



**EXTRAORDINARY MEETING OF THE COUNCIL
OF THE MUNICIPALITY OF STRATHFIELD
HELD IN THE COUNCIL CHAMBERS
65 HOMEBUSH ROAD, STRATHFIELD**

Tuesday 24 September 2013

ORDER OF BUSINESS

EXTRAORDINARY COUNCIL MEETING

COMMENCING 6.30PM

Persons in the gallery are advised that under the Local Government Act, 1993 a person may **NOT** tape record the proceeding of a meeting of a council or committee without the authority of the council or committee.

"Tape record" includes a video camera and an electronic device capable of recording speech.

Mobile phones must be turned off so as not to disrupt the meeting.

Anyone, including Councillors, found using a mobile phone will be told to leave the meeting immediately and for the duration of the said meeting.

An audio recording of this meeting will be taken for minute taking purposes as authorised by the Local Government Act

1. Prayer
2. Recognition of Traditional Custodians
3. Declaration of Pecuniary or Conflict of Interest (nature of interest to be disclosed)
4. Apologies
5. Appointment of Conduct Reviewers
6. Advice from Local Government NSW – Planning Bill
7. Soccer, Sizzle and Smile Sponsorship Request



Director Corporate Services

Report by Jason Andrew, Group Manager Organisational Performance

RECOMMENDATION

That Council appoint the following external services providers recommended by the Expressions of Interest Evaluation Panel as Conduct Reviewers for a period of four years:

- a. Chloe Mason***
- b. Christopher Gallagher, Chris Gallagher Consulting***
- c. Greg Wright, Wright Associates***
- d. InConsult Pty Ltd***
- e. John Lawrence***
- f. Kath Roach, Sinc Solutions Pty Ltd***
- g. Linda Pettersson, Linda Pettersson Consulting Pty Ltd***
- h. Mediate Today Pty Ltd***
- i. O'Connell Workplace Relations Pty Ltd***
- j. Paula Bruce***
- k. Roan Holdings Pty Ltd trading as Strategic Risk Solutions***

PURPOSE OF REPORT

To report to Council the recommendations from the Expressions of Interest (EOI) Evaluation Panel for Conduct Reviewers and to appoint Conduct Reviewers in accordance with Council's obligations under the Code of Conduct and associated Procedures.

REPORT

Pursuant to the new Model Code of Conduct and Procedures which were gazetted in December 2012 and subsequently adopted by Council on 26 February 2013, each Council is required to establish a panel of Conduct Reviewers to inquire into alleged breaches of Council's Code of Conduct by the Mayor, Councillors, General Manager and other Council officials.

In accordance with the new framework, Council is required appoint by 30 September 2013 a panel of Conduct Reviewers following a public EOI process. The appointment of the panel of Conduct Reviewers requires Council resolution.

The eligibility and selection criteria set out in the EOI included:

Eligibility - A person is ineligible to be a member of Council's panel of Conduct Reviewers if they are:

- 1. a councillor, or
- 2. a nominee for election as a councillor, or
- 3. an administrator, or
- 4. an employee of a council, or
- 5. a member of the Commonwealth Parliament or any State Parliament or Territory Assembly, or

6. a nominee for election as a member of the Commonwealth Parliament or any State Parliament or Territory Assembly, or
7. a person who has a conviction for an indictable offence that is not an expired conviction, or
8. a person who has been a former councillor or employee of Strathfield Council at any time since 1 January 2008.

Selection Criteria - Expressions of interest will be assessed against the following selection criteria:

1. To be eligible to be a member of a panel of conduct reviewers, a person must, at a minimum, meet the following requirements:
 - a. an understanding of local government, and
 - b. knowledge of investigative processes including but not limited to procedural fairness requirements and the requirements of the *Public Interest Disclosures Act 1994*, and
 - c. knowledge and experience of one or more of the following:
 - i. investigations, or
 - ii. law, or
 - iii. public administration, or
 - iv. public sector ethics, or
 - v. alternative dispute resolution, and

Additional Requirements - Further consideration will be given to service providers with additional requirements:

2. The ability to prepare a report to Council on the investigation's findings and recommendations.
3. The ability to provide the service at a high standard and at a reasonable rate that reflects value for money.
4. The ability to communicate effectively and work in partnership with officers of Council.
5. The ability to provide flexibility and availability of time to conduct an assessment or investigation as required.
6. Hourly rates (excluding GST) for:
 - a. a preliminary assessment; and
 - b. investigation services
7. Evidence and/or confirmation of the ability to obtain adequate professional indemnity and public liability insurance.

EOI process

Council called for EOIs from 2 July to 2013 to 23 July 2013 from suitably qualified and experienced independent representatives for appointment as panel members. The EOI was advertised in the Sydney Morning Herald, Inner West Courier and Council's website. Council received 26 submissions.

The appointment will be up to four years subject to satisfactory performance according to the Procedures for the Model Code. Council may terminate the panel at any time by resolution.

The two main tasks expected to be undertaken by Conduct Reviewers are preliminary assessments of complaints and investigations of substantial complaints.

There is no assurance that appointment to the panel guarantees selection to investigate Code of Conduct matters and no remuneration is attached to being appointed to the panel. Conduct Reviewers are only remunerated when they are engaged to provide requested services. Council's Complaints Coordinator will select panel member(s), on a case by case basis, who they believe are best able to undertake a review.

A Conduct Reviewer is an independent contractor and is not an employee, servant, agent or officer of Council.

The EOI Evaluation Committee comprised of:

- Group Manager Organisational Performance;
- Corporate Strategy Coordinator; and
- Solicitor

Dependent on the circumstances, a complaint may be reviewed and investigated by a sole reviewer or a committee (made up of 3 Conduct Reviewers). In order to ensure the efficient processing of any complaints, Council needs to ensure it has enough Conduct Reviewers on the panel to form committees and take into consideration potential conflicts, availability and flexibility issues. As such the EOI Evaluation Committee considered that 11 was an appropriate number of members for the panel.

REFERRAL FROM OTHER DEPARTMENT

No referral was required.

FINANCIAL IMPLICATIONS

Funding is available in the current budget for this purpose.

ATTACHMENTS

1. EOI Evaluation Information (Confidential attachment for Councillors)

Report by David Backhouse, General Manager

RECOMMENDATION

That Council note the advice from Local Government NSW (LGNSW) regarding the Minister's consideration to changes to the Planning Bill.

PURPOSE OF REPORT

To advise Council of the LGNSW's advice regarding the Minister's consideration to changes to the Planning Bill.

REPORT

LGNSW has welcomed the agreement by the Hon Brad Hazzard MP to give consideration to review and make amendments to the contentious legislation following a recent meeting with LGNSW on 17 September. The meeting followed correspondence from the LGNSW Joint Presidents to NSW Premier, the Hon Barry O'Farrell MP, urging him to restore the balance back to the community in his Government's proposed planning reforms.

Minister Hazzard confirmed he was willing to actively consider a number of concessions on the proposed new Planning legislation, responding to LGNSW calls for action. These include:

- Code assessable developments will no longer be used in existing low density suburbs and will be limited to growth areas and Urban Activation Precincts. Council's seeking to use this process will be made to prepare 'neighbourhood impact statements.' A previous target that 80% of development would pass through the code assessment or 'compliant' channels has also been scrapped.
- The triple bottom line (economic, social and environmental) will be strengthened, restoring the balance to decision making.
- The proposed limit on holding infrastructure contributions extends from three to five years, with provision for applying for an extension.
- Existing Appeal rights and heritage protection would remain and the full variety of land zoning categories, which were to be reduced, would not be changed.

Joint President of Local Government NSW, Cr Keith Rhoades AFSM said the meeting with Minister Hazzard was productive and a good result for Local Government.

"I was very pleased that Minister Hazzard suggested we meet, following our approach to Premier O'Farrell. To his credit, the Minister was very open to listening to the concerns Local Government has with the proposed planning legislation.

In all the changes that Minister Hazzard agreed to reconsider, the big win for Local Government is the removal of the use of code assessable developments in existing low density suburbs. If

implemented as previously proposed, there was a massive risk that the character of suburbs would dramatically change without even providing residents with the opportunity to have their say.

There are obviously other areas of the proposed legislation that we still disagree on, but the Minister is taking LGNSW's concerns seriously, and that is extremely positive".

Joint President of Local Government NSW, Cr Ray Donald said it was good news that these amendments can be taken to the upcoming Local Government NSW Conference in October.

"It is important that Local and State Government maintain a strong relationship, so I am pleased that Minister Hazzard has taken our concerns seriously, and agreed to reconsider.

The Minister's comments are definitely a step in the right direction. He addresses one of our major concerns, to ensure that communities and councils are included in planning decisions.

Minister Hazzard will have the opportunity to present these amendments at the upcoming LGNSW Conference, and further hear the views of councils from around the State".

The proposed changes to the planning system is one of the five strategic themes that will be debated by delegates at the upcoming LGNSW Annual Conference to be held in October.

The proposed changes will delay the Bill's introduction to Parliament potentially to late October.

REFERRAL FROM OTHER DEPARTMENT

No referral was required.

FINANCIAL IMPLICATIONS

There are no financial implications.

Report by Carly Hackett, Communications and Cultural Services Coordinator

RECOMMENDATION

That Council sponsor the Soccer, Sizzle and Smile fundraising event by waiving fees for the hire of Mason Park on Sunday 13 October 2013.

PURPOSE OF REPORT

To advise Council of an application received to sponsor the Soccer, Sizzle and Smile fundraising event in support of beyondblue.

REPORT

An application has been received requesting in-kind sponsorship from Council to waive hire fees totalling \$642 for the use of the sportsfields at Mason Park, Homebush on Sunday 13 October 2013 for a fundraiser event called Soccer, Sizzle and Smile.

The Soccer, Sizzle and Smile event is a first time event, aimed at raising awareness for the resources available to those who are suffering from depression and anxiety. The event will include a 16 team 6-a-side soccer tournament, raffles, barbecue, jumping castle and face painter with all proceeds collected going to beyondblue. The event is expected to attract 200-400 people.

The event is being promoted through a website, social media and local media and has already collected sponsorship and raffle prizes from a range of local businesses.

The application for hire of Mason Park for a recreation fee amounts to \$642. No seasonal hirer of Mason Park will be affected by this event.

According to Council's park hire conditions and fees and charges, casual hire of sportsfields will incur bonds for managing waste, and use of amusement devices. The value of bonds amounts to \$570 which the applicant will be asked to pay.

The sponsorship application received from the Soccer, Sizzle and Smile organiser offers Council the opportunity to be acknowledged by including Council's logo on the event website and other publicity materials, announcements during the event and by allowing Council to place banners at the event and/or for Council to have a presence at the event.

REFERRAL FROM OTHER DEPARTMENT

Council's Community Lands and Services section has been consulted.

FINANCIAL IMPLICATIONS

There will be a loss of revenue of \$642 for waiving field hire costs.

ATTACHMENTS

1. Soccer, Sizzle and Smile proposal
2. Soccer, Sizzle and Smile letter of endorsement – beyondblue

Report approved by:

Jason Andrew
Group Manager Organisational Performance

ATTACHMENT 1

beyondblue

Proposal to Fundraise

Soccer Sizzle and Smile



Erin Hyland
March 2013

Contents

1. Introduction	3
1.1 Why beyondblue.....	3
1.2 Goals	3
2. Soccer, Sizzle and Smile	4
2.1 Key Fundraising Initiatives	4
2.1.1 Soccer	4
2.1.2 Sizzle.....	5
2.1.3 Smile.....	5
2.1.4 Website.....	5
2.2 The Venue	5
2.3 Run Sheet	6
3. Promotion	6
4. Sponsors.....	6
5. Conclusion.....	7

Attachments

- A. “Mini-Soccer” rules and regulations

1. Introduction

1.1 Why *beyondblue*

My name is Erin Hyland and I have been touched by the effects of depression in a very personal way, as have almost everyone I know.

To me depression is not something that is generally talked about, or if it is, it is spoken of in hushed tones or with trepidation. I believe depression is very real and evident in my community; I want to say yes it is here; yes it can happen to anyone and let's make the effort to be more aware and active to help and encourage people who need it.

I had the pleasure of growing up with an amazing man, during high school he was everyone's best friend and a person who always brought joy and laughter everywhere he went. He was known for his crazy haircuts, his loud voice and his compassion to all.

Tom and I grew up together in a very similar way, with loving families who always supported us, we were friends to the end and were even voted 'Mum and Dad' of the class in our Year 12 Yearbook. He was the person I called first when I needed help and the person who was always able to make me smile.

After high school he tried many different careers and through his faith became a Youth Pastor. He was adored by all and soon I was able to witness him being ordained. We had a strong friendship, even though we had different beliefs, and I was confident that we would grow old together looking after the world.

On the 4th March 2012 Tom took his own life after a secret and well hidden struggle with depression. Looking back now I believe that signs were evident, Tom was an intelligent man who had access to resources and still was unable to win his battle.

Tom was an avid sportsman and played soccer, cricket, hockey and anything anyone asked him to. He enjoyed being involved with his community and his mission in life was to make other people happy and to spread joy and I would like to continue his efforts with this Soccer, Sizzle and Smile fundraiser.

1.2 Goals

The main purpose of the Soccer, Sizzle and Smile is to raise awareness of depression and its key symptoms, while giving people the knowledge about how to access help and support.

The event will be focused towards all attendees having a fantastic time and ensuring everyone leaves with a smile on their face and a little bit of information to think about.

My secondary goal is to raise funds for the *beyondblue* foundation to assist them in building a society that understands and responds to the personal and social impacts of depression, works actively to prevent it, and improves the quality of life for everyone affected.

I have a personal goal of all attendees talking about the event and their new knowledge to one person who could not attend. I would also like to aim to raise \$3,000 for *beyondblue* during the event.

2. Soccer, Sizzle and Smile

I propose to have a 5 hour event where the key activity will be 16 teams of 6 to 10 mixed players taking the field in a knockout 'mini-soccer' competition.

The event will be family focused with a strong tone of fun for all. Teams will be asked to have funny names and dress as their name suggests, i.e. The Pirates taking the field against the Sumo Wrestlers.

The soccer will be coordinated by seasoned players and referees all who will be volunteers from local clubs. Specific names can be supplied if and when they are required.

For a set of full rules and regulations for 'mini-soccer' please see Appendix A.

Soccer games will be run over two temporary fields and will be continuous over a four hour period during the event.

The soccer will continue until only two teams are left and a Grandfinal will take place at the end of the event.

During the soccer family activities will be taking place such as face painting and a jumping castle. The activities will all be geared towards children and cheering on the teams.

A sausage sizzle and food stalls will be ran over the 5 hour period and all proceeds will be donated to *beyondblue*.

Currently the focus of the day will be on soccer fun, relaxing and getting people talking about *beyondblue* and depression.

2.1 Key Fundraising Initiatives

It is proposed to have one 'Money Table' on the day of the event where an attendee can purchase a SSS Card. These SSS cards will differ in price \$2, \$5 and \$10.

An SSS card will be stamped at each stall to signify one dollar, i.e. an attendee can purchase a sausage sizzle for three stamps on their SSS Card.

This will ensure that all money on the day will be held in one location and can be easily managed and secured. A \$2 SSS card will be given to each player to ensure players have water for the event.

Please find below a list of the key ways in which the Soccer, Sizzle and Smile will be raising funds. Please be aware that the list below is a draft and stamp value and specific activities may vary slightly on the day.

2.1.1 Soccer

Teams will be asked to register their soccer team before the event via a Donation Website, see information below. A team may have a minimum of 6 players with a maximum of 10.

All teams will be required to pay a Team Registration Fee of \$100.

2.1.2 Sizzle

A BBQ serving sausages and onion on bread rolls will be setup and be served at 3 'stamps' per roll.

A cake stall will be serving cakes and sweets that will be donated for the day by volunteers, the cakes will be priced at a differing rate depending on their size, from 1 'stamp' to 3 'stamps'.

Cans of soft drink and water bottles will be available for purchase, 2 'stamps' per can or bottle.

It is proposed to have further food for sale such as Fairy Floss and Ice Creams. Further research will be undertaken to ensure the cost of these items would not outweigh the money they would make on the day of the event.

2.1.3 Smile

Family activities will be setup on the day to ensure all children will be able to participate and enjoy.

Face painting and spray hair colour will be taking place with professional makeup artists donating their time, face painting or a hair colour will be 1 'stamp'.

It is proposed to have a manned jumping castle at the event with a cost of 2 'stamps' per turn.

A raffle will be held with three main prizes, all to be donated. Raffle tickets will be purchased at the Money Table only and will sold and drawn on the day of the event.

2.1.4 Website

The Soccer, Sizzle and Smile proposes to use Crowdfunder a free donation website that allows people to setup an event or campaign page to support their cause.

This website is free and fully functional with social media website such as Facebook and Twitter.

Teams will use this website to register for the soccer and to gain information on any updates on the event.

This website also allows donations to be made to the campaign or event. Any people who cannot attend the event but wish to donate can do so within this site with all proceeds coming to the campaign.

2.2 The Venue

A venue has yet to be officially approached to ensure the Soccer, Sizzle and Smile had the support of *beyondblue* before seeking confirmation. Currently I hope the event to take place in the Strathfield area as it is a central location. I hope to hold the event at Mason Park, Underwood Rd, Homebush.

It will be ensured that all rules and regulations of the chosen venue are met and that the grounds will be cleared and cleaned following the event.

2.3 Run Sheet

Please find below a draft run sheet of the day's activities. As specific activities are locked in the run sheet will become further detailed.

Duration	Event
08:30 – 10:00	Setup of event
10:00 – 15:00	Event open
10:00 – 14:00	Sizzle and food stalls open
10:30 – 14:00	Knockout soccer competition
10:00 – 14:00	Family fun activities open
14:00 – 14:30	Grandfinal played
14:30 – 15:00	Winners announced and draw of raffle

3. Promotion

The Soccer, Sizzle and Smile will be a community event geared towards those who knew or have been affected by Tom's passing. The event will be open to all who would like to attend on the day and the first 16 teams to register will be accepted.

The main avenue of promotion for the event will be word of mouth and getting the message of coming together as a community out there.

A website (a discussed above) will be setup and will be encouraged to be sent using Social Media and/or email to all who may be interested in attending. The website will also have a "follow" section so a person who wishes to attend the event but not play can be kept up-to-date with the movements of the Soccer, Sizzle and Smile.

The website will advertise any sponsors or supporting companies who have donated and a small flyer will be made up on the day for attendees to see who has contributed to the event.

Social Media will play a big role in promotion of the event and the website and social media traffic will be monitored on a regular basis to ensure a strong positive message is coming across.

4. Sponsors

The Soccer, Sizzle and Smile will rely on sponsors or supporters from local businesses to corporate sponsorship. The event would approach these sponsors and request the donation of a prize for the raffle and/or the sponsorship of a stand or activity at the event.

The Soccer, Sizzle and Smile would like to approach these possible sponsors in accordance to any *beyondblue* regulations and with an Authority to Fundraise letter from *beyondblue*.

I would like to request guidance as to *beyondblue's* procedure to ensure the event is as successful and on mission as possible.

5. Conclusion

I believe the Soccer, Sizzle and Smile is an event that not only embodies the *beyondblue* mission but will be the perfect opportunity to raise awareness and knowledge in a community that needs the information.

Please feel free to contact me if there are any questions or you would like to discuss the Soccer, Sizzle and Smile event in greater details.

Erin Hyland

0433 165 993

13/5 Mockridge Ave, Newington, 2127

I personally would like to ensure that I am here to work with *beyondblue* to raise awareness and funds and hope that we will get the chance to work together to make this event possible.

Appendix A – Soccer, Sizzle and Smile Mini-Soccer

Players

- 5 Outfield Players + 1 Goalkeeper = 6 A-Side Football
- A minimum of 2 female or male players must be on the field at all times, i.e. 2 females and 4 males is ok, 5 females and 1 male is against the rules
- If a player is sent off for bad conduct they cannot play again during the event but can be replaced by another player

The Field

- 10 min halves
- Mini goals - 5 mtrs x 2 mtrs
- Field dimensions: 50 m x 30 m

The Rules

- No Slide Tackles, No Offside, No Throw-Ins
- Players must Kick-in when the ball goes out of play
- Unlimited interchange
- All free kicks are indirect. Defenders must stand 5m from the ball
- All Goal Kicks must start with the Goalkeeper (from hand or feet)
- The Goalkeeper cannot throw or kick a ball over the half-way line on the full. A free kick will be awarded to the opposing team on the half-way line

Scoring

- All goals are worth 1 point

All decisions during play are made by the referee, the referee's decisions are final and will be supported by event organisers.

ATTACHMENT 2



Patron: Her Excellency Ms Quentin Bryce, AC CVO

12 March 2013

Erin Hyland
13/5 Mockridge Avenue
NEWINGTON NSW 2127

Dear Erin,

Consent to hold Fundraising Activities with *beyondblue* as named beneficiary.

Thank you so much for choosing *beyondblue* as the beneficiary of your fundraising activity. This letter gives you the authority to fundraise at the upcoming Soccer, Sizzle and Smile on 12th October 2013 at a venue to be confirmed. Your Activity ID is: **202580**.

Subject to you complying with the requirements of the *Charitable Fundraising Act 1991 (NSW)* with regard to soliciting donations for this charitable purpose, *beyondblue* consents to being a beneficiary of these activities. For more information on this Act and your state's regulations please visit www.olgr.nsw.gov.au.

With regard to the consent or license to use the name of *beyondblue* we endorse the phrase "Soccer, Sizzle and Smile - proudly supporting *beyondblue*." Please note: if you are producing any advertising materials that mention *beyondblue*, these need to be sent to us for approval before distribution.

beyondblue will provide information resources to all guests attending (i.e. wristbands, information on depression). Please visit www.beyondblue.org.au to place an order in advance allowing at least two weeks for delivery.

Please find enclosed the fundraising evaluation form to be completed and returned with funds raised within 28 days of the conclusion of the event.

beyondblue is appreciative of your support and we hope that your activity is a great success.

Yours sincerely,

Bronwyn Sugden
Fundraising Coordinator
beyondblue

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