

# Enriching Lives Through Person Centered Engagement



NATIONAL CERTIFICATION COUNCIL FOR ACTIVITY PROFESSIONALS

February 2020

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## **From the CEO:**

Warm greetings as we welcome longer days of sunshine that are a harbinger of springtime! At the same time, NCCAP continues to shed more light upon the important requirements of advancing the quality of our certification and profession.

We are excited to be undertaking a Job Task Analysis (JTA) that will support the value and validity of NCCAP Certification. The JTA is an important element required of

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Phone: (757) 552-0653 | Email: [info@nccap.org](mailto:info@nccap.org)



credentialing bodies and connects the skills and knowledge obtained through our MEPAP curriculum for certification to our independent National Exam.

NCCAP is also pleased to launch our revised certification curriculum for aging in place at home. Developed jointly with NAAP and the National Intergenerational Montessori Center (formerly the National Center for Montessori and Aging), we will pilot our first course for Montessori Home Engagement Certification (MHEC) in March. We are also piloting our new Memory Care: Validation for Activity Professionals that was co-created with the Validation Training Institute and features the groundbreaking engagement philosophy of Naomi Feil.

As always, please let me know if you have any ideas, questions or concerns, and thank you for all you do to advance person-centered care.

Sincerely,

Peter Illig, NCCAP CEO

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## **Job Task Analysis**

NCCAP is excited to announce the critical undertaking of a Job Task Analysis. This important work is the foundation of all professional credentials and validates our independent National Exam.

At the same time, a Job Task Analysis provides the basis for promoting a consistent Job Title and Job Description across the long-term care sector.



Want to find out more? See the attached file for a comprehensive summary regarding [Job Task Analysis](#).



## 📧 Having Trouble Receiving Our Emails?

Please be sure that you have the NCCAP email address, [nccap@memberclicks-mail.net](mailto:nccap@memberclicks-mail.net) added to your contacts so that our emails do not end up in your spam folder.

## 📧 Are you a Retiring Activity Professional?



NCCAP would like to recognize your support of NCCAP credentials and years of service to the Activity Profession upon your decision not to renew your NCCAP certification due to retirement.

Any Activity Professional who is retiring from our profession will receive the complementary honor of a "Recognition of Service" award from NCCAP.

To receive a certificate of recognition, please email us at [info@nccap.org](mailto:info@nccap.org) noting your decision to not renew your credential due to retirement and be sure to include the correct email address where we can send the certificate.

NCCAP would like to thank you for your service and wish you the best of luck in retirement years!

Please Note: When you choose to retire your credentials, you will no longer be able to utilize them in the field of Activities.





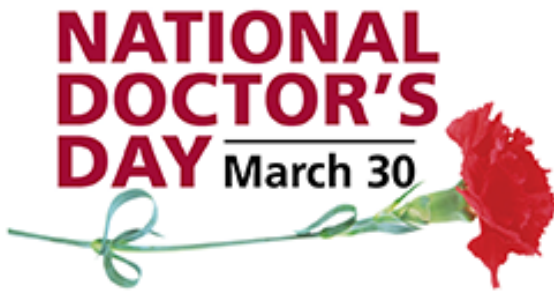
# ACHCA

## American College of Health Care Administrators

### **Long Term Care Administrator's Week: March 9-13, 2020**

Since 1994, the American College of Health Care Administrators (ACHCA) has sponsored this national observance each March. This week honors and celebrates the important role the administrator has in providing leadership for the delivery of quality, resident-centered care, and a supportive work environment. Organized by: ACHCA  
Address: 1101 Connecticut Ave. Suite 450 Washington, DC 20036 Main Line: (800)-561-3148 Website: [www.achca.org](http://www.achca.org)

### **National Doctor's Day: March 30**



March 30th marks the annual observation of National Doctors Day. This day was established to recognize physicians, their work and their contributions to society and the community. On National Doctors Day, we say “thank you” to our physicians for all that they do for us and our loved ones.

Healthcare today is more complex than ever. With more advancements, tools and information at their fingertips doctors have an overwhelming job to diagnose and treat their patients every day. This is the day to honor the men and women who see us 365 days a year.

### **HOW TO OBSERVE**

Take the opportunity to thank your physician for responding to late-night phone calls, working long hours and providing unswerving care. Use #NationalDoctorsDay to post

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on social media.

## HISTORY

March 30, 1933, was the first observance of Doctors Day in Winder, Georgia. Dr. Charles B. Almond's wife, Eudora Brown Almond, wanted to have a day to honor physicians. On this first day in 1933, greeting cards were mailed and flowers placed on the graves of deceased doctors. The red carnation is commonly used as the symbolic flower for National Doctors Day.

The first ether anesthetic for surgery was administered by Crawford W. Long, M.D. on March 30, 1842, marking the date for Doctors Day. On that day, before Dr. Long operated to remove a tumor from a man's neck, he administered ether anesthesia. Following surgery, the man would swear that he felt nothing during the surgery and was not aware of anything until he awoke.

In 1991, National Doctors Day was proclaimed by President George Bush.

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### **📌 Please support our professional association!**

NAAP provides education, resources, and a voice in unison with NCCAP with lawmakers!

NAAP membership is \$75 USD/year.

Membership runs from the anniversary date for one year. The anniversary date begins when payment is processed.

Check out the membership form here: <https://naap.info/forms/membership-form/>

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## National Exam Prep Book



This book has been prepared by NAAP and NCCAP to assist individuals in preparing for the National NCCAP Exam so that they may advance their careers.

### NATIONAL EXAM PREP BOOK

2019



This book is also beneficial to those with years of experience and certification. It is a great review guide for you and your staff. Give everyone a “pop quiz” to see that everyone is still on top of their game with rules, regulations, etc. The questions in this book will help you focus on the key areas of knowledge you are required to know as an Activity Professional.

The education committee that prepared this wealth of information has made it comprehensive and easy to use. We hope that you will find it useful and informative in your career. Order this book at [www.naap.info](http://www.naap.info)

## Renewing Your NCCAP Certification...



Want to learn more about how to renew? Check out the '[How to Renew Your Certification](#)' Video.

It's important to make sure that your correct email is on file so that you receive an email link beginning 4 months before your certification expiration date. If you don't receive this email, please contact the

NCCAP office to update your email. You will then be able to renew through the link sent to you from NCCAP via email.

## **NCCAP is now following an audit process for continuing education.**

You will not need to upload your certificates of proof of continuing education clock hours to your online profile on the NCCAP website or mail to the office. If you are

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chosen for an audit, you will be sent an email within days of your renewal submission and at that time you will be instructed on how to send in your certificates.

When your application for re-certification has been reviewed and approved you will receive your NCCAP certificate as a PDF via email. Contact the office if you wish to have a hard copy of your certificate for a nominal fee at [info@nccap.org](mailto:info@nccap.org) Please make sure you add our email to your contacts so our emails do not get blocked as spam.

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## **Activity Professional Apprenticeship Certification: Developing the Future Workforce in Activities**



October 1, 2019, marks a historic day in the Activity Profession with the launch of NCCAP's new "Activity Professional Apprenticeship Certification" (APAC).

APAC is designed as an entry-level step into the domain of person-centered care for young people entering the workforce out of high school, or at the trade, technical and vocational school levels.

APAC is a professional pathway to support individuals who have completed all requirements for Activity Professional Certified (APC) except they do not yet have sufficient hours of documented work experience. It is not promoted as meeting the requirements to be an Activity Director. Rather, it is the beginning of the career path to becoming an Activity Director.

The qualifying components of APAC are High School diploma, GED or higher; Certificate of Completion for MEPAP 1; and 20 CE hours within the past 5 years.

To level change from APAC to APC, you must submit documented work experience of 4,000 hours, or 2,000 hours if possessing 6 college credits or more. Volunteer, as well as formal employment, can be used. Level Change to APC must occur within 6 years or less of initial APAC. There is no Level Change Fee to obtain APC.

Email any questions or requests for clarifications to [mepap@nccap.org](mailto:mepap@nccap.org).



# Apply for the Activity Professional Certification Today!



## Save the Date!

NATIONAL  
ASSOCIATION OF  
ACTIVITY  
PROFESSIONALS  
**38TH ANNUAL CONFERENCE**

April 21--24, 2020  
Peppermill Resort  
Reno, Nevada

*Lighting the  
Way*



ACTIVITY PROFESSIONAL  
ASSOCIATION

ACTIVITY CREDENTIALING  
COUNCIL



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