



# FORMS APPENDIX

## EVENT PROPOSAL INFORMATION

As technology changes and technology education attempts to keep pace and reflect these changes, new TSA events are added, some are revised, and others are dropped. TSA chapter advisors, state advisors, and others are encouraged to submit proposals for new events.

The following topics reflect potential areas for development:

Lasers/satellites/radar	Cloud computing
Engineering	Mobile apps
3D printing	STEM
Transportation technology	Economic development
Environmental technology	Future technology
Innovative power sources	21st-century technology
Biotechnology problem solving	Leadership development
Electronic publishing	Data management
Social media marketing	Green technology
Manufacturing technology	Cybersecurity

When submitting a proposal for consideration, include these elements:

- Overview (description of the event and participant expectations)
- Eligibility for entry
- Limitations (such as time or entry submission requirements)
- Specific regulations
- Required personnel
- Standards alignment with STEM standards

Formative ideas are welcome, but the more complete the proposal the less likely it will be misinterpreted. The Competition Regulations Committee (CRC) acknowledges all submissions, and each is given consideration for possible inclusion in a competitive events guide. Once submitted, ideas and events become the property of national TSA. Proposals must be submitted by August 15, 2017 in order to be considered for the next high school guide.

Proposals must include the submitter's name and complete contact information. Proposals may be mailed to CRC, c/o National TSA, 1914 Association Drive, Reston, VA 20191-1540, or submitted in a Word file to [general@tsaweb.org](mailto:general@tsaweb.org).



# TECHNOLOGY STUDENT ASSOCIATION PLAN OF WORK

Date	Task	Time involved	Team member responsible	Comments
1				
2				
3				
4				
5				
6				

Advisor signature \_\_\_\_\_



## STUDENT COPYRIGHT CHECKLIST

(for students to complete and advisors to verify)

**1) Does your solution to the competitive event integrate any music? YES \_\_\_\_\_ NO \_\_\_\_\_**

If NO, go to question 2.

If YES, is the music copyrighted? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, move to question 1A. If NO, move to question 1B.

1A) Have you asked for author permission to use the music in your solution and included that permission (letter/form) in your documentation? If YES, move to question 2. If NO, ask for permission (OR use royalty free/your own original music) and if permission is granted, include the permission in your documentation.

1B) Is the music royalty free, or did you create the music yourself? If YES, cite the royalty free music OR your original music properly in your documentation.

**CHAPTER ADVISOR: Sign below if your student has integrated any music into his/her competitive event solution.**

I, \_\_\_\_\_ (chapter advisor), have checked my student's solution and confirm that the use of music is done so with proper permission and is cited correctly in the student's documentation.

**2) Does your solution to the competitive event integrate any graphics? YES \_\_\_\_\_ NO \_\_\_\_\_**

If NO, go to question 3.

If YES, is the graphic copyrighted, registered and/or trademarked? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, move to question 2A. If NO, move to question 2B.

2A) Have you asked for author permission to use the graphic in your solution and included that permission (letter/form) in your documentation? If YES, move to question 3. If NO, ask for permission (OR use royalty free/your own original graphic) and if permission is granted, include the permission in your documentation.

2B) Is the graphic royalty free, or did you create your own graphic? If YES, cite the royalty free graphic OR your own original graphic properly in your documentation.

**CHAPTER ADVISOR: Sign below if your student has integrated any graphics into his/her competitive event solution.**

I, \_\_\_\_\_ (chapter advisor), have checked my student's solution and confirm that the use of graphics is done so with proper permission and is cited correctly in the student's documentation.

**3) Does your solution to the competitive event use another's thoughts or research? YES \_\_\_\_\_ NO \_\_\_\_\_**

If NO, this is the end of the checklist.

If YES, have you properly cited other's thoughts or research in your documentation? If YES, this is the end of the checklist.

If NO, properly cite the thoughts/research of others in your documentation.

**CHAPTER ADVISOR: Sign below if your student has integrated any thoughts/research of others into his/her competitive event solution.**

I, \_\_\_\_\_ (chapter advisor), have checked my student's solution and confirm that the use of the thoughts/research of others is done so with proper permission and is cited correctly in the student's documentation.



## PHOTO/FILM/VIDEO CONSENT AND RELEASE

I hereby give permission for images of my child or myself (as applicable), captured during Technology Student Association (TSA) activities through video/film, photo or digital camera, to be used solely for the purposes of TSA promotional materials and publications, and I waive any rights of compensation or ownership thereto.

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Name of minor in images (please print)

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Name of minor's parent/guardian (please print)

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Name of adult in images (please print)

---

Parent/guardian or adult's signature (as applicable)

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Date



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## TSA LEAP LEADERSHIP RESUME – TEAM EVENT

The resume must be typed using 11pt Arial or Calibri font. For information about how to complete the resume, visit this link: (<http://www.tsaweb.org/LEAP-competition-engagement>)

### **TEAM IDENTIFICATION**

**Team ID:**

**Competitive event:**

**Level:**

**LEADERSHIP EXPERIENCES** (specific to a competitive event)

**LEADERSHIP EXPERIENCES** (connected to one or more of these categories: *Leadership Roles; Community Service/Volunteer Experiences; Leadership Development/Training; College/Career Planning*)



## TSA LEAP LEADERSHIP RESUME – INDIVIDUAL EVENT

The resume must be typed using 11pt Arial or Calibri font. For information about how to complete the resume, visit this link: (<http://www.tsaweb.org/LEAP-competition-engagement>)

### **STUDENT/TEAM IDENTIFICATION**

**Participant ID:**

**Team ID:**

**Competitive event:**

**Level:**

**LEADERSHIP EXPERIENCES** (specific to a competitive event)

**LEADERSHIP EXPERIENCES** (connected to one or more of these categories: *Leadership Roles; Community Service/Volunteer Experiences; Leadership Development/Training; College/Career Planning*)



## EVENT REVISION SUGGESTION

As TSA expands in membership, and participation in competitive events increases, parts of some competitive events may need revision. Also, whenever guidelines are misinterpreted, they are revised for better clarity. TSA encourages input so that competitive events continue to improve. Please use this form for comments. (Use one form for each suggestion.)

Event title \_\_\_\_\_

Note a reference to the exact section and page number in *2017 & 2018 High School Technology Activities, National TSA Conference Competitive Events Guide*.

State your suggestion. Be very specific. List exactly what should be deleted, replaced, and/or added to the event rule or procedure.

Provide a rationale. List the pros and cons from a personal viewpoint.

Are any STEM areas addressed by this change? Explain.

\_\_\_\_\_  
Signature                                      Date                                      State advisor's signature                                      Date

\_\_\_\_\_  
Address/city/state/zip

Include signatures of two people from different TSA chapters who support the suggestion.

\_\_\_\_\_  
Signature\*                                      Date                                      Signature\*                                      Date

Mail to: CRC, c/o National TSA, 1914 Association Drive, Reston, VA 20191-1540

Email to: [general@tsaweb.org](mailto:general@tsaweb.org)



## RULES INTERPRETATION PANEL GRIEVANCE

Site of national TSA conference \_\_\_\_\_

Advisor's name \_\_\_\_\_

Chapter name \_\_\_\_\_

School name \_\_\_\_\_

Competitive event (including level) \_\_\_\_\_

Student or team identification number \_\_\_\_\_

STATEMENT OF CONCERN (Please print or type.)

\_\_\_\_\_  
Signature of advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of state advisor

\_\_\_\_\_  
Date

The decisions of the Rules Interpretation Panel (RIP) at the national conference are final.





## RULES INTERPRETATION PANEL RESPONSE TO GRIEVANCE

Panel members:

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

Site of national TSA conference \_\_\_\_\_

Date \_\_\_\_\_

Competitive event (including level) \_\_\_\_\_

Student or team identification number \_\_\_\_\_

Advisor's name \_\_\_\_\_

### STATEMENT OF RESPONSE

The decisions of the Rules Interpretation Panel (RIP) at the national conference are final.