

LEARN

Something New

**ENROLL
TODAY!**

SAP Courses
See Page 15

Cursos En Español
See Page 22

**Resume Writing
& Interview Preparation**
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**Homeschool
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NEW Personal Enrichment
Aquaponics, Figurative Sculpture,
Learn to Sew and more...
Starting Page 8

NEW
Cake Decorating
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Massage Therapy Program
See Page 24

Just A Note...

Your Community Education Department has a lot of fun and different things planned for this Spring! Check out some of the new programs we've lined up for you:

- We now offer several SAP classes that teach the various components of this in-demand software. Learn the skills that employers are requiring of their employees and develop a marketable skill that will enhance your resume.
- Our Culinary Corner continues to offer a variety of classes – baking, dinner menus, tips and tricks, basic skills – all of the things you need to know to become a wizard in the kitchen. Look for our class listings and let us know if there is a particular cuisine or skill that you want to learn.
- The ALLP program begins in April. Take up to eight classes for one low cost of \$45. Or, bring a friend and save \$5 when you sign up together!
- We now offer classes that focus on the soft skills needed in today's workplace – problem solving, leadership skills, supervision and communication. These classes are taught in Spanish in order to better meet the needs of our community. See page 22.

Ahora ofrecemos clases que se centran en las habilidades necesarias en el lugar de trabajo de hoy – resolución de problemas, comunicación, supervisión y liderazgo. Estas clases se imparten en inglés y español con el fin de satisfacer mejor las necesidades de nuestra comunidad. Consulte la página 22.

Register...

Online at www.brazosport.edu/ce...

Create an account online and register at your convenience with a credit card.

By phone at 979-230-3600...

Speak with a registration specialist between 8 AM & 7:30 PM Monday-Thursday and Fridays between 8 AM & noon to register by phone with a credit card.

By fax at 979-230-3464...

Fill out the registration form on the last page of this schedule and fax it to this number.

Brazosport College is a comprehensive college offering both associate degrees and a bachelor of applied technology degree. Since its inception in 1968, Brazosport College's enrollment has grown to approximately 4,000 credit students per semester and 10,000+ non-credit students per year. Brazosport College graduates approximately 200 students annually and is the key provider of a well-trained workforce to employers in Brazoria County.

Travel with BC!

For the first time, Brazosport College is giving you the opportunity to visit some of the world's most popular areas.

With BC Community Education's travel program you can spend nine days in northern California or even travel to Germany with the Brazosport Choral Union. Better yet, we'll do the planning so you can concentrate on having fun!

Who wouldn't want to spend nine days in northern California? During this tour, scheduled for March 19-27, 2017, you'll visit some of California's most sought-after locations. Featured on this vacation are San Francisco, Yosemite, Sacramento, Lake Tahoe, Santa Rosa, Sonoma and Napa Valley, just to name a few.



For those looking to experience other cultures, BC Travel even has an option to take a musical adventure on another continent with a trip to Berlin, Germany. In a cooperative venture with the Brazosport Choral Union, participants will travel to Berlin and participate in the Luther 2017 Choral Festival on June 17, 2017. Enrollment is open to any member of the community who can match pitch and has a desire to participate.

Want to learn more about these dream vacations? Visit these pages:

Germany with the Brazosport Choral Union — Page 26

Treasures of Northern California — Page 32



In person at a location near you...

Brazosport College
B100 (next to the Art Gallery)
500 College Drive
Lake Jackson, TX 77566

Students must be at least 17 years of age or concurrently enrolled at Brazosport College in order to participate in any Community Education class with the exception of youth programs.



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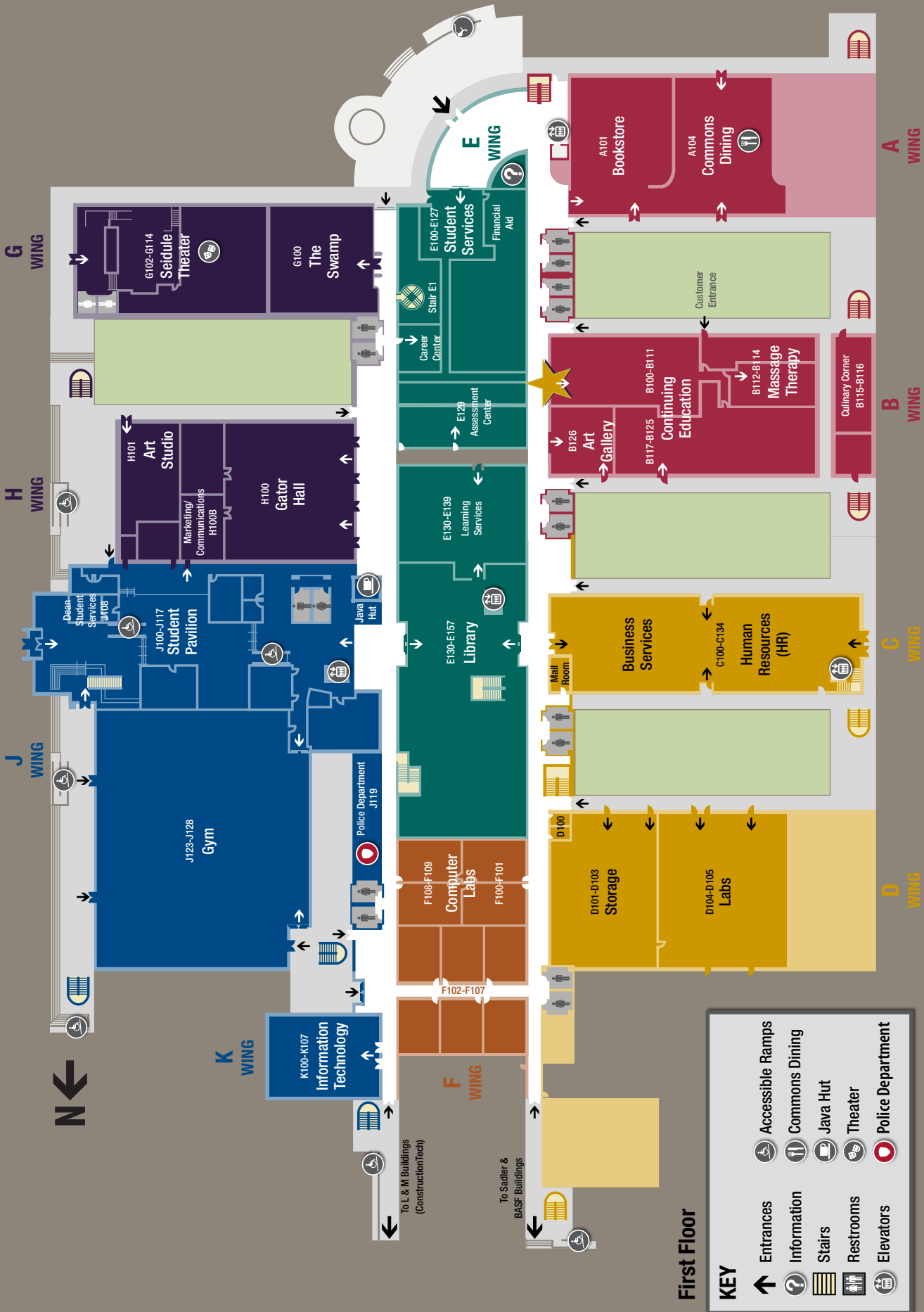
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FENCING

En Garde! Join the beginner fencing class and learn basic fencing skills, attack and defense techniques, and move on to full speed bouts with electronic scoring. A fencing uniform will eventually be required, but the instructor has club equipment to loan initially, until you are sure you actually like the sport. Wear shorts, t-shirt, knee high athletic socks and sneakers. Enrollment is open to beginners age 11-13 and all returning students.

Location: Gym

Instructor: Kevin O'Neill

4468 CYOU9042A (02162T) 33 hrs.
 1/23-4/12 M/W 5-6:30 pm
 (Class will not meet 3/13 or 3/15)
 \$265

FENCING PRIVATE LESSONS

Students currently enrolled in a Fencing course may sign up for four 30-minute private lessons (one lesson per week for four weeks) per month. Lesson times will be scheduled by the instructor.

Location: Gym

Instructor: Kevin O'Neill, Clinton Mayhew

4469 CYOU9062 (04162T) 2 hrs.
 1/1-1/31
 \$75

4470 CYOU9062 (05162T) 2 hrs.
 2/1-2/28
 \$75

6461 CYOU9062 (06163T) 2 hrs.
 3/1-3/31
 \$75

6462 CYOU9062 (07163T) 2 hrs.
 4/1-4/30
 \$75

SAT CLASSROOM TEST PREP

A great SAT score can equate to thousands of dollars in scholarship money and hundreds of thousands in earning potential, so the higher your SAT score the better! You will take an official retired SAT test the first day of class to identify the subject areas on which the instructor should focus to increase your test score. Based on your pre-test results you will use the Cambridge curriculum to reinforce skills, learn test mechanics and practice strategies to improve your performance on the test. You will take another official retired SAT test again on the last day of the course to determine your overall improvement. Class space is limited so register early. Textbook fee will be collected at registration and textbooks will be distributed at first class meeting.

Location: BC CENTRAL

Instructor: Melissa Butterfield

4471 CEDU9006 (02162T) 20 hrs.
 2/4-2/25 Sat 9 am-2 pm
 \$195 (Plus \$100 textbook fee)

SAT ONLINE TEST PREP

What do “no penalty for guessing,” “no sentence completions” and “real world problems” bring to mind? The new SAT! These and an entirely new redesign of the test are just a few of the significant changes the College Board has made on the new SAT. Learn how you can be ready for the changes by preparing online in the convenience of your own home. You will receive 30 hours of access available 24 hours a day, 7 days a week for 5 months. This includes two online practice tests, lessons with explanations and a number of quizzes. Register when the time is right for you.

Location: Online

4472 CEDU9006A (02162T) 30 hrs.
 \$295



Please register at least a week prior to class start date.



NEW! CAKE DECORATING

This course is an introduction to icing techniques and variations of design. Learn how to stack and shape cakes along with a variety of frosting and royal icing piping, flowers, and basket weaving techniques. This is a hands-on course so come prepared to design the cake you've always wanted.

Location: BC CENTRAL
Instructor: Allison Cruz

4431 CFOO9023 (01162T) 3 hrs.
2/25-2/25 S 9 am-12 pm
\$40 (\$15 additional material fee)

6426 CFOO9023 (02163T) 3 hrs.
4/8-4/8 S 9 am-12 pm
\$40 (\$15 additional material fee)



ENTERTAINING WITH MAKE AHEAD MENUS

In this hands-on cooking class learn the easy way to prepare a tasty menu ahead of time. No stress at your own dinner party-enjoy yourself too.

Location: BC CENTRAL
Instructor: Debbie Warren

VALENTINE'S DINNER

Do ahead menu for a quiet dinner at home. Spinach, strawberry, mushroom and walnut salad with raspberry vinaigrette, pepper-crusted beef tenderloin with port-chocolate sauce, three cheese au gratin potatoes, and molten chocolate cake.

4427 CFOO9038 (05162T) 3 hrs.
2/7 T 6-9 pm
\$75

ROTISSERIE CHICKEN TAKE HOME MEALS

Meals made easy with pre-made rotisserie chicken. Chicken and cheese enchiladas with red chili sauce (take home for four), mini chicken pot pies (take home for four), and waldorf chicken salad.

6419 CFOO9038 (06163T) 3 hrs.
3/7 T 6-9 pm
\$75

ASIAN APPETIZERS

A taste of the Far East without leaving home. Shrimp egg rolls, sushi two ways, pork dumplings, and fortune cookies.

6420 CFOO9038 (07163T) 3 hrs.
4/4 T 6-9 pm
\$75



KROGER

Learn the tips and tricks of baking from an award winning baker with 50+ years experience. This will be a hands-on cooking class in which students will take home their creation along with the recipe. Supplies donated by Kroger.

Location: BC CENTRAL
Instructor: Deborah Harding

COUNTRY APPLE PIE

A classic country pie using sweet, crisp apples seasoned to perfection.

4428 CFOO9047 (04162T) 3 hrs.
1/19 R 6-9 pm
\$39

BANANA CREAM PIE

Light and fluffy, this dreamy dessert is loaded with bananas. This is an American diner classic.

4429 CFOO9047 (05162T) 3 hrs.
2/16 R 6-9 pm
\$39

APPLE POUND CAKE WITH CARAMEL GLAZE

Pull this apple beauty from the oven and inhale its blend of warm spices. Drizzled in caramel sauce, it's the perfect addition to any meal.

6421 CFOO9047 (06163T) 3 hrs.
3/23 R 6-9 pm
\$39

ONLINE FOOD SAFETY PROGRAMS



KEY LIME PIE

An American dessert made with Key limes naturally grown throughout the Florida Keys. Delightfully sweet with a perfect amount of tartness.

6422 CFOO9047 (07163T) **3 hrs.**
4/20 R 6-9 pm
\$39

APPLE CUSTARD PIE

This warm apple custard pie is a delicious twist on a classic American dessert with a rich and creamy filling.

6423 CFOO9047 (08163T) **3 hrs.**
5/18 R 6-9 pm
\$39



For regulatory questions, please call the Texas Department of State Health Services at (512) 539-2745. For the food safety programs listed below, you must register and pay online at <https://store.360training.com/brazosport>. Some courses are offered in English and Spanish and all courses are available year round.

Prerequisites: Basic computer and Internet skills, computer with Internet connection.

FOOD SAFETY MANAGER COURSE

This course offers the official Texas Food Safety Manager Certification required in the State of Texas. Certification is valid for five years in the State of Texas only. Learn about food safety issues, regulations and techniques for maintaining a food-safe environment. Note: One attempt to pass the exam is included. Register and pay at <https://store.360training.com/brazosport>.

Location: Online

CFOO1000 (162T) **10 hrs.**
\$85.15



TABC ALCOHOL SELLER/SERVER COURSE

This course is focused on the issues surrounding responsible practices in selling and serving alcoholic beverages. Upon passing the final quiz, students may print a temporary certification online and a permanent certificate will be mailed within seven business days. Register and pay at <https://store.360training.com/brazosport>.

Location: Online

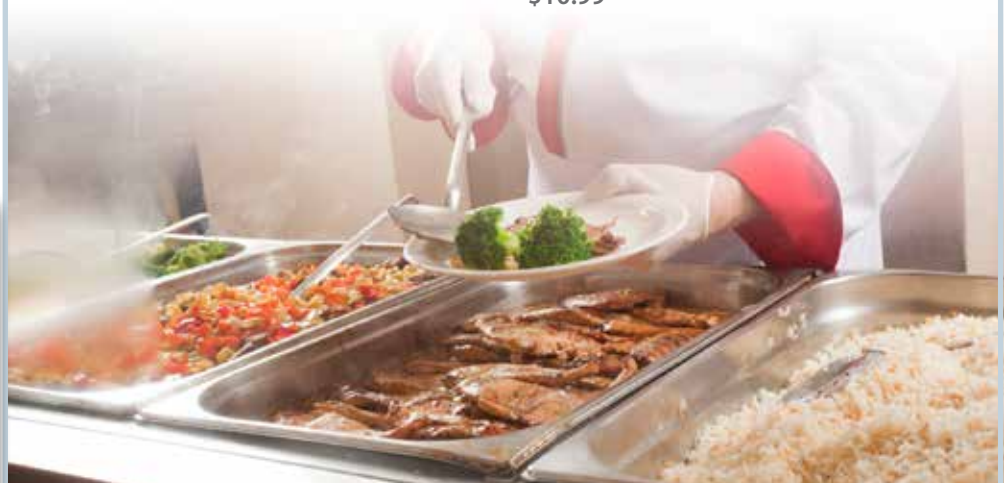
CFOO1001 (162T) **2 hrs.**
\$10.99

FOOD HANDLER COURSE

This course is recommended for any employee who is responsible for safe food preparation or handling food at an establishment. It provides valuable information to assist employees with safe food handling practices. Register and pay at <https://store.360training.com/brazosport>.

Location: Online

CFOO1004 (162T) **3 hrs.**
\$10



**Please register
at least a week
prior to class
start date.**

PERSONAL ENRICHMENT & LEISURE COURSES



NEW! AQUAPONICS

Aquaponics and Hydroponics are techniques to provide nutrients to plant life. Learn about these techniques and how our ecosystem is affected. Get information on "soilless" growing and how to keep bugs and pests out of your garden without using chemicals. The third class day will be a field trip to Outback Green Shack Farms. Here, there will be a hands-on presentation on outdoor vs. indoor growing, artificial vs. natural light, etc.

Location: BC CENTRAL

Instructor: Nick Perrin

6424 CSPI1014 (01163T) **6 hrs.**
2/22-3/8 W 6:30-8:30 pm
\$69

BALLROOM

Learn how to dance the basics of International Latin, American Rhythm and American Smooth. Join the fun; no partner required. (Waltz, Cha-cha-cha, Foxtrot)

Location: BC CENTRAL

Instructor: Sherry Shelton

6425 CDAN9022 (02163T) **6 hrs.**
3/22-4/5 W 6:30-8:30 pm
\$49



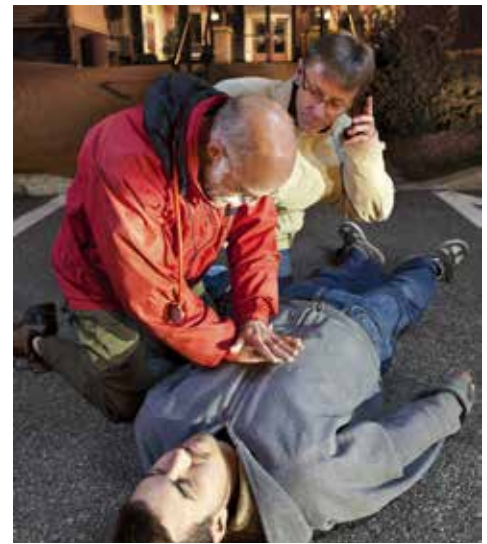
BRAIN CAMP

Brain camp is a nine-hour, three week course that trains participants to create more brain cells (cognitive reserve), which makes the brain more resilient if attacked by a neurological disease, such as Alzheimer's. The course also discusses the causes of memory loss and types of dementia. Brain camp is based on the study of clinical trials and was taught at Brazosport College three years before the World Health Organization affirmed the authors' conclusions. Sample a taste of Zumba, Tai Chi, Yoga and weight lifting, learn a variety of coping mechanisms, heart healthy recipes and more.

Location: BC CENTRAL

Instructor: Erika Longoria

4430 CFUN9090 (02162T) **9 hrs.**
2/21-3/9 T/R 9-10:30 am
\$89



COMMUNITY EMERGENCY RESPONSE TEAM (CERT) - FREE!

CERT is a training program that prepares you to help your family and neighbors in the event of a disaster. During an incident emergency service personnel may not be able to reach you right away. CERT training will give you the skills to help emergency responders save lives and protect property. As a member of the CERT team you can respond to disasters, participate in drills and exercises and obtain additional training. CERT teams are known and trusted resources for emergency responders and their communities. No matter where you live or who you are, we all have a role in hometown preparedness. What role will you play?

Location: Sadler

Instructor: Gale Stefka

4432 CCRT1001 (02162T) **24 hrs.**
2/21-3/29 T/R 6:30-9:30 pm
(Class will not meet 3/14 and 3/16)

COUNTRY & WESTERN DANCE

Dancing is great exercise and a great way to have fun while meeting new people. If you want to learn the latest in Country & Western dancing take advantage of this three week session. After learning a few steps, put your own spin on things by adding twirls and more. Young and old - come join the fun. No partner required. Two Step, Waltz, Line Dance

Location: BC CENTRAL

Instructor: Sherry Shelton

4433 CDAN9030 (02162T) **6 hrs.**
2/8-2/22 W 6:30-8:30 pm
\$49



NEW! FIGURATIVE SCULPTURE

The study of Portraiture and Figurative Sculpture is traditionally the cornerstone of art. Construct and sculpt a hollow bust out of clay to create naturalistic features. The challenge will prove fascinating and rewarding. You will take home your own unique creation ready for display.

Location: BC CENTRAL
Instructor: Sherry Shelton

6427 CART9042 (01163T) 6 hrs.
5/2-5/16 T 6-8 pm
\$69 (\$15 additional material fee)

GENEALOGY

Explore the fundamentals of genealogical research. Discover more about your ancestors and the kinds of lives they lived. Learn how to access historic census records, national and state archives and local records. Search area societies and organizations along with social networks for information. Explore the wealth of information available online. Best of all, learn interesting tidbits about naming patterns, spelling tricks, and more. Your family tree is waiting to be revealed.

Location: BC CENTRAL
Instructor: Susan Chappell

6428 CSPI1004 (02163T) 6 hrs.
3/21-3/30 T/R 6-7:30 pm
\$59

HATHA YOGA

Yoga can be practiced by everyone, regardless of their age or fitness level. Learn to bring focus to your body, breath and physical posture, improving balance and flexibility. This course is suited to all levels of yoga. A yoga mat will be required.

Location: BC CENTRAL
Instructor: Joan Roberts

6440 CFIT9001 (02163T) 6 hrs.
3/27-4/12 M/W 6-7 pm
\$69



NEW! LEARN TO SEW 1...2...3...

In this introductory hands-on sewing class you will learn sewing basics like putting in a zipper, hemming a dress, making button holes, etc. Work with an expert to learn a skill that you can use forever. The instructor brings inside tips and secrets of the trade for saving time and money by learning to sew trendy new items for your wardrobe and home. Use our machines or bring your own.

Location: BC CENTRAL
Instructor: Sherry Shelton

6435 CFUN9052 (01163T) 12 hrs.
4/17-4/26 M/T/W 6-8 pm
\$125 (\$25 additional material fee)

OUTSMART YOUR SMART DEVICE I

Learn the basics to get up and running with your smart device. This course will cover web browsing, apps, settings menu, camera usage (Facetime and Skype), contacts and using your calendar. If you own an iPad, iPhone, Samsung Galaxy or Google Nexus, this class is for you. Kindle or Nook users will benefit as well. Please bring your device fully charged.

Location: BC CENTRAL
Instructor: Monica Garcia

6437 CSPI1011 (02163T) 6 hrs.
3/7-3/9 T/R 6-9 pm
\$59

OUTSMART YOUR SMART DEVICE II

Get more organized and productive with this course. Learn tips and tricks for email and instant messenger then move on to Facebook, using maps and GPS navigator. Finally, you will learn about entertainment-music, movies, books, games, etc. If you own an iPad, iPhone, Samsung Galaxy or Google Nexus, this class is for you. Kindle or Nook users will benefit as well. Please bring your device fully charged.

Location: BC CENTRAL
Instructor: Monica Garcia

6438 CSPI1011A (02163T) 6 hrs.
3/28-3/30 T/R 6-9 pm
\$59

OUTSMART YOUR SMART DEVICE III

Get fully productive with the advanced course. Start by learning to use Siri (or Hey Google), then scheduling, word processing and document scanning apps. Finally, learn banking and finance apps, and how to shop and sell online using your device. If you own an iPad, iPhone, Samsung Galaxy or Google Nexus, this class is for you. Kindle and Nook users will benefit as well. Please bring your device fully charged.

Location: BC CENTRAL
Instructor: Monica Garcia

6439 CSPI1011B (02163T) 6 hrs.
4/11-4/13 T/R 6-9 pm
\$59



PADI OPEN WATER DIVER COURSE

Get certified with the PADI open water diver course. Learn how to scuba dive and discover a new adventure beneath the waves. This course covers basic scuba diving, terminology and safety procedures. You must be at least 10 years of age to register. Scuba gear will be provided for use during class. Location: Maximum Scuba at Mammoth Lake, 330 N. Dixie Drive, Lake Jackson, Texas.

Location: Off Site
Instructor: Jeff Gordon

4434 CFUN9086 (04162T) 24 hrs.
2/3 F 11 am-7 pm
2/4-2/5 S/SU 8 am-5 pm
\$550

6430 CFUN9086 (05163T) 24 hrs.
3/3 F 11 am-7 pm
3/4-3/5 S/SU 8 am-5 pm
\$550

6431 CFUN9086 (06163T) 24 hrs.
4/7 F 11 am-7 pm
4/8-4/9 S/SU 8 am-5 pm
\$550

6432 CFUN9086 (07163T) 24 hrs.
5/5 F 11 am-7 pm
5/6-5/7 S/SU 8 am-5 pm
\$550

PAINTING...JUST FOR FUN

Yes, you can paint! Explore your inner artist using the medium of your choice—oil, watercolor, or acrylic. This class is designed for the hesitant beginner and the intermediate painter who wants to learn new techniques. Come join the fun learning from a local artist.

Location: BC CENTRAL
Instructor: Sherry Shelton

6429 CART9040 (02163T) 12 hrs.
4/20-5/11 R 6-9 pm
\$125 (material list available)

RAISING GOATS FOR PLEASURE & PROFIT

Goats are intriguing animals capable of providing healthy meat, milk products, land improvement and tax benefits, profit potential and affection to their owners. This course will teach you proper care and management basics while also discussing business ideas and profit potential. Whether you are interested in raising goats purely for personal satisfaction, as a source of meat or milk, or as a business opportunity this course will cover the pros and cons of maintaining your own herd. The second day of class is a field trip to the instructor's farm.

Location: BC CENTRAL
Instructor: Tammy Kocurek

6433 CSPI1000 (02163T) 4 hrs.
4/22 S 10 am-12:30 pm
4/23 Su 3:30-5 pm
\$59



SOAP MAKING 101

Discover the benefits of using handmade soap. It can be better for your skin and you can control the ingredients. Allow your creative side to shine as you select ingredients, colors, fragrances and shapes. Overcome the fear of working with lye, an essential ingredient in many soaps, and learn safety precautions you should follow when preparing your batches.

Location: BC CENTRAL
Instructor: Tammy Kocurek

6436 CCRF1000 (02163T) 3 hrs.
4/8 S 3-6 pm
\$45 (\$10 additional material fee)

MUSIC COURSES

CIVIC CHORUS

This is a cooperative venture between the community and the college to perform a variety of choral literature. Enrollment is open to any member of the community who can match pitch and has a desire to participate. Contact Rodney Mason at 979-230-3316 for more information.

Location: The Clarion
Instructor: Rodney Mason

4436 CMUS9000 (02162T) 21 hrs.
1/17-5/2 T 7-9 pm
(Class will not meet 3/14)
\$50

COMMUNITY WIND ENSEMBLE

Rehearse and perform with the college band. Instrumental literature for woodwinds and percussions will be chosen and performed. Come enjoy the program while enhancing your own personal growth. Contact Richard Birk at 979-230-3272 for more information.

Location: The Clarion
Instructor: Richard Birk

4437 CMUS9002 (02162T) 32 hrs.
1/23-5/1 M 7-9:15 pm
(Class will not meet 3/13)
\$80

FUNDAMENTALS OF MUSIC

Introduction to the basic elements of music theory: scales, intervals, keys, chords, elementary ear training, keyboard harmony, notation, meter, and rhythm. Basic piano, guitar and drum skills will be covered and students will apply the elements of music by learning to play popular songs on piano, guitar and drums. (Does not apply to a music major degree.)

Location: The Clarion
Instructor: TBA

4438 CMUS9006B (02162T) 42 hrs.
1/17-5/2 T/R 2-3:15 pm
(Class will not meet 3/14 or 3/16)
\$99

FUNDAMENTALS OF MUSIC (HYBRID)

Study the fundamentals of musical notation and get an introduction to reading music by sight. You will come away with functional music playing skills. This is a hybrid course and has a required on-line component of 1.5 hours per week.

Location: The Clarion

Instructor: TBA

4439 CMUS9016 (02162T) 21 hrs.
1/17-5/2 T 5:30-7 pm
(Class will not meet 3/14)
\$59

LIVE SOUND WORKSHOP

Receive practical and hands-on instruction in the operation of analog and digital sound reinforcement equipment. Learn the function, operation and components of a sound system. This course is designed for the beginning and intermediate level sound operator.

Location: The Clarion

Instructor: Vorin Dornan

4440 CMUS9017 (02162T) 24 hrs.
1/17-5/2 T 7-9 pm
(Class will not meet 3/14)
\$320

PRIVATE MUSIC LESSONS

Engage in private music lessons in the following: voice, guitar, brass, percussion/drum, woodwinds and harp. Contact Richard Birk at 979-230-3272 for more information and to schedule lessons.

Location: The Clarion

Instructor: TBA

(4 - 30 MINUTE LESSONS)

4441 CMUS9014 (03162T) 2 hrs.
1/17-5/3
\$95

(14 - 30 MINUTE SESSIONS)

4442 CMUS9008 (02162T) 7 hrs.
1/17-5/3
\$325

(14 - 1 HOUR SESSIONS)

4443 CMUS9010 (02162T) 14 hrs.
1/17-5/3
\$649

CREDIT/NON-CREDIT ART COURSES

A limited number of non-credit students may enroll in these courses alongside credit students. Non-credit students are not required to take a final exam and do not receive college credit for the course.

DESIGN II

Location: BC CENTRAL

Instructor: Kamilah Campbell

4444 CART9014 (12162T) 48 hrs.
1/18-5/3 M/W 1-3:50 pm
(Class will not meet 3/13 or 3/15)
\$200

DRAWING I

Location: BC CENTRAL

Instructor: Jackson Zorn

4445 CART9014 (13162T) 48 hrs.
1/17-5/4 T/R 9:30 am-12:20 pm
(Class will not meet 3/14 or 3/16)
\$200

SCULPTURE I

Location: BC CENTRAL

Instructor: Kamilah Campbell

4446 CART9014 (14162T) 48 hrs.
1/18-5/3 M/W 1-3:30 pm
(Class will not meet 3/13 or 3/15)
\$200

LIFE DRAWING I

Location: BC CENTRAL

Instructor: Jackson Zorn

4447 CART9014 (15162T) 48 hrs.
1/17-5/4 T/R 4:30-7:20 pm
(Class will not meet 3/14 or 3/16)
\$200

PRINTMAKING I

Location: BC CENTRAL

Instructor: Molly Brauhn

4448 CART9014 (16162T) 48 hrs.
1/17-5/4 T/R 4:30-7:20 pm
(Class will not meet 3/14 or 3/16)
\$200



CERAMICS I

Location: BC CENTRAL

Instructor: Molly Brauhn

4449 CART9014 (17162T) 48 hrs.
1/17-5/4 T/R 1-3:50 pm
(Class will not meet 3/14 or 3/16)
\$200

CERAMICS II

Location: BC CENTRAL

Instructor: Molly Brauhn

4450 CART9014 (18162T) 48 hrs.
1/17-5/4 T/R 1-3:50 pm
(Class will not meet 3/14 or 3/16)
\$200



CAREER & PROFESSIONAL DEVELOPMENT



ALTERNATIVE TEACHER CERTIFICATION PROGRAM INFORMATION SESSION

If you currently hold a Bachelor's Degree in any field and are considering a rewarding career as a certified teacher, you should not miss this informative evening. It is your chance to meet face to face with representatives from ACT Houston to discuss program prerequisites and completion requirements. Advance registration is requested but last minute walk-ins are welcome.

Location: BC CENTRAL

Instructor: TBA

4451 CEDU1000 (01162T) _____ **1 hr.**
12/6 T 5:30-6:30 pm
FREE

ALTERNATIVE TEACHER CERTIFICATION PROGRAM

A majority of new teachers in the State of Texas become certified through an Alternative Certification Program, which provides accelerated, research-based preparation for teachers and fulfills the requirements to become a certified teacher in Texas without a teaching degree. This program is offered in partnership with ACT Houston. TExAS content exam test prep is included in the course, as well as instruction in various methods that lead to success in the classroom. Ongoing support during your first year in the classroom is provided during the internship phase of the program (Additional fee). The application and information packet are available on the Alternative Teacher Certification page of our website at www.brazosport.edu/ce. Additional costs for classroom presentation materials, TExES exam(s), internship, certificate, fingerprints and other incidentals throughout the program will be paid by you directly to their source.

Prerequisites: Bachelor's degree with a GPA of 2.5, state issued photo ID, acceptable score on the Watson-Glacier Critical Thinking Quiz, Content Exam and a letter of acceptance from ACT Houston.

Location: BC CENTRAL

Instructor: Suzanne Thibodeaux

4452 CCAR1090 (01162T) _____ **72 hrs.**
2/7-4/6 T/W/R 6-9:00 pm
(Class will not meet 3/14, 3/15 or 3/16)
\$750



Please register at least a week prior to class start date.

CERTIFIED POOL OPERATOR

The CPO certification course is designed to provide the basic knowledge, techniques and skills required to safely operate a pool or spa. The course will follow the NSPF Pool & Spa Operator Handbook (provided) along with local regulatory codes and is taught by an NSPF certified instructor. Essential calculations, how to carry out and interpret water tests for safe operation of aquatic facilities, state and federal regulations and other important topics will be covered. Pass the open book exam and earn your CPO certification. This course is available upon request with a minimum of six participants. To schedule a course, call the program coordinator at 979-230-3405.

Location: BC Central

Instructor: David Turnage

4453: CCPO1002 (02162T) _____ **16 hrs.**
\$250

CERTIFIED POOL OPERATOR RE-CERTIFICATION

If you currently hold a non-expired CPO license, you may obtain re-certification by attending day one of the Certified Pool Operator class (if available), participating in a review of state laws and successfully completing the certification exam. For course availability, contact the program coordinator at 979-230-3405.

Prerequisites: Proof of current CPO license.

Location: BC Central

Instructor: David Turnage

4454: CCPO1003 (02162T) _____ **8 hrs.**
\$200

CERTIFIED POOL OPERATOR FUSION

If you completed the NSPF Pool Operator Primer course online, you may complete the certification requirements by attending day two of the Certified Pool Operator class (if available), participating in a review of state laws and successfully completing the certification exam. For course availability, contact the program coordinator at 979-230-3405.

Prerequisites: Proof of completion of the NSPF Pool Operator Primer course online.

Location: BC Central

Instructor: David Turnage

4455: CCPO1004 (02162T) _____ **8 hrs.**
\$200



ESSENTIALS OF EXCEL I

Microsoft Excel is a program used to present data in a spreadsheet, or a table of rows and columns. Data can then be sorted, organized or manipulated mathematically using various arithmetic operations and formulas. This introductory course will teach you basic data editing, performing calculations with formulas, managing workbooks, creating charts and many other marketable skills using the automated tools found within Excel.

Prerequisites: Basic keyboarding and computer skills.

Location: BC CENTRAL

Instructor: Monica Garcia

6441 ITSW1022A (02163T) 12 hrs.
4/17-4/26 M/W 6:30-9:30 pm
\$125

EXCEL IN EXCEL

Continue to develop marketable skills in Microsoft Excel, going well beyond the basics of a simple worksheet. Learn to manage large worksheets and workbooks, and use tools to help you find solutions to financial questions and other data analysis. Improve efficiency by learning how to use templates and graphics. You will be introduced to the advanced database functions, Pivot Tables, and macros.

Prerequisite: Essentials of Excel

Location: BC CENTRAL

Instructor: Monica Garcia

6442 ITSW1046 (02163T) 12 hrs.
5/8-5/17 M/W 6:30-9:30 pm
\$125

ESSENTIALS OF WORD 2010

Microsoft Word is a word processing application used to create letters, reports and other documents. This basic course will teach you foundational skills such as using toolbars and task panes, document navigation, document styles, editing and formatting text or paragraphs, printing, inserting special fields, productivity tools, inserting tables and other skills essential to proficiency in Microsoft Word.

Prerequisites: Basic keyboarding and computer skills.

Location: BC CENTRAL

Instructor: Monica Garcia

4456 POFI1024 (02162T) 12 hrs.
2/20-3/1 M/W 6:30-9:30 pm
\$125

INTRODUCTION TO COMPUTER SYSTEMS

This basic computer course is an introduction to operating systems, file creation and deletion, data entry and manipulation, automatic file execution, configuration and directory commands. You will learn to create, copy, and delete files using the operating system, enter and edit data, navigate files and folders and execute programs.

Location: BC CENTRAL

Instructor: Monica Garcia

4457 ITSC1006 (02162T) 7 hrs.
2/6-2/8 M/W 6-9:30 pm
\$79

PHOTOGRAPHY I

Get to know your DSLR (digital single-lens reflex) camera in this hands-on digital photography class. Discover how aperture, shutter speed and ISO choices will affect your photos. Learn to observe and manipulate light and use your creative eye to capture great photos. During the final class meeting, we will hit the ground running with a campus-wide scavenger hunt, capturing our "prey" with our cameras!

Prerequisites: DSLR camera and instruction manual.

Location: BC CENTRAL

Instructor: Laura Jinkins

6443 PHTC1004 (04163T) 18 hrs.
2/23-4/6 R 6-9 pm
(Class will not meet 3/16)
\$149

PHOTOGRAPHY II

This course is a series of photo walks and optional Saturday field trips. Starting in downtown Lake Jackson we will work on observation techniques; Nature Photography/Photographing Birds; Portraiture and Weddings using studio lighting; Quintana Beach using the beach and horizon; and the Galveston Strand and beyond. On the last day of class you will have the opportunity to present your portfolio of the photos you have taken.

Location: BC CENTRAL

Instructor: Laura Jinkins

6444 PHTC1004 (05163T) 18 hrs.
4/13-5/18 R 6-9 pm
\$149



QUICKBOOKS PRO

Organize your finances by learning the #1 best-selling small business accounting software, Quickbooks Pro. Learn basic accounting principles before diving into the software to create invoices, track sales, stay on top of your expenses, gain insights into your business, increase productivity as well as your bottom line. The class is structured in a way that will simplify the learning process and lead you confidently through the software.

Prerequisites: Proficiency working in a Microsoft Windows environment; experience using Word and Excel highly recommended.

Location: BC CENTRAL

Instructor: Donna Murphy

6445 ITSC2032A (02163T) 18 hrs.
3/20-3/29 M/T/W 6-9 pm
\$185

NEW! RESUME WRITING & INTERVIEW PREPARATION

We are partnering with Kelly Services to offer an engaging and hands-on class to develop a powerful and effective resume.

Our goal is to assist you in crafting a powerful document that shows

KELLY
SERVICES

off your accomplishments, experience, skills, and strengths. In-depth coaching for a comfortable and confident approach to an interview, with recruiter/hiring manager insight and feedback within our local market. This class will include take home material, after-class support and personalized interview preparation.

Location: BC CENTRAL

Instructor: April Hurley

4435 CCAR1099 (01162T) 3 hrs.
2/28 T 6-9 pm
\$39

6434 CCAR1099 (02163T) 3 hrs.
4/27 R 6-9 pm
\$39

Please register at
least a week prior to
class start date.



RETIREMENT PLANNING TODAY

Today it is more important than ever to prepare for financial security during retirement. Learn how to determine the amount of money you will need to retire, create goals for a successful retirement, eliminate debt and improve cash flow, properly convert your IRA to a ROTH IRA, protect your standard of living and more.

Location: BC CENTRAL

Instructor: Dennis Charleton

4458 CSPI1005 (02162T) 9 hrs.
2/21-3/7 T 6:30-9:30 pm
\$89

SPANISH FOR BEGINNERS I

In this beginner Spanish course you will learn numbers, the alphabet, greetings and courtesy expressions, days of the week, months of the year, vowel sounds and pronunciations, how to read simple words and a whole lot more. Learning will be accomplished using visual cards, group practice and computer games. Join this course and have fun while learning a new language.

Location: BC CENTRAL

Instructor: Martha Marshall

4459 CLAN9018 (02162T) 12 hrs.
2/7-3/2 T/R 6-7:30 pm
\$125

SPANISH FOR BEGINNERS II

This course will expand on the information covered in Spanish for Beginners I.

Location: BC CENTRAL

Instructor: Martha Marshall

6451 CLAN9018A (02163T) 12 hrs.
4/4-4/27 T/R 6-7:30 pm
\$125

SUBSTITUTE TEACHER TRAINING

Feel confident in the classroom. This course provides information, practical advice and training to develop skills for a successful substitute teacher. Learn classroom management, child development, the lesson cycle and presentation techniques. Local school districts may award a higher daily rate of pay to applicants who provide a certificate of completion for this course. You must attend the full eighteen hours of this course. Three observations in a local school district (performed within 90 days of course completion) are required to receive a certificate of completion. Check with the school district(s) you are interested in working for to obtain specific employment requirements.

Location: BC CENTRAL

Instructor: Suzanne Thibodeaux

6452 EDTC1002 (02163T) 18 hrs.
4/10-4/19 M/T/W 6-9 pm
\$149





SAP stands for 'Systems Applications and Products' and was originally developed to provide customers with the ability to interact within a common database along a comprehensive application range.

SAP was founded by five IBM employees in 1972, from Mannheim, Germany. SAP applications have gone through various changes and modifications and the latest R/3 (business applications from SAP) provides broad capabilities to manage financial assets, production operations, plants, personnel, materials, archived documents and cost accounting. The latest R/3 framework runs on several platforms that include Windows 2000 and uses client/server models. It also includes Internet enabled packages for better information exchange.

SAP FICO FINANCIAL TRAINING

Most accounting jobs today are asking for SAP knowledge and skills. SAP Financial Accounting and controlling teaches creation of general ledger accounts, cost center, posting of invoice, dunning notices along with accounts receivable master and accounts payable master. The course ends with financial statement (P/L Statement). Controlling teaches the cost controlling and distribution of cost internally.

Location: BC CENTRAL
Instructor: Contract

6446 ACNT1092 (02163T) 48 hrs.
3/27-4/1 M-S 8 am-5 pm
\$1,629

SAP MM MATERIAL MANAGEMENT

In SAP MM training, the participant will learn in-depth about procurement process in industry. End-user training is an intergral part of any SAP implementation and the return on investment is huge. SAP MM End-user training starts with introduction to SAP overview and navigation in the SAP software. Next the procurement process introduces material master and vendor master leading to purchasing, requisition, quotations. Inventory management covers receipts of goods, issue of goods, returns to vendors, physical stock taking, valuation of inventory and finally MRP for planning of materials.

Location: BC CENTRAL
Instructor: Contract

6447 LMGT1093 (02163T) 48 hrs.
4/3-4/8 M-S 8 am-5 pm
\$1,629

SAP HR/HCM HUMAN RESOURCES

The SAP HR training enables companies to effectively manage information about the people in their organization. It is integrated with other SAP modules and external systems. From the Organization Management perspective, companies can model a business hierarchy, the relationships of employees to various business units and the reporting structure among employees.

Location: BC CENTRAL
Instructor: Contract

6448 HRPO2005 (02163T) 48 hrs.
4/10-4/15 M-S 8 am-5 pm
\$1,629

SAP PM PLANT MAINTENANCE

SAP Plant maintenance training is widely used in many industry sectors for maintenance activities and tracking of its equipment and plants. Plant maintenance support activities associated with planning, performing repairs and preventive maintenance.

Location: BC CENTRAL
Instructor: Contract

6449 CBFM1029 (02163T) 48 hrs.
4/24-4/29 M-S 8 am-5 pm
\$1,629



SAP SD SALES AND DISTRIBUTION

This module belongs to the logistics area in the SAP software. Sales systems are crucial functions in today's businesses. This configuration course of SAP SD covers the latest release of SAP ERP Central Component 5.0 and 6.0. The course focuses on the complete end-to-end implementation of functionality related to the Sales and Distribution (SD) module. It will be helpful to SAP professionals who want to utilize the SD module to its fullest capability.

Location: BC CENTRAL
Instructor: Contract

6450 BMGT1092 (02163T) 48 hrs.
5/1-5/6 M-S 8 am-5 pm
\$1,629



ONLINE COURSES

A TO Z GRANT WRITING

Learn how to research and develop relationships with potential funding sources, organize grant writing campaigns and prepare proposals.

\$95

Learning Type: Instructor-Led Course

Hours: 24 Duration of Access: 6 weeks

Session Start Dates:

January 18

February 15

March 15

April 12

May 17

<http://www.ed2go.com/bc/online-courses/grant-writing-a-to-z?tab=detail>



CERTIFICATE IN GLOBAL HEALING SYSTEMS

Deepen your knowledge of medical treatment by exploring alternative healthcare practices from India, China, Eastern Europe, and Central, North, and South America.

\$78

Learning Type: Instructor-Led Course

Hours: 24 Duration of Access: 6 weeks

Session Start Dates:

January 18

February 15

March 15

April 12

May 17

<http://www.ed2go.com/bc/online-courses/global-healing-systems-certificate?tab=detail>



LEARN TO BUY & SELL ON EBAY

Auction pros teach you how to work from home or earn extra income by buying and selling goods online.

\$95

Learning Type: Instructor-Led Course

Hours: 24 Duration of Access: 6 weeks

Session Start Dates:

January 18

February 15

March 15

April 12

May 17

<http://www.ed2go.com/bc/online-courses/learn-to-buy-sell-on-ebay?tab=detail>

REAL ESTATE INVESTING

Build and protect your wealth by investing in real estate.

\$95

Learning Type: Instructor-Led Course

Hours: 24 Duration of Access: 6 weeks

Session Start Dates:

January 18

February 15

March 15

April 12

May 17

<http://www.ed2go.com/bc/online-courses/real-estate-investing?tab=detail>

WHERE DOES ALL MY MONEY GO?

Learn how to get control of your money once and for all.

\$95

Learning Type: Instructor-Led Course

Hours: 24 Duration of Access: 6 weeks

Session Start Dates:

January 18

February 15

March 15

April 12

May 17

<http://www.ed2go.com/bc/online-courses/where-does-all-my-money-go?tab=detail>



SPANISH FOR LAW ENFORCEMENT

Mastering basic Spanish will give you more power to handle situations involving Spanish-speaking victims, witnesses, or criminals.

\$95

Learning Type: Instructor-Led Course

Hours: 24 Duration of Access: 6 weeks

Session Start Dates:

January 18

February 15

March 15

April 12

May 17

<http://www.ed2go.com/bc/online-courses/learn-spanish-for-law-enforcement?tab=detail>

Please register at least
a week prior to class start date.



SPANISH FOR MEDICAL PROFESSIONALS

Increasing numbers of Spanish-speaking patients enter the healthcare system every year. Why struggle to communicate with patients? This course will give you basic tools to bridge the communication gap.

\$95

Learning Type: Instructor-Led Course

Hours: 24 Duration of Access: 6 weeks

Session Start Dates:

January 18	February 15
March 15	April 12
May 17	

<http://www.ed2go.com/bc/online-courses/learn-spanish-for-medical-professionals?tab=detail>

SPANISH IN THE CLASSROOM

Are you struggling to communicate with your Spanish-speaking students and families? This course will teach you the essentials needed to bridge the communication gap.

\$95

Learning Type: Instructor-Led Course

Hours: 24 Duration of Access: 6 weeks

Session Start Dates:

January 18	February 15
March 15	April 12
May 17	

<http://www.ed2go.com/bc/online-courses/spanish-in-the-classroom?tab=detail>

Hey, You! Yes, You!

CE is always looking for new instructors and new classes. If you have a passion you would like to share, come see us so we can discuss the details.



Part-time Community Education positions can be reviewed and applications submitted at <https://employment.brazosport.edu/>

Brazosport College's Policy FFD (Local) provides that students are to be free from gender discrimination, harassment, and retaliation and can be found at: <http://www.brazosport.edu/StudentServices/Pages/Sexual-Harassment-and-Violence-.asp>



Brazosport College shall not discriminate against applicants or exclude staff or the student body from participation in any benefits or activities on the grounds of race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, genetic information, marital status, veteran status or any other protected class in accordance with applicable federal and state laws.

For questions or concerns related to gender discrimination and harassment, please contact one of the following individuals:

Kelli Forde Spiers
Director, Student Life and
Title IX Coordinator
500 College Drive, Lake Jackson, TX 77566
kelli.fordespiers@brazosport.edu
979-230-3355

Victoria Young
Human Resources Coordinator and
Deputy Title IX Coordinator
500 College Drive, Lake Jackson, TX 77566
victoria.young@brazosport.edu
979-230-3303

For questions or concerns related to other forms of discrimination retaliation, please contact:

Marshall Campbell, J.D., SPHR
Vice President of Human Resources
500 College Drive, Lake Jackson, TX 77566
Phone: (979) 230-3126
marshall.campbell@brazosport.edu



HOMESCHOOL ENRICHMENT PROGRAM

Students will be asked to turn off cell phones and leave them in the basket provided in class. On the last day of class a portion of class time will be a tour of Brazosport College.

ARCHERY

This team of professionals will teach you the proper technique and safety for shooting a bow and arrow. This is a hands-on class so wear comfortable clothes and close toed shoes.

*Location: BC Central
Instructor: Ray Garcia*

4460 CHMS9027 (01162T) 18 hrs.
1/24-2/28 T 9 am-12 pm
\$150 (\$30 additional material fee)

6453 CHMS9027 (02163T) 18 hrs.
3/30-5/4 R 9 am-12 pm
\$150 (\$30 additional material fee)

BEGINNING ARCHITECT

This class will enable you to develop the basic skills to create a floor plan and model home, while at the same time learn practical applications of math skills. Some skills covered will be measurement, scale and fractions, as well as others involving math and art.

*Location: BC Central
Instructor: Cuauhtemoc Murphy*

4461 CHMS9003 (01162T) 18 hrs.
1/26-3/2 R 9 am-12 pm
\$150 (\$10 additional material fee)

6454 CHMS9003 (02163T) 18 hrs.
3/28-5/2 T 9 am-12 pm
\$150 (\$10 additional material fee)

COMPUTER SCIENCE

This basic to intermediate course is an introduction to operating systems, file creation/deletion, data entry and manipulation, file execution, configuration and directory commands. You will learn a word processing application (Word 2010), as well as a spreadsheet program (Excel 2010). You will want to take good notes, so bring your notebook and pencil.

*Location: BC Central
Instructor: Monica Garcia*

4462 CHMS9028 (01162T) 18 hrs.
1/23-2/27 M 9 am-12 pm
\$150

6455 CHMS9028 (02163T) 18 hrs.
3/29-5/3 W 9 am-12 pm
\$150

CREATIVE WRITING

This course will engage students by brainstorming the development of characters, setting, and storyline. We will then use the writing process to revise and polish these ideas into short stories, poems and comics. Come prepared with your notebook and pencil.

*Location: BC Central
Instructor: Valerie Dillon*

4463 CHMS9029 (01162T) 18 hrs.
1/24-2/28 T 9 am-12 pm
\$150

6456 CHMS9029 (02163T) 18 hrs.
3/29-5/3 W 9 am-12 pm
\$150



Please register at least a week prior to class start date.

Life Science

ENRICHMENT

Music - Music Appreciation

Ages 8-13



INTERMEDIATE LIFE SCIENCE

This course is a hands-on study of the life sciences which will include introduction to both botany and anatomy. Students will keep an interactive lab journal and conduct various experiments including basic dissections. Please bring a separate notebook for your lab journal.

Location: BC Central
Instructor: Valerie Dillon

4464 CHMS9030 (01162T) 18 hrs.
1/25-3/1 W 9 am-12 pm
\$150 (\$25 additional material fee)

6457 CHMS9030 (02163T) 18 hrs.
3/28-5/2 T 9 am-12 pm
\$150 (\$25 additional material fee)

JAPANESE LANGUAGE

Japan is known as one of the most beautiful and fascinating countries in the world, full of rich native traditions and stories. Join this class for an introduction to the Japanese language as well as a glimpse into its mysterious culture. Come prepared with your notebook and pencil.

Location: BC Central
Instructor: Karen Couey

4465 CHMS9017 (01162T) 18 hrs.
1/23-2/27 M 9 am-12 pm
\$150

6458 CHMS9017 (02163T) 18 hrs.
3/30-5/4 R 9 am-12 pm
\$150

MUSIC APPRECIATION

Come explore music through singing, rhythm games and movements. Students will learn about a different composer and music style each week. Come prepared with your notebook and pencil.

Location: BC Central
Instructor: Joy Birk

4466 CHMS9031 (01162T) 18 hrs.
1/26-3/2 R 9 am-12 pm
\$150

6459 CHMS9031 (02163T) 18 hrs.
3/27-5/1 M 9 am-12 pm
\$150

SEWING

Learn basic hand sewing stitches for hems and buttons, how to thread a machine, and the basics for making your own clothes. Using a pattern learn how to cut and sew with seam allowances. This will be a fun and creative class. You will take home the project you made. Come prepared with your notebook and pencil.

Location: BC Central
Instructor: Sherry Shelton

4467 CHMS9032 (01162T) 18 hrs.
1/25-3/1 W 9 am-12 pm
\$150 (\$10 additional material fee)

6460 CHMS9032 (02163T) 18 hrs.
3/27-5/1 M 9 am-12 pm
\$150 (\$10 additional material fee)



ALLP APRIL 5-28



ACADEMY AWARD CLASSICS

Revisit Hollywood's Golden Age as we enjoy classic films of yesteryear. View a film and share in an "after theater" discussion of the movie's theme, plot, performances, and historical and social contexts. Films to be announced later.

ARE YOU SMARTER THAN A SMART PHONE?

The world today is saturated with "smart phones" and tablets. Are they really necessary? What can you do with them? Join this class to explore their use in today's society and how they can assist you in daily life.

Adult Life & Learning Program (ALLP)

Starts April 5 and concludes on April 28.

TUESDAY

9 – 9:50 am	(6472) Tai Chi	Dan Sushon
10 – 10:50 am	(6473) Stampin' Up	Marion Dornan
11 – 11:50 am	(6474) Crochet	Sherry Shelton
12 – 12:50 pm	Lunch	
1 – 1:50 pm	(6475) Are you smarter than a smart phone?	Steve Wallace
1 – 2:50 pm	(6476) Paint & Sew	Sherry Shelton
2 – 2:50 pm	(6477) Are you smarter than a smart phone?	Steve Wallace

WEDNESDAY

9 – 11:50 am	(6479) Beading: Jazz It Up	Cheryl Norwood
12 – 12:50 pm	Lunch	
1 – 1:50 pm	(6480) Wreaths & More	Suzanne Thibodeaux
1 – 1:50 pm	(6481) Crafting With What You Have	Susan Chappell
2 – 2:50 pm	(6484) Genealogy	Susan Chappell
2 – 3:50	(6483) Shadow Box Art	Robin Crosby
3 – 3:50 pm	(6482) Zentangle	Susan Chappell

THURSDAY

9 – 10:50 am	(6485) Brain Camp	Erika Longoria
10 – 11:50 am	(6486) Country Dance	Sherry Shelton
12 – 12:50 pm	Lunch	
1 – 4:00 pm	(6487) Academy Award Classics	Bev Stimson, Marva Doss
1 – 4:00 pm	(6488) Painting...Just For Fun	Sherry Shelton

Choose up to 8 classes for one fee of \$45 or enroll with a friend and save \$5 each.



BEADING: JAZZ IT UP!

Join the fun with this unusual version of beading. Discover the art of bead weaving and create your own weave. Bring a good pair of scissors and your reading glasses. \$20.00 material fee.

BRAIN CAMP

Learn how to build cognitive reserves that could help prevent Alzheimer's symptoms. Sample a taste of Zumba, Yoga, Tai Chi and weight lifting. You will experience a variety of successful coping mechanisms, heart healthy recipes and more.



COUNTRY & WESTERN DANCE

Dancing is good exercise and a great way to have fun. Join us and learn the Two-Step, Waltz and Line Dancing.

CRAFTING WITH WHAT YOU HAVE

Recycle, repurpose and transform everyday items into something new. Discover novel, useful and decorative projects that are simple to make and cost only pennies. Bring a good pair of scissors. \$5.00 material fee.

CROCHET

If you are new to crochet, the vast array of available hooks, yarn, stitches and patterns can be overwhelming. With so many options, how do you know where to start? Let's explore the possibilities. All skill levels welcome. Supply list will be available on the ALLP course page of our website at www.brazosport.edu/ce.



GENEALOGY

Learn more about your ancestors and the lives they lived. This class will lead you through the fundamentals of researching your family history and exploring the wealth of information available online.

PAINT AND SEW

Create your own unique throw pillow! Each student will design and paint pillow fabric. Then you will stitch them up and stuff them full. Get your creative juices flowing...these would make great gifts for the person that has everything. \$10.00 material fee.



PAINTING...JUST FOR FUN

Yes, you can and will be painting the first 30 minutes of class! Explore your inner artist using the medium of your choice oil, watercolor or acrylic. All skill levels welcome. Supply list will be available on the ALLP course page of our website at www.brazosport.edu/ce.

SHADOW BOX ART

Whether you want to commemorate a special event or give as a gift, shadow box art is a great way to show off your creative side. Join us and think outside the box to create 3D art surely to amaze your friends. \$30.00 material fee.

STAMPIN' UP WITH RUBBER STAMPS

Think outside the box by using rubber stamps for more than just scrapbooking and creating cards. In this class you will create unique custom designs that can be used as home décor and more. \$15.00 material fee.

TAI CHI

Tai Chi is famous for its health and healing benefits. It is a slow moving, no impact practice that is often referred to as meditation in motion. Daily practice of Tai Chi can reduce anxiety and stress. In this introductory course, learn breathing exercises and a simplified Suns style of Tai Chi that you can practice every day.

WREATHS & MORE

Have you ever admired beautiful wreaths hanging on doors and in the windows of homes? Learn the skills necessary to create original wreaths and more for your home. Select a color scheme, add textures and a little flair if you like...all with your own personal touch. Supply list will be available on the ALLP course page of our website at www.brazosport.edu/ce.

ZENTANGLE

Zentangles are unplanned, abstract, usually black and white art created through a very specific method from an ensemble of simple, structured patterns called tangles. It is deceptively simple pathway to relaxation and inner focus. Benefits include calming an anxious mind, increasing self-confidence, and cultivating awareness similar to mindful meditation. \$10.00 material fee.



CURSOS EN ESPAÑOL

Todos los estudiantes recibirán un certificado.

COMO LOGRAR UNA BUENA COMUNICACIÓN EN EL LUGAR DE TRABAJO

Las habilidades de poder comunicarse adecuadamente en el lugar de trabajo, son indispensables para el logro de una carrera exitosa. Las habilidades de escuchar, escribir y comunicarse correctamente, hacen la diferencia en como usted está siendo evaluado en su sitio de trabajo. Usted aprenderá a comunicarse de una manera profesional, aumentando su conocimiento através de la habilidad de compartir ese conocimiento con los demás con el fin de promocionarse así mismo.

El instructor: Carlos Ocampo

El lugar: BC Central

4490 BMGT1022A (02162T) 7 hrs.
2/13-2/15 M/W 6-9:30 pm
\$79

COMO MEJORAR SU VIDA Y CARRERA PROFESIONAL

En estas clases interactivas usted aprenderá consejos prácticos y se le darán herramientas para que usted maneje la fuente más preciada- EL TIEMPO. Usted aprenderá formas para quitarse el estrés, pasos que debe seguir para construir su profesión y así poder obtener su trabajo ideal y consejos para crear una excelente hoja de vida.

El instructor: Carlos Ocampo

El lugar: BC Central

6468 BMGT1053A (02163T) 8 hrs.
2/27-3/8 M/W 6-8 pm
\$89



APRENDER A PENSAR CRITICAMENTE Y SOLUCIONAR LOS PROBLEMAS EN EL SITIO DE TRABAJO

Conviértase en el empleado más valioso. Los empleadores tienen en cuenta a los trabajadores que pueden identificar problemas y su habilidad para resolverlos. En la práctica, las sesiones interactivas ayudan a analizar la raíz del problema y también otros métodos de gran efectividad para resolver los problemas y tomar las decisiones más convenientes.

El instructor: Carlos Ocampo

El lugar: BC Central

6469 BMGT1004A (02163T) 8 hrs.
3/27-4/5 M/W 6-8 pm
\$89

INTRODUCCIÓN A LA SUPERVISIÓN

Tome el primer paso en su propio desarrollo profesional aprendiendo las habilidades básicas de como supervisar a los otros. En estas sesiones interactivas usted aprenderá tareas básicas de supervisoría, cómo motivar a los otros, procesos de comunicación, diseño organizacional y estrategias efectivas.

El instructor: Carlos Ocampo

El lugar: BC Central

6470 BMGT1010A (02163) 8 hrs.
4/17-4/26 M/W 6-8 pm
\$89

INTRODUCCIÓN A LOS SISTEMAS DE COMPUTACIÓN

Este curso básico de computadores es una introducción a los sistemas operativos, creación y eliminación de archivos, entrada y manipulación de datos, ejecución de archivos automáticos y configuración y comandos de directorio. También este curso le enseñará a crear, copiar y eliminar archivos usando el sistema operativo, entrada y edición de datos, explorar archivos y ejecutar programas.

El instructor: Carlos Ocampo

El lugar: BC Central

6471 ITSC1006A (02163T) 7 hrs.
5/15-5/17 M/W 6-9:30 pm
\$79

ADULT EDUCATION AND LITERACY



ENGLISH AS A SECOND LANGUAGE (ESL) FREE

This class will focus on a variety of English skills and includes multiple student levels. This course includes reading, writing and speaking.

Location: Freeport

4477 CGOV9366 (09162T) 72 hrs.
1/17-4/13 T/R 6-9 PM
(Class will not meet 3/14 & 3/16)

4479 CGOV9366 (11162T) 84 hrs.
1/24-4/20 T/R 9-12:30 PM
(Class will not meet 3/14 & 3/16)

Location: BC Central

4482 CGOV9366 (14162T) 72 hrs.
1/17-4/13 T/R 6-9 PM
(Class will not meet 3/14 & 3/16)

4484 CGOV9366 (16162T) 84 hrs.
1/23-4/19 M/W 9-12:30 PM
(Class will not meet 3/13 & 3/15)

6464 CGOV9366 (19163T) 73 hrs.
3/28-5/11 T/W/R 9-12:30 PM

Location: Angleton

4485 CGOV9366 (17162T) 72 hrs.
1/23-4/19 M/W 6-9 PM
(Class will not meet 3/13 & 3/15)

**ENGLISH AS A SECOND LANGUAGE
ADVANCED FREE**

This class is not intended for those students new to the English language

Location: Freeport

4478 CGOV9366 (10162T) 84 hrs.
1/23-4/19 M/W 9-12:30 PM
(Class will not meet 3/13 & 3/15)

Location: BC Central

4483 CGOV9366 (15162T) 72 hrs.
1/17-4/13 T/R 6-9 PM
(Class will not meet 3/14 & 3/16)



CITIZENSHIP CLASS

This class is for students who are preparing to become citizens of the United States of America. The class has two parts and includes citizenship on Wednesday. Students must also be enrolled in an ESL Class. Space is limited.

Location: BC Central

4480 CGOV9366 (12162T) 36 hrs.
1/18-4/12 W 6-9 PM
(Class will not meet 3/15)

COMPUTER LAB

This class is not intended for those students new to the English language. Also, students must be enrolled in an ESL Class.

Location: BC Central

4481 CGOV9366 (13162T) 36 hrs.
1/23-4/17 M 6-9 PM
(Class will not meet 3/13)

**TEXAS CERTIFICATE OF HIGH
SCHOOL EQUIVALENCY (TXCHSE)
FORMERLY GED®**

TXCHSE Test Prep courses are free to Texas residents. You must be at least 19 years of age to register; however, 16 year olds may enroll with a court order and 17 & 18 year olds may enroll with a withdrawal form from the last school attended and a parent or guardian accompanying them at registration to sign the permission form. Attendance in the first two class meetings is mandatory to complete pre-testing. If either class is missed, for any reason, you will automatically be withdrawn from the course.

Location: Angleton

4416 CGED9000 (06162T) 72 hrs.
1/17-4/13 T/R 6-9 pm

Location: West Columbia

4417 CGED9000 (07162T) 69 hrs.
1/18-4/12 M/W 6-9 pm

Location: Freeport

4418 CGED9000 (08162T) 69 hrs.
1/18-4/12 M/W 6-9 pm

Location: Main Campus

4419 CGED9000 (09162T) 72 hrs.
1/23-4/19 M/W 6-9 pm

4420 CGED9000 (10162T) 72 hrs.
1/17-4/13 T/R 12-3 pm

6463 CGED9000 (11163T) 72 hrs.
4/24-6/1 M/T/W/R 6-9 pm

**PRE-TEXAS CERTIFICATE OF HIGH
SCHOOL EQUIVALENCY (TXCHSE)
FORMERLY PRE-GED®**

Basic skills are taught at a slower pace in this course. It is the next step for students who have completed all levels of the English as a Second Language course, as well as for those who want to master elementary level skills. It is taught in English and is the next step in preparing for beginning TXCHSE Test Prep classes.

Location: Main Campus

4421 CABE1000 (03162T) 72 hrs.
1/17-4/13 T/R 9 am-12 pm

4422 CABE1000 (04162T) 72 hrs.
1/23-4-19 M/W 6-9 pm

HEALTHCARE



BASIC LIFE SUPPORT (CPR)

Two year certification in Basic Life Support (CPR). First Aid not included. Refunds can be provided if you cancel enrollment by calling 979-230-3600 and speaking to a registration specialist prior to the enrollment deadline. Available on request: Heartsaver CPR/AED, Heartsaver First Aid, Heartsaver First Aid/CPR/AED, Family & Friends CPR.

The American Heart Association strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA. Any fees charged for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the AHA.

Location: Sadler Center

Instructor: Doris Wiggs/Carrie Baker

4408 CMED9040 (06162T) 4.5 hrs.
1/21 S 8 am-12:30 pm
\$69

4409 CMED9040 (07162T) 4.5 hrs.
2/4 S 8 am-12:30 pm
\$69

6407 CMED9040 (08163T) 4.5 hrs.
3/4 S 8 am-12:30 pm
\$69

6408 CMED9040 (09163T) 4.5 hrs.
4/8 S 8 am-12:30 pm
\$69

6409 CMED9040 (10163T) 4.5 hrs.
5/6 S 8 am-12:30 pm
\$69

MASSAGE THERAPY 2017

The Massage Therapy Program is an intensive, year-long program and includes the 500 hours required in the State of Texas to become a licensed Massage Therapist. The program is broken into two parts – part one is classroom lecture and lab and part two is an internship. Once you have successfully completed all coursework in the lecture, you will enroll in the internship in September (additional fee). If you are interested in this career, please enroll in a Free Information Session to find out all the details.

Prerequisites: At least 18 years of age with a High School Diploma or High School Equivalency, acceptable criminal background and previous attendance in a program information session. (Clinical admission requires all state required immunizations, shot records and completed Healthcare Admissions Application.)

Location: BC Central

Total Lecture/Lab Cost: \$4,019 + textbooks

ANATOMY & PHYSIOLOGY

Instructor: Kimberly Hall

4406 MSSG1013 (01162T) 75 hrs.
1/23-4/24 M/W 6-9 pm
(Class will not meet 3/13 or 3/15)

KINESIOLOGY

Instructor: Joey Ward

4407 MSSG2013 (01162T) 50 hrs.
1/19-3/9 T/R 6-9:20 pm

HEALTH & HYGIENE

Instructor: Carrie Baker

6404 MSSG1009 (01163T) 20 hrs.
3/21-4/6 T/R 6-9:20 pm

PATHOLOGY

Instructor: Kimberly Hall

6405 MSSG2014 (01163T) 40 hrs.
4/26-6/7 M/W 6-9:20 pm
(Class will not meet 5/29)

BUSINESS PRACTICES & PROFESSIONAL ETHICS

Instructor: Vicki Drake

8623 MSSG1007 (01164T) 45 hrs.
7/10-8/28 M/W 6-9 pm

HYDROTHERAPY/THERAPEUTIC MODALITIES

Instructor: Vicki Drake

8624 MSSG1005 (01164T) 20 hrs.
6/12-6/28 M/W 6-9:20 pm



FREE MASSAGE THERAPY INFORMATION SESSION

The massage therapy profession is growing rapidly in response to increasing interest in promoting personal well-being and healthy living. The Brazosport College program includes the 450 hours of classroom instruction and 50 hours of internship required for licensing in the State of Texas. The course begins in January and ends in December. Registration begins in August. Prospective students are required to attend an information session prior to enrolling in order to obtain complete information about the program, state requirements, costs involved and financial aid options.

Location: BC Central

Instructor: Carrie Baker

4410 CMAS1000 (05162T) 1 hr. 1/4 W 9:30-10:30 am	6411 CMAS1000 (08163T) 1 hr. 4/5 W 9:30-10:30 am
4411 CMAS1000 (06162T) 1 hr. 2/1 W 9:30-10:30 am	6412 CMAS1000 (09163T) 1 hr. 5/3 W 9:30-10:30 am
6410 CMAS1000 (07163T) 1 hr. 3/1 W 9:30-10:30 am	

FUNDAMENTALS I

Instructor: Carrie Baker

6406 MSSG1011 (01163T) 125 hrs.
4/11-8/22 T/R 6-9:20 pm
(Class will not meet 7/4)

FUNDAMENTALS II

Instructor: Joey Ward

8625 MSSG2011 (01164T) 75 hrs.
8/29-10/11 M/T/W/R 6-9 pm
(Class will not meet 9/4 or 11/21-11/24)

MASSAGE THERAPY PROGRAM INTERNSHIP 2017

Instructor: Carrie Baker, Vicki Drake, Joey Ward

2622 MSSG2086 (01171T) 50 hrs.
10/16-12/15 M-S 1-8 pm
\$535





DENTAL ASSISTANT

This program prepares you for an entry level position in the dental field. Using a combination of classroom, laboratory and hands-on instruction, you will review anatomy, terminology, legal and ethical issues and the guidelines necessary to understand the scope of practice and practical aspects of dental assisting. The State of Texas "TSBDE" Registered Dental Assistant Exams will be available upon successful completion of the program (additional fee).

Prerequisites: Immunizations, CPR and all other program requirements must be completed in order to register.

Location: Sadler Center
Instructor: Debra Alvarez

4412 DNTA1037 (01162T)	30 hrs.
2/8-3/20 M/W	6-9 pm
6413 DNTA1015 (01163T)	72 hrs.
3/22-8/16 M/W	6-9 pm
8626 DNTA1060 (01164T)	48 hrs.
6/19-8/11 M-F	8 am-5 pm
(Class will not meet 3/13, 3/15, 5/29, 7/4)	
\$2,290 (Includes textbooks)	

HOME HEALTH AIDE

Home Health Aides work in a variety of settings including private homes, long-term health care and assisted living facilities. They are responsible for documenting a client's status, obtaining vital signs, and assisting clients/ patients. This program has requirements set forth by the Texas Department of Aging and Disability Services for Home Health Aide training and competency evaluation program.

Location: Sadler Center
Instructor: Nona Webster

4413 HPRS1004 (01162T)	96 hrs.
1/17-3/20 M-W	8 am-12 pm
(Class will not meet 3/13, 3/14 and 3/15)	
\$935	



INTRAVENOUS (IV) THERAPY PROGRAM

This eight hour program is intended to provide an update of the necessary skills to safely provide IV therapy. Professionals providing IV therapy must continually keep current as IV Therapy continues to change. During this course, students will receive instruction on performing IV therapy with a focus on anatomy and physiology, asepsis, the equipment and supplies necessary, review of drug calculations, pharmacology as it relates to IV therapy, and the practice of starting and running an IV. This course is available to RN's, LVN's and/or other skilled professionals previously trained in IV therapy and/or interested in upgrading or refreshing their intravenous therapy skills.

Location: Sadler Center
Instructor: TBA

6414 VNSG1039 (01163T)	8 hrs.
4/29 S	8 am-5 pm
\$385	



PHARMACY TECHNICIAN

The Pharmacy Technician Program is designed to teach students the fundamentals of being a pharmacy technician. This class introduces students to various pharmacy practice settings and covers drug classes, basic physiology, drug interactions, daily pharmacy operations and pharmacy calculations. Because on-the-job training is a critical part of the educational process, this program also includes a 48-hour externship in which students get hands-on experience working in a pharmacy. The program trains individuals to effectively assist in pharmaceutical preparations and complete daily required tasks in any pharmacy environment.

Location: Sadler Center
Instructor: Stella Amushie

4414 PHRA1001 (01162T)	63 hrs.
1/30-4/5 M/W	6-9:30 pm
(Class will not meet 3/13 or 3/15)	
6415 PHRA1091 (01163T)	42 hrs.
4/10-6/26 M/W	6-9:30 pm
6416 PHRA1060 (01163T)	48 hrs.
5/2-6/16 M-F	8 am-5 pm
\$2,445 + state certification fees	
(Includes textbooks)	



PHLEBOTOMY

Phlebotomists draw blood from patients for medical testing, explain procedures to patients, update patient records, prepare stains and reagents, clean and sterilize equipment, take blood pressure, pulse and respiration rates and send specimens for lab testing. Upon successful completion of the lecture and clinical parts of the program, students are eligible to register and pay for a national certification exam.

Prerequisites: At least 18 years of age with a High School Diploma or High School Equivalency and acceptable criminal background. (Clinical admission requires all state required immunizations, shot records and completed Healthcare Admissions Application.)

Location: Sadler Center

Instructor: Timothy Abbott

4415 HPRS1001 (01162T) 28 hrs.

2/7-2/21 T/R 5:45-9:45 pm

6417 HITT1005 (01163T) 48 hrs.

2/23-4/18 T/R 5:45-9:45 pm

(Class will not meet 3/14 or 3/16)

6418 PLAB1023 (01163T) 80 hrs.

4/13-6/27 T/R 5:45-9:45 pm

\$1,280



TRAVEL TO GERMANY WITH BRAZOSPORT CHORAL UNION

Brazosport Choral Union will participate in the Luther 2017 Choral Festival on June 17, 2017 in Berlin, Germany.

Join internationally-renowned conductor Helmuth Rilling for a choral extravaganza at the magnificent Berliner Dom to celebrate the historic 500th Anniversary Celebration of the Reformation. Singers from across the globe are invited to join a grand festival chorus and sing the music of Mendelssohn and Bach, including *Eine Feste Burg Ist Unser Gott*, in celebration of this extraordinary anniversary.

Music Celebrations International has been organizing concert tours and musical events of exceptional quality throughout the world for over 25 years. Our professional and experienced staff will manage all of your travel, concert, sightseeing, and accommodation arrangements – down to the last detail.

The purpose of Music Celebrations, is to provide life-changing experiences that will raise the level of musicianship and dedication to the performing arts not only in our own country but throughout the world.

Please visit luther2017choralfestival.org/about-the-festival for a full listing of this tour itinerary, as well as additional itinerary options that are available. Custom itinerary options are available on request.

For Additional Information Contact Rodney Mason at 979.230.3316

or www.brazosport.edu/choralunion

6/13/17 - 6/18/17

\$3,841



The Center for Legal Studies is a legal education company **focused** on providing students with the most affordable and effective legal education possible. Our goal is to provide our students with the flexibility necessary to achieve their academic goals while continuing with their everyday lives. New classes start every eight weeks.

Paralegal Certificate Course © \$1289

The course is designed to train students to work as paralegals, provide advanced legal workers with additional skills, and educate students about the American legal system. During the 14-week course, you will learn how you can be of assistance in the exciting field of law. This course will provide you with a working knowledge of legal authority: how it is used in the litigation process and how to locate it through legal research.

Advanced Paralegal Certificate Course* \$1800

15 Specialty Topic Courses

\$300 each

These classes are available to students who wish to extensively build upon their knowledge of law and paralegal studies with classes in specialized facets of contemporary law. Your study and concentration on substantively specific materials will enable you to gain a strong competitive edge over other paralegals. The additional training gained through participation in these advanced classes will embellish your legal knowledge and skills, which in turn should increase your salary and marketability. Those who successfully complete at least six advanced topics will be awarded a Certificate of Completion.

ONLINE TEST PREP COURSES:

LSAT, GMAT OR GRE \$300 EACH

Upcoming Online Course Dates:

January 9 – February 24, 2017

March 6 – April 21, 2017

May 1 – June 16, 2017

June 26 – August 11, 2017



Legal Nurse Consultant Training \$895

Building on your medical education and possible clinical experience, this course provides the RN and PA with fundamental skills necessary to advise law firms, health care providers, insurance companies, and governmental agencies regarding medically related issues and to appear in court as expert witnesses.

Software Essentials for the Law Office \$729

This dynamic course is designed for legal professionals interested in improving their skills and knowledge of commonly used computer technology and programs within the law office. Course topics include: computer operating systems and peripheral devices; time tracking and billing software; database, case management and docket control software; litigation support software; electronic discovery, and trial presentation and graphics software.

Legal Secretary Certificate Course \$645

This intensive program is designed for both beginning and experienced secretaries who are interested in improving their skills and working more efficiently within the law office.

All courses are designed to provide students with practical real-world skills they need to be job-ready. Courses are non-credit, continuing education. Above listed pricing reflects tuition only. Required books and materials are not included. All certificates of completion are issued by Brazosport College. Click/Call for more info:

<https://www.legalstudies.com/vendor/brazosport-college/> to register **1-800-522-7737**

Develop In-Demand Job Skills With Affordable Self-Paced Online Certificate Programs and Courses

Brazosport College Community Education partners with ProTrain to offer you quality online programs. Our Training Assessment Manager helps guide you through the entire process – from pre-enrollment to course completion.

- Business and Leadership
- Career and Hospitality
- Education and Personal Development
- Green and Renewable Energy
- Healthcare and Allied Health
- Industrial and Skilled Trades
- Legal and Criminal Justice
- Multimedia and Graphic Design
- Programming and Web Applications
- Spanish in the Workplace
- Technology and Computer Programs

For more information please contact Cristy Urbina at (844) 292-8641 or curbina@protrainedu.org or find us online at Brazosport.TheKnowledgeBase.org





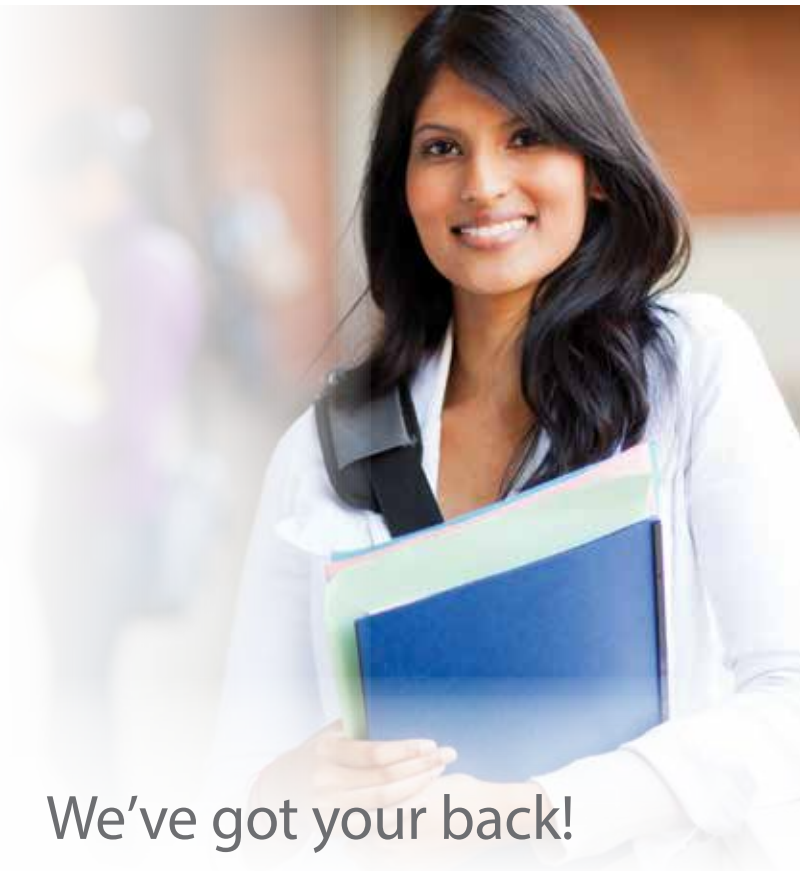
GET IN



GET OUT



GET WORKING



Need a New Career?

We've got your back!

Online training paired with job placement assistance gets results.

84% of our

Graduates work in their field of study, and programs are focused on growing industries such as healthcare. Available courses include:

- Medical Transcription Editor
- Medical Administrative Assistant with E.H.R.
- Medical Office Manager
- Health Information Technology
- Medical Billing and Coding
- ICD-10 for ICD-9 Coders
- ICD-10 Training for Working Professionals

Join us at an info session!
Thursday,
January 19 at 6 pm
 Lake Jackson Campus
 (Sadler Building HS-128)
 500 College Drive,
 Lake Jackson, TX 77566

Programs include your choice of a laptop computer, iPad, or cash discount



Start working toward a better future today!

1.877.225.7151 • CareerStep.com/brazosport



Career Step is an online school offering career-focused education designed to help students quickly enter the workforce. The school is committed to providing the best online education experience, incorporating interactive learning tools such as hands-on practice, videos, games, forums, and chat rooms into its curriculum. Students also have one-on-one access to instructors who have years of experience actually working in the positions for which students are training. After graduation, students have access to comprehensive graduate resources such as resume reviews, interview tips and tutorials, and new job opening notifications to help them successfully transition from education to employment.

To get more information or enroll in a course, go to www.careerstep.com/brazosport.

We offer the following Career Step programs:



MEDICAL TRANSCRIPTION EDITOR

Approved by the Association for Healthcare Documentation Integrity (AHDl), the Medical Transcription Editor program prepares students for medical transcription and editing careers. Topics studied include documentation, biomedical sciences, and editing theory. Enrollment includes ten textbooks, a transcription foot pedal, an AHDl membership, and a voucher to take the RHDS exam.

Location: Online

CMED9034 (02162T) 640 hrs.
\$2,995

MEDICAL ADMINISTRATIVE ASSISTANT WITH E.H.R.

The Medical Administrative Assistant with EHR program prepares students to earn the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) credentials. Topics studied include ezEMRx EHR software, Microsoft Office, healthcare documentation, and office procedures. Enrollment includes eight textbooks and exam vouchers for the two national certifications.

Location: Online

CMED9044 (02162T) 285 hrs.
\$2,695

MEDICAL OFFICE MANAGER

This program prepares students for the Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS) credentials. Topics studied include Microsoft Office basics, medical terminology, healthcare documentation, practice finances, billing and collections, and special considerations like ICD-10 and X12 5010. Enrollment includes e-books and two certification exam vouchers.

Location: Online

CMED9045 (02162T) 315 hrs.
\$3,795

HEALTH INFORMATION TECHNOLOGY

This program prepares students for the CompTIA A+, Certified Electronic Health Records Specialist (CEHRS), and Certified Medical Administrative Assistant (CMAA) certifications. Topics studied include computer hardware/software, troubleshooting, healthcare documentation, and electronic health records. Enrollment includes e-books, study guides, a repair toolkit and power supply tester, and four certification exam vouchers.

Location: Online

CMED9046 (02162T) 584 hrs.
\$3,795





ENSURE YOUR HEALTHCARE STAFF HAS THE SKILLS NEEDED FOR ICD-10

In partnership with Career Step, Brazosport College offers several training programs designed to ensure your healthcare facility’s staff has the training needed for a successful ICD-10 transition. Whether you’re training coders or office staff who handle billing with limited coding exposure, we have a course for you.

For experienced ICD-9 coding staff at small hospitals or large clinics:

- ICD-10-CM Diagnoses for the Professional Coder
- For ICD-9 coders at critical access hospitals:
- ICD-10-CM Diagnoses and PCS Procedures for Proficient Coding

For small hospital outpatient coding and billing staff who assign procedure codes:

- ICD-10-PCS Procedures for Proficient Coding

For office staff who handle billing and light coding:

- ICD-10-CM Diagnoses for Proficient Coding

MEDICAL BILLING AND CODING

The Professional Medical Billing and Coding program prepares students for the Certified Coding Associate (CCA) and Certified Professional Coder (CPC) certifications. Topics studied include reimbursement methodologies, biomedical sciences, and current code sets. Enrollment includes textbooks, codebooks, and a voucher for one of the certification exams.

Location: Online

CMED9047 (02162T) 523 hrs.
\$2,995

ICD-10 FOR ICD-9 CODERS

The ICD-10 for ICD-9 Coders course prepares medical coders to use the new ICD-10 code set, which all healthcare facilities and physicians’ offices began using October 1, 2015. Topics studied include advanced anatomy/physiology, advanced pathophysiology, and ICD-10 coding. Students receive one-on-one support from AHIMA-Approved ICD-10-CM/PCS Trainers and several industry codebooks.

Location: Online

CMED9048 (02162T) 137 hrs.
\$695

Our online professional training solutions are among the best and are being used by several of the largest and most respected names in healthcare to prepare for the ICD-10 transition.

For more information go to: <http://www.careerstep.com/brazosport>



CareerStepTM
ONLINE EDUCATION & TRAINING SOLUTIONS

BC COMMUNITY EDUCATION TRAVEL:

TREASURES OF NORTHERN CALIFORNIA

9 Days: 12 Meals: 8 Breakfasts, 1 Lunch, 3 Dinners

Double \$3,599* Single \$4,499; Triple \$3,549

Included in Price: Round Trip Air from Houston Intl, Air Taxes and Fees/Surcharges, Hotel Transfers

Not included in price: Cancellation Waiver and Insurance of \$240 per person

** All Rates are Per Person and are subject to change, based on air inclusive package from IAH*

Day 1: Sunday, March 19, 2017 San Francisco, California

Join us in exploring northern California. From its most popular cities – to fertile valleys and historic gold rush towns – many hidden treasures await. Your tour opens in San Francisco, the beautiful “City by the Bay.” Tonight, take in a fabulous view of San Francisco. Enjoy dinner at a restaurant on Fisherman’s Wharf overlooking the bay and the Golden Gate Bridge.

Day 2: Monday, March 20, 2017 Choice of San Francisco Bay Cruise or City Tour of San Francisco

After breakfast, the choice is yours. You may take a one-hour cruise of San Francisco Bay featuring in-depth narration plus close up views of Alcatraz* and the Golden Gate Bridge, or you may choose to join a local expert on a city tour which highlights Fisherman’s Wharf, the famous cable cars, the Golden Gate Bridge and the view of the city from the imposing Twin

Peaks. The afternoon is yours to relax or explore this beautiful city independently. Perhaps you’ll hop on a cable car or enjoy the sights at Fisherman’s Wharf... the opportunities are endless.

Day 3: Tuesday, March 21, 2017 San Francisco

Spend a relaxing morning in San Francisco. Take some time to independently explore the city, do some shopping or perhaps enjoy lunch. Then, travel east through California’s central



valley and the foothills of the Sierra Mountains. Arrive in Tuolumne, a gateway to Yosemite National Park and your home for the next two nights.

Day 4: Wednesday, March 22, 2017
Tuolumne - Yosemite - Tuolumne

A scenic drive brings you into awe-inspiring Yosemite National Park. Your tram tour through Yosemite's unique rock formations, deep valleys, Alpine meadows and pristine wilderness will leave you absolutely awestruck. The tram ride experience showcases views from the famous valley floor and offers a fascinating perspective on this glorious park.

Day 5: Thursday, March 23, 2017
Tuolumne - Sacramento

Upon arrival in Sacramento, your guide will take you on a tour through Old Sacramento's historical district filled with over 60 restored Gold Rush-era buildings, wooden sidewalks, cobblestone streets and antique gas lamps. Catch a glimpse at what life was like when thousands of "49ers" flocked here during the California Gold Rush. You'll have plenty of time to visit the unique shops.



Day 6: Friday, March 24, 2017
Sacramento - Lake Tahoe - Sacramento

Travel over the Sierra Nevada Mountains to the resort town of Lake Tahoe. Upon arrival, enjoy a narrated cruise of spectacular Lake Tahoe aboard the M.S. Dixie II paddlewheeler. Discover why Mark Twain was mesmerized by the beauty of Tahoe's crystal blue waters and towering peaks. An evening visit to Sutter Fort reveals daily life during a pivotal point in California's history. Step inside this living museum and be transported back to yesteryear. Get to know the music, food and means of transportation as you enjoy your "pioneer dinner."

Day 7: Saturday, March 25, 2017
Sacramento - Santa Rosa

A visit to Sacramento would never be complete without a stop at the California State Railroad Museum, perhaps the best railroad museum in the United States. Enjoy the detailed exhibits and the many historical stories told by your museum guide. This afternoon, we make our way to Sonoma to visit one of the famed local wineries. We then depart for Santa Rosa, and watch as beautiful vineyards start to pepper the countryside. (B)

Day 8: Sunday, March 26, 2017
Santa Rosa - Sonoma - Napa - Santa Rosa

This morning, a special treat is in store at The Olive Press where you will be able to sample many intriguing flavors and purchase olive oil to ship anywhere you wish. A unique highlight awaits as you travel through California's treasured vineyards and arrive in Napa, one of the world's premier wine destinations. Breathtaking views abound. Then, climb aboard the elegant Napa Valley Wine Train. Sit back and relax as the incredible scenery, famous vineyards and delicious lunch come together, creating a one-of-a-kind experience. Raise a glass of wine to toast your California adventure.

Day 9: Monday, March 27, 2017
Santa Rosa - Tour Ends



STUDENT CODE OF CONDUCT

STUDENTS ARE EXPECTED TO BEHAVE IN A MANNER THAT IS RESPECTFUL TO FACULTY, STAFF AND OTHER STUDENTS. THE BRAZOSPORT COLLEGE CODE OF CONDUCT CAN BE ACCESSED FROM THE COLLEGE WEBSITE AT [HTTP://WWW.BRAZOSPORT.EDU/CATALOG-SCHEDULE/CATALOGS/FORMS/CATALOG.ASPX](http://www.brazosport.edu/catalog-schedule/catalogs/forms/catalog.aspx).

STUDENTS SHOULD READ THIS POLICY PRIOR TO THE START DATE OF THEIR FIRST CLASS. ADDITIONAL INFORMATION WILL BE PROVIDED AT THE BEGINNING OF YOUR COURSE.

ENROLLMENT/PROGRAM COSTS

A minimum number of students is required for a course to run. Tuition and fees for non-credit courses are determined by program costs including instructor fees, equipment and facilities usage, materials needed and the number of hours the course meets. Tuition and fees for all non-credit courses must be paid at the time of registration both in person and online. Students who register online without payment will be automatically withdrawn from the course on the following business day. Payment plans are available for some courses. We accept vouchers from third parties, such as Workforce Solutions and DARS, as payment if the voucher is submitted at the time of registration. We accept payment from employers by check, credit card or purchase order (by prior approval) if the payment or purchase order is submitted at the time of registration. It is the student's responsibility to acquire the proper paperwork and present it as payment. A fax cannot be guaranteed to arrive - students should obtain all documents before attempting to register. Students who plan to use vouchers, payment plans or any type of financial aid must register in person.

BOOKS/SUPPLIES

Books and supplies are not included in the tuition cost unless indicated. Hard to find or specialty books may be purchased by CE and made available for students to purchase prior to class start date at the CE office. All other textbooks can be purchased at the BC Bookstore on the BC Main Campus or at any retail location of your choice. For BC Bookstore pricing information and availability of textbooks call 979-230-3410. Please wait until a week before class start date before purchasing textbooks, and do not unwrap prior to the first class. Opened or unwrapped books cannot be returned if a class is cancelled.

CANCELLATION OF A COURSE

Community Education may cancel or delay a course that lacks sufficient enrollment. Every

effort is made to notify students in a timely manner; however, last minute situations do arise. Please help by registering or cancelling a registration as early as possible. A full refund is processed immediately for a cancelled course. Refunds may take up to 30 days to reach the student by mail. No cash refunds are issued. Please provide change of address information immediately in order to avoid a delay in receiving correspondence from Brazosport College.

ATTENDANCE

Only registered students may attend class. Children, parents or other relatives of enrolled students may not attend class or related activities. Cellular phones, pagers and other electronic equipment which may be considered disruptive to instruction should be turned off or kept silent in the classroom. Students are not required to call the CE office if they will be absent. The CE office cannot provide coursework to students who have missed a class. Students may contact their instructor directly (if instructor provided contact information) or talk to the instructor at the next scheduled class. CE instructors are only on campus during class hours.

GRADES/CERTIFICATES

The final grade for all Community Education classes will be either "S" (satisfactory) or "U" (unsatisfactory). Grades are provided by the instructors based upon class attendance and/or assessment of the student's knowledge of course material. Special processes are in place for classes that require a grading system other than S/U for state certification; however, the official BC grade will be S or U. Students in most CE professional development courses will receive a Certificate of Completion for the

DISCLAIMER

THE INFORMATION CONTAINED IN THIS SCHEDULE REFLECTS THE INTENTION OF THE COLLEGE AT THE TIME IT WAS PUBLISHED. THIS INFORMATION IS SUBJECT TO CHANGE AT ANY TIME AND A LISTING IN THE SCHEDULE IS NOT AN ASSURANCE TO STUDENTS THAT THE INFORMATION WILL BE ACCURATE AT THE TIME OF REGISTRATION. CURRENT INFORMATION CAN BE FOUND ON THE CE ONLINE REGISTRATION WEBSITE.

course if student's final course grade is "S" and the student is in good financial standing with Brazosport College. The Certificate of Completion for a program that is made up of several parts will be provided to students who have successfully completed ALL parts of the program and are in good financial standing with Brazosport College. A Certificate of Completion is not a "Certification" or "License," but rather "proof" that a student has successfully completed a program or course. Many CE programs require a state certification exam before a student is considered "Certified" or "Licensed." Review specific course information for details. Final grades will be processed and a Certificate of Completion will be mailed to qualified students approximately 14 business days after the last class meeting. Please allow at least 16 business days for certificate to reach you by mail before inquiring about a lost certificate.

CE REFUND POLICY

This policy is approved by the Board of Regents of Brazosport College. Students will receive a 100% refund if cancellation is made in person prior to the first class meeting, a 60% refund will be issued if cancellation is made in person prior to the second class meeting, and no refund is issued after the second class meeting has taken place. Missing a class does not constitute dropping a class. All books and materials issued to the student that are included in the cost of the class must be returned prior to a refund being issued. No refund is provided for a one day class unless student has cancelled at least one business day prior to class date. Online classes and classes held in conjunction with a third party vendor will follow the specific refund policy set by the third party vendor, and/or the program coordinator. It is the student's responsibility to examine the refund policy prior to registering for a class. Refunds may take up to 30 days to process. "Cash" refunds are not available. Credit card purchases will be refunded to the credit card used for purchase, and cash/check purchases will be refunded by check within 30 days.



Brazosport College
500 College Drive
Lake Jackson, Texas 77566

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BRAZOSPORT COLLEGE

Community Education

Spring 2017 | Class Schedule

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Brazosport College is an equal opportunity institution

BC COMMUNITY EDUCATION 979.230.3600