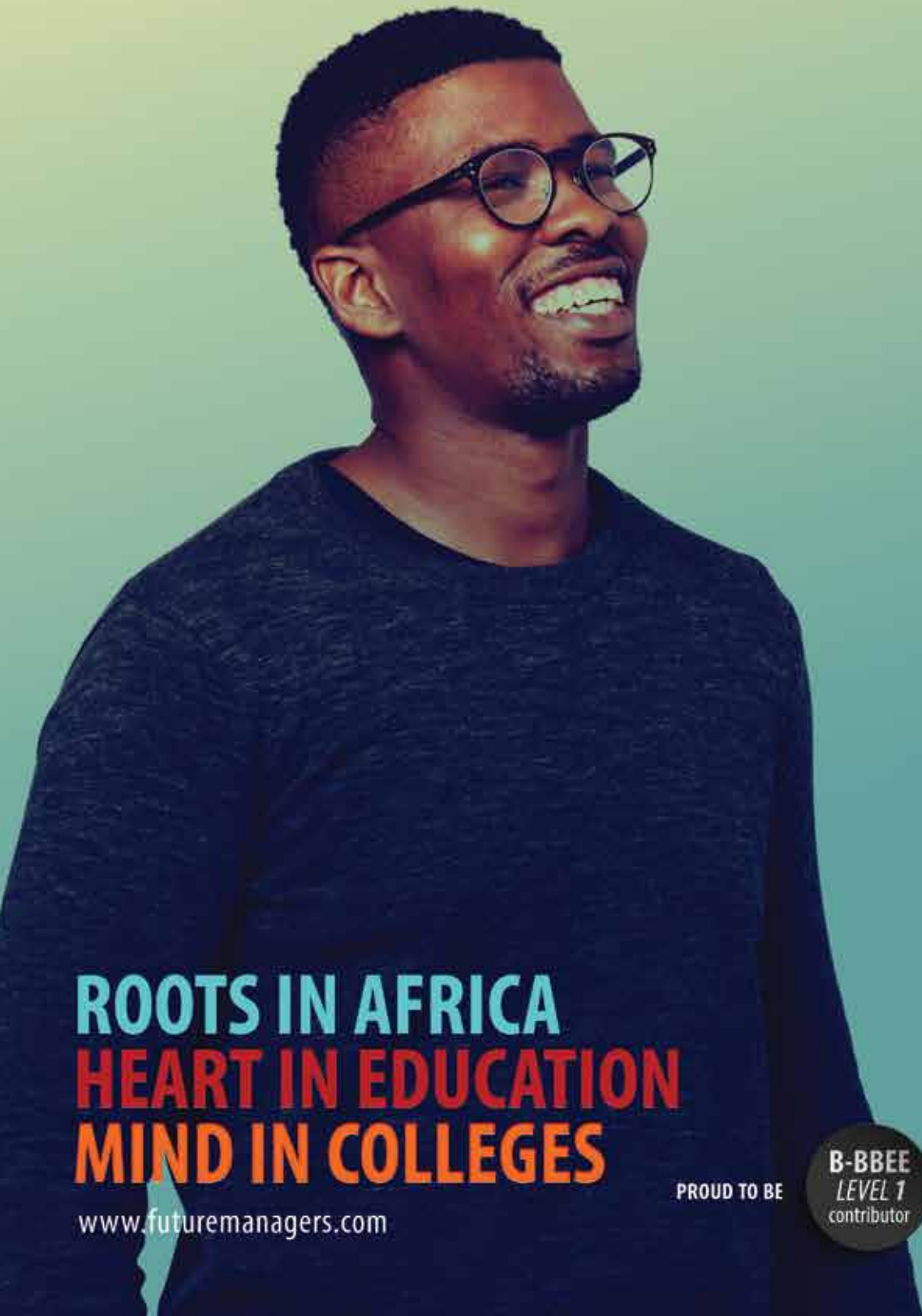




FutureManagers
SIYAFUNDA • SIYAKHULA

CATALOGUE 2019



**ROOTS IN AFRICA
HEART IN EDUCATION
MIND IN COLLEGES**

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PROUD TO BE

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LEVEL 1
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FUTURE MANAGERS 2019 CATALOGUE



INTRODUCTION

Future Managers was born out of a vision to add real value to people development throughout Southern Africa. Enshrined in our core value system is our motto “*Siyafunda Siyakhula!*”; “*we are learning, we are growing.*” With our **ROOTS IN AFRICA**, our **HEART IN EDUCATION** and our **MINDS IN COLLEGES**, we have dedicated ourselves to creating practical, relevant, high-quality learning material using the latest technology. Our use of digital platforms to complement our traditional platforms has enabled an enhanced teaching and learning experience for students and lecturers. Our vision to enable individual growth through latest technology, transcending geographical boundaries and spreading high-quality educational material throughout Africa is already a reality of which we are extremely proud.

OUR CORE VALUES

Dignity. We believe that respect for, and enhancement of, the dignity of all people is the only acceptable basis upon which the long-term success of our business can be built.

Equity. We believe in the elimination of all forms of overt, covert and indirect discrimination as well as the accelerated creation of equal opportunities by building the capacity of individuals to fulfil their inherent potential.

Integrity. We pride ourselves on being an ethical company committed to conduct all business with integrity.

Trust. We believe that trust is only built when there is honest communication between people and is only maintained when actions match words - “what we say must be what we do”.

Empowerment. We believe in providing a company environment within which individuals are empowered to participate effectively in managing their own future.

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We are in the process of developing a series of Distance Learning Packs for colleges who wish to offer distance learning. The Study Guide is key to providing integration between the course, textbook and enrichment assets such as video clips, animations, PowerPoint slides and additional information available in the corresponding eBook. The guide will help lecturers and students navigate the prescribed reading, provide additional notes and eLinks to online resources, competence challenge checklists, answers to calculation questions and exemplar examination questions with fully worked out answers.

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- Functionality across devices.
- Must be as bandwidth-friendly as possible.
- Enrichment must add real value to learning.
- Payment methods must suit the college.
- Must improve the lecturing experience.

FOR MORE INFORMATION ON eBOOKS TURN TO PAGE 48.

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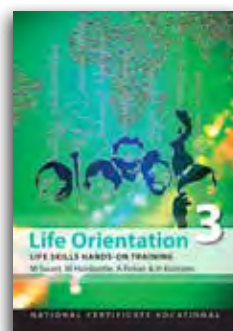
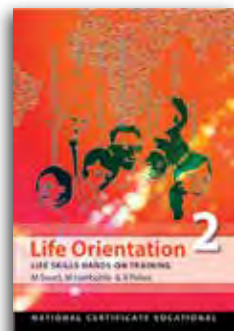
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4	978-1775812470	Lecturer Guide	Wade; Steenkamp
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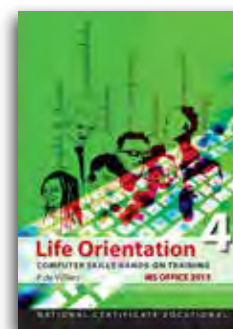
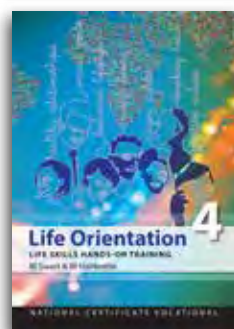
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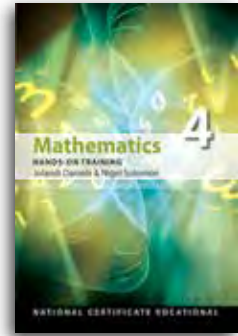
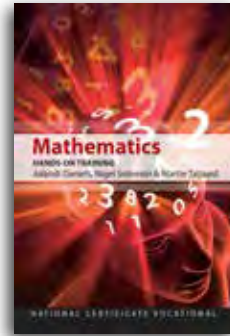
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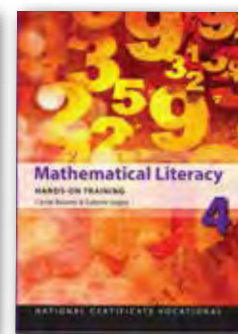
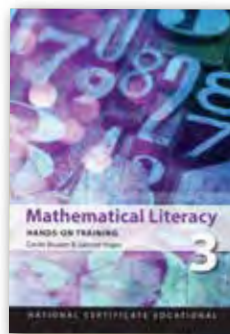
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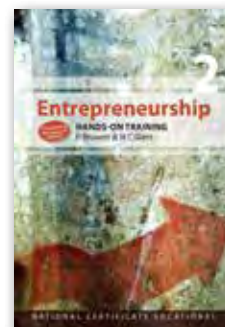


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3	978-1775813156	eBook	<i>Willson-Kirsten; Kirsten</i>
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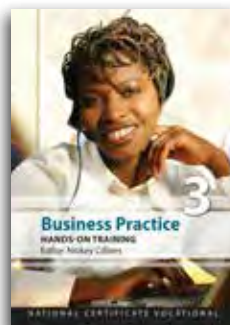
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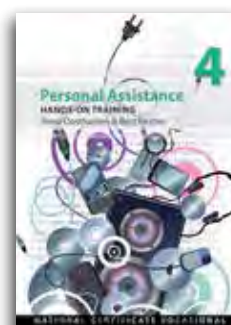


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4	978-1-920203-46-7	Student Book	<i>Oosthuizen; Kirsten</i>
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3	978-1-775815-83-9	Student Book	Braune; Bell
3	978-1-775818-53-3	eBook	Braune; Bell
3	978-1-775815-84-6	Workbook	Braune; Bell
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2	978-1775813-42-2	eBook	Kayton; Cilliers
3	978-1-920364-28-1	Student Book	vd Merwe; du Plessis; Bakker
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3	978-1-775816-74-4	Student Book	<i>Arrison; Trull</i>
3	978-1-775816-73-7	Lecturer Guide	<i>Arrison; Trull</i>
4	978-1-775816-80-5	Student Book	<i>Hornsveld</i>
4	978-1-775816-79-9	Lecturer Guide	<i>Hornsveld</i>



FINANCIAL MANAGEMENT

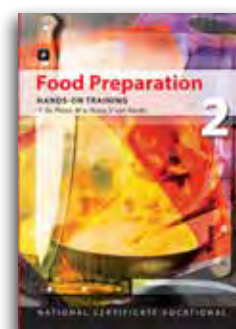
LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-920133-38-2	Student Book	<i>Strydom; Bosman</i>
2	978-1-775813-34-7	eBook	<i>Strydom; Bosman</i>
3	978-1-775816-92-8	Student Book	<i>Ndaba; Volkwyn</i>
3	978-1-775816-92-8	eBook	<i>Ndaba; Volkwyn</i>
3	978-1-775816-93-5	Workbook	<i>Ndaba; Volkwyn</i>
3	978-1-775816-91-1	Lecturer Guide	<i>Ndaba; Volkwyn</i>
4	978-1-775816-96-6	Student Book	<i>van Hoepen</i>
4	978-1-775816-56-7	eBook	<i>van Hoepen</i>
4	978-1-775816-97-3	Workbook	<i>van Hoepen</i>
4	978-1-775816-81-2	Lecturer Guide	<i>van Hoepen</i>



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FOOD PREPARATION

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-920133-42-9	Student Book	<i>du Preez; le Roux; van Aarde</i>
2	978-1-775813-65-1	eBook	<i>du Preez; le Roux; van Aarde</i>
3	978-1-920203-09-2	Student Book	<i>van Aarde; Duxbury</i>
3	978-1-775813-91-0	eBook	<i>van Aarde; Duxbury</i>
4	978-1-920203-43-6	Student Book	<i>van Aarde</i>
4	978-1-775813-88-0	eBook	<i>van Aarde</i>



HOSPITALITY GENERICS

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2	978-1-920133-41-2	Student Book	van Aarde; Le Roux
2	978-1-775813-44-6	eBook	van Aarde; Le Roux
3	978-1-920203-49-8	Student Book	van Rooyen
3	978-1-775813-89-7	eBook	van Rooyen
4	978-1-920203-50-4	Student Book	Kleintjies
4	978-1-775813-86-6	eBook	Kleintjies



HOSPITALITY SERVICES

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-920203-85-6	Student Book	van Rooyen
2	978-1-775813-66-8	eBook	van Rooyen
3	978-1-920203-20-7	Student Book	van Rooyen; Kleintjies
3	978-1-775813-90-3	eBook	van Rooyen; Kleintjies
4	978-1-920203-51-1	Student Book	van Rooyen
4	978-1-775813-87-3	eBook	van Rooyen



EDUCATION & DEVELOPMENT

ART AND SCIENCE OF TEACHING

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-75816-86-7	Student Book	Loubser; Merrington
2	978-1-775817-59-8	eBook	Loubser; Merrington
3	978-1-775816-90-4	Student Book	Botha; Burger
3	978-1-775817-60-4	eBook	Botha; Burger
4	978-1-775816-95-9	Student Book	Burger; Kruger



EARLY CHILDHOOD DEVELOPMENT

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-920203-69-6	Student Book	Vermaak
2	978-1-775813-47-7	eBook	Vermaak
3	978-1-920203-70-2	Student Book	Vermaak
3	978-1-775813-17-0	eBook	Vermaak
4	978-1-920364-24-3	Student Book	Vermaak
4	978-1-775813-84-2	eBook	Vermaak



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2	978-1-920203-71-9	Student Book	Sterling
2	978-1-775813-45-3	eBook	Sterling
3	978-1-920364-22-9	Student Book	Turner
3	978-1-775813-18-7	eBook	Turner
4	978-1-775816-98-0	Student Book	Voges
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3	978-1-775816-76-8	Student Book	Burger; Kruger
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2	978-1-775816-69-0	Student Book	Naidoo
2	978-1-775817-17-8	Lecturer Guide	Naidoo
3	978-1-775816-78-2	Student Book	Wessels; van Der Walt
3	978-1-775816-77-5	Lecturer Guide	Wessels; van Der Walt
4	978-1-775816-84-3	Student Book	Fairer-wessels; Stern
4	978-1-775816-83-6	Lecturer Guide	Fairer-wessels; Stern



SUSTAINABLE TOURISM

LEVEL	ISBN	COMPONENT	AUTHORS
4	978-1-775816-85-0	Student Book	Schaller; Holomisa

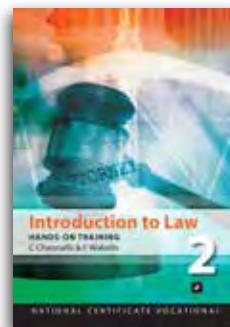


SAFETY IN SOCIETY

CRIMINAL LAW

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-775818-08-3	Student Book	Chennells, Wakelin
2	978-1-775818-09-0	Lecturer Guide	Chennells, Wakelin
3 ●	978-1-775816-71-3	Student Book	McQuoid Mason; Lotz; Natsvlshvili
3 ●	978-1-775816-72-0	Lecturer Guide	McQuoid Mason; Lotz; Natsvlshvili

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GOVERNANCE IN SOUTH AFRICA

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-920203-30-6	Student Book	Willson-Kirsten
2	978-1-775818-23-6	Lecturer Guide	Willson-Kirsten
3 ●	978-1-920203-53-5	Student Book	Willson-Kirsten
3 ●	978-0-639100-37-1	Lecturer Guide	Willson-Kirsten
4	978-1-920203-94-8	Student Book	Willson-Kirsten
4	978-1-775813-20-0	eBook	Willson-Kirsten

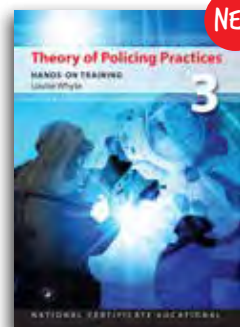
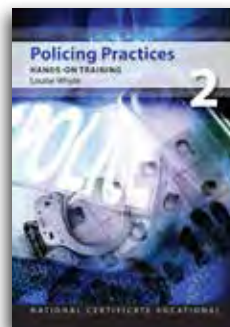
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LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-920671-07-5	Student Book	Whyte
2	978-1-775818-59-5	Lecturer Guide	Whyte
3 ●	978-1-920671-08-2	Student Book	Whyte
3 ●	978-1-775819-61-5	Lecturer Guide	Whyte
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2	978-1-920203-19-1	Student Book	Liebenberg
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3	978-1-920671-02-0	Student Book	Liebenberg
3	978-1-775813-62-0	eBook	Liebenberg



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LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-775816-65-2	Student Book	Nketiah
3	978-1-775817-24-6	Student Book	Ritchie
3	978-1-775817-25-3	Lecturer Guide	Ritchie
4	978-0-702187-62-9	Student Book	Pike; Lague



MATERIALS

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-920203-74-0	Student Book	Fourie
2	978-1-775813-64-4	eBook	Fourie
3	978-1-775816-94-2	Student Book	Barrett; Lague; Ritchie; Schramm; Swift
3	978-1-77581-761-1	eBook	Barrett; Lague; Ritchie; Schramm; Swift



PLANT & EQUIPMENT

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-920203-75-7	Student Book	Fourie
2	978-1-775813-63-7	eBook	Fourie
3	978-1-775816-70-6	Student Book	Barrett



ROADS

LEVEL	ISBN	COMPONENT	AUTHORS
4	978-1-775816-82-9	Student Book	Vundla



PROCESS PLANT OPERATIONS

PROCESS CHEMISTRY

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-775816-87-4	Student Book	Hornsveld; Potgieter; da Silva; Swart
2	978-1-775817-20-8	Lecturer Guide	Hornsveld; Potgieter; da Silva; Swart



PROCESS TECHNOLOGY

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-775816-68-3	Student Book	Els; Hornsveld



PULP AND PAPERMAKING TECHNOLOGY

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-1-775816-88-1	Student Book	Els; Hornsveld; Severin
2	978-1-775817-62-8	eBook	Els; Hornsveld; Severin



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LEVEL	ISBN	COMPONENT	AUTHORS
-	978-1-920364-21-2	Student Book	Lategan; Meyer

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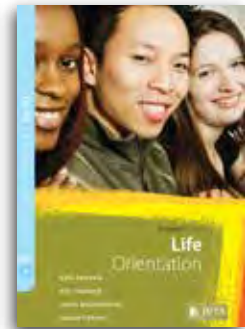
LANGUAGE

LEVEL	ISBN	COMPONENT	AUTHORS
3	978-0-702178-25-2	Student Book	<i>De Kock; Gawie; Stewart</i>
3	978-0-702178-03-3	Lecturer Guide	<i>De Kock; Gawie; Stewart</i>



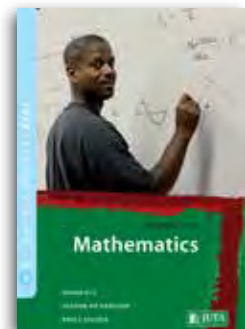
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LEVEL	ISBN	COMPONENT	AUTHORS
2	978-0-702171-01-7	Student Book	<i>Truman; Truman</i>
2	978-0-702178-41-2	Lecturer Guide	<i>Truman; Truman</i>
3	978-1-485105-06-0	Student Book	<i>Truman; Truman; Bredenkamp; Braaf</i>
3	978-0-702178-28-3	Lecturer Guide	<i>Truman; Truman; Bredenkamp; Braaf</i>
4	978-0-702187-62-9	Student Book	<i>Truman; Swart; De Kock; Stewart</i>
4	978-0-702180-05-7	Lecturer Guide	<i>Truman; Swart; De Kock; Stewart</i>



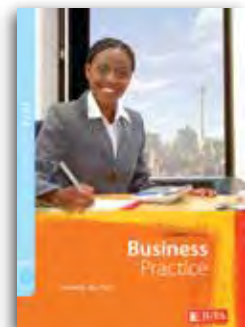
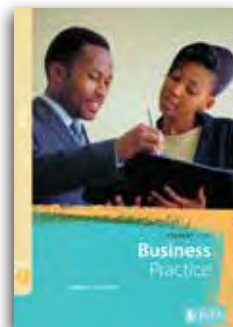
MATHEMATICS

LEVEL	ISBN	COMPONENT	AUTHORS
3	978-0-702180-11-8	Student Book	<i>Els; Richardson; Solo</i>



BUSINESS PRACTICE

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-0-702170-95-9	Student Book	<i>Du Toit</i>
2	978-0-702178-39-9	Lecturer Guide	<i>Du Toit</i>
3	978-0-702178-21-4	Student Book	<i>Du Toit</i>
4	978-0-702178-46-7	Student Book	<i>Du Toit; Lague</i>



OFFICE PRACTICE

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-0-702171-00-0	Student Book	Watson; Allie
2	978-0-702178-43-6	Lecturer Guide	Watson
3	978-0-702178-29-0	Student Book	Watson; Salayi; Venter
3	978-0-702178-30-6	Lecturer Guide	Watson; Salayi; Venter
4	978-0-702178-55-9	Student Book	Venter; Salayi; Merrington



FINANCIAL MANAGEMENT

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-0702180-85-9	Student Book	van Hoepen
2	978-0702180-87-3	Workbook	van Hoepen
2	978-0702180-86-6	Lecturer Guide	van Hoepen



EARLY CHILDHOOD DEVELOPMENT

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-0702180-15-6	Student Book	Els
2	978-0702180-16-3	Lecturer Guide	Els



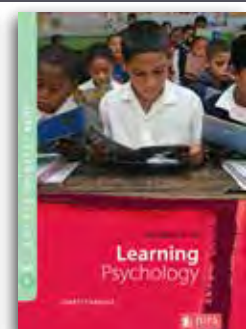
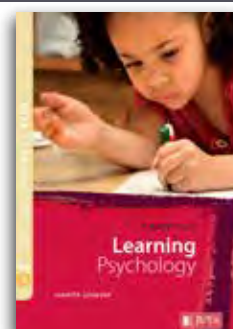
HUMAN & SOCIAL DEVELOPMENT

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-0-702180-13-2	Student Book	Loubser



LEARNING PSYCHOLOGY

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-0702180-19-4	Student Book	Loubser
2	978-0702180-20-0	Lecturer Guide	Loubser
4	978-0702187-56-8	Student Book	Kruger



GOVERNANCE

LEVEL	ISBN	COMPONENT	AUTHORS
3	978-0-702178-51-1	Student Book	Coetzee; Lotz; Mofokeng



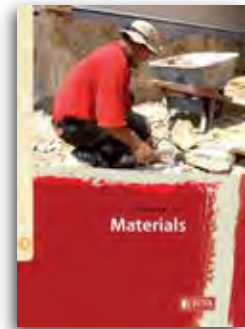
CONCRETE STRUCTURES

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3	978-0-702180-98-9	Student Book	Nketiah; Quail



MATERIALS

			AUTHORS
2	978-0702180-23-1	Student Book	Wolfaardt; Claassens; Quail
2	978-0702180-24-8	Lecturer Guide	Wolfaardt; Claassens; Quail

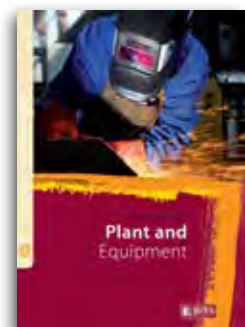


LEVEL	ISBN	COMPONENT	AUTHORS
4	978-0-702187-52-0	Student Book	Hornsveld; Kruger; Swart; van Niekerk



PLANT & EQUIPMENT

LEVEL	ISBN	COMPONENT	AUTHORS
2	978-0-702180-21-7	Student Book	Quail; Kasselman

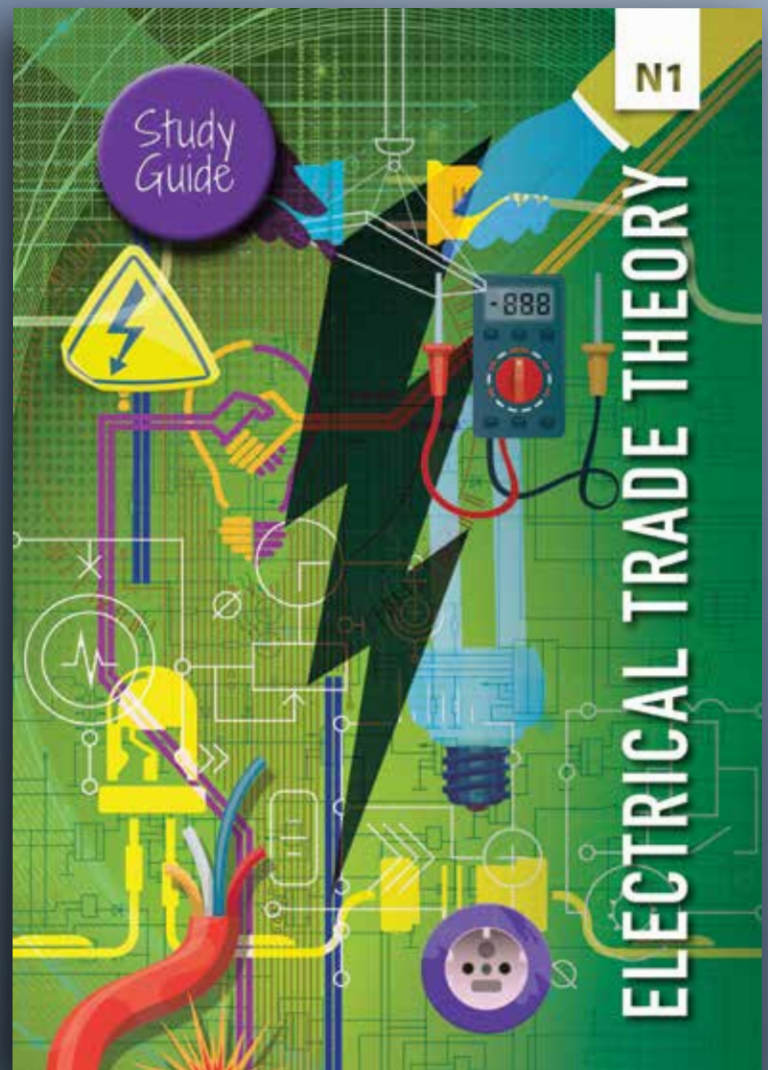


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- **Repeat students** – students who failed a subject can now study the subject by themselves
- **The full-time lecturer** teaching new subjects

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- **Additional notes** – Additional notes and information are provided per sub-topic
- **Links** – Guidance is provided to external links such as videos, presentations and more
- **Activities** – Students are referred to activities as they cover the needed course material
- **Competence check** – Each chapter ends with a competence challenge checklist for students to test their understanding of the subject matter
- **Exemplars with fully worked answers** – Exemplar examinations are included with fully worked answers so that students can follow the logic

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BUSINESS MANAGEMENT

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 Financial Accounting
 Introduction to Financial Accounting
 ● Communication & Management Communication

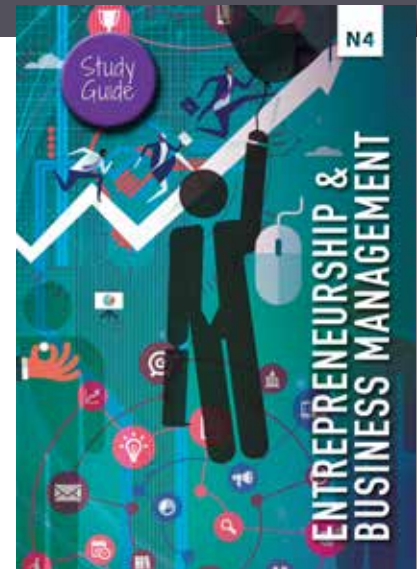
N6

Computer Practice
 Cost & Management Accounting
 Entrepreneurship & Business Management
 Financial Accounting
 Sales Management

N5

Computer Practice
 Cost & Management Accounting
 Entrepreneurship & Business Management
 Financial Accounting
 Public Relations
 Sales Management

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FINANCIAL MANAGEMENT

N4

Computerised Financial Systems (Pastel)
 Entrepreneurship & Business Management
 Financial Accounting
 ● Communication & Management Communication

N5

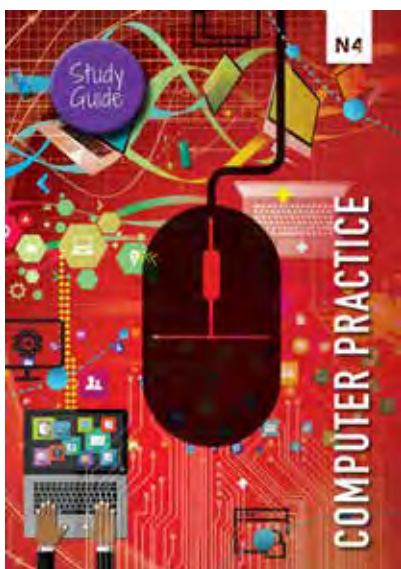
Computerised Financial Systems (Pastel)
 Cost & Management Accounting
 Entrepreneurship & Business Management
 Financial Accounting

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N6

Computerised Financial Systems (Pastel)
 Cost & Management Accounting
 Entrepreneurship & Business Management
 Financial Accounting
 Income Tax

PUBLIC MANAGEMENT



N4

Computer Practice
 Public Administration
 ● Communication & Management Communication
 Entrepreneurship

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N5

Public Administration
 Public Finance
 Municipal Administration
 Entrepreneurship or Computer Practice

N6

Public Administration
 Municipal Administration
 Public Law
 Public Finance or Computer Practice

UTILITY STUDIES

HOSPITALITY

N4

Applied Management
Catering Theory
Nutrition & Menu Planning
Sanitation & Safety

EDUCARE

N4

Child Health
Educare Didactics
Education
Daycare Personnel

ENGINEERING STUDIES

ELECTRICAL ENGINEERING

N1

Engineering Mathematics
Engineering Science
Electrical Trade theory
Industrial Electronics

N2

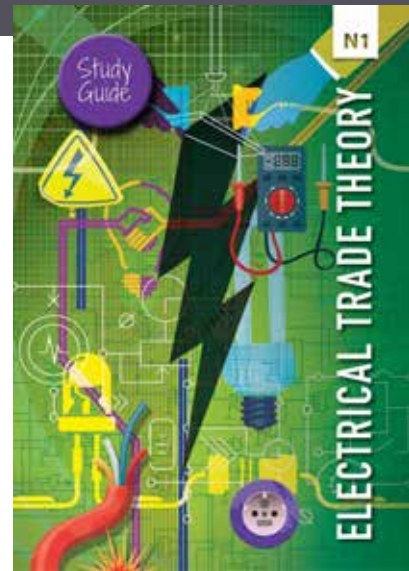
Engineering Mathematics
Engineering Science
Electrical Trade theory
Industrial Electronics

N3

Engineering Mathematics
Engineering Science
Electrical Trade theory
Industrial Electronics

N4

Engineering Mathematics
Electrotechnics
Industrial Electronics



MOTOR MECHANICS

N1

Engineering Mathematics
Engineering Science
Motor Trade Theory
Engineering Drawing

N2

Engineering Mathematics
Engineering Science
Motor Trade Theory
Engineering Drawing

N3

Engineering Mathematics
Engineering Science
Motor Trade Theory
Engineering Drawing

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 - Past exam papers
 - Year planner template
 - Softcopy Lecturer Guide.



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EXAMPLE OF STUDY GUIDE

Chapter 4

Alternating current

After you have completed this chapter, you will be able to:

- explain electromagnetic induction;
- describe Faraday's first law of electromagnetic induction;
- describe Faraday's second law of electromagnetic induction;
- draw and explain a single-phase alternator (generator);
- describe waveform analysis with the aid of a diagram;
- explain three-phase AC and its usage; and
- determine the windings of a three-phase alternator.

How to work through your prescribed reading
Read pages 85–89 of the textbook.

4.1 Electromagnetic induction (page 85)

Additional notes
When a conductor is moved through a magnetic field, an emf is induced in that conductor. If the conductor forms a closed circuit, an electric current will flow. This is in accordance with Faraday's laws of electromagnetic induction.

eLINK
Watch the video on page 85 of your ebook or visit this link to learn more about Faraday's Law: bit.ly/FMFaradaysLaw

IMPORTANT
Make sure that you can describe Faraday's first and second laws.

A TYPICAL PAGE IN THE STUDY GUIDE TO EXPLAIN METHODOLOGY

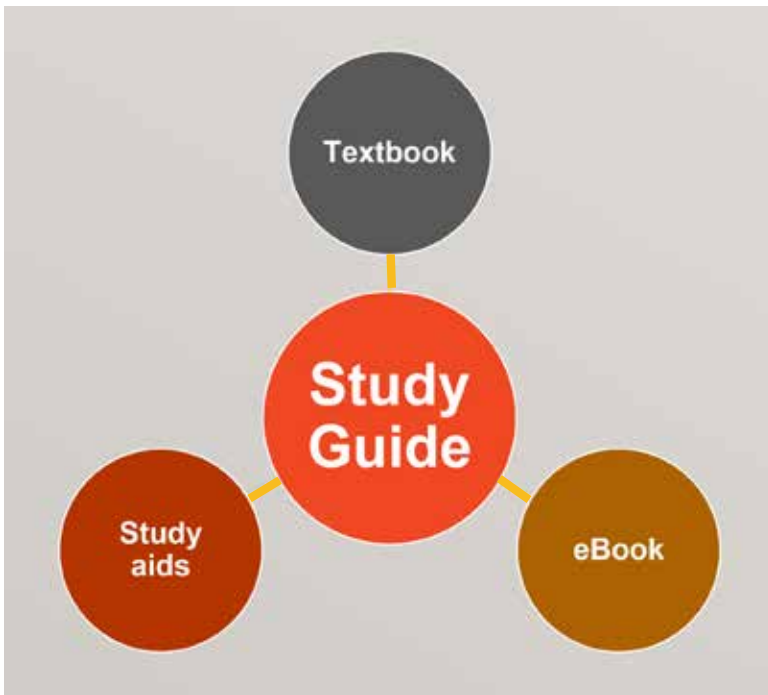
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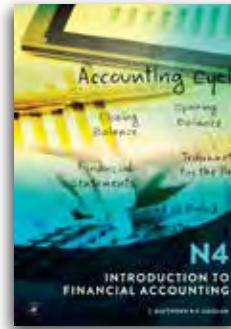
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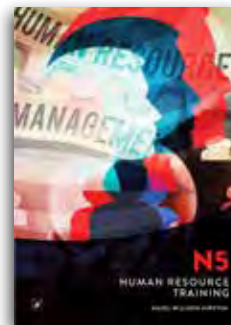
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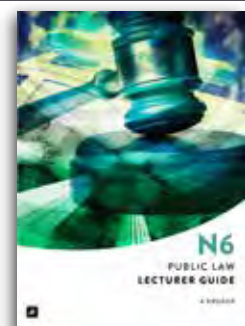


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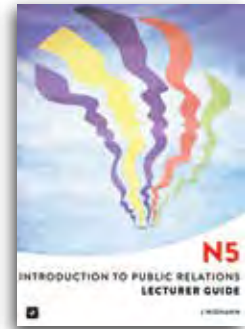
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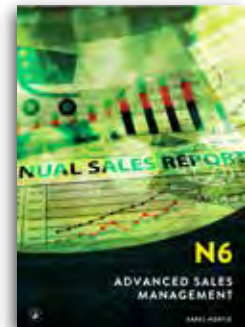
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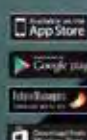
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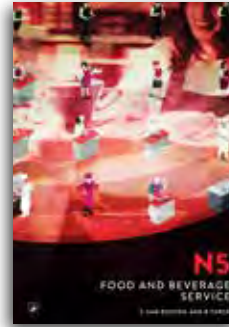
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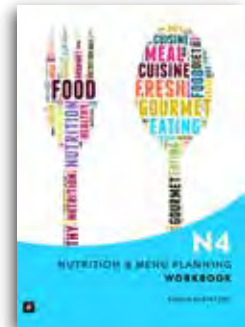
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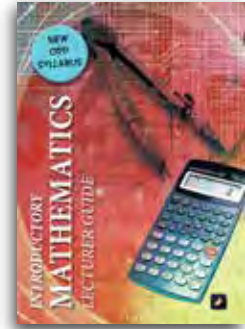
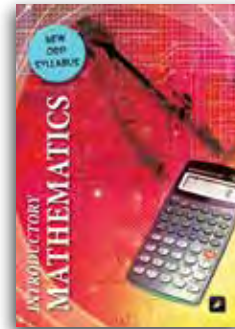
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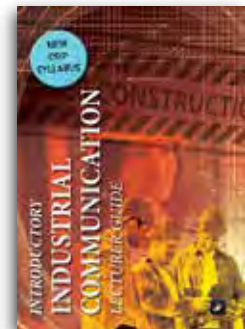
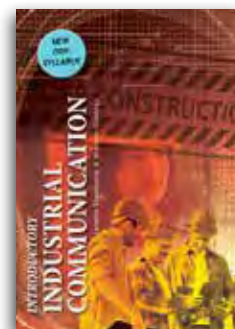
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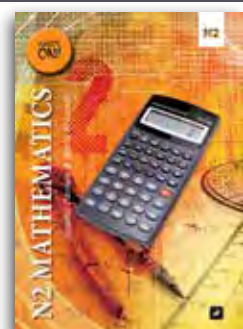
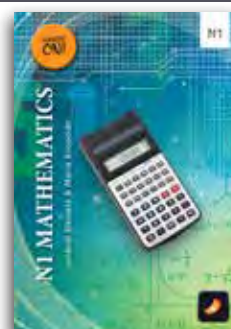


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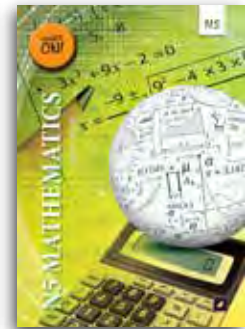
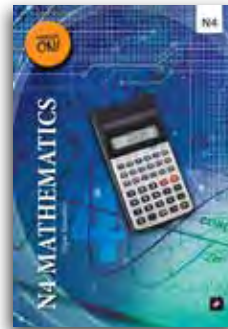
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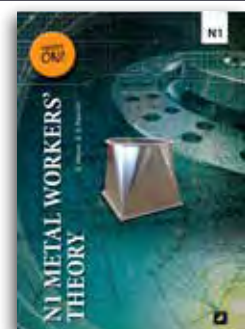
LEVEL	ISBN	COMPONENT	AUTHORS
N1	978-1-775810-92-6	Student Book	<i>Meyer; Murdoch</i>
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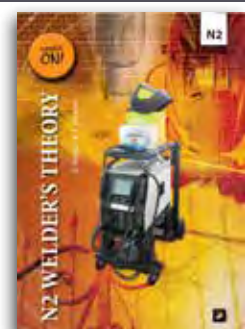
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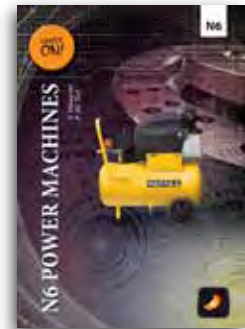
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N4	978-1-775811-65-7	Student Book	Hill
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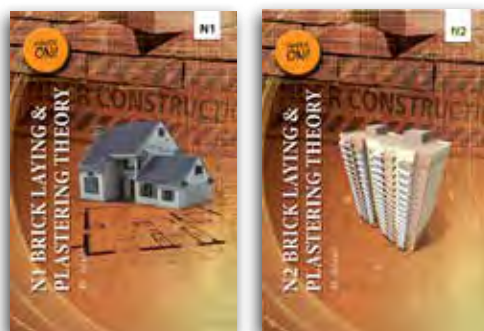
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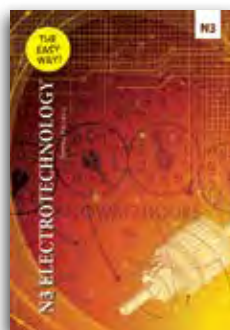
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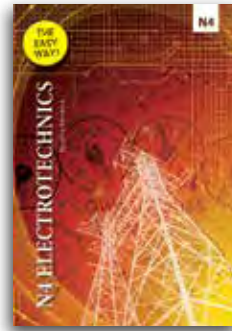
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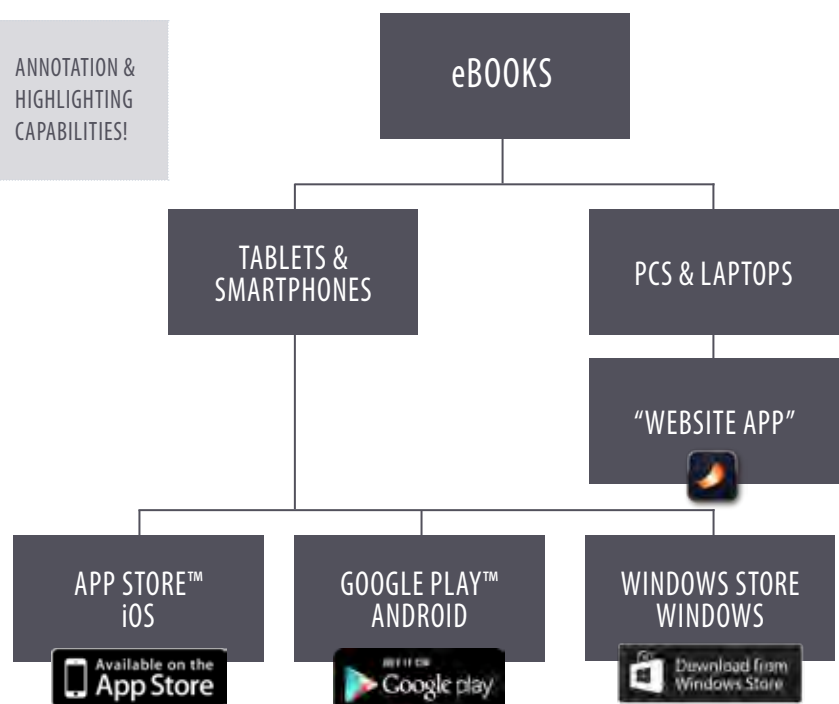
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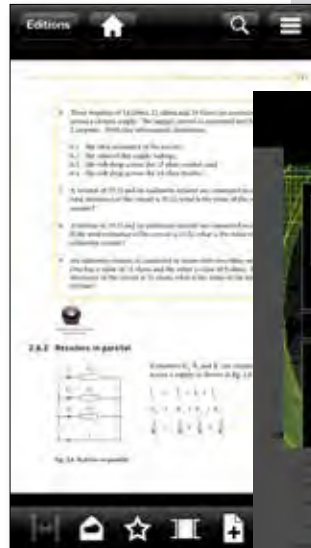
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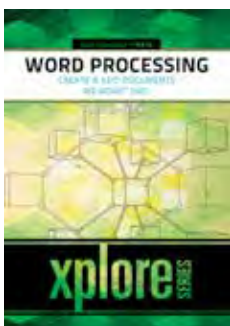
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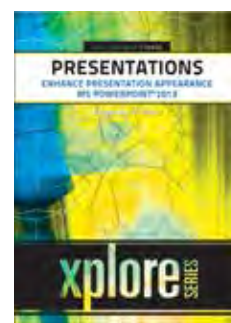
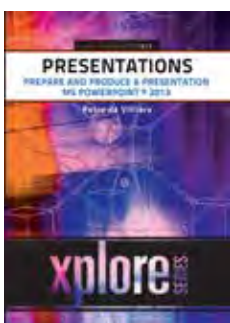
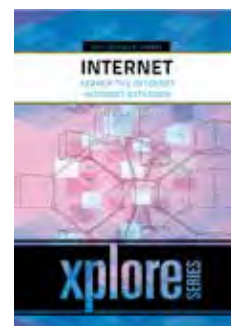
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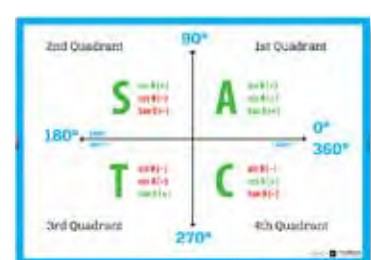
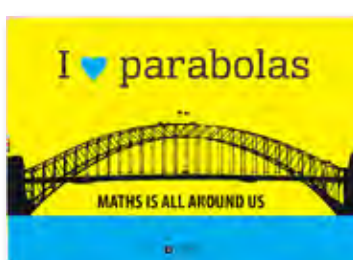
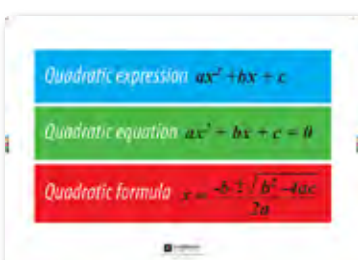
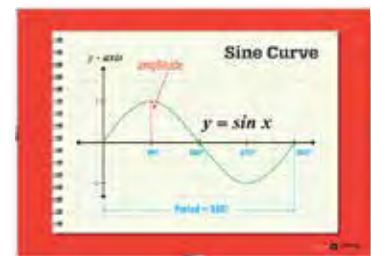
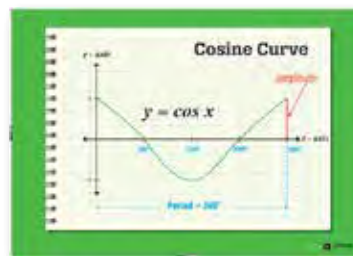
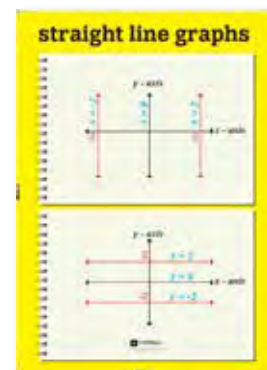
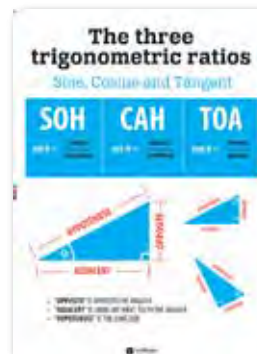
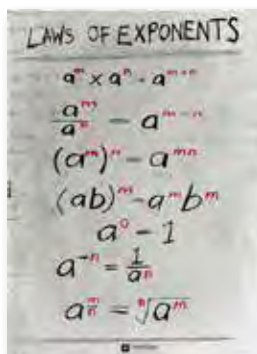
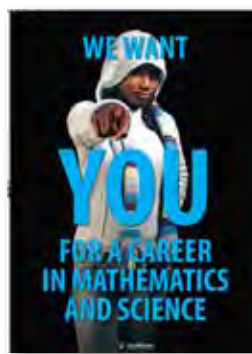
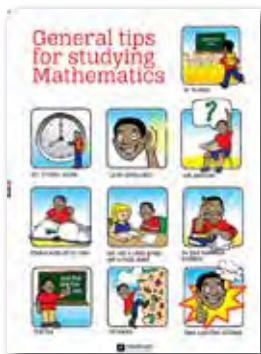
POSTER SERIES

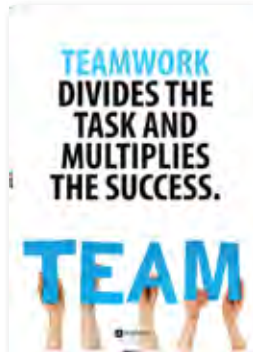
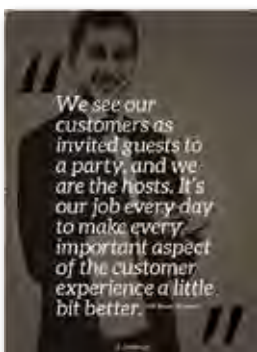
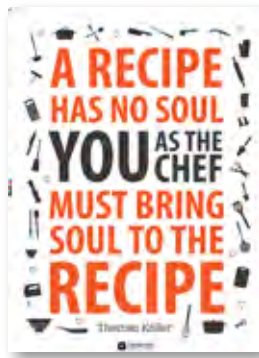


Poster Sets

All posters are sold in sets. They are A1-sized and laminated and will brighten up any classroom and inspire your students.

MATHEMATICS





KNOW YOUR FIRE EXTINGUISHER COLOUR CODES

WATER	DRY POWDER	CO ₂ CARBON DIOXIDE	AFFF FOAM	VAPOURISING LIQUIDS
<ul style="list-style-type: none"> WOOD, PAPER, TEXTILES ETC. LOW ELECTRICAL EQUIPMENT FLAMMABLE LIQUID FIRES FLAMMABLE METAL FIRES 	<ul style="list-style-type: none"> WOOD, PAPER, TEXTILES ETC. FLAMMABLE LIQUID FIRES FLAMMABLE SOLID FIRES ELECTRICAL FIRES 	<ul style="list-style-type: none"> FLAMMABLE LIQUID FIRES ELECTRICAL FIRES WOOD, PAPER, TEXTILES ETC. FLAMMABLE LIQUID FIRES FLAMMABLE METAL FIRES 	<ul style="list-style-type: none"> WOOD, PAPER, TEXTILES ETC. FLAMMABLE LIQUID FIRES LOW ELECTRICAL EQUIPMENT FLAMMABLE METAL FIRES 	<ul style="list-style-type: none"> WOOD, PAPER, TEXTILES ETC. FLAMMABLE LIQUID FIRES FLAMMABLE SOLID FIRES FLAMMABLE METAL FIRES

WORKSHOP SAFETY SIGNS

SHAPE	MEANING	COLOR	SHAPE	MEANING	COLOR
Red downward arrow	WIDE PROTECTIVE EQUIPMENT	RED ON WHITE BACKGROUND	Blue cloud	WIND PROTECTION MUST BE WORN	WHITE ON BLUE BACKGROUND
Red exclamation mark	WIND PROTECTIVE EQUIPMENT	RED ON WHITE BACKGROUND	Blue lightning bolt	SAFETY VESTS PROTECTIVE WEAR MUST BE WORN	WHITE ON BLUE BACKGROUND
Red circle with slash	NO ENTRY	RED ON WHITE BACKGROUND	Blue person with lightning bolt	SAFETY VESTS PROTECTIVE WEAR MUST BE WORN	WHITE ON BLUE BACKGROUND
Red circle with slash	NO ENTRY	RED ON WHITE BACKGROUND	Blue person with lightning bolt	WIND RAIN MUST BE WORN	WHITE ON BLUE BACKGROUND
Red circle with slash	NO ENTRY	RED ON WHITE BACKGROUND	Blue person with lightning bolt	KEEP CLEAN	WHITE ON BLUE BACKGROUND
Blue circle	WIND PROTECTIVE EQUIPMENT	BLUE ON WHITE BACKGROUND	Red circle with slash	NO SMOKING	RED ON WHITE BACKGROUND
Blue circle	WIND PROTECTIVE EQUIPMENT	BLUE ON WHITE BACKGROUND	Red circle with slash	NO OPEN FLAMES PERMITTED	RED ON WHITE BACKGROUND
Blue circle	WIND PROTECTIVE EQUIPMENT	BLUE ON WHITE BACKGROUND	Red circle with slash	NO PROHIBITION TO PROHIBITION	RED ON WHITE BACKGROUND
Blue circle	WIND PROTECTIVE EQUIPMENT	BLUE ON WHITE BACKGROUND	Red circle with slash	NO ENTRY	WHITE ON RED BACKGROUND
Blue circle	WIND PROTECTIVE EQUIPMENT	BLUE ON WHITE BACKGROUND	Yellow triangle	VEHICLES PROHIBITED FROM ENTRY	YELLOW ON BLACK BACKGROUND
Blue circle	WIND PROTECTIVE EQUIPMENT	BLUE ON WHITE BACKGROUND	Yellow triangle	SAFETY MATERIALS	YELLOW ON BLACK BACKGROUND
Blue circle	WIND PROTECTIVE EQUIPMENT	BLUE ON WHITE BACKGROUND	Yellow triangle	SPINNE JARS	YELLOW ON BLACK BACKGROUND
Blue circle	WIND PROTECTIVE EQUIPMENT	BLUE ON WHITE BACKGROUND	Yellow triangle	BAZILLAS, BEEP EXHAUSTION	YELLOW ON BLACK BACKGROUND

PERSONAL PROTECTIVE EQUIPMENT (PPE)

- EAR PROTECTION**
USE IN NOISY AREAS TO AVOID HEARING LOSS
- RESPIRATORY EQUIPMENT**
USE TO PROTECT FROM INHALING DUST AND OTHER CONTAMINANTS
- SAFETY GLOVES**
ONE TO PROTECT YOUR HANDS FROM INJURY
- SAFETY SHOES**
USE TO PROTECT YOUR FEET FROM FALLING (OR ROLLING) OBJECTS
- SAFETY HELMET**
USE TO PROTECT YOUR HEAD FROM FALLING OBJECTS
- SAFETY GLASSES**
USE TO PROTECT EYES FROM FLYING PARTICLES
- REFLECTIVE CLOTHING**
USE TO MAKE SURE YOU ARE HIGHLY VISIBLE TO OTHER PERSONNEL

YOU ONLY HAVE ONE BODY!

SAFETY RULES

- 1 YOU ARE RESPONSIBLE FOR YOUR OWN SAFETY AND THE SAFETY OF OTHERS
- 2 WEAR RELEVANT PERSONAL PROTECTIVE EQUIPMENT
- 3 ALWAYS USE EQUIPMENT/TOOLS/MACHINERY SAFELY AND PROPERLY
- 4 LIFT PROPERLY-USING YOUR LEGS AND NOT YOUR BACK
- 5 KEEP YOUR WORK AREA CLEAN
- 6 WEAR APPROPRIATE AND SAFE WORK CLOTHING AND FOOTWEAR
- 7 REPORT ANY UNSAFE CONDITIONS
- 8 CLEAN UP SPILLS IMMEDIATELY
- 9 REPORT ALL INJURIES
- 10 NO ALCOHOL OR DRUGS TO BE USED OR ALLOWED ON COMPANY PROPERTY

KNOW YOUR SAFETY SIGNS

GET TO KNOW WHAT THE SYMBOLS MEAN. THEY ARE PROVIDED FOR YOUR SAFETY. THERE ARE 5 MAIN CATEGORIES

MEANING	SHAPE & COLOUR	SYMBOLS
PROHIBITION	RED BORDER, WHITE CENTER	No smoking, No open flames, No mobile phones, No vehicles, No entry
MANDATORY	BLUE BORDER, WHITE CENTER	Wear helmet, Wear safety glasses, Wear safety vest, Wear safety shoes
WARNING	YELLOW TRIANGLE, BLACK BORDER	High voltage, Falling objects, Toxic, Corrosive, Flammable, Explosive
SITE ORGANIZATION	GREEN BORDER, WHITE CENTER	First aid, Emergency exit, Telephone, Direction
FIRE SAFETY	RED BORDER, WHITE CENTER	Fire safety, Fire gear, Fire extinguisher, Fire alarm, Fire escape
MATCH PURPOSE SIGNS	YELLOW TRIANGLE, BLUE BORDER	Wear safety glasses, Wear safety shoes, Wear safety vest, Wear safety helmet
SUPPLY-MATERIAL SIGNS	RED BORDER, WHITE CENTER	Prohibited, Warning, Mandatory, Information
WORK TRAFFIC SIGNS	RED, WHITE, BLUE, YELLOW	Stop, No entry, Priority, Speed limit, Yield

AVAILABLE
DECEMBER
2018



Future Managers App



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Email: info@futuremanagers.com

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