

August 2022

Isaac Wiles & Burkholder, LLC

Municipal Law Attorney

Isaac Wiles, a prominent Columbus law firm, seeks a municipal/public law associate with 3-5 years of legal experience to work in our Public Law Group. We are looking for someone who has experience representing and advising political subdivisions (charter and statutory cities, villages, and townships) in all aspects of municipal law, including open meetings and public records; R.C. Chapter 2744 immunity; and public contracts. The successful candidate will have excellent academic credentials and strong analytical, research, writing, and communication skills. Experience in education law considered to be a plus, but not a necessity. The successful candidate must be a highly-motivated self-starter, possess excellent business judgment, be able to work independently, have an entrepreneurial attitude, and be committed to providing clients with timely, top-notch legal services.

This position is partnership track and provides an excellent compensation and benefits package. If you are looking for a place to start building, or continue to grow an existing, practice, Isaac Wiles offers a stable platform and the resources to do so.

All responses should be in writing and include a cover letter, resume, and writing sample.

Isaac Wiles is an Equal Opportunity Employer and is committed to providing equal employment opportunity to all employees and applicants without regard to race, color, religion, age, sex, national origin, disability, sexual orientation, gender identity, veteran status, or any other unlawful factor.

To apply, please visit: https://careercenter.ohiobar.org/jobs/view/municipal-law-attorney/64324049/?utm_term=13&utm_medium=email&utm_source=daily-alert&utm_campaign=job-alert-email-9310&utm_content=position-title

The Chandra Law Firm LLC

Lateral Civil-Rights Litigation Associate

We are seeking trial lawyers, committed to the public interest, who wish to enforce constitutional and civil rights; advocate for victims of racial, sex, and other forms of discrimination and retaliation; fight for whistleblowers; and advance the causes of police and other government accountability. If this is why you want to law school yet you find yourself doing something else, then this may be your opportunity to fight for righteous causes, and not just on cases over other people's money.

Requirements

Applicants must have **at least two-to-ten years** of litigation experience, which may include judicial clerkships, although those with federal-judicial-clerkship experience may be considered even if they have less than two years of experience.

We seek the following attributes:

- Demonstrated commitment to and passion for civil rights, civil liberties, and the public interest,
- Strong work ethic with the ability to manage a significant volume of work,
- Happy-warrior spirit balanced by a strong sense of professionalism,
- Grit and persistence,
- Extremely self-organized, efficient, and detail-oriented,
- Perfectionist with a drive for excellence,
- Strong academic and other credentials comparable to **our existing team**, including firm or public-service experience—with judicial clerkships being a significant plus,
- Polished plain-English writing skills (no use of legalese), with significant, persuasive legal-writing experience,
- Growth-mindset—desire to learn,
- Collaborative, team-oriented attitude, with ego in check,
- Sense of humor,
- Progressive, community commitment—demonstrated change agent, and
- Ohio bar admission, or eligibility to obtain provisional admission upon job offer and **admission without examination**.

Karaoke skills go a long way too.

Qualified candidates should submit the following in .pdf format **through the form at the bottom of this [hiring portal](https://www.chandralaw.com/about/hiring)** <https://www.chandralaw.com/about/hiring>:

- Cover letter addressed to Mr. Subodh Chandra articulating what you would be able to contribute to the types of causes we champion,
- Résumé,
- List of at least three professional references, and
- For candidates less than four years out of law school, law-school transcript, and
- Three unprivileged or appropriately redacted writing samples.

Before applying, candidates should study **our blog** and **practice areas** to determine whether our work is right for you, and so you may articulate what you would be able to contribute to the types of causes we champion.

Base compensation will depend upon experience, although applicants should keep in mind that ours is a public-interest law firm.

For the right candidates with sufficient quality of experience and track record, we would consider remote-work opportunities.

Chandra Law is an equal-opportunity employer, committed to effectively serving its diverse clientele. We strongly encourage applications from candidates from non-traditional legal backgrounds, including persons of color, persons of all genders and sexual orientations, first-generation professionals, and persons with disabilities.

Catholic Charities, Diocese of Cleveland

Immigration Staff Attorney-Pro-Bono Services Coordinator

Catholic Charities, Diocese of Cleveland's Migration and Refugee Services is seeking a compassionate, mission driven, and skilled attorney to join our team as an Immigration Pro-Bono Services Coordinator and staff attorney. In this role you will promote and support the mission of Catholic Charities, Migration and Refugee Services both through direct representation of clients and by ensuring individuals receive high quality legal representation through pro bono programs as they seek immigration relief in the United States.

PERKS: **Excellent benefits package and flexible schedule**

Program Statement:

Our program helps to resettle approximately 450 refugees annually from countries including Bhutan, Burma, Sudan, Somalia, Ethiopia, Democratic Republic of Congo, Burundi, Eritrea, Iraq, Afghanistan, Syria, Pakistan, and Ukraine.

We respect the dignity of each person and provide a supportive environment where each individual and culture is celebrated. Building upon the courage and strength of these newcomers, we seek to empower them to achieve self-sufficiency and independence.

**If you're interested in making an impact, WHILE advancing your career, then you and Catholic Charities will be a winning team!

What You Will Do:

- Provide representation in family and humanitarian-based immigration benefits applications for vulnerable populations, including Ohio's newly arrived Afghan parolees, among other populations;
- Place immigration cases with *pro bono* attorneys;
- Mentor *pro bono* attorneys, provide advice and assistance, and prepare sample forms, motions, and briefs.
- Follow-up with *pro bono* attorneys and mentors on status of cases assigned.

Location:

This position is located in Columbus, OH; flexible scheduling to accommodate candidates who live in surrounding areas.

Flexible Schedule

Travel Required

Yes. Local travel throughout the state.

Qualifications

Behaviors

Preferred

Team Player: Works well as a member of a group

Detail Oriented: Capable of carrying out a given task with all details necessary to get the task done well

Functional Expert: Considered a thought leader on a subject

Motivations

Preferred

Ability to Make an Impact: Inspired to perform well by the ability to contribute to the success of a project or the organization

Self-Starter: Inspired to perform without outside help

Flexibility: Inspired to perform well when granted the ability to set your own schedule and goals

To apply, please visit: <https://recruiting.ultipro.com/CAT1012CACSC/JobBoard/41d1a852-e913-429a-93ff-1d024bc3206d/OpportunityDetail?opportunityId=876584bb-79c5-40db-9c27-76b1fe27dd37>

Burdge Law Office

Associate Attorney

Firm seeking Associate Attorney with 0-2 years' experience OR Legal Writer with JD. Bar admission preferred but not required.

Candidate must enjoy research and writing, and have the ability to advocate passionately for consumer rights against corporate giants. Once you learn this area of law, which is more complicated than you might initially think, you must be prepared to argue or defend your understanding of the laws involved and how best to articulate the merits of a client's claims. The desired candidate must also have the ability to work well as a team player. In our firm this means getting along well with your co-workers, willingly taking on additional responsibility when needed, and caring about the success of the firm.

Salary: \$65K-\$80K depending on experience and skills

Benefits: Vacation, Holiday, Medical, Dental, 401K, Life Insurance

If interested, please send cover letter, resume and writing sample to Linda Montgomery, Business Manager, at Linda@Burdgelaw.com by August 15, 2022.

Assistant County Prosecuting Attorney

The Delaware County Prosecuting Attorney's Office is accepting applications for the positions of assistant prosecuting attorney. The successful candidates will primarily be responsible for handling a felony docket, civil clients or a juvenile case load within the county. Excellent research and writing skills required. Some litigation involved. Attendance at some meetings and/or hearings outside of traditional working hours required. One to two years relevant experience is preferred, but new graduates will also be considered. New graduates must have sat for the Ohio Bar Examination in July 2022. Other candidates must be licensed to practice law in the State of Ohio or be able to become licensed in the State of Ohio with a reasonable amount of time. License(s) to practice before the Northern and Southern Federal District Courts for Ohio is/are

helpful, but not required. Salary commensurate with experience. Excellent benefits. Send or e-mail cover letter, resume, writing sample and references by August 15, 2022 to Nicole Ford at:

nford@co.delaware.oh.us

Nicole Ford

Delaware County Prosecuting Attorney's Office

145 North Union Street, 3rd Floor

Delaware, Ohio 43015

Delaware County is an equal opportunity employer.

Please be advised that the Marietta City Law Director's Office is accepting resumes for a full-time Assistant Law Director. This is an entry level position with an annual starting salary range between \$52,165.00 to \$54,517.00 (depending upon experience), plus excellent medical, dental and vision insurance, Public Employees Retirement benefits, and Deferred Compensation benefits.

The Marietta City Law Director's Office is responsible for prosecuting all cases that arise from misdemeanor crimes that are committed within Washington County, Ohio, or within the City of Marietta, Ohio, with a few exceptions. The Law Director's Office is also responsible for drafting legislation to enact new laws for the City of Marietta. Furthermore, the Law Director's Office acts as the legal advisor to City Officials and generally represents the City of Marietta, Ohio in all legal matters. (Please review the attached job description).

If your college has a recent graduate who excelled in his or her study of law and passed the Ohio bar exam and is looking to gain experience in the legal arena, then I think the position that is open at our office offers an excellent opportunity. Our office is modern and is located in the Marietta Municipal Court building, wherefore the attorneys' offices are a few short steps away from the courtrooms. Our office provides free parking. Additionally, our office provides a professional, friendly and relaxed atmosphere.

positions:

Positions Available: Assistant Prosecuting Attorney, Criminal Division

Assistant Prosecuting Attorney, Civil Division

Requirements: Currently licensed to practice law in Ohio or Juris Doctorate recipient eligible for the July, 2022, Ohio Bar Exam

Starting Salary: \$60,000 to \$70,000, depending on experience

PLEASE SEND RESUME VIA EMAIL TO:

Jamie Covell, Office Administrator

Email: jcovell@lakecountyohio.gov

Duration

Permanent

Contacts

[Jamie Covell](#)

[Jamie Covell](#)

Job Functions

Legal

Job Roles

Lawyers

Lake County Ohio

Established on March 6, 1840, Lake County encompasses only 228.2 square miles of land, geographically the smallest county in Ohio, but ranks 11th in population with 229,582 residents according to 2012 Census estimates. Our northern border consists of approximately 30 miles of Lake Erie shoreline, much of it accessible by the extensive park system, most significantly the largest natural sand beach in the state, which extends for a mile at the centrally located Mentor Headlands Beach State Park. This coastal asset puts Lake County in an enviable position for wind energy and water-related activities, and its strategic access to both SR2 and I-90, as well as proximity to Hopkins International Airport in Cleveland, has drawn many entrepreneurs from the medical, electrical, adhesive products and other commercial and industrial fields to the area. An available trained and competent workforce that is second to none in the region has been critical to that success, and Lakeland Community College, Lake Erie College, and Auburn Career Center offer opportunities for higher education and

enrichment and a range of vocational programs that support and replenish that worker supply. Recreational activities abound, including the beautiful Classic Park where fans can cheer the Cleveland Indians Class A Affiliate team, the Lake County Captains in an intimate setting, perfect for the family. In addition, Lake County is host to three State Nature Preserves, the Arthur C. Holden Arboretum, and a park district, Lake Metroparks, comprised of 36 parks and 8,196 acres. Lake County's reputation in agricultural circles is legendary. Blessed with some of the most fertile soil anywhere, the region earned the distinction as the Nursery Capital of the World, and our award-winning wine industry has ripened as an emerging tourism destination. Our commercial, agricultural and industrial bases open many opportunities for a better quality of life and for economic growth. Lake County boasts rich cultural heritage and traditions, bountiful natural resources, including two major rivers flowing through the County which provide us with harbors and marinas for shipping and superb recreational opportunities, strong labor and economic capital, committed leadership, and a diverse community of residents who embrace the region as their home with pride as have generations before them.

Judicial Clerk needed for the Honorable Robert Lytle, trial judge, of the Superior Court of New Jersey. Involves a felony docket. Pay is \$56,000/year. Send cover letter, resume, references, transcript, and writing sample to 'Gwyneth Hanyes Rodman, Mercer County Criminal Courthouse, 400 S. Warren St., Trenton, NJ, 08650.

Duration

Permanent

Contacts

[Julie Jackson](#)

Job Functions

Administration, Legal

Job Roles

Judicial Law Clerks, Office and Administrative Support Workers

New Jersey Courts

The New Jersey Judiciary consists of: the Supreme Court, the Superior Court including the Appellate Division and the Trial Court of the 15 vicinages in New Jersey, the Tax Court and the Municipal Court System. The Administrative Office of the Courts provides technical assistance, operational support, training, research and development, budget and personnel coordination, and development and operation of information systems for the Courts of New Jersey. The Judiciary of New Jersey is an Equal Opportunity/Affirmative Action Employer Committed to Ensuring an Open Door to Justice APPLICATIONS MAY BE FILED ONLINE AT: <https://www.governmentjobs.com/careers/njjudiciary>



Position Available:

Staff Attorney-

Medical-Legal Partnership for Children

Advocates for Basic Legal Equality, Inc. (ABLE), a non-profit regional law firm that provides high-quality legal assistance to low-income people and groups in western Ohio, seeks a resourceful, culturally competent attorney who would serve as an advocate for children in poverty with the Medical-Legal Partnership for Children in our Toledo office.

Join the movement to transform public health! The Medical-Legal Partnership for Children combines the strengths of law and medicine to address systemic issues affecting children's health. The Attorney will represent families and work with healthcare providers to develop creative strategies to improve health outcomes for children. The project is a collaboration between ABLE, Legal Aid of Western Ohio, Inc., and area children's hospitals and clinics in Toledo.

Requirements include:

- Membership in the Ohio Bar or ability to be admitted by motion or temporary certification. The ideal candidate will have at least 1 year of legal experience. Attorneys with recent bar admissions are encouraged to apply.
- Excellent legal, communication, leadership, and interpersonal skills, including working in collaborative and group environments
- Familiarity with community lawyering and advocacy to change systems
- Ability to relate well with and commitment to providing legal services to people with low incomes

Experience in special education, housing, government benefits, or poverty law in general is highly preferred. Salary depends on relevant legal experience. Excellent fringe benefits, including health insurance and student loan repayment assistance. Remote work is likely, but court hearings, meetings with community partners, and client-based work in person is required.

To Apply: If you are interested in applying for this position, please visit <https://www.ablelaw.org/careers-with-able/> to submit your application by August 5, 2022. Position will remain open until filled.

ABLE is an Equal Opportunity Employer and places a high value on diversity in our workplace, including diversity in race, ethnicity, gender, sexual orientation, age, and physical ability. We strive to create an environment welcoming to all individuals and we encourage applications from individuals traditionally underrepresented in the legal profession. Applicants requiring accommodation for the interview/application process should contact the recruitment coordinator at ablejobs@freelawyers.org.

Primary Location

: United States of America-OHIO-Trumbull County-Warren

Organization

: Public Defender Commission

Classified Indicator: Unclassified

Bargaining Unit / Exempt: Exempt

Schedule

: Full-time

Compensation: \$31.56 / hr

Unposting Date

: Ongoing

Job Function

: Attorney/Legal

Job Level

: Individual Contributor Agency Contact Name: Tamra Meister

Agency Contact Information: tamra.meister@opd.ohio.gov

Assistant Public Defender - Trumbull County - Common Pleas General Division (220004N3)

Job Duties

About Us:

The Office of the Ohio Public Defender ("OPD") is the state agency responsible for providing legal representation and other services to people accused or convicted of a crime who cannot afford to hire an attorney.

Our Mission: Advocating. Fighting. Helping.

Our Vision: A Fair Justice System.

Our Values: Compassion. Dignity. Equity. Integrity. Service. Community.

Our Commitment to Diversity, Equity and Inclusion: Our commitment to inclusion is inseparable from our commitment to a fair justice system. We strive to ensure inclusive spaces and services for our staff, our clients, and Ohio's diverse communities. We are committed to building a work environment where all our team members have a voice and can embrace our differences to innovate service to the public. We can best meet our public defense mission through a diverse workforce and an inclusive workplace, where employees thrive, our mission is accomplished, and Ohioans are served. #TeamOPD is grounded in diversity, equity, inclusion as we work together to pursue fairness and justice for all people.

Follow OPD on [Facebook](#) and [Twitter](#) | Visit our [Website](#)

About the Position and What You'll Do:

You will primarily represent indigent trial-level clients facing felony criminal charges in the Common Pleas court, and may also assist on work in juvenile or misdemeanor cases as a member of the Trumbull County Office. The Trumbull County Office is a trial-level office that provides criminal defense representation to clients who cannot otherwise afford an attorney. Note: the position does not involve trial-level representation in federal court and does not involve post-trial representation on direct appeal, state post-conviction, or federal habeas litigation.

To be successful in the position, you should thrive in a close-knit team environment and be interested in trial-level work and providing client service in a fast-paced work environment. You should also be eager to work with a supervisor to learn the intricacies of the position and succeed in providing high-quality representation.

The position currently offers you the opportunity to work from home for a portion of time, so a successful candidate will be self-motivated and comfortable communicating via Teams or other conferencing software during those times.

Essential duties of this position include but are not limited to:

- Prepare cases for trial
- Try cases as lead counsel or as co-counsel
- Represent clients in community control violations
- Conduct pre-trial conferences, hearings, and plea negotiations
- Examine witnesses
- Present legal arguments and evidence

Note: We are recruiting for two positions with this posting.

The Assistant Public Defender position is assigned to the State of Ohio's E1 Pay Schedule, Pay Range 13. Unless required by legislation or union contract, starting salary will be the minimum salary of that pay range (step 1, currently \$31.56 per hour) associated with this position. These ranges provide a standardized pathway for pay increases: with continued employment, new hires move to the next step in the range after 6 months and annually thereafter. The State of Ohio typically has Cost of Living Adjustments that increase wages in these ranges each fiscal year. Note: In the event a candidate demonstrates exceptional qualifications above minimum, they may qualify for a starting salary above step 1.

FY 23 - Assistant Public Defender Pay Table

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
\$31.56	\$33.29	\$35.11	\$37.00	\$39.09	\$41.19	\$42.88	\$44.90

PLEASE NOTE: A WRITING SAMPLE AND COVER LETTER MUST BE SUBMITTED WITH THIS APPLICATION. Your application will not be considered without a writing sample and cover letter.

The Office of the Ohio Public Defender complies with federal and state disability laws and makes reasonable accommodations for applicants and employees with disabilities. If reasonable accommodation is needed to participate in the job application or interview process, please contact Tamra Meister, ADA Coordinator, at 614-466-5394 or HCM@opd.ohio.gov.

What's in it for you:

At the State of Ohio, we take care of the team that cares for Ohioans. We provide a variety of quality, competitive benefits to eligible full-time and part-time employees. For a list of all the State of Ohio Benefits, visit our [Total Rewards website](#)! Our benefits package includes:

Medical Coverage

- Quality, affordable, and competitive medical benefits are offered beginning first day of the month following your start date. You have three options to choose from.

Dental, Vision and Basic Life Insurance

- Dental, vision and basic life insurance premiums are free and coverage is offered beginning first day of the month following your start date.

Time Away From Work and Work/Life Balance

- Paid time off, including vacation, personal, and sick leave
- 11 paid holidays per year
- Childbirth/Adoption leave

Ohio Public Employees Retirement System

- OPERS is the retirement system for State of Ohio employees. The employee contributes 10% of their salary towards their retirement. The employer contributes an amount equal to 14% of the employee's salary. Visit the [OPERS website](#) for more information.

Deferred Compensation

- The Ohio Deferred Compensation program is a 457(b) voluntary retirement savings plan. Visit the [Ohio Deferred Compensation website](#) for more information.

Ohio is a Disability Inclusion State and strives to be a Model Employer of Individuals with disabilities. The State of Ohio is committed to providing access and inclusion and reasonable accommodation in its services, activities, programs and employment opportunities in accordance with the Americans with Disabilities Act (ADA) and other applicable laws.

Qualifications

Admission to Ohio bar pursuant to section 4705.01.

Note: Prior to representing a client in federal court or U.S. Supreme court, attorney shall obtain admission to practice law in that court; prior to appointment as appellate counsel for an indigent defendant in a capital case pursuant to Appt.Coun.R. 5.02 & 5.03, an attorney shall obtain certification from the Commission on Appointment of Counsel in Capital Cases.

Note: Eligibility to practice under a Certificate to Practice Law Pending Admission in Ohio, under Rule I, Section 19 of the Supreme Court Rules for the Government of the Bar of Ohio, or eligibility to practice under a Temporary Certification for Practice in Legal services, Public Defender, and Law School Programs under Rule IX of the Supreme Court Rules for the Government of the Bar of Ohio, may be accepted in lieu of admission to the Ohio Bar pursuant to R.C. Section 4705.02.

Knowledge of criminal law, judicial system & process in Ohio, human relations, policies & procedures of Office of the Ohio Public Defender* (e.g., standards promulgated*); legal counseling; interviewing; public relations. Skill in: Word processing (e.g., Microsoft Office), computer software applications (e.g., OPD Online*, Legal Research Software*), keyboarding, equipment operations (e.g., computer, scanner, copier). Ability to deal with many variables & determine specific action; calculate fractions, decimals & percentages; prepare & review pleadings, briefs, motions & memoranda; gather, collate & classify information about data, people or things; complex legal issues, some without clear legal precedent, involving significant risks & mental strain; ability to maintain attention to detail & professional composure under intense pressure & 3 OF 8 volatile circumstances; establish good rapport with clients & their families &/or work cooperatively with county public defenders & members of private bar; handle contacts with federal, state & local officials or group representatives to resolve problems concerning specific clients or criminal law in general.

(*) Developed after employment.

Tip about State of Ohio Application Procedures: When completing this application, be sure to clearly describe how you meet the minimum qualifications outlined in this job posting. We cannot give you credit for your qualifications, experience, education and training if you do not provide it in your on-line application – information in attached resumes must be in the application to be considered.

This position serves at the pleasure and discretion of the State Public Defender. This position serves in a fiduciary relationship to the State Public Defender and will have an unclassified status per Ohio Revised Code 124.11 (A) (9).

Intentional omission of relevant information, falsification, or misrepresentation of information on the application will disqualify the applicant. In addition, such intentional acts are grounds for immediate termination of an employee.

Background Check Information

The final candidate selected for the position will be required to undergo a criminal background check. Criminal convictions do not necessarily preclude an applicant from consideration for a position. An individual assessment of an applicant's prior criminal convictions will be made before excluding an applicant from consideration.

All final applicants tentatively selected for this position will be required to submit to urinalysis to test for illegal drug use prior to appointment. An applicant with a positive test shall not be offered employment.