#### FIRST YEAR STUDENTS

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#### Office of the President

#### About Guy Bailey

Guy Bailey, Ph.D., was named Founding President of The University of Texas Rio Grande Valley in May 2014.

Prior to being named President of UTRGV, he served as President of the University of Alabama and of Texas Tech University; Chancellor of the University of Missouri-Kansas City; and Provost and Executive Vice President of The University of Texas San Antonio; Dean of Liberal Arts at the University of Nevada Las Vegas; Chair of the English Department at Oklahoma State University and the University of Memphis; and as a faculty member at Texas A&M and Emory Universities.

During his time at Texas Tech, the university met the criteria established by the Texas State Legislature for participation in the National Research University Fund; enrollment grew by 3,905 students (14%); research expenditures grew by \$89.9 million (170%); and graduation rates increased by five percentage points.

During his tenure at UTSA, the university was named an emerging research university by the Texas Higher Education Coordinating Board; 16 new doctoral programs were added; external funding for research more than doubled; enrollment grew by more than 40%; and graduate enrollment grew by almost 50%.

While Bailey was at UMKC, the university completed a \$200 million capital campaign and built or gained approval for \$175 million in new construction. From 2010 to 2012, Bailey served on the Board of Directors of the NCAA and on the Executive Committee of the Board of Directors of the Big 12 athletic conference. He has also served on the Board of Trustees of Midwest Research Institute since 2007.

Bailey continues to conduct research on language change and variation. His research with his late wife, Jan, has been featured in a front-page article in the New York Times, on National Public Radio, on CNN Headline News, on BBC Radio, in Texas Monthly, and in the San Antonio Express News. Since 1984, Bailey has brought in over \$1 million in external funding for his research.



#### PRESIDENT'S STAFF

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#### CONTACT THE OFFICE OF THE PRESIDENT

Brownsville: (956) 882-8201 Harlingen: (956) 296-1415 Edinburg: (956) 665-2100 president@utrgv.edu





#### Message from the **Dean of Students and Associate Vice President** for Student Life

Welcome Class of 2023 to UTRGV. As you grab a shiny coin and join the Toss4Luck tradition, my hope is that your wish for good fortune in health, wealth, love, success and friendship finds you. My heart's desire for you is that learning fills you with excitement and curiosity; you take advantage of opportunities to be involved on campus, attend student events, cheer on our UTRGV Vagueros at games; become actively engaged in our community; and learn just as much outside the

classroom as you do within. Although we have quality educational programs and a full range of opportunities and services to support you along your educational journey; you are the spirit of campus life. You are UTRGV. I want to welcome you today and look forward to meeting you.

Please know that I am here to support you throughout your college career and can't wait to celebrate all your accomplishments.

V's Up!

Rebecca K. Gadson Dean of Students



#### HONESTY, INTEGRITY & RESPECT

As members of a community dedicated to honesty, integrity, and mutual respect in all interactions and relationships, the students, faculty and administration of our university pledge to abide by the principles in the Vaquero Honor Code.

#### **WE ARE HONEST**

We do our own work and are honest with one another in all matters.

We understand how any act of dishonesty, conflicts as much with academic achievement as with the values of honesty and integrity.

# WE HAVE INTEGRITY

We will make personal and academic integrity fundamental in all of our endeavors.

# WE ARE RESPECTFUL

We act civilly and cooperate with one another for the common good. We will strive to create an environment and a culture in which people respect and listen to one another. We recognize a university is, above all, a place for the exchange of ideas. popular and unpopular. It is the one institution in society that encourages challenges to conventional wisdom. Consequently, we pledge to encourage the exchange of ideas and to allow others to participate and express their views openly.

#### PRESIDENT'S STAFF

The student is responsible for seeking a better understanding of any of the concepts discussed above by consulting with a faculty member, and/or calling the Dean of Students office at (956) 665-2260.



#### Student Government **Association President**

Welcome! It is my greatest pleasure to welcome you to The University of Texas Rio Grande Valley. My name is Ingrid De la Torre and it is a blessing to be serving you as the Student Government Association President for the 2019-2020 academic year. As you begin your journey at UTRGV there will be times when you may find yourself

with questions and may feel that you are not where you thought you would be, but one thing is certain, UTRGV's embracive community will make you feel at home. The university will provide you with many opportunities to meet new friends, mentors and most importantly people who will be your extended family. This journey will open many doors as you join student organizations, participate in community service projects build your resume and maybe even travel the world. Before you know it, you will be getting ready to walk the stage at commencement, and you'll realize that this was the place you were meant to be. Remember together We Will Make a Change, We Will Build the Future and We Will Inspire. Class of 2023, make some noise, and let's make it a great year. Go Vaqueros!

#### Ingrid De la Torre

President, Student Government Association

#### **Mascot and Colors**

The Vaguero is the official athletic nickname/mascot for The University of Texas Rio Grande, Identifying Colors; Orange and Gray, Accent colors; Kelly green, and Navy blue.

#### Mission Statement

To transform the Rio Grande Valley, the Americas, and the world through an innovative and accessible educational environment that promotes student success, research, creative works, health and well-being, community engagement, sustainable development, and commercialization of university discoveries.

#### **Pride and Traditions**

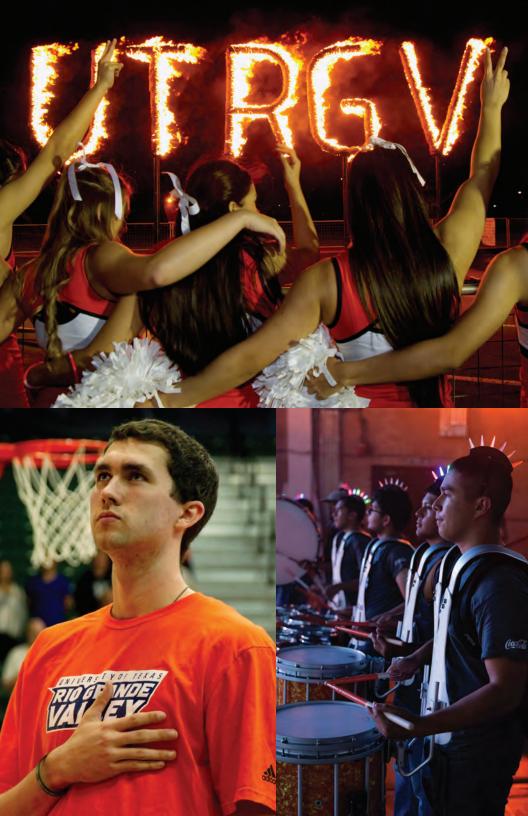
Since its inception The University of Texas at Rio Grande Valley has adopted traditions stemming from its legacy institutions and created new events and experiences that have instilled a sense of pride within the Vaquero nation. The Student Activities office and various university departments and partners work hand in hand to create traditions and events to bring new experiences that instill a sense of belonging and bring pride to the Vaguero community. The university will continue to work together and inspire and strengthen the values that bring us together as Vagueros.

#### TRADITIONAL EVENTS

- Best Week Ever
- Toss for Luck
- UTRGV Madness
- Charreada at UTRGV
- Picnic with the President
- Info Depots
- Week of Welcome

- The Stomp
- UTRGV Day
- Homecoming

For more information please visit our website at UTRGV.edu/studentactivities.



#### **Academic Advising Center**

#### A Global Advising Center for the 21st Century

From new student orientation to the day you walk across the stage, your Academic Advising Center is here to serve and believe in you. As an admitted undergraduate student, you will partner with us to build your overall understanding of UTRGV and learn how to be successful at the University of the 21st Century. Along the way, you'll work with us to discover new academic adventures and craft an educational experience unique to you!

With graduation in your sights, you'll experience passionate support through holistic services, energetic advisors and authentic connections to your academic journey! As you consider your pathway, you'll have a safe, respectful and welcoming learning environment to discover your interests, identify your skills and talents and guide you to make well-informed decisions about your education! You'll have access to academic planning tools to better position you to know your educational landmarks, understand your academic pathway and gain the most of your learning experience at UTRGV! Con ganas and with the support of your academic advisor, you'll be on your way to graduation!

In partnership with your advisor, you're invited to visit us to make use of the following services:

- Academic Recovery Programs and Services Graduation Planning
- Advising for Admitted Transfer Students
- Academic Skills Development and Assistance
   Texas Success Initiative (TSI) Support • Referrals to Academic and Campus Resources
- Major and Career Exploration

Students interested in a walk-in session or in scheduling a session with the Academic Advising Center may contact us in person, by phone, via email, or by using EAB Campus. As we work together, you'll declare more than a major. You'll declare your place in the world!

#### **REACH OUT TODAY:**

UTRGV.edu/advising | (956) 665-7120 | academicadvising@utrgv.edu Brownsville: One West University Blvd. Main #1.400

Edinburg: 1201 West University Dr. Southwick Hall, #101A

#### Career Center utrgv.edu/careercenter

The Career Center provides students and alumni with services to support life-long learning and the development of skills for career success. In collaboration with local and nationwide employers, the Career Center provides job listings on a 24/7 basis to students via the Career Connection, an online career development system. You can obtain access to handshake, an online job and event management system. Students have access to Handshake through their MyUTRGV portal. Whether you are trying to figure out what you can do with your major, struggling with finding a job, or mapping out a career plan, the Career Center is here to help during your time as a student and beyond. We look forward to supporting your professional success!

#### **CONTACT US**

Edinburg: Student Services Bldg. #2.101 | (956) 665-2243

Brownsville: Cortez Hall #129 | (956) 882-5627

#### **Learning Center**

The Learning Center helps students to become independent learners and achieve academic success. Tutors and Supplemental Instruction (SI) leaders and Peer Led Team Learning (PLTL) provide assistance to students.

#### **SERVICES**

- One-to-one Workshop
- Small group Online
- Study group

#### Edinburg Main Office - ELCTR #100

- Math Tutoring ELCTR #114
- Science Tutoring ELCTR #130
- Liberal Arts & Business Tutoring ELCTR #106
- Supplemental Instruction (SI) ELCTR #106
- SI-STEM and PLTL ELCTR #128

(956) 665-2585 Mon. to Fri. 8 a.m. - 5 p.m.

#### Brownsville Main Office - BMSLC #2.111

- Math and Science Tutoring BMSLC #2.107
- Liberal Arts & Business Tutoring BMSLC #2.123
- Supplemental Instruction (SI) BMSLC #2.123
- SI-STEM and PLTL BMSLC #2.113

(956) 882-8208 Mon. to Fri. 8 a.m. - 5 p.m.

#### **The Writing Center**

The Writing Center offers one-on-one and small group tutoring on writing for all disciplines and levels, from first-year courses through graduate work. In 30-minute sessions, our tutors will help you understand and address the three critical parts of any writing project--the purpose, audience, and genre requirements of the assignment--and we will assist you with invention and brainstorming, idea development and organization, and, most importantly, a plan for how to revise your work.

We don't correct or edit your work for you, but we will look for patterns of errors in a draft and help you learn to recognize and improve the effectiveness of your writing.

We'll also help you learn how to incorporate sources into your writing and to document them correctly. Additionally, we have a number of electronic resources and hand-outs that will help you improve your writing, including interactive modules on frequently requested topics such as Paraphrasing, Thesis Development, and Developing your Academic Voice.

The Writing Center is located in the Library, BLIBR 3.206 in Brownsville; and in ESTAC 3.119 in Edinburg. Students may come in for face-to-face sessions, submit their assignment online, or request a Skype appointment.



# **UTRGV Study Abroad Programs**

# OFFICE OF INTERNATIONAL PROGRAMS & PARTNERSHIPS

Students interested in adding an international experience to their academic careers are urged to apply by visiting our office. UTRGV students are able to travel the world through short-term and long-term study abroad programs. This allows students to fulfill their degree requirements by receiving credits for courses taught abroad. We offer scholarships to students who apply for our programs as well as external study abroad opportunities. Please visit our office for more information on where you can travel to and how you can apply for study abroad scholarships.

#### CONTACT US/ VISIT US

ipp@utrgv.edu Brownsville: (956) 882-8955/BMAIN #1.308 Edinburg: (956) 665-3572/ESTAC #3.128

Deadline to Apply: Spring Semester for Summer programs

#### Classification of Students

Students are classified according to the number of hours of college credit they have earned. Classifications are as follows:

Freshmen 0 - 29 earned hrs	
Sophomores30 - 59 earned hrs	
Juniors 60 - 89 earned hrs	
Seniors 90 or more earned hrs	

WL - Cap Waitlist Seat Capacity WL - Act Actual number waitlisted Rem - Remaining waitlisted seats

#### **Course Numbers**

Courses are numbered to show both the collegiate level at which they are offered and the hour value of the course. The first digit shows the level, and the second digit shows the credit hours. The last two digits are departmental designations. For example, Spanish 1301 shows that the course is taught at the freshman level and carries three hours of credit per semester. All lower-division undergraduate courses ending in the numbers 87 and 88 are honors courses.

0000 courses Developmental co	urses
1000 courses Freshman level	
2000 courses Sophomore level	
3000 courses Junior level	
4000 courses Senior level	
5000-7000 courses Masters level cour	ses
8000-9000 courses Doctoral level cour	rsas

MWF - Monday, Wednesday, and Friday

**TR** - Tuesday and Thursday

MW - Monday and Wednesday

MTWRF - Monday through Friday

MTWR - Monday through Thursday

TBA - To be announced

#### **GRADES AND TRANSCRIPTS**

Students may obtain their grades using ASSIST. You can login to myUTRGV with your UTRGV username and password and click on the ASSIST icon under the applications area. Students requiring a paper copy of their grades may submit the Transcript Request Form to U Central.

#### **Grading System**

UTRGV uses a 4.0 system. The following grades are used to designate achievement in coursework. Their corresponding grade values and points are indicated.

А	Excellent	· 4 grade points per hour
В	Good	3 grade points per hour
С	Satisfactory	2 grade points per hour
D	Below Average	1 grade point per hour may not be assigned in graduate classes
F	Failure	0 grade points per hour
Р	Passing	not considered in calculating grade points or attempted hours; however, hours are counted in total earned hours
NP	No Pass	not considered in calculating grade points or attempted hours
IP	In Progress	not considered in calculating grade points or attempted hours; for remedial courses only
I	Incomplete	not considered in calculating grade points or attempted hours
CR	Credit	not considered in calculating grade points or attempted hours; however, hours are counted in total earned hours
NC	No Credit	not considered in calculating grade points or attempted hours
DR	Course Dropped	not considered in calculating grade points or attempted hours
W	Withdrawal from School	not considered in calculating grade points or attempted hours

FIRST YEAR HERE AT UTRGV? START HERE



#### **ENGAGING PEERS IN COLLEGE**

E.P.I.C. is a Peer Mentoring Program that pairs you with an upperclassman to help support you in and out of the classroom.

### Focusing on:



Academic Success



Personal Growth



Student Involvement

#### **EPIC INCLUDES:**



1 on 1 Mentoring



"Family Cluster"
An opportunity to connect with other peers



**EPIC Socials** 



Earn rewards by attending events

# Get Paired to Your Mentor Today!

SIGN UP BY SCANNING



or

Visit our office at: Brownsville: Student Union 1.28 Edinburg: University Center 205

For more information please call the Leadership and Mentoring Office at (956) 882-5111 Brownsville, (956) 665-2660 Edinburg, mentoring@utrgv.edu



#### E.P.I.C. Mentoring

The Engaging Peers in College Program is the first step to having an EPIC college experience! E.P.I.C. is a year-round mentoring program that begins in the Fall and runs through the Spring semester. It is open to all students attending the University of Texas Rio Grande Valley for their first year (including Transfer Students). E.P.I.C. focuses on three core pillars of the college experience: academic success, personal growth, and involvement.

Once in the E.P.I.C. program, the student will be assigned a mentor who is a successful returning student. Students get to meet with their mentor, or more if needed once a month. During the meeting, the mentor will go over a curriculum, provide advice, and answer any questions to guide the student to a successful year. There will also be exclusive EPIC socials and events for students in the program to enjoy and meet others in the program.

If you are interested in being paired with a mentor be sure to follow the link provided to access our E.P.I.C. Agreement Form:

utrgv.campuslabs.com/engage/submitter/form/start/173879 or access the form by searching "E.P.I.C. Agreement Form '19-'20" under the tab labeled "FORMS" when you log in to your VLink account.

If you having trouble accessing the form please contact the Mentor Office at **(956) 882-5736** for Brownsville or **(956) 665-2918** for Edinburg.



#### **UTRGV Lingo**

Academic Advisor – Advisors help students select the correct courses, review course requirements, and provide guidance for undecided students.

Add/Drop Courses – Students are generally permitted to drop courses from their class schedule and/or add other courses. Dropping/adding courses must be done in accordance to important deadlines and financial/academic requirements.

Assist – Provides a variety of online services to UTRGV students regarding, registration, financial aid, payment, and grades. For your security, ASSIST requires that you enter your username and password to access financial aid, payment records, and transcript records.

Bachelor's Degree – Also known as a baccalaureate degree, the bachelor's is an academic degree consisting of a minimum of 120 credit hours. The degree includes the required General Education Core and courses in the field of study.

Census Date – The official census date is the 12th class day for regular fall and spring semesters or the fourth-class day for summer sessions. Dates for traditional programs are found in the Academic Calendar. Census dates for non-traditional students (online-accelerated programs) will be published by the registrar's office.

**Entering freshman** – A student admitted as an entering freshman has not attended any accredited college or university.

Excess Credit Hours – Should you exceed the designated attempted hours limit, you will be charged an additional \$50 per excess credit hour.

Final/Mid-term Exams – These exams are given at the middle and end of a semester. They are used to measure the academic progress of the student. Final exams are usually given the last week of the semester, and there is a specified schedule for final exams that can be accessed on the UTRGV website. Students may also view their course syllabus or speak to a professor about specified exam dates.

Letter Grade/GPA — Colleges use both letter grades and GPA's to determine student grades. GPA's can be calculated by multiplying the credit hours a class is worth by the number of points earned for the letter grade. Add up the totals for each course, then this number is divided by the total number of attempted credit hours. The result is your GPA.

Major/Minor — A major is a specific field of study that a student chooses and requires a designated amount of credit hours to fulfill completion. A minor is a secondary field of study that requires a smaller designated amount of credit hours for completion.

**Prerequisite Courses** – Specified requirements that must be met before one can enroll in the course.

Six-Course Drop Limit – All students are allowed a maximum of 6 course drops after the census date. If a student transfers to another institution within the state of Texas, course drops will carry over.

Three-Attempt Rule - Undergraduate students may retake a course twice without paying additional tuition cost. If you are considering retaking a course a third time, you will be charged an additional \$150 per credit hour for the repeated course.

Three-Attempt Rule – Undergraduate students may retake a course twice without paying additional tuition cost. If you are considering retaking a course a third time, you will be charged an additional \$150 per credit hour for the repeated course.

**Transcript** – The record of a student's academic courses, grades, and drops.

**Undergraduate Student** - Student who has not yet earned a bachelor's Degree.

**UTRGV Catalog** – The Course Catalog provides important information to students and parents such as newly implemented policies, its accreditation status, courses of study, degrees offered, and admissions & enrollment procedures. It also includes information such as the institution's history and philosophy, and student life activities.

#### **Blackboard Learning Management System**

Blackboard Learn is our institution's learning management system that allows faculty to add resources and online learning activities for students to access online.

Blackboard courses can range from web augmented, which may only include class notes, to fully online, which incorporates everything from class notes, assignments, assessments, live or recorded lectures, discussion boards, grades, and more. Students can also take their courses on the go by downloading the Blackboard Mobile app available for free on iOS and Android.

#### **NEED HELP? CONTACT THE 24/7 COLTT HELP DESK**

UTRGV.edu/coltthelp | UTRGV.edu/online Brownsville: Casa Bella #613 | (956) 882-6792

Edinburg: Education Complex (EEDUC) #2.202 | (956) 665-5327

#### **Academic Calendar**

#### FALL 2019 TERM (AUGUST 26 - DECEMBER 12)

Apr. 1 (Mon.)	Registration Begins
Aug. 21 (Wed.)	Payment Due. Last day to join a waitlist.
Aug. 23 (Fri.)	Last day to withdraw (drop all classes) and receive a 100% refund
Aug. 26 (Mon.)	Fall classes begin
Aug. 29 (Thurs.)	Last day to add a class or register for Fall classes
Aug. 30 (Fri.)	Last day to withdraw (drop all classes) and receive an 80% refund
Sep. 2 (Mon.)	Labor Day Holiday. No classes.
Sep. 9 (Mon.)	Last day to withdraw (drop all classes) and receive a 70% refund
Sep. 11 (Wed.)	Census Day (last day to drop without it appearing on the transcript)
Sep. 16 (Mon.)	Last day to withdraw (drop all classes) and receive a 50% refund
Sep. 23 (Mon.)	Last day to withdraw (drop all classes) and receive a 25% refund
Nov. 13 (Wed.)	Last day to drop a class (grade of DR) or withdraw (grade of W)
Nov. 28-29 (ThursFri.)	Thanksgiving Holiday. No classes.
Dec. 5 (Thurs.)	Study Day. No classes.
Dec. 6-12 (FriThurs.)	Final Exams
Dec. 12 (Thurs.)	Fall classes end; Official last day of the term
Dec. 13-14 (FriSat.)	Commencement Exercises
Dec. 16 (Mon.)	Grades Due at 3 p.m.

#### SPRING 2020 TERM (JANUARY 13 - MAY 7)

Oct. 28 (Mon.)	Registration Begins
Jan. 8 (Wed.)	Payment Due. Last day to join a waitlist.
Jan. 10 (Fri.)	Last day to withdraw (drop all classes) and receive a 100% refund
Jan. 13 (Mon.)	Spring classes begin
Jan. 16 (Thurs.)	Last day to add or register for Spring classes
Jan. 17 (Fri.)	Last day to withdraw (drop all classes) and receive an 80% refund
Jan. 20 (Mon.)	Martin Luther King Jr. Holiday. No classes.
Jan. 27 (Mon.)	Last day to withdraw (drop all classes) and receive a 70% refund
Jan. 29 (Wed.)	Census Day (last day to drop without it appearing on the transcript)
Feb. 3 (Mon.)	Last day to withdraw (drop all classes) and receive a 50% refund
Feb. 10 (Mon.)	Last day to withdraw (drop all Spring classes) and receive a 25% re-fund
Mar. 9-14 (MonSat)	Spring Break. No classes.
Apr. 9 (Thurs.)	Last day to drop a class (grade of DR) or withdraw (grade of W)
Apr. 10-11 (FriSat)	Easter Holiday. No classes.
Apr. 30 (Thurs.)	Study Day. No classes.
May 1-7 (FriThurs.)	Final Exams
May 7 (Thurs.)	Spring classes end; Official last day of the term
May 8-9 (FriSat.)	Commencement Exercises
May 11 (Mon.)	Grades Due at 3 p.m.



#### **Quick Vaquero Tips**

- Remember to do the FAFSA application every October to continue receiving federal and state financial aid.
- The library has study rooms that can be reserved for up to four hours per person. UTRGV.edu/library/services
- Remember to regularly check your academic standing for academic purposes and financial aid purposes.
- UTRGV has hundreds of student organizations, join a few of them. Learn more about student organizations on campus by visiting V Link at UTRGV.edu/vlink.
- The Wi-Fi login is always your UTRGV email address and the password you created.
- The Career Center can assist you with résumé reviews, mock interviews, and internships if interested.
- To request additional aid (loans, workstudy) you can visit UTRGV.edu/ en-us/admissions/paying-for-college/ financial-aid/additional-aid-request/ index.htm
- Remember your professor is here to help. Make sure to visit their office hours regularly or schedule and appointment.
- UTRGV caps tuition at 12 hours. Take an extra course at no extra cost.
- Scholarships are available every year and open to all students. Remember to apply.

- Always use your UTRGV email when communicating with any Staff or Faculty for security purposes.
- The number to campus police is 956-882-4911 (Campus Emergency) or 956-882-7777 (Directory).
  - » University police can escort you to your vehicle, unlock your car if your keys are inside, and that is where the "Lost and Found" is located. Save their number for faster access in case of emergencies.
- You can set up your direct deposit to have your excess financial aid go directly to your bank account.
- UTRGV offers free Microsoft Office to students. Remember to download your free copy through Vsoftware which you can find once you log into MyUTRGV.
- Visiting the University Recreation (UREC) on a regular basis can help you stay healthy.
- Most buildings have tables, cubicles, and/or study rooms for your use. Take advantage of it.
- Almost every college has a computer lab for you to use along with the Academic Services Building and Library.
- For each of your classes introduce yourself to the person sitting to your left and your right. You'll make new friends quicker and have study partners for exams and finals.



- Remember we have a Learning Center if you are struggling with one of your classes and we have a Writing Center located in ESTAC #3.119 (Edinburg) and BLIBR #3.206 (Brownsville).
- Remember to request student loans only if you absolutely need them. Loans will need to be paid back.
- Students receive free general admission to all UTRGV NCAA Division I home games with a valid student ID. Visit GoUTRGV.com for a complete home schedule.
- Download the V Fan Rewards mobile app to view upcoming home games at the palm of your hand. You can also earn loyalty points through the app to redeem prizes.
- Whether you're overwhelmed by college or excited about what's ahead, life is better when your to-do's are organized and at your fingertips. That's why we've brought you Guide! That's why we've brought you Navigate Student, a mobile app that gets you from orientation to graduation. To download Navigate Student on the App Store or Google Play, search for "Navigate Student" then log in using your UTRGV credentials, or visit our desktop site at utrgv.guide.eab.com.



## First Year Experience utrav.edu/universitycollege/your-first-year

Your first year at UTRGV is your opportunity to build a foundation for success. The First Year Experience at UTRGV will help you establish that foundation. We are a collaborative and comprehensive set of academic and social experiences all aimed at aiding you transition into UTRGV. Invest in your success and take a moment to check out our website and see all that we have to offer.

#### CONTACT US

Edinburg: (956) 665-7919 Student Academic Center #2.101 Brownsville: (956) 882-7483 Interdisciplinary Academic Bldg #1.114

#### Do's of Communicating with Faculty and Staff

**Do**: Be prepared, know the purpose of the contact, and have your UTRGV student identification number ready.

**Do**: Be courteous. Emotions and frustration will only hinder communication

**Do**: Use professional words and sentence structure. Always proofread before sending written communication.

**Do**: Be mindful of others' responsibilities and workload.

**Do**: Be punctual and if possible arrive at least 5-10 minutes before the scheduled appointment.



#### **Tips for Meeting with Your Professor**

Meeting with your professors is essential to ensure academic success.

Many times, students are anxious because they don't know the best way to approach their professors. Here are some tips:

#### DURING THE FIRST WEEK OF THE TERM

After reading the syllabus/course schedule thoroughly, make notes on items that you didn't understand. Make an appointment with your professor to get clarification on any assignments or items you have questions on. Let your professor know what your goal is for the class and get feedback on how to reach that goal.

#### BEFORE THE FIRST ASSIGNMENT IS DUE

Bring a draft of the first assignment/paper for your instructor to review. Possible questions to ask include: Am I going in the right direction? Does this meet your expectations? What should I do differently?

#### BEFORE THE FIRST QUIZ OR EXAM

Review the format of the exam as well as the type of material that will be covered. Possible questions to ask include: How much time will I have to complete the exam? Are old exams or review documents available? Will more emphasis be placed on essays, short answer, or multiple choice?

#### AT MIDTERM

Ask your instructor for an update on your academic standing in the class, revisions to the course syllabus, and expectations for the remainder of the course. Be sure to review the coursework and lecture notes completed to date. You should be able to summarize what you have learned so far.

#### NEAR THE END OF THE TERM

Review with your professor the format for the final exam and material that will be covered. Possible questions to ask include: Will the final be cumulative or only on material covered since the last exam? Will the final grade be computed on a curve or will straight percentages be used? The important thing is that you communicate and interact with your professor so that you may get the best experience out of each course!



#### **Template for Emailing Professors**

The first thing to remember when sending an email to your professor is that you want to be professional. Professors care about their students' success; therefore, it is important to show that you are as serious about your academics as they are. Here is a simple template you can follow:

#### Subject line:

- "Syllabus Question ENGL 1301.01"
- Always state your Class and section in the subject line of your email.

#### Begin with a greeting:

Always begin your email with a greeting: "Dear/Good Morning/Good Afternoon Professor \_\_\_\_\_\_,

#### Introduce yourself:

- "My name is \_\_\_\_\_, I am in your English 1301.01 class from 9:25am-10:40am."
- Remember that you may be one of hundreds of students that your professor teaches. That is why it's important to specify what class you belong to.

#### Explain the reason for the email:

"The purpose of this email is to verify when the next assignment will be due. I noticed that the syllabus has two dates, and I just wanted to make sure to get the correct one."

- Try to keep it simple and to the point to prevent any confusion.
- If the topic is lengthy and complex, be sure to state that you would like to make an appointment with your professor to further discuss the topic.

#### Politely ask for a timely response and thank them for their time:

"A response would be very much appreciated. Thank you for your time."

• Thanking the professor lets them know you value their time.

#### End with a salutation & include your course number:

"Best Regards, Adrian Estudiante, UNIV 1301.01"

• Remember to always proof-read your email before you hit send!

#### **Engaged Scholarship & Learning**

The Office of Engaged Scholarship & Learning supports student learning experiences beyond the classroom. We focus on helping students integrate and enrich academic knowledge, gain professional experience, and skills through handson learning opportunities. We develop, promote, and facilitate experiential learning and community engagement initiatives that advance student academic success. Activities include, but are not limited to such high-impact practices as undergraduate research, service learning, academic internships, and community engagement. We aspire to be an academic leader recognized for innovation in experiential learning, community engagement, and service in the Rio Grande Valley and beyond.



#### **Tips Before the First Week**

#### CHECK YOUR UTRGV EMAIL REGULARLY

Some professors email before classes start with information about the class or the textbook. If a class has to be cancelled before the semester, you will be contacted by email so you can adjust your schedule.

#### BUY YOUR TEXTBOOKS BEFORE CLASSES START

Buy your books at least 1-2 weeks before classes start so you can have enough time to find a less expensive book, UTRGV has its own Campus Bookstore at both campuses for your convenience!

1201 W. University Drive Library #101, Edinburg, TX 78539 | (956) 665-2252 83 Fort Brown, Brownsville, TX 78520 | (956) 882-8249

#### CHECK YOUR SCHEDULE

After you register, keep checking your schedule periodically, especially a few days before classes start to ensure you have the most updated one should a class be relocated. If a class was cancelled and you missed the email notification, this gives you the opportunity to add another class.

#### AVOID GETTING A PARKING TICKET

Buy a parking permit at Parking and Transportation services on either campus or order it online through ASSIST. Be sure to also take a look at the parking maps to assure you park in the proper lot. Lastly give yourself a good amount of time to park! We encourage you to arrive at least 45 minutes to an hour before your class starts to find parking

#### **Edinburg Campus**

1201 W. University Dr., EASFC Building, #135

Edinburg Phone: (956) 665-2738 | Fax: (956) 665-7912

#### **Brownsville Campus**

BVAQP-A. #1.101A

Brownsville Phone: (956) 882-7051 | Fax: (956) 882-6547

#### VISUAL ARTS BUILDING

The UTRGV Visual Arts Building (sometimes called the Art Annex) is located on 2412 S. Closner Blvd in Edinburg, about 3 miles from the Edinburg campus. The Art Department and art classes are held there. In Edinburg, the Valley Metro Route 14 (VABL) runs to the Visual Arts Building every 30 minutes from the Visitor's Center starting at 7am. Don't forget to always carry your student ID! UTRGV.edu/pts.

#### I FOUND MY CLASS. BUT IT'S NOT THERE!

It's the room on your schedule and the right time, but not the right class! Don't panic, your class was probably moved. Check your schedule on ASSIST in the my.utrgv.edu portal for updates. If you still can't find your class, call the department for help. The university operator can transfer you to any department. Edinburg: (956) 665-2011, Brownsville: (956) 882-8200.

#### V OneCard

Every student enrolled at The University of Texas Rio Grande Valley must possess an official identification card, issued through the V OneCard Office. First-time students will receive their original ID cards at no charge. Replacement cards are \$12.00 each. For more information about the V OneCard and all of its benefits, visit our website at UTRGV.edu/vonecard. contact the V OneCard office at (956) 665-7276 or email us at cardservices@utrgv.edu. You can also visit one of our offices located on the second floor of the Student Union (ESTUN #2.310) in Edinburg, or at the Campus Store (Bookstore) in Brownsville.



#### **Leadership and Mentoring**

#### **GET INVOLVED!**

The Leadership and Mentoring office under Student Involvement is the place to go if you are looking to get involved on campus and your one stop shop to:

- Be in the know about the next big event.
- Get linked up with at least one of the 300+ student organizations on campus.
- Connect with fellow Vaqueros to engage in service with the community.
- Participate in leadership development opportunities.
- Support our Vaguero athletes.
- Go Greek
- Explore issues of social justice and celebrate diversity.

Find us on V-Link at *UTRGV.edu/vlink* to see our complete list of upcoming events. If you are on the go, download Corq, a mobile app for VLink to keep you up to date and involved in UTRGV campus life. You can share your experiences and create memories with new friends through this app available at the App Store or Google Play.

#### CONTACT LEADERSHIP AND MENTORING

involvement@utrgv.edu

Brownsville: Student Union Building #1.28 | (956) 882-5111 Edinburg: University Center #205 | (956) 665-2660



#### **University Recreation (UREC)**

Gain the ultimate college experience! UREC will meet the needs of a diverse university community by providing quality programs, services and facilities which encourage the lifelong pursuit of active healthy lifestyles.

#### **PROGRAMS**

Aquatics | Dive in, improve your swimming skills, or even soak up the sun by the pool. Fitness and Wellness | Exercise, train, and reach your fitness goals! Intramural Sports | Compete in sport leagues, tournaments and special events! Experience teamwork and sportsmanship!

- Edinburg: IMleagues.com/utrgv
- Brownsville: *IMleagues.com/recreationcenter*

Outdoor Adventures | Explore the outdoors and embrace your adventurous side! Journey, climb, and discover what the outdoors has to offer.

Sport Clubs | Join or initiate, run, and lead a sports club! Compete against other university clubs, network, and take on leadership development opportunities.

Instructional Programs | CPR/AED and first aid trainings available.

#### **SERVICES**

Member Services | Join today, members include students, faculty, staff, alumni, retirees and their spouses to name a few. Additionally, services include equipment check-out, retail and locker rentals.

Reservations | Host your next social event with us. Ranging from small gatherings with friends, a company party with coworkers, or an organization meeting. UREC has accommodations for your occasion.



#### **EMPLOYMENT**

When you're hired to work for us you become a member of the #URECExpereince, meaning you are the very students who make all the great programs, facilities, and services operate with excellence. Each year, we recruit, hire, train, evaluate, and recognize Intramural Officials, Fitness Attendants, Lifeguards, Operations staff, and more! Experienced or not, you get your training and experience and sometimes depending on the position, even a certification. As the premier employment destination on campus, #URECExperience draws over 200+ student employee applications per year.

#### **HOURS OF OPERATION**

#### Edinburg Wellness and Recreational Sports Complex (EUREC)

Mon Thurs 6 a.m.	. — 11 p.m.
Fri	. – 9 p.m. (*Family Hrs 5 p.m. – close)
Sat	. – 8 p.m. (*Family Hrs 8 a.m. – 8 p.m.)
Sun12 p.m	n. – 7 p.m. (*Family Hrs 12 p.m. – 7 p.m.)
*Children ages 4 to 17 are welcome into the facility with	adult supervision during family hours. Family Hours
are extended to normal operating hours during university	ty published helidays, semester breaks and summe

\*Children ages 4 to 17 are welcome into the facility with adult supervision during family hours. Family Hours are extended to normal operating hours during university published holidays, semester breaks and summe sessions. Approved special programs may allow children under 4 years of age into the facility.

#### Brownsville TSC Rec Center

Mon T	hurs	6 a.m. – 9 p.m.
Fri		6 a.m. – 8 p.m.
Sat		10 a.m. – 2 p.m.
Sun		Closed

#### **CONTACT US**

*UREC@utrgv.edu • UTRGV.edu/urec* Edinburg: (956) 665–7813

Brownsville: (956) 882-5969

YouTube: UTRGV University Recreation @utrgvurec

#### **UTRGV** Department of Intercollegiate Athletics

University of Texas Rio Grande Valley Department of Intercollegiate Athletics is home to 16 men's & women's' NCAA Division I sport programs including soccer, volleyball, basketball and baseball. UTRGV is a proud member of the Western Athletic Conference (WAC).

#### STUDENTS ENTER FREE

UTRGV students receive free general admission to more than 100 home games a year with a valid student ID. Visit **GoUTRGV.com** for complete schedule.

#### **NEW MOBILE APP COMING SOON**

Experience UTRGV games and events in a whole new way!



#### Where are UTRGV Home Games Hosted?

UTRGV Fieldhouse - Volleyball, Men's & Women's Basketball UTRGV Soccer and Track & Field Complex - Men's & Women's Soccer UTRGV Baseball Stadium - Baseball



#### **CONNECT WITH US:**

Facebook, Twitter, Instagram: @GoUTRGV Website: GoUTRGV.com

#### **South Texas Showdown**

#### BE LOUD, BE PROUD, AND #BEATCORPUS

The University of Texas Rio Grande Valley and Texas A&M-Corpus Christi compete against each other in a rivalry series across 12 sports annually to earn the South Texas Showdown Championship, presented by Navy Army Community Credit Union.

#### AMP-UP AND WEAR ORANGE!

9/15/19	Women's Soccer	Texas A&M Corpus Christi	7 p.m.
9/17/19	Volleyball	Texas A&M Corpus Christi	7 p.m.
11/30/19	Men's Basketball	Texas A&M Corpus Christi	7 p.m.
12/12/19	Women's Basketball	Texas A&M Corpus Christi	7 p.m.
4/4/20	Track & Field	Texas A&M Corpus Christi	10 a.m.
4/7/20	Baseball	Texas A&M Corpus Christi	7 p.m.

#### **Orange Out**

UTRGV Athletics partners with the Food Bank of the Rio Grande Valley for Hunger Action Month and to collect non-perishable food items at various athletic events. Fans that donate five canned food items to a designated "Orange Out" game will receive free general admission.

9/21/19	Volleyball	Houston Baptist	7 p.m.
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#### BelieVe in a Cure

UTRGV Athletics hosts a couple of pink games to help raise breast cancer awareness.

10/10/19	Volleyball	Grand Canyon	7 p.m.
2/6/20	Volleyball	Kansas City	7 p.m.

#### **UTRGV Madness**

UTRGV Madness celebrates the start of our men's and women's basketball season. Students, faculty, staff, alumni, and members of the community rally together in school spirit to enjoy an action-packed night of contests, cool prizes, a live DJ, and a student organization dance off.

10/18/19	Basketball	UTRGV Fieldhouse	9 p.m.
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#### **Homecoming**

Homecoming is an opportunity for all alumni to return to campus, and for current students to enjoy a free tailgate party and a WAC men's basketball game. The event begins with a free tailgate party and barbeque cook-off at 5. UTRGV Athletics will also honor the 2019 Athletics Hall of Fame Class at halftime.

2/15/20	Men's Basketball	Seattle U	9 p.m.
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#### OFFICIAL STUDENT SECTION FOR UTRGV

#### Strike Out Hunger - Baseball

To help address hunger and food insecurity in the Rio Grande Valley, fans are encouraged to donate five non-perishable food items at every Sunday baseball home game to receive free general admission. All donations benefit the Food Bank of the Rio Grande Valley.

#### The Herd

The Herd is a student organization that focuses on fostering UTRGV pride, value good sportsmanship, cultivate home court advantage, and provide a creative outlet for students all while making lifelong friends.

#### **CONTACT US**

GoUTRGV.com | UTRGVNation.com (956) 665-2221

#### **Athletic Calendar**

8/17/2019	Saturday	Incarnate Word (Exhibition)	WSoc	4 p.m.
8/22/2019	Thursday	Alabama State vs. Fairleigh Dickinson	WSoc	4 p.m.
8/22/2019	Thursday	Miami	WSoc	7 p.m.
8/24/2019	Saturday	Alabama State	WSoc	7 p.m.
8/25/2019	Sunday	Miami vs. Fairleigh Dickinson	WSoc	11 a.m.
9/1/2019	Sunday	UTEP	WSoc	1 p.m.
9/6/2019	Friday	Southern Utah	WSoc	7 p.m.
9/15/2019	Sunday	Texas A&M-Corpus Christi	WSoc	7 p.m.
9/17/2019	Tuesday	Texas A&M-Corpus Christi	VB	7 p.m.
9/20/2019	Friday	Washington State vs. Houston Baptist	VB	10 a.m.
9/20/2019	Friday	Texas Southern	VB	1:30 p.m.
9/20/2019	Friday	Houston Baptist vs. Texas Southern	VB	4:30 p.m.
9/20/2019	Friday	Washington State	VB	7 p.m.
9/20/2019	Friday	Grambling State	WSoc	7 p.m.
9/21/2019	Saturday	Washington State vs. Texas Southern	VB	11 a.m.
9/21/2019	Saturday	Houston Baptist	VB	1:30 p.m.
9/21/2019	Saturday	Central Arkansas	MSoc	7 p.m.
9/26/2019	Thursday	Texas Lutheran	WSoc	7 p.m.
10/4/2019	Friday	Utah Valley*	MSoc	7 p.m.
10/6/2019	Sunday	Air Force*	MSoc	1 p.m.
10/6/2019	Sunday	Grand Canyon*	WSoc	3 p.m.
10/10/2019	Thursday	Grand Canyon*	VB	7 p.m.
10/12/2019	Saturday	CSU Bakersfield*	VB	12 p.m.
10/12/2019	Saturday	Chicago State*	WSoc	7 p.m.
10/18/2019	Friday	UTRGV Madness		9 p.m.
10/19/2019	Saturday	Grand Canyon*	MSoc	7 p.m.
10/20/2019	Sunday	CSU Bakersfield*	WSoc	1 p.m.
10/24/2019	Thursday	Seattle U*	VB	7 p.m.
10/26/2019	Saturday	California Baptist*	VB	12 p.m.
10/28/2019	Monday	Utah Valley*	VB	7 p.m.
11/1/2019	Friday	San José State*	MSoc	7 p.m.
11/2/2019	Saturday	New Mexico State*	VB	12 p.m.
11/2/2019	Saturday	New Mexico State*	WSoc	7 p.m.
11/3/2019	Sunday	Seattle U*	MSoc	1 p.m.

TBD	Saturday	Basketball Fan Fest/Trunk-or-Treat		2 p.m.
11/7/2019	Thursday	Texas Southern	WBB	7 p.m.
11/9/2019	Saturday	Minot State	WBB	TBD
11/11/2019	Monday	Howard Payne	MBB	7 p.m.
11/12/2019	Tuesday	Texas Lutheran	WBB	12/7 p.m.
11/14/2019	Thursday	Kansas City*	VB	7 p.m.
11/16/2019	Saturday	Chicago State*	VB	12 p.m.
Nov/Dec	TBD	TBD	MBB	7 p.m.
Nov/Dec	TBD	TBD	MBB	7 p.m.
11 26/27	Tue/Wed	Non-DI	MBB	7 p.m.
11/30/2019	Saturday	UTSA	WBB	4 p.m.
11/30/2019	Saturday	Texas A&M-Corpus Christi	MBB	7 p.m.
12/7/2019	Saturday	Texas A&M International	WBB	TBD
12/12/2019	Thursday	Texas A&M-Corpus Christi	WBB	7 p.m.
12/31/2019	Tuesday	Texas A&M-Kingsville	WBB	TBD
1/2/2020	Thursday	California Baptist*	WBB	7 p.m.
1/9/2020	Thursday	Kansas City*	MBB	7 p.m.
1/11/2020	Saturday	Chicago State*	MBB	7 p.m.
1/16/2020	Thursday	Seattle U*	WBB	7 p.m.
1/18/2020	Saturday	Utah Valley*	WBB	12 p.m.
1/25/2020	Saturday	New Mexico State*	MBB	7 p.m.
1/30/2020	Thursday	Grand Canyon*	MBB	7 p.m.
2/1/2020	Saturday	CSU Bakersfield*	MBB	7 p.m.
2/6/2020	Thursday	Kansas City*	WBB	7 p.m.
2/8/2020	Saturday	Chicago State*	WBB	12 p.m.
2/13/2020	Thursday	Utah Valley*	MBB	7 p.m.
2/14/2020	Friday	Hall of Fame Mixer		6 p.m.
2/14/2020	Friday	Kansas State	BSB	7 p.m.
2/15/2020	Saturday	Hall of Fame Induction Luncheon		11 a.m.
2/15/2020	Saturday	Kansas State	BSB	12 p.m.
2/15/2020	Saturday	Kansas State	BSB	3:30 p.m.
2/15/2020	Saturday	Seattle U*	MBB	7 p.m.
2/16/2020	Sunday	Kansas State	BSB	12 p.m.
2/18/2020	Tuesday	UT Permian Basin	MBB	12/7 p.m.

2/22/2020	Saturday	Lamar	MTen	TBD
2/22/2020	Saturday	New Mexico State*	WBB	12 p.m.
2/27/2020	Thursday	CSU Bakersfield*	WBB	7 p.m.
2/28/2020	Friday	South Dakota State	BSB	7 p.m.
2/29/2020	Saturday	Grand Canyon*	WBB	12 p.m.
2/29/2020	Saturday	South Dakota State	BSB	4 p.m.
2/29/2020	Saturday	South Dakota State	BSB	7 p.m.
3/1/2020	Sunday	South Dakota State	BSB	12 p.m.
3/3/2020	Tuesday	Incarnate Word	MTen	TBD
3/6/2020	Friday	NJIT	BSB	7 p.m.
3/7/2020	Saturday	NJIT	BSB	12 p.m.
3/7/2020	Saturday	NJIT	BSB	3:30 p.m.
3/7/2020	Saturday	California Baptist*	MBB	7 p.m.
3/8/2020	Sunday	NJIT	BSB	12 p.m.
3/9/2020	Monday	UTRGV Invitational	WGolf	8 a.m.
TBD	Tuesday	UTRGV Invitational	WGolf	8 a.m.
3/13/2020	Friday	Texas A&M-Corpus Christi	MTen	2 p.m.
3/13/2020	Friday	Texas Southern	BSB	7 p.m.
3/14/2020	Saturday	Texas Southern	BSB	2 p.m.
3/14/2020	Saturday	Texas Southern	BSB	5:30 p.m.
3/15/2020	Sunday	Texas Southern	BSB	12 p.m.
3/20/2020	Friday	Team 1	MTen	11 a.m.
3/20/2020	Friday	Team 2 vs. Team 3	MTen	TBD
3/21/2020	Saturday	Team 2	MTen	11 a.m.
3/21/2020	Saturday	Team 1 vs. Team 3	MTen	TBD
3/22/2020	Sunday	Team 3	MTen	11 a.m.
3/22/2020	Sunday	Team 1 vs. Team 2	MTen	TBD
3/27/2020	Friday	Gramd Canyon*	BSB	7 p.m.
3/28/2020	Saturday	Gramd Canyon*	BSB	6 p.m.
3/29/2020	Sunday	Gramd Canyon*	BSB	12 p.m.
4/4/2020	Saturday	Texas A&M-Corpus Christi	OTF	10 a.m.
4/7/2020	Tuesday	Texas A&M-Corpus Christi	BSB	7 p.m.
4/14/2020	Tuesday	Incarnate Word	BSB	7 p.m.
4/17/2020	Friday	Sacramento State*	BSB	7 p.m.
4/18/2020	Saturday	Sacramento State*	BSB	6 p.m.

	1	1	1	1
4/19/2020	Sunday	Sacramento State*	BSB	12 p.m.
5/1/2020	Friday	New Mexico State*	BSB	7 p.m.
5/2/2020	Saturday	New Mexico State*	BSB	6 p.m.
5/3/2020	Sunday	New Mexico State*	BSB	12 p.m.
5/7/2020	Thursday	WAC Championships	OTF	All Day
5/8/2020	Friday	WAC Championships	OTF	All Day
5/9/2020	Saturday	WAC Championships	OTF	All Day
5/14/2020	Thursday	CSU Bakersfield*	BSB	7 p.m.
5/15/2020	Friday	CSU Bakersfield*	BSB	7 p.m.
5/16/2020	Saturday	CSU Bakersfield*	BSB	12 p.m.
TBD	TBD	Prairie View A&M	MTen	TBD
TBD	TBD	Laredo Community College	MTen	TBD
TBD	TBD	UTSA	MTen	TBD
TBD	TBD	Texas A&M-Corpus Christi	WTen	TBD
TBD	TBD	Texas A&M-Kingsville	WTen	TBD
TBD	TBD	Laredo Community College	WTen	TBD

\* Denotes WAC Opponent

115 Home Events across 118 days





#### **Student Food Pantry**

The Student Food Pantry's mission is to assist students in need at UTRGV by providing food supplements to those who have been impacted by financial problems/conditions and subsequently are experiencing difficulty meeting their basic need of adequate nutrition

#### **DONATIONS**

Cash Donations – For any donation of \$100.00 or more, a donor will receive a special gift. Monetary donations can be made by clicking on the University Advancement donor's form. To make the donation, simply select "Other" and type Student Food Pantry in the input below.

**Food Donations** – You may also donate food items at our on-campus food drives.

More information regarding food drive locations will be posted soon! We will also be accepting donations at UCTR 114 throughout the semester.

Please see the list below to view items in high demand.

If you have any questions or need additional information, contact our office via email at *foodpantry@utrgv.edu* or call us at *(956) 665-3663*.

#### **DISTRIBUTION HOURS**

Mon. Tues. Thurs.	2 p.m 5 p.m.
Wed	Closed
Fri.	1 p.m 4 p.m.

#### CONTACT US

Brownsville - Cortez Hall #239 | (956) 882-7126

Edinburg - University Center #114 | (956) 665-3663 foodpantry@utrgv.edu

#### **Health Services**

Health Services offers confidential assessments, treatments, medical referrals and peer education opportunities.

- Eligibility/Payments: As a registered student, you pay a Medical Service Fee each semester, which entitles you to a variety of health services. With a validated UTRGV ID, you are entitled to office visits to see a health care provider as many times per semester as you need, with no office visit charge. There are charges for many services and procedures to diagnose and treat illnesses and injuries, such as laboratory and pharmacy services, but these charges are much lower than those for comparable services provided elsewhere. All charges (if any) will be posted to student accounts and available on ASSIST within 24 hours
- General Medicine: Students with common medical problems are diagnosed and treated on a walk-in basis, however appointments are necessary for students requesting elective procedures. Referrals to outside providers are made when necessary.
- Physical Exams: UTRGV students requiring a physical exam prior to admittance to a school program can have a physical exam done at Health Services for a nominal fee. Call Health Services to schedule an appointment.

- Pharmacy: A fully licensed Class D pharmacy is conveniently available.
   The pharmacy carries both prescrip tion and over-the-counter medications.
   The costs of medications are greatly reduced compared to retail prices.
- Laboratory: A full-service, economical lab is equipped to do routine procedures as well as specimen collections for more sophisticated procedures that must be sent to a reference lab for testing.
- Immunization: MMR, TD, hepatitis B, varicella, meningitis and flu vaccines are available. TB skin testing is also offered
- Women Wellness Clinics: These services include: Pap smears, family planning education and counseling, treatment of sexually transmitted diseases, pregnancy testing and other women's health issues.
- HIV Testing: Confidential HIV testing, and counseling is available through nonprofit organizations. Call for scheduled days.
- Other Services: Health education resources, vision screenings, weight and blood pressure screenings are also available.



#### Women's Wellness

UTRGV Health Services is committed. to providing high quality health care and a wide range of prevention and education services. We provide accessible, confidential, and cost effective women's health services. These include routine annual gynecological examinations that include a pelvic exam to detect physical abnormalities, a Pap smear for detection of cervical cancer, screening test for common sexually transmitted diseases, a clinical breast exam and instruction on breast self-examination. Assessment and management of common women's health concerns such as vaginal infections, STD diagnosis and treatment, menstrual irregularities, premenstrual syndrome, pelvic pain, urinary tract infections, breast evaluation and mammogram referral as needed. Referrals to community health care providers and resources are made for services not available at Health Services.

- · Birth control prescription and management: Many family planning options are currently available for UTRGV students. Your provider will help you decide what is the best option for you during your visit. Low-cost contraception is available through the Health Service Pharmacy.
- Pregnancy testing and referrals: Both urine and serum pregnancy testing are available. Family planning counseling and referrals to appropriate agencies is available according to the wishes of the student. Emergency contraception is available as well as referrals to community service providers as deemed appropriate after consulting with your provider.

#### Women's Wellness Appointments:

Women's wellness services are provided by appointment only. A routine annual evaluation is scheduled as a three-part process and can be scheduled by calling (956) 665-2511 or (956) 882-3896.

In part one, the student comes for introduction to the exam, collection of blood and urine samples and a review of family planning options and education on what to expect during the actual exam. The student may be asked to view video programs about the gynecological exam.

Part two is the physical exam visit and is scheduled for a convenient time at least two days after the initial visit. Part three is scheduled for at least one week after the exam visit to allow time for all laboratory results to be available. The physician assistant or nurse practitioner will review all the information available and decide with you what are your best options.

#### LOCATIONS

Edinburg: Health Services Clinic 613 North Sugar Road (956) 665-2511

Brownsville: Health Services Clinic One West University Boulevard Cortez Hall #237 (956) 882-3896

#### **CONTACT INFORMATION**

healthservices@utrgv.edu Rick Grav, RN, MBA, **Director of Health Services** 613 North Sugar Road, Edinburg, Texas 78539 STHC 1.105 (956) 665-7851 glenn.gray@utrgv.edu



### **Counseling Center**

The UTRGV Counseling Center is a place that provides free and confidential counseling services to address mental health concerns and to promote personal growth for currently enrolled UTRGV students. Counseling services are provided by either licensed mental health professionals or graduate-level interns under the supervision of a licensed counselor.

Students being seen for counseling may work on a wide variety of issues. Examples include: Stress, Family Problems, Depression, Sexual Assault, Anxiety, Abuse, Eating Disorders, Grief/Loss, Self-Esteem, Anger Management, Sexuality, Parenting, Divorce, Academic Difficulties, Harassment, Partner/Relationship Problems, Suicidal Ideation, Domestic Violence, Health Issues, Post-Traumatic Stress, Substance Abuse, and Obsessive-Compulsive Disorder. In some cases, such as with more severe or complex conditions, a student may be referred out for additional or more appropriate treatment options. Appointments can be made by calling us or walking in to one of our centers.

#### **COUNSFLING CENTER**

One West University Blvd. Student Union #2.10 Brownsville, TX 78520 Phone: (956) 882-3897 1201 West University Dr. University Center #109 Edinburg, TX 78539 Phone: (956) 665-2574

counseling@utrgv.edu | UTRGV.edu/counseling

#### Vagueros Crisis Line

The Vaqueros Crisis Line is a 24/7 confidential\* helpline for enrolled UTRGV students experiencing an emotional crisis that may include suicidal thinking, thoughts of harming self or others, confusion, panic, or otherwise feeling distressed. A trained counselor will be available on the line to provide assistance. (956) 665-5555 | 24/7 phone counseling for those in emotional crisis

YOU ARE NOT ALONE. THERE IS HELP.



## **University Police**

VITAL - VISIBLE - VIGILANT

"Serve and protect the next generation of leadership for the state of Texas and the United States of America"

#### **OUR MISSION**

The University of Texas Rio Grande Valley Police Department protects and serves the campus community of students, faculty, staff and visitors by providing professional law enforcement service and actively promoting community involvement through progressive community policing partnerships strategies and a commitment to education.

#### JURISDICTION

The primary jurisdiction includes the Central Campus, UTRGV Coastal Lab on South Padre Island, the Academic Support Annex in Edinburg, McAllen Teaching Center, Starr County Campus, and properties throughout the Rio Grande Valley.

#### CONTACT US

UTRGV Campus Emergency | (956) 882-4911 UTRGV Police Directory | (956) 882-7777 Email | police@utrgv.edu



For more information, visit UTRGV.edu/campusshield.







### **Campus Maps**

With campuses in Brownsville and Edinburg, along with learning centers and facilities in McAllen, Rio Grande City, Harlingen and South Padre Island, UTRGV is proud to serve as the university for the entire Valley. We invite you to visit a campus near you. If you would like to schedule a personal tour, go to *utrgv.edu/visitcampus*.

#### **Edinburg Campus Police Station**

#### Brownsville/Harlingen Campus Police Station

#### Harlingen Location

#### McAllen Location

McAllen Teaching Site, 1800 S.Main Street, Suite 1100, McAllen, TX 78503 Mon. - Thurs. ......8 a.m - 10:30 p.m. Fri. ......8 a.m. - 5 p.m. For more information, call (956) 665-2071.

#### Rio Grande City Location

#### South Padre Island Location

## **Brownsville**

# The University of Texas Rio Grande Valley Brownsville Campus

UTRGV Brownsville parking permits are valid in the following ZONES: Student - Zone 1 & Zone 2 (Zone 3 after 5pm) Faculty/Staff - Zone 1, Zone 2 & Zone 3



#### All vehicles parked on campus must be registered with UTRGV Parking & Transportation and must properly display an appropriate permit

enicies parked on campus i	nust be registered	With UTRGV Parking &	transportation and mus	st properly display an approp	nate permit
Main Building     Shah Hall     University Library     History     Histor	BMAIN BSABH BLIBR BBRHB BLCBR BLHSB BLHSB BSTUN BCASA BSETB	Nocation Trades Shops     Cortey Hall     Cortey Hall     Society Hall     Nocation Hall     Rusbeing Hall     Society Hall     Rusbeing Hall     Society     Society     Rusbeing Hall     Society     Rusbeing Hall     Rusbeing Hall     Raddenic Support Facilities     Gymnasium Annex     Society     Society     Society     Society     Rusbeing	BYOTS BCRTZ BCAVL BRUST BSTOR BEIDM BASFC BGYMA BGYMN BMUSI	21. Research Office Building 22. The Arts Center 23. University Police 24. Recreation, Education and Kniesslobig Center 25. Portable Buildings 26. Regional Academic Health Center 27 North Office Building 28. Vaqueer Plaza (Buildings A, B & C) 29. Music Science & Learning Center	BROBL BTACB BUNPB BREKC BPOB1 BPOB2 BRAHC BNOBL BVAQP BMSLC

## **Edinburg**

## The University of Texas Rio Grande Valley

UTRGV Brownsville parking permits are valid in the following ZONES: Student - Zone 1 & Zone 2 (Zone 3 after 5pm) Faculty/Staff - Zone 1, Zone 2 & Zone 3

Comment Facility Control Contr

## IT Support & Services

Hello UTRGV Vagueros!

Information Technology would like to welcome you to our UTRGV family and want to build a long-lasting relationship to support your academic success. The following information resources will help you get connected to UTRGV and inform you of technology services available.

#### ACCOUNT MANAGEMENT:

Need to activate your e-mail account, forgot your password, or unlock your account?

- Go to the UTRGV Account Self-Service Website @ myaccount.UTRGV.edu
- · Click on the option you want.
- · Enter required information.

#### IT SERVICE DESK

The IT Service Desk is the single point of contact for all IT support and services. It ensures customers receive appropriate assistance in a timely manner. Our customers include students, faculty, and staff. Visit or call the IT Service Desk. Monday through Friday from 8 a.m. to 5 p.m. excluding university holidays.

- Brownsville / Harlingen / South Padre Island call (956) 882-2020, Brownsville MAIN Bldg #1212
- Edinburg / McAllen / Rio Grande City call (956) 665-2020, Edinburg Academic Services Bldg #1.102

#### **TECHNICAL SUPPORT**

Something Broken? Submit an IT Help Request through ServiceNow.

- Log in to my.utrgv.edu
- · Click the ServiceNow icon under **Applications**
- · Click on Something broken?

#### IT SERVICES AND SOFTWARE

IT website: UTRGV.edu/it

Visit our IT Website to learn more about:

- IT Services
- Free Software Downloads
- Wireless Network (eduroam)
- Wireless Printing (vPrint)
- Computer Labs
- Virtual Labs
- Office 365 Apps
- Software Online Training
- How-To articles
- Connect to the wireless network
- Download Free Microsoft Software
- Set up Email to vour Mobile Device
- Access Office 365 Apps
- · Find and use wireless printers.
- Locate computer labs













### Residence Life

### STEPS TO APPLY

Students who want to apply to live in the Residence Halls for Spring 2020 should contact the Housing and Residence Life Office.

Fall 2019 Residence Halls Application - Open at 10 a.m. on February 4, 2019.

- 1. Visit my.UTRGV.edu and log in with your UTRGV credentials.
- 2. Click on the Student Housing icon which will reroute you to the StarRez Housing Portal.
- 3. Click on the Application link and select the term Fall 2019-Spring 2020 Term.
- 4. All new residents are required a \$50 application fee. You do not have to prepay the fee and those charges will be billed to your UTRGV student account.
- 5. Complete all 15 sections and submit application.
- 6. Wait for email from home@utrgv.edu on room assignment and further instructions.

If you have trouble with the Residence Life Application Portal or require assistance or special accommodations, please contact (956) 665-3439 or email home@utrgv.edu.



### University Library UTRGV.edu/library

#### facebook.com/UTRGVlibrary

Brownsville Campus | One West University Blvd., Brownsville, Texas 78520

Phone: (956) 882-8221 • Text: (956) 825-3578

Edinburg Campus | 1201 W University Dr., Edinburg, TX 78539

Phone: (956) 665-2005 • Text: (956) 616-4231

 $\textbf{Harlingen Campus} \ \mid \ \mathsf{Mario} \ \mathsf{E.} \ \mathsf{Ramirez}, \ \mathsf{M.D.}, \ \mathsf{Library}, \ \mathsf{UTRGV} \ \mathsf{School} \ \mathsf{of} \ \mathsf{Medicine}$ 

2102 Treasure Hills Blvd., Harlingen, TX 78550

Phone: (956) 296-1500 • Text: (956) 525-4701 • Email: somlibrary@utrgv.edu

#### **SERVICES INCLUDE**

- Archives and Special Collections
- Digital Library
- Check the status of Order Materials
- Recommend a Purchase
- Reserve a Study Room Online
- Borrow media materials and equipment
- Poster Printing Services

- Border Studies Archive
- Online Services
- Interlibrary Loan
- Research Consultation
- Request Library Instruction
- Exhibitions

#### Fall 2019 and Spring 2020

Sun: 12 PM - 12 AM | Mon to Thu: 7:30 AM - 12 AM | Fri: 7:30 AM - 6 PM | Sat: 9 AM - 6 PM Summer 2020 (June 1 – August 14)

Sun: 12 - 9 PM  $\mid$  Mon to Thu: 7:30 AM - 9 PM  $\mid$  Fri: 7:30 AM - 5 PM  $\mid$  Sat: 11 AM - 5 PM

#### Exceptions to the Above:

Exceptions to th	e Above:	
September 2	Monday	Closed (Labor Day)
November 27	Wednesday	7:30 AM – 6 PM
November 28 & 29	Thursday & Friday	Closed (Thanksgiving)
December 6 - 12	Friday - Thursday	Extended Hours TBD
December 13	Friday	8A M - 5P M (Intersession begins)
December 14 & 15	Saturday & Sunday	Closed
December 16 - 20	Monday - Friday	8 AM - 5 PM
December [dates TBD]		Closed (Winter Holiday)*
January 4 & 5	Saturday & Sunday	Closed
January 11 & 12	Saturday & Sunday	Closed (Intersession ends)
January 20	Monday	Closed (Martin Luther King, Jr. Day)
March 7 & 8	Saturday & Sunday	Closed (Spring Break begins)
March 9 - 13	Monday - Friday	8 AM - 5 PM (Spring Break)
March 14 & 15	Saturday & Sunday	Closed (Spring Break ends)
April 10	Friday	Closed (Easter/ No Classes)
April 11 & 12	Saturday & Sunday	Closed (Easter)
May 1 - 7	Friday - Thursday	Extended Hours TBD
May 8	Friday	8 AM - 5P M (Intersession begins)
May 9 & 10	Saturday & Sunday	Closed
May 11 - 14	Monday - Thursday	7:30 AM - 8 PM**
May 15	Friday	7:30 AM - 5 PM**
May 16 & 17	Saturday & Sunday	Closed
May 18 - 22	Monday - Friday	8 AM - 5 PM
May 23 & 24	Saturday & Sunday	Closed
May 25	Monday	Closed (Memorial Day)
May 26 - 29	Tuesday - Friday	8 AM - 5 PM
May 30 & 31	Saturday & Sunday	Closed (Intersession ends)
July 3	Friday	Closed (Independence Day)*
July 4	Saturday	Closed (Independence Day)*
August 15 & 16	Saturday & Sunday	Closed
August 17 - 21	Monday - Friday	8 AM - 5 PM

\*HR has not y \*\*TSC final ex



### **Campus Stores**

The UTRGV Campus Stores are the preferred locations for students to obtain classroom course materials, supplies, graduation regalia, and officially licensed gifts and clothing. Save money and rent your textbooks for the semester. Find a cheaper book, we'll price match — see details online or at the store. Textbooks can be purchased online at **ShopUTRGV.com** or in store at one of our convenient locations. Students can have product shipped or they can pick it up at their preferred store.

**UTRGV CAMPUS BOOKSTORE** – Edinburg, 1201 W. University Drive Library #101 | (956) 665-2252

**UTRGV CAMPUS BOOKSTORE** – Brownsville, TX 78520 83 Fort Brown (across the street from the Student Union) I (956) 882-8249

You can find the necessary textbooks for your classes by using the class search tool on ASSIST. After entering your search criteria, click the "View Syllabus, Instructor CV and Textbook" link for the class. Textbook requirements are also available through your faculty syllabi. Or you can visit **ShopUTRGV.com**; simply type in your student ID at the bottom of the screen and your booklist will be displayed.

Do you receive Financial Aid? Don't wait for your funds, use them when you need them. Financial Aid students can transfer funds to their Vaquero OneCard to purchase textbooks via the "Vaquero OneCard ACCOUNT - TRANSFER FUNDS" link under the UTRGV Services tab in ASSIST.





## **Dining Services**

#### **FDINBURG**

- Campus Dining Hall
- · Chick-Fil-A
- C-Store
- Subconnection
- SU Café
- The Grill
- Pizza Hut
- El Pato
- Jazzman's
- Sandella's
- Simply To Go
- Schunior Street Grill

#### **BROWNSVILLE**

- The Grill
- Pizza Hut
- Subconnection
- The Grid

Check with each location for hours as they change per semester.

CONTACT DINING SERVICES (956) 665-7409

utrgvdining.sodexomyway.com

We are proud to offer dining services complete with signature brands and menu selections that include just about every item you can imagine. Plus, take advantage of convenient dining by ordering on the go with Tapingo!







Contact your V OneCard Office at (956) 665-5113 to enroll in the meal plan that best suits your schedule! Want even more flexibility? Ask for Dining Dollars to use at all of our venues.

## **Parking Services**

#### **OVFRVIFW**

UTRGV maintains an inventory of almost 11,000 parking spaces distributed across its various campuses. Parking is regulated through a system of permits and citations. Students, faculty, and staff are expected to obtain a permit for use on campus and park in their respective zones. Visitors are expected to obtain temporary permits for use during their visit. To view parking zones see campus maps.

#### **PERMITS & CITATIONS**

Looking to purchase a permit, pay a fine, or appeal a citation? It's easily done through our online system. Visit **UTRGV.edu/myparking** and select Student Account, or Payroll Deduct.

#### PARKING & TRAFFIC ADVISORY COMMITTEE

The purpose of UTRGV's Parking & Traffic Advisory Committee is to review parking and traffic regulations and to develop recommendations for revisions in these regulations as are necessary to an efficient parking and traffic system as it relates to differential parking zones, parking fees, penalties for violations of regulations, arrangements for bicycles, motorcycles, and pedestrian traffic. Faculty, staff, or students desiring a rule change should contact the chairperson of this committee. The committee will be reconstituted in the Fall semester, 2018. If you are interested in becoming a part of this committee, please contact Melissa Sandoval at melissa.sandoval@utrqv.edu.

### **UTRGV Parking FAQ Rev. February 2019**

The following is a list of commonly received questions regarding parking.

#### PARKING PERMIT INCREASE

#### 1. Why do I have to pay to park?

Parking Services is self-funded; it does not receive funding from the state or tuition. Revenue generated from permit sales and citations funds parking lot improvements and construction, campus safety, security, police services, lighting and surveillance cameras in the parking areas, circulator shuttle routes, and operations.

#### 2. Why can't my parking permit be included as part of tuition?

By law (see Texas Education Code, Sec. 54.503(b)), parking fees cannot be included as part of tuition.

#### 3. Why do parking permit rates increase?

Additional revenue is necessary to fund future parking improvements. This allows for investment in parking expansion, technology such as parking lot counters that will make finding parking easier for students and security enhancements such as installation of LED lighting in parking lots.

We are cognizant of price sensitivities regarding fees and compare UTRGV permit rates to other institutions before recommending permit rate changes. In FY 2017, the average cost for surface lot parking among 9 Texas public institutions was \$182 and UTRGV had the lowest parking permit rate at \$80 for Zone 2. This ranking has likely not changed as most institutions increase permit rates annually. UTRGV's Zone 1 permit rate of \$60 has not increased since UTRGV's inception. There will not be a permit fee increase for the 2019-2020 academic school year.

## 4. What is the approval process for parking permit rate increases?

Recommendations to increase parking permit rates are voted upon by the Parking and Traffic Advisory Committee ("PTAC"). PTAC membership consists of representation from Student Government Association, Faculty Senate, Staff Senate, Facilities Management, Police Services and Parking Services. The purpose of this Committee is to a) review parking and traffic regulations, b) develop recommendations for regulation revisions, as necessary, and c) to develop an efficient parking and traffic system as it relates to differential parking zones. parking fees, penalties for violations of regulations, arrangements for bicycles, motorcycles, and pedestrian traffic.

On January 19, 2017, PTAC voted in favor of increasing Zone 2 rate by \$20 of the next three years. Zone 2 rate increases from \$60 in FY 2016, \$80 in FY 2018, \$100 in FY 2019 and \$120 in FY 2020. However, FY 2020 rates will not change from their FY2019 levels. Additional rate increases have also been made for Zone 5 Administrator permits (increased from \$356 in FY 2016 to \$495 in FY 2018) and Zone 3 Employee permits (increased from \$156 in FY 2017 to \$200 in FY 2019).

There will be opportunities for community engagement before future permit rate increases, if any, are implemented.

5. What is the difference between Zone 1 and Zone 2 parking permits? Effective Fall 2018, all students will have the option to purchase Zone 1 or Zone 2 parking permits. This allows students to make their buying decision based on proximity and price. Semester permits are also available for students to purchase. Please see the Parking Rate Card for applicable rates.

At \$60 for a 12-month period (averages to \$5 per month), a Zone 1 parking permit is the most affordable option and allows students to park in remote parking lots. The Vaquero Express Circulator buses make regular and frequent trips in remote parking lots and provide students with FREE rides to designated drop-off locations on the campuses in Brownsville and Edinburg. Please refer to the **Transportation Guide** for route information. If you don't mind walking, Zone 1 parking is about a 10-minute walk to the campus core.

At \$100 for a 12-month period (averages to about \$8 per month), Zone 2 allows students to park in parking lots that are closer in proximity to academic buildings. Zone 2 permit holders can also park in Zone 1 areas at any time.

After 5 pm, students with a Zone 1 or Zone 2 parking permit can park in Zones 1, 2 or 3 (employee parking).



#### 6. Are there enough parking spaces for those who purchase a parking permit?

We continuously analyze supply and demand for parking spaces, redistribute spaces across zones depending on use, and recommend additions. The current parking industry standard ratio for permits to spaces is 3:1. UTRGV's parking ratio is 2:1.

### 7. Are there plans to add more parking?

In Fall 2017, Parking lot B4 added 295 Zone 1 parking spaces in Brownsville. This parking lot is located across from Casa Bella student housing, on the corner of FJRM Avenue and Tyler Street.

In Fall of 2018, 224 Zone 2 parking spaces were added in Edinburg located between Van Week and Schunior, on the north side of the College of Education.

In Spring 2019 41 visitor spaces were converted to pay by space parking on the Edinburg campus and 13 on the Brownsville campus to allow direct payment at a Pay Station.

We are working to identify possible expansion opportunities for Fall 2019.

8. Why hasn't UTRGV built parking garages? UTRGV assesses supply and demand for parking on a continual basis. While it may become a necessity in the future, there are currently plenty of underutilized parking lots (Zone 1 specifically). Cost for construction of a parking garage, at minimum, would cost in the neighborhood of \$20,000 per space. (For purpose of comparison, a surface lot costs an estimated \$3,000 per space.) Funding such a structure would cause permit prices to increase substantially (remember, we would not receive state or tuition funding to pay for the garage) and would not result in the same quantity of spaces that could be achieved with surface parking. Many Texas public universities with parking garages sell parking permits in the range of \$400-\$600.

#### 9. How will the extra funds from parking rate increases benefit students?

As revenue is generated, we make investments in such items as lighting, technology (parking lot counters, surveillance cameras, LPR), mobile applications, and pay stations. This is in addition to any plans to expand parking and to fund ongoing operations.

#### 10. During peak times, where can I find open parking spaces?

Zone 1 often has the most open parking spaces, particularly during peak periods of the day. Peak periods are generally between the hours of 8 a.m. and 3 p.m., Monday through Thursday. The Vaguero Express V Line make regular and frequent trips to the remote parking lots and provide students with FREE rides to designated drop-off locations on the campuses in Brownsville and Edinburg. Students can download the Ride Systems mobile application to see when the next bus will arrive. Visit *ride-systems.com* for more information on the Ride Systems app.

Students with a UTRGV parking permit can also park in any Texas Southmost College (TSC) student parking space on the Brownsville campus.

#### 11. Where can I purchase my parking permit? The UTRGV Parking Portal is available for students to purchase their permits or pay for citations online. To access the UTRGV Parking Portal visit utrgv.t2hosted.com/Account/Portal.

Parking permits can also be purchased in person at the following Parking & Transportation Office locations:

Brownsville Campus: BVAQP: Building A

Edinburg Campus: EASFC 135

Effective Fall 2018, student parking permit purchases will be posted to your student account (along with tuition and fees). This allows for students to buy now and pay later. They can either offset the cost with financial aid or pay online in ASSIST.

### **General Information**

#### Q: Where can I Find the Rules and Regulations?

A. Parking rules and regulations can be found right on our website at UTRGV.edu/parking.

#### Q: At what time can I park in Zone 3/ Reserved spaces?

A: "Reserved" spaces, also known as "Zone 3" can be used by Zone 1 and Zone 2 permit holders on Monday through Friday after 5 PM, on Saturdays and Sundays, and on holidays unless otherwise marked. Note that a parking permit is required at all times when parked on campus.

#### Q. Can I park in a visitor space if I'm a student?

A. No, these spaces are solely for visitors and neither a Zone 1 or Zone 2 permit will allow you to park in visitor spaces. Visitor spaces are for the use of official quests to the University, those who are not affiliated as a student or employee.

#### Q. Where are the zones?

A. A map of zones and their locations can be found on our website at UTRGV.edu/parking.

#### Q. I drive a convertible. What do I do?

A. As a general rule, you shouldn't leave your convertible with the top down in any parking lot. However, if this is what you want to do, we can assign you a non removable sticker.

#### Q. Where can I purchase my permit or pay a ciation?

A: You can purchase a permit or pay a citation online at UTRGV.edu/myparking. You may also pay at our offices.

#### Q. Do I have to buy a permit if I'm parking after 5:00 pm?

A. Any vehicle parked on University property must display a permit regardless of the time

#### Q. If I forget to transfer my permit from one car to another, can I still park on campus?

A. Yes, for those times when you forget your permit you may obtain a temporary permit by coming to the Parking and Transportation office. You may also get a temporary permit online at UTRGV.edu/ myparking. Refer to the Parking Rules and Regulations for more information about limitations

#### Q. What happens if my permit is lost/ stolen?

A. You should immediately report the permit as lost/stolen and call the Parking and Transportation office. In some cases you may be asked to come into the office.

#### Q. Can I loan or sell my permit to someone else?

A. No – the permit is assigned to the individual who purchased it. If a fellow student or staff member requires a permit, encourage them to purchase one.

#### Q. If I live on campus dorm or Bronc Village do I need to purchase a permit? A. Yes, you do.

#### Q. How do I upgrade/downgrade mv permit?

A. Eligible permit changes (for example, going from a Zone 1 to a Zone 2) can be handled at our offices. You must bring the current permit and pay any difference in the fee

#### Q. What should I do if I haven't received my permit yet?

A. When you ordered your permit, you should have received a confirmation email. Check that email to see if the permit was erroneously sent to a different location that you intended. Thereafter, you must report the permit as lost/stolen and come to our office for issuance of another permit.

## Q. What should I do if I am having problems with ordering a permit online?

A. If you are having problems ordering your permit online, you can always come by our office or contact our staff for assistance at *parking@utrgv.edu* or (956) 665-2738 in Edinburg or (956) 882-7051 in Brownsville

#### Q. Can I get a refund for my permit?

A. You can obtain a refund on a pro-rated basis depending on how long you've had the permit. More details can be found in the Parking Rules and Regulations at *UTRGV.edu/parking*. Refunds are not issued for student permits after the 12th class day in which the permit was purchased. Employee permit refunds are determined by the number of weeks/months it was used at the time that it is returned.

#### Q. When is the deadline for refunds?

A. Student permit refunds are issued only up to the census date (12th class day) of the semester that the permit was purchased. Employee permit refunds are issued upon exiting the University. No refunds are issued after the Spring semester.

## Q. How can I qualify for a disabled permit?

A. You don't need a specific permit marked "disabled" to park in disabled spaces. Simply use your government-issued placard or plate; you must also have a UTRGV parking permit.

#### CITATIONS AND APPEALS

## Q. What will happen if I do not pay my campus parking citations?

A. Those with outstanding citations are subject to having a hold placed on their records and transcripts and their vehicles wheel-locked or towed. In addition, they will be ineligible to purchase a new permit.

## Q. Who may appeal a ticket and how many days do I have to appeal it?

A. Anyone may appeal a ticket they feel was wrongly issued by visiting the following website: *UTRGV.edu/myparking*. It may take a week to receive a judgment depending on the volume. During the time your appeal is being considered you will not be charged any late fees.

#### Q. Is there an evening rate?

A. We are currently working on releasing an evening permit type in Fall 2019. The evening permit will only be available for students and will be valid only after 4PM. Evening permit holders may park in Zones 1 & 2 after 4PM and in Zone 3 after 5PM.



## **Transportation**

#### **VAQUERO EXPRESS**

Parking & Transportation Services operates public bus service on the Brownsville and Edinburg campuses through the Vaquero Express Shuttle. The two campuses are connected through the Vaquero Express Connector Route. The system operates Monday through Friday. In addition, all services offered by the University are FREE to the public for use. Download our Transportation Guide for more information, schedules, and maps.

#### PUBLIC TRANSIT SERVICE

Parking & Transportation Services has partnered with local transit providers to provide additional connectivity throughout the Valley for faculty, staff, and students.

Valley Metro: Valley Metro operates routes throughout the entire Valley, including rural and urban areas. Students, faculty, and staff may ride on any Valley Metro route by showing their UTRGV ID Card upon boarding. For more information, visit their website at Irgvdc.org/valleymetro.

**B Metro:** B Metro operates routes within the city of Brownsville. Students may ride on any B Metro route by showing their UTRGV ID Card upon boarding. For more information, visittheir website at *bmetro.cob.us*.

Other Providers: For \$5 a day, a rider may purchase a pass good for rides anywhere in the RGV Metro Express system, an express service linking the UTRGV Edinburg campus to the McAllen Central Station, Rio Grande Valley Premium Outlets, LRGVDC, Harlingen bus terminal, and Brownsville La Plaza terminal (near the UTRGV Brownsville campus). For \$25, a rider may purchase a 30-day pass. More information can be found on rgymetroconnect.com.

Metro McAllen: Metro McAllen operates routes within the city of McAllen. The student fare is \$0.50 upon boarding. A regular adult fare is \$1. For more information, visit mcallen.net/metro.

## PUBLIC TRANSPORTATION AND INTERCITY BUS MAP CHARTER SERVICE

Parking & Transportation Services is open to charter requests from University departments on a limited basis. If you have a group and need transportation for a special trip, please see our Charter Request Policy for more details.



## Financial Aid and Payment Options

#### APPLYING FOR FINANCIAL AID

To apply for financial aid, you must submit a FAFSA or TASFA each year. The FAFSA application is available at *fafsa.gov*. and the TASFA application is available at *utrgv.edu/finaid* under Forms. Both the FAFSA and the TASFA use the income information two years before the academic year you are applying for. What does this mean? This means if you are applying for financial aid for the 2020-2021 school year you will use 2018 income information (W2s, income tax returns, etc.).

#### IMPORTANT DATES

Both the FAFSA and the TASFA become available on October 1<sup>st</sup> each year. The priority deadline to submit these applications is January 15<sup>th</sup>. Applying as early as possible is important because some financial aid programs are limited in funding.

#### **VERIFICATION PROCESS**

### Financial Aid FAQs

## Can I submit financial aid documents via email?

Yes! You can submit your financial aid documents either via email to finaid@utrgv.edu or via Document Central at enrollment.utrgv.edu/
DocumentCentral. However, please keep in mind that submitting documents online or via email are not received real time. Typical processing time to receive these documents is 2 business days. During periods of high volume, (ie. August) processing of documents

submitted online or via e-mail may take 3-5 business days. Thus, for urgent matters please submit your documents in person at U Central.

How long does the financial aid document verification process take? During certain peak times when we receive large volume of documents, it can take anywhere from 1-2 weeks and you will automatically be notified via email once your documents have been processed.

#### How long until I get my money?

Financial Aid will officially pay for your tuition ten days before the beginning of classes. The following week the disbursement process begins for students that have excess financial aid after tuition has been paid. You will receive a series of emails to your UTRGV email account notifying you of the progress of the disbursements.

If you have any questions, we encourage you to call us at (888) 882-4026. Or visit U Central or computer lab at either the Tower (Brownsville) or the Student Services Building (Edinburg).

#### **EMERGENCY LOANS**

Students can take out an emergency loan provided by the university to avoid your classes being dropped in case your financial aid is arriving late or you don't have the funds by payment deadline. Emergency Loans can be requested via your ASSIST account.

### **Payment FAQs**

How can I check my tuition balance? Log into your Assist Account. Select "Student Services", "Student Account", and select an appropriate term to view your student bill online. The "Amount Due" is what you owe for the term.

#### How do I pay my tuition bill?

You can either pay with debit, credit or electronic check online via your ASSIST account, or in person at the Bursars Office. To pay online, log into your ASSIST account, click on "Student Services", "Student Account", and "Make a Payment". Ensure you indicate the correct type of credit card you are using for the transaction by selecting the appropriate icon on the top of the page.

If you choose to pay in person, we accept all major credit and debit cards, except for American Express.

#### Can I make any types of payments over the phone?

We will accept payments over the phone for your emergency loans or your short-term loans. You can also make these payments online through your ASSIST account, or in person at UCentral. To pay online, log into your ASSIST account, click on "Student Services", "Student Account", and "Make a Payment". If you choose to pay in person, we accept all major credit and debit cards, except for American Express. Remember, tuition payment cannot be made over the phone.

#### Is there be a tuition cap for UTRGV?

Yes. Tuition and mandatory fee charges at UTRGV are capped for resident students at 12 credit hours each semester. In other words, taking 15 or 18 hours a semester (or more) will cost the same as taking 12 hours. Charges for non- resident students are also capped at 12 credit hours except for nonresident statutory tuition rates which are required to be charged, by state statute, for each hour enrolled. The 12-hour cap does not apply to lab and supplemental instruction fees which are required by statute. In addition, the cap does not apply to tuition surcharges for repeated and excessive credit hours.

#### What do I do if I missed the payment deadline?

When you log into your student account and you see your courses are still listed, you have until the next payment deadline, to make your payment. When you log into your student account and you see your courses are no longer listed, you first need to try to reenroll in those courses. If you are unable to reenroll in your courses, please come to U Central for assistance.

#### Is there a fee for emergency loans?

Yes, there is a fee for emergency loans. The fee is 1% of the amount borrowed. Once you receive your financial aid, it will automatically credit towards your emergency loans. If additional funds remain, it will then go towards any of your other expenses (like tuition and fees, dorm costs, parking permits, orientation fees, etc.). On my student bill I see a "disbursement" and/or "refund".

#### Where can I request a parking permit?

Parking permits can only be requested online. Log in to ASSIST, click on "UTRGV Services" and then "Parking Permit". Visit **UTRGV.edu/parking** to view the current UTRGV parking fees online (under Permits & Citations). Parking permit fees are set for the Fall and will be prorated in the Spring.

#### How long will it take before I receive my parking permit?

Parking permits will be mailed to you, and it typically takes 1-2 weeks. Once you've completed the parking permit request online, print out the receipt for your records. You can use the receipt as a temporary parking permit until your official permit arrives in the mail.

#### **U** Central

U Central is UTRGV's one-stop –service center for student support, including Financial Aid, Registration, Admissions, and the Bursar's Office.

U Central is here to assist students navigate enrollment services, from the first steps of applying for admissions to UTRGV to applying for graduation from UTRGV. This includes Admissions, applying for financial aid and registering for classes. The principle objective at U Central is to help students succeed while assisting them on their academic journey towards earning their degree. The journey from admissions to graduation is not without its challenges and students may run into administrative hurdles along the way. This is where the U Central team is able to assist. finding solutions and helping students understand the university's policies and procedures. U Central continuously looks for ways to enhance online services allowing students to interact electronically, 24 hours a day, seven days a week.

U Central, collaborates with offices across the university to centralize administrative services to a single point of contact to meet the needs of students and their families.

#### CONTACT INFORMATION

U Central has two offices at two campus locations along with a professionally staffed call center and coordinated email team. (888) 882-4026

#### LOCATIONS

Brownsville: The Tower, Main #1.100 One West University Boulevard, Brownsville, Texas 78520 Edinburg: 1st Floor Student Services Building (SSBL) 1201 West University Drive, Edinburg, Texas 78539

#### **HOURS**

Mon., Wed., Thur. 8 - 5 p.m. Tues. 8 - 6 p.m. | Fri. 8 - 4 p.m.

#### SUBMITTING DOCUMENTS

You can submit Student Enrollment documents in several ways, in-person at UCentral or using our document uploader at enrollment.utrgv. edu/DocumentCentral.

#### MAII TO

UTRGV Student Enrollment Visitors Center #1.113 1201 W. University Drive Edinburg, Texas 78539

#### **U Central FAQs**

## How can I request an official transcript?

Current and former UTRGV students and former UTPA or UTB/TSC students requiring their official academic record may request a transcript using our online ordering service. Students must be free of financial debt with the institution in order to have an official transcript released.

Requests are only accepted using our online ordering option located at, UTRGV.edu/ucentral.

## Are "Program of Study" and "Major" the same thing?

Yes, they are the same thing.
When I'm being blocked from
registration, it directs me to a page
where multiple blocks/holds are shown.
Who should I contact regarding the
holds? We understand some students
may expect to see a block or hold
message paired with the information of
whom to contact to remove it. Detailed
hold information can be found on
ASSIST by selecting "View Holds" on
the student information menu.





#### Why can't I register for classes for which I already have completed the prerequisites?

Your course information may still be in the migration process as we continue to update records in the UTRGV student information system. If you have questions, please contact us at registrar@utrgv.edu. Include your ID number and a brief description of the situation. Please be aware that you will not be allowed to take a course if you have not successfully completed the prerequisites.

In the case where a lecture and lab are linked and I already have received credit for one, can I register for the other at UTRGV? No. Sessions are linked as one course at UTRGV, and you must register for both the lab and lecture courses together. If you would like to take only one or the other, you must request and receive written permission from the department.

## **Collegiate Recovery Program**

The Collegiate Recovery Program offers services to help students work through the process of recovery from addiction/substance use disorder or other addictive behaviors. It is an opportunity to find support by connecting with fellow students who are also going through recovery. It is also a way to connect with professional help if needed. We offer peer-to-peer support groups, 12 step meetings, SMART Recovery groups, and groups for students who may be struggling with a loved one's substance use

Brownsville: One West University Blvd., Student Union #2.10 Brownsville, TX 78520 | 956-882-3897

Edinburg: 1201 West University Dr., University Center, Rm. 102 Edinburg, TX 78539 | 956-998-2674

### **Military and Veterans** Success Center **Fact Card**

#### Did you know that UTRGV is supporting our Veterans and Military Affiliated by:

- Personalized Orientation sessions for Veterans & Military Affiliated Students or Military Families
- On-line advising and priority registration
- Academic advising at multiple locations
- Student Veterans of America (SVA)
- Veteran lab/lounges at both campus
- Green Zone Training
- · Welcome Back BBQ/Resource Fair for veteran and dependent students
- Veterans Graduation Ceremonies (Provide Graduation Stoles)
- Book Loan Program
- Peer to Peer Support Groups
- · Telehealth Counseling Center in conjunction with VA Texas Costal Bend Health Care System (Veteran Counselor)

#### Brownsville Campus Office:

Cavalry Hall #104, One West University Dr. (956) 882-8980

#### **Edinburg Campus Office:**

University Center #113, 1201 W. University Drive (956) 665-7934

#### Hours of Operation:

Monday to Friday, 8 a.m. - 5 p.m veteranservices@utrav.edu utrgv.edu/veterans

### Student Rights and Responsibilities

The mission of Student Rights and Responsibilities (SRR) is too fairly and reasonable implement, disseminate, and interpret campus policies while protecting student rights, addressing student conduct and reinforcing standards of academic excellence and social responsibilities by promoting educational and personal growth.

#### SRR HELPS STUDENTS NAVIGATE THROUGH CHALLENGING ISSUES

SRR provided support to students in resolving educational and other obstacles they may face along the way to a successful academic year. SRR familiarizes students with the proper university resources and individuals, collaborates with faculty and staff on behalf of the students, and develops proficient conclusions to questions or concerns.

#### SRR PROVIDES THE FOLLOWING SERVICES TO THE UNIVERSITY COMMUNITY

- Educational resources and presentations regarding risk reduction
- Sexual assault awareness and prevention education
- Superhero Project or Active Bystander training and education
- Online alcohol education
- Presentations for students, faculty and staff
- Assistance with student grievances
- Adjudication of violations of the Student Code of Conduct
- Education and adjudication of violations regarding policies pertaining to students such as Sexual Harassment and Sexual Misconduct (Title IX and Violence against Women Act- VAWA), Academic Integrity, Drug and Alcohol, etc.
- Interventions and Referrals for students of concern (Behavior Intervention Team (BIT) and Campus Assessment Resource Education (CARE)

Student Rights and Responsibilities provides an online reporting system, called Vagueros Report It, which allows students, staff and faculty a way to report any potential violations of the Student Code of Conduct, a concerning student behavior or a complaint. If you have any questions about which Vagueros Report It form to use, contact us at (956) 665-5375 (Edinburg), (956) 882-5141 (Brownsville) or via e-mail at srr@utrav.edu.

## Student Accessibility Services

Student Accessibility Services (SAS) exists to facilitate students' equal access to university programs and services, and the full range of college experiences. SAS promotes student learning and development, fosters independence and self-advocacy, and provides leadership to the campus on disability issues.

#### **APPLYING FOR SERVICES**

Students with a disability must self-identify. Interested students are invited to submit a registration packet available in person or online and to contact SAS for an appointment. Students should bring documentation of disability from a qualified professional to the initial appointment. Students with temporary disabilities, such as broken bones and recent surgeries, may also apply for accessibility services. Students with pregnancy or parenting related accommodation requests should also contact SAS office.

#### WHAT IS A DISABILITY?

The Americans with Disabilities Act (ADA) defines disability as a physical or mental impairment that substantially limits one or more major life activities. Some examples of disabilities are learning (e.g. dyslexia, written expressions, and math), psychological (e.g. PTSD, depression, and anxiety disorders), developmental (e.g. autism), physical, hearing, visual, speech and other health impairments (e.g. attention deficit disorder, and medical conditions).

#### CONTACT US Edinburg Campus

University Center #108 | **(956) 665-7005** Fax: **(956) 665-3840** | **ability@utrgv.edu** 

#### **Brownsville Campus**

BMSLC #1.107 | **(956) 882-7374** Fax: **(956) 882-7861** | **ability@utrgv.edu** 





## **Social Media Accounts** UTRGV f @UTRGV UTRGV ATHLETICS @GoUTRGV /GoUTRGV UTRGV ACADEMIC ADVISING CENTER /UTRGVAcademicAdvising @utrgv\_aac **UTRGV UREC** @UTRGVUREC /utrgv.urec.edinburg **UTRGV UNION** /UTRGVStudentUnion @utrgvunion UTRGV CAREER CENTER @hireutrgv /utrgvcareercenter Social

STUDENT LIFE

/UTRGVStudentLife

utrgvsl @utrgvsl

#### STUDENT GOVERNMENT ASSOCIATION

/utrgvsga

@UTRGVStudentGov

#### THE RIDER

/UTRGVrider

#### **UTRGV TV**

/UTRGV.TV

#### **UTRGV RADIO**

/UTRGVRadio

#### PULSE MAGAZINE

// /UTRGV.PulseMagazine

#### **UTRGV STUDENT SUPPORT**

/UTRGVStudentSupport

#### STUDENT RIGHTS & RESPONSIBILITIES

/UTRGVSRR

#### STUDENT FOOD PANTRY

/utrgvstudentfoodpantry

#### **UTRGV STREET TEAM**

@UTRGVStreetTeam

@UTRGVStreet

#### UTRGV MASCOT





@UTRGVMascot



## **University Contacts**

Academic Advising Center Edinburg (956) 665-7120 Brownsville (956) 882-7362

#### Admissions

Edinburg & Brownsville (888) 882-4026

#### **Athletics**

Edinburg (956) 665-2221

#### Campus Book Store

Brownsville (956) 882-8249 Edinburg (956) 655-2252

### Campus Auxiliary Services

Edinburg (956) 665-2224

#### CAPS (Counseling Center)

Edinburg (956) 665-2574 Brownsville (956) 882-3897

#### Career Center

Brownsville (956) 882-5627 Edinburg (956) 665-2243

### Child Development Center

Edinburg (956) 665-2469

### E.P.I.C Mentoring Program

Edinburg (956) 665-7080 Brownsville (956) 882-7126

#### Financial Aid

Edinburg (956) 665-2501 Brownsville (956) 882-8277

#### Food Pantry

Edinburg (956) 665-3663 Brownsville (956) 882-7126

#### **Graphic Designers**

Edinburg (956) 665-7891

#### Health Services

Edinburg (956) 665-2511 Brownsville (956) 882-3896

#### **Human Resources**

Edinburg (956) 665-2451 Brownsville (956) 882-8205

### Information Technology

Edinburg (956) 665-2683

#### IT Service Desk

Edinburg (956) 665-2020 Brownsville (956) 882-2020

#### Military and Veterans Success Center

Edinburg (956) 665-7934 Brownsville (956) 882-8980

#### Office for Victim Advocacy and Violence Prevention (OVAVP)

Edinburg (956) 365-8787 Brownsville (956) 882-8282

### Office of the Registrars

(956) 665-2201

#### Parking and Transportation

Edinburg (956) 665-2738 Brownsville (956) 882-7051

#### Recruitment & Scholarships

Edinburg (956) 665-7335

#### Residence Life

Edinburg (956) 665-3439 Brownsville (956) 882-7191





## **Student Academic Success** Edinburg (956) 665-7919

#### Student Accessibility Services Edinburg (956) 665-7005 Brownsville (956) 882-7374

#### **Student Government Association** Edinburg (956) 665-2517 Brownsville (956) 882-5111

#### **Student Involvement** Edinburg (956) 665-2660 Brownsville (956) 882-5111

#### **Student Life** Edinburg (956) 665-2260 Brownsville (956) 882-5141

#### **Student Media** Edinburg (956) 665-5085 Brownsville (956) 882-5143

## **Student Rights and Responsibilities** Edinburg (956) 665-5375 Brownsville (956) 882-5141

## Student Services Center 1-888-882-4026

#### **Student Union** Edinburg (956) 665-7989

## **Sustainability** Edinburg (956) 665-3030

#### **Testing Center** Edinburg (956) 665-7570

#### The Learning Center

Edinburg (956) 665- 2585 Brownsville (956) 882-8208

#### U Central

Edinburg & Brownsville (888) 882 – 4026

## **Undergraduate Admissions** Edinburg (956) 665-2999

#### University College Edinburg (956) 665-7919 Brownsville (956) 882-7483

#### University Library Edinburg (956) 665-2005 Brownsville (956) 882-8221

#### **University Police** UTRGV Campus Emergency (956) 882-4911

## **UTRGV Police Directory** (956) 882-7777

#### University Recreation (UREC) Edinburg (956) 665-7808 Brownsville (956) 882-5969

### Writing Center Edinburg (956) 665-2538 Brownsville (956) 882-7065

