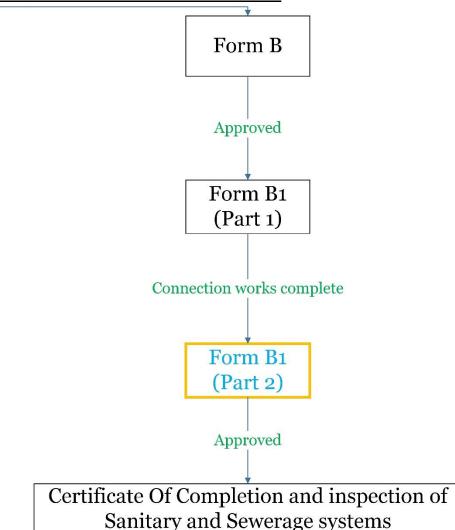
# Form B1 Submission Procedure





#### Submission Flow





PUB-BPU-COMPOFWORK

2

#### Form B1

There are **2 parts** for Form B1 submission procedure.

- 1) Form B1 part 1
- 2) Form B1 part 2

**Note: QP**s are to make all Form B1 submissions. Temporary pipe connections (i.e temporary in-drop) can be made by the Licensed Plumbers.

#### Form B<sub>1</sub> Part <sub>1</sub>

#### Notice for carrying out sewer connection work

Notification to commence connection works

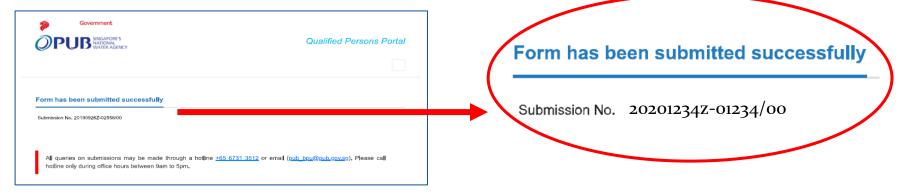
- Submissions are made via the BPU system
- 1 online submission per connection
  - https://bpu.pub.gov.sg/Forms/EForms
  - Automated system and e-mail acknowledgements will be generated.

#### Form B<sub>1</sub> Part <sub>1</sub>

#### Notice for carrying out sewer connection work

Approval to commence connection works

Automated system approval



E-mail acknowledgement

Deai	
PROPOSED NEW ERECTION	
Proie	ct Ref. No.
Please click here to view your submission.	
1. 2.	This is to acknowledge receipt of your Form B1 submission dated for the above development.  You may proceed with the sewer connection work from Please proceed to backfill only after the 5th day upon completion to faciliate random audit
3.	

For any other enquiries, please email Building Plan Unit at PUB\_BPU@pub.gov.sq.

#### Form B1 Part 2

#### Submission of Photo Form and required documents

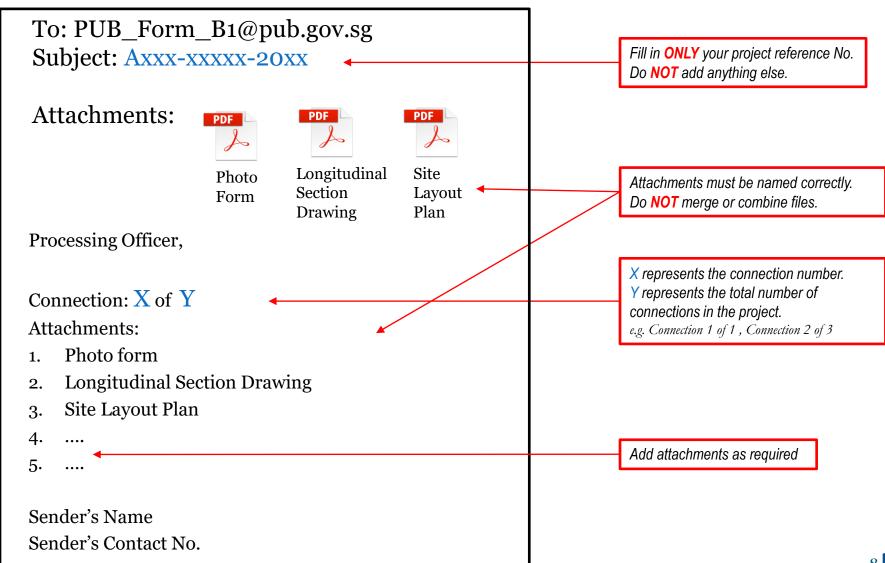
#### Photo submission

- Submission is made via e-mail to pub\_form\_b1@pub.gov.sg
  - Approval by PUB Processing Officer
- 1 e-mail submission per connection
- Period of reply may take up to 14 working days

## Components of Form B1 part 2 submission

- E-mail Submission Format
  - Attachments Required
  - QP Cover Letter Template
  - <u>LP Cover Letter Template</u>
- Channel Levels
  - Channel Levels Photo
  - Channel Levels Photo Alternatives
- Connection Type
- How to use the photo form?
- Common mistakes & observations

#### e-Mail submission format



#### Attachments

#### **Compulsory Attachments:**

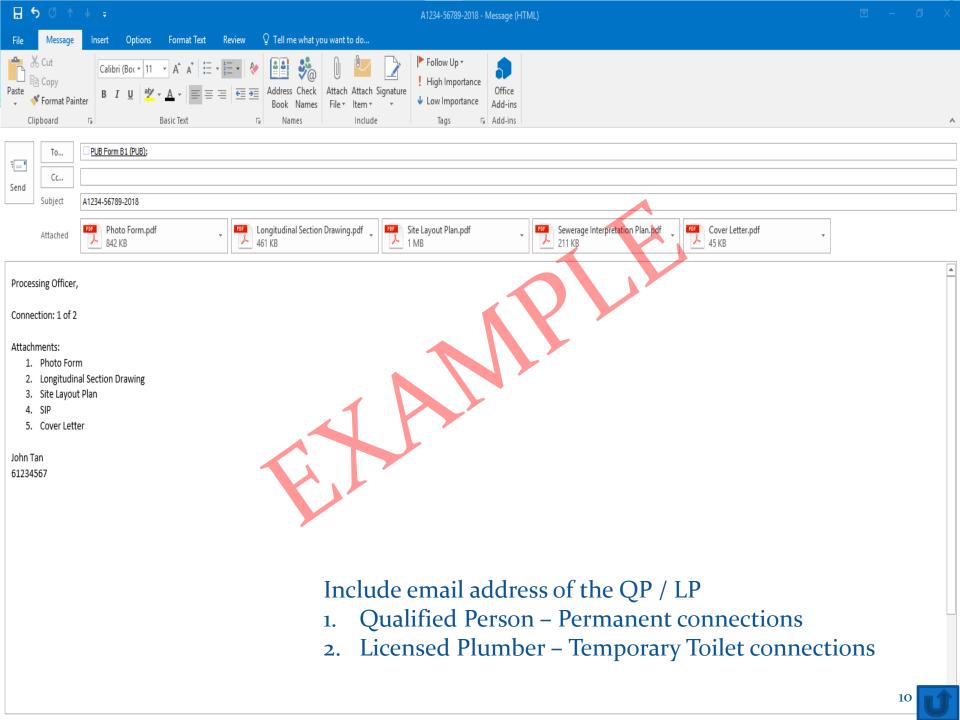
- 1. Photo form
- 2. Longitudinal Section Drawing
- 3. Site Layout Plan / 1st story plan
- 4. Sewerage Interpretation Plan
- 5. Cover letter (Qualified Person) (Permanent connections)
- 6. Cover letter (Licensed Plumber) (Temporary Toilet connections)

#### 'If Required' attachments:

- 1. Brochure for S.S. Collar Joint ("Y" Junction connection)
- 2. Prior approval for Permanent In-Drop Pipe
- 3. Prior approval for Saddle Connection

#### Note:

- 1. All drawings and photo forms should be in the original PDF format and not a scanned copy.
- 2. The drawings must reflect the connection details.
- 3. Do not sign and endorse on the photos and drawings



#### Cover letter (Q

#### [ Company Letterhead ]

Date: [dd/mm/yyyy]

Network Management Branch Waterhub 82 Toh Guan Road East

#03-08

Singapore 608576

Cover Letter for sewerage connection work

[Proposed Title]

Project reference No. [ Project reference No. ] Form B-1 Submission No.: [ Form B-1 Submission No. ]

Form B<sub>1</sub> Processing officer,

The following are ensured;

- 1) All works carried out comply with the Code Of Practice On Sewerage and Sanitary Works (COPSS)
- 2) All photos have been checked for appropriateness and their authenticity verified
- 3) Submission(s) has been made according to the Form B<sub>1</sub> submission procedure
- 4) Stainless steel collar joints to EN295 Part 4 Specifications have been used for the 'Y' Junction connection

Yours Sincerely,

OP name OP contact No. [QP Signature and Stamp]

#### Note:

[Company Name]

[Company Address]

1. Cover Letter needs to be in PDF Format

Applicable only for Y-Junction

#### Cover letter (LP)

#### [Company Letterhead]

Date: [dd/mm/yyyy]

Network Management Branch Waterhub

82 Toh Guan Road East

#03-08

Singapore 608576

Cover Letter for Temporary In-drop Pipe

[Proposed Title]

Project reference No. [ *Project reference No.* ]
Form B-1 Submission No.: [ *Form B-1 Submission No.* ]
Form E Submission No.: [ *Form E Submission No.* ]

Form B<sub>1</sub> Processing officer,

The following are ensured;

- 1) All photos have been checked for appropriateness and their authenticity verified
- 2) Submission has been made according to the Form B1 Guide
- 3) Stainless steel components are used for the pipe brackets

Yours Sincerely,

```
[ LP name ]
[ LP contact No. ]
```

brackets - Applicable only for in-drop pipes

[LP Signature and Stamp]

[ Company Name ]

[ Company Address ]

Note:

 Cover Letter needs to be in PDF Format

#### Pipe Face

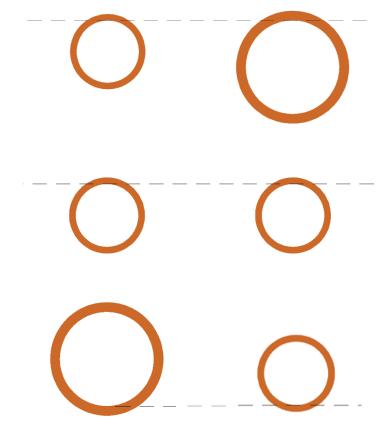
Crown

Soffit

Invert

Barrel

- Smaller pipe to bigger pipe
  - Soffit to Soffit
- Equal size pipes
  - Soffit to Soffit
- Bigger pipe to smaller pipe
  - Invert to Invert
- New incoming pipe connection which form sewer junctions at manhole, invert level shall be higher than existing outgoing pipe.



Rule of thumb: The invert level of the incoming pipe cannot be **lower** than the invert level of the outgoing pipe



Height difference, invert of new channel against invert of existing channel.

Existing Channel

New

Channel

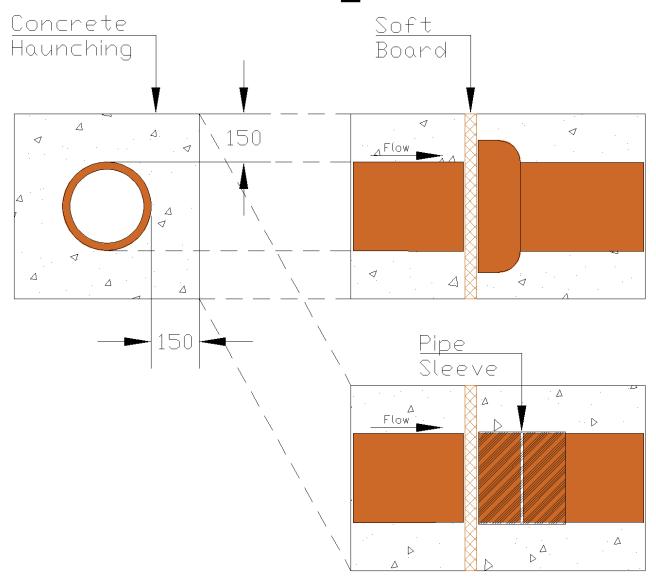


Soffit to soffit connection



In the event when you are unable to measure the channel levels, these are the alternatives.

#### Soft Board placement

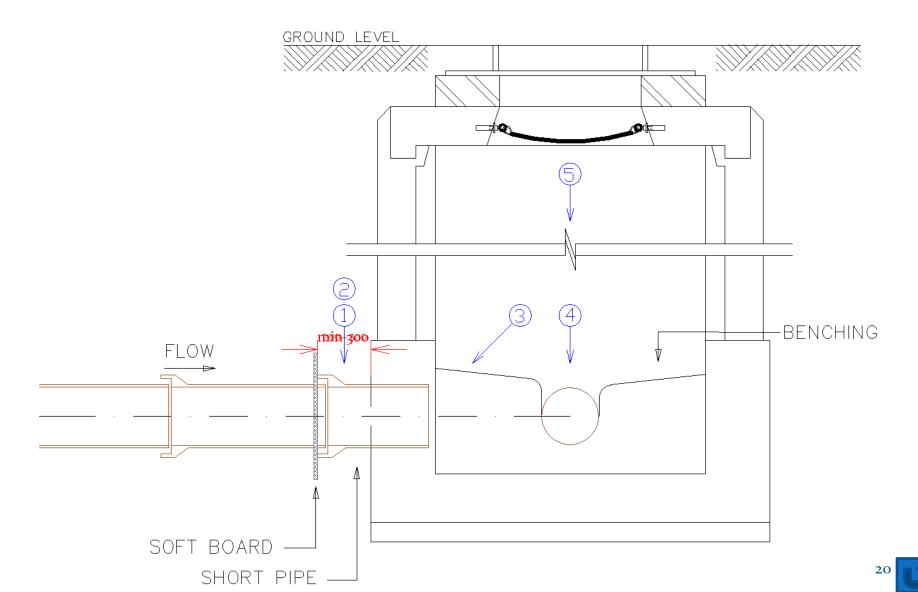


### Connection Types

- Straight-In (Open Cut)
- Straight In (Pipe Jacking)
- o Straight In (Pipe Sleeve)
- Tumbling Bay
- <u>Backdrop</u>
- Manhole sunk on an existing sewer
- <u>Reconstructed Manhole</u>
- <u>'Y' Junction</u>
- Raised Junction
- Saddle Connection
- Vortex Drop
- <u>Temporary In-Drop Pipe</u>
- Permanent In-Drop Pipe

Note: For other type of connections, please consult PUB prior to Form B<sub>1</sub> Part <sub>1</sub> submission. Please email to <u>pub\_form\_b1@pub.gov.sg</u> if you require clarification.

### Straight In (Open Cut)



### Photo guide

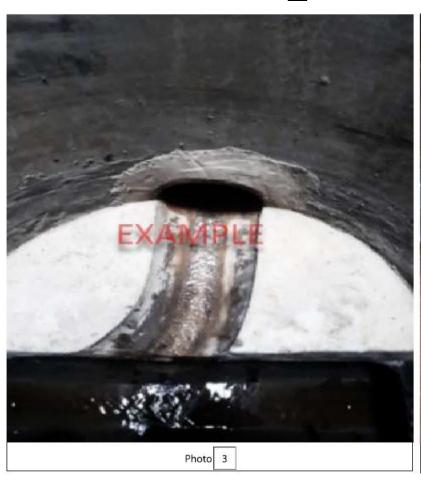
- 1. Short Pipe
  - Top view
  - Before casting
  - o Minimum 300mm
  - Place a measuring tape along the length of the pipe to indicate the length
  - Soft board required
- 2. Short Pipe
  - Top view
  - After casting
- 3. Point of entry of short pipe into manhole
  - Side view
  - Manhole wall to have been made good
- 4. Channel height difference
  - New incoming/outgoing channel versus existing channel
- 5. Overall overview/ Finished Benching / Flow through pipe (diversion works)
  - Top view
  - To show new and existing channels

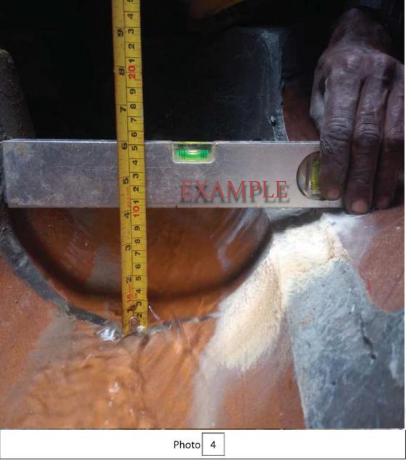
## Straight In (Open Cut) Examples of Photos





## Straight In (Open Cut) Examples of Photos

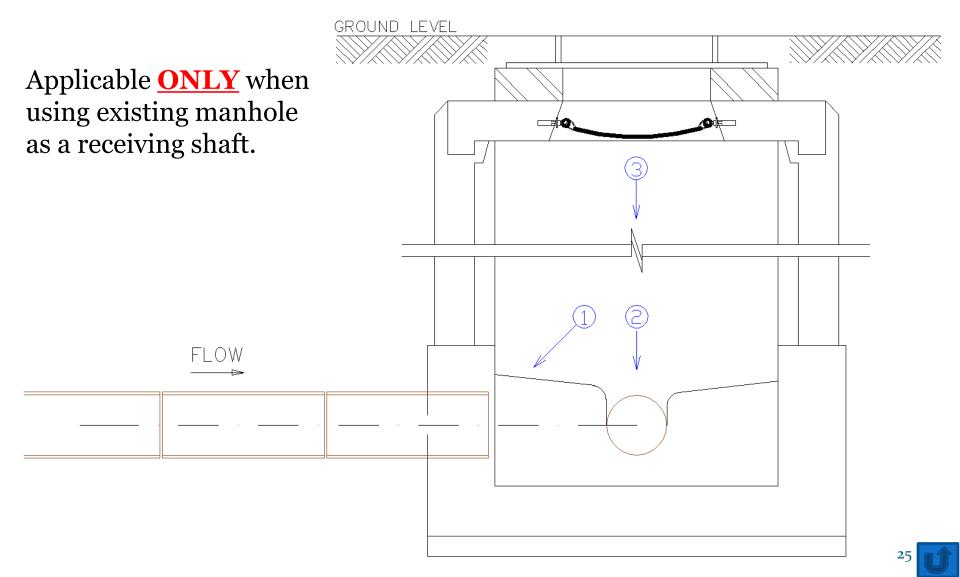




## Straight In (Open Cut) Examples of Photos



### Straight In (Pipe Jacking/Sleeve)



#### Photo guide

#### Straight In (Pipe Jacking/Sleeve)

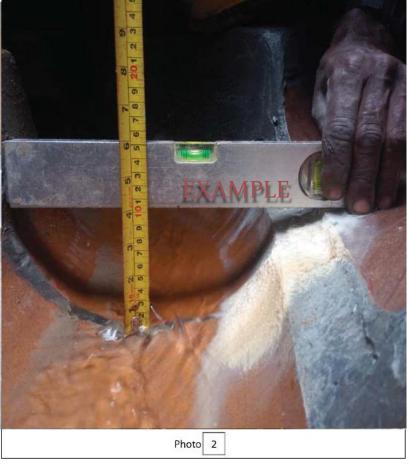
- 1. Point of entry of short pipe into manhole
  - Side view
  - Manhole wall to have been made good
- 2. Channel height difference
  - New incoming/ outgoing channel versus existing channel
- 3. Overall overview/ Finished Benching / Flow through pipe (diversion works)
  - Top view
  - To show new and existing channels

## Additional photos for Straight In (*Pipe Jacking/Sleeve*) Sunk Manhole. Provision of soft board when the joint is exposed.

- 4. Provision of softboard before casting. (Note: length of short pipe min. 300mm)
- 5. Provision of softboard after casting

## Straight In (*Pipe Jacking/Sleeve*) Existing Manhole as receiving shaft Examples of Photos





#### Straight In (Pipe Jacking/Sleeve) Existing Manhole as receiving shaft **Examples of Photos**



#### **Additional photos for**

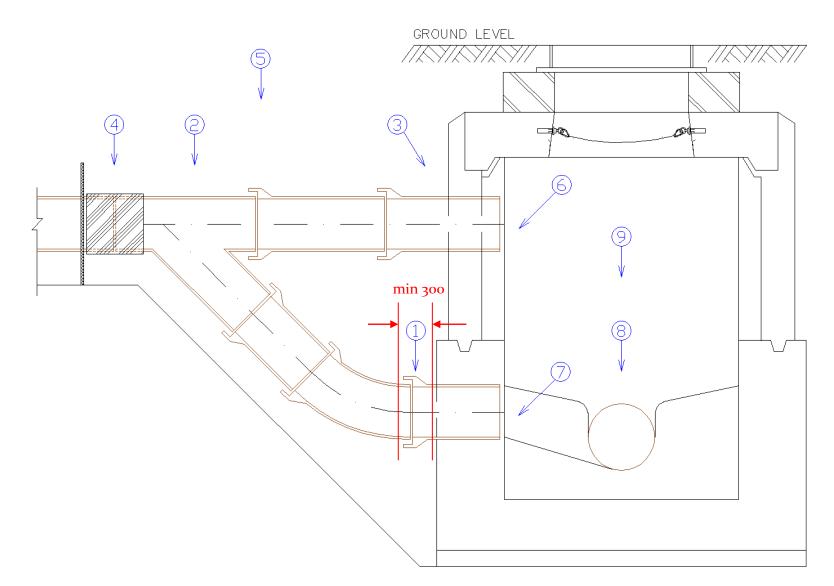
## Straight In (*Pipe Jacking/Sleeve*) Sunk Manhole. Provision of soft board when the joint is exposed.

**Examples of Photos** 





## Tumbling Bay



### Photo guide

- 1. Short Pipe
  - Top view
  - Before casting
  - Min 300mm
  - Place a measuring tape along the length of the pipe to indicate the length
  - No soft board required
- 2. T-Joint
  - Top view
  - Before casting
- 3. Telescopic/overhang pipe through manhole wall
  - Top view
  - Before casting
- 4. Incoming pipe to T-Joint
  - Top view
  - Before casting
  - Soft board required
- 5. 2, 3 & 4
  - Top view
  - After casting

#### Photo guide

- 6. Point of entry of telescopic/overhang pipe into manhole
  - Side view
  - Manhole wall to have been made good
- 7. Point of entry of short pipe into manhole
  - Side view
  - Manhole wall to have been made good
- 8. Channel height difference
  - New incoming/outgoing channel versus existing channel
- 9. Overall overview/ Finished Benching / Flow through pipe (diversion works)
  - Top view
  - To show new and existing channels





Note:
1. Soft Board
should be placed
before the TeeJoint.

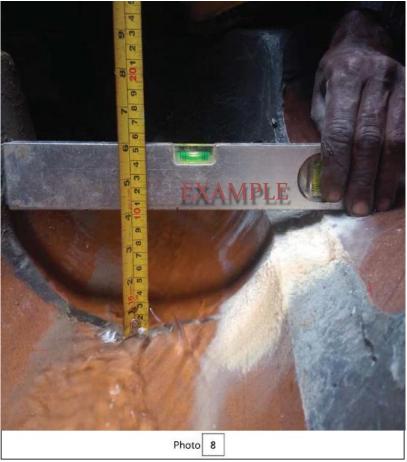








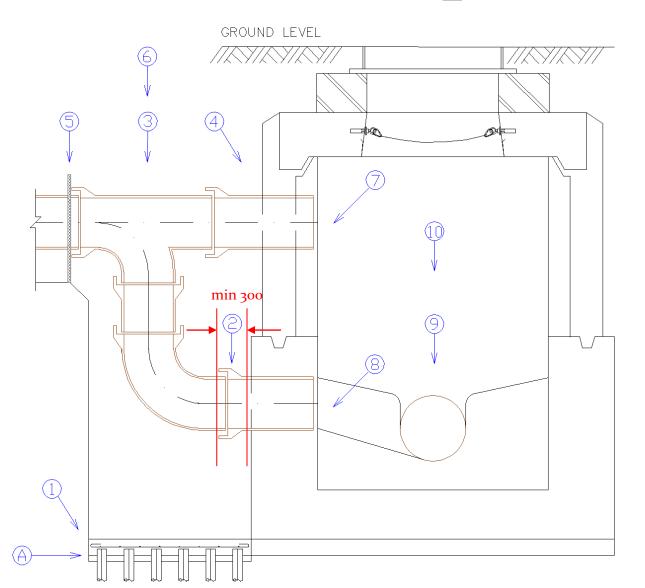




# Tumbling Bay Examples of Photos



# Back Drop



### Photo guide

- A. Bakau Pile (If required)
  - Top view
  - Before casting

Bakau piles are determined by the QP.

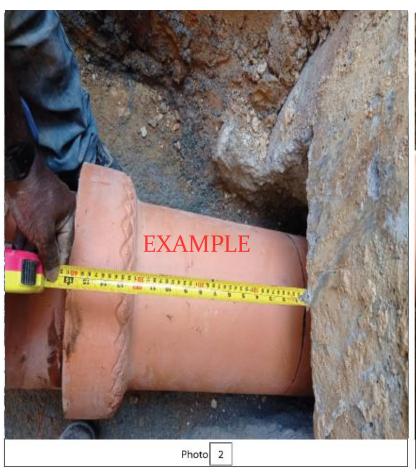
- 1. Wire Mesh / Rebar
  - Top view
- 2. Short Pipe
  - Top view
  - Before casting
  - o Min 300mm
  - o Place a measuring tape along the length of the pipe to indicate the length
  - No soft board required
- 3. T-Joint
  - Top view
  - Before casting
- 4. Telescopic/overhang pipe through manhole wall
  - Top view
  - Before casting

### Photo guide

- 5. Incoming pipe to T-Joint
  - Top view
  - Before casting
  - Soft board required
- 6. 3, 4 and 5
  - Top view
  - After casting
- 7. Point of entry of telescopic/overhang pipe into manhole
  - Side view
  - Manhole wall to have been made good
- 8. Point of entry of short pipe into manhole
  - Side view
  - Manhole wall to have been made good
- 9. Channel height difference
  - New incoming/ outgoing channel versus existing channel
- 10. Overall overview/ Finished Benching / Flow through pipe (diversion works)
  - Top view
  - To show new and existing channels



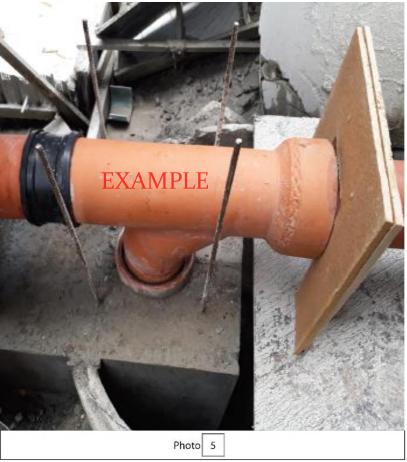


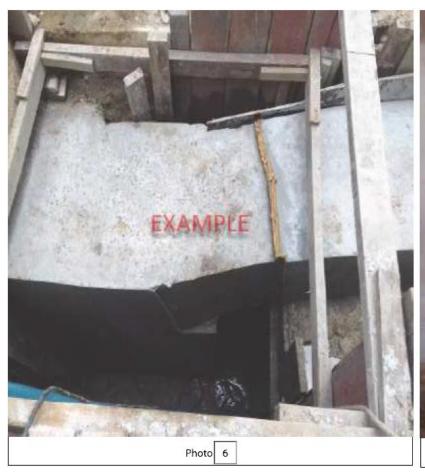


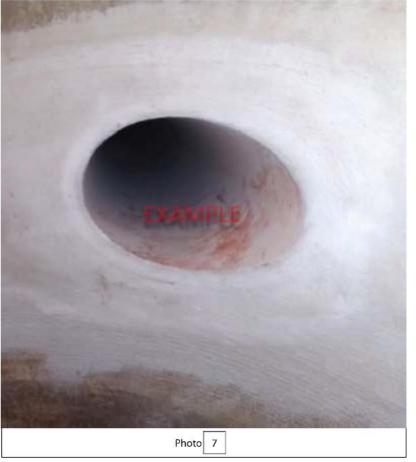


# Back Drop 1. Soft Board should be placed before the Tee-Joint. Examples of Photos







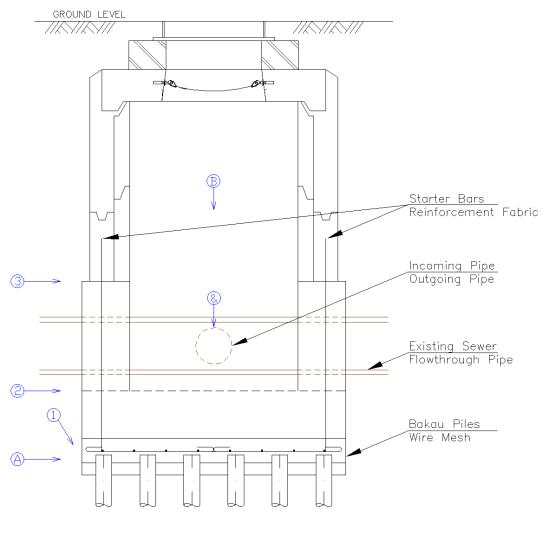








#### Sunk/Reconstructed Manhole



### Photo guide

- A. Bakau piles (If required)
  - Top View
  - Before casting
  - Wire meshes to have a minimum over lap of 350mm
- 1. Wire mesh / Rebar, and Starter Bars
  - Top view
  - Before casting
  - Wire meshes to have a minimum over lap of 350mm
- Base with starter bars
  - Top view
- 3. Base wall with starter bars
  - Top view
- B. Overall overview/ Flow through pipe for sewer diversion
  - Top view
  - To show new and existing channels
- &. New Incoming/Outgoing Connection

"&" refers to the second (or more) set of photos to show the new incoming/outgoing connection.

Bakau piles are determined by the QP.

EXAMPLE: if the new incoming is a back drop, for the "&" set of photos, please provide the photos to show the back drop.

### Sunk/Reconstructed Manhole Examples of Photos





### Sunk/Reconstructed Manhole Examples of Photos



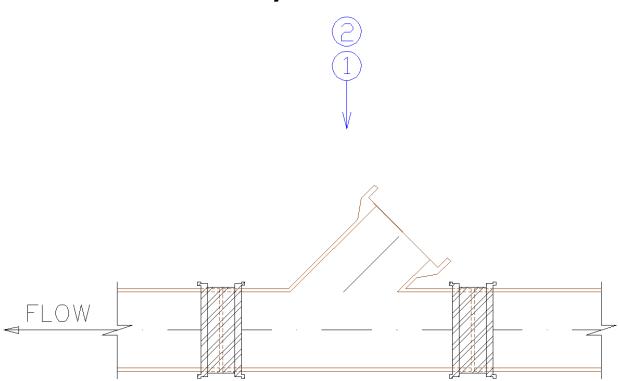


#### Sunk/Reconstructed Manhole Examples of Photos



Note:
1. Photo B is only applicable to Diversion Work

#### "Y" – Junction / Raised Junction



For retrofitted "Y" junctions, the spigot end of the new junction shall be connected to the existing sewer using **STAINLESS STEEL COLLAR JOINTS TO EN295 PART 4 SPECIFICATION**.

- Ref: DRG. NO. PUB/WRN/STD/007B
  - Notes: Point 4.

### Photo guide

- 1. Stainless Steel Collar Joints
  - Top view
  - o All stainless steel collar joints to be captured in the photo
- 2. "Y" Junction / Raised Junction
  - Top view
  - After casting

# "Y" – Junction / Raised Junction Examples of Photos





#### Saddle Connection

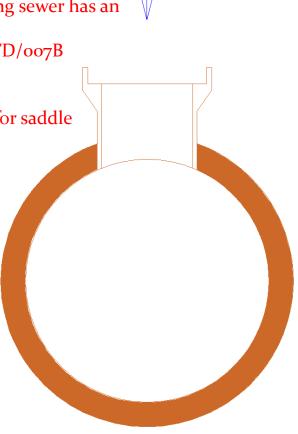
#### Note:

 Saddle Connection shall not be used for retrofitted connection if the existing sewer has an internal liner

Ref: DRG. NO. PUB/WRN/STD/oo7B

• Notes: Point 5.

2. Approval by PUB BPD is required for saddle connection

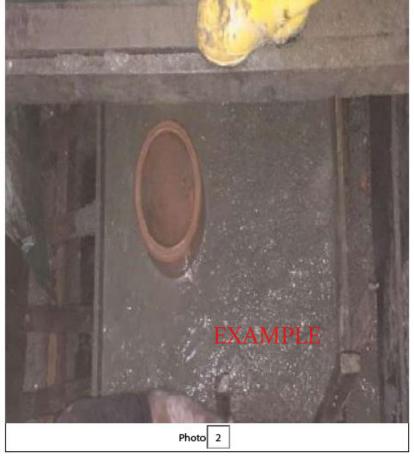


### Photo guide

- 1. Incoming pipe
  - Top view
  - Before Casting
- 2. Incoming pipe
  - Top view
  - After casting
- 3. Connection hole of the existing pipe with reference to pipe width

# Saddle Connection Examples of Photos





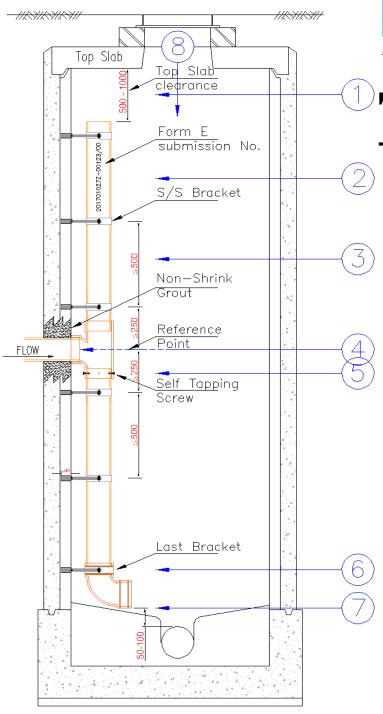
# Saddle Connection Examples of Photos



### Vortex Drop

Requirements for Vortex drops are on a case-by-case basis. Before commencement of work, please make an appointment with the Form B1 Processing Officer for consultation.

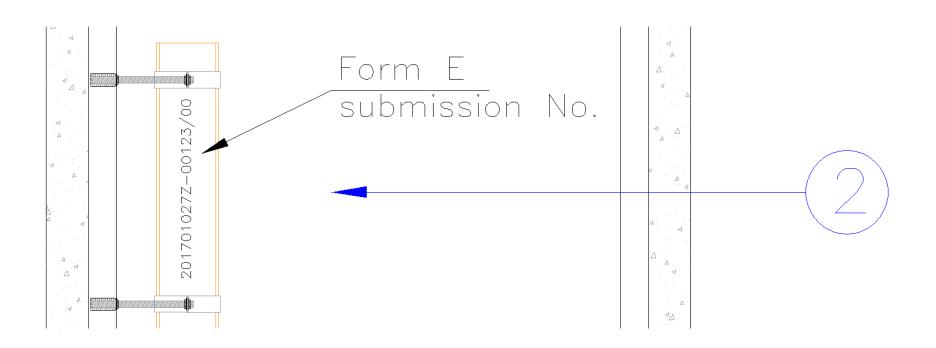
You are required to bring along the longitudinal section drawing and method of statement for the consultation.



# Temporary In-Drop Pipe

- SS213 is <u>not</u> allowed for Temporary In-Drop Pipes
- 2. Pipe shall not block manhole entry
- 3. Pipe shall not exit through manhole brickwall
- 4. Pipe shall be straight with no bends

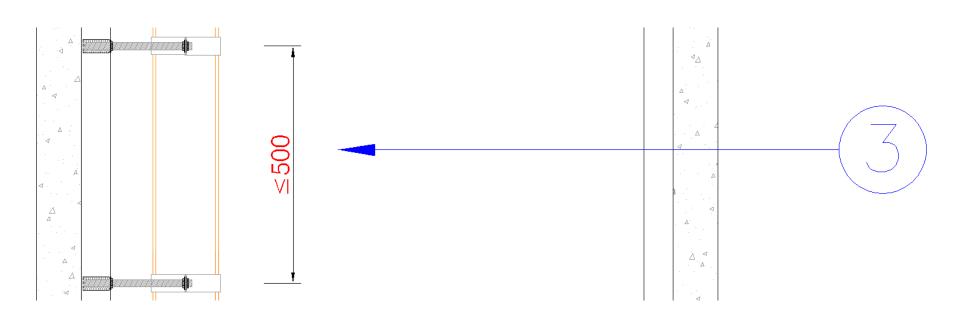
#### Form E Submission No.



Form E submission No. to be written on the pipe legibly. It may be written in 2 lines.

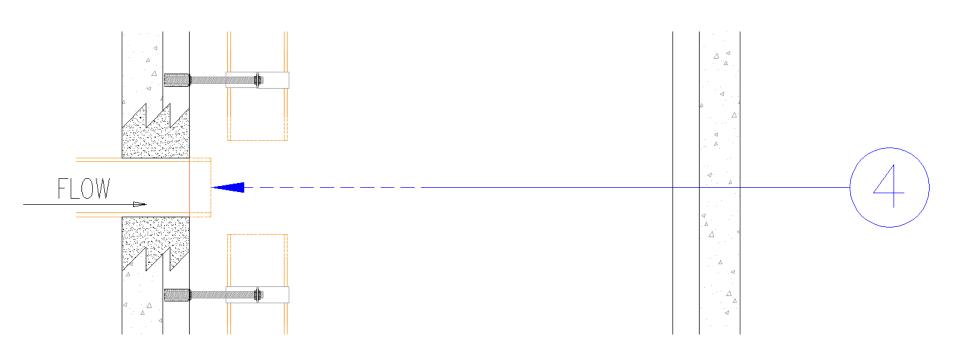
It is the responsibility of the Plumber who applied for Form E to remove the in-drop pipe after the temporary toilet has been dismantled.

#### **Bracket Distance**



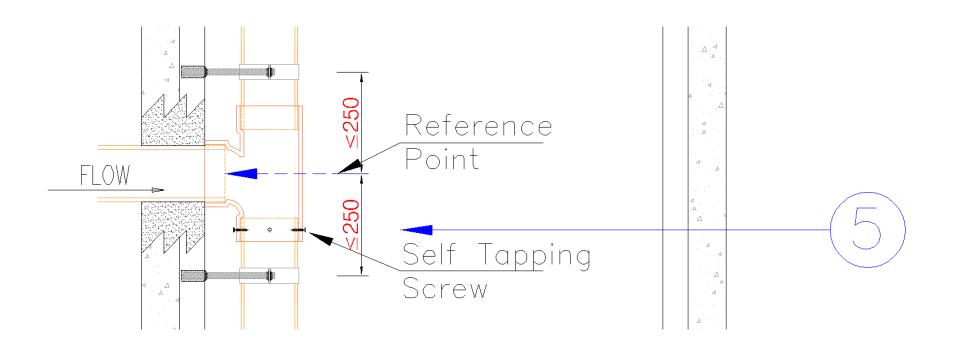
Brackets must be spaced at a maximum of 500mm c/c apart from one another. The distance between only 1 pair of brackets need to be shown.

# Incoming Pipe



Manhole wall to have been made good. The T-Joint should not be connected.

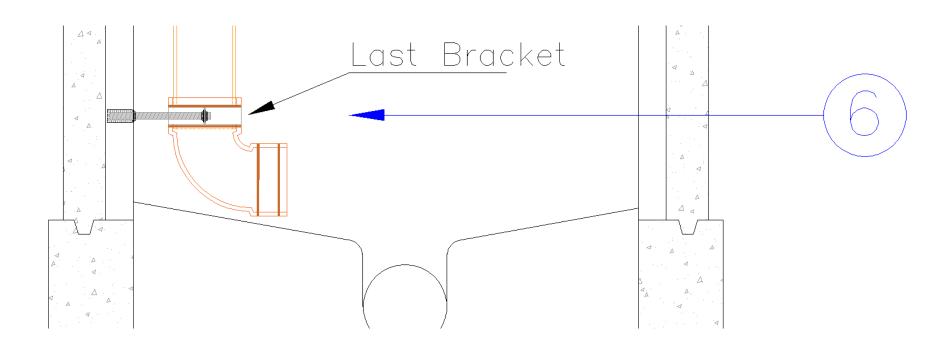
#### T – Joint with self tapping screws



4 screws at the bottom of the T – Joint.

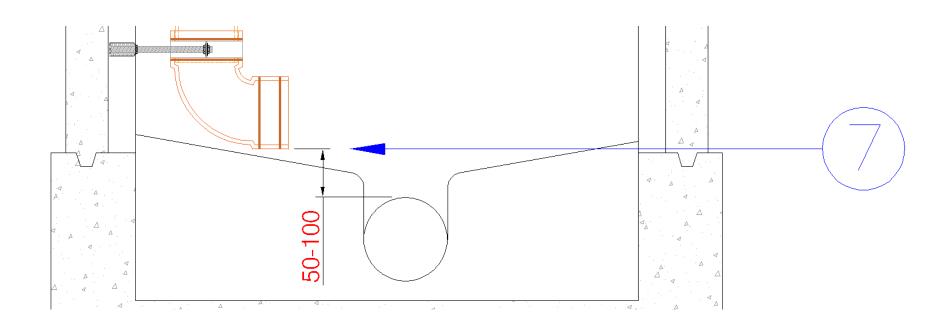
Use the reference point to determine the placement of the brackets.

#### Elbow Joint with Bracket



The last bracket should be used to secure the elbow joint. It should be placed inbetween the grooves of the elbow joint.

#### Barrel & Crown Clearance



The barrel of the pipe must have a clearance of between 50 to 100mm above the benching/crown of the existing pipe.

### Complete installation

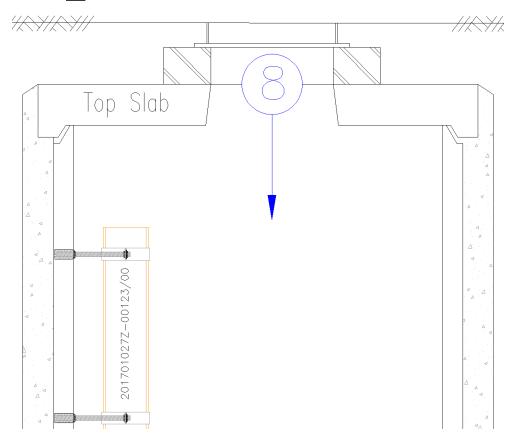


Photo should be taken from the top of the manhole and capture the entire length of the in-drop pipe.















### <u>Permanent In-Drop Pipe</u>

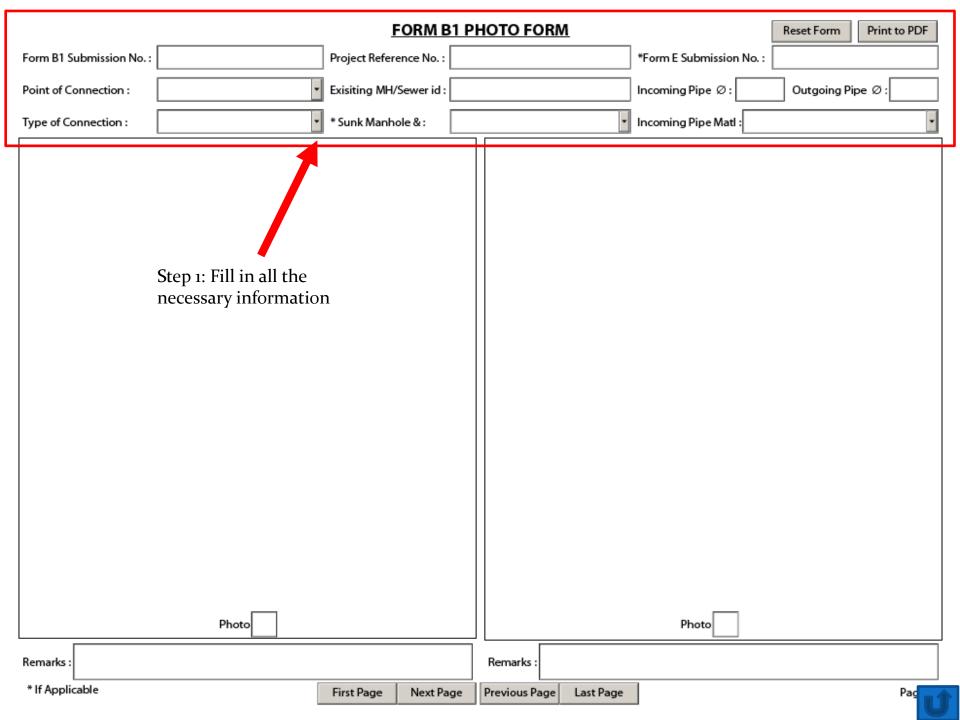
Permanent In-Drop Pipes have the same requirements as Temporary In-Drop Pipes except for a few differences i.e.

- 1. Approval by PUB BPD is required for permanent in-drop
- 2. Pipe material have to be approved by PUB BPD
- 3. Bracket distance is reduced from 500mm to 300mm

If approved material is stainless steel

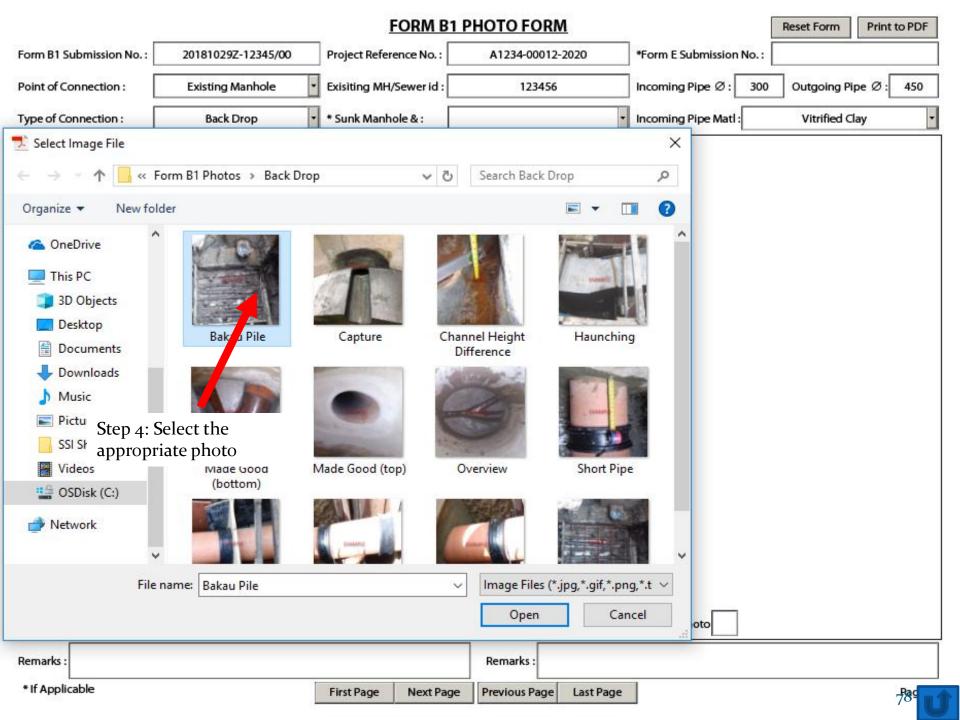
- 1. The pipe material has to be SS316. PVC/uPVC is not allowed
- 2. Brackets have to be of Stainless Steel grade 316

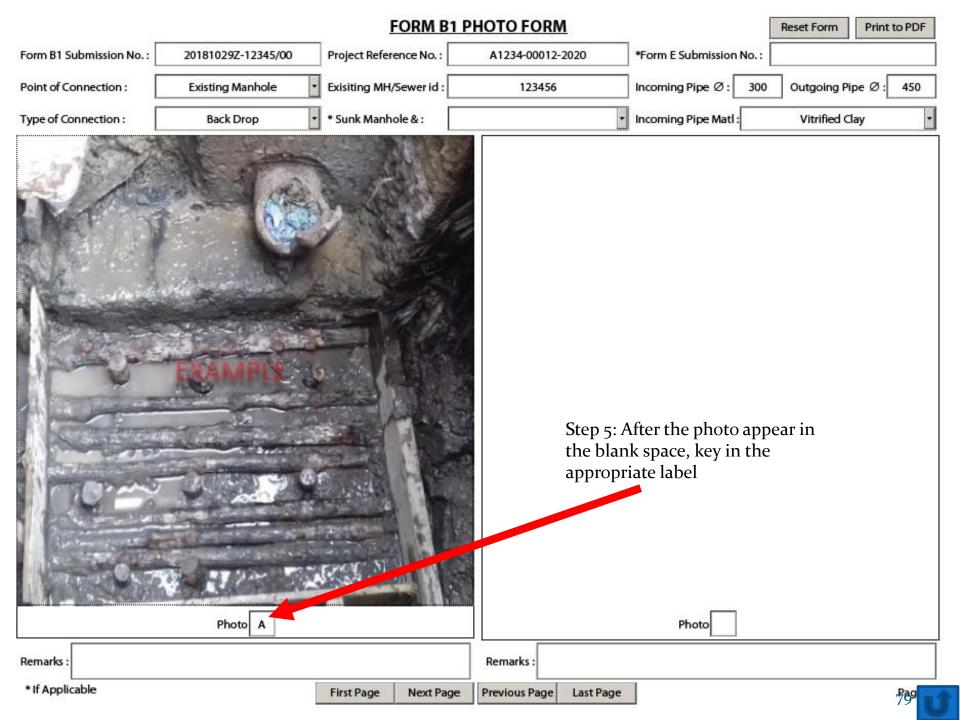
# How to use the photo form?

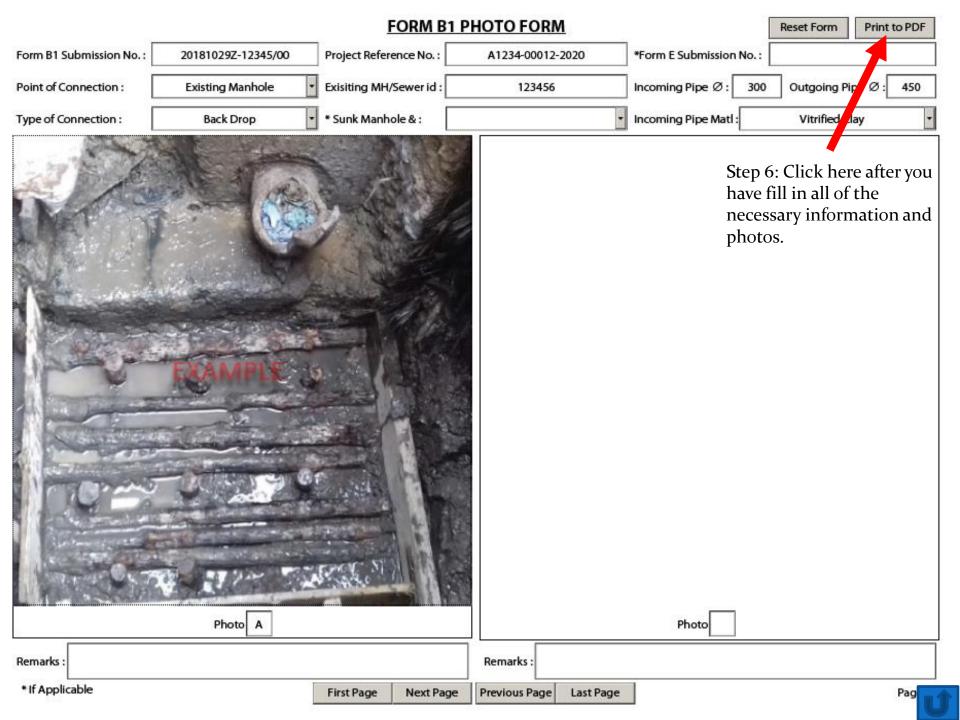


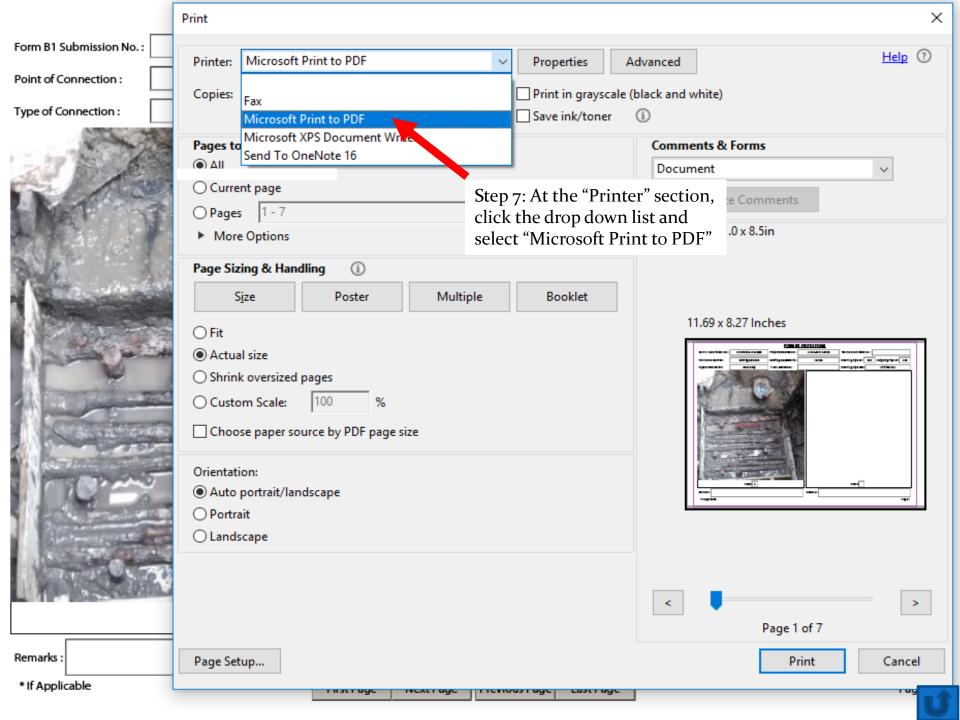
	FORM B1 PHOTO F						ORM	_		Reset Form	Print to PDF
Form B1 Submi	ission No. :			Project Refer	ence No. :				*Form E Submission No. :		
Point of Connection :		Exisiting MH/Sewer id :							Incoming Pipe Ø: Outgoing Pipe Ø:		
Type of Connection : * Sunk Manhole & :		ole & :			•	Incoming Pipe Matl:		-			
	Cannot S	ave Form Information	ı								
	Cannot Save Form Information  Please Note: You cannot save a completed copy of this form on your computer.  If you would like a copy for your records, please fill it in and print it										
□ Don't show again									Close		
		Photo							Step 2: You mig prompted. Just "Close"		
_ , _		711000				┙ <u>└</u> ヿ . .			71100		
Remarks :						Remarks :	<u> </u>		1		
* If Applicable	!			First Page	Next Page	Previous P	age	Last Page			Pa

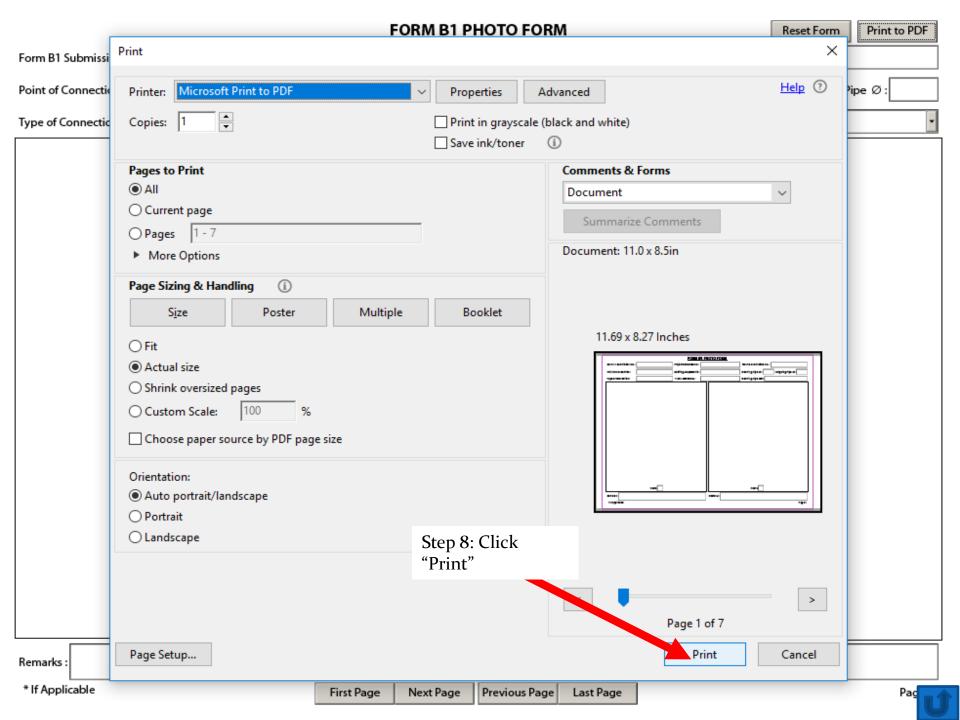
			Reset Form Print to PDF		
Form B1 Submission No	.: 20181029Z-12345/00	Project Reference No. :	A1234-00012-2020	*Form E Submission No.:	
Point of Connection :	Existing Manhole •	Exisiting MH/Sewer id :	123456	Incoming Pipe Ø: 300	Outgoing Pipe Ø : 450
Type of Connection :	Back Drop	* Sunk Manhole & :		Incoming Pipe Matl:	Vitrified Clay •
	<b>1</b>				
	Step 3: Click here again insert photos	to			
	_			_	
	Photo			Photo	
Remarks :			Remarks :		
* If Applicable		First Page Next Page	Previous Page Last Page		

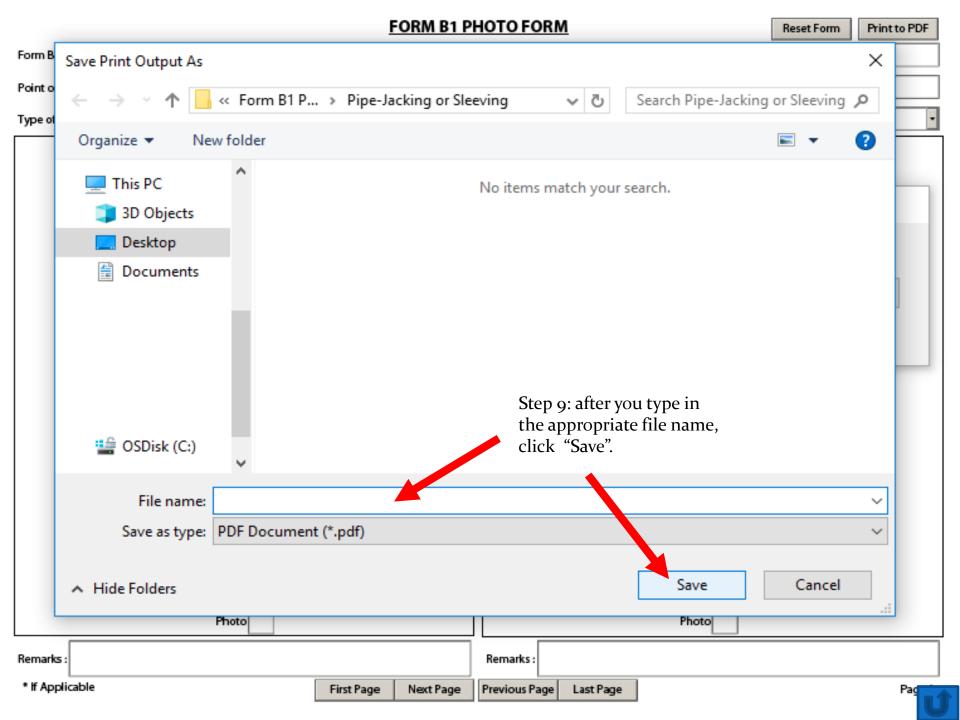


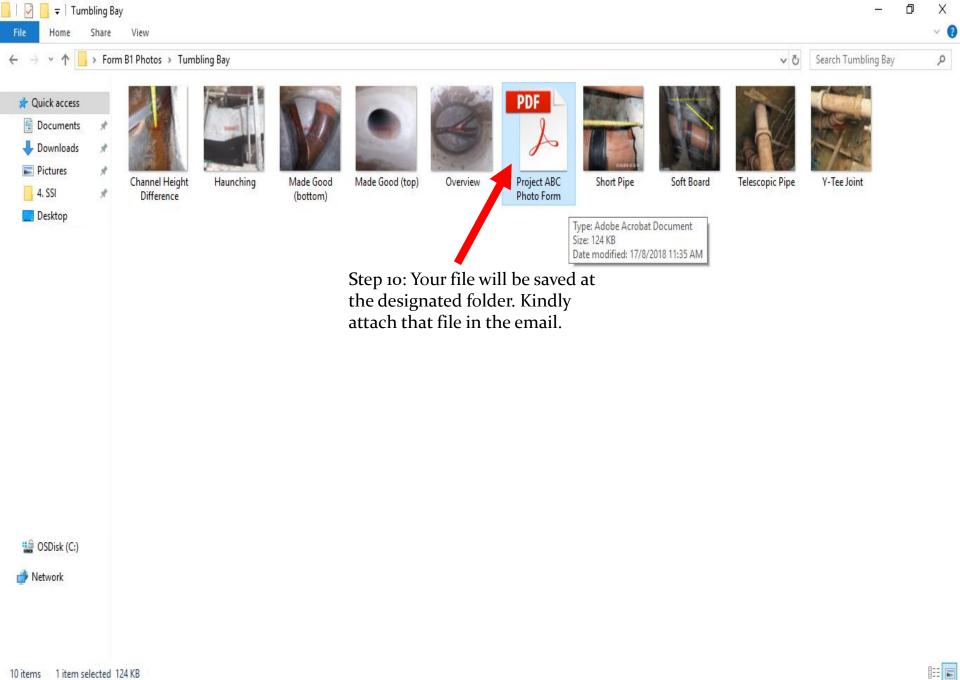




























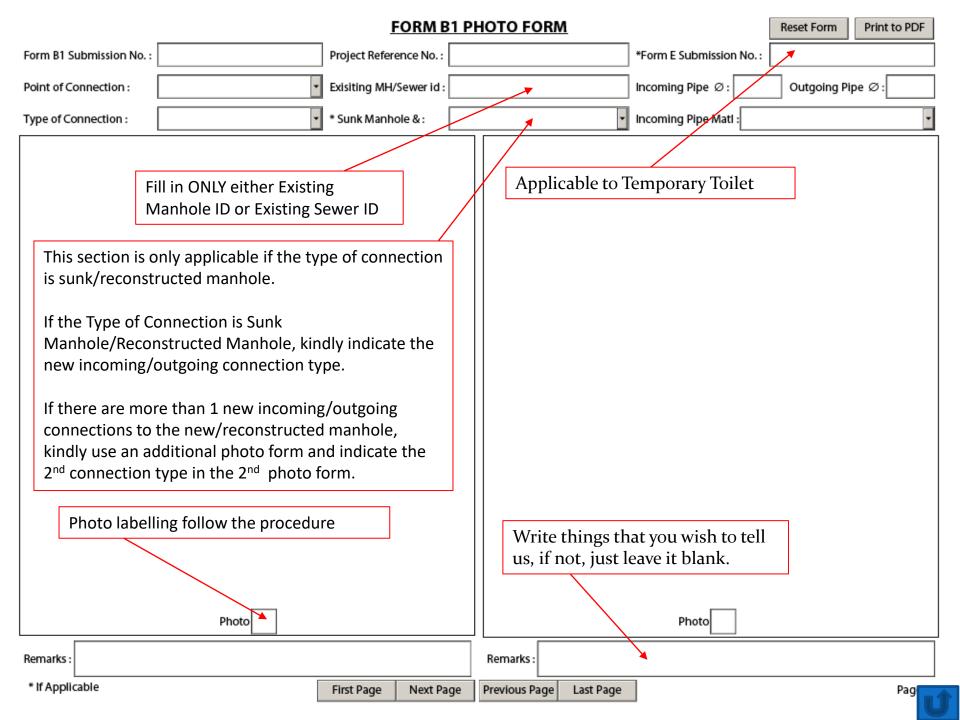












#### Common mistakes & observations

- No prior approval for any connections or materials used outside of PUB standard drawings and Code of Practice of Sewerage and Sanitary Works
- Soft Board in the wrong position
- Incorrect pipe connection levels
- Short pipe length not indicated
  - Place a measuring tape along the length of the pipe to indicate the length
- Poor quality/blur/wrong/black and white photos.
- Incorrect method of showing channel height difference
- Photos submitted does not comply with Form B1 guide requirements
  - Photos are not checked immediately after they are taken. QPs should receive these photos as the construction of the connection progresses.
- Workers captured in photos
- Submissions, attachments and formats does not comply to form B1 guide
- Lack or no sewer and connection details in drawings
- Details and information does not tally between submitted attachments
- Form E submission no. only applicable for temporary toilet submission. Not applicable to permanent connection.
- Type of connection indicated in FORM B1 part 1 is different from Part 2
  - If the connection type changes, resubmit Form B1 part 1 before commencement of work.

#### **FAQ**

- How do I make an appointment for consultation?
  - Write in to pub\_form\_b1@pub.gov.sg
    - Subject: Form B1 consultation
    - Provide 3 dates with time
      - ✓ E.g. 21/06/2017 @ 1400hrs, 23/06/2017 @ 0900hrs and 25/06/2017 @ 1600hrs

#### **END**

#### Pipe Brackets

- The brackets will made up of 6 components
  - Saddle clamps (min thickness: 2mm) X 2
  - o Threaded Rod (min φ: 10mm) x 2
  - Wall Anchor (min length: 50mm) X 2
  - Hex Locknut x 2
  - Hex Nuts x 4
  - Washers x 6
- All components should be made of Stainless Steel;
   Grade 304/316





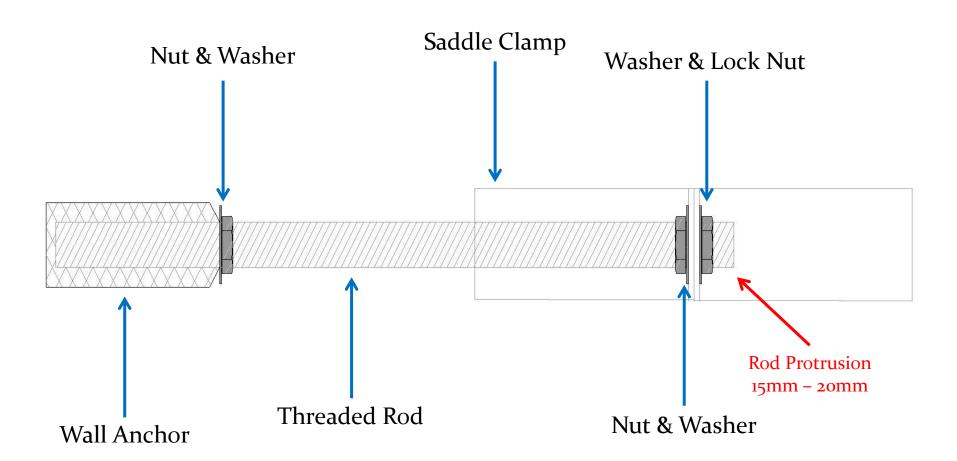
Threaded Rod

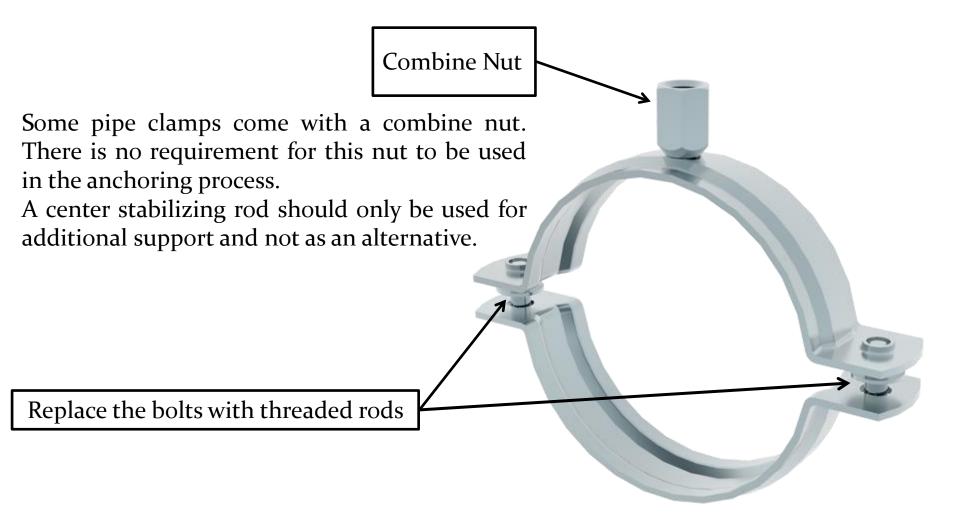


Washer

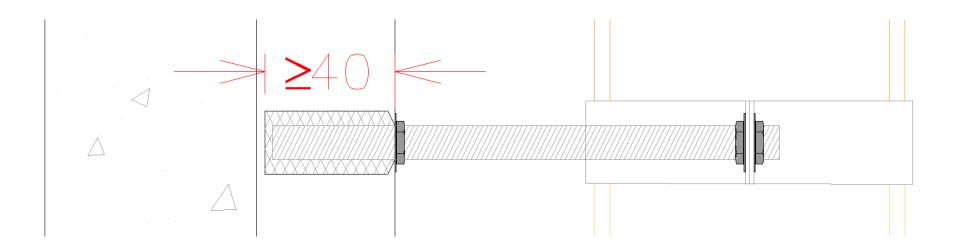




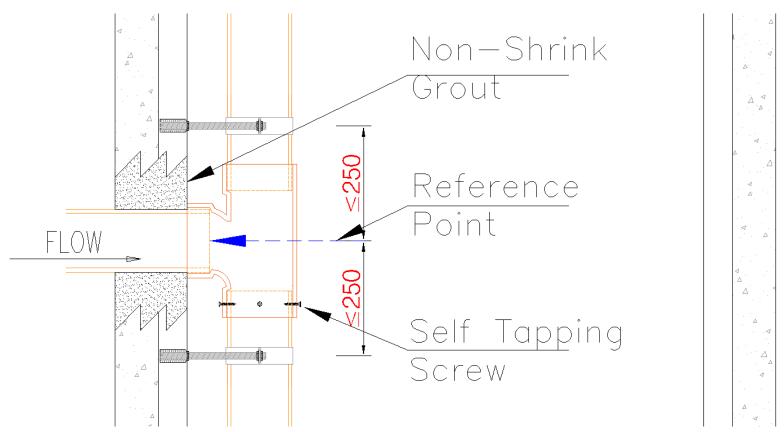




Anchor bolts must be installed with a minimum depth of 40mm.



#### Pipe Brackets



Attach the drop pipe to the manhole wall using a minimum of 2 S/S brackets with a maximum center to center interval of 500mm.

Use the center point of the Tee joint as a reference point to determine the location of the brackets.

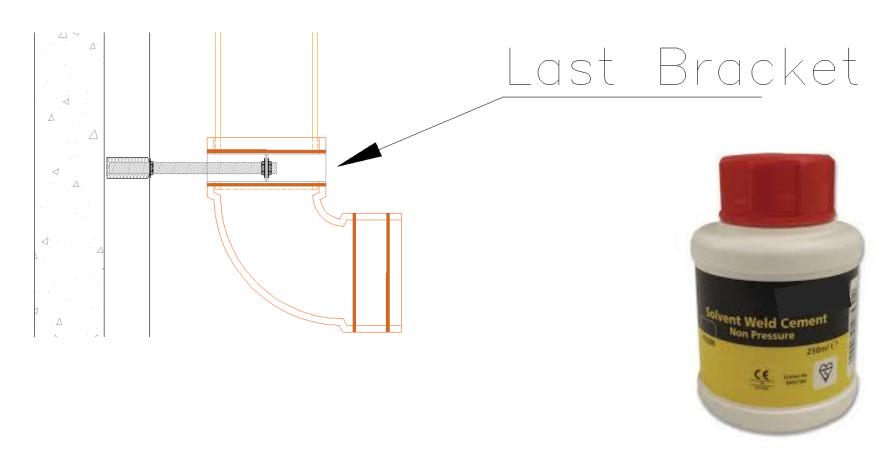
# Elbow Fittings



Elbow Bend > 85°

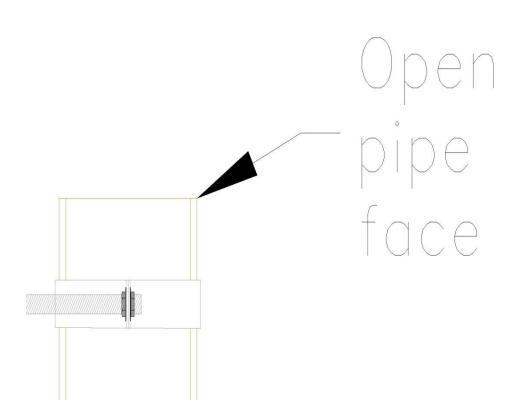


# Elbow Fittings



Join elbow fittings to the bottom of the vertical in-drop pipe using solvent weld cement and secure it the manhole wall with a S/S bracket.

# Pipe Caps





Do **NOT** install a Pipe Cap