## FERGUSSON COLLEGE, PUNE – 4 STD. XI (ARTS & SCIENCE) ADMISSION (2020-21)instructions

- 1. Log on to https://livestudent.deccansociety.org
- **2.** User ID and password will be provided on your registered phone number in centralized admission process.
- **3.** If you don't get user ID and password then click on **Get username and password** option shown in figure

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- **4.** Home page will be displayed where student can enter Login Id and Password.
- **5.** You will get following dash board screen.

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- **6.** Click on Student Admission form(Junior) Tab on the Dashboard.
  - a. Select **Subject Groups**, then
    - For subject selection of Arts stream
       Eng, EVS, PT are compulsory subjects.
    - Student should select any **four subjects** from Social Science group.
    - Student should select any **one second** language from language group.
    - If student want to select two second languages then compulsory select Sanskrit and German then select three subjects from Social Science group.

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b. Upload student's **Photo & Sign** Size of Photo (200KB) and Sign (100KB)

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c. Upload student's **Documents LC/TC, Mark list, (Caste certificate, Non Creamy layer certificate, Special Reservation, Physical Handicap Certificate if applicable)** 

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d. Fill up all your personal and other mandatory details on respective pages.

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- **7.** Please verify all the personal and other details and make necessary corrections if required.
- 8. Student can get Saral Id number from leaving certificate (Student ID)
- **9.** After filling all details click on **Submit** button.
- **10.** To take admission form printout click on **Report Tab**.
- **11.** You can make the payment after receiving SMS (Text Message) from college side. If SMS not received from college side use, following Website:

https://feepayr.deccansociety.org



- a. Click on Pay Fees option
- b. Select Institute Type: -- College
- c. Enter your mobile number which you Register with the college.
- d. Enter OTP, then click on Submit button.
- **12.** Click on tab **'Pay now'**.
- **13.** The window for payment will be opened showing following three options
  - 1) Credit card2) Debit card3) Net banking4) UPI
- 14. If you are using Credit/ Debit card do not use "Rupay Card" of any Bank
- **15.** Once the payment is done, the feepayr will give immediate message **'Your transaction is successful' along** with a short fee receipt.
- **16.** After completing any of the above Online Fee Payment procedure, college fee receipt will be generated in **Feepayr log in** and **livestudent.deccansociety login.** Click on **Receipt Reprint** option

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