

Functional Skills: English – Content mapping

Key:

New content/requirement

Content moved from a previously higher level in the current specifications

Entry Level 1

DfE Subject content Functional Skills: English (Feb 2018)	Place in current Edexcel Functional Skills English 2010 Specifications	Place in Pearson Edexcel GCSE (9-1) in English Specification
Entry Level 1 – Speaking, Listening and Communicating		
1. Say the names of the letters of the alphabet		N/A
2. Identify and extract the main information from short statements and explanations	Understand the main points of short explanations	N/A
3. Follow single-step instructions, asking for them to be repeated if necessary	Understand and follow instructions	N/A
4. Make requests and ask straightforward questions using appropriate terms and registers	Ask simple questions to obtain specific information	N/A
5. Respond to questions about specific information	Respond appropriately to comments and requests	Pass criterion Listens to questions/feedback and provides an appropriate response in a straightforward manner
6. Make clear statements about basic information and communicate feelings and opinions on straightforward topics	Make contributions to be understood	Pass criterion Expresses straightforward ideas / information / feelings
7. Understand and participate in simple discussions or exchanges with another person about a straightforward topic	Respond appropriately to comments and requests Make contributions to be understood	N/A
Entry Level 1 – Reading		
8. Read correctly words designated for Entry Level 1	Read and understand simple, regular words and sentences	N/A
9. Read simple sentences containing one clause	Read and understand simple, regular words and sentences	N/A

10. Understand a short piece of text on a simple subject	Understand short texts on familiar topics and experiences	AO1: Identify and interpret explicit and implicit information and ideas GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 1 and 2 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 1 and 4
Entry Level 1 – Writing		
11. Punctuate simple sentences with a capital letter and a full stop	Construct simple sentences using full stops	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
12. Use a capital letter for the personal pronoun 'I' and the first letter of proper nouns		A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
13. Use lower-case letters when there is no reason to use capital letters		A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
14. Write the letters of the alphabet in sequence and in both upper and lower case		N/A
15. Spell correctly words designated for Entry Level 1	Spell correctly some personal or very familiar words	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9

16. Communicate information in words, phrases and simple sentences	Use written words and phrases to present information	AO5: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
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Entry Level 2

DfE Subject content Functional Skills: English (Feb 2018)	Place in current Edexcel Functional Skills English 2010 Specifications	Place in Pearson Edexcel GCSE (9-1) in English Specification
Entry Level 2 – Speaking, Listening and Communicating		
1. Identify and extract the main information and detail from short explanations	Identify the main points of short explanations and instructions	N/A
2. Make requests and ask clear questions appropriately in different contexts	Communicate information so that the meaning is clear Ask and respond to straightforward questions	N/A
3. Respond appropriately to straightforward questions	Ask and respond to straightforward questions	Pass criterion Listens to questions/feedback and provides an appropriate response in a straightforward manner
4. Follow the gist of discussions	Follow the gist of discussions	N/A
5. Clearly express straightforward information and communicate feelings and opinions on a range of straightforward topics	Express simply feelings or opinions and understand those expressed by others	Pass criterion Expresses straightforward ideas / information / feelings
6. Make appropriate contributions to simple group discussions with others about a straightforward topic	Make appropriate contributions that are clearly understood	N/A
Entry Level 2 – Reading		
7. Read correctly words designated for Entry Level 2	Read and understand high frequency words and words with common spelling patterns	N/A
8. Understand the main points in texts	Understand the main events in chronological texts	AO1: Identify and interpret explicit and implicit information and ideas GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 1 and 2 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 1 and 4

9. Understand organisational markers in short, straightforward texts	Implicit in current E2 Read and understand simple instructions and directions	N/A
10. Use effective strategies to find the meaning of words and check their spelling (e.g. a simple dictionary, spell-checker)	Use knowledge of alphabetical order to locate information	N/A
11. Read and understand sentences with more than one clause		N/A
12. Use illustrations, images and captions to locate information		N/A
Entry Level 2 – Writing		
13. Use basic punctuation correctly (e.g. full stops, capital letters, question and exclamation marks)	Punctuate correctly, using upper and lower case, full stops and question marks	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
14. Form regular plurals	Spell correctly all high frequency words and words with common spelling patterns	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
15. Use the first and second letters to sequence words in alphabetical order		N/A
16. Spell correctly words designated for Entry Level 2	Spell correctly all high frequency words and words with common spelling patterns	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9

17. Communicate information using words and phrases appropriate to audience and purpose	Use written words and phrases to record and present information	AO5: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
18. Complete a form asking for personal information (e.g. first name, surname, address, postcode, age, date of birth)		N/A
19. Write in compound sentences, using common conjunctions (e.g. or, and, but) to connect clauses	Construct compound sentences using common conjunctions	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
20. Use adjectives and simple linking words in the appropriate way		AO5: Organise information and ideas, using structural and grammatical features to support coherence and cohesion of texts GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9

Entry Level 3

DfE Subject content Functional Skills: English (Feb 2018)	Place in current Edexcel Functional Skills English 2010 Specifications	Place in Pearson Edexcel GCSE (9-1) in English Specification
Entry Level 3 – Speaking, Listening and Communicating		
1. Identify and extract relevant information and detail in straightforward explanations		N/A
2. Make requests and ask concise questions using appropriate language in different contexts	Use appropriate language in formal discussions/ exchanges	N/A
3. Communicate information and opinions clearly on a range of topics	Give own point of view and respond appropriately to others' point of view	Pass criterion Expresses straightforward ideas / information / feelings

4. Respond appropriately to questions on a range of straightforward topics	Current 'Use techniques to clarify and confirm understanding' partly relevant	Pass criterion Listens to questions/feedback and provides an appropriate response in a straightforward manner
5. Follow and understand the main points of discussions	Follow the main points of discussions	N/A
6. Make relevant contributions to group discussions about straightforward topics	Make relevant contributions, [allowing for and responding to others' input]	N/A
7. Listen to and respond appropriately to other points of view, respecting conventions of turn-taking	[Make relevant contributions,] allowing for and responding to others' input	N/A
Entry Level 3 – Reading		
8. Read correctly words designated for Entry Level 3		N/A
9. Identify, understand and extract the main points and ideas in and from texts	Understand the main points of texts Obtain specific information through detailed reading	AO1: Identify and interpret explicit and implicit information and ideas GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 1 and 2 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 1 and 4
10. Identify different purposes of straightforward texts	Current L1 papers have two 'main purpose' questions	N/A
11. Use effective strategies to find the meaning of words (e.g. a dictionary, working out meaning from context; using knowledge of different word types)		N/A
12. Understand organisational features and use them to locate relevant information (e.g. contents, index, menus, tabs and links)	Use organisational features to locate information	N/A
Entry Level 3 – Writing		
13. Use a range of punctuation correctly (e.g. full stops, question marks, exclamation marks, commas)	Subsumed from current E2 Punctuate correctly, using upper and lower case, full stops and question marks	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9

14. Form irregular plurals		A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
15. Use mostly correct grammar (e.g. subject-verb agreement, consistent use of tense, definite and indefinite articles)	Use basic grammar including appropriate verb tense and subject-verb agreement	N/A
16. Use the first, second and third place letters to sequence words in alphabetical order		N/A
17. Spell correctly words designated for Entry Level 3	Subsumed from current E2 Spell correctly all high frequency words and words with common spelling patterns	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
18. Communicate information, ideas and opinions clearly and in a logical sequence (e.g. chronologically, by task)	Plan, draft and organise writing Sequence writing logically and clearly	A05: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
19. Write text of an appropriate level of detail and of appropriate length (including where this is specified)	Plan, draft and organise writing Sequence writing logically and clearly	N/A
20. Use appropriate format and structure when writing straightforward texts, including the appropriate use of headings and bullet points		A05: Organise information and ideas, using structural and grammatical features to support coherence and cohesion of texts GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9

21. Write in compound sentences and paragraphs where appropriate	Subsumed from current E2 Construct compound sentences using common conjunctions	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
22. Use language appropriate for purpose and audience		AO5: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9

Level 1

DfE Subject content Functional Skills: English (Feb 2018)	Place in current Edexcel Functional Skills English 2010 Specifications	Place in Pearson Edexcel GCSE (9-1) in English Specification
Level 1 – Speaking, Listening and Communicating		
1. Identify relevant information and lines of argument in explanations or presentations		N/A
2. Make requests and ask relevant questions to obtain specific information in different contexts		N/A
3. Respond effectively to detailed questions		Merit criterion listens to questions/feedback responding formally and in some detail
4. Communicate information, ideas and opinions clearly and accurately on a range of topics	Present information/points of view clearly and in appropriate language	Pass criterion Expresses straightforward ideas / information / feelings
5. Express opinions and arguments and support them with evidence	Prepare for and contribute to the formal discussion of ideas and opinions	Merit criterion Expresses challenging ideas/information/ feelings using a range of vocabulary
6. Follow and understand discussions and make contributions relevant to the situation and the subject	Make relevant and extended contributions to discussions, [allowing for and responding to others' input] Make different kinds of contributions to discussions	N/A

7. Use appropriate phrases, registers and adapt contributions to take account of audience, purpose and medium	Present information/points of view clearly and in appropriate language	N/A
8. Respect the turn-taking rights of others during discussions, using appropriate language for interjection	[Make relevant and extended contributions to discussions,] allowing for and responding to others' input	N/A
Level 1 – Reading		
9. Identify and understand the main points, ideas and details in texts	Identify the main points and ideas and how they are presented in a variety of texts Read and understand texts in detail	AO1: Identify and interpret explicit and implicit information and ideas GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 1 and 2 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 1 and 4
10. Compare information, ideas and opinions in different texts		AO1: Select and synthesise evidence from different texts GCSE English Language Paper 2 Non-fiction and Transactional Writing Q7a AO3: Compare writers' ideas and perspectives, as well as how these are conveyed, across two or more texts GCSE English Language Paper 2 Non-fiction and Transactional Writing Q7b
11. Identify meanings in texts and distinguish between fact and opinion		AO1: Identify and interpret explicit and implicit information and ideas GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 1 and 2 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 1 and 4
12. Recognise that language and other textual features can be varied to suit different audiences and purposes		AO2: Explain, comment on and analyse how writers use language and structure to achieve effects and influence readers, using relevant subject terminology to support their views GCSE English Language Paper 1 Fiction and Imaginative Writing Q3 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 2, 3 and 5
13. Use reference materials and appropriate strategies (e.g. using knowledge of different word types) for a range of purposes, including to find the meaning of words		N/A

14. Understand organisational and structural features and use them to locate relevant information (e.g. index, menus, subheadings, paragraphs) in a range of straightforward texts		N/A
15. Infer from images meanings not explicit in the accompanying text	Currently L2 Detect point of view, implicit meaning and/or bias (though in words, not images)	AO1: Identify and interpret explicit and implicit information and ideas GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 1 and 2 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 1 and 4 [though refers to words not images]
16. Recognise vocabulary typically associated with specific types and purposes of texts (e.g. formal, informal, instructional, descriptive, explanatory and persuasive)		AO2: Explain, comment on and analyse how writers use language and structure to achieve effects and influence readers, using relevant subject terminology to support their views GCSE English Language Paper 1 Fiction and Imaginative Writing Q3 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 2, 3 and 5
17. Read and understand a range of specialist words in context	Read and understand texts in detail	AO1: Identify and interpret explicit and implicit information and ideas GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 1 and 2 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 1 and 4
18. Use knowledge of punctuation to aid understanding of straightforward texts		N/A
Level 1 – Writing		
19. Use a range of punctuation correctly (e.g. full stops, question marks, exclamation marks, commas, possessive apostrophes)	Ensure written work includes generally accurate punctuation and spelling and that meaning is clear	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
20. Use correct grammar (e.g. subject-verb agreement, consistent use of different tenses, definite and indefinite articles)	Use correct grammar, including correct and consistent use of tense	

21. Spell words used most often in work, study and daily life, including specialist words	Ensure written work includes generally accurate punctuation and spelling and that meaning is clear	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
22. Communicate information, ideas and opinions clearly, coherently and accurately	Write clearly and coherently, including an appropriate level of detail	AO5: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
23. Write text of an appropriate level of detail and of appropriate length (including where this is specified) to meet the needs of purpose and audience	Write clearly and coherently, including an appropriate level of detail	AO5: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
24. Use format, structure and language appropriate for audience and purpose	Use language, format and structure suitable for purpose and audience	AO5: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences Organise information and ideas, using structural and grammatical features to support coherence and cohesion of texts GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9
25. Write consistently and accurately in complex sentences, using paragraphs where appropriate	Currently L2 Use a range of sentence structures, including complex sentences, and paragraphs to organise written communication effectively	A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9

Level 2

DfE Subject content Functional Skills: English (Feb 2018)	Place in current Edexcel Functional Skills English 2010 Specifications	Place in Pearson Edexcel GCSE (9-1) in English Specification
Level 2 – Speaking, Listening and Communicating		
1. Identify relevant information from extended explanations or presentations	Consider complex information and give a relevant, cogent response in appropriate language	N/A
2. Follow narratives and lines of argument		N/A
3. Respond effectively to detailed or extended questions and feedback		Merit criterion Listens to questions/feedback responding formally and in some detail
4. Make requests and ask detailed and pertinent questions to obtain specific information in a range of contexts		N/A
5. Communicate information, ideas and opinions clearly and effectively, providing further detail and development if required	Present information and ideas clearly and persuasively to others	Pass criterion Expresses straightforward ideas / information / feelings
6. Express opinions and arguments and support them with relevant and persuasive evidence	Present information and ideas clearly and persuasively to others	Merit criterion Expresses challenging ideas/information/feelings using a range of vocabulary
7. Use language that is effective, accurate and appropriate to context and situation	Adapt contributions to suit audience, purpose and situation	Use Spoken Standard English / generally use language appropriate to the formal setting of the presentation
8. Make relevant and constructive contributions to move discussion forward	Make significant contributions to discussions, taking a range of roles and helping to move discussion forward	N/A
9. Adapt contributions to discussions to suit audience, purpose and medium	Adapt contributions to suit audience, purpose and situation	N/A
10. Interject and redirect discussion using appropriate language and register	Make significant contributions to discussions, taking a range of roles and helping to move discussion forward	N/A
Level 2 – Reading		
11. Identify the different situations when the main points are sufficient and when it is important to have specific details	Analyse texts in relation to audience needs and consider suitable responses	N/A
12. Compare information, ideas and opinions in different texts, including how they are conveyed	Read and summarise, succinctly, information/ideas from different sources	AO3: Compare writers' ideas and perspectives, as well as how these are conveyed, across two or more texts GCSE English Language Paper 2 Non-fiction and Transactional Writing Q7b

13. Identify implicit and inferred meaning in texts	Detect point of view, implicit meaning and/or bias	AO1: Identify and interpret explicit and implicit information and ideas GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 1 and 2 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 1 and 4
14. Understand the relationship between textual features and devices, and how they can be used to shape meaning for different audiences and purposes	Identify the purposes of texts and comment on how meaning is conveyed	AO2: Explain, comment on and analyse how writers use language and structure to achieve effects and influence readers, using relevant subject terminology to support their views GCSE English Language Paper 1 Fiction and Imaginative Writing Q3 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 2, 3 and 5
15. Use a range of reference materials and appropriate resources (e.g. glossaries, legends/keys) for different purposes, including to find the meanings of words in straightforward and complex sources		N/A
16. Understand organisational features and use them to locate relevant information in a range of straightforward and complex sources		N/A
17. Analyse texts, of different levels of complexity, recognising their use of vocabulary and identifying levels of formality and bias	Detect point of view, implicit meaning and/or bias	AO2: Explain, comment on and analyse how writers use language and structure to achieve effects and influence readers, using relevant subject terminology to support their views GCSE English Language Paper 1 Fiction and Imaginative Writing Q3 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 2, 3 and 5
18. Follow an argument, identifying different points of view and distinguishing fact from opinion		AO1: Select and synthesise evidence from different texts GCSE English Language Paper 2 Non-fiction and Transactional Writing Q7a AO3: Compare writers' ideas and perspectives, as well as how these are conveyed, across two or more texts GCSE English Language Paper 2 Non-fiction and Transactional Writing Q7b

19. Identify different styles of writing and writer's voice		<p>AO2: Explain, comment on and analyse how writers use language and structure to achieve effects and influence readers, using relevant subject terminology to support their views</p> <p>GCSE English Language Paper 1 Fiction and Imaginative Writing Q3</p> <p>GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 2, 3 and 5</p>
Level 2 – Writing		
20. Punctuate writing correctly using a wide range of punctuation markers (e.g. colons, commas, inverted commas, apostrophes and quotation marks)	Punctuate written text using commas, apostrophes and inverted commas accurately	<p>A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation</p> <p>GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6</p> <p>GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9</p>
21. Use correct grammar (e.g. subject-verb agreement, consistent use of a range of tenses, definite and indefinite articles) and modality devices (e.g. to express probability or desirability)	Ensure written work is fit for purpose and audience, with accurate spelling and grammar that support clear meaning in a range of text types	
22. Spell words used in work, study and daily life, including a range of specialist words	Ensure written work is fit for purpose and audience, with accurate spelling and grammar that support clear meaning in a range of text types	<p>A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation</p> <p>GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6</p> <p>GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9</p>
23. Communicate information, ideas and opinions clearly, coherently and effectively	<p>Present information/ideas concisely, logically and persuasively</p> <p>Present information on complex subjects clearly and concisely</p>	<p>AO5: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences</p> <p>GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6</p> <p>GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9</p>

<p>24. Write text of an appropriate level of detail and of appropriate length (including where this is specified) to meet the needs of purpose and audience</p>	<p>Present information/ideas concisely, logically and persuasively</p>	<p>AO5: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9</p>
<p>25. Organise writing for different purposes using appropriate format and structure (e.g. standard templates, paragraphs, bullet points, tables)</p>	<p>Use a range of writing styles for different purposes</p>	<p>AO5: Organise information and ideas, using structural and grammatical features to support coherence and cohesion of texts GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9</p>
<p>26. Convey clear meaning and establish cohesion using organisational markers effectively</p>	<p>Present information on complex subjects clearly and concisely</p>	<p>AO5: Organise information and ideas, using structural and grammatical features to support coherence and cohesion of texts GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9</p>
<p>27. Use different language and register (e.g. persuasive techniques, supporting evidence, specialist words), suited to audience and purpose</p>	<p>Use a range of writing styles for different purposes</p>	<p>AO5: Communicate clearly, effectively and imaginatively, selecting and adapting tone, style and register for different forms, purposes and audiences GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9</p>
<p>28. Construct complex sentences consistently and accurately, using paragraphs where appropriate</p>	<p>Use a range of sentence structures, including complex sentences, and paragraphs to organise written communication effectively</p>	<p>A06: Candidates must use a range of vocabulary and sentence structures for clarity, purpose and effect, with accurate spelling and punctuation GCSE English Language Paper 1 Fiction and Imaginative Writing Qs 5 and 6 GCSE English Language Paper 2 Non-fiction and Transactional Writing Qs 8 and 9</p>