School of Nursing
College of Allied Health & Nursing
MINNESOTA STATE UNIVERSITY MANKATO

Fall 2020

Pre-Licensure Program Application Packet

School of Nursing

Wissink Hall 360

Minnesota State University, Mankato

Application & Admission

Application for admission to the Pre-Licensure Program is a separate process, in addition to receiving admission to the University. Applicants are responsible for being informed of the application & admission requirements and the pre-nursing policies found in their Academic Catalog and the Pre-Nursing Student Handbook.

Application Criteria *(Catalogs prior to 18-19)*
1. Completion of 30 semester credits.
2. A minimum total cumulative GPA *of 2.8.*
3. Completion of required Core pre-requisites with minimum C grade.

Application Criteria *(18-19 catalog to present)*
1. Completion of 30 semester credits.
2. A minimum total cumulative GPA of **3.0.**
3. Completion of required Core pre-requisites with minimum C grade.

Application Procedures
Applicants must submit the application forms with all required documents, complete the HESI Admission Assessment Exam, and participate in an on-campus group interview. Incomplete or late applications will not be reviewed.

Application Form & Documents
Applicants are responsible for including all required information on the application form and attaching all required documents. All materials must be submitted by 12:00pm on the application deadline: **Friday, January 31, 2020**.

Applicants should submit their materials to a nursing advisor during a walk-in appointment. Distant applicants may schedule a phone appointment, but documents must be mailed in advance and received by the deadline.

Application Walk-in Times (Wissink Hall 360):

- January 13, 14, 15, 16, 17   9-4pm
- Tuesday, January 21:   1-4pm
- Wednesday, January 22:   8-12pm
- Friday, January 24:   8-11am
- Monday, January 27:   1-4pm
- Thursday, January 30:   2-4pm
- Friday, January 31:   9-12pm

HESI Admission Assessment Exam
The HESI is a 4-hour computerized exam administered by the School of Nursing. Applicants are allowed 2 testing attempts each semester**.** An applicant's highest cumulative score is used towards admission.

HESI Test Dates
- Saturday, February 1:   11:00am - 3:30pm
- Saturday, February 29:   11:00am - 3:30pm

HESI Payment & Registration
Applicants are responsible for the cost of the exam ($42) and must pay for each testing attempt. The HESI Payment and Registration instructions should be printed from: https://ahn.mnsu.edu/academic-programs/nursing/nursing-bs/application-admission/

Additional information regarding the HESI examination content, testing policies, accommodations, and preparation can also be found at the above link.

Group Interview
Once the application deadline has passed, applicants will receive an email notification regarding the interview process, available dates, times and electronic sign up. Interviews will take place in February. Additional information can be found at: https://ahn.mnsu.edu/academic-programs/nursing/nursing-bs/application-admission/

Admission Ranking
Each applicant will be rank ordered using their Core Pre-requisite GPA, the cumulative HESI exam score and the group interview score.
- Core GPA is 50% of ranking
- Cumulative HESI score is 25% of ranking
- Group interview score is 25% of ranking

The School of Nursing will admit the top 56 students from the rank ordered applicant pool.

Application & Admission

Admission Notification
Admission notifications are sent to all applicants' email address listed on the Application Form.

- Admission notifications will be emailed on: Wednesday, March 18, 2020.

- Admitted applicants are required to attend the mandatory Admission Advising session on: Thursday, March 26, 2020 from 4:00-5:30pm.

Admission
Full admission to the Pre-Licensure program requires the completion of the following requirements prior to program start date:

- Certification as a Nursing Assistant, and listed as active on a Nursing Assistant Registry in the United States.
- Completion of the Support pre-requisites with a minimum C grade.
- Approval to work with patients without supervision from the Minnesota Department of Human Services Background check.

Additional information regarding these requirements will be provided to those admitted.

Pre-Licensure Program
The Pre-Licensure Program is approved by the Minnesota Board of Nursing and accredited by the Commission on Collegiate Nursing Education (CCNE). The program is comprised of 59 major credits and leads to a Bachelor of Science Degree with a major in Nursing.

Pre-Licensure Program Plan of Study

Fall 2020
- NURS 333 Professional Nursing (3)
- NURS 334 Physiologic Integrity I (4)
- NURS 335 Family & Societal Nursing Inquiry (3)
- NURS 336 Assessment and Nursing Procedures (5)

Spring 2021
- NURS 363 Critical Inquiry in Nursing (2)
- NURS 364 Physiologic Integrity II (5)
- NURS 365 Nursing Care of Families in Transition I (7)
- NURS 366 Quality, Safety & Informatics in Healthcare Practice (2)

Fall 2021
- NURS 433 Community Oriented Nursing Inquiry (4)
- NURS 434 Physiologic Integrity III (4)
- NURS 435 Nursing Care of Families in Transition II (3)
- NURS 436 Psychosocial Integrity (4)

Spring 2022
- NURS 463 Nursing, Leadership and management (3)
- NURS 464 Physiologic Integrity IV (4)
- NURS 465 Nursing Care of Families in Crisis (2)
- NURS 466 Professional Role Integration (4)

Projected Graduation: May 2022

Graduates of the Pre-Licensure Program are prepared to take the National Council Licensure Examination-Registered Nursing (NCLEX-RN). Successfully passing this exam permits the graduate to practice as a registered nurse (R.N.). Graduates with a Bachelor of Science Degree with a major in Nursing will have met the requirements for public health nurse certification and licensure as a school nurse in Minnesota.

Student Checklist

☐ Application Form

- Complete the enclosed Application Form.
- All information must be complete and correct to the best of your knowledge.

☐ Academic Transcripts

- Applicants must attach an academic transcript from MNSU and each college or university attended. Transcripts can be underline official or unofficial. Submitting your transcripts for admission to MNSU is a sperate process from submitting your transcripts to the School of Nursing.
- Transcripts from any/all Minnstate colleges are printable from E-Services.

☐ Degree Audit Report (DARS)

- Applicants must attach a current MNSU Nursing Degree Audit Report (DARS).
- The Nursing DARS can be printed from E-Services or obtained for free from the Campus Hub.
- Applicants are responsible for ensuring all coursework has been transferred and evaluated by the Registration Office prior to submission.
- If applicable, pre-requisite substitutions/waivers must be complete and noted on the DARS. A copy of the approved substitution/waiver is also acceptable.
- Applicants using a standardized exam score (AP, IB, CLEP) for a Core Pre-requisite must attach their score report, unless the score is noted on the DARS.
- Applicants who received approval of a Pre-Nursing Appeal, must attach a copy of the approval letter.

☐ Application Deadline

- The Application Form and all required documents must be submitted to a nursing advisor during the available walk-in times by 12:00pm on Friday, January 31, 2020.

Application Walk-in Times (Wissink Hall 360):

- January 13, 14, 15, 16, 17   9-4pm
- Tuesday, January 21:   1-4pm
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- Thursday, January 30:   2-4pm
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☐ HESI Exam

- Print and follow the HESI Payment and Registration documents found online at: https://ahn.mnsu.edu/academic-programs/nursing/nursing-bs/application-admission/
- Students must be registered for the HESI exam 48 hours prior to the scheduled test date.
- No refunds are available.

☐ Group Interview

- Schedule a time to complete the group interview upon receiving email notification.
- Emails will be sent to all qualified applicants a week *after* the application deadline of January 31st.

☐ Admission

- Admission notifications will be emailed to all applicants on Wednesday, March 18, 2020.
- Admitted students are required to attend the mandatory Admission Advising session on Thursday, March 26, 2020 from 4:00-5:30pm.
- It is the student's responsibility to make the necessary arrangements with employers, so they are available for this mandatory session.

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Pre-Licensure Program Application Form
Fall 2020 Admission

Complete this form neatly and legibly in **ink**. Submit this form and all required materials listed on the student checklist.

Name _____   **Date of Birth** _____/_____/_____
　　　　Last　　　　　　　　First　　　　　　　Middle

MNSU Tech ID # _____   **Star ID** _____   **Social Security #** _____- ____ -_____

Permanent Address _____
　　　　　　　　　　Street　　　　　　　　　　　　　　City　　　　State　　　　Zip

Local Address _____
　　　　　　　　Street　　　　　　　　　　　　　　City　　　　State　　　　Zip

Cell Phone # (   ) _____   **MavMAIL** _____

Colleges/Universities Attended (other than MNSU):

List each college/university and check box if transcript is attached.

Dates Attended

_____   ☐   _____

_____   ☐   _____

_____   ☐   _____

_____   ☐   _____

_____   ☐   _____

Background Information: Your responses to questions 1-8 are necessary to meet agency regulations for public safety and to comply with Minnesota Board of Nursing Licensure requirements. **Please provide an explanation for every YES answer and attach to application.**

1. Have you ever violated a state or federal law or rule relating to the practice of nursing?　　YES　NO
2. Have you ever violated a state or federal law or rule relating to narcotics or controlled substances, or other similar regulations?　　YES　NO
3. Have you ever been convicted, entered a plea of guilty, nolo contendere, or no contest for any felony, gross misdemeanor or misdemeanor offense?　　YES　NO
4. In the last five years, have you ever misused or abused alcohol, other drugs or chemicals or been considered chemically dependent?　　YES　NO
5. In the last five years, have you been fired from a nursing-related job?　　YES　NO
6. Are you under investigation or are you the subject of any pending or past disciplinary action by a nurse licensing agency or have you been refused a nursing license by a state or country?　　YES　NO
7. Do you have any physical or mental disability, illness, or disease (such as visual or auditory impairments, mobility impairments, mental or physical conditions, and learning disabilities) that may impair your ability to practice nursing or be potentially harmful to the public? If yes, please attach a statement explaining how this has been resolved or managed to allow you to safely practice nursing.　　YES　NO
8. Have you ever received notification from the Minnesota Department of Human Services or the United States Department of Health and Humans Services, Office of the Inspector General that you have been disqualified from providing direct care or excluded from participation in Medicare or Medicaid?　　YES　NO
9. Have you ever been suspended from any college or university? If yes, please complete a release of information form (available in the School of Nursing Office) and submit it with your application packet.　　YES　NO

Have you previously applied to the Pre-Licensure Program?

Yes_____ No_____ If yes, date(s) of application: _____

English language Proficiency

Applicants to the Pre-Licensure Program from non-English speaking countries must demonstrate minimum English proficiency requirements in one of the following ways:

- TOEFL iBT minimum score of 84 with a minimum speaking score of 26
- TOEFL PBT minimum score of 560
- IELTS overall score of 6.5 with a minimum of 6.0 on all modules

The following questions will determine if applicant is required to provide a minimum English proficiency score.

1) Are you a student from a non-English speaking country? Yes_____ No_____ Country:_____
2) Are you following the 18-19 catalog or later? Yes_____ No_____

If you answered <u>YES to both questions</u>, you must submit the TOEFL/IELTS score(s) to verify minimum requirement.

Pre-requisite Courses: *For each pre-requisite below, check the box if the course was taken during high school.*

		High School ✓	Office Use Only					
			1st Attempt		2nd Attempt		Final	
			Credit	Grade	Credit	Grade	Credit	Grade
*Core Pre-requisites	***BIOL 220: Human Anatomy**							
	*BIOL 330: Principles of Human Physiology							
	*CHEM 111: Chemistry of Life Processes II							
	*ENG 101 or 104: Composition							
	*GEOG 103: Intro to Cultural Geography							
	*KSP 235: Human Development or **PSYC 343: Intro to Dev. Psyc.**							
	*NURS 101W: Courage, Caring & Teambuilding							
	*STAT 154: Elementary Statistics							
~Support Pre-requisites	**~BIOL 270: Microbiology**							
	~FCS 242: Nutrition for Healthcare Professionals							
	~PSYC 101: Intro to Psychological Science							
	~NURS 282: Pathophysiology for Healthcare Professionals							
	~NURS 284: Pharmacology for Healthcare Professionals							
	~NURS 286: Relationship-based Care in Nursing Practices							

I certify that the information provided is complete and true to the best of my knowledge. Information not submitted with this application will not be considered in the admission process.

Applicant Signature _____ **Date** _____