

# BIDDING DOCUMENT

For

**Provision of Uniform Items for Students (Boys & Girls) for  
Session 2019-20 (Winter) at Workers Welfare Schools in  
Punjab.**

**Directorate of Education,  
Punjab Workers Welfare Board  
Labour & Human Resource Department  
Government of Punjab**



**NAME OF FIRM** \_\_\_\_\_

**DATE OF ISSUANCE** \_\_\_\_\_ **TIME** \_\_\_\_\_

Tender Fee Rs. 1000/-

**DIRECTOR EDUCATION**

Directorate of Education, Punjab Workers Welfare Board

Telephone No. 042-99260246, Fax No. 042-99260247, E-mail: edu.pwwb@yahoo.com

**BIDDER'S SIGNATURE AND STAMP**

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## INVITATION TO BID

Punjab Workers Welfare Board (PWVB), Labour and Human Resource Department Government of Punjab, invites technical and financial bids for procurement of Winter Uniforms Items for Students (Boys & Girls) of Workers Welfare Schools in Punjab from the interested companies / firms for the Academic Session 2019-20. These Uniforms Items comprise of following packages:-

### WINTER UNIFORM ITEMS:

- Package-I:** White Shirt (Boys), Blue Shirt (Boys), Trouser Grey (Boys)  
**Package-II:** Socks Grey (Boys) & (Girls)  
**Package-III:** White Shalwar and Blue check Qameez with White Stole (Girls), white Shalwar and Blue check Qameez with Blue Stole (Girls).  
**Package-IV:** Half Sleeve Sweater Grey (Boys), Full Sleeve Sweater Grey (Boys), Half Sleeve Sweater Grey (Girls), Cardigan Grey (Girls)  
**Package-V:** Black Shoes (Boys), Black Shoes (Girls)

The bidder must:

1. Be a registered body duly recognizable under the law of Pakistan.
2. Be registered with FBR and PPRA for Income Tax and Sales Tax.
3. Not be blacklisted or convicted by any court of law.
4. Have sufficient financial, technical and human resources to complete the task for the whole duration up to finalization of the contract.
5. Enclose package-wise Bid Security amounting to 5% of the estimated total cost of a bid for the period of one year in the form of CDR from a scheduled bank.
6. Submit its bids separately for each package and each cluster at the designated Cluster Centre of Punjab Workers Welfare Board, as per following schedule **till 11:00 a.m.:-**

SR. NO.	CLUSTER	CLUSTER CENTRE RESPONSIBLE FOR BIDDING PROCESS	LAST DATE OF ISSUANCE OF TENDER FORMS	TIME & DATE OF SUBMISSION OF BIDS	TIME & DATE OF OPENING OF TECHNICAL BIDS
1	CLUSTER -I (LAHORE)	Workers Welfare Higher Secondary School (Boys), Nishtar Colony, Lahore	16.11.2019 (During office hours)	18.11.2019 at 11:00 a.m	18.11.2019 at 11:30 a.m
2	CLUSTER -II (SHEIKHUPURA)	Workers Welfare Higher Secondary School (Girls), Rana Town, Shahdara	18.11.2019 (During office hours)	19.11.2019 at 11:00 a.m	19.11.2019 at 11:30 a.m
3	CLUSTER -III (GUJRANWALA)	Workers Welfare Higher Secondary School (Boys), Peoples Colony, Gujranwala	19.11.2019 (During office hours)	20.11.2019 at 11:00 a.m	20.11.2019 at 11:30 a.m
4	CLUSTER-IV (FAISALABAD)	Workers Welfare Higher Secondary School (Boys), Faisalabad	20.11.2019 (During office hours)	21.11.2019 at 11:00 a.m	21.11.2019 at 11:30 a.m
5	CLUSTER -V (MULTAN)	Workers Welfare Higher Secondary School (Girls), Multan	23.11.2019 (During office hours)	25.11.2019 at 11:00 a.m	25.11.2019 at 11:30 a.m
6.	CLUSTER - VI (RAWALPINDI)	Workers Welfare School (Boys), Rawalpindi	26.11.2019 (During office hours)	27.11.2019 at 11:00 a.m	27.11.2019 at 11:30 a.m

For the purpose of this procurement, 'Single Stage-Two Envelope' method of procurement as per Rule 38(2)(a) of PPRA Rules 2014 as (amended) will be adopted. The procurement shall be made under Punjab Procurement Rules 2014 as (amended).

The quantity of the supplied goods may be increased by 15% (Repeat Order) as per PPRA Rules 2014 as (amended). The bids shall be received as per above schedule and opened at the designated Cluster Centres of PWWB by the Purchase Committee in the presence of interested parties who may like to attend.

Incomplete bids, defective bids, bids not confirming to the bidding documents shall be liable to rejection. Bids received after due time and date shall be summarily rejected. PWWB reserves unconditional right to cancel the procurement process at any stage and reject any or all the bids as provided under PPRA Rules 2014 as (amended). In case of any dispute, the decision of the Competent Authority, i.e., Chairman PWWB shall be final and shall not be challenged.

**DIRECTOR EDUCATION**

Punjab Workers Welfare Board  
F/A-1, Khyber Block, Allama Iqbal Town,  
Lahore  
Phone # 042-99260246  
Fax #-042-99260247

**BIDDER'S SIGNATURE AND STAMP**

### **SHORT TITLES USED IN THE BID DOCUMENTS**

1	Acceptance	Acceptance means Receipt by the Authorized person / authority at the institution at the indicated site or place.
2	Bidder	Bidder means a legally registered person or party under the relevant law who makes a formal bid in pursuance of Tender Notice of PWWB.
3	Competent Authority	Competent authority means the Chairman Punjab Workers Welfare Board.
4	Contract	Contract means an agreement signed between the Purchaser, i.e. Principal Workers Welfare School (Cluster Centre concerned) and the Successful Bidder.
5	Cluster Centre	A designated Centre for procurement of uniform.
6	Day	Day means a calendar day (if not stated otherwise).
7	Delivery	Delivery means supply of the specified quantity of Uniform & Shoes.
8	Institution	Institution means indicated / designated schools of PWWB as per list provided by PWWB.
9	Procuring Agency	Procuring Agency means Workers Welfare Schools concerned (Cluster Centre), PWWB, Labour and Human Resource Department, Government of the Punjab
10	PWWB	PWWB means Punjab Workers Welfare Board, Labour and Human Resource Department.
11	Purchaser	Purchaser means the Principals, Workers Welfare School concerned (Cluster Centre), PWWB, Labour and Human Resource Department, Government of the Punjab
12	Successful Bidder	Successful Bidder means the Bidder who is declared successful through bidding process.
13	Total Cost / Total Price	Total Cost means the aggregate cost of the goods in a package inclusive of all the applicable taxes / duties / levies etc., as required by the purchaser i.e., Workers Welfare Schools Concerned, PWWB (Cluster Centre level).

### **IMPORTANT NOTE:**

Bidders must ensure that they submit all the legible required documents indicated in the Bid Documents without fail. Bids received without undertakings, valid documentary evidence and supporting documents and the manner for the various requirements mentioned in the Bid Documents are liable to be rejected at the initial stage. The Bidders are required to read the Bid Documents and applicable laws and submit any objection thereof in writing failing which no objection shall be entertained regarding the terms and conditions of the Bid Documents and the Bid Process at the later stage.

## **CHECKLIST FOR ENCLOSURES**

(Bidders should fill up YES or NO without fail)

<b>Sr. No.</b>	<b>Bid Enclosures</b>	<b>Yes</b>	<b>No</b>
1.	Signed and stamped Letter of Authorization from the Chief Executive / owner of the firm in case bid is signed by any other person.		
2.	Bidder's undertaking on Stamp Paper worth Rs.100/- to the effect that the firm is not black listed.		
3.	Bidder's undertaking on Stamp Paper worth Rs.100/- to the effect that the bidder has sufficient capacity to provide the required quantity of Uniforms at designated sites within stipulated time.		
4.	All pages of the Bid Documents in full are signed, stamped and submitted by the authority.		
5.	All the undertakings / letter heads and certificates wherever required are signed, stamped and submitted by the authority.		
6.	Whether Financial Proposal and the overwriting, if any has been signed properly.		
7	Copies of CDRs of Performance Guarantee issued to procuring agencies during last 5 years		
8	Work order of last five years issued by procuring agencies		



## 1. INTRODUCTION

Punjab Workers Welfare Board is a corporate body enacted through a notification by the Government of Punjab under the Workers Welfare Fund Ordinance, 1971. It is led by a Board of Directors comprising representatives of the Government, Workers and Employers. The Board provides wide-ranging services to industrial workers, and their children which include establishment and operation of Workers Welfare Schools throughout the Punjab, talent scholarships to workers' talented children, provision of marriage grants, death grants, and establishment and maintenance of labour Colonies in Punjab. School Uniforms have great importance in School Education. Wearing a uniform is a badge of pride and creates an identity for a school and is important part of being a school student. Punjab Workers Welfare Board procures all these facilities including Uniforms for Workers' children through tendering procedure fulfilling the Procurement Process as per PPRA Rules 2014 (as amended). The scale of Uniform Items for Winter & Summer is as under: -

### A. WINTER UNIFORM ITEMS:

Sr. No.	Uniform Item	Scale Per Student
1	White Shirts (Boys)	1
2	<b>Blue Shirt (Boys)</b> <b>(Intermediate Students)</b>	1
3	Trousers Grey (Boys)	1
4	Socks Grey (Boys)	1
5	Half Sleeve Sweater Grey (Boys)	1
6	Full Sleeve Sweater Grey (Boys)	1
7	Black Shoes (Boys)	1
8	White Shalwar and Blue check Qameez with White Patti (Girls)	1
9	White Shalwar and Blue check Qameez with <b>Blue Patti (Girls)</b> <b>(Intermediate Students)</b>	1
10	Socks Grey (Girls)	1
11	Half Sleeve Sweater Grey (Girls)	1
12	Cardigan Grey (Girls)	1
13	Black Shoes (Girls)	1

### B. SUMMER UNIFORM ITEMS:

Sr. No.	Uniform Item	Scale Per Student
1	White Shirts (Boys)	2
2	<b>Blue Shirt (Boys)</b> <b>(Intermediate Students)</b>	2
3	Trousers Grey (Boys)	1
4	Socks Grey (Boys)	2
5	White Shalwar and Blue check Qameez with White Patti (Girls)	2

6	White Shalwar and Blue check Qameez with <b>Blue</b> Patti (Girls) <b>(Intermediate Students)</b>	2
7	Socks Grey (Girls)	2

Keeping in view foregoing, the Brand New Uniform Items from a well-reputed and established firm are required, which could meet the need of providing these items as per standard specifications at different Workers Welfare Schools across the province. The list of Cluster Centre and number of uniform Items required at every school along with specifications is attached as **Appendix-1**. The firm must have a good record of providing goods of similar nature and similar volume and should have at least 5 years experience in the field. The firm should have capacity to complete supply of Uniform Items within **60 days** of issuance of work order; otherwise, the penalty for late supply for every passing day shall be imposed as per rate provided in the bid document. After passage of **60 days**, Chairman, PWWB shall have the right to cancel the work order and forfeit the bid security/performance guarantee.

**BIDDER'S SIGNATURE AND STAMP**

## 2. BID DATA SHEET

1.	Bid Inviting Authority, Designation and Address	Punjab Workers Welfare Board, Government of Punjab, through Secretary, Punjab Workers Welfare Board, Government of Punjab. Phone: 042-99260246 Fax: 042-99260247 URL: www.pwwb.com.pk
2.	a. Nature of Work	Provision of Uniform Items at Workers Welfare Schools in Punjab being operative under the umbrella of Punjab Workers Welfare Board Labour and Human Resource Department Government of Punjab.
	b. Bid Reference	Advertisement published in Newspapers having nationwide circulation (One Urdu and One English Newspaper)
	c. Place of execution	Workers Welfare Schools in Punjab.
3.	a. Place of availability of Bid Documents and last date for obtaining Bid Document	Bidding Documents shall be available during office hours after publishing of advertisement as per schedule given in the advertisement at Designated Cluster Centres.
	b. Cost of Bid Documents	Rs.1000/- (One Thousand).
4.	Bid Security/ Earnest Money (EM)	Upto 5% (Five percent) of the estimated bid price as CDR (determined by Directorate of Education Punjab Workers Welfare Board.
5.	Pre-bid meeting	Pre bid meeting to be convened at designated Cluster Centres of PWWB on _____ at <b>2:00 pm.</b>
6.	Due Date, Time and Place of submission of Bid Documents.	<b>Bidding Documents for each package shall be submitted separately for each cluster as per schedule at designated</b> Cluster Centres mentioned in the Tender Notice of Punjab Workers Welfare Board.
7.	Date, Time and Place of Technical proposal opening	-do-.

8.	Date and Time of opening of Financial Proposal	-do-
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**BIDDER'S SIGNATURE AND STAMP**

### **3. ELIGIBILITY/QUALIFICATION CRITERIA**

The Bidder(s) should meet the following Eligibility/Qualification Criteria to participate in the Bid Process and must enclose documentary proof for fulfilling the Eligibility/Qualification in the Technical Proposal (only years of existence/experience in Pakistan, wherever not specifically mentioned otherwise, shall be counted):

<b>Sr. No.</b>	<b>Minimum Eligibility/Qualification Criteria</b>	<b>Proof to be submitted for fulfilling Eligibility/Qualification Criteria</b>
1.	Bidder should be a Registered firm / company in Pakistan atleast for the last Five years.	<b>Certificate of Registration with Income Tax, Sales Tax should be submitted.</b>
2.	The Bidder should have at least 20 employees.	Necessary evidence should be submitted.
3.	Bidder should have paid an average Income Tax of at least Pak Rs 3,000,000 in Pakistan in the previous three years.	(Income tax returns to be annexed).
4.	The Bidder must have registered office / offices in Pakistan. List of offices be submitted.	Valid documentary evidence must be submitted.
5.	The Bidder must have provided Uniform Items to a considerable volume not less than 40,000 units in last three years.	Valid documentary evidence must be submitted.
6.	Bidder should not have been blacklisted by any of the Provincial / Federal Government or organizations of the State/ Federal Government in Pakistan in the past three years.	Necessary Undertaking on Stamp Paper should be furnished.

#### 4. TECHNICAL EVALUATION CRITERIA

Sr. No.	Description	Marks		Obtained Marks
1.	<b>Annual Turnover (100 Marks)</b>  Income Tax (During last three Years) Income Tax Returns to be Annexed	3.0 m – 4.0 m	60	
		>4.0 m – 5.0 m	80	
		>5.0 m or above	100	
2.	<b>HR Requirements (100 Marks)</b>  <b>(Full time employees)</b>	20 – 40	60	
		>40 – 60	80	
		>60 or above employees	100	
3.	Similar Nature of Projects completed in last three years <b>(supply of uniform) (100 Marks)</b>  <b>(100 Marks)</b>  (Similar nature projects will be determined from work orders of the concerned departments)	15 m - 25 m	60	
		>25 m – 40m	80	
		>40m	100	
<b>TOTAL MARKS: 300</b>				
<b>MARKS REQUIRED FOR QUALIFICATION: 180 (60%)</b>				

#### **NOTE:**

**In case of decimals, amounts will be rounded off to the nearest million**

**BIDDER'S SIGNATURE AND STAMP**

## **5. Instructions to the Bidder**

### **5.1 GENERAL INSTRUCTIONS**

- 5.1.1 It will be imperative for each Bidder(s) to familiarize itself / themselves with the prevailing socio-economic, political, and legal situation for the execution of contract.
- 5.1.2 It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bid and no claim whatsoever including those of financial adjustments to the contract awarded under this Bid Process will be entertained by the Purchaser except otherwise provided in the Bid Document explicitly. Neither any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder.
- 5.1.3 If certain Winter Uniform Items (Boys & Girls) are required to be replaced, the same will have to be taken back from the school within 15-days of the intimation in this regard, failing which the school authority/office would not be responsible for any damage/reshape/loss etc.
- 5.1.4 The Bidder shall be deemed to have satisfied itself fully before Bid as to the correctness and sufficiency of its Bids for the contract and price/cost quoted in the Bid to cover all obligations under this Bid Process.
- 5.1.5 Penalty for late supply of every item of stock shall be imposed @ 5% per month ( to be calculated on daily basis ) of the total cost of stock items being supplied after stipulated date which shall be calculated on daily basis.
- 5.1.6 The Bidder shall make all arrangements as part of the contract to supply the Uniform Items at the designated locations at their own cost and transport and logistics.
- 5.1.7 The Workers Welfare Board employees and their relatives cannot participate in the bid process.
- 5.1.8 The Chairman, Punjab Workers Welfare Board reserves the right to waive off or to relax penalty clause to the extent as he may consider on a specific request made by the company / firm with sound justification/documentary evidences.
- 5.1.9 Supply shall have to be made during working hours to the concerned Principals or person authorized by the Principal.
- 5.1.10 Articles of supply, if found not according to the requirements, specification, standard and samples, it should be presumed that it has not been supplied within the prescribed period. In case of late replacement of articles penalty will be imposed according to the penalty described in clause-5.1.5 above.
- 5.1.11 The successful bidder shall be blacklisted if he fails or refuses to supply the stock items at the place mentioned in the supply order. The successful bidder shall have to deliver Winter Uniform on FOR basis to the Principal of Workers Welfare Schools for which supply order has been issued. The Principal will issue prescribed quantity certificates.

- 5.1.12 Replacement of articles because of variation from the specification is the responsibility of companies / firms. Repeat order will be issued (if so required) to the same vendor for the same commodity upto quantity of 15% of the already procured quantity.
- 5.1.13 F-10 (receipt entry note) and quality / quantity certificates will be issued by the Principal concerned after receipt of Winter Uniform.
- 5.1.14 The Winter Uniform being supplied by the bidders can be checked/examined/inspected by the technical committee of PWWB and compared with the approved samples/specifications after a lab test from PCSIR of samples as well as randomly selected from bulk supply. In case variations found in stock being supplied/prepared/stitched, it would attract blacklisting of the suppliers and his order will be cancelled and the purchaser shall have the right to purchase the items of stock at risk and cost of the bidder.
- 5.1.15 Any loss / damage caused to the Board's properties during supply/logistics of the goods shall be recovered from the Bidder.
- 5.1.16 a) If the acceptance of tender issued during the validity period of the offer is not accepted by the bidder, the bid security shall be forfeited and the Winter Uniform shall be purchased at the risk and cost of the bidder.
- b) In case the offer is withdrawn, amended or revised by the bidder during the validity period of the offer the bid security amount is liable to be forfeited and the Winter Uniform shall be purchased at the risk and cost of the bidder.
- c) In case the bidder fails to execute the contract strictly in accordance with terms and conditions laid down in the contract, the bid security provided by bidder alongwith bid shall be forfeited and the Winter Uniform shall be purchased at the risk and cost of the bidder besides his blacklisting.
- 5.1.17 The Bidder should be fully and completely responsible to the Purchaser for completing all the deliveries within prescribed time limit.

## **5.2 BID CURRENCY:**

Price / Cost of the Bid should be quoted in Pakistani Rupees only and Payment shall be made in Pakistani Rupees only.

## **5.3 CLARIFICATIONS AND AMENDMENTS:**

- a) A prospective Bidder requiring any clarification in the Bid Documents may notify the Purchaser in writing through letter.
- b) A Pre-Bid meeting will be held for addressing the clarifications on the date and time mentioned in the bid document. The Bidders are requested to participate in the Pre-Bid meeting and get the requisite clarifications/information.
- c) The bidder shall seek any clarification in writing at least 02 days earlier the pre-bid meeting date time mentioned in the Bid Data Sheet.



- d) Clarifications and amendments so made shall be reflected in the Bid Documents if any required and shall be notified on the website mentioned above as soon as possible after pre-bid meeting. The Bidders should periodically check for the amendments or corrigendum or information from the Purchaser till the Closing Date. The Purchaser will not make any individual communication and will in no way be responsible for any ignorance pleaded by the Bidders.
- e) Procuring Agency is not responsible for any misinterpretation of the provisions of these Bid Documents on account of the Bidders failure to update the Bid Documents based on changes/ modifications announced through the website.

#### **5.4 CONTACTING BID INVITING AUTHORITY AND REDRESS OF GRIEVANCES:**

Bidders shall not make attempts to establish unsolicited and unauthorized contact with the Purchaser / Procuring Agency or any individual / authority / committee / agency acting on its behalf for the purpose of this procurement prior to the notification of the award and any attempt by any Bidder to bring to bear extraneous pressures on the Purchaser / Procuring Agency or any individual / authority / committee / agency acting on its behalf for the purpose of this procurement shall be sufficient reason to disqualify the Bidder.

Notwithstanding anything mentioned above, the Purchaser may seek bonafide clarifications from Bidders relating to the Bid submitted by them during the evaluation of their Bids.

However, in case of any genuine grievance, the Bidder may contact the Purchaser / Procuring Agency through a formal request in writing for redressal of its grievance as provided in Procurement Rules 2014 (as amended).

#### **6. FORCE MAJEURE:**

- a) Subject to sub clause (c), in a Force Majeure situation which directly and materially hinders/hampers the Contractor's ability to perform its obligations under the Contract, the Parties will be excused from performance of their respective obligations under the Contract until the existence/persistence of the Force Majeure Event.
- b) For purposes of this clause, "Force Majeure" means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence or not reasonably foreseeable. Such events may include, but are not restricted to, acts of God, wars, acts of terrorism, fires, floods, epidemics, quarantine restrictions.
- c) If a Force Majeure situation arises, the Contractor shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- d) If a Force Majeure Event persists for more than two (02) months from the date of the notice under sub clause (c) above, the Contractor may apply to

the Purchaser seeking termination of the Contract. If the Purchaser agrees, the Contract may be terminated.

- e) If a Force Majeure event persists for more than two (02) months from the date of the notice under the sub clause (c) above, Purchaser may at its own absolute discretion terminate the Contract.
- f) In the event of termination under clause (d) or (e), the Contractor shall be entitled to receive such part of the Contract Price as pertains to the services which have been, as till the date of termination, implemented in accordance with the terms of the Contract.

## **7. DISPUTE RESOLUTION:**

In case of any dispute, the matter will be referred to Chairman PWWB, whose decision shall be final and binding upon both the parties.

## **8. BID COST AND BID SECURITY**

### **8.1 COST OF BID**

The Bidders should bear all costs associated with the preparation and submission of their Bids. The Purchaser will in no way be responsible or liable for these charges/costs incurred regardless of the conduct or outcome of the Bidding Process.

### **8.2 BID DOCUMENTS FEE**

The Bid Documents can be purchased from the office of the Punjab Workers Welfare Board, Lahore on payment of fee in Pak Rupees as mentioned in the Bid Data sheet.

### **8.3 BID SECURITY (BS)**

- 8.3.1 A Bid Security (BS) amount as specified in the Bid Documents is payable by way of CDR drawn on National Bank or any Scheduled Bank in Pakistan in favour of the "**Principal, Workers Welfare School Cluster Centre**". The Bid Security in the form of CDR only will be acceptable. The Bid Security should be enclosed in a separately sealed cover along with the bid document duly marked as "Bid Security".
- 8.3.2 The Bid Security (BS) of the unsuccessful Bidders will be refunded within a reasonable time. The BS amount held by the Purchaser till it is refunded to the unsuccessful Bidders will not earn any interest thereof.
- 8.3.3 The Bid Security (BS) of Successful Bidder(s) may be converted as part of the Performance Guarantee (PG) for successful execution of the work.
- 8.3.4 Subject to the award of contract, the Bid Security in the form of CDR only shall be returned to the successful bidder against submission of 10% Performance Guarantee of the total cost of the bid in the form CDRs or Bank Guarantee.

8.3.5 The Performance Guarantee must be submitted by the successful bidder in favour of “**Principal, Workers Welfare School Cluster Centre**” prior to the signing contract agreement.

8.3.6 The Bid Security (BS) may be forfeited by the Purchaser, if the Bidder withdraws the Bid during the period of its validity specified in the Bid Documents or if the Successful Bidder fails to sign the Contract or the Successful Bidder fails to remit Performance Guarantee within the respective due date.

## **9 BID PREPARATION AND SUBMISSION**

Bidders should examine all Instructions, Terms and Conditions and Technical Specifications as given in the Bid Documents. Failure to furnish information required in the Bid Documents or submission of Bids not substantially responsive or viable in every respect will be at the Bidder's risk and may result in rejection of the Bids. Bidders should strictly submit the Bid as specified in the Bid Documents, failing which the Bids will be held as non-responsive and will be rejected. The Bids shall be addressed to “**The Principal of designated Cluster Centre of Punjab Workers Welfare Board**”.

### **9.1 BID PREPARATION**

#### **TECHNICAL PROPOSAL (ENVELOPE-A)**

- a) The Bid Security upto 5% of the estimated bid price / as per tender notice for each package should be submitted in a sealed envelope along with Bid, failing which the Bid shall be rejected summarily.
- b) The Bid Documents should be signed by the authorized person and stamped on all pages and submitted as a token of accepting the conditions.
- c) The supporting documents to prove Bidder's Eligibility should be duly attested and should be submitted.
- d) The Tax Returns, Undertakings and valid documentary evidences should be signed by the authorized person and stamped in all pages and should be submitted.
- e) All the required documents insisted in the Bid Documents should be enclosed in the Technical Proposal. No documents would be allowed to be supplemented / exchanged after opening of the Bids. However, the purchaser has right to seek clarifications if desired so.
- f) The documentary evidence shall establish Bidder's qualifications to the satisfaction of the purchaser.

### **9.2 SIGNING THE TECHNICAL BID**

9.2.1 The Bid shall be signed by the authorized person of the Bidder. All pages of the Bid shall be signed and stamped by the authorized person.

9.2.2 Any alterations, deletions or overwriting will be treated as valid only if those are attested with full signature by the authorized person.

### **9.3 SEALING THE BID**

The Technical Proposal shall be placed in a separate cover (**Envelope-A**) and sealed appropriately. The Technical Proposal cover shall be subscribed

with “**Technical Proposal for Provision of Uniform Items (Winter), Package \_\_\_\_\_ at Cluster Centre \_\_\_\_\_ Workers Welfare Schools of PWWB.**” –“ FROM ”address and “TO” address shall be written without fail otherwise the Technical Proposal is liable for rejection. This envelope containing Technical Specifications shall be subscribed as “Technical Proposal”. This envelope shall also contain sealed envelope containing the Bid Security.

## **10. FINANCIAL PROPOSAL (ENVELOPE-B)**

### **10.1 DETAILS TO BE FURNISHED**

- a) All the Price items as asked in the Bid Documents should be filled in the Financial Proposal format as given in the Bid Documents. The prices quoted shall be in **PAK RUPEES only**. The Bid is liable for rejection if Financial Proposal contains conditional offers or partial offers.
- b) The cost of goods quoted by the Bidder shall include cost and expenses on all counts viz. cost of the stitching, materials, accessories / techniques / methodologies, manpower, supervision, administration, overheads etc.
- c) The Financial Proposal shall include the total and per unit cost of the Uniform Items.
- d) The Financial Proposal of the Bidder shall also include the Price inclusive of all the taxes / duties as applicable and shall be responsibility of the bidder. If any exemption is obtained by the purchaser, the same shall be adjusted accordingly in the final price of successful bidder. In case the bidder has any exemption of tax / duties etc. that shall be adjusted subsequently at the time of payment.
- e) As otherwise provided in the bid document, the cost quoted by the Bidder shall be kept firm and unchanged for a period specified in the Bid Documents from the date of opening of the Bids. The Bidder shall keep the price firm/unchanged during the period of Contract including the period of extension of time if any. Escalation of cost will not be permitted during the said periods or during any period while providing goods whether extended or not for reasons whatsoever. The Bidders should particularly take note of this factor before submitting the Bids.

### **10.2 SIGNING THE FINANCIAL BIDS**

- 10.2.1 The Bids shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder legally to the Contract as mentioned above. All pages of the Bid Documents including the supporting documents shall be signed and stamped by the authorized person.
- 10.2.2 Any alterations, deletions or overwriting shall be treated valid only if they are attested with full signature by the authorized person.

### **10.3 SEALING THE BID**

The Financial Proposal (**Envelope-B**) shall be containing sealed quote as required under Clause 10.1 placed inside. The Financial Proposal cover shall be sealed and super-scribed with “**Financial Proposal for Provision of Uniform Items (Winter), Package \_\_\_\_\_ at \_\_\_\_\_ Cluster Centre, Workers Welfare Schools of PWWB.**”

## **11. OUTER COVER**

The Technical Proposal cover (**Envelope-A**) and Financial Proposal cover (**Envelope B**) shall then be put in a single outer cover and sealed. The outer cover shall be subscribed with “**Bid for Supply of (Winter) Uniform Items Package \_\_\_\_\_ at Cluster Centre \_\_\_\_\_ Workers Welfare Schools of PWWB**” .

### **11.1 MODE OF SUBMISSION OF BIDS**

- a) Separate Bids for each package and each cluster should be dropped in the duly sealed Bid Box kept at the office premises of the concerned Cluster Centre on or before the due date and time.
- b) Alternatively, if the Bidder prefers to submit the Bid by post, the Bidder should ensure that the Bids reach the concerned Cluster Centre of Punjab Workers Welfare Board on or before the due date and time. The Purchaser will not be liable or responsible for any postal delay or any other delay or damage/loss etc whatsoever.
- c) The Bids received after Due Date and Time or Unsealed or incomplete or submitted by Facsimiles (FAX) will be summarily rejected.

### **11.2 MODIFICATION AND WITHDRAWAL OF BIDS**

The Bids once submitted cannot be modified or amended or withdrawn except as provided under Procurement Rules 2014 (as amended).

## **12. BID OPENING**

### **12.1 TECHNICAL PROPOSAL OPENING**

The Bid's outer cover and Technical Proposal cover will be opened by the Purchaser on the date and time as specified in the Bid Data Sheet or any other date published on the PWWB website or otherwise intimated. The Bids will be opened in the presence of the Bidders who choose to be present. The representative of the Bidder who chooses to attend the Bid opening shall bring an authorization letter from the Bidder. A maximum of two representatives for each Bidder would be allowed to attend the Bid opening.

### **12.2 BID VALIDITY**

- 12.2.1 Bids submitted shall remain valid for a period of **90 days** from the date of opening of the Bids. If the Bid validity is less than 90 days, the Bid will be rejected as non-responsive. The Successful Bidders shall extend the Bid validity till the completion of the order.

12.2.2 In exceptional circumstances, the Purchaser may solicit the Bidders to extend the validity. The Bidder shall extend Bid validity and Bid security validity accordingly.

### **12.3 INITIAL SCRUTINY**

Initial Bid scrutiny will be held and the Bids as given below will be treated as non-responsive if:

- a) Bid is not submitted as specified in Clause 9 above in the Bid Documents and not signed and stamped on all pages of the Bid,
- b) Bid received without the Letter of Authorization as specified in the Bid Documents,
- c) Bid received without required Bid Security amount in the shape of CDR,
- d) Bid found with suppression of facts/details,
- e) Bid with incomplete information, subjective, conditional offers and partial offers,
- f) Bid submitted without supporting documents to prove eligibility criteria and evaluation,
- g) Bid not complying with any of the clauses stipulated in the Bid Documents,
- h) Bid received without the mentioned undertakings,
- i) Bid with less validity period,
- j) Bid without Data Sheet and annexures as required in the Bid Documents,
- k) Bid smacks of corrupt, fraudulent and collusive practices of the Bidder,
- l) And other mandatory conditions prescribed above.

All responsive Bids will be considered for further evaluation. The decision of the competent authority communicated by the Purchaser will be final in this regard.

### **12.4 CLARIFICATIONS BY THE PURCHASER**

When deemed necessary, the Purchaser may seek bona fide clarifications on any aspect from the Bidder. However, that will not entitle the Bidder to change or cause any change in the substance of the Bid or cost/price quoted. During the course of Technical Proposal evaluation, the Purchaser may seek additional information or historical documents for verification to facilitate decision-making. In case, the Bidder fails to comply with the requirements of the Purchaser as stated above, such Bids may at the discretion of the Purchaser be rejected as technically non-responsive.

## **13. BID EVALUATION AND AWARD OF CONTRACT**

### **13.1 SUPPRESSION OF FACTS AND MISLEADING INFORMATION**

13.1.1 During the Bid evaluation, if any suppression or misrepresentation of information is brought to the notice of the Purchaser, the Purchaser shall

have the right to reject the Bid and if it happens so after selection of the Bidder, the Purchaser may terminate the Contract or award of the Contract or further processing of the Bid as the case may be and that will be without any compensation to the Bidder and the Bid Security / Performance Guarantee, as the case may be, shall be forfeited.

- 13.1.2 Bidders should note that any facts or figures in the supporting documents submitted by the Bidders for proving their eligibility is found suppressed or erased, the Purchaser shall have the right to seek the correct facts and figures or reject such Bids.
- 13.1.3 It is up to the Bidders to submit the full, complete and attested copies of the supporting documents to meet out the criteria / requirements in the Bid Documents. Otherwise, the Purchaser at its discretion may or may not consider such documents.
- 13.1.4 It is the Bidder's responsibility to prove the Bidder's requisite qualification, experience and capacity to undertake the project to the entire satisfaction of the Purchaser failing which the Bid may be rejected.

### **13.2 TECHNICAL PROPOSAL EVALUATION**

- 13.2.1 The Bidders who have duly complied with the Eligibility / Qualification and Evaluation Criteria will be eligible for further processing.
- 13.2.2 The Bids which do not conform to the Technical Specifications or conditional Bids or the Bids from the Bidders without adequate capabilities for supply and maintenance / warranty services will be rejected. The bidders whose bids will found conform to the technical criteria and technical specifications will be considered for opening of financial bids.
- 13.2.3 The samples of uniform items submitted by the bidders alongwith bids shall be got **tested through PCSIR Laboratories only** and the reports will be analyzed by the designated Technical Committee. Cost of laboratory charges will be borne by the bidders.

### **13.3 FINANCIAL PROPOSAL EVALUATION**

- 1) Bidders who are qualified in Technical Proposal(s) only will be called for opening of the Financial Proposal(s). The Financial Proposals will be opened in the presence of the Bidders at the time and venue indicated by the Purchaser subsequently. The Bidders or their authorized representatives will be allowed to take part in the Financial Proposal(s) opening.
- 2) In cases of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered. The price will be determined and considered inclusive of all the taxes / levies etc;
- 3) The Financial Proposal shall be evaluated on the basis of total offered cost of the bid for each package (inclusive of all the taxes etc).
- 4) In case the total cost of the financial bid of two or more bidders occurs to be same, the bidder securing more marks in the technical proposal shall stand qualified as successful bidder.

- 5) The Purchaser will not be responsible for any erroneous calculation of tax / rates or any subsequent changes in rates or structure of applicable taxes. All differences arising out as above shall be fully borne by the Successful Bidder.
- 6) Average lowest rates offered by a bidder for a certain package will be considered for successfulness of Financial Bid.

#### **13.4 AWARD OF CONTRACT**

Subsequent to approval of the Technical Proposal and the Financial Proposal and finalization of the Bid Process, the Contract will be awarded to the Bidders offering lowest average Rate of a Package in accordance with the Punjab Procurement Rules, 2014 (as amended).

#### **13.5 PURCHASER, RESERVES THE RIGHT TO:**

- 1) Insist on quality/specification regarding goods to be supplied,
- 2) Modify, reduce or increase the quantity of goods as specified in the bid document as provided under PPRA Rules 2014 (as amended),
- 3) Change the quantities and / or list of areas of supply locations from time to time based upon the requirement of the purchaser.
- 4) If delivery of the goods is not as per delivery schedule, then the Purchaser reserves its right to procure the left over quantity at the risk and cost of the bidder and in that case no compensation shall lie against it,
- 5) In pursuance of the terms and conditions of contract agreement, the Purchaser reserves its right to withhold any amount for the deficiencies in the delivery of Uniform Items to the end users/ beneficiaries.

### **14. EXECUTION OF WORK**

#### **14.1 ACCEPTANCE OF THE BID**

The final acceptance of the Bid is entirely vested with the Purchaser which reserves the right to accept or reject any or all of the Bids in full or in part. The Purchaser may also reject the Bids for reasons such as changes in the scope of procurement, new technologies, court orders, accidents or calamities and other unforeseen circumstances. After acceptance of the Bids by the Purchaser, the Bidders shall have no right to withdraw their Bids or claim higher price.

#### **14.2 LETTER OF ACCEPTANCE (LOA)**

After acceptance of the Bids by the Purchaser, a Letter of Acceptance (LOA) will be issued only to the Successful Bidder(s).

#### **14.3 PAYMENT OF PERFORMANCE GUARANTEE (PG)**

- a) The Successful Bidder will be required to remit the **Performance Guarantee equivalent to 10% (Ten percent)** of the value of the total contract price. The PG should be paid by way of **Call Deposit Receipt (CDR) only** issued from National Bank or Schedule Bank drawn in favour of “ **Principal concerned, Workers**



**Welfare School Cluster Centre**” as unconditional and irrevocable Guarantee, valid until satisfactory completion of the entire supply of goods as per contract. The PG must be submitted prior to the signing of contract agreement.

- b) The Performance Guarantee will be refunded to the Successful Bidder only after successful completion of the project. The Performance Guarantee held by the Purchaser till it is refunded to the Successful Bidder will be dealt as per laws applicable in the province of Punjab and no such claim by the Successful Bidder shall lie against the Purchaser.
- c) The Performance Guarantee will be forfeited if the Successful Bidder withdraws the Bid during the period of Bid validity specified in the Bid Documents or if the Bidder fails to sign the contract.
- d) The Performance Guarantee may be utilized as per discretion of the purchaser under the relevant clauses of this document.

#### **14.4 PROCEDURE FOR LAB TEST**

14.4.1 The samples of uniform items of each package submitted by the bidders alongwith bids shall be got tested through **PCSIR Laboratory only**. The Principal of each Workers Welfare School, Cluster Centre will submit these samples of each package to PCSIR Lab under supervision of designated Purchase / Technical Committee. The Lab Test Reports will be analyzed by the said designated Purchase / Technical Committee as per prescribed specifications of uniform items & shoes of each package. **The cost of laboratory charges of all types of Lab tests i.e. samples or randomly selected items from the bulk supply will be borne by the bidders.** The work orders/supply order will be assigned through the Principals Workers Welfare School, Cluster Centre on the recommendations of the designated purchase committee subject to the condition that samples of uniform items and shoes were found responsive to the specifications / standard after Lab. test from PCSIR, under intimation to the Directorate of Education Punjab Workers Welfare Board to the successful bidders.

14.4.2 The successful bidders will provide the bulk supply of the uniform items at Workers Welfare Schools, Cluster Centre only. The Principal of each Workers Welfare School, Cluster Centre will randomly select samples from the bulk supply of each package under supervision of designated Purchase / Technical Committee and submit them to PCSIR Lab for verification as per prescribed specifications approved by Punjab Workers Welfare Board. After receipt of Lab Test Reports, if found responsive to the prescribed specifications, the Principal of each Workers Welfare School, Cluster Centre will make distribution plan of these Uniform Items to all the Workers Welfare Schools in that Cluster Centre under intimation to Directorate of Education, PWWB.

#### **14.5 AWARD OF WORK ORDER**

After announcement of the successful bidder the purchaser shall issue work order in favour of successful bidder.

#### **14.6 EXECUTION OF AGREEMENT**

- a) The Successful Bidder shall sign a Contract within **10 days** from the date of Award of work order by the purchaser on a stamp paper of an appropriate amount bought in favour of the Purchaser by the bidder.
- b) The Successful Bidder shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate for the execution of the contract or any part thereof without the prior written consent of the Purchaser.

#### **14.7 ESTABLISHING LOCAL OFFICE AT CLUSTER CENTRE**

The Successful Bidder should set up a local office if not existing in designated Cluster Centre within 30 days from the date of issue of Letter of award by the Purchaser.

#### **14.8 REFUND OF BID SECURITY (BS)**

The Bid Security (BS) of the Successful Bidder may be adjusted towards Performance Guarantee payable by the firm. If the successful Bidder submits Performance Guarantee for the stipulated value in full by way of Cash Deposit Receipt (CDR) only, the BS will be refunded. The BS of the unsuccessful Bidder will be refunded after signing of the agreement with the Successful Bidder. The Bid Security of the successful bidder shall be released upon his request provided the bidder submits Ten Percent (10%) of the total contract price, as Performance Guarantee in the shape of CDR only.

#### **14.9 RELEASE OF PERFORMANCE GUARANTEE (PG)**

The Performance Guarantee will be refunded to the Successful Bidder on completion of satisfactory delivery and subject to the satisfaction of the Purchaser that all the terms and conditions have been satisfactorily adhered to by the Successful Bidder and after final payment.

#### **14.10 TERMINATION OF CONTRACT**

##### **14.10.1 TERMINATION FOR DEFAULT**

- a) The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 7 days, sent to the Successful Bidder, terminate the contract in whole or part, (i) if the Successful Bidder fails to deliver any or all of the Uniform Items within the time period(s) specified in the Contract, or fails to supply the items as per the Delivery Schedule or within any extension thereof granted by the Purchaser; or (ii) if the firm fails to deliver the goods as per requirement as offered in the bid; or (iii) if the Successful Bidder fails to perform any of the obligation(s) under the contract; or (iv) if the Successful Bidder, in the judgment of the Purchaser, has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.
- b) In the event, the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon terms and in such manner as it deems

appropriate, the goods similar to those delivered and the Successful Bidder shall be liable to the Government of the Punjab for any additional costs for such similar goods. However, the Successful Bidder shall continue the performance of the contract to the extent not terminated.

#### **14.10.2 TERMINATION FOR INSOLVENCY**

The Purchaser may at any time terminate the Contract by giving written notice with a notice period of 7 days to the Successful Bidder, if the Successful Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Successful Bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser.

#### **14.10.3 TERMINATION FOR CONVENIENCE**

The Purchaser may by written notice of seven days period sent to the Successful Bidder, terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective. On termination, the Successful Bidder is not entitled to any compensation whatsoever.

#### **15. PAYMENT TERMS**

1. All payments will be made in Pakistani Rupee only.
2. Payments (Uniform Items/goods) to the Bidder/Contractor will be made on completion of supply of goods, for which the bill(s) be submitted by the contractor to the concerned Principals of Workers Welfare Schools. **However, necessary verification of quality of Uniform Items will be based on Lab Test of randomly selected items from the bulk supply from PCSIR.** These samples will be drawn by the Technical Member (Textile Industry /TEVTA) of the designated Purchase committee at Cluster Centre. Certificate regarding quantity of supplied items by the concerned Principal will be required.
3. However, Income Tax or other applicable taxes / duties etc will be deducted as per Government Rules. Moreover, the Contractor will be responsible for payment of all other levies/duties of the government e.g. GST, etc.

**16. TECHNICAL PROPOSAL (ENVELOPE-A)**

All pages of the Technical Proposal should be organized section-wise, annexed with supporting documents, serially numbered and stitched intact and submitted. Additional columns and rows/fields can be added. The certificates/ undertakings/ documentary evidence wherever required from the Bidder, Principal Manufacturer, Government must be added otherwise, no explanation shall be accepted.

**A) PROFILE OF THE BIDDER**

Sr. No.	Particulars	Detail
1.	Name of the Company	
2.	Year of incorporation	
3.	<b>Registered office</b>	
	Address	
	Office Telephone Number	
	Fax Number	
4.	<b>Contact Person</b>	
	Name & Designation	
	Personal Telephone Number	
	Email Address	
5.	<b>Local office if any</b>	
	Address	
	Office Telephone Number	
	Fax Number	

6.	<b>Bid Signing Authority</b>	
	Name & Designation	
	Address	
	Personal Telephone Number	
	Email Address	
	Please enclose Authorization or Power of Attorney to sign and submit the Bid	
7.	Address for communications under the current Bid	
8.	<b>Registration Details</b>	
	Permanent Account Number	
	NTN Registration Number	
	GST Registration Number	
	Service Tax Registration Number if any	
9.	Any other Registration with name	
	Banker's Name, Address and Account Numbers	

**B) BID SECURITY**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Please furnish details</b>
1.	Name of the Bank	
2.	CDR	
3.	Date	

**C) DETAILS ABOUT HUMAN RESOURCE (HR)**

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Department</b>	<b>Length of Service</b>
1.				
2.				
3.				
4.				

**D) Income Tax Returns**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Detail</b>
1.	Income Tax Return for the year 2016-17	
2.	Income Tax Return for the year 2017-18	
3.	Income Tax Return for the year 2018-19	

**BIDDER'S SIGNATURE AND STAMP**

## Financial Proposals:(Envelope B)

### Offered Price / Rates in Pak rupees:

#### WINTER UNIFORM

Sr. No .	Packag e	Item	Quantit y	Unit Cos t (Rs. )	Tota l Cos t (Rs. )
1	Packag e-I	White Shirts (Boys)			
2		Blue Shirt (Boys) (Intermediate Students)			
3		Trousers Grey (Boys)			
4	Packag e-II	Socks Grey (Boys)			
5		Socks Grey (Girls)			
6	Packag e-III	White Shalwar and blue check Qameez with White Patti (Girls)			
7		White Shalwar and blue check Qameez with Blue Patti (Girls) (Intermediate Students)			
8	Packag e-IV	Half Sleeve Sweater Grey (Boys)			
9		Full Sleeve Sweater Grey (Boys)			
10		Half Sleeve Sweater Grey (Girls)			
11		Cardigan Grey (Girls)			
12	Packag e-V	Black Shoes (Boys)			
13		Black Shoes (Girls)			
Total in Pak Rs.					
GRAND TOTAL IN RUPEES (INCLUSIVE OF ALL TAXES / DUTIES)					

**Total Bid Cost (Winter Uniform) in words**

#### **Note:-**

1. The above rates should be inclusive of GST / Punjab Sales Tax on Services Act, 2012 and Income Tax etc.
2. In case of any discrepancy between rate per Uniform Item and total cost, the lowest shall prevail.

Signature of the authorized person: \_\_\_\_\_

Name of the authorized person: \_\_\_\_\_

Designation: \_\_\_\_\_

Telephone No. 042-99260246, Fax No. 042-99260247, E-mail: edu.pwwb@yahoo.com

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**BIDDER'S SIGNATURE AND STAMP**



Name and Address of Bidder:

\_\_\_\_\_

**BIDDER'S SIGNATURE AND STAMP**

## Appendix - 1

### A. DETAIL OF CLUSTER CENTRES

SR. NO.	CLUSTER	CLUSTER CENTRE RESPONSIBLE FOR BIDDING PROCESS	NAME OF SCHOOLS
1	CLUSTER -I (LAHORE)	WORKERS WELFARE HIGHER SECONDARY SCHOOL (BOYS), NISHTER COLONY, LAHORE	Workers Welfare H/s School (Boys), Nishter Colony, Lahore
			Workers Welfare H/s School (Girls), Nishter Colony, Lahore
			Workers Welfare Primary School (Boys & Girls), Nishter Colony, Lahore
			Workers Welfare Primary School (Boys & Girls), Nishter Colony, Lahore
			Workers Welfare H/s School (Boys), Defence Road, Lahore
			Workers Welfare Primary School (Girls), Defence Road, Lahore
			Workers Welfare School (Boys), Kasur
			Workers Welfare School (Girls), Kasur
			Workers Welfare School, Sahiwal
2	CLUSTER -II (SHEIKHUPURA)	WORKERS WELFARE H/S SCHOOL (GIRLS), SHAHDARA	Workers Welfare H/s School (Boys), Shahdara
			Workers Welfare Primary School (Boys), Shahdara (Evening Shift)
			Workers Welfare H/s School (Girls), Shahdara
			Workers Welfare Primary School (Girls), Shahdara (Evening Shift)
			Workers Welfare School (Boys), Sahokimallian
			Workers Welfare School (Girls), Sahokimallian
			Workers Welfare School (Girls), Sahokimallian (Evening Shift)
			Workers Welfare School (Boys), Warburton
			Workers Welfare School (Girls), Warburton

**BIDDER'S SIGNATURE AND STAMP**

3	CLUSTER -III (GUJRANWALA)	WORKERS WELFARE HIGHER SECONDARY SCHOOL (BOYS), PEOPLES COLONY, GUJRANWALA	Workers Welfafre H/s School (Boys), P.C, Gujranwala
			Workers Welfafre Primary School (Boys), P.C. Gujranwala (Evening Shift)
			Workers Welfare H/s School (Girls), P.C, Gujranwala
			Workers Welfare Primary School (Girls), P.C. Gujranwala (Evening Shift)
			Workers Welfare School (Boys), G.C, Gujranwala
			Workers Welfare Primary School (Boys), G.C. Gujranwala (Evening Shift)
			Workers Welfare H/s School (Girls), G.C, Gujranwala
			Workers Welfare Primary School (Girls), G.C. Gujranwala (Evening Shift)
			Workers Welfare School , Wazirabad Gujranwala
			Quaid-e-Azam Public H/s School (Boys), Sialkot
			Quaid-e-Azam Public H/s School (Girls), Sialkot
			Workers Welfare School (Boys), Chawinda
			Workers Welfare School (Girls), Chawinda
4	CLUSTER -IV (FAISALABAD)	WORKERS WELFARE HIGHER SECONDARY SCHOOL (BOYS), FAISALABAD	Workers Welfare H/s School (Boys), Faisalabad
			Workers Welfare Primary School (Boys), Faisalabad (Evening Shift)
			Workers Welfare H/s School (Girls), Faisalabad
			Workers Welfare Primary School (Girls), Faisalabad (Evening Shift)
			Workers Welfare School, 153 R.B. Faisalabad
			Workers Welfare School, 70 R.B. Faisalabad
			Workers Welfare H/s School (Boys), Jauharabad
			Workers Welfare Primary School (Boys), Jauharabad

**BIDDER'S SIGNATURE AND STAMP**

			(Evening Shift)
			Workers Welfare H/s School (Girls), Jauharabad
			Workers Welfare Primary School (Girls), Jauharabad (Evening Shift)
			Workers Welfare School , Layyah
			Workers Welfare School (Boys), Baghtanwala
			Workers Welfare School (Girls), Baghtanwala
6	CLUSTER-V (MULTAN)	WORKERS WELFARE HIGHER SECONDARY SCHOOL (GIRLS), MULTAN	Workers Welfare H/s School (Boys), Multan
			Workers Welfare Primary School (Boys), Multan (Evening Shift)
			Workers Welfare H/s School (Girls), Multan
			Workers Welfare Primary School (Girls), Multan (Evening Shift)
			Workers Welfare School (Boys), Muzaffargarh
			Workers Welfare School (Girls), Muzaffargarh
			Workers Welfare School (Boys), D.G.Khan
			Workers Welfare School (Girls), D.G.Khan
			Workers Welfare School (Boys), Bahawalpur
			Workers Welfare School (Girls), Bahawalpur
			Workers Welfare School (Boys), R.Y.Khan
			Workers Welfare School (Boys), R.Y.Khan (Evening Shift)
			Workers Welfare School (Girls), R.Y.Khan
			Workers Welfare School (Girls), Mian Channu
5	CLUSTER -VI CLUSTER – VI (RAWALPINDI )	WORKERS WELFARE SCHOOL (BOYS), RAWALPINDI	Workers Welfare School (Boys), Rawalpindi
			Workers Welfare School (Girls), Rawalpindi

		Workers Welfare H/s School (Boys), Gujrat
		Workers Welfare H/s School (Girls), Gujrat
		Workers Welfare School (Girls), Dandot
		Workers Welfare School (Boys) Dandot (Evening Shift)
		Workers Welfare School , Jhelum

**B. PACKGE-WISE WINTER UNIFORM ITEMS REQUIRED:**

SR. NO.	PACKAGE	DESCRIPTION OF UNIFORM ITEMS (WINTER)	TOTAL NO. OF UNIFORM ITEMS
1	<b>PACKAGE-I</b>	White Shirts (Boys)	
2		<b>Blue</b> Shirt (Boys) <b>(Intermediate Students)</b>	
3		Trousers Grey (Boys)	
4	<b>PACKAGE-II</b>	Socks Grey (Boys)	
5		Socks Grey (Girls)	
6	<b>PACKAGE-III</b>	White Shalwar and blue check Qameez with White Patti (Girls)	
7		White Shalwar and blue check Qameez with <b>Blue</b> Patti (Girls) <b>(Intermediate Students)</b>	
8	<b>PACKAGE-IV</b>	Half Sleeve Sweater Grey (Boys)	
9		Full Sleeve Sweater Grey (Boys)	
10		Half Sleeve Sweater Grey (Girls)	
11		Cardigan Grey (Girls)	
12	<b>PACKAGE-V</b>	Black Shoes (Boys)	
13		Black Shoes (Girls)	

**C. SPECIFICATIONS OF UNIFORM ITEMS (SAMPLE/BULK SUPPLY):**

**Note:** *Stitched/finished samples of each uniform item shall be provided along with bids; otherwise the bid shall not be accepted.*

Sr. No.	Item Description	Required Specification		
1)	White/Blue Shirt (Boys) / Shalwar and Stole (Blue/White) for Girls			
		1.	Composition of Fiber on dry basis	
		i.	Polyester (%)	82.2
		ii.	Viscose Rayon (%)	17.8

		2.	Count of yarn i. Warp ii. Weft	38.4s 42.9s																							
		3.	Ends per inch	115																							
		4. 5. 6.	Picks per inch <b>Weave Type: 1/1 Twill</b> <b>Nature of Dye: Reactive &amp; Disperse</b>	78																							
			<b>Description of stitching</b> <b>a. (Boys Shirt)</b>																								
		1.	<b>Full sleeve shirt</b>																								
		2.	<b>Collar</b> having two piece.																								
		3.	<b>Buttons</b> White having distance of not less or more than three inch of each button.																								
		4.	<b>Pocket</b> One pocket at the left side of the front of the shirt.																								
		5.	<b>Logo of Punjab Workers Welfare Board (green colour) prepared with embroidery on pocket of Boys Shirt.</b> <b>b. Shalwar with band (girls) as per sample.</b>																								
		2)	<u><b>Ladies Shirt (Check)</b></u>	<table><tr><td>1.</td><td>Composition of Fiber on dry basis i. Polyester (%) ii. Viscose Rayon (%)</td><td>96.2 3.8</td></tr><tr><td>2.</td><td>Count of yarn i. <u>Warp</u> White Blue  ii. <u>Weft</u> White Blue</td><td>27.6s 33.9s  27.8s. 33.7s</td></tr><tr><td>3.</td><td>Ends per inch</td><td>64</td></tr><tr><td>4.</td><td>Picks per inch <b>Nature of Dye: Reactive &amp; Disperse</b></td><td>62</td></tr><tr><td></td><td><b>Description of stitching</b></td><td></td></tr><tr><td>1.</td><td><b>Full sleeve shirt</b></td><td></td></tr><tr><td>2.</td><td><b>Collar</b> 1-1/2" having two piece with straight patti of at least 6" with two or three buttons according to the size in front of the neck. One each button at the cuff of the sleeve.</td><td></td></tr></table>			1.	Composition of Fiber on dry basis i. Polyester (%) ii. Viscose Rayon (%)	96.2 3.8	2.	Count of yarn i. <u>Warp</u> White Blue  ii. <u>Weft</u> White Blue	27.6s 33.9s  27.8s. 33.7s	3.	Ends per inch	64	4.	Picks per inch <b>Nature of Dye: Reactive &amp; Disperse</b>	62		<b>Description of stitching</b>		1.	<b>Full sleeve shirt</b>		2.	<b>Collar</b> 1-1/2" having two piece with straight patti of at least 6" with two or three buttons according to the size in front of the neck. One each button at the cuff of the sleeve.	
		1.	Composition of Fiber on dry basis i. Polyester (%) ii. Viscose Rayon (%)	96.2 3.8																							
		2.	Count of yarn i. <u>Warp</u> White Blue  ii. <u>Weft</u> White Blue	27.6s 33.9s  27.8s. 33.7s																							
3.	Ends per inch	64																									
4.	Picks per inch <b>Nature of Dye: Reactive &amp; Disperse</b>	62																									
	<b>Description of stitching</b>																										
1.	<b>Full sleeve shirt</b>																										
2.	<b>Collar</b> 1-1/2" having two piece with straight patti of at least 6" with two or three buttons according to the size in front of the neck. One each button at the cuff of the sleeve.																										
		3.	<b>Logo of Punjab Workers Welfare Board (green colour) prepared with embroidery on left side of the</b>																								

		shirt.		
3)	Trouser Grey (Boys)	1.	Composition of Fiber on dry basis i. Polyester (%) ii. Cotton (%)	64.7 35.3
		2.	Count of yarn i. Warp ii. Weft	19.7s 15.4s
		3.	Ends per inch	120
		4.	Picks per inch	56
		5.	Weave Type	3/1 Twill
		6.	Nature of Dye: Reactive & Disperse	
			Description of stitching	
		1.	Waste band 6 waste band loops	
		2.	Pockets One pocket of both sides stitched with P.C. lining thick quality cloth inside of the pocket.	
		3.	Plates One plate of each size of the front of the trouser.	
		4.	Button Opening button according to the required size of trouser.	
4)	Socks (Boys) & (Girls)	1.	Composition of Fiber i. Polyester (%) ii. Cotton (%)	30.0 70.0
		2.	Weight of Socks Pair (Grams):	36.3
		3.	Count of yarn Nature of Dye: Reactive & Disperse	18.6s
			Note: The variation in weight would be 25-45 (grams) according to the sizes	
5)	Full Sleeve Sweater Grey (Boys)	1.	Composition of Fiber i. Acrylic (%) ii. Polyester (%)	76.6 23.4
		2.	Count of yarn	19.9s/2
		3.	Wales per inch	15
		4.	Courses per inch Nature of Dye: Reactive & Disperse	24

				<b>Description of stitching</b>	
			5.	Full sleeve V Neck	
			6.	<b>Logo of Punjab Workers Welfare Board (green colour) prepared with embroidery on left side of the sweater.</b>	
6)	<b>Half Sleeve Sweater Grey (Boys)</b>		1.	Composition of Fiber i. Acrylic (%) ii. Polyester (%)	76.6 23.4
			2.	Count of yarn	19.9s/2
			3.	Wales per inch	15
			4.	Courses per inch <b>Nature of Dye: Reactive &amp; Disperse</b>	24
				<b>Description of stitching</b>	
			5.	Half sleeve V Neck	
			6.	<b>Logo of Punjab Workers Welfare Board (green colour) prepared with embroidery on left side of the sweater.</b>	
7)	<b>Cardigan Grey (Girls)</b>		1.	Composition of Fiber i. Acrylic (%) ii. Polyester (%)	76.6 23.4
			2.	Count of yarn	19.9s/2
			3.	Wales per inch	15
			4.	Courses per inch <b>Nature of Dye: Reactive &amp; Disperse</b>	24
				<b>Description of stitching</b>	
			5.	Full sleeve Cardigan	
			6.	<b>Logo of Punjab Workers Welfare Board (green colour) prepared with embroidery on left side of the Cardigan.</b>	
8)	<b>Half Sleeve Sweater Grey (Girls)</b>		1.	Composition of Fiber i. Acrylic (%) ii. Polyester (%)	76.6 23.4
			2.	Count of yarn	19.9s/2
			3.	Wales per inch	15
			4.	Courses per inch <b>Nature of Dye: Reactive &amp; Disperse</b>	24
				<b>Description of stitching</b>	
			5.	Half sleeve V Neck	
			6.	<b>Logo of Punjab Workers Welfare Board (green colour) prepared with embroidery on left side of the</b>	



			<b>sweater.</b>	
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## SPECIFICATIONS FOR SHOES

	<b>Boys</b>	<b>Girls</b>
<ul style="list-style-type: none"> <li><b>CONSTRUCTION &amp; DESIGN</b></li> <li>- Colour</li> <li>- Sole</li> <li>- Insole</li> <li>- Socks (full)</li> <li>- Lining</li> <li>- Tongue</li> </ul>	<p>Derby style – DI, PU sole boot with full vamp &amp; tongue and quarter of PU coated synthetic upper material Velcro fastening.</p> <p>Black</p> <p>Direct Injection PU Sole</p> <p>PU coated synthetic lined with EVA sheet 2.5 mm</p> <p>Drill fabric at vamp and PU coated synthetic, at quarter &amp; tongue</p> <p>Padded tongue for foot comfort</p>	<p>Chastor DI, PU storable with full vamp and quarter PU synthetic upper material Velcro fastening.</p> <p>Black</p> <p>Direct Injection PU Sole</p> <p>PU coated synthetic lined with EVA sheet 2.5 mm</p> <p>Drill fabric at vamp and PU coated synthetic, at quarter &amp; tongue</p> <p>Padded tongue for foot comfort</p>
<ul style="list-style-type: none"> <li><b>SHOE UPPER</b></li> <li>- Material</li> <li>- Thickness (mm) (Vamp &amp; quarter)</li> <li>- <b>PHYSICAL PROPERTIES</b></li> <li>- Tensile strength IUP/6(N/mm<sup>2</sup>)</li> <li>- Tear strength IUP/8(N)</li> <li>- Flex resistance No crack after (IUP/20)</li> </ul>	<p>PU coated with non-woven base</p> <p>1.5 – 2.0 mm</p> <p>15.0 min</p> <p>100.0 min</p> <p>50,000 flexes</p>	<p>PU coated with non-woven base</p> <p>1.5 – 2.0 mm</p> <p>15.0 min</p> <p>100.0 min</p> <p>50,000 flexes</p>
<ul style="list-style-type: none"> <li><b>LINING</b></li> <li>- Material</li> <li>- Thickness (mm)</li> <li>- Tear strength (IUP/8) (N)</li> <li>- Breaking strength (3 x 10 cm)</li> <li>- Weight (g/m<sup>2</sup>)</li> </ul>	<p>(i) Drill fabric (at vamp)</p> <p>(ii) PU coated (at quarter)</p> <p>1.0 min</p> <p>30 min. For PU coated synthetic</p> <p>For drill fabric</p> <p>warp = 40 Kg</p> <p>Weft = 20 Kg</p> <p>240.0 min for drill fabric only</p>	<p>(i) Drill fabric (at vamp)</p> <p>(ii) PU coated (at quarter)</p> <p>1.0 min</p> <p>30 min. For PU coated synthetic</p> <p>For drill fabric</p> <p>warp = 40 Kg</p> <p>Weft = 20 Kg</p> <p>240.0 min for drill fabric only</p>
<ul style="list-style-type: none"> <li><b>INSOLE</b></li> <li>- Material</li> <li>- Thickness (IUP/4) mm</li> <li>- Tensile strength (IUP/6) N/mm<sup>2</sup></li> </ul>	<p>(Texon Germany)</p> <p>1.5 mm</p> <p>6-7 N</p>	<p>Texon Germany</p> <p>1.5 mm</p> <p>6-7 N</p>
<ul style="list-style-type: none"> <li><b>OUTSOLE</b></li> <li>- Material</li> <li>- Thickness (forepart) mm</li> <li>- At heel mm</li> <li>- Hardness A</li> <li>- Abrasion resistance IUP/26 (Loss in volume) mm<sup>3</sup></li> <li>- Sole attachment</li> <li>- Toe (Kg)</li> <li>- Heel (Kg)</li> </ul>	<p>Direct Injection</p> <p>PU</p> <p>15 – 20 mm</p> <p>30 – 35 mm</p> <p>45—55</p> <p>3.50 max.</p> <p>15-20 Kg (min)</p> <p>30-40 Kg (min)</p>	<p>Direct Injection</p> <p>PU</p> <p>15 – 20 mm</p> <p>30 – 35 mm</p> <p>45—55</p> <p>3.50 max.</p> <p>15-20 Kg (min)</p> <p>30-40 Kg (min)</p>
<ul style="list-style-type: none"> <li><b>Velcro magic</b></li> </ul>	<p>D-ring enameled and velcro</p>	<p>D-ring enameled and velcro magic</p>

- Width	magic of good quality, colour black According to pattern size	of good quality, colour black According to pattern size
- Stitching thread	Black colour good quality nylon	Black colour good quality nylon

**Note:**

**5% variation plus minus (+, -) in the technical specifications of each items (uniform & shoes) referred to above shall be admissible.**

**BIDDER'S SIGNATURE AND STAMP**

## APPENDIX – 2: BIDDER'S UNDERTAKING COVERING LETTER

(Letter should be submitted on Bidder(s) Letter Head)

Date:

To

The Principal (Cluster Centre),  
Workers Welfare School \_\_\_\_\_,  
\_\_\_\_\_.

Subject **PROVISION OF UNIFORM ITEMS AT ----- SCHOOLS OF -----  
CLUSTER CENTRE**

Dear Sir,

Ref: Advertisement in Daily..... Dated.....

1. We have examined the Bid Documents for Provision of Uniform Items at ----- Schools of ---- cluster. We undertake to meet the requirements regarding Provision of Uniform Items at ----- Schools of ----- cluster as required and are prescribed in the Bid Documents.
2. We attach our Technical and Financial Proposals in separate sealed covers as required by the Bid Documents, both of which together constitute our Proposal, in full conformity with the said Bid Documents.
3. We have read the provisions of Bid Documents and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our response shall not be given effect to.
4. We undertake, if our Bid is accepted, to adhere to the scope of work as specified in the Bid Documents including the required such modified plan as may subsequently be described and intimated.
5. We agree to unconditionally accept all the terms and conditions set out in the Bid Documents and also agree to abide by this Bid response for a period as mentioned in the Bid Documents from the date fixed for Bid opening and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this Bid response, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and the Purchaser.
6. We affirm that the information contained in the Technical Proposal(s) or any part thereof, including its exhibits, schedules, and other documents, undertakings and

instruments delivered or to be delivered to the Purchaser is true, accurate, and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead the Purchaser as to any material fact.

7. We agree that the Purchaser is not bound to accept the lowest or any of the Bid received. We also agree that the Purchaser reserves the right in absolute sense to reject all or any of the products/ services specified in the Bid Response without assigning any reason whatsoever.

8. It is hereby confirmed that I/We are entitled to act on behalf of our company/ organization and empowered to sign these Bid Documents as well as such other documents, which may be required in this connection.

9. We also declare that our Company/Organization is not blacklisted by any of the Federal or Provincial Government and organizations of the Federal or Provincial Government in Pakistan in the past three years as on \_\_\_\_\_.

Signature of authorized person: \_\_\_\_\_

Name of authorized person: \_\_\_\_\_

Designation: \_\_\_\_\_

Name and Address of bidder: \_\_\_\_\_

Stamp of Bidder: \_\_\_\_\_

**APPENDIX - 3: MODEL FORM OF CONTRACT**

To be executed on a Rs..... Stamp paper bought in the name of Chairman, Punjab Workers Welfare Board by the Successful Bidder for the Provision of Uniform Items at 65 Workers Welfare Schools of Punjab Workers Welfare Board (NO FIGURES IN NUMERALS OR WORDS SHALL BE FILLED UP IN THIS SAMPLE FORM AT THE TIME OF SUBMISSION OF BID)

**CONTRACT AGREEMENT**

THIS CONTRACT is entered into at \_\_\_\_\_ on the -----

BETWEEN

The Principal, Workers Welfare School (Boys/Girls) \_\_\_\_\_, of PWW Board  
(Purchaser)

AND

M/s-----, having its registered office at----- Pakistan, hereinafter  
referred to as the "Successful Bidder"

(Both the 'Purchaser' and the 'Successful Bidder' shall be collectively referred to as  
'Parties' and individually as 'Party')

Whereas the Punjab Workers Welfare Board invited a Contract Bidding vide Bidding Ref. No. -----dated ----- (Letter for release of Advertisement Notice – Invitation to Bid) for the Provision of package-wise Uniform Items at 9 Cluster Centres of Workers Welfare Schools in Punjab as quoted in the Bid Documents throughout the Province of Punjab and the Successful Bidder was selected as supplier as per the following terms and conditions:

This Contract Document having been signed by both the parties shall constitute a binding contract between the parties and shall remain in force for a period of one financial year i.e. 2017-18. But in the event of any breach of the Contract at any time on the part of the Successful Bidder, the contract shall be terminated by the Purchaser without compensation to the Successful Bidder.

The Successful Bidder agrees for Provision of Uniform Items at 9 Cluster Centres of Workers Welfare Schools in Punjab at the final offered package-wise total cost of Rs. ----- million (amount in words) i.e. at per Item cost of following items:

Package No. --- @ Rs. ---- (amount in words)

Package No. --- @ Rs. ---- (amount in words)

to the Purchaser as per Delivery Schedule of related quantities of package-wise uniform items from the following quantities:-

**DETAIL OF WORKERS WELFARE SCHOOLS WITH REQUIRED NUMBER OF UNIFORM ITEMS FOR STUDENTS FOR SESSION 2019-20 (WINTER)**

**CULSTER CENTRE-I (LAHORE)**

Sr No.	Name of School	PACKAGE-I			PACKAGE-II		PACKAGE-III		PACKAGE-IV				PACKAGE-V	
		White Shirt	Blue Shirt (Inter mediate)	Trouser Grey	Socks Boys Grey	Socks Girls Grey	White Shalwar and blue check Qameez with White Stole	White Shalwar and blue check Qameez with Blue Stole (Inter mediate)	Half Sleeve Sweater Grey (Boys)	Full Sleeve Sweater Grey Boys	Cardigan Grey (Girls)	Half Sleeve Sweater Grey (Girls)	Black Shoes (Boys)	Black Shoes (Girls)
1	Nishtar Colony Boys	1365	175	1540	1540	0	0	0	1540	1540	0	0	1540	0
2	Nishtar Colony Girls	0	0	0	0	1223	1038	185	0	0	1223	1223	0	1223
3	Nishtar Colony Primary	185	0	185	185	1028	1028	0	185	185	1028	1028	185	1028
4	Nishtar Colony Primary Evening	390	0	390	390	276	276	0	390	390	276	276	390	276
5	Defence Boys	846	62	908	908	0	0	0	908	908	0	0	908	0
6	Defence Girls	0	0	0	0	740	683	57	0	0	740	740	0	740
7	Kasur Boys	859	0	859	859	0	0	0	859	859	0	0	859	0
8	Kasur Girls	0	0	0	0	553	552	0	0	0	717	722	0	706
9	Sahiwal	300	0	300	300	150	150	0	300	300	150	150	300	150
<b>Sub. Total (Lahore Cluster)</b>		<b>3945</b>	<b>237</b>	<b>4182</b>	<b>4182</b>	<b>3970</b>	<b>3727</b>	<b>242</b>	<b>4182</b>	<b>4182</b>	<b>4134</b>	<b>4139</b>	<b>4182</b>	<b>4123</b>
<b>Amount of Bid Security</b>		<b>269,500</b>			<b>26,500</b>		<b>203,000</b>		<b>525,000</b>				<b>230,500</b>	

**CULSTER CENTRE-II (SHEIKHUPURA)**

Sr No.	Name of School	PACKAGE-I			PACKAGE-II		PACKAGE-III		PACKAGE-IV				PACKAGE-V	
		White Shirt	Blue Shirt (Inter mediate)	Trouser Grey	Socks Boys Grey	Socks Girls Grey	White Shalwar and blue check Qameez with White Stole	White Shalwar and blue check Qameez with Blue Stole (Inter mediate)	Half Sleeve Sweater Grey (Boys)	Full Sleeve Sweater Grey Boys	Cardigan Grey (Girls)	Half Sleeve Sweater Grey (Girls)	Black Shoes (Boys)	Black Shoes (Girls)

**BIDDER'S SIGNATURE AND STAMP**

								Intermediate						
1	Shahdara Boys	1488	142	1630	1630	0	0	0	1630	1630	0	0	1630	0
2	Shahdara Boys Primary (Evening)	427	0	427	427	0	0	0	427	427	0	0	427	0
3	Shahdara Girls	0	0	0	0	1536	1269	267	0	0	1536	1536	0	1536
4	Shahdara Girls Primary (Evening)	0	0	0	0	826	826	0	0	0	826	826	0	826
5	Sahukimallian Boys	630	0	630	630	0	0	0	630	630	0	0	630	0
6	Sahukimallian Girls	0	0	0	0	938	938	0	0	0	938	938	0	938
7	Sahukimallian Primary (Evening)	282	0	282	282	259	259	0	282	282	259	259	282	259
8	Warburton Boys	450	0	450	450	0	0	0	450	450	0	0	450	0
9	Warburton Girls	0	0	0	0	353	353	0	0	0	353	353	0	353
<b>Sub. Total (Sheikhupura Cluster)</b>		<b>3277</b>	<b>142</b>	<b>3419</b>	<b>3419</b>	<b>3912</b>	<b>3645</b>	<b>267</b>	<b>3419</b>	<b>3419</b>	<b>3912</b>	<b>3912</b>	<b>3419</b>	<b>3912</b>
<b>Amount of Bid Security</b>		<b>220,500</b>			<b>24,000</b>		<b>200,000</b>		<b>465,000</b>				<b>203,500</b>	

**CULSTER CENTRE-III (GUJRANWALA)**

Sr. No.	Name of School	PACKAGE-I			PACKAGE-II		PACKAGE-III		PACKAGE-IV				PACKAGE-V	
		White Shirt	Blue Shirt (Intermediate)	Trouser Grey	Socks Boys Grey	Socks Girls Grey	White Shalwar and blue check Qameez with White Stole	White Shalwar and blue check Qameez with Blue Stole (Intermediate)	Half Sleeve Sweater Grey (Boys)	Full Sleeve Sweater Grey Boys	Cardigan Grey (Girls)	Half Sleeve Sweater Grey (Girls)	Black Shoes (Boys)	Black Shoes (Girls)
1	Peoples Colony Boys	1283	83	1366	1366	0	0	0	1366	1366	0	0	1366	0
2	People Colony Boys (Evening)	263	0	263	263	0	0	0	263	263	0	0	263	0
3	People Colony Girls	0	0	0	0	1400	1200	200	0	0	1400	1400	0	1400
4	People Colony Girls (Evening)	56	0	56	56	320	320	0	56	56	320	320	56	320

**BIDDER'S SIGNATURE AND STAMP**

5	Gulshan Colony Boys	657	0	657	657	0	0	0	657	657	0	0	657	0
6	Gulshan Colony Boys (Evening)	245	0	245	245	0	0	0	245	245	0	0	245	0
7	Gulshan Colony Girls	0	0	0	0	622	622	0	0	0	576	571	0	596
8	Gulshan Colony Girls (Evening)	0	0	0	0	240	240	0	0	0	240	240	0	240
9	Wazirabad Boys	190	0	190	190	163	163	0	190	190	163	163	190	163
10	Sialkot Boys	1095	70	1165	1165	0	0	0	1165	1165	0	0	1165	0
11	Sialkot Girls	0	0	0	0	1184	1085	99	0	0	1184	1184	0	1184
12	Chawinda Boys	422	0	422	422	0	0	0	422	422	0	0	422	0
13	Chawinda Girls	0	0	0	0	426	426	0	0	0	426	426	0	426
<b>Sub. Total (Gujranwala Cluster)</b>		<b>4211</b>	<b>153</b>	<b>4364</b>	<b>4364</b>	<b>4355</b>	<b>4056</b>	<b>299</b>	<b>4364</b>	<b>4364</b>	<b>4309</b>	<b>4304</b>	<b>4364</b>	<b>4329</b>
<b>Amount of Bid Security</b>		<b>281,500</b>			<b>28,500</b>		<b>223,000</b>		<b>545,000</b>				<b>241,500</b>	

**CULSTER CENTRE-IV (FAISALABAD)**

Sr. No.	Name of School	PACKAGE-I			PACKAGE-II		PACKAGE-III		PACKAGE-IV				PACKAGE-V	
		White Shirt	Blue Shirt (Intermediate)	Trouser Grey	Socks Boys Grey	Socks Girls Grey	White Shalwar and blue check Qameez with White Stole	White Shalwar and blue check Qameez with Blue Stole (Intermediate)	Half Sleeve Sweater Grey (Boys)	Full Sleeve Sweater Grey Boys	Cardigan Grey (Girls)	Half Sleeve Sweater Grey (Girls)	Black Shoes (Boys)	Black Shoes (Girls)
1	Faisalabad Boys	1057	56	1239	1467	0	0	0	1358	1467	0	0	1400	0
2	Faisalabad Boys Primary (Evening)	470	0	470	470	0	0	0	470	470	0	0	470	0
3	Faisalabad Girls	0	0	0	0	1592	1502	90	0	0	1592	1592	0	1592
4	Faisalabad Girls Primary (Evening)	0	0	0	0	522	522	0	0	0	522	522	0	522
5	153 R.B Faisalabad	453	0	453	453	114	3	0	433	390	112	102	287	72
6	70 R.B Faisalabad	230	0	221	227	600	600	0	230	227	598	600	230	598
7	Jauharabad Boys	519	35	583	522	0	0	0	532	583	0	0	547	0
8	Jauharabad Boys Primary (Evening)	175	0	175	175	0	0	0	175	175	0	0	175	0
9	Jauharabad Girls	0	0	0	0	690	649	41	0	0	690	690	0	690

**BIDDER'S SIGNATURE AND STAMP**



10	Jauharabad Girls Primary (Evening)	0	0	0	0	178	178	0	0	0	178	178	0	178
11	WW. School Layyah	310	0	310	310	200	200	0	310	310	200	200	310	200
12	Bhaghtawala Boys	220	0	220	220	0	0	0	220	220	0	0	220	0
13	Bhaghtawala Girls	0	0	0	0	203	0	203	0	0	203	203	203	203
<b>Sub. Total (Faisalabad Cluster)</b>		<b>3434</b>	<b>91</b>	<b>3671</b>	<b>3844</b>	<b>4099</b>	<b>3654</b>	<b>334</b>	<b>3728</b>	<b>3842</b>	<b>4095</b>	<b>4087</b>	<b>3842</b>	<b>4055</b>
<b>Amount of Bid Security</b>		<b>232,500</b>			<b>26,000</b>		<b>204,000</b>		<b>500,000</b>				<b>219,500</b>	

**CULSTER CENTRE-V (MULTAN)**

Sr. No.	Name of School	PACKAGE-I			PACKAGE-II		PACKAGE-III		PACKAGE-IV				PACKAGE-V	
		White Shirt	Blue Shirt (Intermediate)	Trouser Grey	Socks Boys Grey	Socks Girls Grey	White Shalwar and blue check Qameez with White Stole	White Shalwar and blue check Qameez with Blue Stole (Intermediate)	Half Sleeve Sweater Grey (Boys)	Full Sleeve Sweater Grey Boys	Cardigan Grey (Girls)	Half Sleeve Sweater Grey (Girls)	Black Shoes (Boys)	Black Shoes (Girls)
1	Multan Boys	988	29	1017	1017	0	0	0	1017	1017	0	0	1017	0
2	Multan Boys (Evening)	196	0	196	196	0	0	0	196	196	0	0	196	0
3	Multan Girls	0	0	0	0	1056	957	99	0	0	1056	1056	0	1056
4	Multan Girls (Evening)	0	0	0	0	155	155	0	0	0	155	155	0	155
5	Muzaffargarh Boys	269	0	449	0	0	0	0	523	538	0	0	605	0
6	Muzaffargarh Girls	0	0	0	0	858	858	0	0	0	858	858	0	858
7	Dear Ghazi Khan Boys	291	0	291	291	0	0	0	291	291	0	0	291	0
8	Dera Ghazi Khan Girls	0	0	0	0	330	330	0	0	0	330	330	0	330
9	Bahawalpur Boys	180	0	180	186	0	0	0	177	177	0	0	265	0
10	Bahawalpur Girls	0	0	0	0	271	271	0	0	0	271	271	0	271
11	Rahim Yar Khan Boys	592	0	592	592	0	0	0	592	592	0	0	592	0
12	Rahim Yar Khan Boys Evening	136	0	136	136	77	77	0	136	136	77	77	136	77
13	Rahim Yar Khan Girls	0	0	0	0	618	618	0	0	0	618	618	0	618
14	Mian Channu Girls	147	0	127	155	308	308	0	142	107	298	303	143	288

**BIDDER'S SIGNATURE AND STAMP**

Sub. Total (Multan Cluster)	2799	29	2988	2573	3673	3574	99	3074	3054	3663	3668	3245	3653
Amount of Bid Security	188,000			20,500		188,000		425,000				191,500	

**CULSTER CENTRE-VI (RAWALPINDI)**

Sr . No.	Name of School	PACKAGE-I			PACKAGE-II		PACKAGE-III		PACKAGE-IV				PACKAGE-V	
		White Shirt	Blu e Shi rt (Int er me diat e)	Trous er Grey	Socks Boys Grey	Socks Girls Grey	White Shalw ar and blue check Qame ez with White Stole	Whit e Shal war and blue chec k Qam eez with Blue Stole (Inte rme diat e)	Half Sleeve Sweat er Grey (Boys )	Full Sleeve Sweat er Grey Boys	Cardi gan Grey (Girls)	Half Sleeve Sweat er Grey (Girls)	Black Shoe s (Boys)	Black Shoe s (Girls)
1	Rawalpindi Boys	477	0	477	477	0	0	0	477	477	0	0	477	0
2	Rawalpindi Girls	0	0	0	0	527	527	0	0	0	527	527	0	527
3	Gujrat Boys	786	28	814	814	0	0	0	814	814	0	0	814	0
4	Gujrat Girls	0	0	0	0	923	851	72	0	0	923	923	0	923
5	Dandot Girls	137	0	137	137	257	257	0	137	137	257	257	137	257
6	Dandot Boys (Evening)	88	0	88	88	0	0	0	88	88	0	0	88	0
7	Jehlum	111	0	111	111	110	110	0	111	111	110	110	111	110
Sub. Total (Rawalpindi Cluster)		1599	28	1627	1627	1817	1745	72	1627	1627	1817	1817	1627	1817
Amount of Bid Security		105,000			11,500		93,000		220,000				96,000	
GRAND TOTAL		19265	680	20251	20009	21826	20401	1313	20394	20488	21930	21927	20679	21889

- The Successful Bidder shall make all arrangements as part of the contract to supply the Uniform Items at all the designated locations/Workers Welfare Schools in each cluster at their own risk and cost of transport and logistics as provided in the bid document.
- The supply of Uniform Items shall be completed within **60 days** from the date of award of work order.
- Penalty for late supply of every item of stock shall be imposed @ 5% per month of the total cost of stock items being supplied after stipulated date which will be calculated on daily basis. Nevertheless, Chairman Board has the right to annul the award if the supply is not completed within **60 days** of the issue of award.
- Any loss / damage caused to the Board's properties due to the negligence / inefficiency of security staff shall be recovered from the Successful Bidder.

**BIDDER'S SIGNATURE AND STAMP**

- v. The Successful Bidder should be fully and completely responsible to the Purchaser for completing all the deliveries within prescribed time limit at prescribed locations.
- vi. Any objection or complaint by either side will be intimated in writing for necessary action.

#### **Performance Guarantee**

- a) The Successful Bidder will be required to remit the Performance Guarantee equivalent to 10% (Ten percent) of the value of the contract price. The PG should be paid by way of Cash Deposit Receipt (CDR) only from National Bank or Schedule Bank drawn in favour of “ **Principal, Workers Welfare School Cluster Centre**” as unconditional and irrevocable Guarantee, valid until satisfactory completion of the entire supply of Uniform Items as per contract. The PG must be submitted prior to the signing contract agreement.
- b) The Performance Guarantee will be refunded to the Successful Bidder only after successful completion of supply and payment of bills. The Performance Guarantee held by the Purchaser till it is refunded to the Successful Bidder will be dealt as per laws applicable in the province of Punjab and no such claim by the Successful Bidder shall lie against the Purchaser.
- c) In case of any of the violation of the agreement the Performance Guarantee remitted by the Successful Bidder will be forfeited.
- d) The Performance Guarantee may be utilized as per discretion of the purchaser under the relevant clauses of this document.

#### **PAYMENT TERMS**

- 1. All payments will be made in Pakistani Rupee only.
- 2. Payments (Uniform Items/goods) to the Bidder/Contractor will be made on completion of supply of goods, for which the bill(s) be submitted by the contractor to the concerned Principals of Workers Welfare Schools of Cluster Centre. However, necessary verification of quality of Uniform Items will be based on **Lab Test from PCSIR only** and certificate regarding quantity of supplied items by the concerned Principal will be required at the cost of the contractor.
- 3. However, Income Tax or other applicable taxes / duties etc will be deducted as per Government Rules. Moreover, the Contractor will be responsible for payment of all other levies/duties of the government e.g. GST, etc.

#### **TERMINATION OF CONTRACT**

##### **Termination for default**

- a) Procuring Agency may, without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 7 days, sent to the Successful Bidder, terminate the contract in whole or part, (i) if the Successful Bidder fails to deliver any or all of the security services within the time period(s) specified in the Contract, or fails to provide the security staff as per the requirement offered in the bid or within any extension thereof granted by the Purchaser; or (ii) if the Successful Bidder fails to perform any of the obligation(s) under the contract; or (iii) if the Successful Bidder, in the judgment of the Procuring Agency, has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.

- b) In the event, the Procuring Agency terminates the Contract in whole or in part, the Procuring Agency may procure, upon terms and in such manner as it deems appropriate, the goods similar to those and delivered and the Successful Bidder shall be liable to the PWW Board for any additional costs for such similar goods. However, the Successful Bidder shall continue the performance of the contract to the extent not terminated.

#### ***Termination for Insolvency***

Procuring Agency may at any time terminate the Contract by giving written notice with a notice period of 7 days to the Successful Bidder, if the Successful Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Successful Bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser.

#### ***Termination for Convenience***

Procuring Agency may by written notice of seven days period sent to the Successful Bidder, terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective. On termination, the successful Bidder is not entitled to any compensation whatsoever.

#### **Grievance Redressal Mechanism**

In case of any grievance of the bidder, arising out of procurement process, the complainant shall lodge a written complaint to the Chairman PWWB (competent authority), as provided under PPRA Rules 2014 as (amended) and shall be dealt with the relevant rules.

#### **Dispute Resolution**

In case of any dispute, the matter will be referred to Chairman Punjab Workers Welfare Board, whose decision shall be final and binding upon both the parties.

However, subject to the above, the Courts in Pakistan alone shall have jurisdiction in the matter.

The following documents shall be construed as a part of the Contract Agreement:

1. The Advertisement published in the press for procuring of Uniform Items for Workers' Children studying in Workers Welfare Schools in Punjab.
2. Bid Document.

In Witness whereof the parties hereto have signed on the day, month and year above written in the presence of

For and on behalf of Punjab Workers Welfare Board	For and on behalf of Successful Bidder
<b>Witnesses:</b>  1.   2.	<b>Witnesses:</b>  1.   2.