



**Missouri
Trade Adjustment
Assistance**

TRADE REVERSION 2021

EMPLOYER GUIDE





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THE TRADE ACT PROGRAM

The Trade Adjustment Assistance (TAA) Program is a federal entitlement program that assists U.S. workers who have lost or may lose their jobs as a result of foreign trade. This program seeks to provide trade-affected workers with opportunities to obtain the skills, credentials, resources, and support necessary to become reemployed.

In Missouri, the Trade Act Program is jointly administered by the Office of Workforce Development (OWD) and the Division of Employment Security (DES). The Trade Act Program has three components: Trade Adjustment Assistance (TAA), Trade Readjustment Allowance (TRA), and Alternative Trade Adjustment Assistance (ATAA).



COMPONENTS OF THE TRADE ACT PROGRAM

Trade Adjustment Assistance (TAA)

provides opportunities to obtain the skills, credentials, resources, and support to become reemployed. TAA is administered by the Office of Workforce Development through Missouri Job Centers. Trade Representatives and Trade Navigators in Missouri Job Centers are responsible for providing TAA services and making TAA determinations.

Trade Readjustment Allowance (TRA)

is a monetary benefit similar to Unemployment Insurance (UI) that is only available to trade-affected workers who meet specific criteria. The Division of Employment Security (DES) is responsible for making determinations and issuing TRA payments.

Alternative Trade Adjustment Assistance (ATAA)

is a monetary subsidy for workers aged 50 and older. ATAA is designed to help bridge a salary gap between a worker's trade-affected employment and new employment. DES is responsible for making determinations and issuing ATAA payments.



TRADE ADJUSTMENT ASSISTANCE (TAA)

The goal of TAA is to help trade-affected workers return to suitable employment. Benefits and services available under TAA include (1) Job Search Allowance, (2) Relocation Allowance, and (3) Training – Classroom and/or Distance Learning/Online, On-the-Job, and Apprenticeship.

TAA Job Search Allowance

Funding may be available for trade-affected workers who are unable to obtain suitable employment within their commuting area.

Workers may be reimbursed for 90% of all job search expenses up to a maximum amount of \$1,250. Eligible expenses include transportation, lodging, and/or meals.

TAA Relocation Allowance

Trade-affected workers who find suitable employment outside their commuting area may receive Relocation Allowance to assist with the cost of moving to the new area of employment.

Workers may be paid for 90% of relocation expenses including moving costs, transportation, lodging, and/or meals. Workers are eligible to receive a lump sum up to \$1,250 to pay toward additional relocation expenses (e.g. deposit on apartment, utilities, etc.).

TAA Training

Workers unable to find suitable employment may be eligible for TAA Training including Classroom and/or Distance Learning/Online, On-the-Job; and/or a Apprenticeship.

TAA TRAINING



TAA Classroom Training

Classroom Training is normally conducted in a classroom setting, but can include vocational, distance, and/or online education. Eligible training includes:

- Remedial education courses, such as Adult Education and Literacy, High School Equivalency (HSE) Prep, or English as a Second Language, that provide fundamental skills necessary to become reemployed. TAA may fund examination costs such as HiSET/HSE or General Education Diploma (GED).
- Prerequisite Training coursework required by a training facility to be completed prior to entry into courses for specific training programs.
- Skills Training that leads to a credential and provides skills needed for a specific profession or job.

TAA On-The-Job Training (OJT)

TAA On-the-Job Training is an incentive that benefits both workers and employers. While workers obtain employment and opportunity to learn new job skills, employers are reimbursed 50% of wages during the training period. The maximum length of a TAA OJT cannot exceed 104 weeks. TAA OJT approval is required prior to the employment start date.

TAA Apprenticeship Training

TAA Apprenticeship program is an industry-driven partnership with educators offering a balance of on-the-job learning and classroom instruction. Workers who participate in Apprenticeship training are limited to 130 weeks of on-the-job learning, but the classroom instruction is not limited and is based on each individual occupation. TAA Apprenticeship approval is required prior to the employment date.



PETITION PROCESS

1 To obtain Trade Adjustment Assistance (TAA) services and benefits, a petition must be filed with the United States Department of Labor (USDOL) requesting certification on a group of workers adversely affected by foreign trade. Once a petition is filed, the Office of Trade Adjustment Assistance (OTAA) initiates an investigation to determine whether the worker group meets the eligibility requirements. If the worker group meets the eligibility criteria, a certification will be issued. This certifies that the worker group is eligible to apply for TAA benefits.

2 After a certification is issued, each worker in the group must then individually apply for services and benefits. In Missouri, workers interested in the program must:

- File a Trade Act Claim with the Division of Employment Security (DES) through UInteract (<https://uinteract.labor.mo.gov>) or by calling a Regional Claim Center (see page 7).
- Apply for TAA benefits and services at the nearest Office of Workforce Development, Missouri Job Center (<https://jobs.mo.gov/findcenter>).

Who May File A Petition?

A petition may be filed by any of the following:

- 1) A group of two (2) or more workers
- 2) An employer of a group of workers
- 3) A Union
- 4) A State Workforce Official
- 5) An American Job Center Operator/Partner
- 6) Duly Authorized Representative

How To File A Petition?

Petitioners may file petitions online or download hard copies of the petition form on USDOL's website at <http://www.dol.gov/agencies/eta/tradeact/petitioners>. Additional petition resources can be found on this website.

CONTACT INFORMATION

Missouri Division of Employment Security Regional Claims Centers

Jefferson City	573-751-9040
Kansas City	816-889-3101
Springfield	417-895-6851
St. Louis	314-340-4950
Outside Local Called Area	800-320-2519
Fax Number	573-751-9730

uinteract.labor.mo.gov
www.moclaim.mo.gov



Missouri Office of Workforce Development Job Centers

888-728-JOBS
To locate a Job Center near you, visit
jobs.mo.gov

U.S. Department of Labor

<https://www.dol.gov/agencies/eta/tradeact>



MissouriTradeAct@dhewd.mo.gov

<https://jobs.mo.gov/trade-adjustment-assistance>

For additional information about Missouri Office of Workforce Development services, contact a Missouri Job Center near you. Locations and additional information are available at jobs.mo.gov or 1-888-728-JOBS (5627). The Missouri Department of Higher Education and Workforce Development is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Missouri Relay Services at 711.