

# District NYI President Guide



Church of the Nazarene  
*USA/Canada NYI Ministries*  
**District NYI President Guide**

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# Church of the Nazarene

## *USA/Canada NYI Ministries*

# District NYI President Guide

### **Introduction**

Congratulations! You are about to embark on a journey that will be rewarding in new and exciting ways. You will build new relationships with youth pastors and church leaders on your district, region, and across the country. You will have the privilege of giving leadership on your district in every area of ministry. Whether at a camp, convention, a retreat, or a variety of district events, the District President is seen as the leader of leaders. You will have many event directors and volunteers to help make your district ministry effective, but you are now their leader.

Don't panic! If you enter this new journey with a positive attitude, you'll be blessed with a broader outlook on ministry and a stronger desire to see young people come to know Jesus Christ as their Lord and Savior. As an added bonus, this experience will broaden your view of NYI and the Church of the Nazarene. It will help shape you as a leader and minister of the Gospel of Christ. As you represent your district on the regional, national, and global levels, do it with the utmost of character and professionalism. Consider this an assignment from the Lord, and walk in the power and presence of the Holy Spirit in all you do.

### **From the Book**

It is important for you to familiarize yourself with the *NYI Charter* and Ministry Plans, specifically, the *District Ministry Plan*. The *District Ministry Plan* is designed to be a guide as you lead your district. Categories covered are Membership and Ministry Focus, Leadership, Council, Meetings, and Ministries.

Please know that the *NYI Charter* is written in a way that each district (as well as local and regional) NYI is free to adapt and revise the *District Ministry Plan* in response to youth ministry needs on their particular district, consistent with the *NYI Charter* and the *Manual* of the Church of the Nazarene.

Taken from the *District Ministry Plan*, below are the written responsibilities of a District NYI President:

- a. Giving leadership and direction to district NYI, working in cooperation with NYI and district leadership.
- b. Chairing the District NYI Council to cast a vision for youth ministry on the district.
- c. Facilitating the development of youth ministry on the district and working with the District NYI Council to define the district NYI ministry focus according to needs.
- d. Presiding at the District NYI Convention.
- e. Encouraging the development of NYI ministry in each local church within the district.
- f. Representing the interests of NYI on all appropriate district boards and committees.
- g. Submitting an annual report to the District NYI Convention and District Assembly.
- h. Presenting an annual budget to the District Finance Committee (or appropriate district body) and to the District NYI Convention for approval.
- i. Serving as a delegate to the Global NYI Convention.
- j. Serving as a member of the Regional NYI Council, if so designated by the ministry plan of the region.

## **Get the Big Picture**

It's important to get a good mental picture of all that this new position entails. First, call your District Superintendent and ask about the district boards and/or committees with which you will be involved. Although NYI is accountable to the District Superintendent and the District Advisory Board, many districts ask their District NYI President to be present for meetings with NMI and Sunday School. Some districts include the District NYI President on the District Advisory Council. Talk to your District Superintendent about your District Finance Committee and what will be your responsibilities in regards to your NYI budget.

It is advisable to stay in close communication with your District Superintendent, to whom you are accountable. Your District Superintendent may or may not attend your Council meetings, but he/she is an *ex officio* member of your District NYI Council.

Next, familiarize yourself with your District NYI Council. Most likely you have recently served in some fashion on this Council, but now you are the chairperson. Learn each name and what position each person holds. Your Executive Committee should hear from you soon. It may be wise to have a meeting with this important group to listen to them as well as share your concerns and/or dreams about your new position.

Next, call your Regional NYI President. Inform him/her of your election/appointment and ask to be informed of your responsibilities as a member of the Regional NYI Council. Learn when the next Regional Council meetings will take place and make plans to attend.

Lastly, call the USA/Canada NYI office in Kansas City. Although your District Secretary will eventually register you as the new District NYI President, it would be good for you to call to introduce yourself and ask to be informed of anything pertaining to your new position.

## **District Council Meetings**

You are responsible for scheduling and planning your District NYI Council meetings. Your Council members will be most responsive if the meetings are well organized and properly led. Remember, this Council is composed of volunteers and you will be highly respected if you make their time serving the District NYI as valuable as possible.

It would be advantageous for you to familiarize yourself with parliamentary procedure. Get a copy of *Roberts Rules of Orders* and learn the basics in regards to motions, voting, etc. As a guide, you will find in the *District Ministry Plan* a section outlining the responsibilities of the NYI Council. You should be familiar with those guidelines and communicate them to your Council.

The first Council meeting of each church year should include a time of getting acquainted, as well as organization. You will elect or re-elect your ministry leaders and clearly communicate the expectations for all Council members. If your district has written job descriptions for leadership positions, your first meeting is a good time to revisit those documents, as well as any policies set forth by your district. One recommendation is to ask each ministry director to rewrite their job description at the conclusion of the year.

The following is a “sample” agenda for a Council meeting:

- Welcome
- Member introductions and prayer requests
- Prayer
- Review of minutes from previous meeting (motion, second, vote)
- Review of the financial report (motion, second, vote)
- Reports of events since the last Council meeting (motion, second, vote)
  - Should include both spiritual victories and financial results
- Progress reports of upcoming events
  - A proposed budget should be presented and approved (motion, second, vote)
- Reports of ministry leaders (motion, second, vote)
- Review of annual calendar
- Dream session
  - Always lead the Council in dreaming for new and innovative ways to reach the youth from your district.
- Confirm date for next meeting
- Adjournment

Each district will structure their Council according to the youth ministry needs of their particular district. The following is a “sample” list of ministry leaders to consider having as a part of the Council:

- President
- Vice President
- Secretary
- Treasurer
- Early Youth Director
- Senior Youth Director
- Young Adult Director (College/Career)
- Event Directors (i.e., camp, retreats, etc.)
- Talent and Sports Directors
- Age Level Representatives
- District Trainer(s)
- Others deemed necessary by the District NYI Council

According to the *District Ministry Plan*, the Executive Committee is composed of the district officers and District Superintendent. These members should have a clear understanding of their expectations. Review the responsibilities of NYI officers found in the *District Ministry Plan* and communicate them to your Executive Committee. Help them understand their importance as district leaders and impress on them that dependability is absolutely essential.

All members of the District NYI Council are either elected by the District NYI Convention or appointed by the District NYI Council. According to the *District Ministry Plan*, only NYI members who are members of the Church of the Nazarene on the district may serve as District NYI Council members.

Your District NYI Council may wish to include in your *District Ministry Plan* some additional qualifications for council members. Some suggestions for minimum qualifications are:

- Have a current saving relationship with Jesus Christ and daily pursuing a life of godliness
- Regularly attend the services and activities of the local church
- Be a faithful tither and supporter of the local church
- Have experience in the local NYI
- Be a frequent participant in recent District NYI events or ongoing programs
- Be accountable to the District NYI President and Council
- Commit to faithful attendance at regularly scheduled Council meetings

### **Event Planning Policy**

If your District NYI does not have one, it would be wise to implement a policy that clearly defines many of the details that are involved in planning an event. There is no reason to relearn each time the event comes around or each time a director position changes hands.

This policy should consider the following:

- NYI Purpose Statement and a call for all ministries to support the purpose
- Promotional guidelines for all events. Don't let anyone say they didn't come because they didn't know!
  - Basic reminders of what should be communicated in all district promotional material such as district name, targeted age group, dates, times (start & finish), costs, direction of monies and timeline expectations, location, directions to event, director name/number, speaker/musicians, etc.
  - Time frame expected for promotions for each event
    - All events should be on a district calendar presented at the District NYI Convention and District Assembly.
    - Complete promotional mailers should be sent to all district churches with time to promote, plan, and respond. Main events such as camps and retreats should be promoted at least four to six months in advance. Smaller events should have at least a two month promotional lead time.
  - Communication guide for the district (i.e., website, newsletter, etc.)
- Boundaries expected (i.e., no fireworks, firearms, alcohol, tobacco, etc.)
- Medical Release Forms (See Appendix for sample)
- Nurse or doctor at all events
- Sponsor to Student ratio (minimum of 1:10 recommended)
- Sponsor Guidelines and/or applications with pastor recommendation (See Appendix for sample)
  - Minimum age (25 is recommended)
  - Communicate that background checks may be required. Your District Advisory Board may have a policy regarding this matter.
- Budget expectations from event leaders
  - Honorarium guidelines
    - Speakers
    - Musicians
    - Directors (honor your event directors with a stipend!)
  - Administrator costs at event
    - Structure budget so that District President and all event directors will not pay registration fees. The budget should also consider any personal expenses these directors may incur.
  - Sponsors costs
    - It is recommended to keep registration fees for sponsors at all events to a minimum, if not completely free. Sponsors many times are sacrificing work or family time to serve your district. Lifting any financial burden from them to serve will be very beneficial.
- Post event expectations
  - Reporting to the District NYI Council and NYI Convention
  - Communicating with pastors of spiritual decisions made by students

### **District Calendar**

Your district calendar should be planned a full year in advance. Your calendar needs to be communicated and evaluated in light of the other district events. It is very beneficial to meet with your District NMI President, District Sunday School Chairperson, and District Superintendent to review the year's calendar of events. Placing NYI events over or too close to other events is an invitation for low attendance at the event and a negative perception of your leaders from members of the district.

### **Youth Worker Training**

One of the great privileges of the District NYI is to provide training to the volunteer and professional youth workers on your district. An annual Youth Worker Retreat or one-day event in order to train, encourage, and equip is one of the best things you can do for your district and local churches. Contact your Regional President or USA/Canada NYI Ministries in Kansas City for assistance in training.

### **Building District Credibility**

The District NYI President is the most visible NYI leader on the district. It is very important that you create an atmosphere of respect and credibility for NYI from your district leaders and pastors. Work with your District Superintendent to find ways to keep the ministries of NYI continually before the district. Take advantage of all district gatherings to promote the upcoming events of NYI. Ask for time at pastor's workshops or pastor and spouse retreats to hear from the district pastors regarding NYI. Learn what they support and what they would like to see added or improved to your district ministry. Let them know their concerns are valid and be the liaison between them and your District NYI Council.

### **Building the District Team**

A good District NYI President will work at shepherding his/her team. Make an effort to be acquainted with all youth workers, both professional and volunteer. Work with your pastors and keep a database of names and contact information. An updated email list with regular communication would be a great way to encourage your district team.

Go the extra mile when it comes to your professional youth pastors. Always contact any new youth pastors that move to your district. Take time to meet them for lunch and welcome them to your district. Learn about their passions for ministry and help get them connected to the right district team. Involve all professional youth pastors on your District NYI Council. These are the people who have been called by God to invest their entire lives in Kingdom work. They will be the creative geniuses behind your ministry.

## **Finances**

Being fiscally responsible will serve you well as a District NYI President. You will lead your Council in preparing an annual budget to present to your District Finance Committee. Learn how your district operates regarding the district allocation to NYI. Work closely with your District NYI Treasurer in understanding the entire financial picture of NYI.

When preparing an annual budget, you should consider line items such:

- Council meeting expenses
- President expenses (all district business including meetings, recruiting, etc.)
- Regional NYI contributions
- Camps & retreats including director honorariums
- Youth worker training
- District NYI Convention
- Regional event
- Executive committee honorariums
- Quizzing
- Audit
- Benevolences (i.e. Youth in Missions, etc.)
- Timothy Award
- District Leadership Conference savings
- Nazarene Youth Conference savings
- Global NYI Convention savings

Planning a budget is one thing; living with it is another. Make sure you keep before the District NYI Council the importance of taking good care of the NYI finances. Make sure every event keeps clear and accurate financial records and that they are reported promptly to the District NYI Council.

Your District NYI should have a clear policy when it comes to spending and reimbursements. Council members should be reimbursed (if they choose) at a predetermined amount for mileage to and from your meetings. Expenses for ministry leaders should be reported in a timely manner with full accountability. You should have some type of expense request form to be completed, along with providing all receipts for each reimbursement. The treasurer is generally the one responsible for keeping track of all financial records.

## **District NYI Convention**

The District NYI President is the chair of the annual District NYI Convention. Planning the details of the convention falls under your responsibility. You should familiarize yourself with the rules and regulations of the convention found in the *District Ministry Plan*.

To insure a good attendance at your District NYI Convention, lead your Council in dreaming of ways to be creative and fun. You may have a special activity or service in conjunction with your business session. You could search for creative ways to enhance the convention with special music, drama, or humor. Do whatever is necessary to help students be involved with your annual NYI Convention.



Recognition of leaders and special friends to NYI should be considered at your convention. This could be done in your president's report or at other times. Presenting a Timothy Award to any deserving servant is a good way of celebration at the convention.

The following is a sample "to do" list for your NYI Convention. You should customize this list to fit your particular district. Build on it and make modifications as needed. It will be a wonderful asset for you as you plan your convention each year.

#### One Year Out

- Select date & location in conjunction with your district superintendent and district calendar.
- Select speaker & musician(s).
- Appoint a photographer/video-ographer to capture memories from each event.

#### Three Months Out

- Send out promotional packet to district churches that may include the following:
  - Cover letter from president about convention
    - Include excerpt from the *District Ministry Plan* regarding purpose, delegations, etc.
  - Promotional flier for posting
  - District Council nomination form
    - You may want to allow pastors to nominate Council members.
    - Set a deadline for returned forms well before your nominating committee meets.
  - Delegation registration forms (with explanation)
  - University scholarship applications (if applicable)
- Confirm with NYI Ministries the date of your convention and the number of NYI packets needed.
- Contact your admission director from your regional university and invite them to be present at your convention. The university should have an opportunity for public relations at some point on your agenda.

#### Two Months Out

- Review annual NYI budget with treasurer and/or Executive Committee. Submit proposed budget to your District Council and your District Finance Committee.
- Appoint a Nominating Committee that is approved by the District Council. (See *District Ministry Plan*)  
Send a letter to the committee regarding a meeting time and place.
  - Meet about one month in advance to complete the ballot(s)
    - See the *District Ministry Plan* for election and re-election guidelines
    - All nominees should be contacted regarding their nomination before the convention.
  - Select university scholarship recipients (if applicable)
- Video – Confirm with videographer of progress of highlight video

#### One Month Out

- Prepare president's report. Your report should consider the following:
  - Proper greeting to the convention and District Superintendent
  - Appreciation to District Council by individuals names
  - Event highlights (be careful not to take away from director reports)
  - Dreams for the future
  - Personal testimony
- Collect reports from Vice President, Secretary, Treasurer

- Construct ballots after all nominees have been contacted. The recommended approach is separate ballots for the officers, directors, and age level representatives.
- Select and recruit the following:
  - Recording secretary
  - Pages
  - Election chairperson
  - Parliamentarian (if preferred)
  - Boards of Tellers
    - Tellers can be taken from the list of convention delegates. Be sure not to include a person on a board of tellers if their name appears on that particular ballot as a candidate for election.
- Remind those who will be participating/reporting at the convention
  - Secretary
  - Treasurer
  - Event Directors
- Prepare a detailed agenda for the convention. Send an advance copy to your District Superintendent and Recording Secretary. It is suggested to have an executive agenda complete with detailed information for those on the platform, but prepare a simplified agenda for the delegation. (See Appendix for samples)

#### Two Weeks Out

- Make copies and prepare packets for delegation. Contents may include:
  - Agenda (simplified)
  - Reports (President, Vice President, Secretary, Treasurer)
  - Sample ballots
  - Annual calendar
  - Proposed budget
  - University promotions
  - Quizzing promotions
  - Event promotions
  - Global or USA/Canada NYI promotions
- Review the entire agenda with your NYI Secretary.
- Prepare check request(s) for treasurer.
- Meet with your District Superintendent and preview the entire convention plans.
- Confirm all facility requirements with the proper personnel.

#### Convention Preparation w/help of NYI Secretary

- Prepare the facility by making it inviting for your district.
  - Hang necessary banners and signs
  - Have student greeters
- Registration table – NYI secretary
  - Delegates will register and receive delegate packets
- Review expectations for Pages
- Prepare clean-up crew

#### Post Convention

- Letter to new Council including meeting dates, event policy, & calendar
- Review the minutes from the recording secretary and send them to the district office
- Register Council with USA/Canada NYI Ministries
- Register general delegates w/NYI Ministries (on applicable year)

## **Regional (Field) NYI**

As a District NYI President, you now are a vital part of the ministry of your educational zone, or field/region. You will be joining other District NYI Presidents and Regional NYI Council members as you represent your particular district. You will be very involved with your annual regional event held on your university campus. Your Regional NYI will have some type of annual financial expectation you will want to lead your Council in supporting. Your Regional NYI Council will meet once or twice a year. You are a vital part of this Council and it is very important for you to attend these meetings. As you are a liaison between your district and the region, these meetings are where you receive the necessary information to pass on to your district. In addition, this is your opportunity to speak for your district concerning the ministries of the region. If circumstances will not allow your attendance at a Regional NYI meeting, make sure to send a district representative in your place. A Vice President, Secretary, or Treasurer would serve you well.

## **USA/Canada NYI**

Your USA/Canada NYI office in Kansas City exists to support the regional, district, and local NYI. As a part of USA/Canada NYI, you will build relationships with NYI leaders from across the fifty states and Canada. USA/Canada NYI will help you in leading your district to national ministries such as the quadrennial Nazarene Youth Conference and more. You will also serve as a delegate at the USA/Canada Caucus held at the Global NYI Convention.

USA/Canada NYI sponsors an annual leadership event called Leadership Conference (LC). At LC you will be informed and equipped to better serve your district. You should make plans to attend LC and take several of your district leaders along with you. This is a wonderful opportunity to network with other district leaders from the USA and Canada.

You should be familiar with each of these ministries in order to adequately resource your district NYI:

- Barefoot Ministries ([www.barefootministries.com](http://www.barefootministries.com))
- JFANG (Jesus For A New Generation)
- Annual Youth Evangelism Offering
- Big Picture Training ([www.bigpicturetraining.org](http://www.bigpicturetraining.org))
- Youthquiz ([www.youthquiz.com](http://www.youthquiz.com))

A valuable way to stay informed regarding USA/Canada NYI is through the Global NYI website at [www.nyitoday.org](http://www.nyitoday.org).

## **Networking**

The relationships you build through the Regional and USA/Canada NYI will serve as a network across the two countries. Be sure to take advantage of this network as you serve your district. You will meet and hear of prospective speakers and musicians; as well as learn new and exciting ways to lead. Always be inquisitive and observant as you build these new relationships.

**Global NYI Convention**

As the District NYI President, you are a member of the quadrennial Global NYI Convention. In the year previous to the Global NYI Convention, your District NYI Convention will elect your district delegation according to the *Global Ministry Plan*. Your annual district budget should set aside funds each year to adequately fund the expenses for your delegation. You will be expected to lead your district delegation to the Global NYI Convention which may include coordination of travel, lodging, and meals.

**File and Save**

Everything you do should be filed and saved. Keep good records of all meetings and events. Store files both electronically and as hardcopies. In the years ahead, you and your successors will be very thankful you took the time to preserve these documents. Upon your departure as District NYI President, it is your responsibility to pass on to your successor all records and policies of your district NYI.

# Appendix

Sample Sponsor Guidelines (modify with district name)

Sample Medical Release Form (modify with district name)

Sample NYI Convention Agendas

*NYI Charter*

*Local Ministry Plan*

*District Ministry Plan*

*Regional Ministry Plan*

*Global Ministry Plan*



Name of District Here **District NYI**

**SAMPLE MEDICAL RELEASE FORM**

To be filled out by parents and returned as soon as possible. Information is confidential.

**Personal Information**

Son/daughter's name \_\_\_\_\_ S.S.# \_\_\_\_\_

Age \_\_\_\_\_ Birthdate \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Name of Parent or Guardian \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ Phone(s) \_\_\_\_\_

Person (other than above) to call in case of an emergency:

Name: \_\_\_\_\_ Phone(s) \_\_\_\_\_

Local Church/Town: \_\_\_\_\_

**Health Information Necessary for Proper Care and Protection**

In order to assist any needed medical personnel in caring for your teen please fill out the following:

Describe any health factor that makes it advisable for your son/daughter to limit physical activity:

\_\_\_\_\_  
\_\_\_\_\_

Please state any limitations. \_\_\_\_\_

Any known allergy to medication \_\_\_\_\_

Directions for current medications \_\_\_\_\_

Has a tetanus shot been given within the last five years? \_\_\_\_\_

Name of family physician \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Any recent exposure to a communicable disease? \_\_\_\_yes \_\_\_\_no

If yes, Explain: \_\_\_\_\_

May have aspirin if needed? \_\_\_\_\_ Aspirin substitute? \_\_\_\_\_

Do any foods cause allergic reaction? \_\_\_\_\_ If so Explain: \_\_\_\_\_

Do you object to our insistence of eating the basic daily diet? \_\_\_\_yes \_\_\_\_no

Is there something else we should know about your son/daughter?

\_\_\_\_\_  
\_\_\_\_\_

If a serious emergency would arise, it might be necessary for a physician to attend to your son/daughter before the staff could get in touch with you or your designated physician. Such care can be provided only if you sign the following:

***Authorization for Medical Treatment & Parent Permission***

I (name of parent or guardian) \_\_\_\_\_ hereby authorize that emergency medical and/or surgical care may be provided for my son/daughter \_\_\_\_\_. I also hereby release and discharge The *(name of district here)* Church of the Nazarene, along with other chaperoning adults from all claims of damage, demands, actions whatsoever in any manner arising or growing out of my son or daughter's participation in the district's youth activities. I have full knowledge as to the informational content of this trip, and I have full knowledge of the probable risks involved. Except for those limitations named on this health form, I certify that \_\_\_\_\_ is healthy and fit to participate in this event.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Relationship \_\_\_\_\_ Insurance Company & Agent \_\_\_\_\_

Policy Number \_\_\_\_\_ Limit of Liability \_\_\_\_\_



*(Name of District Here) District Church of the Nazarene*  
*# goes here NYI Convention*  
*Location goes here*  
*Date/Time goes here*

**SAMPLE Executive Agenda**

- 1:00 Welcome & Prayer - President  
Call Convention to Order - President  
Packet information
- 1:02 Secretary Organizes the Convention  
Recording Secretary – *name*  
Election Chairman – *names*  
Pages – *names*  
Greetings sent - *names*
- 1:03 President turns chair over to District Superintendent
- 1:05 President's Report - *name*
- 1:25 Ballot #1 – President's Ballot  
Board of Tellers #1, *name* - Chairman  
Secretary explains ballot  
Recommendation from NYI council that this be a two year vote  
Approval of nominating committee report (makes ballot final)
- 1:30 Special Song – *name*
- 1:35 Ballot #2 - General Delegates (Read from *Global Ministry Plan*)  
Board of Tellers #2, *name* - Chairman  
Recommendation for the third ballot be limited to five names  
Recommendation that the fourth ballot be by plurality vote  
Recommendation for those with next highest votes on the final ballot serve as alternates  
Secretary reads ballot  
Approval of nominating committee report (makes ballot final)
- 1:42 Accept reports of Vice President and Secretary
- 1:43 Special Song - *name*
- 1:48 Report of Treasurer - *name*  
Accept Treasurer's report  
Year Adopted Budget, Approved at District Assembly  
Recommendation of NYI Council concerning treasurer  
Read from *District Ministry Plan*
- 1:55 Camp Report – *name*
- 2:00 Ballot #3 - NYI Council, Teen Reps and Members at Large  
Board of Tellers # 1, *name* - Chairman  
Secretary reads ballot  
Approval of nominating committee report (makes ballot final)  
Plurality vote motion  
Recommendation for elected council to appoint any ministry directors
- 2:07 Special Song - *name*
- 2:12 Missions Emphasis - *name*
- 2:23 University Report - *name*
- 2:28 Quizzing Report - *name*
- 2:35 Awards - *name*
- 2:45 Motion to authorize secretary to edit, harmonize, expunge extraneous matter, in preparation of the minutes.
- 2:47 Introduction of new NYI Council
- 2:51 Prayer of Commission for new NYI Council – District Superintendent
- 3:00 Final motion to adjourn

*(Name of District Here)* **District Church of the Nazarene**  
*# goes here* **NYI Convention**  
*Location goes here*  
*Date/Time goes here*

### **SAMPLE Delegate Agenda**

Welcome & Prayer - President

Call Convention to Order - President

Secretary Organizes the Convention

President's Report - *name*

Ballot #1 – President's Ballot

Special Song – *name*

Ballot #2 - General Delegates

Special Song - *name*

Financial Report - *name*

Camp Reports – *name*

Ballot #3 - NYI Council

Special Song - *name*

University Report - *name*

Quizzing Report - *name*

Awards - *name*

Introduction of new NYI Council

Prayer of Commission for new NYI Council – District Superintendent

## 810 Nazarene Youth International Charter

*"Don't let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith, and in purity."*

*1 Timothy 4:12*

### 810.1 Our Mission

The mission of Nazarene Youth International is to call our generation to a dynamic life in Christ.

### 810.2 Our Members

Membership in Nazarene Youth International includes all persons participating in Nazarene youth ministry who choose to embrace our stated vision and values.

### 810.3 Our Vision

The Church of the Nazarene believes that young people are an integral part of the Church. Nazarene Youth International exists to lead young people into a lifelong relationship with Jesus Christ and to facilitate their growth as disciples for Christian service.

### 810.4 Our Values

1. We value **Young People**...significant in the kingdom of God.
2. We value the **Bible**...God's unchanging truth for our lives.
3. We value **Prayer**...vital interactive communication with our heavenly father.
4. We value the **Church**...a global holiness community of faith, diverse in culture but one in Christ.
5. We value **Worship**...life-changing encounters with an intimate God.
6. We value **Discipleship**...a lifestyle of becoming like Christ.
7. We value **Community**...building relationships that help bind us together and to God.
8. We value **Ministry**...extending God's grace to our world.
9. We value **Witness**...sharing God's love in word and deed.
10. We value **Holiness**...a work of grace whereby God, through the working of His Holy Spirit, enables us to live a life representing Christ in who we are and in everything we do.

These values are important dimensions of the holy life and are to be reflected in the life and ministry of NYI at every level of the church. (Please refer to the Articles of Faith in the *Manual of the Church of the Nazarene* for more information on these values.) In reflecting these values, we acknowledge the following Guiding Principles.

## **810.5 Our Guiding Principles**

### **1. *NYI exists for youth.***

Nazarene Youth International exists to attract, equip, and empower young people for service in the kingdom of God and to facilitate their integration into the Church of the Nazarene.

### **2. *NYI focuses on Christ.***

Christ is central to who we are, the Word of God our authoritative source for all we do, and holiness our pattern for life.

### **3. *NYI is built on relational ministry to youth in the local church.***

Effective ministry to young people in the local church is critical to the health and vibrancy of NYI. Relationships and incarnational ministry form the foundation for Nazarene youth ministry, guiding young people toward spiritual maturity in Christ.

### **4. *NYI develops and mentors young leaders.***

NYI provides opportunities for emerging leaders to develop and utilize their gifts within an environment of nurture and support, assuring strong leadership for the Church of the Nazarene. Leadership training, accountability, and mechanisms for evaluation and modification of ministry are vital functions of NYI.

### **5. *NYI is empowered to lead.***

Relevant youth ministry requires that responsibility for ministry and organizational decisions reside with NYI leadership and the appropriate governing bodies at every level. A sense of belonging and ownership, a passion for service, and input in decision-making are key ingredients for the empowerment of young people through NYI.

### **6. *NYI embraces unity and diversity in Christ.***

NYI is committed to understanding and celebrating differences and diversity in language, color, race, culture, socioeconomic class, and gender. Our differences do not diminish unity but enhance our potential and effectiveness. Sharing the good news of Jesus Christ in culturally relevant ways must always be a high priority.

### **7. *NYI creates networks and partnerships.***

A climate of cooperation characterizes our relationships at every level of NYI. Networking within the church enhances the development and deployment of young people for service; NYI actively participates in such cooperative endeavors.

## **810.6 Our Ministry Framework**

The Nazarene Youth International Charter provides the foundation for organizing, planning, and implementing youth ministry at every level of the Church of the Nazarene. Standard ministry plans are provided that local, district, and regional NYI groups are encouraged to adapt in response to youth ministry needs in their own ministry situation. Ministry plans at every level must be consistent with the NYI Charter and the *Manual* of the Church of the Nazarene.

**810.7 Revisions**

The NYI Charter may be amended through resolutions approved by the Global NYI Convention, according to the Global Ministry Plan.

## A. LOCAL MINISTRY PLAN *TEMPLATE*

### **Ministries**

#### 810.100 Evangelism

The NYI develops and implements a variety of ongoing ministries and special events to reach young people for Christ.

#### **810.101 Discipleship**

The NYI develops and implements a variety of ongoing ministries and special events to nurture and challenge young people to grow as disciples of Christ, in personal devotion, worship, fellowship, ministry, and leading others to Christ.

#### **810.102 Leadership Development**

The NYI develops and implements a variety of ongoing ministries and special events to mentor and equip young people to be leaders for Christ and His church.

### **Revisions**

#### 810.103 Provision

1. This local ministry plan provides a standard format for the organization, function, and leadership of NYI at the local level. A local NYI group may adapt the plan in response to local youth ministry needs, consistent with the Nazarene Youth International Charter and the *Manual* of the Church of the Nazarene.
2. Any area not covered by this ministry plan is under the authority of the local NYI Council.

#### 810.104 Process

1. The NYI Council establishes and publicizes the process for adapting and revising the local ministry plan and must approve proposed revisions prior to their being brought to the annual NYI meeting.
2. Proposed revisions to the local ministry plan must be distributed to NYI members prior to the NYI annual meeting.
3. Revisions must be approved by a two-thirds majority vote of all NYI members present and voting at the annual NYI meeting and are subject to church board approval.
4. All changes in the local ministry plan become effective no later than 30 days following the NYI annual meeting. The revised plan must be posted in written form prior to taking effect.

## **Membership and Ministry Focus**

### **810.105 Composition and Accountability**

1. Local NYI membership consists of those who affiliate themselves with an NYI group by participating in its ministries and joining the local group.
2. The local NYI maintains an accurate roster of all active members.
3. The local NYI is accountable to its membership, the local church board, and the pastor.
4. The local NYI reports monthly to the church board and to the annual church meeting.

### **810.106 Ministry Focus**

1. The traditional ministry focus of the local NYI is to youth ages 12 and older, college/university students, and young adults. A local NYI Council may modify the ministry focus as seen fit with the approval of the pastor and local church board.
2. For the purposes of representation and programming, the local NYI council establishes age divisions in response to local youth ministry needs.

## **Leadership**

### **810.107 Officers**

1. The officers of the local NYI are a president and up to three persons elected by the annual NYI meeting with assigned ministry responsibilities according to local church needs. These officers serve on the Executive Committee.
2. Local NYI officers must be members of the local church whose NYI they serve, active in local youth ministry, and leaders in personal example and service.
3. In churches not having an organized NYI (no local NYI Council), the pastor, with church board approval, may appoint the NYI president so that the church may begin to reach young people for Christ and respond to their spiritual growth needs.

### **810.108 Elections**

1. Officers are elected annually by the members of the local NYI at the annual meeting and serve until their successors are elected and assume their ministry roles.
2. A nominating committee nominates the officers for NYI. A Nominating Committee is appointed by the pastor and consists of NYI members, as well as the pastor and the NYI president. All nominees are to be approved by the pastor and church board. Persons nominated as local NYI president must have reached their 15<sup>th</sup> birthday at the time of their election.
3. Officers are elected by majority vote of the NYI members present at the annual NYI meeting. When there is only one nominee for a position, a “yes” and “no” ballot is used, with approval by two-thirds majority vote. Only those who are also members of the local Church of the Nazarene may vote for the president.

4. An incumbent officer may be reelected by a “yes” or “no” vote when such vote is recommended by the NYI Council to the nominating committee, approved by the pastor and church board, and approved by two-thirds majority vote at the annual NYI meeting.
5. A vacancy occurs when an officer moves his/her membership from the church, resigns, or is removed from office by two-thirds majority vote of the council due to neglect of duties or inappropriate conduct. Should a vacancy occur among officers, the NYI Council fills the vacancy by two-thirds majority vote if there is one nominee or by majority vote if two or more nominees. If the vacancy occurs in the office of NYI president, the pastor, youth pastor, or his/her designee chairs the meeting for election.

### **810.109 Responsibilities**

1. The responsibilities of the NYI president include:
  - a. Chairing the NYI Council to cast a vision for youth ministry in the church.
  - b. Facilitating the development of youth ministry and working with the NYI Council to define the ministry focus in response to the needs of their young people.
  - c. Serving on the church board and submitting a monthly report to the board. A local church board may establish prior to the annual election a minimum age for the NYI president to serve on the church board; should the president be younger, alternate representation for NYI on the church board may be appointed by the NYI Council, subject to the approval of the board.
  - d. Submitting an annual report of ministry and finances to the annual church meeting.
  - e. Recommending the budget for the local NYI, as approved by the NYI Council, to the church board.
  - f. Serving as an *ex officio* member of the Sunday School Ministries Board to coordinate youth Sunday School in the church.
  - g. Serving as a delegate to the District NYI Convention and the District Assembly. Should the president be unable to attend, a representative elected by the NYI Council and approved by pastor and the church board may provide alternate representation.
2. The responsibilities of other NYI officers include:
  - a. Developing and designating leaders for various local NYI ministries.
  - b. Being role models and spiritual guides for youth both within and outside the church.
  - c. Defining and assigning titles and youth ministry responsibilities in response to local church needs.
  - d. Distributing the following responsibilities to insure accountability and effectiveness:
    - (1) Keeping a correct record of all meetings of the NYI Council and attending to all matters of correspondence for the local NYI.
    - (2) Disbursing, receiving, and keeping records of NYI funds according to church board policy.



- (3) Compiling an annual financial report of all moneys raised and disbursed to submit to the annual church meeting.
- (4) Working with the NYI president to create an annual budget to present to the council and to the church board for approval.
- e. Cooperating with the president in every way possible to facilitate the local NYI ministry.
- f. Carrying out other ministries as assigned by the NYI Council.

### **810.110 Paid Staff**

1. When a youth pastor is employed in a church, the pastor, in consultation with the church board and NYI Council, assigns the responsibility for NYI to the youth pastor. In that case, the youth pastor carries out some of the duties otherwise designated to a local NYI president. However, the importance of the NYI president remains, in providing vital lay leadership, support, and representation for local youth ministry. The pastor, youth pastor and NYI Council work together to define the roles and responsibilities of the two positions and how they work together for the benefit of the church's youth ministry.
2. A youth pastor may not serve as the NYI president.
3. The youth pastor serves *ex officio* on the NYI Council, the Executive Committee, and the NYI Nominating Committee.
4. The youth pastor may serve as the pastor's designee for NYI-related responsibilities.
5. If a church has multiple paid staff that minister to specific age divisions within NYI, it may develop officers for each age division under staff leadership and determine from among those officers how NYI is to be represented on the church board.

## **Council**

### **810.111 Composition**

1. The Local NYI Council is composed of the NYI officers, other elected or appointed youth member-at-large and ministry leaders as deemed necessary, and the pastor and/or youth pastor, who collectively cast the vision for local youth ministry.
2. NYI Council members must be members of the local Nazarene Youth International. Local church membership is strongly encouraged and NYI Council members should be expected to become church members.

### **810.112 Elections**

1. A NYI Nominating Committee nominates local NYI members to be elected to the NYI Council.
2. The NYI membership then elects the members of the NYI Council from submitted nominations by majority vote at the annual NYI meeting.

3. A vacancy occurs when a council member moves his/her membership from the local NYI, resigns, or is removed from office by two-thirds majority vote of the council due to neglect of duties or inappropriate conduct. Should a vacancy occur among council members, the NYI Council fills the vacancy by two-thirds majority vote if there is one nominee or by majority vote if two or more nominees.
4. If a church has fewer than seven NYI members, the pastor may appoint the members of the NYI Council so that youth ministry may be developed and young people are reached for Christ.

#### **810.113 Responsibilities**

1. The NYI Council is responsible for planning and organizing the total ministry for youth within the local church and, through its officers and directors, initiates and directs ministries and activities to reach young people for Christ and to respond to their spiritual growth needs, in harmony with local church leadership.
2. The NYI Council defines the ministry focus of the local NYI in response to local youth ministry needs, and develops and assigns titles and job descriptions for ministry directors.
3. The NYI Council gives leadership to the youth area of the Sunday School by promoting growth in enrollment and attendance for youth, nominating and providing training for youth Sunday School teachers and leaders, and recommending curriculum and resources to be used, in cooperation with the Sunday School Ministries Board.
4. The NYI Council cooperates with the District NYI Council in promoting district, regional, and global NYI ministries to young people of the church.
5. The NYI Council establishes and communicates the process for submitting revisions to the local ministry plan.

#### **810.114 Committees**

1. The NYI Executive Committee consists of elected NYI officers and the pastor or youth pastor. The Executive Committee may conduct the business of the NYI Council when necessary. All actions of the Executive Committee are communicated to the remaining members of the council and are subject to the approval of the entire council at its next meeting.
2. The NYI Council may establish specific ministry or age division committees in response to youth ministry needs.

#### **810.115 Paid Staff**

1. The pastor designates the responsibilities of a youth pastor, in consultation with the church board and the NYI Council.
2. The NYI Council and youth pastor work in cooperation and harmony with each other.
3. If a church has multiple paid staff who minister to specific age divisions within NYI, it may develop NYI councils or committees for each of these age divisions

under staff leadership. The church may decide whether a coordinating council for the various groups is used.

## **Meetings**

### **810.116 Local NYI Meetings**

1. A variety of local NYI gatherings help provide effective ministry to young people.
2. The local NYI group participates in district, regional, and global NYI gatherings that further enhance youth ministry in the church.

### **810.117 NYI Council Meetings**

1. The NYI Council meets regularly to fulfill the mission and vision of NYI.
2. Meetings of the council may be scheduled or called by the president or pastor.

### **810.118 Annual Meeting**

1. The annual meeting of the local NYI is held within sixty days of the District NYI Convention and in harmony with the *Manual* of the Church of the Nazarene.
2. NYI officers and council members and delegates to the District NYI Convention are elected at the annual NYI meeting.
3. The NYI local ministry plan may be revised by two-thirds majority vote at the NYI annual meeting.

## **B. DISTRICT MINISTRY PLAN** **TEMPLATE**

### **Ministries**

#### 810.200 Evangelism

The district NYI develops and implements a variety of ongoing ministries and special events to reach young people for Christ.

#### **810.201 Discipleship**

The district NYI develops and implements a variety of ongoing ministries and special events to nurture and challenge young people to grow as disciples of Christ in personal devotion, worship, fellowship, ministry, and leading others to Christ.

#### **810.202 Leadership Development**

The district NYI develops and implements a variety of ongoing ministries and special events to mentor and equip young people to be leaders for Christ and His church.

### **Revisions**

#### **810.203 Provision**

1. This district ministry plan provides a standard format for the organization, function, and leadership of NYI at the district level. The district NYI may adapt and revise the plan in response to youth ministry needs on the district, consistent with the Nazarene Youth International Charter and the *Manual* of the Church of the Nazarene.
2. Any area not covered by this ministry plan is under the authority of the District NYI Council

#### **810.204 Process**

1. The District NYI Council establishes and publicizes the process for adapting and revising the district ministry plan, and must approve proposed revisions prior to their being brought to the District NYI Convention.
2. Proposed revisions to the district ministry plan must be distributed in written form to local NYI groups prior to the District NYI Convention.
3. Revisions must be approved by a two-thirds majority vote of all delegates and members present and voting at the District NYI Convention and are subject to the approval of the district superintendent and District Advisory Board.
4. All changes in the district ministry plan become effective no later than 60 days following the Convention. The revised document must be distributed in written form prior to taking effect.

## **Membership and Ministry Focus**

### **810.205 Composition and Accountability**

1. All local NYI groups and members of NYI within the boundaries of a district form the district Nazarene Youth International.
2. The district NYI is accountable to its membership, the district superintendent, and the District Advisory Board.
3. The district NYI reports annually to the District NYI Convention and the District Assembly through the district NYI president.

### **810.206 Ministry Focus**

1. The traditional ministry focus of the district NYI is to youth ages 12 and older, college/university students, and young adults. A District NYI Council may modify the ministry focus as seen fit, with the approval of the district superintendent and District Advisory Board.
2. For the purposes of representation and programming, the District NYI Council establishes age divisions according to youth ministry needs on the district.

## **Leadership**

### **810.207 Officers**

1. The officers of the district NYI are the president, vice president, secretary, and treasurer.
2. District NYI officers must be members of a local Church of the Nazarene within the bounds of the district at the time of their election, be active in local and district youth ministry, and be viewed as leaders in personal example and ministry.
3. District NYI officers serve without salary. Financing for the administrative expenses of district NYI officers is allocated as a part of the district NYI budget.
4. Should a district not yet have an organized NYI (no District NYI Convention), the district superintendent may appoint a district NYI president so that local churches may be assisted in reaching young people for Christ and in responding to their spiritual growth needs.

### **810.208 Elections**

1. District NYI officers are elected by the District NYI Convention to serve for a one-year term, from the close of the convention until their successors are elected and assume their ministry roles. At the recommendation of the district NYI Nominating Committee and with the approval of the district superintendent, an officer may be elected for a two-year term.

2. A district NYI Nominating Committee nominates the officers of the district NYI. The nominating committee is appointed by the District NYI Council and consists of at least four district NYI members, and also includes the district superintendent and the district NYI president. All nominees must be approved by the District NYI Council and district superintendent.
3. Officers are then elected by ballot by majority vote at the annual NYI Convention. When there is only one nominee for a position, a “yes” and “no” ballot is used, with approval by two-thirds majority vote. If recommended by the nominating committee, the convention may vote to allow the District NYI Council to appoint the district NYI secretary and treasurer.
4. An incumbent officer may be reelected by a “yes” or “no” vote when such vote is recommended by the District NYI Council, with the approval of the district superintendent and approved by two-thirds majority vote of the District NYI Convention.
5. A vacancy occurs when an officer moves his/her membership from the district, resigns, or is removed from office by two-thirds majority vote of the council due to neglect of duties or inappropriate conduct. Should a vacancy occur in the office of district NYI president, the vice-president assumes the responsibilities of president until the next District NYI Convention. Should a vacancy occur among other officers, the District NYI Council fills the vacancy by two-thirds majority vote if there is one nominee or by majority vote if two or more nominees.

### **810.209 Responsibilities**

1. The responsibilities of the district NYI president include:
  - a. Giving leadership and direction to district NYI, working in cooperation with NYI and district leadership.
  - b. Chairing the District NYI Council to cast a vision for youth ministry on the district.
  - c. Facilitating the development of youth ministry on the district and working with the District NYI Council to define the district NYI ministry focus according to needs.
  - d. Presiding at the District NYI Convention.
  - e. Encouraging the development of NYI ministry in each local church within the district.
  - f. Representing the interests of NYI on all appropriate district boards and committees.
  - g. Submitting an annual report to the District NYI Convention and District Assembly.
  - h. Presenting an annual budget to the District Finance Committee (or appropriate district body) and to the District NYI Convention for approval.
  - i. Serving as a delegate to the Global NYI Convention. Should the president be unable to attend, a representative elected by the District NYI Council and approved by district superintendent and district advisory board may provide alternate representation.

- j. Serving as a member of the Regional NYI Council, if so designated by the ministry plan of the region.
2. The responsibilities of the vice president include:
    - a. Cooperating with the president in every way possible to carry out effective youth ministry on the district.
    - b. Performing the duties of the president in his/her absence.
    - c. Carrying out other duties as assigned by the District NYI Council and Convention.
    - d. In case of a vacancy in the office of district NYI president, fulfilling the functions of president until a successor is elected and installed.
  3. The responsibilities of the secretary include:
    - a. Keeping a correct record of all the proceedings of the District NYI Council, the Executive Committee, and the District NYI Convention.
    - b. Attending to all matters of correspondence for the district NYI.
    - c. Notifying the global NYI Office and regional NYI president of the names and addresses of the various district NYI officers and ministry directors as soon as possible after election.
    - d. Carrying out other duties as assigned by the District NYI Council and Convention.
  4. The responsibilities of the treasurer include:
    - a. Disbursing, receiving, and keeping record of district NYI funds.
    - b. Compiling an annual financial report of all moneys raised and disbursed to submit to the annual District NYI Convention.
    - c. Working with the president to create an annual budget to present to the appropriate bodies.
  5. Other responsibilities may be assigned to officers according to district youth ministry needs.

### **810.210 Paid Staff**

1. When a district employs a youth pastor, the district superintendent, in consultation with the District Advisory Board and District NYI Council, assigns the responsibility for the district NYI to the district youth pastor. In that case, the district youth pastor carries out some of the duties otherwise designated to a district NYI president. However, the importance of the district NYI president remains, in providing additional leadership, support, and representation for district youth ministry. The District NYI Council and district superintendent work together to define the roles and responsibilities of the two positions and how they work together for the benefit of the district youth ministry.
2. A district youth pastor may not serve as the district NYI president.
3. The district youth pastor serves *ex officio* on the District NYI Council, the Executive Committee, and the District NYI Nominating Committee.
4. The district youth pastor may serve as the district superintendent's designee for NYI-related responsibilities.

## **Council**

### **810.211 Composition**

1. The District NYI Council is composed of the officers of the district NYI, other elected or appointed youth members-at-large and ministry leaders as deemed necessary by the council, and the district superintendent and/or district youth pastor.
2. Only NYI members who are members of the Church of the Nazarene on the district may serve as District NYI Council members.

### **810.212 Elections**

1. The district NYI Nominating Committee nominates district NYI members to be elected to the District NYI Council.
2. The District NYI Convention then elects the members of the District NYI Council from submitted nominations by majority vote.
3. A vacancy occurs when a council member moves his/her membership off of the district, resigns, or is removed from office by the council by two-thirds majority vote due to neglect of duties or inappropriate conduct. Should a vacancy occur among council members, the District NYI Council fills the vacancy by two-thirds majority vote if there is one nominee or by majority vote if two or more nominees.
4. The nominating committee may authorize the District NYI Council to appoint district ministry directors.

### **810.213 Responsibilities**

1. The District NYI Council is responsible for planning and organizing the total ministry for youth within the district and, through its officers and directors, initiates and directs ministries and activities to reach young people for Christ and to respond to their spiritual growth needs, in harmony with district leadership.
2. The District NYI Council defines the ministry focus of district NYI in response to district youth ministry needs and develops and assigns titles and responsibilities for district NYI ministry directors.
3. The District NYI Council encourages and equips local churches across the district for effective youth ministry.
4. The District NYI Council gives leadership to the youth area of the district Sunday School by promoting growth in enrollment and attendance for youth and by providing training for youth Sunday School teachers and leaders in cooperation with the District Sunday School Ministries Board.
5. The District NYI Council promotes regional and global NYI ministries and programs to local NYI groups.
6. The District NYI Council makes recommendations to the District NYI



Convention concerning the ministry of NYI. The convention may revise these recommendations prior to adoption.

7. The District NYI Council establishes and communicates the process for amending the district ministry plan.

#### **810.214 Committees**

1. The NYI Executive Committee consists of elected district NYI officers and the district superintendent and/or district youth pastor. Should the secretary and treasurer be appointed members of the council, the council may elect by majority vote two other District NYI Council members to serve on the Executive Committee. All actions of the Executive Committee are communicated to the remaining members of the council and are subject to the approval of the entire council at its next meeting.
2. The District NYI Council may establish specific ministry or age division committees in response to district youth ministry needs.

#### **810.215 Zone NYI**

1. In cooperation with district leadership, the District NYI Council may authorize various zones within the existing structure of the district to organize for leadership of NYI, in order to coordinate and maximize NYI ministry across the district.
2. A zone NYI council may be created to have responsibility for specific ministries and activities on the zone.
3. A president or representative from each zone may serve on the District NYI Council, if so specified by the District NYI Convention.

#### **810.216 Paid Staff**

1. The district superintendent designates the responsibilities of a district youth pastor, in consultation with the District Advisory Board and District NYI Council.
2. The District NYI Council and district youth pastor work in cooperation and harmony with each other.

### **Meetings**

#### **810.217 District NYI Meetings**

1. A variety of district NYI gatherings help provide effective ministry to young people.
2. The district NYI also encourages and enhances local NYI ministry by meeting with local NYI groups across the district to resource them for effective ministry.
3. The district NYI participates in regional and global NYI gatherings that further enhance effective youth ministry across the district.

**810.218 District NYI Council Meetings**

1. The District NYI Council meets regularly to fulfill the mission and vision of district NYI.
2. Meetings of the council may be scheduled or called by the district NYI president or district superintendent.

**810.219 District NYI Convention**

1. The annual District NYI Convention provides for inspirational sessions and programs to advance youth ministry across the district. Reports are received, leadership is elected, and any legislative business pertaining to the work of NYI is transacted at the Convention. Delegates to the Global NYI Convention are also elected consistent with the NYI Global Ministry Plan.
2. The District NYI Council arranges for and oversees the District NYI Convention, in cooperation with the district superintendent. The Convention convenes at a time and place designated by the District NYI Council, with the approval of the district superintendent and within ninety days of the District Assembly.
3. The District NYI Convention is composed of the members of the District NYI Council, the district superintendent, local pastors, other assigned ordained ministers of the district who participate in NYI ministry, and local NYI delegates.
4. All local NYI delegates to the District NYI Convention must be members of the Church of the Nazarene that they represent.
5. The number of local NYI delegates for each church is determined by the membership figures on the most recent local Pastor’s Report prior to the District Assembly. District NYI leadership encourages local churches to make suitable arrangements for the expenses of delegates attending the District NYI Convention.
6. The local NYI delegation to the District NYI Convention for churches with 30 or fewer NYI members consists of:
  - a. The pastor and youth pastor or any full-time paid pastoral staff who participate in NYI ministry;
  - b. The newly-elected local NYI president;
  - c. Up to four elected delegates, with at least half being within the district-established NYI ministry focus.
  - d. Local churches may add an additional delegate for each successive 30 local NYI members and/or final major part of those 30 members (i.e., 16-29 members). At least half of any additional delegates must be also within the district-established NYI ministry focus.
7. The pastor of any local church or director of an approved Nazarene Compassionate Ministries Center not having an organized NYI may appoint one delegate.

|                   |                      |                   |                      |
|-------------------|----------------------|-------------------|----------------------|
| Number of members | Number of delegates* | Number of members | Number of delegates* |
|-------------------|----------------------|-------------------|----------------------|

|         |   |         |    |
|---------|---|---------|----|
| 5-45    | 4 | 136-165 | 8  |
| 46-75   | 5 | 166-195 | 9  |
| 76-105  | 6 | 196-225 | 10 |
| 106-135 | 7 | 226-255 | 11 |

\* Number of elected delegates from a local NYI does not include *ex officio* delegates (NYI president, pastor, youth pastor, District NYI Council members from a local church, etc.).

1. The Global NYI chair is elected by the Global NYI Convention and will serve until the close of the following General Assembly or until his/her successor is elected.
2. The Global NYI Vice chair is elected by the Global NYI Council at its first meeting during or following the General Assembly and will serve until the close of the following General Assembly or until his/her successor is elected.

## **C. REGIONAL MINISTRY PLAN**

### *TEMPLATE*

#### **Ministries**

##### **810.300 Evangelism**

The regional NYI develops and implements a variety of ongoing ministries and special events to reach young people for Christ.

##### **810.301 Discipleship**

The regional NYI develops and implements a variety of ongoing ministries and special events to nurture and challenge young people to grow as disciples of Christ in personal devotion, worship, fellowship, ministry, and leading others to Christ.

##### **810.302 Leadership Development**

The regional NYI develops and implements a variety of ongoing ministries and special events to mentor and equip young people to be leaders for Christ and His church.

#### **Revisions**

##### **810.303 Provision**

1. The regional ministry plan provides a standard format for the organization, function, and leadership of NYI at the regional level. A regional NYI may adapt and revise the plan in response to youth ministry needs on the region, consistent with the Nazarene Youth International Charter and the *Manual* of the Church of the Nazarene.
2. Any area not covered by this ministry plan is under the authority of the Regional NYI Council.

##### **810.304 Process**

1. The Regional NYI Council, in cooperation with the regional, establishes and publicizes the process for adapting and revising the regional ministry plan and must approve proposed revisions prior to their being brought to the Regional Caucus.
2. Proposed revisions to the regional ministry plan must be distributed in written form to district NYI councils prior to the Regional Caucus at the Global NYI Convention.
3. Revisions must be approved by a two-thirds vote of all delegates and members present and voting at the Regional Caucus and are subject to the approval of the regional director and Regional Advisory Council (where applicable).
4. All changes in the regional ministry plan become effective no later than 90 days following the Global NYI Convention. The revised document must be distributed in written form prior to taking effect.

## **Membership and Ministry Focus**

### **810.305 Composition and Accountability**

1. All local NYI groups, district NYI ministries, and members of NYI within the boundaries of a region form the regional Nazarene Youth International.
2. The regional NYI is accountable to its membership, regional director, global NYI director, regional NYI council, and to the Global NYI Council
3. The regional NYI reports to the Global NYI Council on an annual basis.

### **810.306 Ministry Focus**

1. The traditional ministry focus of the regional NYI is to youth ages 12 and older, college/university students, and young adults. A Regional NYI Council may modify the ministry focus as seen fit, with the approval of the districts on the region and the regional director.
2. For the purposes of representation and programming, the Regional NYI Council may establish age divisions according to youth ministry needs on the region.

## **Leadership**

### **810.307 Officers**

1. The officers of the Regional NYI Council are a chair, vice chair, and secretary. These officers and the regional youth coordinator serve as the Executive Committee.
2. Regional NYI officers must reside and hold membership in the Church of the Nazarene within the bounds of the region at the time of their election, be active in youth ministry, and be viewed as leaders in personal example and ministry.
3. Regional NYI officers serve without salary. Financing for the administrative expenses of regional NYI officers is allocated as a part of regional funds.

### **810.308 Elections**

1. Regional NYI officers are elected by the Regional NYI Caucus at a special meeting during the Global NYI Convention. The regional officers serve from the close of the Global NYI Convention until the close of the following Global NYI Convention.
2. A regional NYI Nominating Committee nominates the officers of the regional NYI. The nominating committee is appointed by the Regional NYI Council and consists of at least four regional NYI members, including the regional NYI chair and regional director. At least two names are submitted to the Regional Caucus for each position. The Regional NYI Council and regional director must approve all nominees.
3. An incumbent regional NYI chair who is eligible to be elected for another term

may be re-elected by a “yes” or “no” vote, when such election is recommended by the Regional NYI Council, approved by the regional director, and approved by two-thirds vote by ballot of the Regional Caucus during the Global NYI Convention.

5. A vacancy occurs when an officer moves his/her membership off the region, resigns, or is removed from office by two-thirds vote of the Regional NYI Council due to neglect of duties or inappropriate conduct. Should a vacancy occur among officers, the Regional NYI Council fills the vacancy by two-thirds vote if there is one nominee or by majority vote if two or more nominees. In the case of such a vacancy in the office of regional NYI chair, the region elects a new chair consistent with the NYI Global Ministry Plan.

### **810.309 Responsibilities**

1. The responsibilities of the regional NYI chair include:
  - a. Giving leadership and direction to the regional NYI, working in cooperation with NYI global and regional leadership.
  - b. Chairing the Regional NYI Council to cast a vision for youth ministry on the region.
  - c. Facilitating the development of youth ministry on the region and working with the Regional NYI Council to define the regional NYI ministry focus according to needs.
  - d. Presiding at the Regional Caucus during the Global NYI Convention.
  - e. Encouraging the development of NYI ministry on each district and field within the region.
  - f. Representing the interests of regional NYI on appropriate regional boards and committees.
  - g. Submitting an annual report to the Regional NYI Council, regional director and Regional Advisory Council (where applicable), and the Global NYI Council.
  - h. Recommending an annual budget to the Regional NYI Council and the Regional Office.
  - i. Serving as a delegate to the Global NYI Convention.
  - j. Serving as a liaison between the regional NYI and Nazarene institutions of higher education on the region to promote communication, cooperation, and ministry partnership.
2. The responsibilities of regional NYI officers include:
  - a. Developing and designating leaders for the various regional NYI ministries.
  - b. Defining and assigning titles and youth ministry responsibilities according to regional needs.
  - c. Distributing the following responsibilities to insure accountability and effectiveness:
    - (1) Keeping a correct record of all meetings of the Regional NYI Council and attending to all matters of correspondence for the regional NYI.

- (2) Disbursing, receiving, and keeping records of regional NYI funds, according to Global NYI Council, General Board, and regional office policies.
  - (3) Assisting the chair in compiling an annual financial report of all moneys raised and disbursed to submit to the Global NYI Council and other appropriate bodies.
  - (4) Working with the chair to create an annual budget to present to the Regional NYI Council and to the regional director for approval.
  - (5) Notifying the NYI Office and the regional office of the names and addresses of the various regional NYI officers and ministry directors as soon as possible after election or appointment.
- d. Cooperating with the chair in every way possible to facilitate regional youth ministry.
  - e. Carrying out other ministries as assigned by the Regional NYI Council or Regional Caucus.

### **810.310 Paid Staff**

1. When a region employs a regional youth coordinator, the regional director, in consultation with the Regional Advisory Council and Regional NYI Council, assigns the responsibility for the regional NYI to the regional youth coordinator. In that case, the regional youth coordinator may carry out some of the duties otherwise designated to a regional NYI chair. However, the importance of the regional NYI chair remains, in providing additional leadership, support, and representation for regional youth ministry. The Regional NYI Council and regional director work together to define the roles and responsibilities of the two positions and how they work together for the benefit of the regional youth ministry.
2. A regional youth coordinator may not serve as regional NYI chair.
3. The regional youth coordinator serves *ex officio* on the Regional NYI Council, the Executive Committee, and the Regional NYI Nominating Committee.
4. The regional youth coordinator may serve as the regional director's designee for NYI-related responsibilities.

## **Council**

### **810.311 Composition**

1. The Regional NYI Council is composed of the officers of the regional NYI, other elected or appointed youth members-at-large, ministry leaders as deemed necessary by the council, the regional director and regional youth coordinator.
2. Only those NYI members who are members of the Church of the Nazarene on the region may serve as Regional NYI Council members.
3. When applicable, representatives from Nazarene colleges or universities responsible for shared ministry with the regional NYI may also serve on the Regional NYI Council.

### **810.312 Elections**

1. A regional NYI Nominating Committee nominates regional NYI members to be elected to the Regional NYI Council.
2. The Regional Caucus at the Global NYI Convention then elects by majority vote the members of the Regional NYI Council from submitted nominations. The Regional Caucus may authorize the Regional NYI Council to appoint regional ministry directors.
3. A vacancy occurs when a member moves his/her membership off of the region, resigns, or is removed from office by two-thirds vote of the council due to neglect of duties or inappropriate conduct. Should a vacancy occur among council members elected or appointed by the council, the Regional NYI Council fills the vacancy by two-thirds vote if there is one nominee or by majority vote if two or more nominees. If a vacancy occurs among members representing a district on the region, the vacancy is filled according to that district's ministry plan.

### **810.313 Responsibilities**

1. The Regional NYI Council is responsible for planning and organizing the total ministry for youth within the region and, through its officers and directors, initiates and directs ministries and activities to reach young people for Christ and to respond to their spiritual growth needs, in harmony with regional leadership.
2. The Regional NYI Council defines the ministry focus of regional NYI in response to regional youth ministry needs, and develops and assigns titles and responsibilities for regional NYI ministry directors.
3. The Regional NYI Council encourages and equips districts across the region for effective youth ministry.
4. The Regional NYI Council gives leadership to the youth area of Sunday School regionally by promoting growth in enrollment and attendance for youth and providing training for youth Sunday School teachers and leaders in cooperation with Sunday School Ministries.
5. The Regional NYI Council promotes global NYI ministries and programs to regional membership.
6. The Regional NYI Council directs the expenditure of funds provided to the region through NYI events and partnerships.
7. The Regional NYI Council makes recommendations to the Regional Caucus at the Global NYI Convention concerning the ministry of NYI. The council also appoints up to two persons to serve the region as members of the Resolutions Committee at the Global NYI Convention, consistent with the Global Ministry Plan.
8. The Regional NYI Council works in consultation with the regional director to select one representative to serve on the Global NYI Council.
9. The Regional NYI Council establishes and communicates the process for amending the regional ministry plan.



### **810.314 Committees**

1. The NYI Executive Committee consists of the elected regional NYI officers and the regional director and/or regional youth coordinator. The Executive Committee may conduct the business of the Regional NYI Council when it is impractical or impossible to convene the entire council. All actions of the Executive Committee are communicated to the remaining members of the council and are subject to the approval of the entire council at its next meeting.
2. The Regional NYI Council may establish specific ministry committees in response to regional youth ministry needs.
3. In countries where there are a number of districts, a region may organize national NYI leadership to coordinate and facilitate youth ministry in that country.

### **810.315 The Field NYI**

1. Where applicable and in cooperation with regional church leadership, the Regional NYI Council may organize for leadership of NYI on the various fields within the existing structure of a region, in order to coordinate and maximize NYI ministry across the region.
2. A field NYI council may be created to have responsibility for specific ministries and activities on the field.
3. A representative from each field may serve on the Regional NYI Council, if so specified by the Regional Caucus.

### **810.316 Paid Staff**

1. The regional director designates the responsibilities of a regional youth coordinator, in consultation with the Regional Advisory Council and the Regional NYI Council.
2. The Regional NYI Council and regional youth coordinator work in cooperation and harmony with each other.

## **Meetings**

### **810.317 Regional NYI Meetings**

1. A variety of regional NYI gatherings help provide effective ministry to young people on the region.
2. The regional NYI also encourages and enhances district NYI ministry by meeting with district NYI groups across the region to resource them for effective ministry.
3. The regional NYI participates in global NYI gatherings that further enhance effective youth ministry across the region.

### **810.318 Regional NYI Council Meetings**

1. The Regional NYI Council meets regularly to fulfill the mission and vision of

- regional NYI.
2. Meetings of the council may be scheduled or called by the regional NYI chair, regional director, regional youth coordinator, or the global NYI director.

### **810.319 Regional Caucus**

1. A Regional Caucus is convened during the Global NYI Convention. The caucus provides for inspirational sessions and programs to advance youth ministry across the region. Reports are received, leadership is elected, and any legislative business pertaining to the work of NYI on the region is transacted at the caucus
2. The Regional NYI Council, in cooperation with the global NYI director, arranges for and oversees the Regional Caucus.
3. The Regional Caucus is composed of the members of the Regional NYI Council, the regional director and/or regional youth coordinator, and the delegates from the region to the Global NYI Convention who are elected, consistent with the Global Ministry Plan.
4. The caucus convenes during the Global NYI Convention at a time and place designated by the global NYI director. When approved by the Regional NYI Council, the regional director, and the Global NYI Council, a caucus may be convened by postal or electronic means within six months prior to the Global NYI Convention in order to conduct regional NYI business when circumstances prohibit a majority of elected delegates from attending the Global NYI Convention.

# USA/Canada NYI MINISTRY PLAN

## I. Ministries

### Section 1 – Evangelism

The USA/Canada NYI develops and implements a variety of ongoing ministries and special events to reach young people for Christ.

### Section 2 – Discipleship

The USA/Canada NYI develops and implements a variety of ongoing ministries and special events to nurture and challenge young people to grow as disciples of Christ in personal devotion, worship, fellowship, ministry, and leading others to Christ.

### Section 3 – Leadership Development

The USA/Canada NYI develops and implements a variety of ongoing ministries and special events to mentor and equip young people to be leaders for Christ and His church.

## I. Membership and Ministry Focus

### Section 1 - Composition and Accountability

1. All local NYI groups, district and regional NYI ministries, and their members within the boundaries of the United States and Canada form the USA/Canada Nazarene Youth International (NYI).
2. The USA/Canada NYI is accountable to its membership, the USA/Canada Regional Youth Coordinator, the USA/Canada Regional Director, the Global NYI Director, the Global NYI Council, and the responsible general superintendent for NYI.
3. The USA/Canada NYI reports annually to the Global NYI Council, and the USA/Canada NYI Caucus at the Global NYI Convention.
4. The USA/Canada Regional Youth Coordinator is responsible for general coordination and supervision for the development of youth ministry for the Church of the Nazarene throughout the United States and Canada.
5. NYI offices around the United States and Canada work together with the USA/Canada NYI Council for the effective implementation of youth ministry for the Church of the Nazarene.

### Section 2 - Ministry Focus

1. The ministry focus of the USA/Canada Nazarene Youth International is to youth ages 12 and older, college/university students, and young adults. Regional, district, and local NYI Councils may modify the ministry focus as seen fit, consistent with the ministry plan for that level.
2. For the purposes of representation and programming, the USA/Canada NYI

Council establishes three divisions — early youth, senior youth, and college/university/young adult — in order to provide effective youth ministry throughout the United States and Canada.

### **III. Leadership**

#### **Section 1 - Officers**

1. The elected officers of the USA/Canada NYI Council are a chairman, vice chairman, and secretary. Along with the USA/Canada Regional Youth Coordinator, these officers serve as the Executive Committee.
2. USA/Canada NYI officers must reside on and be members of NYI and the Church of the Nazarene within the bounds of the United States and Canada, be active in youth ministry, and be leaders in personal example and ministry.
3. USA/Canada NYI officers serve without salary. Financing for the administrative expenses of USA/Canada NYI officers is allocated as a part of NYI funds.

#### **Section 2 - Elections**

1. USA/Canada NYI Council officers are elected from among the USA/Canada regional NYI presidents by the USA/Canada regional NYI presidents at a special meeting at the Global NYI Convention. Officers may serve from the close of the Global NYI Convention to the close of the following Global NYI Convention.
2. A vacancy occurs when an officer moves his/her membership outside the boundaries of the United States or Canada, resigns their position, ceases to serve as a regional NYI president, or is removed from office by two-thirds vote of the USA/Canada NYI Council due to neglect of duties or inappropriate conduct. In the case of a vacancy among the USA/Canada NYI officers, the USA/Canada NYI Council fills the vacancy by two-thirds vote if there is one nominee or by majority vote if two or more nominees. In the case of an officer being elected by the USA/Canada NYI Council between Global NYI Conventions, he/she may be re-elected as an incumbent on a yes/no ballot at the special meeting of USA/Canada regional NYI presidents at the next Global NYI Convention.
3. The USA/Canada NYI Council will elect USA/Canada representation to the Global NYI Council. This representation will be reviewed annually at the USA/Canada NYI Council Meeting.

#### **Section 3 – Responsibilities**

1. The responsibilities of the USA/Canada NYI Chairman include:
  - a. Giving leadership and direction to the USA/Canada NYI, working in cooperation with local, district, regional, and global NYI.
  - b. Chairing the USA/Canada NYI Council, in cooperation with the USA/Canada Regional Youth Coordinator, to cast a vision for youth ministry in the United States and Canada.
  - c. Facilitating the development of youth ministry in the United States and

- Canada and working with the USA/Canada NYI Council to define the ministry focus according to needs.
- d. Presiding over the USA/Canada Caucus at the Global NYI Convention.
  - e. Encouraging the development of NYI ministry on each region within the United States and Canada.
  - f. Representing the interests of USA/Canada NYI on appropriate boards and committees.
  - g. Submitting an annual report to the USA/Canada NYI Council, USA/Canada Regional Youth Coordinator, and Global NYI Director.
  - h. Recommending an annual budget to the USA/Canada NYI Council, USA/Canada Regional Youth Coordinator, and Global NYI Director.
  - i. Serving as a liaison between the USA/Canada NYI and Nazarene institutions of higher education within the United States and Canada to promote communication, cooperation, and ministry partnership.
2. The responsibilities of the USA/Canada NYI officers include:
- a. Distributing the following responsibilities to insure accountability and effectiveness:
    - i. Keeping a correct record of all meetings of the USA/Canada NYI Council and attending to all matters of correspondence for the USA/Canada NYI.
    - ii. Disbursing, receiving, and keeping records of USA/Canada NYI funds, according to Global NYI Council, General Board, and USA/Canada NYI office policies.
    - iii. Assisting the chairman and USA/Canada Regional Youth Coordinator in compiling an annual financial report of all monies raised and disbursed to submit to the Global NYI Council and other appropriate bodies.
    - iv. Working with the chairman and USA/Canada Regional Youth Coordinator to create an annual budget to present to the USA/Canada NYI Council and Global NYI Director.
    - v. Notifying the Global NYI Office and USA/Canada NYI office of the names and addresses of the various USA/Canada NYI officers and ministry directors as soon as possible after election or appointment.
  - b. Cooperating with the chairman and USA/Canada Regional Youth Coordinator in every way possible to facilitate youth ministry within the United States and Canada.
  - c. Carrying out other duties as assigned by the USA/Canada NYI Council, the USA/Canada Regional Youth Coordinator, or the USA/Canada NYI Caucus.

#### **Section 4 – Paid Staff**

1. When the USA/Canada NYI employs a USA/Canada Regional Youth Coordinator, the USA/Canada Regional Youth Coordinator may carry out some of the duties otherwise designated to the USA/Canada chairman or other officers. However, the importance of the USA/Canada NYI Council and officers

remains, in providing additional leadership, support, and representation for USA/Canada youth ministry. The USA/Canada NYI Council and USA/Canada Regional Youth Coordinator work together for the benefit of the USA/Canada youth ministry.

2. The USA/Canada Regional Youth Coordinator may not serve as chairman for the USA/Canada NYI Council.
3. The USA/Canada Regional Youth Coordinator serves as *ex officio* on the USA/Canada NYI Council and the Executive Committee.
4. The USA/Canada Regional Youth Coordinator may serve as the USA/Canada's designee for NYI related responsibilities.
5. In addition to any paid staff, the members of the USA/Canada NYI Council serve as unpaid staff for the USA/Canada NYI office. Council members may be asked for a time commitment of 30 to 50 hours per year.

## **IV. Council**

### **Section 1 – Composition**

1. The USA/Canada NYI Council consists of all regional NYI presidents from the United States and Canada, the USA/Canada Regional Youth Coordinator, the Global NYI Director, and ministry leaders as deemed necessary by the USA/Canada NYI Council.
2. All USA/Canada NYI Council members must be members of NYI and the Church of the Nazarene.

### **Section 2 – Elections**

1. Regional NYI presidents are elected at their Regional Caucuses according to their Regional Ministry Plan.
2. A vacancy occurs when a member moves his/her membership from the United States or Canada, resigns, or is removed from office by two-thirds vote of the USA/Canada NYI Council due to neglect of duties or inappropriate conduct.

### **Section 3 – Responsibilities**

1. The USA/Canada NYI Council, in collaboration with the USA/Canada Regional Youth Coordinator, establishes procedures for USA/Canada NYI programs and events and gives direction and support to the development of youth ministry resources for local, district, and regional NYI, subject to the approval of the Global NYI Director. These NYI ministry programs, events, and resources designed to reach young people for Christ and respond to their spiritual growth needs are facilitated through the USA/Canada Regional Youth Coordinator and NYI leadership throughout the United States and Canada. The overall goal is to build an effective and positive partnership with the USA/Canada NYI office to accomplish the guiding principles of the NYI Charter.
2. The USA/Canada NYI Council provides a forum for the support and development of effective youth ministry programs, events, and resources consistent with the mission and vision of NYI.

3. The USA/Canada NYI Council assists in the planning and administration of the Nazarene Youth Conference for the USA/Canada NYI.
4. The USA/Canada NYI Council assists in the planning and administration of the annual District Leadership Conference for the USA/Canada NYI leaders.
5. The USA/Canada NYI Council reviews the annual budget and expenditures of the USA/Canada NYI office.
6. The USA/Canada NYI Council reviews the expenditure of funds provided through NYI events and partnerships subject to the approval of the Global NYI Director.

#### **Section 4 – Committees**

1. The USA/Canada Executive Committee consists of the elected USA/Canada NYI officers and the USA/Canada Regional Youth Coordinator. The Executive Committee may conduct the business of the USA/Canada NYI Council when it is impractical or impossible to convene the entire Council. All actions of the Executive Committee are communicated to the remaining members of the Council and are subject to approval of the entire Council at its next meeting.
2. The USA/Canada NYI Council may establish specific ministry committees in response to organizational needs.

#### **Section 5 – Meetings**

1. The USA/Canada NYI Council meets annually to plan collaborative ministries and special events and to develop youth ministry resources for the United States and Canada, in consultation with and facilitated through the NYI staff designated to serve the United States and Canada.
2. Additional meetings (including by electronic means) may be scheduled by the USA/Canada Regional Youth Coordinator, USA/Canada Chairman, or the Global NYI Director.

#### **Section 6 - Caucus**

1. The USA/Canada NYI Caucus is convened during the Global NYI Convention. The Caucus provides for inspirational sessions and programs to advance youth ministry throughout the United States and Canada. Reports are received and any legislative business pertaining to the work of NYI in the USA and Canada is transacted at the Caucus.
2. The USA/Canada NYI Council, in cooperation with the Global NYI Director, arranges for and oversees the USA/Canada NYI Caucus.
3. The USA/Canada NYI Caucus is composed of the members of the USA/Canada NYI Council, the USA/Canada Regional Youth Coordinator, and all delegates from the United States and Canada to the Global NYI Convention who are elected, consistent with the Global Ministry Plan.
4. The Caucus convenes during the Global NYI Convention at a time and place designated by the Global NYI Director. When approved by the USA/Canada NYI Council, the USA/Canada Regional Youth Coordinator, and the Global NYI Director, a Caucus may be convened by postal or electronic means within six months prior to the Global NYI Convention in order to conduct USA/Canada

NYI business when circumstances prohibit a majority of elected delegates from attending the Global NYI Convention.

5. Due to the multi-regional status of the USA/Canada NYI, this Caucus is in addition to the regional Caucuses according to the Regional Ministry Plan.

## **V. Revisions**

### **Section 1 – Provisions**

1. The USA/Canada NYI Ministry Plan provides the standard format for the organization, function, and leadership of NYI for the world region of USA/Canada. This ministry plan may be adapted or revised in response to youth ministry needs, consistent with the Nazarene Youth International Charter and *Manual* of the Church of the Nazarene.
2. Any area not covered by this ministry plan is under the authority of the USA/Canada NYI Council.

### **Section 2 – Process**

1. The USA/Canada NYI Council, in cooperation with the USA/Canada Regional Youth Coordinator, establishes and publicizes the process for adapting and revising the USA/Canada NYI Ministry Plan and must approve proposed revisions prior to their being brought to the USA/Canada NYI Caucus.
2. Proposed revisions to the USA/Canada NYI Ministry Plan must be distributed in written form to regional NYI Councils prior to the USA/Canada NYI Caucus at the Global NYI Convention.
3. Revisions must be approved by a two-thirds vote of all delegates and members present and voting at the USA/Canada NYI Caucus and are subject to the approval of the USA/Canada Regional Youth Coordinator and Global NYI Council.
4. All changes in the USA/Canada Ministry Plan become effective no later than 90 days following the Global NYI Convention. The revised document must be distributed in written form prior to taking effect.



## **D. GLOBAL MINISTRY PLAN**

### **Ministries**

#### **810.400 Evangelism**

Nazarene Youth International at the global level develops and implements a variety of ongoing ministries and special events to reach young people for Christ.

#### **810.401 Discipleship**

Nazarene Youth International at the global level develops and implements a variety of ongoing ministries and special events to nurture and challenge young people to grow as disciples of Christ in personal devotion, worship, fellowship, ministry, and leading others to Christ.

#### **810.402 Leadership Development**

Nazarene Youth International at the global level develops and implements a variety of ongoing ministries and special events to mentor and equip young people to be leaders for Christ and His church.

### **Revisions**

#### **810.403 Provision**

1. The Nazarene Youth International Charter and Global Ministry Plan provide the structure for organization, function, and leadership of NYI at the global level. The Global NYI Convention may revise the NYI Charter and Global Ministry Plan in response to youth ministry needs around the world through submitted resolutions. All amendments to the Global Ministry Plan must be consistent with the NYI Charter and the *Manual* of the Church of the Nazarene.
2. Any area not covered by the NYI Charter or Global Ministry Plan is under the authority of the Global NYI Council and the director of NYI.

#### **810.404 Process**

1. The Global NYI Council, in cooperation with the director of NYI, establishes and publicizes the process for amending the Global Ministry Plan and the Nazarene Youth International Charter through submitted resolutions.
2. Any District NYI Council, Regional NYI Council, the Global NYI Council, or at least six sponsoring delegates to the Global NYI Convention may submit these resolutions. Resolutions must be in proper resolution form and received by the stated deadline.
3. The NYI office must receive all resolutions at least thirty days prior to the annual meeting of the Global NYI Council in the year of the Global NYI Convention.
4. Resolutions must be distributed in written form to Global NYI Convention delegates prior to the Global NYI Convention.

5. Resolutions are considered first by the Global NYI Council and by a Resolutions Committee of the Global NYI Convention, composed of up to two NYI delegates appointed from each region by the Regional NYI Council. Resolutions which receive a majority vote of either body to recommend their approval are then considered by the Convention.
6. Resolutions must be approved by a two-thirds vote of all delegates present and voting at the Global NYI Convention.
7. All approved changes in the Nazarene Youth International Charter and Global Ministry Plan become effective no later than 90 days following the Global NYI Convention. The revised document must be distributed in written form prior to taking effect.

### **Membership and Ministry Focus**

#### **810.405 Composition and Accountability**

1. All local NYI groups, district, field and regional NYI ministries, and their members constitute Nazarene Youth International.
2. The global NYI is accountable to NYI membership, the responsible general superintendent for NYI, the global mission director, the General Board, and the Board of General Superintendents.
3. The global NYI reports annually to the General Board and reports to the Global NYI Convention and to the General Assembly of the Church of the Nazarene.
4. The director of NYI is responsible for general coordination and supervision for the development of youth ministry for the Church of the Nazarene through Nazarene Youth International.
5. NYI offices around the world work together with the Global NYI Council for the effective implementation of youth ministry for the Church of the Nazarene.

#### **810.406 Ministry Focus**

1. The ministry focus of Nazarene Youth International is to youth ages 12 and older, college/university students, and young adults. Regional, field, district, and local NYI councils may modify the ministry focus as seen fit, consistent with the ministry plan for that level.
2. For the purposes of representation and programming, Nazarene Youth International establishes three divisions — early youth, senior youth, and college/university/young adult.

### **Leadership**

#### **810.407 Officers**

1. The elected officers of the global NYI are a chair and a vice chair.
2. Global NYI officers must be members of NYI and the Church of the Nazarene, be active in youth ministry, be leaders in personal example and ministry, and be members of the Global NYI Council.

3. Global NYI officers serve without salary. Financing for the administrative expenses of global NYI officers is allocated as a part of NYI funds.
4. A global NYI officer may serve in his/her position no more than one full term.

#### **810.408 Elections**

1. The Global NYI chair is elected by the Global NYI Convention and will serve until the close of the following General Assembly or until his/her successor is elected.
2. The Global NYI vice chair is elected by the Global NYI Council at its first meeting during or following the General Assembly and will serve until the close of the following General Assembly or until his/her successor is elected.
3. A vacancy occurs in the position of global NYI chair or vice chair when he/she resigns from office or is removed from office by two-thirds vote of the Global NYI Council due to neglect of duties or inappropriate conduct. In the case of a vacancy among the global NYI officers, the Global NYI Council will elect his/her replacement from among its members.

#### **810.409 Responsibilities**

1. The responsibilities of the global NYI chair include:
  - a. Presiding at the meetings of the Global NYI Convention and the meetings of the Global NYI Council.
  - b. Carrying out other duties as assigned by the Global NYI Council and Convention.
2. The responsibilities of the global NYI vice chair include:
  - a. Cooperating with the chair in every way possible to carry out effective youth ministry globally.
  - b. Ensuring accurate records of all proceedings of the Global NYI Convention and all meetings of the Global NYI Council are kept for submission to the General Board.
  - c. Chairing the Global NYI Council, providing alternate representation on any boards or councils, and fulfilling any designated duties in the absence of the global NYI chair.
  - d. Carrying out other duties as assigned by the Global NYI Council and Convention.

#### **810.410 Paid Staff**

1. The responsible general superintendent for NYI and the General Board assign the responsibility for the global NYI to the director of NYI. The director of NYI is subject to the oversight of the Board of General Superintendents.
2. The Board of General Superintendents elects the director of NYI subject to General Board election procedures.
3. Should a vacancy occur in the position, it is filled according to the following sequence:

- a. The responsible general superintendent nominates the director of NYI, in consultation with the Global NYI Council and Board of General Superintendents.
  - b. A ballot is then presented to the Global NYI Council for approval by majority vote and is subject to General Board election procedures.
4. After nomination by the general superintendent responsible for NYI, an incumbent director of NYI is approved by majority vote of the Global NYI Council at its first scheduled meeting following the General Assembly, and is subject to General Board election procedures.
  5. The director of NYI may not serve as an elected global NYI officer.
  6. The director of NYI serves ex officio on the Global NYI Council, the Executive Committee, all regional councils, and other global NYI committees as appointed.

## **Council**

### **810.411 Composition**

1. The Global NYI Council is composed of the director of NYI and one representative from each world region, who is selected by their respective Regional NYI Council in consultation with the regional director.
2. Other appointed persons as deemed necessary by the Global NYI Council may be appointed to serve as non-voting members of the council.
3. All Global NYI Council members must be members of NYI and the Church of the Nazarene.

### **810.412 Responsibilities**

1. The Global NYI Council, in collaboration with the director of NYI and NYI staff, establishes procedures for global NYI and gives direction and support to the development of youth ministry resources for all levels of NYI, subject to approval of the responsible general superintendent for NYI and the General Board. The NYI ministry is designed to reach young people for Christ and respond to their spiritual growth needs; it is facilitated through the director of NYI and NYI leadership around the world.
2. The Global NYI Council provides a forum for the support and development of effective youth ministry programs, events, and resources at the regional level, consistent with the mission and vision of NYI.
3. The Global NYI Council provides an avenue for the representation of regional, field, district, and local levels of NYI by council members to the NYI staff. Council members also represent the global NYI by initiating contact with their region, fields, districts, and local churches on behalf of the Global NYI Council and the Nazarene Youth International Office.
4. The Global NYI Council assists in the planning and administration of the Global NYI Convention.

5. The Global NYI Council gives input to the youth area of the Sunday School and helps promote growth in enrollment and attendance for youth and training for youth Sunday School teachers and leaders globally, in cooperation with Sunday School Ministries.
6. The Global NYI Council reviews the annual budget and expenditures of the NYI office provided through the General Board.
7. The Global NYI Council directs and reviews the expenditure of funds provided through NYI events and partnerships subject to the approval of the responsible general superintendent.

#### **810.413 Committees**

1. The Executive Committee consists of the elected Global NYI officers and the director of NYI. The Executive Committee may conduct the business of the Global NYI Council when it is impractical or impossible to convene the entire council. All actions of the Executive Committee are communicated to the remaining members of the council and are subject to the approval of the entire council at its next meeting.
2. The Global NYI Council may establish specific ministry committees as necessary for advancing its work.

#### **810.414 Paid Staff**

1. The director of NYI is subject to the oversight of the Global Mission Director and the Board of General Superintendents. The Global NYI Council may recommend revisions to these duties to the responsible general superintendent for NYI.
2. The director of NYI, in consultation with the Global NYI Council, designates the responsibilities of paid staff. The Global NYI Council and global NYI Office staff work in cooperation and harmony with each other.
5. The director of NYI may not serve as the Global NYI chair.

#### **Meetings**

##### **810.415 Global NYI Meetings**

1. To provide effective ministry to young people, global NYI ministry may involve a variety of gatherings for worship, teaching, training, fellowship, and evangelism. Global NYI leadership works together with regional, field, district, and local NYI leadership to plan ministry globally, related to specific groups, and geared to multiple regions, so that youth ministry in the Church of the Nazarene may be most effective.
2. Global NYI leaders and staff are actively involved with NYI on every level as a resource for effective ministry.

### **810.416 Global NYI Council Meetings**

1. The Global NYI Council meets annually to advance the mission and vision of NYI. The meeting is scheduled in connection with the annual meeting of the General Board.
2. The global NYI officers or director of NYI may call special meetings as necessary, in consultation with the responsible general superintendent for NYI.

### **810.417 Global NYI Convention**

1. A Global NYI Convention provides for inspirational sessions to advance youth ministry around the world. Reports are received and any legislative business pertaining to the work of NYI is transacted at the Global NYI Convention.
2. The Board of General Superintendents sets the length of the Convention and the time it convenes, from recommendations of the Global NYI Council to the General Assembly Program Committee. The global NYI officers and director of NYI oversee the convention, with the assistance of the Global NYI Council.
3. All delegates of the Global NYI Convention must be members of the Church of the Nazarene and Nazarene Youth International and 12 years of age or older at the time of the Global NYI Convention. Additionally, each district NYI delegate must be a member of and reside on the district he/she represents at the time of the convention.
4. The Global NYI Convention is composed of the Global NYI Council, the director of NYI, duly elected executive regional officers (no more than three), the regional, field, national, and district youth coordinators, and district NYI delegates as follows:
  - a. Districts with 1,000 or fewer NYI members may send the following delegates:
    - (1) The district NYI president serving at the time of the Global NYI Convention;
    - (2) One ministerial delegate active in NYI leadership who is an assigned elder, deacon, or district-licensed minister;
    - (3) One lay delegate over the age of 23 at the time of the Global NYI Convention who is active in NYI leadership; and
    - (4) One youth delegate between the ages of 12 and 23 at the time of the Global NYI Convention who is active in NYI.
  - b. In addition, a district may send an additional ministerial delegate, lay delegate, and youth delegate between the ages of 12 and 23 at the time of the Global NYI Convention, for each successive 1,500 NYI members and/or the final major part of 1,500 members (751-1,499 members).
  - c. The size of the district delegation is based on the district NYI membership report for the District Assembly in the calendar year immediately prior to the Global NYI Convention.
  - d. All district delegates are to be elected by ballot by majority vote at a session of the District NYI Convention within 18 months of the Global NYI Convention or within 24 months in areas where travel visas or extensive preparations are necessary. Alternate delegates may be elected after

elected delegates on another ballot from the remaining nominations by plurality vote, with first alternate, second alternate, third alternate, etc., designated by the number of votes received. Delegates and alternates must be elected by March 31 of the year of the Global NYI Convention.

- e. The student body president of each Nazarene university, college, or theological school, may also serve as a delegate, as a representative of the partnership of NYI with his/her institution. Should he/she be unable to serve or attend, a representative selected by the student government may provide alternate representation.
- 5. In the case of districts without an organized NYI (no District NYI Convention), Global NYI Convention representation may be comprised of one delegate of NYI membership age chosen by the District Assembly. Should a delegate withdraw prior to the convention, the District Advisory Board may appoint a qualified delegate.
- 6. The bar of the Global NYI Convention is set to enable all duly elected delegates to participate in the voting of the Global NYI Convention. This voting will take place by the voting procedures established by the Convention Business Committee.
- 7. A caucus for each region is held during the Global NYI Convention and is composed of the Regional NYI Council, the regional director and regional youth coordinator, and elected district NYI delegates from that region.

| Number of members | Number of delegates* | Number of members | Number of delegates* |
|-------------------|----------------------|-------------------|----------------------|
| 4-1750            | 3                    | 4751-6250         | 12                   |
| 1751-3250         | 6                    | 6251-7750         | 15                   |
| 3251-4750         | 9                    | 7751-9250         | 18                   |

\* Number of elected delegates from a district NYI does not include *ex officio* delegates (district NYI president, regional NYI presidents and coordinators, global officers and members-at-large from a district, etc.).