



eBook Basics: An Introduction to Overdrive and Hoopla

Created by Elayna Turner



GLOUCESTER COUNTY
LIBRARY SYSTEM



Before You Start Downloading

Before we start downloading anything, it is important to note that sometimes you may need to download additional software to read your eBooks. This is due to the format of the eBooks, which is meant to protect them from misuse.

This is an overview of the software. They will be covered with more detail later in the guide and is meant as a quick reference.

For **Overdrive**, you may opt to download **Overdrive Media Console** (opens all Overdrive eBooks and eAudiobooks) and/or **Adobe Digital Editions** (opens eBooks from almost any source). If you don't want to download anything, you may choose to "Read (in your web browser)"

For **Hoopla**, *no additional software is needed*. However, you will need an internet connection to read, listen, or watch any content.

Where to download eBooks

Interested in giving eBooks a try, but not sure how to get started? Then this guide is for you! This guide provides a quick introduction to Overdrive and Hoopla so you can get started reading quickly and easily.

To locate our eBooks, go to the library homepage www.gcls.org and look at the “Download” pane on the left hand side. Click on eBooks to get started.

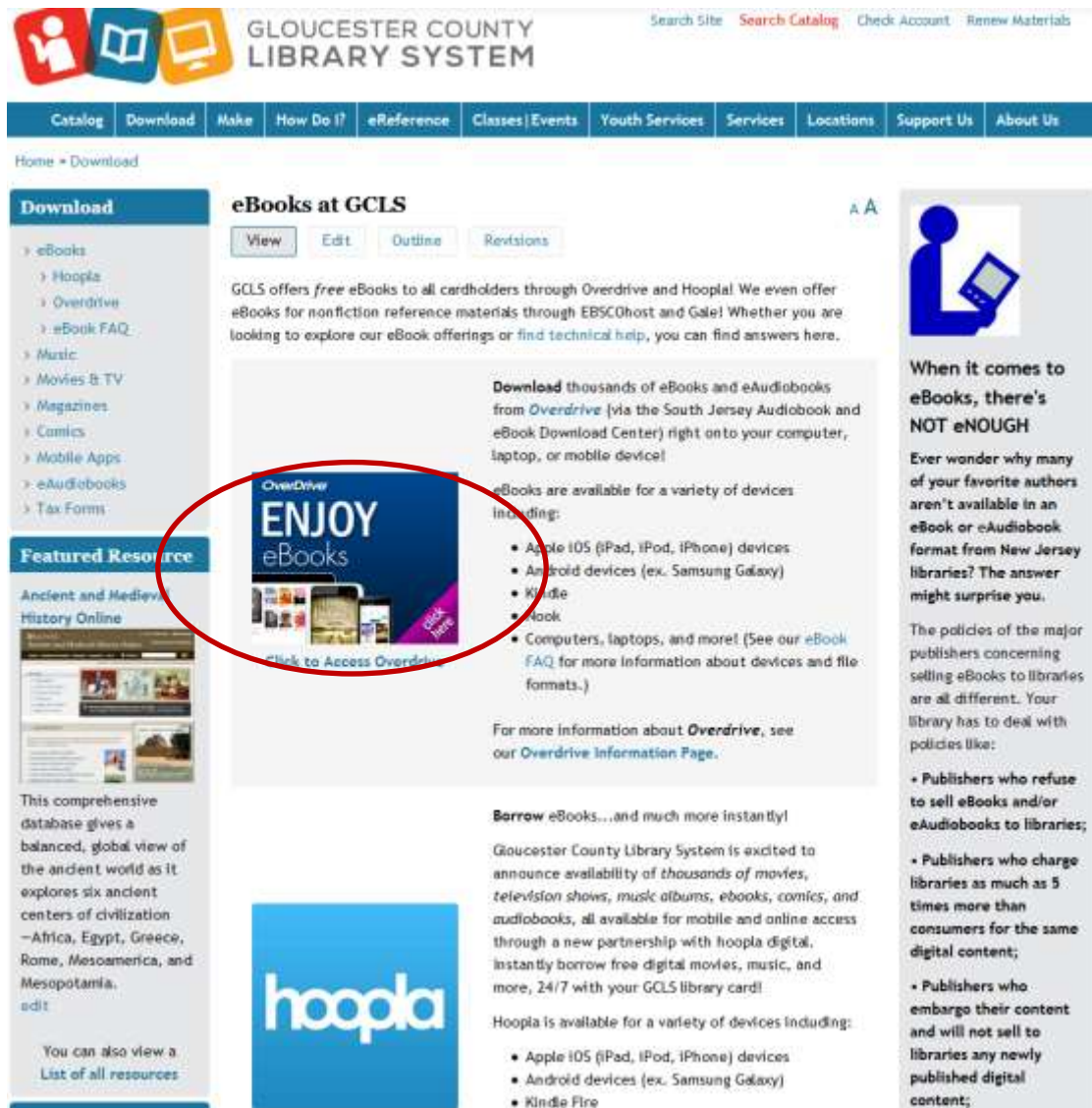


Why eBooks?

- They are free to check out, just like print books.
- Never any late fees! eBooks return themselves when they are due.
- They are easily portable! You can easily read them on-the-go with a mobile device or just on your computer.
- eBooks can be easier to read for those with vision issues as you can adjust the font size, type, and even the brightness of the screen.

eBooks at GCLS Page

Welcome to the *eBooks at GCLS* page! Here you can view our different options for downloading eBooks. Let's begin with Overdrive. Click on the circled image shown below. You can also click on the blue text that reads *Click to Access Overdrive*.



The screenshot shows the Gloucester County Library System website. The main navigation bar includes links for Catalog, Download, Make, How Do I?, eReference, Classes|Events, Youth Services, Services, Locations, Support Us, and About Us. The 'Download' section is active, showing a sidebar with categories like eBooks, Hoopla, Overdrive, eBook FAQ, Music, Movies & TV, Magazines, Comics, Mobile Apps, eAudiobooks, and Tax Forms. The main content area is titled 'eBooks at GCLS' and features a 'View' button and tabs for 'Edit', 'Outline', and 'Revisions'. A paragraph states: 'GCLS offers free eBooks to all cardholders through Overdrive and Hoopla! We even offer eBooks for nonfiction reference materials through EBSCOhost and Gale! Whether you are looking to explore our eBook offerings or find technical help, you can find answers here.' Below this is a featured resource for 'Overdrive ENJOY eBooks' with a red circle around the 'Click to Access Overdrive' button. To the right, there is a section titled 'When it comes to eBooks, there's NOT eNOUGH' with a list of publisher policies. The bottom of the page features the Hoopla logo and a list of supported devices.

Where can GCLS cardholders get eBooks?

We offer eBooks through the following services which will be covered in this guide:

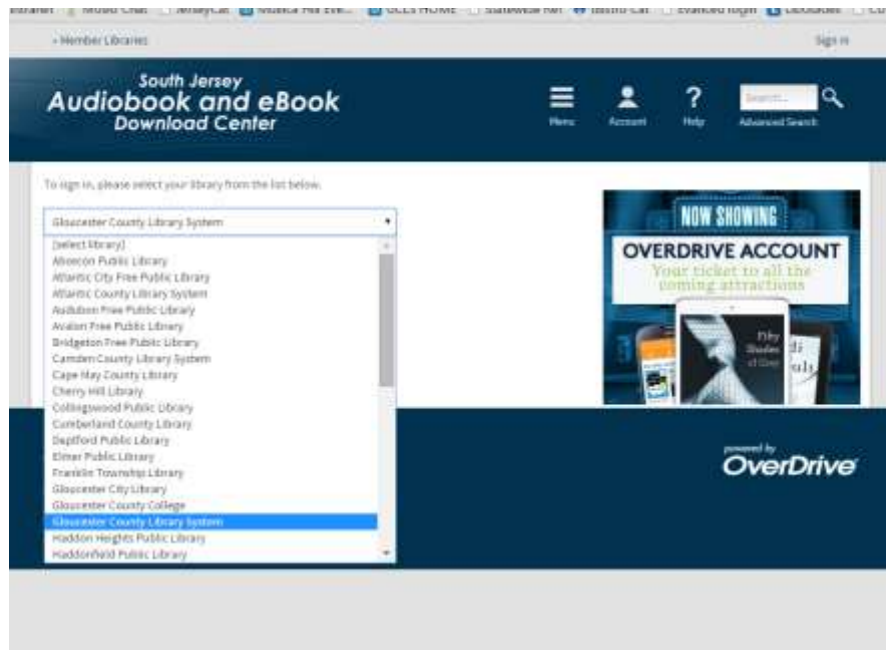
- Overdrive
- Hoopla



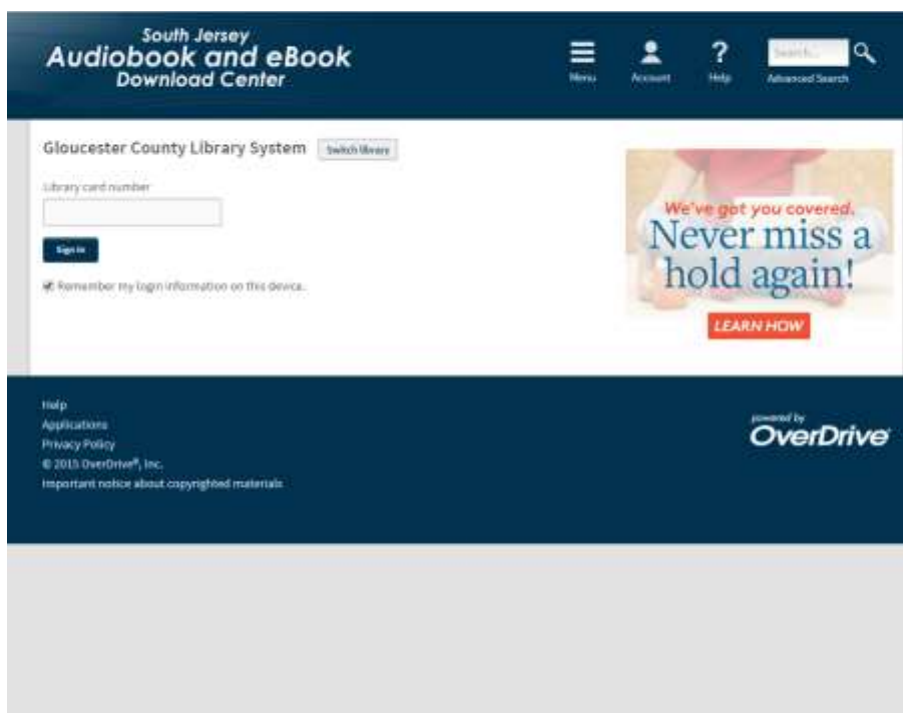
eBooks through Overdrive

Overdrive is a free service provided to library cardholders that allows you to borrow eBook free-of-charge. You can choose to download them onto your computer, read them in your web browser, or load them into the Overdrive Media Console App (available through your mobile device's app store).

First, select "Gloucester County Library System" from the dropdown list and click on "Go."



Next, type in your library card number and click on "Sign In"





Searching for Items

This is the homepage for Overdrive which you will be taken to after you log in. From here you can search for a variety of materials. You can type your searches into the search box in the upper right or you can browse by genre using the menu below.

South Jersey Audiobook and eBook Download Center

Menu Account Help Advanced Search

Featured Collections	eBook Fiction	eBook Nonfiction	Audiobook Fiction	Audiobook Nonfiction	Children & Teens
New eBook Additions	General Fiction	General Nonfiction	General Fiction	General Nonfiction	Children Fiction
Read - Listen - Watch!	Historical Fiction	Biography & Autobiography	Drama	Biography & Autobiography	Children Nonfiction
Banned Books Week	Literature	Business & Investing	Historical Fiction	Business	Young Adult Fiction
Most Popular	Mystery	Careers	Horror	Current Events & Politics	Young Adult Nonfiction
All Collections...	View more...	View more...	View more...	View more...	View more...

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Borrowing and Requesting Items

Notice the icons in the upper right of each book. These indicate the format of the book: eBook or audiobook.

Also, the icons that are black mean that the item can be checked out immediately. If the icons are grey, then it is currently checked out to someone else and you will have to place it on hold. Hover over each book to show the “Borrow” or “Place a Hold” button and click on it if you would like to checkout or place a hold.

The screenshot shows the South Jersey Audiobook and eBook Download Center interface. The top navigation bar includes a menu icon, account icon, help icon, and a search bar. The main content area is titled "Search Results" and displays a grid of book covers for "Harry Potter and the Sorcerer's Stone" and "Harry Potter and the Chamber of Secrets".

On the left side, there is a "Filter search by:" section with the following options:

- Format (5):
 - Kindle Book
 - EPUB eBook
 - PDF eBook
 - OverDrive Listen
 - OverDrive MP3 Audiobook
- Subject (3)
- Publisher (2)
- Rating (3)
- Device (12)
- Interest Level (2)
- ATOS Level (3)
- Lexile® Measure (2)
- Reading Levels (5)

The search results are sorted by "Relevancy". The grid shows book covers with icons in the top right corner indicating format and availability. A red circle highlights the "Borrow" button on the first "Harry Potter and the Sorcerer's Stone" audiobook cover. Another red circle highlights the audiobook icon on the "Harry Potter and the Chamber of Secrets" cover. A third red circle highlights the audiobook icon on the "Harry Potter and the Sorcerer's Stone" eBook cover. The page number "Page 1 of 1" is visible in the top right corner of the results area.



Viewing Your Bookshelf

If you click on the person icon for “Account” at the top, you can view your Bookshelf. Here you can see the items you have out, view your holds list, return titles you have not downloaded yet, and renew items (only if they are within 3 days of expiring).

You can begin to read immediately in your web browser by clicking on “Read (in your browser).” You can download titles to your computer or to the Overdrive app by clicking “Download.”

In order to download to your computer or laptop, you will need to download *Adobe Digital Editions* to read the book. Go to the next page for instructions.

South Jersey Audiobook and eBook Download Center

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Bookshelf

Learn about: Returns Renewals

If you download a title, its "Return Title" button will disappear. You still may be able to return it using the software or app that you used to download it. Learn more about returning digital titles here.

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The Hobbit
J.R.R. Tolkien

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The Great Hunt
Robert Jordan

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(In your browser)

Expires in 7 days

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SOFTWARE RESOURCES

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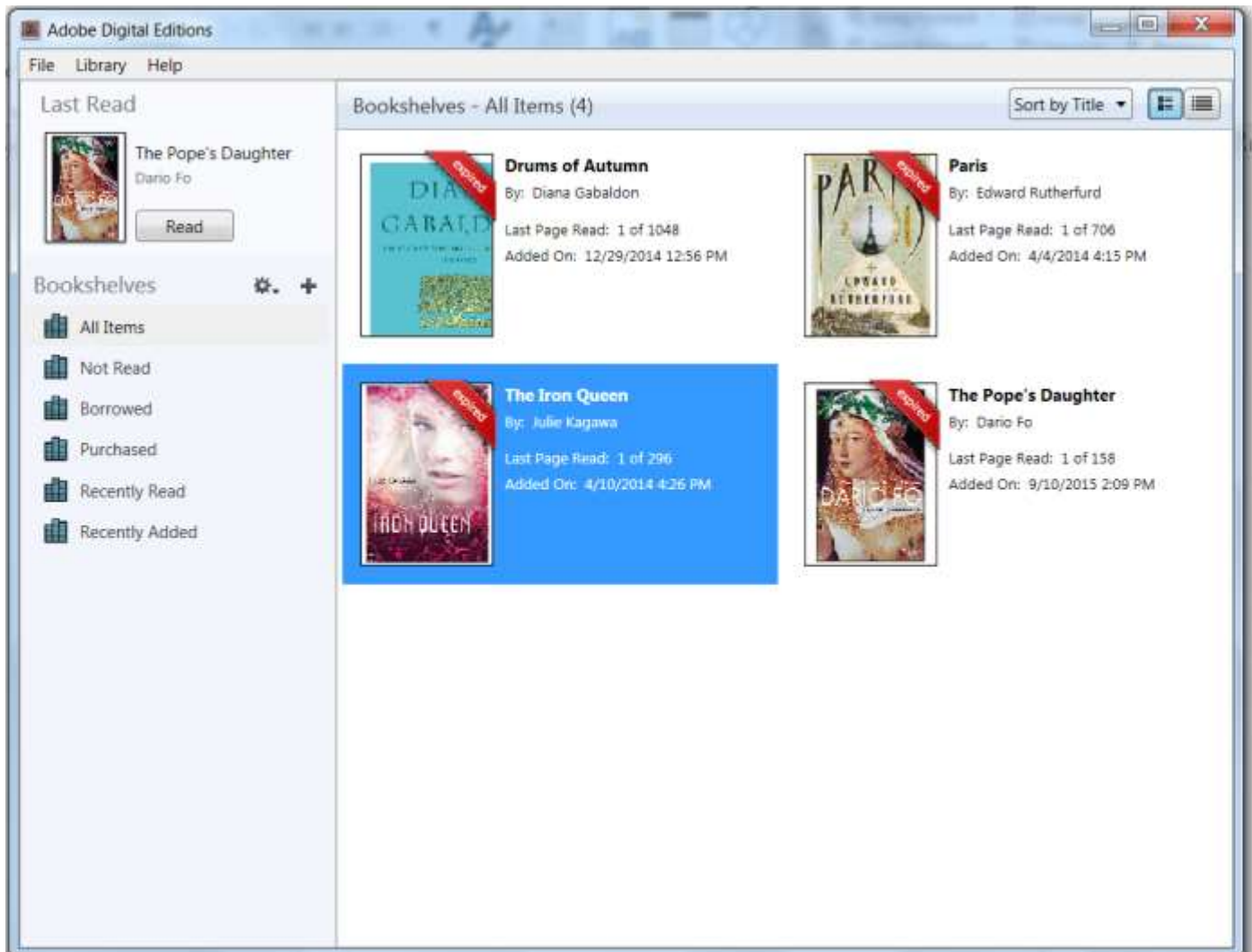
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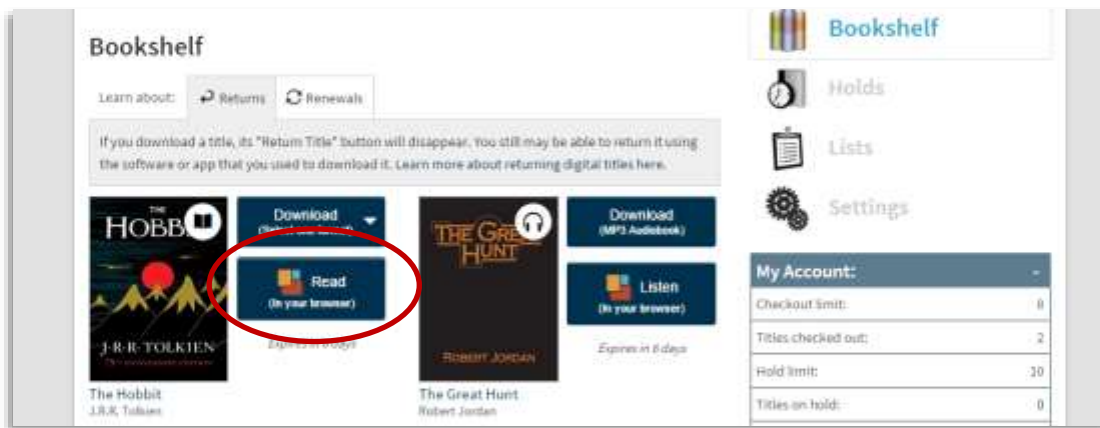




Reading in Your Web Browser

If you want to read in your browser instead, you can and you can begin reading right away! While on your Bookshelf in your account, click on “Read (in your browser).” You’ll be taken right to the book so you can start reading.

For an eBook, **you can click on the right side to turn the pages forward and the left side to go back.** You can open the list menu in the upper left to search inside the book and even change some settings to make it more readable by adjusting the font size and type.





Additional Help for Overdrive

Need more help with Overdrive? You can find Help page [here](#) or via this link: <http://bit.ly/1N1NYkf>

You can also visit GCLS' [Overdrive Information Page](#) here: <http://www.gcls.org/ebooks/overdrive>



You can also scan this QR code with your mobile device to be taken directly to Overdrive Help



Or scan this QR code to be taken to the Overdrive Information Page



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eBooks through Hoopla

If you navigate back to the eBooks at GCLS page (<http://www.gcls.org/ebooks>), you can see Hoopla is the third option in the list. Click on the Hoopla logo or the blue *Click to Access Hoopla* text to begin.

Hoopla offers a lot of content from movies to eBooks and eAudiobooks! Feel free to explore Hoopla's offerings, but know that you can only borrow 10 items each month. Even though Hoopla offers a lot of content, this guide will focus on the eBooks only.



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Featured Resource

Ancient and Medieval History Online

This comprehensive database gives a balanced, global view of the ancient world as it explores six ancient centers of civilization —Africa, Egypt, Greece, Rome, Mesoamerica, and Mesopotamia. edit

You can also view a [List of all resources](#)

eBooks at GCLS

View Edit Outline Revisions

GCLS offers *free* eBooks to all cardholders through Overdrive and Hoopla! We even offer eBooks for nonfiction reference materials through EBSCOhost and Gale! Whether you are looking to explore our eBook offerings or [find technical help](#), you can find answers here.

Download thousands of eBooks and eAudiobooks from *Overdrive* (via the South Jersey Audiobook and eBook Download Center) right onto your computer, laptop, or mobile device!

eBooks are available for a variety of devices including:

- Apple iOS (iPad, iPod, iPhone) devices
- Android devices (ex. Samsung Galaxy)
- Kindle
- Nook
- Computers, laptops, and more! (See our [eBook FAQ](#) for more information about devices and file formats.)

For more information about *Overdrive*, see our [Overdrive Information Page](#).

Borrow eBooks...and much more instantly!

Gloucester County Library System is excited to announce availability of *thousands of movies, television shows, music albums, ebooks, comics, and audiobooks*, all available for mobile and online access through a new partnership with hoopla digital. Instantly borrow free digital movies, music, and more, 24/7 with your GCLS library card!

Hoopla is available for a variety of devices including:

- Apple iOS (iPad, iPod, iPhone) devices
- Android devices (ex. Samsung Galaxy)
- Kindle Fire

When it comes to eBooks, there's NOT eNOUGH

Ever wonder why many of your favorite authors aren't available in an eBook or eAudiobook format from New Jersey libraries? The answer might surprise you.

The policies of the major publishers concerning selling eBooks to libraries are all different. Your library has to deal with policies like:

- Publishers who refuse to sell eBooks and/or eAudiobooks to libraries;
- Publishers who charge libraries as much as 5 times more than consumers for the same digital content;
- Publishers who embargo their content and will not sell to libraries any newly published digital content;

Signing up / Logging into Hoopla

You will be prompted to login to Hoopla. If you are a new user, click on “Sign Up Now” and enter your name, email, and library card to make a Hoopla account for yourself.

Select “Gloucester County Library System”

Enter the appropriate information for your account and click on “Sign Up Now.”

Remember to choose a username and password you will be able to remember!

Finding Titles in Hoopla

After signing up/logging in, you'll be taken to the homepage. You can search for specific titles using the search bar or you can browse available items. Everything is separated by category (such as audiobooks, movies, books, etc.).

You can click "browse all" to see everything available in that category.

The screenshot shows the Hoopla homepage. At the top left is the Hoopla logo. In the center is a search bar with a magnifying glass icon and the text "Search our titles", which is circled in red. At the top right is a user profile icon and the text "etumer@gcis.org | Sign Out". Below the search bar is a section for "MY TITLES" with a "SEE ALL" link. The text below reads: "You can borrow 10 more titles this month. You don't have any borrowed titles, but if you did they would appear here." Below this is a red circle around the word "AUDIOBOOKS" with a red arrow pointing to a "BROWSE ALL" link. Underneath is a grid of audiobook covers including titles like "The Life-Changing Magic of Tidying Up", "How to Talk to Anyone", "50 Ways to Soothe Yourself Without Food", "Get Anyone to Do Anything", "ZigZiglar", "NPR Funniest Driveway Moments", "F*ck Feelings", "The Mistake I Made", "The Good Girl", and "Laughter Therapy". Below the audiobooks is a section for "MOVIES" with a "BROWSE ALL" link. Underneath is a grid of movie covers including "The Girl on the Train", "Goofy Movie", "Naturally", "A Brave Heart: The Lizzie Velasquez Story", "Do You Believe?", "Survivor", "The Bench", "The Narnia Code", "All the Days of Tomorrow", "Six Wives", "Prime", and "The Day After Tomorrow".

Borrowing Materials in Hoopla

When you see a title you are interested in, you can click on the item. This will take you to the page which lists the summary of the book as well as options to borrow it. Click on “borrow” to check the book out. Due date varies by item. You will get a confirmation with the due date at the top on the screen when you have successfully checked it out.

The screenshot shows the Hoopla website interface for the book "Visual Basic: A Beginner's Tutorial" by Jayden Ky. The book cover is on the left, and the title and author information are on the right. A blue "Borrow" button is circled in red, and a grey "Add to Favorites" button is next to it. The top of the page features the Hoopla logo, a search bar, and a user profile link for "etumer@gcis.org | Sign Out".

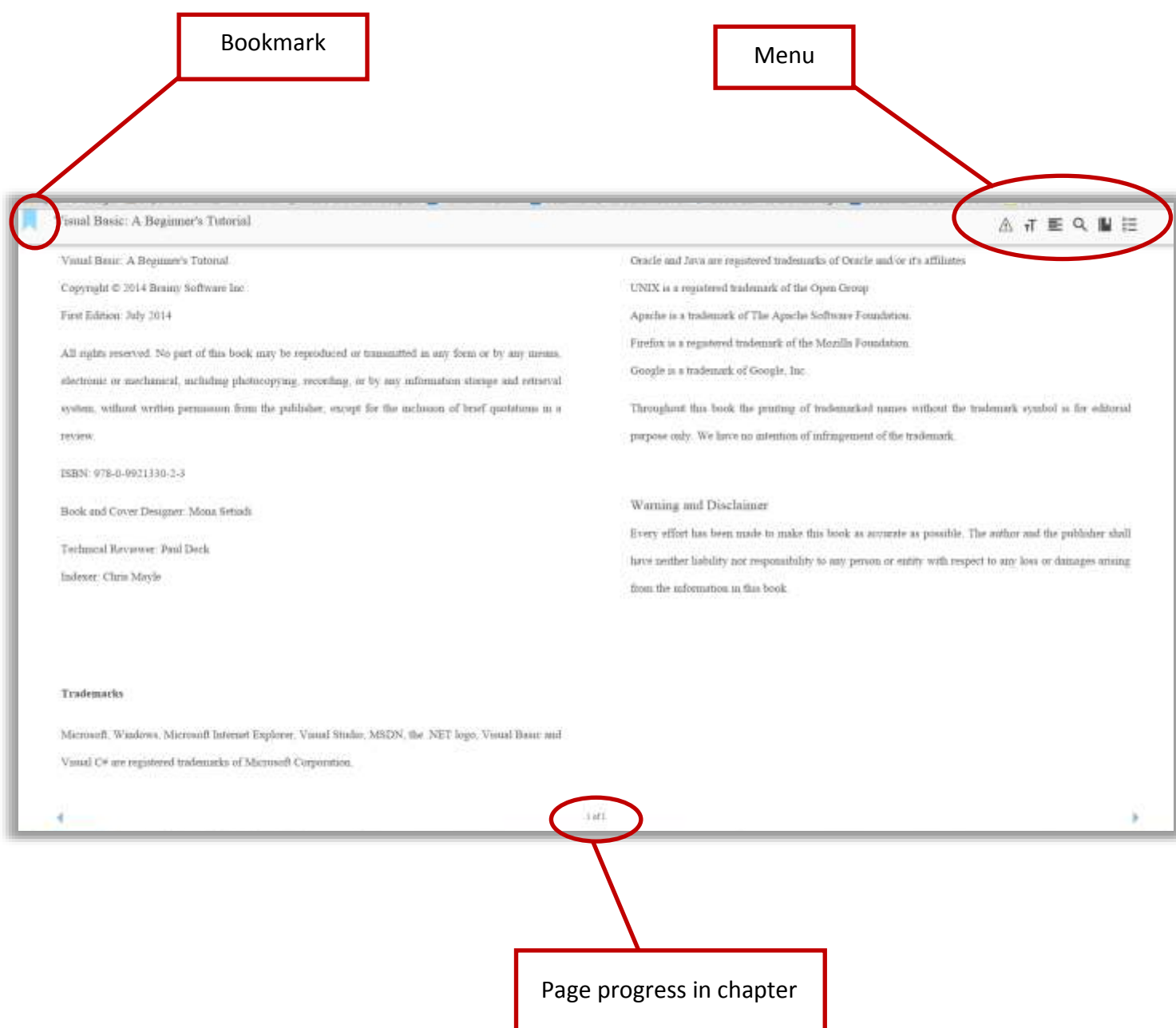
Designed as a beginner's tutorial to the latest version of Visual Basic, this informative guide discusses the most important features of the language and teaches how to use the .NET Framework. Written with clarity and readability in mind, it introduces important programming concepts and explains the process of building real-world applications, both desktop and web-based. With the most

The screenshot shows the Hoopla website interface for the book "Visual Basic: A Beginner's Tutorial" by Jayden Ky. A green banner at the top of the page reads "Title is now available under My Titles through Tuesday, October 20, 2015", which is circled in red. Below the banner, the book cover and title information are visible. A green "Read" button is circled in red, and a grey "Add to Favorites" button is next to it. The top of the page features the Hoopla logo, a search bar, and a user profile link for "etumer@gcis.org".

Reading eBooks in Hoopla

When you click on “Read,” Hoopla will launch your title for immediate reading.

If you hover at the top of the screen, a menu will come down where you can adjust your viewing settings and access the table of contents. Click on the right side of the page to turn the page forward and click on the left to go back. You can also bookmark your progress by clicking on the blue bookmark icon in the upper left.



Additional Help for Hoopla

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You can also visit GCLS' [Hoopla Information Page](#) here: <http://www.gcls.org/download/movies-tv>



You can also scan this QR code with your mobile device to be taken directly to Hoopla Help



Or scan this QR code to be taken to the Hoopla Information Page

