Erasmus+ co-ordinator, [martin.janik@uniba.sk](mailto:martin.janik@uniba.sk)

Janka Sykorova – Erasmus + administrator, [janka.sykorova@uniba.sk](mailto:janka.sykorova@uniba.sk)

### **9. Conditions and criteria for being accepted to study at JFMED**

**a) Required abilities and necessary admission requirements**

The basic admission requirement for a full-time bachelor's studies is completed secondary education or a completed secondary vocational education and also a health capability to perform the profession in regulated professions. Another requirement for admission to full-time bachelor's studies is to fit in a list of applicants in ascending order according to the average marks on year-end certificates for the last three years of secondary school according to the maximum planned number of applicants for the given study program. JFMED CU reserves the right to waive the additional admission criteria in justified cases.

**b) Admission procedures**

Another requirement for admission to full-time bachelor's studies is to fit in a list of applicants in ascending order according to the average marks on year-end certificates for the last three years of secondary school according to the maximum planned number of applicants for the given study program.

JFMED CU reserves the right to waive the additional admission criteria in justified cases: [Application process \(uniba.sk\)](https://uniba.sk/uploads/media/Vp2021-23.pdf)

Information about the admission process approved by the JFMED Academic Senate are published in the Applicants

<https://www.jfmed.uniba.sk/studium/uchadzaci/prijimacie-konanie/> section of the website and were approved by the Academic Senate of JLF UK - <https://uniba.sk/uploads/media/Vp2021-23.pdf>.

With close alignment to the admission exam internal regulations UK no. 4/2021 - the Academic Senate reviews the admission conditions and process on a yearly basis. The appeal process is governed by internal regulation UK no. 4/2021:

[https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp\\_2021\\_04.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp_2021_04.pdf).

**c) Results of the admission process over the last period**

AR	applications *d/x	admitted *d/x	enrolled *d/x
2011/2012	61	60	47
2012/2013	128	77	65
2013/2014	104	61	40
2014/2015	97	25	9
2015/2016	86	19	15
2016/2017	77	0	0
2017/2018	57	26	13
2018/2019	27	26	18
2019/2020	62	52	32
2020/2021	58/9	58/9	43/7
2021/2022	132/18	105/18	50/12
*f/x – full-time study / part-time study			

**10. Feedback on the quality of provided education**

a) Procedures for monitoring and evaluating students' opinions on the study programme quality.

The quality of teaching is assessed every year – in line with paragraph no. 131/2002. – The assessment methods include:

1. Assessment at the teaching unit in the form of feedback (student questionnaire) collected the head of the clinic/department
2. Assessment of teaching of individual subjects by students completing anonymous feedback at [https://www.jfmed.uniba.sk/en/news-detail/back\\_to\\_page/jesseniova-lekarska-fakulta-uk/article/student-assessment-of-subjects-and-teaching](https://www.jfmed.uniba.sk/en/news-detail/back_to_page/jesseniova-lekarska-fakulta-uk/article/student-assessment-of-subjects-and-teaching).
3. Graduates feedback: [Graduates feedback](#)
4. Students can also submit their feedback, comments and recommendations directly to Vice-Dean via the online form or printed sheets located at the various points around the Faculty.  
The student feedback is processed at regular intervals and discussed at various management and committee meetings.

b) Results of student feedback and related measures to improve the study programme quality.

The student feedback results – the assessment of teachers and subjects – are collated after each semester and the summarized report is shared with every head of the clinic/department and/or the subject guarantor with the view to incorporate the comment into improving the quality of teaching and subjects. In addition, a comparison of quantitative indicators of individual subjects' evaluation is published ([https://www.jfmed.uniba.sk/en/news-detail/back\\_to\\_page/jesseniova-lekarska-fakulta-uk/article/student-assessment-of-subjects-and-teaching](https://www.jfmed.uniba.sk/en/news-detail/back_to_page/jesseniova-lekarska-fakulta-uk/article/student-assessment-of-subjects-and-teaching)). Annually, the Study Program Council evaluates the results and comments of students and graduates and adopts standpoint and also, based on them, proposes measures to increase the quality of the study programme. The feedback (qualitative data and indicators) are also published [online](#).

Link: [Study program description](#)

Link: [Study Program Board 1](#), [Study Program Board 2](#)

c) Results of graduate feedback and related measures to improve the study programme quality. As part of measuring the quality teaching, the faculty also collects graduate feedback once a year through an electronically distributed questionnaire. After summarizing the results and comments, they discussed at the Study Program Board and management level. The results of graduate questionnaire surveys are available on the faculty's website [Graduates feedback](#)

**11. References to other relevant internal regulations and information concerning the study or the study programme student (e.g. study guide, accommodation regulations, fee directive, guidelines for student loans, etc.).**

- Study reference guide - no. 13/2020  
[https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok\\_2020/VP\\_2020\\_13.pdf](https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok_2020/VP_2020_13.pdf)
  - Study reference guide – CU no. 20/2019 - [https://uniba.sk/fileadmin/ruk/legislativa/2019/Vp\\_2019\\_20.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2019/Vp_2019_20.pdf)
  - Appendix. 1 - [https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp\\_2021\\_05.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp_2021_05.pdf)
- Admission exam regulations – CU no. 4/2021 - [https://uniba.sk/fileadmin/ruk/2021/Vp\\_2021\\_04.pdf](https://uniba.sk/fileadmin/ruk/2021/Vp_2021_04.pdf)
- JFMED Student residences and canteen CU no. 24/2021 -  
[https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok\\_2021/VP\\_2021\\_24\\_Internatny\\_poriadok\\_VIAJ.pdf](https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok_2021/VP_2021_24_Internatny_poriadok_VIAJ.pdf)
- Bursaries guidance – JFMED CU no. 26/2018 -  
[https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok\\_2018/2018\\_26\\_Stipendijny\\_poriadok\\_JLF\\_po\\_uprave\\_RUK.pdf](https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok_2018/2018_26_Stipendijny_poriadok_JLF_po_uprave_RUK.pdf)
- Organizational order guide – JFMED CU no. 33/2016 -  
[https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok\\_2016/VP\\_2016\\_33\\_Organizacny\\_poriadok\\_JLF\\_UK.pdf](https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok_2016/VP_2016_33_Organizacny_poriadok_JLF_UK.pdf)
- Disciplinary procedures – JFMED CU no. 30/2018 -  
[https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok\\_2018/2018\\_30\\_Disciplinarny\\_poriadok.pdf](https://www.ifmed.uniba.sk/fileadmin/jlf/Dekanat/Sekretariat/Legislativa/Rok_2018/2018_30_Disciplinarny_poriadok.pdf)
- The Rector's Order governing the school fees – VP UK 17/2021 -  
[https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp\\_2021\\_17.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp_2021_17.pdf)
  - Appendix no. 1 - [https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp\\_2021\\_17\\_Priloha\\_1.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp_2021_17_Priloha_1.pdf)
  - Appendix no. 2 - [https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp\\_2021\\_17\\_Priloha\\_2.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp_2021_17_Priloha_2.pdf)
  - Amendment no. 1 - [https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp\\_2021\\_27.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp_2021_27.pdf)
  - Attachment - [https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp\\_2021\\_27\\_Priloha.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2021/Vp_2021_27_Priloha.pdf)
- CU no. 23/2021 Internal regulations for achieving quality in teaching at the Comenius University in Bratislava -
- Study regulations - <https://www.ifmed.uniba.sk/en/study/ifmed-students/the-organization-of-study/study-regulations/>
- Information about the nursing study program <https://www.ifmed.uniba.sk/study/ifmed-students/nursing-study-program-osetrovatelstvo/>
- Timetables - <https://www.ifmed.uniba.sk/en/study/ifmed-students/the-organization-of-study/timetables/>
- The organization of study <https://www.ifmed.uniba.sk/en/study/ifmed-students/the-organization-of-study/academic-year-20212022-schedule/>
- State exams - <https://www.ifmed.uniba.sk/en/study/ifmed-students/the-organization-of-study/>
- The JFMED Dean's Guidance for student final works (BA and MA levels) JFMED no. 13/2022  
<https://www.ifmed.uniba.sk/en/faculty/documents/2022/>
- The Rector's guidance for the final student work, including the required content, checking of the authenticity, depositing and allowing access the final student works no. 12/2013 [http://uniba.sk/fileadmin/ruk/legislativa/2013/Vp\\_2013\\_12.pdf](http://uniba.sk/fileadmin/ruk/legislativa/2013/Vp_2013_12.pdf)
  - Amendment no. 1 - [http://uniba.sk/fileadmin/ruk/legislativa/2017/Vp\\_2017\\_07.pdf](http://uniba.sk/fileadmin/ruk/legislativa/2017/Vp_2017_07.pdf)
  - Amendment no. 2 - [https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp\\_2018\\_06.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp_2018_06.pdf)
  - Amendment no. 3 - [https://uniba.sk/fileadmin/ruk/legislativa/2020/Vp\\_2020\\_05.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2020/Vp_2020_05.pdf)
- Information about the student final work - <https://www.ifmed.uniba.sk/en/study/ifmed-students/the-organization-of-study/>
- The students' scientific activity (ŠVOČ) - <https://www.ifmed.uniba.sk/en/science/students-scientific-activities/>
- Annual report and business performance at JFMED for years 2006-2021 - [Faculty annual reports](#), [Evaluation reports on the level of pedagogical activity](#)
- Academic Library and Audio-visual Centre - <https://www.ifmed.uniba.sk/en/departments/information-workplaces/library/>
- Student residences and canteen <https://www.ifmed.uniba.sk/en/departments/special-purpose-facilities/student-hostel-and-canteen/>
- Medical education and support centre - <https://www.ifmed.uniba.sk/en/departments/special-purpose-facilities/medical-education-support-center/>
- The Medical Club of Martin - <https://www.ifmed.uniba.sk/medical-club-of-martin/>
- Video presentation about JFMED CU - <https://www.ifmed.uniba.sk/online-dod-jlf-uk/>
- JFMED Departments and Clinics - <https://www.ifmed.uniba.sk/en/departments/>
- JFMED long-term objectives - [Long-term development plan of JLF UK in Martin for the years 2021–2027](#)