



#### Instructions:

The Work, Learn & Grow Employment Program (WLG) offers work experience, teaches valuable employment skills, and provides you with a fall – winter income. WLG educational activities will enhance your employment experience, allowing you to develop career awareness, understanding of personal money management, and work-related social skills.

WLG is open to all 2019 Summer Youth Employment Program or ISY Summer Internship participants between ages 16 through 21, as of <u>October 1<sup>st</sup></u>, <u>2019</u> and are currently attending school.

#### Each applicant may submit only **ONE** application

All applications must have a unique Email address and Social Security Number used to identify the applicant.

#### To apply for WLG:

• Visit www.nyc.gov/dycd and complete the application online.

#### OR

• Complete the attached application and return it in person to the community-based WLG provider of your choice (a list of organizations throughout the City is attached).

Do NOT mail in your application to DYCD or the WLG Provider.

The DEADLINE for submitting your application is **Friday September 13<sup>th</sup>, 2019**.

#### SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE ACCEPTANCE INTO THE PROGRAM.

Selection is contingent upon a computerized lottery system and available positions based on program funding.

If you are selected for WLG you will be notified by the WLG Provider to which you submitted your application and asked to submit additional documentation immediately.

(See attached Required Documents Checklist)

Note: A current picture ID must be submitted with all documents.

Failure to submit required documentation as instructed will make you ineligible to participate in WLG.

For more information or if you have questions about completing this form or the required documents, please call 1.800.246.4646 or 311 and ask about WLG.

The status of your application can be found at www.nyc.gov/dycd

(Turn over to the next page)



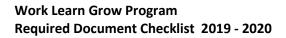
Applicant Signature \_



# Work Learn Grow Program Participant Application 2019 - 2020

1. Social Security Number (Please be accurate)	
2. Last Name 3. First Name	4. MI
[	
5. Birth Date (MM/DD/YYYY)  6. Gender (Check one)  7. Citizenship Status (Check one)  U.S. Citizen  Permanent	Other
/ / Male   Female   Good Structure   Female   Good Structure   Good Struct	renei
Selective Service Registration # & Date- Males 18 years of age must be registered with the Selective Service	
8. System to participate in the program (if you have not already registered; visit www.sss.gov.)  #   _   Date   /   /   USCIS Form #:	
10. Street Address (Number and Street)  11. Apt.  12. Zip Code	
13. Do you live in a NYCHA Housing Development?  No If No; Go to question 14.  Yes If Yes, Name the Development:	
14. Borough (Check One) Bronx Brooklyn Manhattan Queens Staten Island	
15. Applicant's Ethnicity (Select One) Hispanic or Latino Not Hispanic or Latino	$\equiv$
American Indian or Native Hawaiian or	=
16. Applicant Race (Select One)	
Asian White or Caucasian Other	
Chinese (incl. Cantonese  17. Other than English, what	
17. Other than English, what □ Albanian □ Arabic □ Bengali □ & Mandarin) □ French □ Language are you most □ Fulani □ German □ Greek □ Gujarati □ Haitian Cree	ole
Comfortable speaking?	
(Check all that apply)	
☐ Tagalog ☐ Turkish ☐ Urdu ☐ Vietnamese ☐ Yiddish	
Other (Describe):	
18. Applicant's Home Phone #   19. Applicant's Cell Phone #   20. Applicant's Email	
21. Name of Parent or Legal Guardian (Last Name)   22. First Name     23. Emergency Contact Phone #	
Educational Status Income & Other Information	
24. Current Educational Status Total family income (gross) for the last SIX	
J.H.S grade	+-
H.S. Single Parent Two Adults-No Single Pe	rson – No
College	
Sophomore Senior Sephomore Senior Sephomore Senior Supplicant the school system you attend Is applicant or applicant's family currently	
25. Please indicate the school system you attend   Is applicant or applicant's family currently   28. receiving public assistance?   Yes □ No (Skip to #3	1)
a. What school /do you attend? 29. Type of Public Family Assistance Supplemental Nu	
Assistance Assistance Gormerly known as AFDC) S.S.I. Assistance Progra	m (SNAP)
b. Indicate last grade completed. (Check all that apply) Safety Net/Home ☐ Relief ☐ Other ☐ Other	
Grade 0 - 8  HSE  30. Is the applicant any of the following (Check all that apply)	
Grade 9-11	•
2 or 4 year College Graduate	1
Career 32. Prior work experience? Yes No 33. What is the applicant's long-term career goal? List three (3) options:  Goals (paid or volunteer)	
34. Do you have a bank account? Yes No 35. Interested in opening a bank account? Yes No 36. Interested in direct deposit? Yes	i □ No
	□ No □ No
The you want to be contacted with information about public health insurance programs:	INU
CERTIFICATION OF ACCURACY: I, the undersigned, certify that all information on this form is true and correct. I understand that my statements are subject to verification. I further understand that any false statement	
subject me to criminal prosecution under both New York State Penal Laws, section 175.35 and Federal Law, 18 U.S.C.A. 1001, and to civil action for return of all monies received. I agree and accept that I will abide by a rules and regulations of this program.	ii applicable

Parent/Guardian Signature \_\_







If you are selected; to accept the job; you must show a picture I.D, Social Security Card and your current school documentation (see item #10 below). In order to be placed in a job, you will need to bring certain documents to your WLG provider. You must submit **COPIES** of one (1) item from categories 1-10 listed below as it applies to you. **These items are needed to officially complete your enrollment so that you are eligible for a WLG job.** Note that some documents may satisfy more than one category (e.g. U.S. Birth Certificate or current U.S. Passport for categories 3 and 6).

### Reminder: ONLY **COPIES** OF THESE DOCUMENTS WILL BE ACCEPTED

1.	Proof of Identity	6.	Proof of Citizenship/Alien Status
	Official Picture ID		Valid U.S. Passport OR
	(school, city, state, government issued)		U.S. Birth Certificate OR
	New: IDNYC will be accepted		Alien Registration Card OR
			I-94 , I-551, I-797 OR
			Certificate of Naturalization OR
			Employment Registration Card
2.	Proof of Employment Authorization	7.	Proof of Address (Dated within the last 6 months)
	Report Card (dated within the last 6 mos )OR		Home Utility Bill OR
	Official School Transcript OR		Current Lease OR
	NYS Driver/Non-Driver's License OR		Current Cable Bill (Must have Phone Service Listed)
	Voter's Registration Card OR		Official Mail from a Federal, State or City
	U.S. Military Card /Draft Record OR		Agency
3.	Proof of Age	8.	WLG Application
	Birth Certificate OR		A signed WLG application is required for all
	Benefit Card OR		youth. Youth under the age of 18 are required
	NYS Driver/Non-Driver's License OR		to have the signature of a parent or guardian.
	Alien Registration Card OR		
	Valid U.S. Passport		
4.	Proof of Social Security Number	9.	Selective Service (If applicable)
	Social Security Card (ONLY)		Registration Card OR
			Selective Service "Online Receipt"
			ONLY-Required for males 18 years of age or older
5.	Working Papers (Must be age applicable)	10.	Proof of School Status
If you are under the age of 18 at the time of placement,			Report Card (dated within the current first school term)
you must submit your most current working papers.			Transcript with School Name and Current Term
Working papers can be acquired through your school or			Program Card/ Class Schedule
district office.			Official School Letter (dated within the first school term
If you are not attending school, call 311 or contact your			on letterhead)
local D	istrict Office.		Current Term Receipt from Bursar Office
	16 and 17 years of age: Green Card		Current Letter from Attendance Office

<u>Please note:</u> all references to the word <u>current</u> mean documents dated within <u>the last six (6) months</u> or where applicable, documents which are still valid and have not expired.

The status of your application can be found at www.nyc.gov/dycd.





## Work Learn Grow List of Providers 2019 - 2020

Development OYO'S Youth Engloyment Programs	Bronx	
BronxWorks Inc. 1130 Grand Concourse; 10456 718-508-3180 D train to 167 St.	Child Development Center of the Mosholu Montefiore Comm. Ctr. Inc. 3450 Dekalb Ave; 10467 718-882-4000 #4 Train to Mosholu Parkway Bet: Gun Hill & Jerome Ave.	Children's Arts & Science Workshops Inc. 1619 East 174th St.; 10472 646-841-5964 #2 Train to 174th St. Bet: East St. & Manor Ave.
Community Association of Progressive Dominicans Inc.  1865 Morris Ave; 10460 718-466-1806 B train to 175th St. / D train to Tremont Ave. / Bx36 bus to Tremont Ave.	DreamYard Project Inc. 240 E 172nd St.; 10457 646-326-6706 BX 41 to Brook & Park Ave	Kips Bay Boys & Girls Club Inc. 625 Castle Hill Ave; 10473 718-597-1406 6 train to Castle Hill Ave, Bx22 to Castle Hill Ave/Virgil Pl
Simpson Street Development Association 997 East 163rd. St.; 10459 718-589-1510 6 to Hunts Point Ave; 2 or 5 to Simpson St.; BX6, BX19	South Bronx Overall Economic Development Corporation 555 Bergen Ave.; 10455 718-732-7608 2/5 train to 3rd Ave - 149th St	The Children's Aid Society 4 West 125th St.; 10027 917-286-1535 2/3/4/5/6 train to 125th St.
Woodycrest Center for Human Development Inc. 153 West 165th St; 10452 718-992-4256 4 Train to 161 <sup>st</sup> St. Bet: 161 <sup>st</sup> & Ogden Ave.		
	Brooklyn	
Beam Center Inc. 60 Sackett St.; 11231 718-855-7600 B61 bus to Columbia/Sackett St  Brooklyn Neighborhood Improvement Assn. Inc. 465 Sterling Pl; 11238 718-773-4116 2, 3 trains to Eastern Pkwy-Brooklyn	Bridge Street Development Corporation 460 Nostrand Ave.; 11216 718-399-0416 A, C train to Nostrand Ave., Walk to Jefferson/Nostrand Ave.  C.C.M.S. – Community Counseling Mediation 810 Classon Ave.; 11238 718-230-5100 4 or 5 to Franklin Ave./2 or 3 Eastern Pkwy	Brooklyn Bureau of Community Services 423 39th St.; 11232 347 505-1021 D, N, R train to 36 St.  CAMBA Inc. 21 Snyder Ave.; 11226 718-462-4244 2, 5, B, Q to Church Ave.
Museum, walk to Sterling Pl  Catholic Charities Neighborhood Svcs. Inc. 191 Joralemon St; 11201 718-722-6216 2,3,4,5 to Borough Hall; A,C,F to Metro Tech; B61,B41,B45, B26,B25,B38,B54 to Court St.	Council of Jewish Organizations of Flatbush Inc. 1523 Ave. M; 11230 718-377-2900 Q train to Ave. M	Cypress Hills Local Development Corp Inc. 2930 Fulton St.; 11207 718-676-1544 J train to Cleveland St.
Edith and Carl Marks Jewish Community House of Bensonhurst Inc. 7802 Bay Parkway; 11214 718-943-6326 D train to Bay Parkway/ N Train to Kings Highway	Grand Street Settlement Inc. 215 Heyward St.; 11206 718-302-7900 J train Hewes St.	Infinity Educational Programs Inc. 1972 East 34th St.; 11234 718-336-1981 B2/B100/B41 to Kings Plaza
Italian American Civil Rights League Canarsie Inc. 1460 Pennsylvania Ave; 11239 718-642-2180 A,C,J,Z,L Trains to Broadway Junction, B83 to Pennsylvania Ave/Geneva Loop	National Society for Hebrew Day Schools 1546 Coney Island Ave; 11230 718-252-4446 Q train to Ave. M, walk to Coney Island Ave	New York Center for Interpersonal Development Inc 755 East 100th St.; 11236 718-947-4065 L to Rockaway Parkway; B60 Glenwood Rd & E 100th St.





## Work Learn Grow List of Providers 2019 - 2020

Youth & Community Development  Development  Development  Development						
	Brooklyn (Continued)					
Research Foundation of CUNY on behalf	RiseBoro Community Partnership Inc.	St. Nicks Alliance Corp.				
of Medgar Evers College	1474 Gates Ave.; 11237	850 Grand Street, Rm. 184; 11211				
1534 Bedford Ave.; 11216	718-381-9653	718-599-9224 ext. 31				
718-804-8860	B52 bus to Knickerbocker Ave	L train to Grand /B43- Stops on Graham				
2,3,4,5 train to Franklin Ave.	L or M trains to Myrtle-Wycoff stop	Ave. & Grand St.				
Wildcat Service Corporation						
25 Chapel St.; 11201 646-341-0806						
A,C train to High St. or F to York St.						
	Manhattan					
Catholic Charities Community Services	Chinatown Manpower Project Inc.	Chinese American Planning Council Inc.				
Archdiocese of New York	70 Mulberry St.; 10013	165 Eldrigde St.; 10002				
515 W 182nd Street; 10033	646-292-9662/646-292-9665	212-334-0083				
212-795-1490	J,R,N train to Canal St.	B or D train to Grand St.				
1 train to 181st Street	7,7,7					
El Barrio's Operation Fightback Inc.	Henry Street Settlement	Inwood Community Services Inc.				
413 East 120th St.; 10035	301 Henry St.; 10002	651 Academy St.; 10034				
212-427-7080	646-941-9813	212-942-0043				
4 train to 176th St. & Jerome Ave.	J/M Train to Essex St./F Train to East	A Train Uptown to Dyckman St./				
	Broadway	M7 bus to Academy & Broadway				
Madison Square Boys & Girls Club Inc.	Roads to Success Inc.	Young Men's & Young Women's Hebrew				
250 Bradhurst Ave.; 10039	174 East 104th St.; 10029	Association of Washington Heights &				
718-760-9600	646-519-5050	Inwood Inc.				
A,C to 155th St; B,D to 155th St.	6 train to 103rd St.	54 Nagle Ave.; 10040				
, , ,		212-569-6200				
		A train or 1 train to 190 St.				
	Queens					
Boys & Girls Club of Metro Queens Inc.	HANAC Inc.	Jacob A. Riis Neighborhood Settlement				
110-04 Atlantic Ave.; 11419	23-16 30th Ave.; 11102	10-25 41st Ave.; 11101				
718-441-6050	718-204-2325	718 784 7447				
A or J train to 111 <sup>th</sup> St.	N or Q to 30 AveGrand Ave.	F train to 21 St Queensbridge				
Police Athletic League Inc.	Queens Community House Inc.	Research Foundation of CUNY on behalf of				
116-25 Guy Brewer Blvd; 11434	70-34 Austin St.; 11375	La Guardia Community College				
718-947-7640	347-571-0000	2910 Thomson Ave.; 11101				
Q11 bus exit bus to Guy R Brewer Blvd	E,F, or R train to 71st Continental Ave or Q	718-482-5340				
	60	7 to 33rd St or Court Sq.; E,M,G to Court Sq.;				
	Bus to 71st Continental Ave	R, E to Queens Plaza; Q39 to Thomson Ave				
Packeys Pavalance at and	Consultiald VAA O VIANIA Inc.	and 30th Pl				
Rockaway Development and	Samuel Field YM & YWHA Inc.	The Greater Ridgewood Youth Council				
Revitalization Corporation	63-25 Main St.; 11367	Inc.				
1920 Mott Ave.; 11691	718-268-5011	59-03 Summerfield St.; 11385				
718-327-5300	Q20A/Q20B/Q44-SBS bus to Main St &	718-456-5437				
A Train to Far Rockaway-Mott Ave	63rd Ave	M train to Forest Ave/walk to Summerfield				
The Child Center of NY Inc.						
8-21 Bay 25 St.; 11691						
718-271-8148						
A to Beach 25 <sup>th</sup> St. Wavecrest Station						
Staten Island						
United Activities Unlimited Inc.						
278 New Drop Lane; 10306						
718-689-4899						
Take the SIRR to the New Dorp stop, exit and						
walk southeast on New Dorp Ln						