



Doing Business with USAMRMC

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US Army Medical Research and Materiel Command

23 March 2015

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Doing Business with USAMRMC - Getting Started and Avoiding Common Mistakes

MILITARY MEDICINE PARTNERSHIP DAYS

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Cheryl Miles

US Army Medical Research Acquisition Activity (USAMRAA)

US Army Medical Research and Materiel Command

23 March 2015



Provides Contracting and Assistance Agreement Support to:

- USAMRMC and its worldwide network of laboratories
- Office of the Surgeon General
- Congressional programs
- Numerous reimbursable customers

USAMRAA provides quality, timely, and cost-effective business advice and solutions to our customers and stakeholders

Innovative Acquisition Instruments:

- Contracts
- Cooperative Agreements
- Grants
- Government Purchase Cards
- Other Transaction Agreements (OTAs)





USAMRAA Mission



The US Army Medical Research Acquisition Activity provides quality, timely, and cost effective business advice and solutions for our customers.



The views expressed in this presentation are those of the author(s) and may not reflect the official policy or position of the Department of the Army, Department of Defense, or the U.S. Government.

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Purpose



1. To Increase Understanding of:

- *Where USAMRMC Contracting and Funding Opportunities are Published*
- *Where to Register for Proposal Submission*
- *To Offer Some Tips to Avoid Common Mistakes in Proposal Submission*





Where to Look



USAMRAA Home Page
www.usamraa.army.mil



United States Army Medical Research Acquisition Activity USAMRAA

PRODUCTS | CUSTOMERS | ORGANIZATION | BUSINESS | REFERENCES | COMMUNITY | TOOLS | LINKS | SITEMAP |

OSBP

Assistance Agreements

Forms

Assistance Advisory Notices

Procurement Advisory Notices

New Products & Idea Submissions

BAA

Customer Survey

Contact Webmaster

ISalute

IMPORTANT LINKS

Center of Excellence

CMRA

PRCentral Training Presentations

HBCU-MI Briefing Presentations

Advanced Acquisition Forecast (AAF)

Fort Detrick Business Development Office (FDBDO)

Trouble Accessing the USAMRAA website(s)

AbilityOne E-Commerce Website
(USAMRMC Base Supply Program)

Fort Detrick Contracting Community Portal

Sample Contract Supporting Documents

USAMRAA PR Matrix

VCE-COR website

Vendor Day 2013

General Guidelines for Awards Funded by the DOD

NEWS

NOTICE TO CONTRACTORS

 Wiki-Leaks Sanitization Procedures

ASSISTANCE AGREEMENT FORM POSTED

SF425 Federal Financial Report and Instructions were posted on 09/21/09.

PROGRAM ANNOUNCEMENT (PA) POSTINGS & UPDATES

For a complete listing of Assistance Agreement Funding Opportunities posted by the U.S. Army Medical Research Acquisition Activity, please see Grants.gov and perform a search using CFDA# 12.420.

SOLICITATIONS POSTINGS & AMENDMENTS

For a complete listing of Solicitations posted by the U.S. Army Medical Research Acquisition Activity, please see FedBizOps or the Army Single Face to Industry (ASFI) website and perform a search for W81X0VH. Additionally, announcements with USA's can be found on FEDBIZOPS and ASFI.

SOLICITATIONS \$15,000 TO \$25,000

Pursuant to FAR 5.101(a)(2) all solicitations issued by this activity expected to exceed \$15,000 and not expected to exceed \$25,000 will be posted below. Please click below to access the current solicitations.
Current Solicitations \$15,000 to \$25,000

FISCAL YEAR 2013 YEAR END CUT-OFF CONTRACTING SERVICES

Memorandum: Not Published

MISSION

USAMRAA is the contracting element of the U.S. Army Medical Research and Materiel Command (USAMRMC) and provides support to the Command headquarters and its worldwide network of laboratories and medical logistics organizations. USAMRAA also supports the Fort Detrick Garrison and its military tenant activities. Army-wide projects sponsored by the Army Surgeon General, and numerous Congressionally mandated programs.

SITE SEARCH





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Office of Small Business Programs



**OFFICE of
SMALL BUSINESS PROGRAMS (OSBP)**
U.S. Army Medical Research and Materiel Command

**> EXCELLENCE
> ENCOURAGING**

**> EMPOWERING
> EDUCATING**

- > Forging strategic business alliances
- > Providing maximum opportunities for various small businesses to compete for procurements
- > Supporting small businesses, Historically Black Colleges and Universities and Minority Institutions in their quest to provide relevant products, services and solutions
- > Integrating medical research, acquisition, logistics and technology that protects, projects and sustains our nation's warfighter
- > Committed towards Historically Black Colleges and Universities, Minority Institutions, Hispanic Serving Institutions and Tribal Colleges and Universities who actively participate and compete for various contract/grant funding opportunities within the Department of Army

> VISIT OUR WEB SITE:
<http://www.mrmc.smallbusopps.army.mil>

Contact Information

- Mr. Jerome Maultsby
- Ms. Nicola Ohaegbu
 - www.mrmc.smallbusopps.army.mil





New Products and Ideas (NPI) Website



Purpose

- Web-based mechanism for individuals who are not familiar with getting started. Allows users to submit information on a new product, service, or idea and obtain feedback regarding USAMRMC's interest and potential path forward
- Designed to provide a timely response/feedback to submitters within 60 days
- Not a substitute when the BAA/PA or RFP is a more appropriate entry portal and is not for submission of a proposal or a pre-proposal
- Does not award contracts, provide research grants, or offer other forms of financial support

Accessible via: <http://mrmc-npi.amedd.army.mil/>

For More Information

- All inquiries should be directed to the NPI email address at usarmy.detrick.medcom-usamrmc.other.npi@mail.mil
- Other related resources: *Guide to Working with the U.S. Army Medical Research and Materiel Command* – USAMRMC available at <https://mrmc.amedd.army.mil/> under the “Work with Us” page





Solicitation Notices



FEDBIZOPPS <http://www.fbo.gov>

DoD and Federal contracting activities post most requirements and awards >\$30,000 to FEDBIZOPPS website.

Active or archive search by dates and/or:

- Type of Notice
- Solicitation or Award Number
- Place of Performance Zip Code
- Set-Aside Type
- NAICS/FSC/PSC
- Key Words
- Selected Agencies

Register for Vendor Notification Service By:

- Specific Solicitation Number
- Same Selections as Above
- All Notices (Caution)





Funding Opportunity Announcements



1. Broad Agency Announcement-Synopsis Only-October 1st

- Posted on Federal Business Opportunities
- Fedbizopps: <https://www.fbo.gov>

2. Broad Agency Announcement & All Program Announcements

- Posted on GRANTS.GOV
- <https://www.grants.gov>

3. “Search Grants” by

- CFDA No: 12.420
- DODACC: W81XWH-
- **Caution: Submission Deadlines**





Where to Register



1. System for Award Management (SAM)

- <https://www.sam.gov>
- *Start Early*

2. Fedbizopps

- <https://www.fbo.gov>

3. Grants.gov

- <https://www.grants.gov>

4. Electronic Biomedical Research Application Portal (eBRAP)

- <https://ebrap.org/eBRAP/public/index.htm>





System for Award Management



1. Administered by GSA
2. Merging nine legacy systems into one
 - The legacy systems included in Phase I (July 2012)
 - CCR
 - ORCA
 - EPLS
 - Future Phases (TBD)
 - eSRS/FFATA FSRS
 - CFDA
 - FBO
 - WDOL
 - FPDS
 - PPIRS, CPARS, FAPIIS

The consolidation of data from these legacy systems into SAM will eliminate data overlap while sharing the data across the award cycle





eBRAP



1. Electronic Biomedical Research Application Portal (eBRAP)
2. Managed by the Congressionally Directed Medical Research Program Office (CDMRP)
3. Access eBRAP at:
 - <https://ebrap.org/eBRAP/public/index.htm>

Old System – eReceipt is being retired





Avoiding Common Mistakes



1. Register with all systems **EARLY**
2. Sign up for email change notifications when possible
3. Become familiar with Federal and DoD regulations and processes
4. Read the entire solicitation or funding opportunity
5. Read General Application Instructions
6. Submit questions timely
7. Do not exceed page limitations when proposing
8. Fully address evaluation criteria





Tips - SAM



- Read the SAM User Guide Carefully
- Determine Entity Points of Contact (POCs)
 - *Accounts Receivable POC*
 - *Electronic Business POC*
 - *Government Business POC*
- Gather All Necessary Information and Documents
 - *2 Hour Process*
- Allow 4 Weeks for Registration to Become “Active”
- Keep Registration Active
- Decide Type of Eligibility Desired Before Registering





Tips – Grants.gov



- Register Early
- Active SAM Registration Required
- Determine Organization Points of Contact (POCs)
 - Authorized Organization Representative (AOR)
 - E-Biz POC
 - Must authorize AOR
 - Individual Principal Investigators (PI's) do not register
- Resolve all system to system errors
 - Appeals will be denied





Tips – Grants.gov (Continued)



- Successful Application Submission Requires:
 - Compatible version of Adobe Reader
 - Uploading attachments into the correct form on Grants.gov
 - Use of proper characters in attachment titles
 - Adherence to size limitations for files
 - Sync with SAM
 - Submission prior to the closing date/time
 - Resolution of all grants.gov errors
 - Subawardee DUNS number





Tips – Request for Proposal



- Read the entire solicitation
- Pay particular attention to:
 - Performance work Statement / Statement of work or the minimum essential characteristics (Section C)
 - Special requirements
 - Instructions to Offerors (Section L)
 - Evaluation Criteria (Section M)
- Make personal notes to insure proposal conformance
- Submit questions timely
- Determine if you have the necessary skills, resources and experience to do the type of work outlined in the solicitation
- Fully address evaluation criteria
- Adhere to proposal page limits





Tips – Funding Opportunities



USAMRMC Broad Agency Announcement

- Extramural medical research opportunities
- BAA Announcement No: W81XWH-BAA-15-1
 - Issued 10/1 of each year
 - Open and continuous for 1 year
 - Closes 9/30 of each year
 - Includes USAMRMC Areas of Interest
- New for FY15:
 - Pre-application is required
 - Pre-application must be submitted through eBRAP
 - Full application will only be accepted if the PI is invited to submit based on review of the pre-application





Tips – Funding Opportunities (Cont.)



Program Announcements

- Program Specific Extramural Medical Research Opportunities
 - Examples
 - CDMRP Programs
 - Joint Program Committee's Programs
- Program Announcement No: W81XWH-_____
- Specific Open and Close dates for submission of applications
- New for FY15:
 - Program Announcements Require a Pre-application: Letters of Intent (LOI) or Pre-proposal
 - LOIs and Pre-proposals must be submitted through eBRAP

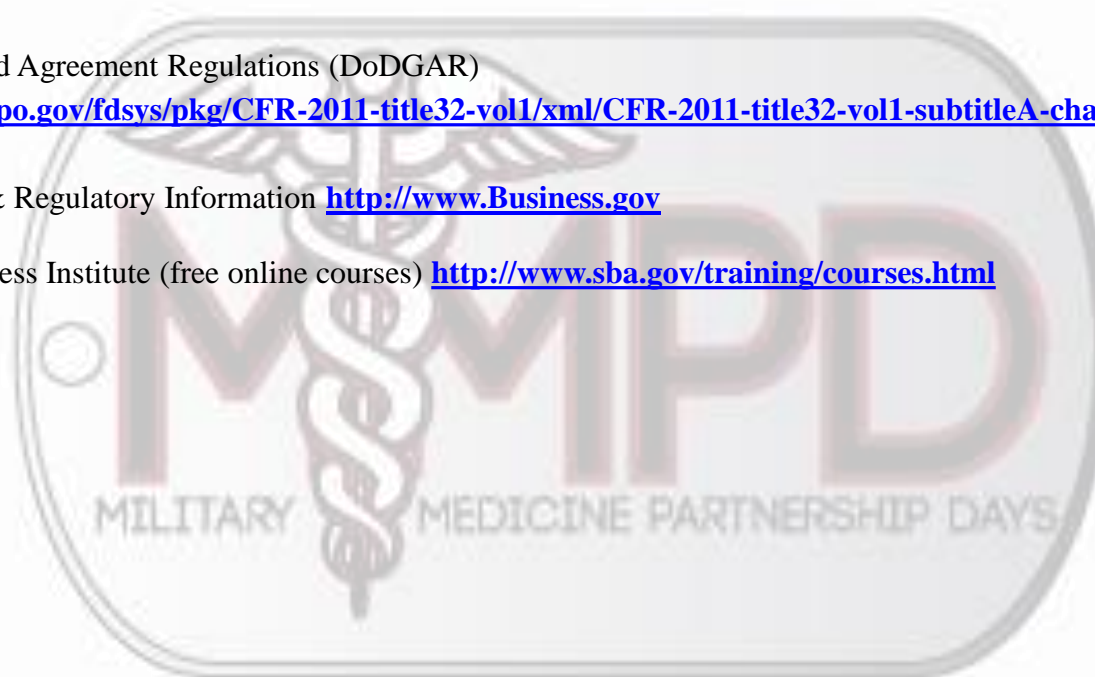




Be Familiar with the Regulations



- Federal Acquisition Regulations (FAR) Link to Agency Supplemental Regulations <http://acquisition.gov>
- Defense Federal Acquisition Regulation Supplement (DFARS) <http://www.acq.osd.mil/dpap>
- DoD Grant and Agreement Regulations (DoDGAR)
<http://www.gpo.gov/fdsys/pkg/CFR-2011-title32-vol1/xml/CFR-2011-title32-vol1-subtitleA-chapI-subchapC.xml>
- SBA Legal & Regulatory Information <http://www.Business.gov>
- SBA E-business Institute (free online courses) <http://www.sba.gov/training/courses.html>





Subcontracting Opportunities



- **FEDBIZOPPS** “Interested Vendors” list & award announcements <http://www.fedbizopps.gov>
- **DefenseLink** >\$5M award notices <http://www.defenselink.mil/contracts>
- **Directory of Small Business Liaison Officers on DoD Contracts** <http://www.acq.osd.mil/osbp/publications/subdir/index.html>
- **SBA SUB-Net** <http://web.sba.gov/subnet>

MILITARY MEDICINE PARTNERSHIP DAYS





Questions?



For additional questions after the conclusion of the conference, send an email message to usarmy.detrick.medcom-usamrmc.mbx.mmpd@mail.mil





Electronic Biomedical Research Application Portal (eBRAP)

MILITARY MEDICINE PARTNERSHIP DAYS
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Patricia C. Modrow, PhD.

Office of the Congressionally Directed Medical Research Programs

US Army Medical Research and Materiel Command

23 March 2015



Purpose



To increase understanding of eBRAP
(<https://eBRAP.org>)

- Points to be addressed
 - *What is eBRAP?*
 - *Scope of eBRAP*
 - *eBRAP processes*
 - *Overview of eBRAP processes*





What is eBRAP?



eBRAP (<https://eBRAP.org>)

- Electronic application submission and processing tool
 - Supports business process to find and fund biomedical research that meets USAMRMC mission
- Government-owned contractor operated
- Authority to Operate
- Dot mil (.mil) waiver
- Army Web Risk Assessment Cell (AWRAC) – zero Information Assurance findings





Scope of eBRAP (<https://eBRAP.org>)



1. Front-end interface for communication between the research community and the USAMRMC throughout entire program cycle
2. System for pre-application submission
3. Direct interface with Grants.gov for retrieval, processing, and administrative review of research applications
4. System for submission of regulatory documents
5. Interface with restricted back-end Electronic Grants System (EGS), and other program cycle systems

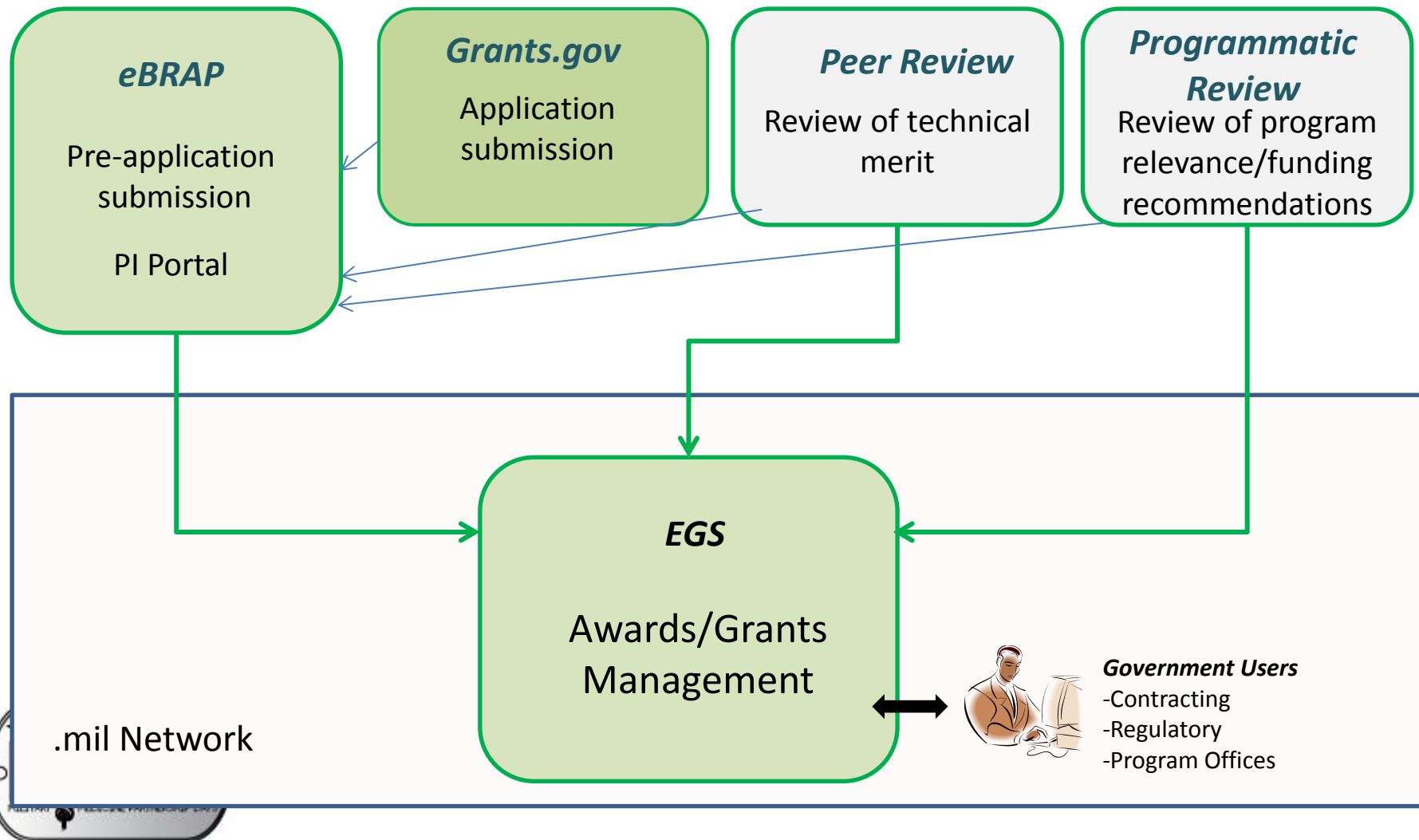


Data Flow (simple overview)



Applicants

- Investigators
- Sponsored Programs





eBRAP (<https://eBRAP.org>)



1. Provides worldwide web-based accessibility for research community
 - *eBRAP is a .org; requires log-in with username and password*
2. Enables communication with worldwide research community
 - *eBRAP sends “email blasts” to users and subscribers*
3. Computer-automated processes streamline workflow for pre-application and full application retrieval and processing
 - *Pre-applications submitted to eBRAP*
 - *Full applications submitted to Grants.gov (<http://Grants.gov>)*
 - *eBRAP communicates with Grants.gov, and other business process systems*
4. Enables researchers to review and modify Grants.gov application components
 - *eBRAP allows review and modification during verification period*





Worldwide Accessibility



Homepage:

- *Funding Opportunities*
- *Forms, Reference Materials, & Links*
- *Helpdesk*
- *Guide*
- *Portal*
- *Located on .org*
- *User registration*
 - *PI*
 - *Organization*
- *User log-in*

File Edit View History Bookmarks Tools Help

eBRAP Online Application Submissions

https://ebrap.org/eBRAP/public/index.htm

Most Visited Getting Started Suggested Sites Web Slice Gallery

Home Help Desk Guide FAQ Privacy Statement

Electronic Biomedical Research Application Portal
Serving USAMRMC, USAMRAA, CDMRP, DHP

Login Register Funding Opportunities & Forms

Welcome to eBRAP

Register

I am a new:

*Select from drop down

Program News and Updates

- Welcome to eBRAP. To access the user guide, please [click here](#).

Email Subscriptions

- To subscribe to program specific news and updates, please [click here](#)
- To remove your email from program subscription list, please [click here](#)

Help

- [Frequently Asked Questions](#)
- [Commonly Made Mistakes](#)
- [Contact the helpdesk](#)

Already registered or returning user. Sign In

Username:

Password:

[Forgot your password?](#)

US DEPARTMENT OF DEFENSE WARNING STATEMENT

You are accessing a U.S. Government (USG) information system (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions: -The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations. -At any time, the USG may inspect and seize data stored on this IS. -Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search and may be disclosed or used for any USG-authorized purpose. -This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy. -Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

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Communication with Research Community



Homepage:

- *Subscribe to notifications*
- *“email blasts” to users and subscribers*
 - *Pre-announcements*
 - *Funding opportunity releases*
 - *Other news*

The screenshot shows the eBRAP Online Application Submissions homepage. The browser address bar displays <https://ebrap.org/eBRAP/public/index.htm>. The page features a header with logos for the Department of Defense, the eBRAP logo, and the CDMRP logo. Below the logos, the text reads "Electronic Biomedical Research Application Portal" and "Serving USAMRMC, USAMRAA, CDMRP, DHP". Navigation links include "Login", "Register", and "Funding Opportunities & Forms". The main content area is titled "Welcome to eBRAP" and includes a "Register" section with a dropdown menu for "I am a new:" (set to "Principal Investigator") and a "Start Registration" button. There is also a "Program News and Updates" section with a link to the user guide and an "Email Subscriptions" section with links to subscribe, unsubscribe, and contact the helpdesk. A "Help" section is located at the bottom left. On the right side, there is a "Already registered or returning user. Sign In" section with fields for "Username:" and "Password:", a "Login" button, and a "Forgot your password?" link. A "US DEPARTMENT OF DEFENSE WARNING STATEMENT" is also present, detailing the terms of use for the information system.

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Communication with Research Community







File Edit View History Bookmarks Tools Help

eBRAP Online Application Sub... x +

https://ebrap.org/eBRAP/public/index.htm

Most Visited Getting Started Suggested Sites Web Slice Gallery

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Email Subscriptions

- To subscribe to program specific news and updates, please [click here](#)
- To remove your email from program subscription list, please [click here](#)

Help





- [Frequently Asked Questions](#)
- [Commonly Made Mistakes](#)
- [Contact the helpdesk](#)

File Edit View Favorites Tools Help

https://ebrap.org/eBRAP/programSubscription/Subscribe.htm?js

Program Subscriptions

Home GRANTS (2) ABC-C Web Site ATAAPS Disclaimer (2) ATAAPS Disclaimer Best of the Web CDMRP Web Channel Guide Chat

Electronic Biomedical Research Application Portal

Serving USAMRMC, USAMRAA, CDMRP, DH

Login Register Funding Opportunities and Forms

Subscribe to News Releases

Enter your email address

Select all programs you want to subscribe to then click the Submit button [☒ Check/Un-Check All]

<input checked="" type="checkbox"/> Alcohol and Substance Abuse Research Program	<input checked="" type="checkbox"/> Military Burn Research Program
<input checked="" type="checkbox"/> Amyotrophic Lateral Sclerosis Research Program	<input checked="" type="checkbox"/> Multiple Sclerosis Research Program
<input checked="" type="checkbox"/> Autism Research Program	<input checked="" type="checkbox"/> Myeloproliferative Disease Research Program
<input checked="" type="checkbox"/> Bone Marrow Failure Research Program	<input checked="" type="checkbox"/> Neurofibromatosis Research Program
<input checked="" type="checkbox"/> Breast Cancer Research Program	<input checked="" type="checkbox"/> Neurotoxin Exposure Treatment Parkinson's Research
<input checked="" type="checkbox"/> Broad Agency Announcement	<input checked="" type="checkbox"/> Orthotics and Prosthetics Outcomes Research Program
<input checked="" type="checkbox"/> Chiropractic Research Program	<input checked="" type="checkbox"/> Osteoporosis Research Program
<input checked="" type="checkbox"/> Chronic Myelogenous Leukemia Research Program	<input checked="" type="checkbox"/> Ovarian Cancer Research Program

4:27 PM 3/11/2015





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Pre-application Submission



➤ *Pre-application is required*

- *LOI or preproposal*
- *Submitted by PI*
- *Identify or invite Business Official*

➤ *Six steps – follow Tabs 2-5 in any order*

➤ *Tips for success!*

- *Read announcement*
- *Choose correct funding opportunity, pre-application & “option”*
- *Correct spelling of names and emails*

The screenshot shows a web browser window with the URL <https://us.ebrap.org/eBRAP/application/PreApplicationInfo.htm>. The page has a navigation bar with tabs: My Profile, My Organization(s), My Applications, and Funding Opportunities & Forms. The 'My Applications' tab is selected, showing 'My Applications: Pre-application Information'. Below this is a sub-tab bar with six tabs: Summary, (1) Application Information, (2) Application Contacts, (3) Collaborators and Key Personnel, (4) Conflicts of Interest, (5) Pre-application Files, and (6) Submit Pre-application. The '(1) Application Information' tab is active, displaying 'Pre-application TE140021 information' and a 'Status: DRAFT' label. The page contains instructions for pre-application information, including a note that all required fields must be completed before the deadline. It also lists required and optional fields with color coding. A section titled 'Application Identification' includes fields for 'Award Mechanism', 'Pilot Award', '*Mechanism Option' (with a dropdown menu showing 'Optional Partnering PI', 'No option', and 'Optional Partnering PI'), '*Application Title', 'Test BPI/BO', '*Application Keywords', and 'Application Classification'. Character limits are indicated for some fields: 11/160 for BPI/BO and 4/200 for Keywords.

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Pre-application Files



➤ Pre-application

- Pre-application files
- Page and text field limits
- Real-time auto-compliance
- Data transfer
- Auto-email notification

The screenshot displays the eBRAP application portal interface. The top navigation bar includes links for My Profile, My Organization(s), My Applications, and Funding Opportunities & Forms. The main content area is titled "My Applications: Pre-application Files" and contains a summary table with columns for Application Information, Application Contacts, Collaborators and Key Personnel, Conflicts of Interest, Pre-application Files, and Submit Pre-application. Below this, the "Pre-application TE140021 Files" section provides instructions for uploading documents. It lists two steps: 1. Upload the Pre-Application Narrative document (2 page limit - Allowed File Types are DOCX, PDF, DOC - Required) and 2. Upload the Supporting Documentation document (Allowed File Types are DOCX, PDF, DOC - Required). Each step includes a "File to be Uploaded:" field and a "Browse..." button. A "Pre-application Narrative" section also includes a "Browse..." button. A "Supporting Documentation" section also includes a "Browse..." button. At the bottom, a note states: "You may get a free copy of the Adobe® Reader® to view the PDF files on this page."

Pre-application TE140021 Files

The following files are required to complete submission of a pre-application. In the boxes below, please upload a file; the uploaded file will replace the version previously uploaded for that section.

Please follow the steps below to complete this "Files" section. These steps may be completed in any order.

1. [Upload the Pre-Application Narrative document](#). 2 page limit - Allowed File Types are DOCX, PDF, DOC - Required
2. [Upload the Supporting Documentation document](#). Allowed File Types are DOCX, PDF, DOC - Required

Pre-Application Narrative
(2 page limit - Allowed File Types are DOCX, PDF, DOC - Required)
File to be Uploaded:

Supporting Documentation
(Allowed File Types are DOCX, PDF, DOC - Required)
File to be Uploaded:

You may [get a free copy of the Adobe® Reader®](#) to view the PDF files on this page.

Pre-application TE140021 Summary Status: DRAFT

Application Title: Test PPI/BO
Principal Investigator: Brenda Spencer-PI
Business Official: unassigned
Performing Organization: Zero, Inc.
Contracting Organization: Zero, Inc.
Program: Test Program 2014
Award Type: Pilot Award
Pre Proposal Deadline: December 29, 2015 by 05:01 PM, Eastern Standard Time ([check current official time](#))

Pre-application Screening:

Pre-application submissions in eBRAP require naming or inviting a Business Official in the "Application Contacts" tab but do not require approval by an Organization's Authorized Representative. You may update this information or upload a revised pre-application at any time prior to the pre-application deadline.

The following steps are required to complete submission of a pre-application:

Step	Pre-application Steps
1	Application Information
2	Application Contacts
3	Collaborators and Key Personnel
4	Conflicts of Interest
5	Pre-application Files
6	Submit Pre-application

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Review & Modify Full Application



- *Full application is submitted to Grants.gov*
 - *LOI*
 - *Preproposal requires invitation*
 - *Submitted by organization*
- *Direct interface with Grants.gov for retrieval, processing, and administrative review*
- *Verification period*
 - *Auto-email notification*
 - *Review and modify allowable components*
 - *Affiliation with organization required*
- *Data transfer*
- *Tips for success!*
 - *Choose correct Grants.gov application package*
 - *Correct spelling of names and emails; match those in pre-application*
 - *Include eBRAP Log No.*

The screenshot displays the 'Electronic Biomedical Research Application Portal' interface. At the top, there are logos for the Department of Defense, the U.S. Army, and the CDMPR. The main header includes navigation links: 'My Profile', 'My Organization(s)', 'My Applications', 'Funding Opportunities and Forms', and 'Full Application BC120023'. The status is 'DRAFT'. A red box highlights a message: 'There are no uploaded files for required category Nested Teal Postdoctoral Scholar Statement. There are no uploaded files for required category Impact Statement. There are no uploaded files for required category Innovation Statement. There are no uploaded files for required category Letter of Support for the Teal Postdoctoral Scholar.' Below this, a 'Validate' button is visible. The 'Application Components' section lists 'Restricted', 'Key Personnel', 'Budget', 'Required Attachments' (selected), and 'Other'. The 'Details' section shows a table of required attachments with columns for the attachment name, file name, and date. The table lists: Technical Abstract (eBRAP_Testing_Document[1].pdf, 2013-02-06 09:42:39.026), Project Narrative (ProjectNarrative.pdf, 2013-02-06 09:42:38.919), Supporting Documentation (Support.pdf, 2013-02-06 09:42:38.971), Lay Abstract (LayAbs.pdf, 2013-02-06 09:42:39.084), Statement of Work (SOW.pdf, 2013-02-06 09:42:39.158), Outcomes Statement (Outcomes.pdf, 2013-02-06 09:42:39.227), Impact Statement (Collaboration.pdf, 2013-02-06 09:42:39.27), and Collaboration Statement (01_Page.pdf, 2013-02-06 09:42:39.179). A 'Validate' button is at the bottom right.

Required Attachments		
Technical Abstract	eBRAP_Testing_Document[1].pdf	2013-02-06 09:42:39.026
Project Narrative	ProjectNarrative.pdf	2013-02-06 09:42:38.919
Supporting Documentation	Support.pdf	2013-02-06 09:42:38.971
Lay Abstract	LayAbs.pdf	2013-02-06 09:42:39.084
Statement of Work	SOW.pdf	2013-02-06 09:42:39.158
Outcomes Statement	Outcomes.pdf	2013-02-06 09:42:39.227
Impact Statement	Collaboration.pdf	2013-02-06 09:42:39.27
Collaboration Statement	01_Page.pdf	2013-02-06 09:42:39.179



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Funding Notification



➤ Funding notification

- Funding letter
- Program Information Paper
- Peer review summary statement

➤ Letter processor & auto-email notification

- Submission reminders
- Invitations to submit
- Funding notifications
- Peer review results

The screenshot displays the 'Full Application Summary' page for application BC120023. The page header includes logos for the Department of Defense, USAMRIID, and CDMRP, along with the title 'Electronic Biomedical Research Application Portal'. The main content area shows the application title, tracking number, funding opportunity number, principal investigator, and business official. It also includes the application deadline and verification deadline. A table at the bottom lists documents and forms available for download.

Full Application BC120023 Status: VERIFIED

Application Title: Test for Idea Expansion - BC120023
Grants.gov Tracking Number: GRANT00563635
Funding Opportunity Number: W81XWH-12-BCRP-IDEX
Principal Investigator: Brenda Spencer
Business Official: Zee Zero-BO
Organization: Zero, Inc.
Program: Breast Cancer Research Program 2012
Award Type: Idea Expansion Award
Full Application Deadline: July 30, 2014 by 12:55 PM, Eastern Daylight Time ([check current official time](#))

Invite Status: Invited 07-08-2014
Invitation Letter: [Invitation Letter](#)

Program Information Paper: [Information Paper](#)
Funding Notification Letter: [Funding Notification Letter](#)
Summary Statement: [Summary Statement](#)

This application was received in Grants.gov and submitted by Mai Sarraj on August 20, 2014 at 07:59 PM, Eastern Daylight Time. Please refer to the [program announcement](#) applicable to your application for more details on the timeline.

This application was verified on August 22, 2014 at 12:42 AM, Eastern Daylight Time. Please refer to the [funding opportunity](#) applicable to your application for more details on the timeline.

Program/Award Type Specific		
Document	Word	PDF
No files available for download.	-	-

Generic Forms for Application Submission		
Form	Word	PDF
CDMRP Biographical Sketch	[icon]	n/a

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Required Award Documents



- *Required information*
- *Submission of Regulatory documents*
- *Data transfer*
- *Tips for success!*
 - *Follow instructions in notification letter*
 - *Complete Required Award Information*
 - *Provide documents as requested by Science Officer*

[My Profile](#) [My Organization\(s\)](#) [My Applications](#) [Funding Opportunities and Forms](#)

Award Management: BC120023

[Guide for Funded Investigators](#)

Summary	Required Award Information	Animal Use Documents	Human Use or Human Cadaver Use Documents	Human Anatomical Substances Use Documents	Optional Safety & Environment Documents	Administrative and Revised Documents
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Application Title: Test for Idea Expansion - BC120023
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Invitation Letter: [Invitation Letter](#)

Funding Notification Letter: [Funding Notification Letter](#)

What To Expect If Recommended For Funding

1. You will be contacted via email by the Science Officer assigned to manage your award. The Science Officer is a master's or doctorate level scientist or clinician in the U.S. Army Medical Research and Materiel Command (USAMRMC). Your Science Officer will inform you of the specific regulatory documents that are required. The Science Officer assists and advises the US Army Medical Research Acquisition Activity (USAMRAA) Contracting Office, and serves as a liaison between investigators and representative at USAMRAA, Office of Research Protections (ORP), and other regulatory offices at USAMRMC. In addition, he or she will assist you with scientific aspects of your award, particularly with respect to milestones and changes in the scientific design.
2. USAMRAA will contact the Business Official from the Sponsored Programs Office of your organization to initiate award negotiations.
3. Concurrent with USAMRAA negotiations, the appropriate USAMRMC regulatory office will review your regulatory documents (environmental and safety documents via the Office of Surety, Safety and Environmental (SSE); human and animal use documents via the Office of Research Protection (ORP) to ensure that Department of Defense (DoD) and Army regulations are met. You may be contacted if further information or documents are needed. PIs and organizations may not use or subcontract for the use of laboratory animals, human subjects, human anatomical substances and/or human data until applicable regulatory documents are reviewed, and approved by USAMRMC to ensure that DoD regulations are met.
4. After the USAMRAA Grants Officer completes and signs the award, the award agreement will be forwarded to the PI and the Sponsored Programs Office of your organization. The award agreement contains important information regarding technical and administrative requirements of the award. Depending on the specific study, the PI may be required to submit quarterly, semi-annual, or annual technical reports. The agreement will also contain specific DoD approval requirements regarding the use of human and/or animal subjects. You may not begin research studies using animals, human cell lines, human anatomical substances, or human subjects until those studies have been approved by USAMRMC's ORP. In addition, the document contains information regarding payments and may contain restrictions until certain requirements are met.
5. If applicable, the Science Officer and/or the ORP specialist will work with you to get appropriate animal and/or human use approvals.

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Questions?



For additional questions after the conclusion of the conference, send an email message to usarmy.detrick.medcom-usamrmc.mbx.mmpd@mail.mil

The views expressed in this article are those of the author and may not reflect the official policy or position of the Department of the Army, Department of Defense, or the U.S. Government.





T2 Mechanisms for Research Collaborations with USAMRMC

MILITARY MEDICINE PARTNERSHIP DAYS
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Robert Charles
Chief, Medical Research Law
US Army Medical Research and Materiel Command

23 March 2015



Purpose



To increase understanding of Technology Transfer (T2) mechanisms to collaborate with USAMRMC.

- Points
 - *No competition requirements (except for exclusive PLA*)*
 - *Quicker than Procurement or Grants*
 - *Access to DoD scientists/labs/other resources (but not funds)*
 - *Flexible*





T2 Tools of the Trade



The Collaboration Agreement toolkit includes:

- Non-Disclosure (NDA)
- Material/Data (MTA)
- Cooperative Research and Development (CRADA)
- Commercial Test (CTA)
- Patent License (PLA)





Questions?



For additional questions after the conclusion of the conference, send an email message to usarmy.detrick.medcom-usamrmc.mbx.mmpd@mail.mil

