

Format of Application

1. Application for the post of : _____

2. Name in full Shri/Smt./Kum. (Surname First)

[illegible]

3. Category : Indicate by making cross mark)

[illegible]

4. Date of Birth :

DD	MM	YYYY

5. (a) Age as on (01.10.2019) : _____

6. Address for Communication (In Block letters) :

[illegible]

7. E-mail ID _____

8. Mobile No. _____

9. Telephone No. _____

10. Educational Qualification (as on date of application) :

Name of Degree	Year of Passing	University/ Institution	Percentage of Marks	Class/ Division

11. Work Experience :

Name of the employer (s) and the nature and activities carried out by the employer	Designation and rank if any	Period of Service		Length of service years, months, days	Nature of duties performed in detail	Remarks (Reasons for leaving service)
		From	To			

Detailed Resume with copies of supporting documents.

12. Particulars of Demand Draft/Banker's Cheque enclosed :

Draft/Banker Cheque No.	Date of Issue	Name of Issuing Bank	Amount (Rs.)

13. I hereby declare that all statements made/documents submitted along with this application are true, complete and correct to the best of my knowledge and belief. I understand that if at any time, it is found that any information/document given along with this application are false/incorrect or do not satisfy the eligibility criteria according to the advertisement, my candidature/appointment is liable to be cancelled/ terminated.

Place : _____

Date : _____

Signature : _____

THE MUNICIPAL CO-OPERATIVE BANK LTD., MUMBAI

	BRANCH MANAGER – (OBC – 1 POST AND VJ (A) - 1 POST)
(A)	Designation : Branch Manager –
(B)	Academic Qualification : <ol style="list-style-type: none"> 1. Degree from recognized University in Commerce/Banking/M.B.A. (Finance – Full Time) / C.A./I.C.W.A./ C.S. 2. Preference will be given to the candidate passed C.A.I.I.B. or possess a Degree or Diploma in Computer from recognized University/Institute. 3. Candidate with degree from recognized university in Commerce/Banking/ M.B.A. (Finance- Full time) if gets selected then he/she has to acquire G.D.C. & A./H.D.C./D.C.B.M./D.C.B./ D.C.M. Diploma within a period of 2 years from the date of joining the services of the Bank. This condition is relaxed for the candidates with qualification of C.A./I.C.W.A./C.S.
(C)	<u>Experience :</u> Candidate with degree from recognized University in Commerce/Banking/M.B.A. (Finance- Full time) must have minimum 3 years experience in Bank as Sr. Manager/Branch Manager/Dy. Manager/Asst. Manager. The said experience criteria is not applicable for candidates having qualification of C.A./I.C.W.A./C.S.
(D)	Candidate should read, write and speak Marathi with fluency.
(E)	Age : Upto 50 years for Officers working with The Municipal Co-operative Bank Ltd., Mumbai and in case of other candidates maximum age upto 40 years.
(F)	Salary is negotiable but candidate should mention his/her existing and expected salary in his/her Bio-data (Actual Gross Salary & CTC)
(G)	For above post relaxation for age, experience and qualification may be considered.
	Fee : Rs. 1,000/- by way of Demand Draft drawn in favour of The Municipal Co-operative Bank Ltd., Mumbai towards non-refundable fee should be submitted alongwith application.
	How to apply : Application typed or legibly hand-written in English in the given format alongwith detailed Resume & supporting relevant documents should reach by Post, Post Box No. 1027, General Post Office, Mumbai-400 001 on or before 22.11.2019. The name of the post applied should be superscribed on the envelope.

	ASSTT.GEN. MANAGER – 1 POST (OPEN CATEGORY)
(A)	<p>Academic Qualification :</p> <p>(1) Post graduation from recognized University in Commerce/ Economics or M.B.A. (Finance – Full time) or C.A./I.C.W.A./C.S.</p> <p>(2) Preference will be given to candidates having qualification of C.A.I.I.B. OR L.L.B. OR Diploma/Degree from recognized University in Management OR Information Technology (Computer).</p> <p>(3) Selected candidate must acquire G.D.C. & A./H.D.C./D.C.B.M./ D.C.B./D.C.M. within a period of 2 years from the date of joining the services of the Bank. Relaxation is given for selected candidate who passed C.A./I.C.W.A./C.S..</p>
(B)	<p><u>Experience :</u></p> <p>A candidate with Post Graduation from recognized University in Commerce/Economics or MBA (Finance- Full Time) should have minimum 3 years experience as Senior Manager or Asst. General Manager or equivalent post in Bank. Relaxation is given for candidates passed C.A./I.C.W.A./C.S.</p>
(C)	Candidate should read, write and speak Marathi with fluency.
(D)	Age : Upto 50 years for Officers working with The Municipal Co-operative Bank Ltd., Mumbai and in case of other candidates maximum age upto 40 years.
(E)	Salary is negotiable, candidate should mention his/her existing and expected salary in his/her Bio-data (Actual gross salary & CTC).
(F)	<p><u>Fee :</u></p> <p>Rs. 1,000/- by way of demand draft drawn in favour of The Municipal Co-operative Bank Ltd., Mumbai towards non-refundable fee should be submitted alongwith application.</p>
(G)	For above post relaxation for age, experience and qualification may be considered.
(H)	How to apply :Application typed or legibly hand-written in English in the given format alongwith detailed Resume and supporting relevant documents should reach by Post, Post Box No. 1027, General Post Office, Mumbai-400 001 on or before 22.11.2019. The name of the post applied should be superscribed on the envelope.

	DY. GENERAL MANAGER – 1 POST (OPEN CATEGORY)
(A)	Academic Qualification : <ol style="list-style-type: none"> 1) Post Graduate in Commerce or Economics of a recognized university MBA (Finance full time) or C.A./I.C.W.A./C.S./M.B.A. (Finance- Full time) 2) Candidate with Post Graduate in Commerce/Economics or M.B.A. (Finance – Full time) from recognized University must have passed C.A.I.I.B. qualification. C.A.I.I.B. qualification is not compulsory for candidate with qualification of C.A./I.C.W.A./C.S. 3) Preference will be given to the candidate passed L.L.B. of recognized university 4) Candidate with Post Graduate in Commerce/Economics or M.B.A. (Finance – Full time) from recognized University must acquire qualification of G.D.C.A./H.D.C./D.C.B.M./D.C.B./ D.C.M. within a period of 2 years from the date of joining the service of the bank. This condition is relaxed for candidate with qualification of C.A./I.C.W.A./C.S..
(B)	<u>Experience :</u> <ol style="list-style-type: none"> A) Candidate with Post Graduate in Commerce/Economics or M.B.A. (Finance – Full time) from recognized University <ol style="list-style-type: none"> 1. Minimum 5 years experience as Sr. Manager or above post in Nationalized Bank/Private Bank <u>OR</u> 2. Minimum 5 years experience as Dy. General Manager or Asst. General Manager or equivalent post in Co-operative Bank having Deposit of Rs. 500 Crores <u>OR</u> above. B) Candidate with qualification of C.A./I.C.W.A./C.S. <ol style="list-style-type: none"> 1. Minimum 3 years experience as Sr. Manager or above in Nationalized/Private Bank <u>OR</u> 3. Minimum 3 years as Dy.General Manager or Asstt. General Manager or equivalent post in Co-operative Bank having Deposits Rs. 500 Crore <u>OR</u> above.
(C)	Candidate should read, write and speak Marathi with fluency.
(D)	Age : Upto 45 years Note : Minimum age for candidates working in Municipal Co-op. Bank should not be more than 50 years.
(E)	Salary is negotiable but candidate should mention his/her existing and expected gross salary in his Bio-data. (Actual gross salary & CTC)
(F)	For above post relaxation for age, experience and qualification will be at the discretion of Board of Directors.
	How to apply :Application typed or legibly hand-written in English in the given format alongwith detailed Resume and supporting relevant documents should reach by Post on Post Box No. 1027, General Post Office, Mumbai-400 001 on or before 22.11.2019. The name of the post applied should be superscribed on the envelope.