

EXTERNAL CANDIDATES ENTRY FORM - General Summer 2020

1. Please **PRINT** your personal details and write your name as you wish it to be shown on your certificate.

LAST NAME: MALE FEMALE
 FIRST NAMES: DATE OF BIRTH:
 ADDRESS: POSTCODE:
 EMAIL ADDRESS: TELEPHONE NO:

(please print your email address carefully – all communication will be via email. See Note 1 below.)

HOW DID YOU HEAR ABOUT THE COLLEGE?

2. **UCI** (Unique Candidate Identifier).

Do you have a UCI number? (You will have one if you have sat A-levels or GCSEs in the UK in the last ten years)

YES

NO If No we will generate a new UCI for you.

If yes, please **clearly** write your 13-digit UCI below (it will be twelve numbers and a letter).

You can find your UCI on previous copies of your Statement of Entry or Statement of Results, or by contacting your previous school. A UCI is used to tie together all of your exam results. Therefore if you have sat exams in the UK previously it is important to give us your correct UCI. Your previous school should be able to give it to you, or you should be able to see it on previous results slips or exam entry slips. If you have a UCI it is important you find it – we cannot process your application without one. However, if you have never been given a UCI we will generate one for you.

3. **Extra time:** Do you wish to apply for Extra Time or other special arrangements in your examinations?

We cannot guarantee extra time applications can be completed if received after 31st January 2020

NO

YES (for a medical condition, e.g. partially sighted)

YES (for a learning difficulty, e.g. dyslexia)

Please give details of your requirements (Percentage extra time, scribes, readers, etc.):

PLEASE NOTE: The requirements for being awarded extra time are now very strict:

- If you have a medical condition you must supply a letter stating your needs, and the reasons for them, from a Consultant or equivalent medical professional. Without an appropriate letter extra time will not be awarded.
- *If you have a learning difficulty, such as dyslexia, you cannot be awarded extra time based on reports or assessment performed at another institution. Therefore, you will have to arrange to be assessed at this college. Without an assessment from this college extra time cannot be awarded, even if you have had extra time at other schools or colleges. Please contact us at externalexams@ealingindependentcollege.com as soon as possible if you wish to arrange an assessment with us. A Fee of £150 will apply.*

4. **Fee information:**

| Exam type | Normal entry (before 5pm 3rd February) | Late entry (before 5pm 27 th March) | Very late entry (before 5pm 24 th April) |
|---|--|--|---|
| GCSE (per subject, excluding MFL) | £145 | £195 | £350 |
| A/AS syllabus (per subject) | £195 | £395 | £550 |
| Edexcel IGCSE in French | £195 | £295 | Not available |
| A-level language in French (including speaking examination) | Please see Appendix 1 | Please see Appendix 1 | Not available |

5. **Exam details.** For Linear A-levels and GCSEs, please enter the exam board, subject name, and entry code. For a legacy/modular A-level please list each paper individually. You can find the required information on your results slip, or from the course syllabus which can be found online via exam board website. **For a guide for codes on typical qualifications and subjects that we offer, please see Appendix 2.**

| Exam Board | Subject Name | Unit name (if applicable) & For GCSES: Higher or Foundation | Specification/Unit Code (& option code if applicable) |
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6. **GCSE ENGLISH LANGUAGE:** If you have selected to sit GCSE English Language, please indicate whether you have previously sat the GCSE since 2017 and completed the Spoken Language Endorsement: **YES/NO** (delete as appropriate).

NOTE: If you have not previously completed the Spoken Language Endorsement we cannot enter you for GCSE English Language. However, we can enter you for Edexcel IGCSE English Language (A or B) where the endorsement is not compulsory.

You can pay via bank transfer, cheque or card.
Cheques should be made payable to 'Ealing College Ltd.'.

Please read the final notes below before signing to agree to our terms and conditions

Note 1. Information with regards to your exams will be sent via email. Please ensure you write your email address out very clearly. Sometimes emails get caught in a SPAM filter, so please consider adding exams@ealingindependentcollege.com and externalexams@ealingindependentcollege.com to your contacts to avoid this.

We will send your certificate and results to the postal address you give. Therefore please ensure you keep us up to date with any change of address until you have received your certificate. Certificates will be sent to you by recorded delivery in October.

Note 2. The deadline for standard entries is 5pm on 3rd February – payment must be received, and the application form accurately completed, by this time. After this deadline the fees increase, as you will be counted as a late entry with the exam board. Sitting an IGCSE in French costs more than a normal GCSE as this will involve having an oral exam with a teacher, which we will schedule (usually in the first week in May). Likewise, sitting an oral unit in French at A-level also costs more, as this involves being assessed by a teacher. In both cases you will have the chance of a 'practice session' with the teacher.

We offer **written** papers only, as well as orals in French. We cannot submit coursework for A-levels or GCSEs, of any kind. You may be able to 'carry forward' your coursework marks from a previous year if you have previously completed the course – check with the exam board (evidence of coursework marks must be provided when submitting your completed form). As English GCSEs contain the spoken language endorsement and Science GCSEs require the completion of practicals, external students sitting these exams for the first time must choose to sit **IGCSEs** instead (from Edexcel) – an IGCSE is equivalent to a GCSE, but they do not contain any coursework. Search online for details.

It is very important that you give us full details of the exams you wish to sit. Simply writing 'Maths GCSE' will not be accepted – there are at least 8 different Maths GCSEs that you can sit, each with different exams, requirements and contents. If you are resitting a paper look at your results slips and copy across the exam board and name of the paper you wish to sit. If you are sitting an exam for the first time speak to your tutor, or check the syllabus on the exam board's website so that you can see the paper codes you will need. Please double check your details before submitting your form. **For a guide on codes for typical exams that we offer, please see Appendix 2.**

Be aware that some exams have various options for their papers – e.g. in History there are often many different topics you can study and you must specify not only the paper, but which option for that paper, you wish to sit. This is usually an extra letter you must add to the unit code. Copy this from previous results, or check the syllabus carefully.

Important note: Once payment has been made NO REFUNDS WILL BE GIVEN IN THE EVENT OF CANCELLATION OR WITHDRAWAL, so please think carefully before applying. We also reserve the right to charge for invigilation where special arrangements involve additional personnel requirements e.g. use of a scribe. We cannot guarantee to accept every application from candidates requiring Access Arrangements, regardless of the date of the application.

Completed forms, a copy of your passport and if required evidence for carried forward coursework can be sent to – externalexams@ealingindependentcollege.com Payments can then be made by phone.

I have read and accepted the above terms and conditions, and the information I have provided is accurate to the best of my knowledge.

Signed

Date

Appendix 1

1. Fees for A-Level Languages that include a speaking examination

| Subject | Board & Code | Early Entry Fee (before 5pm 3 rd February) | Late Entry Fee (before 5pm 27 th March) |
|----------------|----------------|---|--|
| AS French | AQA - 7651 | £230 | £465 |
| A-Level French | AQA - 7652 | £295 | £595 |
| AS French | Edexcel – 8FR0 | £230 | £405 |
| A-Level French | Edexcel – 9FR0 | £295 | £595 |

Appendix 2 – Codes for Typical Exam Subjects offered to external candidates:

Please note this is NOT an exhaustive list. It includes all codes for subjects that are taught at Ealing Independent College along with other typical external entries that we cover. If you are in any doubt about an exam we can offer or the code for the subject please e-mail externalexams@ealingindependentcollege.com

GCSE

Biology:

- Edexcel IGCSE – 4BI1 (note this is the only GCSE we can offer to external candidates)

Chemistry:

- Edexcel IGCSE – 4CH1 (note this is the only GCSE we can offer to external candidates)

English Language:

- Edexcel GCSE – 1EN0T (note: retake only – you must be able to carry forward the spoken language endorsement to be entered for this exam)
- AQA GCSE – 8700 (note: retake only – you must be able to carry forward the spoken language endorsement to be entered for this exam)
- Edexcel IGCSE – 4EA1 for Option A which has two exams / 4EB1 for Option B which has one three hour exam

English Literature:

- Edexcel GCSE – 1ET0
- Edexcel IGCSE – 4ET1

French:

- AQA GCSE – 8658
- Edexcel IGCSE – 4FR1

Geography:

- OCR GCSE – J384

History:

- AQA 8145 (You must include the two letter option code. Please consult the AQA specification document or check your previous results documents)
- Edexcel GCSE 1HI0 (You must include the two letter option code. Please consult the Edexcel specification document or check your previous results documents)
- Edexcel IGCSE 4HI1

Maths:

- Edexcel GCSE Foundation – 1MA1F
- Edexcel GCSE Higher – 1MA1H
- Edexcel IGCSE Maths A Foundation – 4MA1F
- Edexcel IGCSE Maths A Higher – 4MA1H
- AQA GCSE Foundation – 8300F
- AQA GCSE Higher – 8300H
- OCR GCSE Foundation – J560F
- OCR GCSE Higher J560H

Physics:

- Edexcel IGCSE – 4PH1 (note this is the only GCSE we can offer to external candidates)

Double Award Science:

- 4SC1 (note this is the only GCSE we can offer to external candidates)

Religious Studies:

- AQA – 8062 (You must include an extra code for which religions you are studying. Please consult the AQA specification document or check your previous results documents)

A-Level

Biology:

- Edexcel AS Salters Nuffield - 8BN0
- Edexcel A-Level Salters Nuffield – 9BN0 (add T if you are carrying forward the practical endorsement)
- Edexcel AS Spec B – 8BI0
- Edexcel A-Level Spec B 9BI0 (add T if you are carrying forward the practical endorsement)
- AQA AS – 7401
- AQA A-Level – 7402
- OCR AS Spec A – H020
- OCR A-Level Spec A – H420C (Re-take only -You can only sit OCR specifications if you have completed the practical endorsement)
- OCR AS Spec B – H022
- OCR A-Level Spec B – H422C (Re-take only -You can only sit OCR specifications if you have completed the practical endorsement)

Business:

- AQA – 7132

Chemistry

- Edexcel AS - 8CH0
- Edexcel A-Level – 9CH0 (Add T if you are carrying forward the practical endorsement)
- AQA AS – 7404
- AQA A-Level - 7405
- OCR AS Spec A - H032
- OCR AS Spec B – H033
- OCR A-Level Spec A – H432C (Re-take only - You can only sit OCR specifications if you have completed the practical endorsement)

- OCR A-Level Spec B – H433C (Re-take only - You can only sit OCR specifications if you have completed the practical endorsement)

Economics:

- Edexcel AS - 8EC0
- Edexcel A-Level – 9EC0
- AQA AS – 7135
- AQA A-Level – 7136
- OCR AS – H060
- OCR A-Level – H460

English Literature:

- Edexcel AS – 8ET0
- Edexcel A-Level – 9ET0T (You can only sit this exam if you are retaking)

French:

See Appendix 1 above

Further Maths:

- Edexcel AS – 8FM0
- Edexcel A-Level 9FM0 (Please add option letter codes for which papers you would like to sit. Please consult the Edexcel website for this)

Geography:

- AQA A-Level – 7037 (Re-take only)
- Edexcel A-Level – 9GE0T (Re-take only)

History:

- AQA A-Level 7042 (Re-take only. Please add the letter code for the papers you sat. Please consult the AQA specification document or check your previous results documents)

Maths:

- Edexcel A-Level – 9MA0

Physics:

- Edexcel AS - 8PH0
- Edexcel A-Level – 9PH0 (add T if you are carrying forward the practical endorsement)
- AQA AS – 7407
- AQA A-Level – 7408 (Please add option A, B, C, or D for your Paper 3 option)
- OCR AS Spec A – H156
- OCR A-Level Spec A – H556C (Re-take only - You can only sit OCR specifications if you have completed the practical endorsement)
- OCR AS Spec B – H157
- OCR A-Level Spec B – H557C (Re-take only - You can only sit OCR specifications if you have completed the practical endorsement)

Politics:

- Edexcel AS - 8PL0
- Edexcel A-Level - 9PL0 (Add Option A for US option and Option B for Global option)
- AQA AS - 7151
- AQA A-Level – 7152

Psychology:

- AQA A-Level – 7182

Sociology:

- AQA AS – 7191
- AQA A-Level – 7192
- OCR A-Level – H580