

Courses	Categories						
	In-house	Gujarati Minority	Open	SC ST	OBC NT (B) DT (D)	Sports, Ex- Servicemen etc.	Foreign/ N.R.I. Student
B.Com.		80.00%	87.00%	51.5%	52.4%	75.00%	
B.A.	ΑΠ	55.00%	60.00%	53.00%	51.00%	60.00%	
B.Sc.	ΑΠ	61.00%	50.00%	50.00%	51.00%	52.00%	
	Gujarati Minority	Commerce	Arts	Science	Sports Defense Cultural etc.	Diploma & Others	N.R.I.
B.M.S.	79.67%	90.40%	72.00%	75.50%	91.40%	66.88%	69.80%
B.M.M.	74.20%	86.80%	78.83%	75.33%	78.83%	N.A.	
	Gujarati Minority	Open			Sports, Cultural, Ex-servicemen etc.	N.R.I.	
B.A.F.	83.17%	87.33%			81.17%	93.4%	
B.F.M.	77.17%	78.83%			77.67%		
B.B.I.	72.17%	71.80%			85.20%		
*: Merit list is based on the marks obtained at the HSC/Equivalent exam.							

# SVKM's Mithibai College of Arts, Chauhan Institute of Science & **Amrutben Jivanlal College of Commerce and Economics**

# **CUT OFF % FOR ADMISSION TO THE FIRST YEAR DEGREE COLLEGE ACADEMIC YEAR 2013-14**.

# SAVE WATER, IT IS PRECIOUS.



Admission Notice No.1

I/C Principal

# SVKM's Mithibai College of Arts, Chauhan Institute of Science & Amrutben Jivanlal College of Commerce and Economics ADMISSIONS PROCEDURE TO FYBA, FYBSc, FYBCom, FYBMS, FYBAF, FYBBI, FYBFM, FYBMM.(2014-2015) ELIGIBILITY CRITERION FOR ADMISSIONS TO VARIOUS COURSES:

## • BACHELOR OF ARTS/SCIENCE/COMMERCE COURSE: <u>FYBA/FYBSc./FYBCOM</u>

A candidate for being eligible for admission to the three year degree course leading to the Bachelor of Arts/Science/Commerce must have passed the H.S.C. (Std.XII) examination conduc ted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education. **OR** 

Must have passed the Higher Secondary School Certificate (Std. XII) examination with vocational subjects/minimum competency based vocational course conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education.

#### OR

Must have passed and examination of another University or Body recognized as equivalent to Higher Secondary School Certificate (Std. XII) Examination.

## BACHELOR OF MANAGEMENT STUDIES COURSE: <u>FYBMS (0.3941)</u>

"A candidate for being eligible for admission to the **Bachelor of Management Studies** Degree Course shall have passed HSC Examination of the Maharashtra State Board of Higher Secondary Education or its equivalent examination or Diploma course in any Engineering Branches with two years or three years after S.S.C. conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by **securing minimum 45% for general category (IN ONE ATTEMPT ) at the respective Examination and 40% marks for the reserved category (IN ONE ATTEMPT )**."

- BACHELOR OF COMMERCE (ACCOUNTING & FINANCE) COURSE : <u>FYBAF CLASS (0.5204)</u>
  - A candidate for being eligible for admission to the **Bachelor of Commerce (Accounting & Finance)** Degree Course shall have passed XII Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination and secured not less than 45% marks in aggregate <u>AT FIRST</u> <u>ATTEMPT</u> (40% in case of reserved category).
- BACHELOR OF COMMERCE (BANKING & INSURANCE): FYBBI CLASS (0.5209)
  - a. A candidate for being eligible for admission to the Bachelor of Commerce (Banking and Insurance) degree course should have passed XII std. Examin ation of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune, or its equivalent and secured not less than 45% marks in aggregate (40% in the case of reserved category candidates) at <u>ONE AND THE SAME SITTING.</u>
  - b. Every candidate admitted to the degree course in the affiliated colleges conducting the course shall have to register enroll himself/herself with the University.
- BACHELOR OF COMMERCE (FINANCIAL MARKETS) COURSE: FYBFM (0.5693):
  - a. A candidate for being eligible for admission to the **Bachelor of Commerce (Financial Markets)**

Degree Course shall have passed XII Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examin ation and secured not less than 45% marks in aggregate at (40% in case of reserved category) **ONE AND THE SAME SITTING**.

Every candidate admitted to the degree course in the constituent/affiliated college/recognized institution. conducting the course. shall have to register himself/herself with the University. ADMISSION NOTICE NO.3
 SVKM's Mithibai College of Arts, Chauhan Institute of Science & Amrutben Jivanlal College of Commerce and Economics.
 ADMISSIONS PROCEDURE - FYBA, FYB.Sc., FYBCom., FYBMS, FYBAF, FYBFM, FYBBI and FYBMM.(2014-2015)
 A. ADMISSIONS TO THE FIRST YEAR CLASSES IN B.A., B.Sc., B. COM., B.M.S., B.A.F., B.F.M. B.B.I and B.M.M. AT SVKM'S MITHIBAI COLLEGE WILL BE THROUGH ONLINE SYSTEM. THE DETAILS ARE GIVEN BELOW at "E".
 B. FOR STUDENTS WHO HAVE PASSED THEIR QUALIFYING EXAMINATION FROM ANY BOARD IN INDIA OTHER THAN MAHARASHTRA STATE BOARD and students who have passed the Diploma (in Engineering) must apply for PROVISIONAL STATEMENT OF ELIGIBILITY (separate for every course) to any of the college affiliated to University of Mumbai PREFERABLY before they submit the application form for admission to the First Year Courses i.e. FY.B.A. /B.Sc./B.Com./ BMS/BFM/BAF /BBI and BMM but not later than the date of securing admission if your name appears in the merit list.

FOR STUDENTS WHO HAVE PASSED THEIR QUALIFYING EXAMINATION FROM IB/ ANY OTHER FOREIGN BOARD are required to apply directly TO THE ELIGIBILITY SECTION OF UNIVERSITY OF MUMBAI for the PROVISIONAL STATEMENT OF ELIGIBILITY PREFERABLY before they submit the application form for admissi on to the First Year Courses i.e. FY.B.A. /B.Sc./B.Com./ BMS/BFM/BAF /BBI and BMM but not later than the date of securing admission if your name appears in the merit list.

- C. Prospectus and Admission form will be available for download from the college website <u>www.mithibai.ac.in</u> from <u>Friday 30<sup>th</sup> May 2014</u>.
- D. The admission procedure is basically divided into two Parts AS STATED BELOW, viz.
   (i) PRE-ADMISSION ONLINE REGISTRATION AT THE UNIVERSITY WEBSITE AND (REFER ADMISSION NOTICE NO. 4)
   (ii) ONLINE ADMISSION APPLICATION FORM AT THE COLLEGE WEBSITE (REFER ADMISSION NOTICE NO.5 & 6)
- E. Schedule for submission of the filled in forms, display of merit lists will be displayed on ADMISSION NOTICE NO. 7.
- G. Students will be required to pay Rs. 100/ as application fees at the Counter near the College entrance, if the application fee is not paid using on-line payment gateway.
- H. AT THE TIME OF ADMISSION, THE APPLICANT IS REQUIRED TO REMAIN PRESENT IN PERSON AND SUBMIT THE FOLLOWING DOCUMENTS IN <u>ORIGINAL AND 2 PHOTO COPIES OF</u> :
  - **★** H.S.C. Marksheet and H.S.C. Leaving Certificate.
  - **\*** Photo copy of Ration Card / Telephone Bill / Electricity Bill as proof of residence.
  - \* Any other certificate as applicable, in the name of the student.
  - **\*** 3 recent photographs
  - **★** 5 self addressed envelopes with stamp of Rs. 25 pasted on each envelope.

ADMISSION WILL NOT BE GRANTED WITHOUT SUBMITTING THE ORIGINAL COPY OF THE MARKSHEETS AND THE LEAVING CERTIFICATE AND / OR MIGRATION CERTIFICATE.

I. FEES payable: by DD or Pay Order only to be drawn for (1) FYBA/BCOM/BSC in favour of "Mithibai Degree College Fee Account". (2) For FYBMS in favour of "Mithibai College BMS" (3) For all other Courses " Mithibai degree College-Unaided Courses"

Course	Open	Reserved	Course	Open	Reserved
	Category	Category		Category	Category
F.Y. B.A./B.Com.	Rs. 4,741/ -	<b>Rs. 426/-</b>	F.Y.B.Sc.	Rs.5,941/ -	<b>Rs.426/-</b>
F.Y.B.M.S.	<b>Rs. 16,391/ -</b>	<b>Rs. 426/</b>	FYB.Sc.(Computer Science, Biotechnology)	Rs. 16,361/-	<b>Rs. 426/</b>
F.Y.B.A.F./B.F.M	<b>Rs. 16,741/ -</b>	<b>Rs. 426/</b>	F.Y.B.Sc.(Bio - Chemistry)	Rs. 13,871/-	<b>Rs. 426/</b>
F.Y.B.M.M.	Rs. 16,641/ -	<b>Rs. 426/</b>	F.Y.B.B.I	Rs. 17,741/ -	<b>Rs. 426/</b>
In case, the student has any difficulty contact (a) Dr. Suresh Wakchaure for Arts (b) Dr. Dilip Kamat for Science (c) Prof A.S. Birajdar for Commerce and (d) Dr.Anju Kapoor for Self Financed courses or the Principal					
in their absence. Please do not inquire with any other staff for information regarding admissions. College					

## ADMISSION NOTICE NO.4 PRE ADMISSION ONLINE ENROLMENT FORM REGISTRATION AT UNIVERSITY OF MUMBAI WEBSITE

# http://mum.digitaluniversity.ac

- Please install *Microsoft Silverlight* on your computer, if you are using Windows Operating System 7 or lower version. The software is also available for free download on the University website
   <u>http://mum.digitaluniversity.ac</u>
- 2. Please go through the prospectus of the college to know about the courses and/or subject combination(s) offered by the college, rules, regulations etc. before you fill the PRE -ADMISSION ONLINE ENROLMENT FORM.
- 3. One form can be used to apply for multiple coursesi.e. more than one course and multiple colleges for every course i.e. the applicant can fill one form to opt for more than one course like B.Com., B.M.S., B.A.F. etc. in more than one college for every course.
- Applicants are requested to keep the following ready before they start filling the forms
   a. Photocopy of the mark-sheet of the SSC / X Std and HSC / XII Std. of its equivalent examinations
  - b. Scanned copy of the Photograph of max. 80 x 107 pixels size and max. file size of 10 KB
  - c. Scanned copy of the Signature of max. 80 x 35 pixels size and max. file size of 10 KB.
  - d. Photocopy of any other certificate/s as required.
  - e. Valid e-mail id and mobile phone number for receiving mails and SMS from the University of Mumbai regarding the status of the application form.
  - f. Internet Connection with Internet Explorer ver.7.0 or higher.
- Now log on to the University of Mumbai website <a href="http://mum.digitaluniversity.ac">http://mum.digitaluniversity.ac</a> . Click on the link " Pre Admission Online Registration" (available on the row below University of Mumbai on the home page).
- **6.** The first screen seeks confirmation from the applicant that he has all the necessary documents ready. On confirmation, the applicant moves to the second screen. Click on "Proceed" button.
- 7. The next screen i.e. the third screen , is the registration page where the candidate is required to enter The applicants name as it appears in the mark sheet of HSC (or Its equivalent) examination, Gender, date of birth of the applicant and the Mobile Number and email -id on which the candidate wishes to receive communications from the University. Click on "Register" after ensuring that the information provided is correct and true.
- 8. The student will get a login id and four digit alpha-numeric codes on submission of the form.
- 9. The student shall get a confirmation from M.K.C.L. on the mobile number and mail on the e-mail id provided by the student about the acceptance of the form.
- 10. The applicant will be required to verify his/her registration and then change the password.
- 11. The applicant will log to the website and start filling the form by uploading his photograph and signature and enter the personal details, contact details and educational qualifications.
- 12. The applicant is required to take a printout of the e-Suvidha Kit and enter the confirmation code in the system and select and upload the documents he/her wishes to upload based on the requirement.
- 13. The applicant selects the college/s and course/s offered by the college/s. Applicant can opt for more than one college and/or one or more than one courses offered by the colleges from amongst the colleges selected and after verification submit the form. Once the form is submitted the student will NOT be able to make any correction in the form.
- 14. Print the e-Suvidha ticket and note the Application Number generated and printed on the e-Suvidha ticket.

The Application number will be generated only after printing the e-Suvidha ticket.

- 15. Enter the application number generated on the e-Suvidha ticket on your application form and complete the process.
- 16. The student is then required to take the hardcopy of the uploaded "Pre Admission Online Form" and submit the copy of the form to college/s, which he has opted for. The student is required to submit TWO COPIES of the "College Comy" to the college concerned. DIFASE NOTE THAT THE ADDUCATION FORM WILL BE DRIVED.

### ONLINE ADMISSION PROCESS AT SVKM's Mithibai College of Arts, Chauhan Institute of Science & Amrutben Jivanlal College of Commerce and Economics.(2014-2015)

- The ONLINE ADMISSION PROCESS at Mithibai College is in addition to the Pre -admission Registration Process of University of Mumbai.
- 2. Applicants can fill the on-line form from his/her residence or cyber café or any other location where computer, internet and printer facilities are available.
- 3. Applicants are requir ed to fill separate form for each category under which he/she wishes to apply i.e. if a candidate belonging to Gujarati Speaking Linguistic Minority wishes to apply under Gujarati as well as Open Category, he/she will have to submit two separate application forms one for Gujarati Speaking Linguistic Minority Category and other for Open Category.
- 4. Applicants are requested to keep the following ready before they start filling the forms
  - a. Photocopy of the mark-sheet of the SSC / X<sup>th</sup> Std and HSC / XII<sup>th</sup> Std. of its equivalent examinations
  - b. Scanned copy of the Photograph of max. 80 x 107 pixels size and max. file size of 10 kb
    c. Scanned copy of the Signature of max. 80 x 35 pixels size and max. file size of 10 kb
  - d. Photocopy of any other certificate/s as required. e) Internet Connection.
- 5. The procedure for on-line submission form:
  - a. Log on to the college website <u>www.mithibai.ac.in</u> Click on the link "Online Admission Form" for admission to FYBA-2014/FYBSc.-2014/FYBCOM-2014/FYBMS – 2014 / FYBAF-2014 / FYBFM-2014 /FYBBI-2014/FYBMM-2014. (as the case may be) and you will be directed to the portal mentioned below or directly to the Portal <u>http://svkmepndbci.svkm.ac.in:50000/irj/portal</u>
  - **b. Flow of the form filling process:** 
    - I. On execution of step a, you will be taken to a separate portal to fill the form. Click on Register Now.
    - II. You will be required to register yourself by creating and entering the User id (of your choice) and a password (minimum 5 lettered password with atleast one alpha numeric ch aracter) which will be used for futur e logins to the system. Applicant has to enter the user id, his/her name, and password and reconfirm the pass word. Select/Click the-"Proceed with registration" button. Confirm the Registration. Log out of the system.
    - III. Log into the system again using the User-id and the Password that you have created above. This will launch the online applic ation system form. (In case you have forgotten your User Id and Password kindly check your email which you have provided while registering).
      - The applicant will be required to select the college, the course that he/she wants to apply for the academic year as 2014. Select/Click the "Apply" button. Your browser may ask you to allow blocked Pop-Ups or to run active contents. Please choose Allowed Blocked Contents / Popup.
    - IV. The screen will now display the admission form.
    - V. The admission form consists of 7 screens
      - 1. INSTRUCTIONS TO FILL THE ONLINE FORM: Please read the instructions very care fully before you proceed with filling the form online.
      - 2. ELIGIBILITY CRITERIA : The applicant is required to select the , the course that he/she wishes to apply for and the marks obtained at the HSC or its equivalent examinations, Stream offered at HSC (Arts/ Science / Commerce etc.) Category applied under, MKCL registration number (which is one of the mandatory data required ), whether you have passed the HSC / Equivalent examination in ONE attempt etc. MARKS: PLEASE ENTER THE MARKS OBTAINED IN ALL THE SUBJECTS OFFERED AT THE HSC / EQUIVALENT EXAMINATIONS WHILE ENTERING

THE DATA IN THE "MARKS OBTAINED "COLUMN.The objective is to verify the eligibility criterion for admission to the course opted by the applicant. The applicant can proceed to the next screen "PERSONAL DETAILS" further if and only if he/she satisfies the eligibility criterion of the course applied. Also you can proceed to the next screen only if the data is entered for all the mandatory fields. The marks obtained by the candidate will be converted to out of 600 and will be used to prepare the merit list. Students who have passed

# (2014-2015)

- 4. EDUCATIONAL DETAIL: Information filled under "MARKS DETAILS" will be carried forward. Additional information related to the SSC / its equivalent examination must be entered.
- 5. PARENT/ GUARDIAN DETAILS: Details of the parent / guardianof the applicants is to be entered. Father's / Mother's email-id is one of the mandatory fields.
- 6. PREVIEW: This screen will generate the DRAFT COPY of application form in PDF format. Candidate can verify the information filled and make the corrections in the online application form before the form is submitted. Please note that this is the Draft Copy of the application form for admission and not the final copy. The Draft Copy of the Application form is generated without the application number.
- 7. SUBMIT: After verifying that the information filled in steps(b) (i) to (v), the candidate must now click the "Submit" button to submit the form. Please note that no correction can be made in the form after submission. Also an APPLICATION NUMBER is
  - generated on submission of the form. If the application no. is not generated then it implies that the security instructions are not followed properly and in such cases the applicant must repeat all the steps stated above.
  - Save the form and take the hard copy i.e. the printout of the form.
- c. Please note that once the application number is generated, payment of Rs. 100/- (and in case if payment is made online additional convenie nce fee of Rs. 1.50 i.e. total Rs.101.50) towards the application form is to be made. The payment can be made in two ways viz. by using the payment gateway provided on the website or through physical payment of the application fees at the college. FURTHER NOTE THAT SUBMITTING THE HARD COPY OF THE APPLICATION FORM ALONG WITH THE DOCUMENTS IS MANDATORY IRRESPECTIVE OF THE MODE OF PAYMENT OF THE APPLICATION FEES. The fees can be paid at the college along with the submission of the hard copy of the form.
- d. If payment of Rs. 101.50 is made and confirmed through the payment gateway, the applicant will receive an email confirming the payment. The applicant must submit the hardcopy of this mail along with the hardcopy of the application form along with the photocopy of the necessary documents to the college authorities.
- e. The candidate can fill and submit the application form for the same course in different colleges under SVKM / Different Courses in the same college / different courses in different colleges under SVKM. After following steps b(I to V), separate application number will be generated for every application submitted. Applicant is not required to fill all the data again for submitting the forms for different / same course in same / different college under SVKM.
- f. IRRESPECTIVE OF THE MODE OF PAYMENT OF THE APPLICATION FEE, The applicant will have to submit the hardcopy of the application form submitted online along with photocopy of H.S.C. or equivalent examination marksheet and other necessary documents to the college within the prescribed time schedule and the applicant will be given an acknowledgement. If the name of the applicant appears on the merit list, the original copy of this acknowledgement along with all the necessary documents and fees must be provided at the time of confirming the admission.
- g. APPLICANTS ARE REQUIRED TO NOTE THAT ONLY THOSE NAMES WHERE APPLICATION NUMBER IS GENERATED & ACKNOWLEDGEMENT OF RECEIPT OF HARDCOPY OF THE UPLOADED ONLINE ADMISSION FORM is issued, WILL BE CONSIDERED FOR generation of Merit List and Admission.
- h. Documents required while securing Admission:
  - **\*** Hardcopy of the College Admission form.
  - **\*** One passport size photograph
  - \* Original & Attested Copy of H.S.C. Marksheet and Attested Copy of H.S.C. Leaving Certificate
  - **\*** Attested Copy of S.S.C. Marksheet
  - **\*** Any other certificate(s) as applicable.
    - DDOVICIONIAL CTATEMENT OF ELICIDILITY, If the student has needed his UCC/Equivalant

## Admission Notice No. 7

# **SVKM's Mithibai College of Arts, Chauhan Institute of Science & Amrutben Jivanlal College of Commerce and Economics**

## I. SCHEDULE OF IN-HOUSE ADMISSION FOR FYBA / FYBSC / FYBCOM.

Sr.	Particulars	Dates	Timings
No.			
1	Online Submission of Application form	2 <sup>nd</sup> June to 13 <sup>th</sup> June,	Upto 1 p.m.(Mithibai
		2014	college website will be
			closed at 1.00 p.m. for
			Inhouse students)
2	Submission of hardcopy of the Online	$11^{\text{th}}, 12^{\text{th}} \& 13^{\text{th}}$	From 10.00 a.m. to
	Application form. and Pre-Registration Form	June, 2014	1.00 p.m.
	in Mithibai college		
3.	FIRST MERIT LIST	13 <sup>th</sup> June, 2014	7.00 p.m.
	Payment of Fees	$14^{\text{th}} \& 16^{\text{th}}$ June, 2014	From 9.30 a.m. to
			1.30 p.m.
4	SECOND MERIT LIST	16 <sup>th</sup> June, 2014	7.00 p.m.
	Payment of Fees	17 <sup>th</sup> June, 2014	From 9.30 a.m. to
			1.30 p.m.
5	THIRD MERIT LIST	17 <sup>th</sup> June, 2014	7.00 p.m.
	Payment of Fees	18 <sup>th</sup> June, 2014	From 9.30 a.m. to
			1.30 p.m.

## FYBA/ FYBSc,/ FYBCom/ FYBMS/ FYBAF/ FYBBI/ FYBFM/ FYBMM.

Sr.	Particulars	Dates	Timings
NO.			
1	Pre-Admiission Online Registration Form	2 <sup>nd</sup> June to 16 <sup>th</sup> June,	Upto 1.00 p.m. on
	(University Website)	2014	16 <sup>th</sup> June, 2014
2	Online Submission of Application form (Mithibai	2 <sup>nd</sup> June to 19 <sup>th</sup>	Upto 1 p.m on 19 <sup>th</sup>
	College website)	June, 2014	June, 2014.(Mithibai
			college website will
			be closed at 1.00
			p.m. for All
			students)
2	Submission of hardcopy of the Online Application	From 16 <sup>th</sup> -19 <sup>th</sup> June,	From 10.00 a.m. to
	form and Pre-Admiission Online Registration Form	2014	1.00 p.m.
	Form in Mithibai College		
3.	FIRST MERIT LIST	19 <sup>th</sup> June, 2014	7.00 p.m.
	Payment of Fees	20 <sup>th</sup> & 21 <sup>st</sup> June, 2014	From 9.30 a.m. to
			1.30 p.m.
4	SECOND MERIT LIST	21 <sup>st</sup> June, 2014	7.00 p.m.
		ord o outh t	

# ADMISSION PROCEDURE FOR INTERNATIONAL / FOREIGN STUDENT FYBA, FYBSc., FYBCom., FYBMS, FYBAF, FYBFM, FYBBI and FYBMM CLASS(2014-2015)

Foreign Students and/or N.R.I. are treated as International Student. A student holding the passport issued by a foreign co untry including people of Indian origin who have acquired the nationality of a foreign country will be treated treated/defined/included as foreign student. NRI students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be included as "International Students".

Student who has studied and passed the qualifying examination (equivalent to HSC Examination of Maharashtra State Board) from school or college in forreign countries (other than India) will be included

as "International Student". This will include the stude nts studying in the schools or colleges situated in foreign countries even if affiliated to the Boards of Secondary Education or Universities located in India but will not include students studying in those schools or colleges (situated in India) and affiliated to the Boards of Seconds of Secondary Educated in India) and affiliated to the Boards of Seconds of Seconds of Seconds or colleges (situated in India) and affiliated to the Boards of Seconds of Secondary Education or Universities of the foreign countries.

#### **SEPARATE QUOTA FOR INTE RNALTIONAL STUDENTS:**

There is separate quota for International Students. All recognized colleges / institutes affiliated to University of Mumbai can admit 15% International Students in addition to the sanctioned intake of students.

#### FEE PAYABLE BY INTERNATIONAL STUDENTS:

The fees payable by the International Student will be five times the total prescribed fees payable for the course/program by the regular student and fees has to be paid in Indian Rupees only.

#### **ADMISSION PROCESS FOR INTERNATIONAL STUDENT:**

#### Given below is the procedure for admission for International Student:

- a. All International students including children of workers in Gulf & Southeast Asia and PIO/OCI are requested to obtain detail information on fees, courses available at the college before confirming their admission.
- **b.** Student will have to:
  - 1. Collect the application form and the prospectus for the course to which the applicant wish to seek admission from the Institute / from the website of the institute.
  - 2. The applicant must also collect the information regarding the eligibility requirements and admission procedure of the institute.
  - 3. Fill up the admission form in detail and submit all the documents listed below along with the form.
    - A valid student visa or document of PIO (person of Indian origin).
    - A RRO clearance certificate from the SB2 Crime Branch.
    - A permanent address or residential proof in the foreign country.
    - A prima facie letter from the University of Mumbai for eligibility.
    - A complete body checkup profile and blood report of the student.
    - Original mark sheets, transfer certificate, migration certificate, a letter from the Consulate (in case of NRI students).
  - 4. The forms will be scrutiniz ed before being accepted. Also the student will be informed about the requirement of any other information or document. The student is required to submit the information