# The Guide to Naval Awards + 55 Examples



Contact john-at-dodreads.com if you would like to have your awards added to this document, or would like to write for DODReads.com

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### "Standard" Award Matrix

Normally a particular rank/rate or billet; that decision is best left to the submitting activity. Typically, however, there is a connection between those measures of responsibility and the awards which are received. An award submission that falls outside of the norm will be reviewed more critically than others and will require additional justification to receive approval. The following matrix is not all inclusive but provides an approximate norm for awards approved in the past.

### NAVY & MARINE CORPS ACHIEVEMENT MEDAL

First tour officers (at end of tour) Chief Petty Officers Workcenter Supervisors Command Sailor of the Year

### NAVY & MARINE CORPS COMMENDATION MEDAL

Shipboard Department Heads (minor) & Principal Assistants
Command Master Chiefs
Lifesaving (low personal risk) (below Navy & Marine Corps Medal)
Senior LT/LCDR
Instructor of the Year
FRS Department head

### MERITORIOUS SERVICE MEDAL

Commander (CO)
Shipboard Executive Officers and Department Heads (major)
Staff Major Codes

### **LEGION OF MERIT**

Major Command CO
COMCARGRU Chief of Staff
Type Wing Commanders

# 122 Adjectives for Award Writing

**ABLE:** capable, efficient, competent, skillful, clever, gifted, proficient **ACCOMPLISHED:** cultivated, learned, skillful, proficient, finished

**ACUTE:** sagacious, astute, shrewd, discerning, keen, sharp

**ADMIRABLE:** excellent, commendable, estimable, praiseworthy **AFFABLE:** amiable, gracious, friendly, sociable, approachable

**AGGRESSIVE:** energetic

**AMBITIOUS:** aspiring, zealous, desirous **ARDENT:** zealous, enterprising, eager

ARTFUL: crafty, designing, shrewd, dexterous, skillful, adroit

**ASSURED:** self-possessed, confident **ASTUTE:** shrewd, quick, bright acute

BRILLIANT: distinguished, illustrious, clever, sparkling, keen

CALM: impassive, placid, serene, cool-headed, composed, unruffled

**CAPABLE**: proficient, competent, qualified, able

**COMMENDABLE:** praiseworthy

**COMPETENT**: qualified, able, fit, efficient, capable

**COMPLEX**: intricate, involved, complicated

**CONFIDENT**: certain, sure, positive, assured, self-sufficient

**CONFORMABLE:** adaptable, compliant, agreeable **CONSCIENTIOUS**: scrupulous, exact, painstaking

**CONSTANT:** continual, steadfast, staunch, loyal, unchangeable **COUNTLESS**: numberless, innumerable, incalculable, illimitable

**COUPLED WITH**: in addition to **CUNNING**: crafty, artful, dexterous

**DAUNTLESS:** undaunted, brave, fearless, courageous

**DETERMINED**: resolute, resolved, decided, firm, indomitable

**DEVOTED:** ardent, eager, loyal, faithful

**DEXTEROUS**: adroit, clever, expert, proficient, handy **DIFFERENT**: various, incongruous, diversified, varied **DIRECT**: straight, undeviating, unswerving, straightforward

**DISCERNING**: discriminating, clever, keen, subtle

**DISTINCT:** separate, explicit, definite, clear, distinguishable

**DISTINCTIVE**: distinguishing, characteristic, peculiar

**DISTINGUISHED**: celebrated, famous, illustrious, renowned, noted

EAGER: ardent, zealous, fervent, earnest, intent

**EFFECTIVE:** adequate, telling, effectual, efficient, capable, operative

EFFICIENT: effective, operative, capable, competent

**ENERGETIC**: strong, forcible, enterprising, active, strenuous, forceful

**EQUIVALENT**: correspondent, tantamount, equal, convertible, synonymous

**ESSENTIAL**: vital, requisite, necessary, inherent, basic, substantial **EVIDENT**: clear, obvious, manifest, apparent, indubitable, distinct

**EXCEPTIONAL**: extraordinary, uncommon, rare, unusual, superior

**EXHAUSTIVE**: comprehensive, all-inclusive, thorough

**EXPERIENCED:** capable, efficient, trained, qualified, skilled

**EXPERT:** skilled, adroit, proficient, dexterous, finished

**EXTRAORDINARY:** remarkable, eminent, rare, uncommon, unusual

EXTREME: utmost, ultra, advanced, radical

**EXULTANT**: jubilant, elated, triumphant, pleased, satisfied

**FABULOUS**: extravagant, incredible, ethical, legendary

FACILE: feasible, practicable, within reach, accessible, dexterous, skillful

FAITHFUL: constant, true, loyal, staunch, trustworthy, reliable

**FASTIDIOUS:** particular, precise, meticulous, exacting, discerning, keen **FAVORABLE**: auspicious, advantageous, propitious, helpful, beneficial

FERVENT: ardent, vehement, impassioned, intense, fiery

FINAL: crowning, conclusive, ultimate, last, farthest

FINE: exquisite, elegant, polished, finished, acute, nice, fastidious, excellent,

FINISHED: consummate, faultless, skilled, experienced

FIRM: rigid, fast, secure, determined, resolved, steadfast, staunch

**FORCEFUL:** effective, telling, graphic, vivid

ILLUSTRIOUS: famous, distinguished, eminent, renowned

**IMPLANTED:** inset, infused, instilled

**IMPORTANT:** material, notable, marked, outstanding, remarkable, noteworthy,

INCESSANT: continual, uninterrupted, unceasing

**INDICATIVE:** significant, characteristic, representative, expressive

INDUSTRIOUS: assiduous, diligent, busy, hardworking

**INEXHAUSTIBLE:** unfailing, unlimited

**INFALLIBLE**: unfailing, reliable, indubitable, certain, sure

**INFECTIOUS**: catching

**INFINITE**: countless, innumerable, boundless, unbounded, immeasurable

**INFLEXIBLE:** firm, stiff, unyielding, grim, stern **INGENIOUS:** resourceful, inventive, clever, adroit **INHERENT**: intrinsic, innate, inseparable, essential

**INTENSE:** extreme, profound, acute, keen, concentrated, ardent

**INVALUABLE:** priceless, precious

**INVARIABLE**: regular, constant, unchangeable

**INVINCIBLE:** unyielding, uncompromising, unconquerable, indomitable

**KEEN:** eager, ardent, acute, discerning, shrewd, quick

MANIFEST: apparent, evident, conspicuous, striking, prominent, notable

**MARKED:** conspicuous, prominent, noticeable **MATCHLESS:** unequaled, supreme, peerless

MEMORABLE: notable, remarkable

**NOTEWORTHY:** remarkable, exceptional, extraordinary

**OUTSTANDING:** eminent, prominent, signal **PAINSTAKING:** diligent, careful, particular **PARAMOUNT:** supreme, chief, dominant

PEERLESS: Unrivaled, matchless, supreme, unequaled

**PENETRATIVE**: acute, discerning, astute

**PERCEPTIBLE:** perceivable, cognizable, discernible, visible

PERCEPTIVE: knowing, percipient, cognitive

**PERFECT:** faultless, immaculate, impeccable, flawless, inimitable,

**PERSISTENT:** persevering, unfailing

**PERSPICUOUS:** clear, lucid, explicit, exact distinct intelligible, manifest

**PERTINACIOUS**: persistent, firm, constant, resolute, unyielding **PLACID**: calm, peaceful, gentle, serene, unruffled, undisturbed **PLEASURABLE**: gratifying, pleasing, delightful, agreeable

**POSITIVE**: emphatic, inescapable, certain, absolute

**POSSESSING:** possessed of, master of, in possession of, endowed,

PRECISE: prim, rigid, unbending, exact, definite, punctilious

**PREDOMINANT:** ruling, controlling, supreme

PREEMINENT: distinguished, renowned, foremost, paramount, superior,

PRESSING: urgent, persistent, critical, exacting

**PRODIGIOUS**: huge, vast, immense, enormous, portentous, astonishing,

**PROFICIENT:** expert, adept, masterly, dexterous, adroit, skillful

PROMINENT: marked, salient, important, distinguished, influential

**REMARKABLE**: distinguished, noteworthy, memorable, rare

**RESOLUTE:** determined, unflinching, firm, steadfast, tenacious, indomitable,

**SEDULOUS:** diligent, persevering, untiring, assiduous **STEADFAST**: constant, steady, persevering, firm, loyal

**STERN:** grim, unvielding, resolute

STIMULATING: inspiring, keen, spirited

STRENUOUS: active, energetic, ardent, zealous, resolute, persevering,

**TACTFUL:** diplomatic, conciliatory

**TENACIOUS:** persistent, persevering, unvielding, unwavering

**UNBOUNDED**: boundless, unlimited, endless

UNEQUALED: unmatched, unparalleled, incomparable, inimitable, unique

UNEXCITABLE: stoical, calm, cool-headed, unruffled

UNIQUE: unparalleled, unequaled, unsurpassed, unusual, rare, unprecedented

UNPARALLELED: peerless, unrivaled, inimitable, unique

**VAST:** immense, enormous, great, infinite, boundless

**VERSATILE**: many-sided

**ZEALOUS**: earnest, ardent, eager

# 325 Verbs for Award Writing

Accelerate; accept; acquaint; absorb; adapt; add; acquire; act; administer; admire; adhere; adjust; affect; afford; adopt; advance; aim; align; aggravate; aid; analyze; annex; alleviate; allow; approach; approve; applies; appreciate; assert; arouse; arrange; aspire; associate; assess; assimilate; assist; attract; assume; attach; attain; benefit; augment; avert; benefit; charge; carry; challenge; change; combine; cherish; choose; cite; compel; commemorate; command; commend; comprise; complete; compose; constitute; compile; consolidate; conceive; conduct; continue; contribute; construct; contain; coordinate; control; convert; convey; decrease; convoke; correct; correlate; deliver; dedicate; deliberate; deserve; demonstrate; depict; demand; determine; detract; design; deter; devote; dictate; develop; devise; discern; discharge; diminish; direct; discover; dispatch; disclose; discontinue; distinguish; distribute; diversify; displaying; earn; edit; dominate; drive; efface; effect; educate; educe; elicit; eliminate; elate; elevate; embody; embark; embellish; emanate; employ; emerge; enact; embrace; emulate; enable; endeavor; empower; encourage; encroach; encounter; enforce; engage; energize; enlighten; enumerate ; excel; enlarge; exalt; exert; establish; evoke; expend; execute; exemplify; exercise; fabricate; exhaust; exhibit; expedite; finish; experience; expose; express; foster; facilitate; fashion; figure; father; formulate; form; heighten; forge; gain; furnish; further; impel; generate; gratify; handle; impose; illustrate; imbue; impart; improvise; implant; impede; import; inject; improve; implement; instill; impress; infuse; insure; inform; instigate; inspire; install; invigorate; institute; instruct; instrumental; magnify; intensify; introduce; instruct; materialize; invoke; issue; justify; modernize; manage; manifest; mark; originate; merge; mitigate; met; operate; motivate; obtain; overwhelm; perform; outweigh; overcome; perfect; persuade; penetrate ;perceive; persist; place; permit ;persevere; please; possess; phrase; prepare; pertain; preclude; present; preserve; promote; propel; progress; project ;prove; provide; propose; prosper ;qualify; quicken; push; rally; reach; radiate; raise; receive; reclaim; realize; rebuild; reconcile; recondition; recognize; recommend; reinforce; reestablish; rectify; reduce; reflect; reform; refashion; refine; regard; regenerate; refresh; regain; release; render; regularize; rehabilitate; reorganize; replace; renew; renovate; restore; result; represent; resolve; revise; revive; resume; reverberate; rotate; rouse; revolutionize; reward; secure; seize; satisfy; season; serve; share; select; show; signify; solicit; shoulder; spread; stabilize; steer; specialize; strengthen; succeed; support; stimulate; surpass; survey; symbolize; surge; undergo ;undertook; unravel; urge; utilize; withstand; unite.

### **Letters of Commendation Examples**

For professional achievement as Admin Department Leading Petty Officer (LPO) and Staff Fund President for Mine Countermeasures Division THREE ONE from 01 October 2017 to 31 December 2018. Petty Officer W.T. DOOR expertly managed and tracked a command TADTAR budget worth 111,000 dollars and single-handedly prepared and liquidated travel for VIGILANT SHIELD 15, a major assessment exercise, ensuring the accuracy of 20 itineraries with zero discrepancies. As newly elected Staff Fund President, he was the lead planner for the command holiday party which helped boost morale and cohesion between Staff members and their families. Additionally, he coordinated 3 staff fund meetings and raised 500 dollars for the Staff Fund in only two months. His sustained superior performance and work ethic led to his selection as Sailor of the Quarter, 1st Quarter FY 2016. His hard work and selfless enthusiasm exemplify the characteristics found throughout the Mine Warfare community. YN1 Door is commended for a job well done!

For Professional Achievement in the superior performance of his duties while assigned as Information Systems Technician, Mine Countermeasures Division (MCMDIV) THREE ONE from January 2018 to March 2018. His selection as MCMDIV THREE ONE's "Blue Jacket of the Quarter" is in recognition of the exemplary and highly professional execution of his duties. During the Regional Inventory Tracking Application semi-annual inventory, his keen insight and organizational skills were crucial in ensuring that the Information Technology hardware inventory, worth over \$350,000, exhibited 100% accountability. Handpicked to support MCMRON FIVE during their 2013 IT inspection, he expertly managed and tracked an IT inventory, worth \$500,000, resulting in zero discrepancies and 100% asset accountability. Dedicating countless hours at a local maritime museum, he assisted in providing information to numerous visitors; a true community leader. Seaman Door's professionalism and devotion to duty reflected credit upon him and were in keeping with the highest traditions of the United States Naval Service.

# Flag Letters of Commendation Examples

For outstanding performance as MEDAL Supervisor for Commander, Task Force 177 Rim of the Pacific Exercise 2018 from June to July 201. Petty Officer W. T. DOOR performed his duties in an exemplary and highly professional manner. No later than 24 hours after checking aboard Mine Countermeasures Division USS NEVERSAIL, MN2 DOOR immediately thrust himself into a position of greater responsibility by completing his primary watch station qualification in two weeks, six weeks ahead of his peers. He efficiently managed Common Operational Pictures on two separate C2 systems while meticulously tracking and managing over 300 mine-like contacts (MILCO) through close coordination with the embedded Data Fusion Cell which resulted in the completion of over 300 full detect to engage sequences for three MCM vessels, three UUV platoons and two MCM dive platoons. W. T. DOOR provided training to two Junior Officers in MCM Planning and Evaluation with MEDAL, resulting in completion of critical line items toward their qualifications as Battle Watch Captains. Petty Officer W. T. DOOR technical expertise, initiative, and loyal dedication to duty reflected credit upon him and were in keeping with the highest traditions of the United States Naval Service.

# **Naval Achievement Medals Examples**

### **Example of Navy Achievement Medals (NAMs) for Operations**

PROFESSIONAL ACHIEVEMENT AS SEARCH AND RESCUE SWIMMER AND MEMBER OF THE COMBAT SYSTEMS TRAINING TEAM FOR USS USS NEVERSAIL FROM FEBRUARY TO APRIL 2018. PETTY OFFICER W.T. DOOR APPROACH TO BOTH SEARCH AND RESCUE TRAINING AND COMBAT SYSTEMS TRAINING WERE THE BACKBONE OF USS NEVERSAIL'S EXCELLENCE IN WARFIGHTING DURING CART II. HE EXECUTED A PERFECT MAN OVERBOARD RECOVERY AND SUPERVISED AND EXECUTED THE ELECTRONIC WARFARE COMBAT SCENARIOS. HIS MANAGERIAL ABILITY, PERSONAL INITIATIVE, AND US WERVING DEVOTION TO DUTY REFLECT CREDIT UPON HIM AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

FOR THE SUPERIOR PERFORMANCE OF HIS DUTIES WHILE SERVING AS ASSISTANT DEPARTMENT HEAD FOR INTELLIGENCE AND COMMUNICATIONS DEPARTMENTS ABOARD MINE COUNTERMEASURES DIVISION THREE ONE FROM JUNE 2017 TO APRIL 2019. LT W. T. DOOR WAS DIRECTLY RESPONSIBLE FOR COLLECTING, DISSEMINATING, AND BRIEFING INTELLIGENCE INFORMATION FOR RIMPAC 2018. HIS EFFORTS ENABLED MCMDIV 31 TO EXERCISE TACTICAL CONTROL OF MULTIPLE MCM FORCES OPERATING FROM A VARIETY PLATFORMS IN A CHALLENGING ENVIRONMENT. AS THE ASSISTANT N6 DEPARTMENT HEAD HE MAINTAINED THE COMMAND SECURITY PROGRAM DISPLAYING KEEN ATTENTION TO DETAIL AND STRICT ADHERENCE TO POLICY AND PROCEDURES WHICH WAS KEY TO ACHIEVING 100% COMPLIANCE AND ZERO VIOLATIONS DURING HIS TENURE. BY HIS NOTEWORTHY ACCOMPLISHMENTS, PERSEVERANCE, AND DEVOTION TO DUTY, LT W. T. DOOR REFLECTED GREAT CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

FOR MERITORIOUS SERVICE WHILE SERVING AS LEADING PETTY OFFICER W. T. DOOR FROM SEPTEMBER 20019 TO MAY 20019. PETTY OFFICER DOOR HAS CONSISTENTLY PERFORMED HIS DUTIES IN A SUPERIOR MANNER. HIS VAST TECHNICAL AND PROFESSIONAL KNOWLEDGE COUPLED WITH HIS EXCEPTIONAL LEADERSHIP ABILITIES LEAD TO THE COMMANDS SUCCESSFUL COMPLETION OF A COMPRESSED INNER DEPLOYMENT TRAINING CYCLE TO INCLUDE A NO NOTICE CART, FEP, AND OPERATIONAL READINESS ASSESSMENT. WHILE DEPLOYED WITH USS NEVERSAIL BATTLE GROUP JANUARY – MAY 2019. HE SAFELY PLANNED AND EXECUTED 20 HIGH-RISK TRAINING EVOLUTIONS, TRAINED 32 JUNIOR TECHNICIANS IN CARRIER FLIGHT DECK OPERATIONS AND PLAYED A KEY ROLE IN DEVELOPING A DETAILED

BATTLE GROUP FORCE PROTECTION AND SWIMMER ATTACK TRAINING PACKAGE IN SUPPORT OF BATTLE GROUP FORCE PROTECTION. AS A RECOGNIZED EXPERT IN HIS FIELD HE WAS SELECTED TO INTEGRATE WITH THE BATTLE GROUP'S NSW STRIKE TEAM PROVIDING SECURITY EXPERTISE FOR TWO HVBSS OPERATIONS DURING EXERCISE FOAL EAGLE 03 AND FOUR DAYS OF CLOSE AIR SUPPORT OPERATIONS DURING EXERCISE TANDEM THRUST 03. HIS EFFORTS HAVE RESULTED IN GREATLY ENHANCING THE COMMANDS READINESS AND BATTLE GROUP INTEGRATION. HIS EXCEPTIONAL PROFESSIONAL ABILITY, PERSONAL INITIATIVE, AND TOTAL DEDICATION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT IN THE SUPERIOR PERFORMANCE OF HIS DUTIES RESULTING IN SELECTION AS MINE COUNTERMEASURES DIVISION THREE ONE JUNIOR SAILOR OF THE YEAR FROM OCTOBER 2017 TO SEPTEMBER 2018. DOOR ESTABLISHED HIMSELF AS A LEAD MEDAL PLANNER FOR COMCMDIV THREE ONE, GAINING THE TRUST AND CONFIDENCE OF HIS CHAIN OF COMMAND DURING BOLD ALLIGATOR 17, RIMPAC 18 AND MULTIPLE 7TH FLEET EXERCISES. ADDITIONALLY, DURING FY 2018, W. T. DOOR SIMULTANEOUSLY PREPARED AND MANAGED THE COMMAND'S BUDGET AND SERVED AS THE MCMRON THREE SUPPLY PETTY OFFICER. DURING A SIX MONTH SPAN HE BUDGETED FOR PURCHASES EXCEEDING \$26,000 DOLLARS WITH ZERO DISCREPANCIES. THROUGH HIS NOTEWORTHY ACCOMPLISHMENTS PETTY OFFICER W. T. DOOR OUTSTANDING MANAGERIAL ABILITY, PERSONAL INITIATIVE, AND UNSWERVING DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT WHILE SERVING IN COMMANDER MINE COUNTERMEASURES DIVISION THREE ONE AS THE COMMUNICATIONS DEPARTMENT LEADING PETTY OFFICER AND AS SAILOR OF THE YEAR FROM 1 JANUARY TO 31 DECEMBER 2018. IT1 DOOR'S EFFECTIVE LEADERSHIP AND TECHNICAL EXPERTISE WERE CRITICAL TO COMMAND SUCCESS DURING FIVE COMPLEX MULTINATIONAL EXERCISES. HIS SKILLFUL APPLICATION OF NETWORKING EXPERTISE ENABLED SEAMLESS OPERATIONS IN CHALLENGING ENVIRONMENTS EMPLOYING SEA AND SHORE BASES NETWORKING SYSTEMS. HIS TENACITY AND DRIVE RESULTED IN THE FIRST SUCCESSFUL INSTALLATION OF THE MINE WARFARE ENVIRONMENTAL DECISION AID LIBRARY ON BOTH AN AFLOAT COMPOSE NETWORK AND ON THE CENTRIXS BACKBONE. PETTY OFFICER W. T. DOOR EXCEPTIONAL PROFESSIONALISM AND SELFLESS DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT WHILE SERVING AS DEPUTY COMMANDER AND CHIEF STAFF OFFICER FOR COMMANDER MINE COUNTERMEASURES DIVISION THREE ONE FROM MARCH 2018 TO JULY 2018. DIRECTLY RESPONSIBLE FOR OVERSEEING ALL STAFF OPERATIONS, LCDR DOOR DILIGENTLY LED 20 OFFICER AND ENLISTED PERSONNEL THROUGH DYNAMIC MOVE, IMC I AND II, AND THE BIANNUAL RIM OF THE PACIFIC EXERCISES. HIS POSITIVE EXAMPLE AND HIGH STANDARDS HAVE HAD A POSITIVE IMPACT ON COMCMDIV 31 PERSONNEL AND SET THE STAGE FOR FUTURE SUCCESS WHILE SIMULTANEOUSLY ENHANCING THE PROFESSIONAL REPUTATION OF THE STAFF THROUGHOUT THE MCM COMMUNITY. LIEUTENANT COMMANDER W. T. DOOR EXCEPTIONAL PROFESSIONALISM, UNRELENTING PERSEVERANCE, AND LOYAL DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT WHILE SERVING AS OPERATIONS OFFICER FOR COMMANDER, MINE COUNTERMEASURES DIVISION THREE ONE FROM NOVEMBER 2016 TO SEPTEMBER 2018. AS OPERATIONS OFFICER, HE MAINTAINED AND EXECUTED THE DIVISION'S SCHEDULE ENABLING OPERATIONS IN THE 3<sup>RD</sup>, 4<sup>TH</sup>, 6<sup>TH</sup> FLEET AREAS OF OPERATIONS. ADDITIONALLY, HE PLANNED NUMEROUS MULTINATIONAL EXERCISES AND EXPERTLY REPRESENTED THE COMMAND AS BATTLE WATCH OFFICER THROUGH SIX MAJOR MINE WARFARE EXERCISES INCLUDING BOLD ALLIGATOR 2012, THE FIRST MEB LEVEL AMPHIBIOUS EXERCISE IN TEN YEARS, DIRECTING MULTI-NATIONAL MINE COUNTERMEASURES FORCES OPERATIONS. BY HIS NOTEWORTHY ACCOMPLISHMENTS, PERSEVERANCE, AND DEVOTION TO DUTY, LT W. T. DOOR REFLECTED GREAT CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT IN THE SUPERIOR PERFORMANCE OF DUTIES WHILE EMBARKED ON USS NEVERSAIL FROM 1 JANUARY 2017 TO 3 FEBRUARY 2019. W.T DOOR PERFORMED HIS DUTIES IN A SUPERIOR MANNER. HIS VAST TECHNICAL AND PROFESSIONAL KNOWLEDGE COUPLED WITH HIS EXCEPTIONAL LEADERSHIP ABILITIES LEAD TO THE COMMANDS SUCCESSFUL COMPLETION OF A COMPRESSED INNER DEPLOYMENT TRAINING CYCLE TO INCLUDE A NO NOTICE CART, FEP AND OPERATIONAL READINESS ASSESSMENT. WHILE DEPLOYED WITH USS NEVERSAIL VINSON BATTLE GROUP JANUARY - MAY 2017 HE HAS SAFELY PLANNED AND EXECUTED 20 HIGH RISK TRAINING EVOLUTIONS, TRAINED 32 JUNIOR TECHNICIANS IN CARRIER FLIGHT DECK OPERATIONS AND PLAYED A KEY ROLE IN DEVELOPING A DETAILED BATTLE GROUP FORCE PROTECTION AND SWIMMER ATTACK TRAINING PACKAGE IN SUPPORT OF BATTLE GROUP FORCE PROTECTION. AS A RECOGNIZED EXPERT IN HIS FIELD HE WAS SELECTED TO INTEGRATE WITH THE BATTLE GROUP'S NSW STRIKE TEAM PROVIDING SECURITY EXPERTISE FOR TWO HVBSS OPERATIONS DURING EXERCISE FOAL EAGLE 03 AND FOUR DAYS OF CLOSE AIR SUPPORT OPERATIONS DURING EXERCISE TANDEM HRST 03. HIS EFFORTS HAVE RESULTED IN

GREATLY ENHANCING THE COMMANDS READINESS AND BATTLE GROUP INTEGRATION. HIS EXCEPTIONAL PROFESSIONAL ABILITY, PERSONAL INITIATIVE, AND TOTAL DEDICATION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT WHILE SERVING AS LEADING OPERATIONS CHIEF PETTY OFFICER FOR COMMANDER MINE COUNTERMEASURES DIVISION THREE ONE FROM JANUARY TO JUNE 2018. CHIEF PETTY OFFICER W. T. DOOR EXPERTISE CONTRIBUTED TO THE COMMAND'S SUCCESS IN PLANNING AND EXECUTING OPERATIONS FOR EIGHT SUBORDINATE UNITS RESULTING IN EARLY ATTAINMENT OF CRITICAL OPERATIONAL TIMELINES, DURING EXERCISE DAWN BLITZ 2018. HIS SEASONED MENTORSHIP AND TECHNICAL SKILL IN THE SUPERVISION OF MEDAL OPERATIONS AND MCM RISK CALCULATION WERE CRITICAL ENSURING THE ACCURATE PROCESSING OF ALL MCM DATA TO ENABLE DEPICTION OF A COMPLETE PICTURE FOR THE COMMANDER. HIS LEADERSHIP AND FOCUS ON THE MISSION CONTRIBUTED GREATLY TO THE SUCCESS OF THE COMMAND AND MCM SQUADRON THREE IN CERTIFYING AS A DEPLOYABLE MCM COMMANDER. THROUGH HIS NOTEWORTHY ACCOMPLISHMENTS AND DEVOTION TO DUTY, CHIEF DOOR REFLECTED CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT IN THE SUPERIOR PERFORMANCE OF HIS DUTIES WHILE SERVING AS WORK CENTER SUPERVISOR, COMMUNICATION/NAVIGATION WORK CENTER, AVIONICS DIVISION, AIRCRAFT INTERMEDIATE MAINTENANCE DETACHMENT, LEMOORE, CALIFORNIA FROM DECEMBER 2016 TO NOVEMBER 2019. PETTY OFFICER W. T. DOOR INSPIRATIONAL LEADERSHIP AND TECHNICAL EXPERTISE GUIDED HIS WORKCENTER TO EXCEED ALL PRODUCTION GOALS FOR FY-16, FY-17, AND FY-19. HIS COMMITMENT TO HIGH-QUALITY MAINTENANCE CULMINATED IN THE SAFE TEST AND REPAIR OF OVER 4000 WRA. HIS TIRELESS EFFORTS WERE EVIDENT THROUGH TWO CONSECUTIVE WESTPAC DEPLOYMENTS TO THE ARABIAN SEA BEFORE AND AFTER THE EVENTS OF SEPTEMBER 11, 2001.PETTY OFFICER DOOR PERSONAL INITIATIVE AND UNSWERVING DEVOTION TO DUTY REFLECTED GREAT CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

## **Example Navy Achievement Medal for a Public Affairs Officer**

PROFESSIONAL ACHIEVEMENT IN THE SUPERIOR PERFORMANCE OF DUTIES WHILE EMBARKED ON USS NEVERSAIL. WITH NO FORMAL TRAINING OR PRIOR EXPERIENCE, PETTY OFFICER W.T.DOOR FULLY EMBRACED THE PUBLIC AFFAIRS POSITION IN ADDITION TO HIS ALREADY DEMANDING DUTIES. IN THIS SHORT TIME, HE ORCHESTRATED AND FACILITATED A JOINT COMMAND HEALTHCARE CONSUMER COUNCIL MEETING AND THE COMMAND SUPPORT FOR THE ANNUAL RETIREE APPRECIATION DAY, EACH DRAWING ACCOLADES FROM PARTICIPANTS AND ATTENDEES. HE ALSO FACILITATED COMMAND PARTICIPATION FOR THE UNITED WAY DAY OF CARING AND A BOOKS ARE FUN FUND DRIVE THAT PROVIDED MUCH NEEDED SUPPORT AND FUNDS AS PART OF THE COMMAND COMMUNITY OUTREACH PROGRAM. PETTY OFFICER W.T.DOOR EXCEPTIONAL PROFESSIONAL ABILITY, PERSONAL INITIATIVE, AND LOYAL DEDICATION TO DUTY REFLECTED GREAT CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

# Example Navy Achievement Medals for Admin / Logistics / Information

PROFESSIONAL ACHIEVEMENT WHILE SERVING AS LEAD INFORMATION SYSTEMS TECHNICIAN DURING BALTOPS 2017 AT COMMANDER U.S. NAVAL FORCES EUROPE MARITIME ASHORE SUPPORT TEAM FROM MAY TO JUNE 2017. DEMONSTRATING EXCEPTIONAL LEADERSHIP AND MANAGERIAL ACUMEN, PETTY OFFICER W. T. DOOR OVERSAW THE ACCOUNT SETUP OF USBICES FOR COMCMDIV THREE ONE AND ONCE ONLINE HE SPENT TIME TROUBLESHOOTING IN THE SETUP OF TRANSVERSE IN ORDER FOR COMCMDIV THREE ONE TO CHAT AND SEND TACTICAL MESSAGES. UNDER CHALLENGING CONDITIONS PETTY OFFICER DOOR WAS ABLE TO ESTABLISH SHARE DRIVE CONNECTIVITY AND MAINTAIN OPERABILITY THROUGH CONTINUOUS MONITORING AND PATCHING. PETTY OFFICER W. T. DOOR EXCEPTIONAL PROFESSIONALISM, UNRELENTING PERSEVERANCE, AND LOYAL DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT IN THE SUPERIOR PERFORMANCE OF HER DUTIES WHILE SERVING AS N1 DEPARTMENT HEAD FOR MINE COUNTERMEASURES DIVISION THREE ONE FROM MAY 2018 TO APRIL 2019. LT DOOR PERFORMED HER DEMANDING DUTIES IN AN EXEMPLARY AND HIGHLY PROFESSIONAL MANNER. AS BATTLE WATCH OFFICER FOR USS NEVERSAIL AND RIMPAC 2018 SHE WAS RESPONSIBLE FOR

MANAGING THE COMMAND'S BATTLE STAFF AND MINE WARFARE OPERATIONS OF OVER 15 MULTINATIONAL PARTNERS. HER LEADERSHIP RESULTED IN IMPROVING THE DIVISION'S MINE WARFARE TECHNICAL EXPERTISE AND STRENGTHENING TIES WITH NATO ALLIES. AS THE ADMINISTRATION DEPARTMENT HEAD SHE OVERSAW A TADTAR BUDGET OF OVER \$750,000 RESULTING IN THE COMMAND'S SUCCESSFUL PARTICIPATION IN 12 INTERNATIONAL MINE WARFARE EXERCISES. LT DOOR EXCEPTIONAL PROFESSIONALISM, UNRELENTING PERSEVERANCE, AND LOYAL DEVOTION TO DUTY REFLECTED CREDIT UPON HERSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT WHILE SERVING AS ADMINISTRATIVE OFFICER FOR COMMANDER MINE COUNTERMEASURES DIVISION THREE ONE FROM APRIL 2017 TO JUNE 2018. PETTY OFFICER W. T. DOOR OUTSTANDING LEADERSHIP AND SUPERIOR ADMINISTRATIVE KNOWLEDGE WAS CRITICAL TO THE COMMAND'S SUCCESSFUL COMPLETION OF MULTIPLE BILATERAL AND MULTILATERAL EXERCISES IN THE SECOND, THIRD, FOURTH AND SIXTH FLEET AREAS OF OPERATIONS. MOREOVER, AS THE COMMAND'S URINALYSIS PROGRAM COORDINATOR, YN1 DOOR METICULOUS ATTENTION TO DETAIL HELPED ENSURE THE ESTABLISHMENT AND EFFECTIVE IMPLEMENTATION OF THIS CRITICAL COMMAND PROGRAM. PETTY OFFICER W. T. DOOR MANAGERIAL ABILITY, PERSONAL INITIATIVE, AND UNSWERVING DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT WHILE SERVING AS LEADING INFORMATION SYSTEMS TECHNICIAN FOR COMMANDER MINE COUNTERMEASURES DIVISION THREE ONE FROM OCTOBER 2016 TO DECEMBER 2018. EXHIBITING EXCEPTIONAL DRIVE AND TECHNICAL EXPERTISE, CHIEF W. T. DOOR MAINTAINED THE HIGHEST STATE OF DAY-TO-DAY AND DEPLOYABLE COMMUNICATIONS READINESS FOR THE NAVY'S SOLE MARITIME HOMELAND DEFENSE MCM COMMANDER STAFF. HIS LEADERSHIP AND HIGH STANDARDS ENSURED PREPAREDNESS FOR NUMEROUS MULTINATIONAL EXERCISES AND ENABLED COMMUNICATIONS PLANNING FOR REAL WORLD CONTINGENCIES. CHIEF PETTY OFFICER DOOR EXCEPTIONAL PROFESSIONALISM, UNRELENTING PERSEVERANCE, AND LOYAL DEVOTION TO DUTY REFLECTED CREDIT UPON HIM AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

FOR THE SUPERIOR PERFORMANCE OF HIS DUTIES WHILE SERVING ABOARD MINE COUNTERMEASURES DIVISION THREE ONE FROM JUNE 2017 TO JANUARY 2019. PETTY OFFICER W. T. DOOR FLAWLESSLY MANAGED A TOTAL BUDGET OF \$600,000, ENSURING COMCMDIV THREE ONE MET TRAVEL REQUIREMENTS FOR 21 MULTINATIONAL

EXERCISES SPANNING TWO FISCAL YEARS. AS COMMAND CAREER COUNSELOR, HE OVERHAULED THE PROGRAM CULMINATING IN THE COMMAND EARNING THE GOLDEN ANCHOR AWARD FOR FY18. HIS TENACIOUS WORK ETHIC AND IN-RATE EXPERTISE SIGNIFICANTLY ENHANCED THE COMMAND'S ADMINISTRATIVE PROCESSES, RESULTING IN GREATER EFFICIENCY AND HIGHER QUALITY PRODUCTS, MEETING HHQ REQUIREMENTS. BY HIS NOTEWORTHY ACCOMPLISHMENTS, PERSEVERANCE, AND DEVOTION TO DUTY, YN2 DOOR REFLECTED GREAT CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE

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PROFESSIONAL ACHIEVEMENT AS SUPPLY DEPARTMENT LEADING PETTY OFFICER FOR COMMANDER MINE COUNTERMEASURES DIVISION THREE ONE FROM JULY 2016 TO JANUARY 2017. PETTY OFFICER W. T. DOOR PROVIDED CRITICAL SUPPLY SUPPORT FOR COMCMDIV THREE ONE, COMCMRON THREE, AND COMCMRON FIVE. HE FLAWLESSLY EXECUTED SQUADRON LEVEL SUPPLY DUTIES FOR THREE MAJOR MULTILATERAL EXERCISES AND INFORMED THE ACTIONS OF SUPPLY PERSONNEL ON SIX MCM SHIPS. HIS MANAGEMENT OF A \$750K BUDGET WITH ZERO DISCREPANCIES RESULTS IN OUTSTANDING OPERATIONAL READINESS FOR FORWARD DEPLOYED MCM FORCES. ADDITIONALLY, HE WAS A KEY PLAYER IN SUCCESSFUL INSURVS FOR TWO AVENGER CLASS MINE COUNTERMEASURES SHIPS WHILE LEADING SUPPLY DEPARTMENTS FOR BOTH COMCMRON THREE AND COMCMRON FIVE IN THE C5F AOR. PETTY OFFICER DOOR EXCEPTIONAL PROFESSIONALISM, UNRELENTING PERSEVERANCE, AND LOYAL DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

## **Example Navy Achievement Medals for Engineers**

FOR OUTSTANDING PERFORMANCE OF DUTIES AS WORK CENTER 41L LEADING PETTY OFFICER AND COLLATERAL DUTY INSPECTOR, POWER PLANTS DIVISION, AIRCRAFT INTERMEDIATE MAINTENANCE DETACHMENT MISAWA, JAPAN FROM SEPTEMBER 20016 TO SEPTEMBER 2018. PETTY OFFICER W. T. DOOR CONSISTENTLY PERFORMED HIS DEMANDING DUTIES IN AN EXEMPLARY AND HIGHLY PROFESSIONAL MANNER. DISPLAYING EXCEPTIONAL LEADERSHIP AND TECHNICAL EXPERTISE, HE WAS DIRECTLY RESPONSIBLE FOR THE COMPLETION OF OVER 890 MAINTENANCE ACTIONS RESULTING WITH THE EXPEDITIOUS REPAIR AND SUBSEQUENT RETURN TO SERVICE OF 79 T56-A-14 AIRCRAFT ENGINES AND 21 54H60-77 PROPELLERS FOR PATRON FORCES OPERATING THROUGHOUT THE WESTERN PACIFIC THEATER IN SUPPORT OF THE GLOBAL WAR ON TERRORISM CAMPAIGN. IN ADDITION, HIS STRICT ADHERENCE TO NAMP POLICIES AND PROCEDURES RESULTED IN THE OVERALL GRADE OF SATISFACTORY ON THE 20018 AVIATION MAINTENANCE MANAGEMENT TEAM INSPECTION. PETTY OFFICER DOOR DILIGENT EFFORTS, RESOURCEFULNESS AND

LOYAL DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

FOR PROFESSIONAL ACHIEVEMENT IN THE SUPERIOR PERFORMANCE OF HIS DUTIES WHILE SERVING ABOARD USS NEVERSAIL FROM TO. DEMONSTRATING SUPERIOR UNDERSTANDING OF SUBMARINE TACTICS AND EMPLOYMENT, HE DIRECTLY CONTRIBUTED TO THE USS NERVERSIAL'S SUCCESS DURING A MISSIONS VITAL TO THE GLOBAL WAR ON TERRORISM, SUBMARINE COMMAND COURSE OPERATIONS, AND AND EXPEDITIONARY STRIKE GROUP EXERCISE. DOOR EXCELLED IN HIS ROLE AS MAIN PROPULSION ASSISTANT ENSURING HIS DIVISION WAS TRAINED AND FULLY READY FOR A DEMANDING SHIP YARD MAINTENANCE PERIOD. HE EFFECTIVELY MANAGED COMPLEX REPAIRS TO THE MAIN ENGINES, REDUCTION GEARS, AND PROPULSION SHAFT REPLACEMENT, AND SUPERVISED THE EXECUTION OF OVER 120 FORMAL AND CONTROLLED WORK PACKAGES. AS DUTY OFFICER, HE ESTABLISHED EFFECTIVE WORKING RELATIONSHIPS WITH SHIPYARD COUNTERPARTS, ENABLING AN EFFECTIVE, TEAM CENTRIC WORK ENVIRONMENT. DOOR EXPERTLY MANAGED THOUSANDS OF HOURS OF WORK AND TESTING, ENSURING FIRST TIME QUALITY AND DIRECTLY CONTRIBUTING TO THE USS NERVERSIAL'S ABILITY TO COMPLETE A SELECTED RESTRICTED AVAILABILITY THIRTY PERCENT FASTER, AND WITH SIXTY PERCENT FEWER PROBLEMS THAN PREVIOUSLY ACCOMPLISHED. HAND-PICKED TO STAND ENGINEERING OFFICER OF THE WATCH FOR PROPULSION PLANT TESTING, HE LED HIS WATCH TEAM TO SUCCESS, ENSURING THE SAFE AND EFFICIENT EXECUTION OF A DEMANDING TEST PROGRAM. DOOR EXCEPTIONAL PROFESSIONALISM AND SELFLESS DEVOTION TO DUTY REFLECTED GREAT CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE U.S NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT AS POWER PLANTS LEADING PETTY OFFICER AT STRIKE FIGHTER SQUADRON ONE TWO FIVE FROM JANUARY 2004 TO JULY 2007. PETTY OFFICER W. T. DOOR DEMONSTRATED EXCEPTIONAL LEADERSHIP AND SUPERB ATTENTION TO DETAIL IN SUPERVISING AND TRAINING OF 38 POWER PLANTS PERSONNEL. HIS EXCEPTIONAL ENTHUSIASM, OUTSTANDING TECHNICAL EXPERTISE AND LEADERSHIP SKILLS ENABLED THE SAFE AND TIMELY REMOVAL AND REPLACEMENT OF 383 GE-F404-400 ENGINES AND 18 FUEL CELLS AND RELATED SYSTEM COMPONENTS, WHICH CONTRIBUTED TO THE SQUADRONS REMARKABLE 96 PERCENT SORTIE COMPLETION RATE AND THE QUALIFICATION OF 72 FLEET REPLACEMENT PILOTS. ADDITIONALLY, AS A QUALITY ASSURANCE REPRESENTATIVE YOUR COMMITMENT TO QUALITY WORKMANSHIP WAS INSTRUMENTAL IN THE OVERALL TRAINING READINESS FOR THE MAINTENANCE DEPARTMENT. PETTY OFFICER W. T. DOOR PERSONAL INITIATIVE AND UNSWERVING DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT AS POWER PLANTS SUPERVISOR AT STRIKE FIGHTER SQUADRON ONE TWO FIVE FROM JANUARY 2016 TO DECEMBER 2018. PETTY OFFICER W. T. DOOR DEMONSTRATED EXCEPTIONAL INITIATIVE AND SUPERB ATTENTION TO DETAIL IN THE SUPERVISING AND TRAINING OF 43 POWER PLANTS PERSONNEL. HIS EXCEPTIONAL ENTHUSIASM, OUTSTANDING TECHNICAL EXPERTISE AND LEADERSHIP SKILLS ENABLED THE SAFE AND TIMELY REMOVAL AND REPLACEMENT OF 202 GE-F404-400 ENGINES AND 18 FUEL CELL RELATED SYSTEM COMPONENTS, WHICH CONTRIBUTED TO THE SQUADRONS REMARKABLE 96 PERCENT SORTIE COMPLETION RATE AND THE QUALIFICATION OF 72 FLEET REPLACEMENT PILOTS. ADDITIONALLY, YOUR DEVOTION TO TRAINING AND PROFESSIONAL GROWTH OF OTHERS WAS INSTRUMENTAL AND INCREASED THE OVERALL TRAINING READINESS FOR POWER PLANTS WORK CENTER AND THEMAINTENANCE DEPARTMENT. PETTY OFFICER W. T. DOOR PERSONAL INITIATIVE AND UNSWERVING DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT IN THE SUPERIOR PERFORMANCE OF HIS DUTIES WHILE SERVING AS F404 ENGINE WORK CENTER LEADING PETTY OFFICER, W. T. DOOR POWER PLANTS DIVISION, AIRCRAFT INTERMEDIATE MAINTENANCE DEPARTMENT, NAVAL AIR STATION, LEMOORE, CALIFORNIA FROM OCTOBER TO NOVEMBER 2017. YOUR UNFAILING DEDICATION TO HIGH QUALITY MAINTENANCE, ASSET AND PROGRAM MANAGEMENT RESULTED IN THE PRODUCTION OF 42 READY-FOR-ISSUE F404-GE-400/402 TURBOFAN ENGINES, REDUCING COMMANDER, STRIKE FIGHTER WING, U.S. PACIFIC FLEET'S ENGINE BARE FIREWALL COUNT BY 67 PERCENT. PETTY OFFICER. W. T. DOOR LEADERSHIP, PERSONAL INITIATIVE AND UNWAVERING DEVOTION TO DUTY REFLECTED GREAT CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

# **Navy Commendation Medal Examples**

MERITORIOUS SERVICE WHILE SERVING AS LEADING CHIEF PETTY OFFICER AND LEAD MINE WARFARE OPERATOR FOR COMMANDER MINE COUNTERMEASURES DIVISION THREE ONE FROM MAY 2016 TO MARCH 2017. CHIEF PETTY OFFICER W. T. DOOR EXEMPLARY MINE WARFARE EXPERTISE CONTRIBUTED TO THE COMMAND'S SUCCESS DURING SIX MULTINATIONAL EXERCISES: BALTOPS, RIMPAC, PANAMAX, UFG, NOBLE MARINER, AND INTERNATIONAL MCM EXERCISE 2016. HIS IMPECCABLE MENTORSHIP AND DEDICATION TO TRAINING SPEARHEADED A REINVIGORATION OF THE COMMAND'S TRAINING PROGRAM, INCLUDING A RENEWAL OF THE QUALIFICATION PROCESS AND THE INSTITUTION OF PERIODIC COMPLEX SELF-ASSESSED STAFF EXERCISES. CHIEF W. T. DOOR SUPERIOR PERFORMANCE OF DUTIES HIGHLIGHTS THE CULMINATION OF 22

YEARS OF HONORABLE AND DEDICATED SERVICE. BY HIS NOTEWORTHY ACCOMPLISHMENTS, PERSEVERANCE, AND DEVOTION TO DUTY, CHIEF PETTY OFFICER W. T. DOOR REFLECTED CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

MERITORIOUS SERVICE WHILE SERVING AS COMMAND SENIOR ENLISTED LEADER FOR MINE COUNTERMEASURES DIVISION THREE ONE FROM FEBRUARY 2015 TO FEBRUARY 2019. CHIEF W. T. DOOR EXTRAORDINARY COMMITMENT TO THE COMMAND'S MISSION, SAILORS, AND FAMILIES ENABLED THE COMMAND TO EARN THE HIGHEST MARKS POSSIBLE IN TWO SEPARATE IMC III ASSESSMENTS. HIS EFFORTS AND ACTIONS ESTABLISHED A CONSISTENT STANDARD, BALANCED SCARCE RESOURCES AND MANNING, WHILE MAINTAINING COMMAND FOCUS ON OPERATIONAL READINESS WHICH CULMINATED IN THE GOLDEN ANCHOR AWARD FOR THE SECOND CONSECUTIVE YEAR. HE EFFECTIVELY MENTORED 15 JUNIOR OFFICERS, 7 CHIEF PETTY OFFICERS, AND 19 DEPLOYABLE SAILORS THROUGH HIS OUTSTANDING DECK-PLATE LEADERSHIP. BY HIS EXEMPLARY LEADERSHIP, PERSEVERANCE, AND LOYAL DEVOTION TO DUTY, CHIEF W. T. DOOR REFLECTED GREAT CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

MERITORIOUS SERVICE AS C4I OFFICER FOR COMMANDER, MINE COUNTERMEASURES DIVISION THREE ONE FROM AUG 2017 TO APR 2018. AS C4I OFFICER, HE SECURED \$125,000 TO FUND EXPEDITIONARY COMMUNICATIONS EQUIPMENT, ENABLING COMMAND PARTICIPATION IN VHF, UHF, AND UHF SATCOM COMMUNICATIONS ARCHITECTURES. ADDITIONALLY, HE SUPERVISED THE INSTALLATION OF MEDAL SERVERS AND WORKSTATIONS ON THE NMCI NETWORK ENABLING MINE COUNTERMEASURES OPERATIONS FROM THE STAFF HEADQUARTERS IN SUPPORT OF CONUS AND OVERSEAS EXERCISES. AS BATTLE WATCH OFFICER DURING BOLD ALLIGATOR 2017, THE FIRST MEB LEVEL AMPHIBIOUS EXERCISE IN TEN YEARS, HE EXPERTLY DIRECTED MULTI-NATIONAL MINE COUNTERMEASURES FORCES IN THE CLEARANCE OF OBJECTIVE ROUTES AND BEACHES. BY HIS NOTEWORTHY ACCOMPLISHMENTS, PERSEVERANCE, AND DEVOTION TO DUTY, LT W. T. DOOR REFLECTED GREAT CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

MERITORIOUS SERVICE WHILE SERVING AS COMMAND SENIOR ENLISTED LEADER AND OPERATIONS DEPARTMENT LEADING CHIEF PETTY OFFICER (LCPO) FOR MINE COUNTERMEASURES DIVISION THREE ONE FROM MARCH 2016 TO SEPTEMBER 2019. CHIEF W. T. DOOR EXTRAORDINARY COMMITMENT TO THE MISSION, SAILORS, AND FAMILIES OF MINE COUNTERMEASURES DIVISION THREE ONE ENABLED THE COMMAND TO ACHIEVE AN UNPARALLELED STANDARD OF EXCELLENCE. DESPITE A HIGH OPERATIONAL TEMPO, HE FOSTERED A CLIMATE OF MUTUAL RESPECT, PERSONAL AND

PROFESSIONAL DEVELOPMENT, AND COMMAND EFFICIENCY WHILE SUPPORTING AND DEPLOYING WITH THE COMMAND STAFF IN SUPPORT OF OPERATIONS AND EXERCISES WITHIN 3<sup>RD</sup>, 4<sup>th</sup>, 5<sup>TH</sup>, 6<sup>TH</sup>, AND 7<sup>TH</sup> FLEET AORS. BY HIS EXEMPLARY LEADERSHIP, PERSEVERANCE, AND LOYAL DEVOTION TO DUTY, CHIEF DOOR REFLECTED GREAT CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

PROFESSIONAL ACHIEVEMENT OF HIS DUTIES WHILE SERVING AS BATTLE WATCH CAPTAIN AND ADMINISTRATION OFFICER FOR MINE COUNTERMEASURES DIVISION THREE ONE FROM SEPTEMBER 2016 TO FEBRUARY 2019. DEMONSTRATING EXCEPTIONAL LEADERSHIP, MINE WARFARE EXPERTISE, AND UNWAVERING DEDICATION, LT W. T. DOOR ACTED AS ACTION OFFICER AND SURFACE MINE WARFARE TACTICIAN FOR THE MCM COMMANDER'S BATTLE STAFF, ENSURING SUCCESS IN 10 COMPLEX MULTINATIONAL EXERCISES. CONSISTENTLY DEMONSTRATING THE HIGHEST STANDARDS OF SUPERIOR PERFORMANCE, LT W. T. DOOR EXCELLED IN THIS CHALLENGING ASSIGNMENT, AND WAS TRUSTED AS LEAD ACTION OFFICER FOR THE COMMAND'S LARGEST EXERCISE, RIMPAC 2018, OVERSEEING THE TEDIOUS PLANNING AND SUCCESSFUL EXECUTION IN CONCERN OF SIX PARTNER NATIONS. LT DOOR EXCEPTIONAL PROFESSIONALISM, UNRELENTING PERSEVERANCE, AND LOYAL DEVOTION TO DUTY REFLECTED CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

MERITORIOUS SERVICE WHILE SERVING AS MINE WARFARE ENLISTED SPECIALIST FOR COMMANDER, MINE COUNTERMEASURES DIVISION THREE ONE FROM JULY 2016 TO JULY 2019. HPTBTSM W. T. DOOR PROVIDED SUPERB MINE WARFARE EXPERTISE AND LEADERSHIP THROUGH THE PLANNING AND EXECUTION OF 10 MULTINATIONAL EXERCISES IN C3F, C6F, AND NAVNORTH AREAS OF RESPONSIBILITY. HE WAS A KEY CONTRIBUTOR TO FULL SPECTRUM MCM OPERATIONS DURING RIMPAC 2016, DYNAMIC MOVE 2017, BALTOPS 2017, BOLD ALLIGATOR 2017, DYNAMIC MOVE 2018 I AND II, BALTOPS 2018, RIMPAC 2018, DYNAMIC MOVE 2019 AND BALTOPS 2019. HIS WEALTH OF KNOWLEDGE LED TO THE QUALIFYING OF NINE BATTLE WATCH CAPTAINS AND RESULTED IN COMPLETION OF TWO SUCCESSFUL STAFF CERTIFICATIONS ENSURING MCMDIV THREE ONE REMAINED MISSION READY AS THE GLOBAL MCMC. THROUGH HIS NOTEWORTHY DETERMINATION, TALENT, AND LEADERSHIP, HPTBTSM W. T. DOOR REFLECTED CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

FOR MERITORIOUS SERVICE AS OPERATIONS OFFICER AT EXPLOSIVE ORDNANCE DISPOSAL GROUP TWO FROM NOVEMBER 2016 TO JULY 2017. LIEUTENANT COMMANDER W. T. DOOR PERFORMED BRILLIANTLY AS THE FISCAL YEAR 12 AND FISCAL YEAR 13

GLOBAL FORCE MANAGER FOR BOTH EXPLOSIVE ORDNANCE DISPOSAL GROUPS, EMPLOYING OVER 515 SAILORS TO SUPPORT FIVE COMBATANT COMMANDERS DURING OPERATION ENDURING FREEDOM AND OPERATION NEW DAWN. IN HIS TENURE HE WROTE AND STAFFED THE NAVAL EXPEDITIONARY COMBAT COMMAND'S ADAPTIVE FORCE PACKAGE CONCEPT OF OPERATIONS, ALLOWING NECC UNITS TO SEAMLESSLY INTEGRATE AND OPERATE TOGETHER. HIS INITIATIVE AND DEDICATION TO THE FORCE ENSURED A MORE EFFICIENT AND EFFECTIVE EXPLOSIVE ORDNANCE DISPOSAL FUTURE WHILE SIMULTANEOUSLY INCREASING HOMEPORT TEMPO AND QUALITY OF LIFE FOR OUR OVERTAXED PERSONNEL. BY HIS NOTEWORTHY ACCOMPLISHMENTS, PERSEVERANCE, AND DEVOTION TO DUTY, LIEUTENANT COMMANDER W. T. DOOR REFLECTED CREDIT UPON HIMSELF, AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE

FOR MERITORIOUS SERVICE WHILE SERVING AS THIRD FLEET AREA AND MARITIME HOMELAND DEFENSE AND SECURITY FUTURE OPERATIONS PLANNING OFFICER FOR COMMANDER MINE COUNTERMEASURES DIVISION (COMCMDIV) THREE ONE FROM FEBRUARY 2016 TO MARCH 2017. LTJG W. T. DOOR WAS ENTRUSTED WITH PLANNING COMCMDIV31 DURING RIMPAC 2016, BAYSHIELD 2016, AND ALL PLANNING EVENTS LEADING UP TO TRIDENT FURY 2017. HIS SUPERIOR LEAD PLANNING EFFORTS CONTRIBUTED TO SUCCESSFUL EXERCISE OBJECTIVES AND ACHIEVEMENTS DURING ABOVE MENTIONED EXERCISES. ADDITIONALLY HIS OPERATIONAL DUTY AS TACTICAL ACTION OFFICERS DURING ALL EXERCISE EVENTS CONTRIBUTED HIGHLY TO MINE COUNTERMEASURE THREE ONE'S SUCCESS. HIS NOTEWORTHY ACCOMPLISHMENTS, PERSEVERANCE AND DEVOTION TO DUTY, LTJG W. T. DOOR REFLECTED CREDIT UPON HIMSELF AND UPHELD THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

# **Meritorious Service Medal Examples**

For outstanding meritorious service or achievement while serving as Executive Director for Mine Warfare for Mine Countermeasures Division THREE ONE. Commander W. T. DOOR consistently performed his demanding duties in a highly professional manner. He distinguished himself as a highly respected Mine Warfare professional; recognized as a leading expert in operational and tactical Mine Countermeasures. Commander DOOR provided key support to Fleet Headquarters and Mine Warfare staff in the Third, Fourth, and Sixth Fleet and USS NEVERSAIL of Operations. He contributed to technology, tactics, and doctrine development which have set the US Navy on the path to Mine Warfare supremacy in the coming decades. Under his tutelage, the Mine Countermeasures Division THREE ONE staff has become the standard for Mine Countermeasures Commander organizations in the US Navy. A warfare specialist and a diplomat, Commander DOOR has played a vital role in the US Navy's

engagement with foreign Mine Warfare forces; enhancing the US Navy's interaction and coordination with NATO Mine Warfare forces and the NATO Naval Mine Warfare Center of Excellence. Commander W. T. DOOR exceptional professionalism, personal initiative, and loyal devotion to duty reflect great credit upon him and were in keeping with the highest traditions of the United States Naval Service.

For outstanding meritorious service or achievement while serving as Deputy Commander/Chief of Staff for Mine Countermeasures Division THREE ONE. Commander W. T. DOOR consistently performed his demanding duties in a highly professional manner. He distinguished himself as a highly respected Mine Warfare professional; recognized as one the US Navy's leading experts in operational and tactical Mine Countermeasures. Commander DOOR provided key support to Fleet Headquarters and Mine Warfare staff in the Third, Fourth, Fifth, Sixth, and Seventh Fleet Areas of operations. He contributed to technology, tactics, and doctrine development which have set the Navy on the path to Mine Warfare supremacy in the coming decades. He was a driving force behind reinvigorated planning for Mine Countermeasures operations in the Homeland, and under his tutelage, his staff has become the standard for Mine Countermeasures Commander organizations in the US Navy. A warfare specialist and a diplomat, Commander W. T. DOOR has played a vital role in the US Navy's engagement with foreign Mine Warfare forces. Commander DOOR'S exceptional professionalism, personal initiative, and loyal devotion to duty reflect great credit upon him and were in keeping with the highest traditions of the United States Naval Service.

For outstanding meritorious service or achievement while serving as Executive Director for Mine Warfare for Mine Countermeasures Division THREE ONE. Commander W. T. DOOR consistently performed his demanding duties in a highly professional manner. He distinguished himself as a highly respected Mine Warfare professional; recognized as a leading expert in operational and tactical Mine Countermeasures. Commander DOOR provided key support to Fleet Headquarters and Mine Warfare staff in the Third, Fourth, and Sixth Fleet and USFF Areas of Operations. He contributed to technology, tactics, and doctrine development which have set the US Navy on the path to Mine Warfare supremacy in the coming decades. Under his tutelage, the Mine Countermeasures Division THREE ONE staff has become the standard for Mine Countermeasures Commander organizations in the US Navy. A warfare specialist and a diplomat, Commander DOOR has played a vital role in the US Navy's engagement with foreign Mine Warfare forces; enhancing the US Navy's interaction and coordination with NATO Mine Warfare forces and the NATO Naval Mine Warfare Center of Excellence. Commander W. T. DOOR's exceptional professionalism, personal initiative, and loyal devotion to duty reflect great credit upon him and were in keeping with the highest traditions of the United States Naval Service.

FOR OUTSTANDING MERITORIOUS SERVICE AS OPERATIONS AND PLANS OFFICER FOR COMMANDING OFFICER, MINE COUNTERMEASURES DIVISION THREE ONE FROM JULY 2017 TO JUNE 2018. LIEUTENANT W. T. DOOR CONSISTENTLY PERFORMED HER DEMANDING DUTIES IN AN EXEMPLARY AND HIGHLY PROFESSIONAL MANNER. SHE

DISTINGUISHED HERSELF AS A HIGHLY RESPECTED MIW EXPERT AND EFFECTIVE LEADER THROUGH HER COMPREHENSIVE PROFICIENCY IN MIW AND THE NAVY PLANNING PROCESS. CONSTANTLY CALLED UPON FOR HER UNIQUE AMCM EXPERTISE, HER THOROUGH ORGANIZATION AND COMMUNICATION SKILLS WERE VITAL TO THE SEAMLESS TEAMWORK BETWEEN U.S. AND NATO FORCES FROM OVER 20 DIFFERENT NATIONS DURING 24 MULTINATIONAL MIW EXERCISES. SHE INITIATED AND MANAGED THE DEVELOPMENT OF A COMMAND TRAINING PLAN USING CONTINUOUS TRAINING LECTURES AND SELF-EVALUATED STAFF EXERCISES TO BUILD MCMDIV THREE ONE INTO THE HUB OF OPERATIONALLY READY, ON-DEMAND MIW EXPERTISE. AS ACTING EXECUTIVE OFFICER FOR SIX MONTHS, SHE COMPETENTLY FILLED A GAPPED O-5 BILLET, MANAGING PERSONNEL READINESS WHILE EXECUTING MIW EVENTS ACROSS SIX OPERATIONAL FLEETS. LIEUTENANT W. T. DOOR EXCEPTIONAL PROFESSIONALISM, PERSONAL INITIATIVE, AND LOYAL DEVOTION TO DUTY REFLECTED GREAT CREDIT UPON HER AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

# **Defense Meritorious Service Medal Examples**

Commander W. T. DOOR, distinguished himself by exceptionally meritorious service as Technical Support Detachment Officer-in-Charge, Naval Surface Warfare Center, Indian Head Explosive Ordnance Disposal Technology Division, Indian Head, Maryland from January 2016 to September 2018. CDR DOOR demonstrated superior leadership as a driving force in the sustainment and development of the Combined Explosives Exploitation Cell (CEXC) Program. His efforts were critical to four successful CEXC platoon deployments to Afghanistan in support of Combined Joint Task Force Paladin and Operation ENDURING FREEDOM. Additionally, he provided critical information and strategic development support to worldwide combatant commanders to further the exploitation mission in support of national level objectives and Joint Service missions, arming these organizations with exploitation knowledge and capabilities critical to the C-IED fight. His expertise and strategic vision greatly contributed to the integration and inclusion of exploitation capability in combatant commander operational and contingency plans. Through these and many other distinct accomplishments, CDR W. T. DOOR exceptional service to his country has had a profound impact on current and future EOD and Technical Exploitation operations. His efforts reflect great credit upon himself, the United States Navy, and the Department of Defense.

For outstanding meritorious service while assigned to USS NEVERSAIL from 20 May 2012 to 31 March 2014. Lieutenant Commander W. T. DOOR was the guiding hand in every major decision, improvement, and addition to USS NEVERSAIL during his tenure. Through his efforts 170 military and civilian personnel were trained and equipped to deploy to Afghanistan, Iraq and in support of all five

geographic combatant commands; furthermore, any given moment there are in excess of 90 USS NEVERSAIL personnel either on deployment preparing to deploy overseas to support ongoing combat operations. LCDR DOOR placed a high priority on mentorship and professional development, He provided one on one mentoring, group leadership development training, and career advice to the 20+ officers in the USS NEVERSAIL wardroom. Furthermore, after the 2014 Defense Equal Opportunity Management Institute command climate survey LCDR DOOR took the lead of six distinct Command Assessment Teams command climate survey. These assessment teams took a look at a broad range of topics and put in place specific steps to correct the deficiencies. The impact of implementing these recommendations was profound. Less than one year later the command re-took the survey with substantial quantitative and qualitative improvement noted. Most of all he was a consistent bedrock of decisive leadership and the command and remained highly dedicated to the welfare, morale and professional development of his personnel. Lieutenant Commander W. T. DOOR exceptional professionalism, personal initiative, and loyal devotion to duty reflected great credit upon him and were in keeping with the highest traditions of the United States Naval Service

### **Defense Superior Service Medal Examples**

Captain W. T. DOOR, United States Navy, distinguished himself by exceptionally superior service as Commanding Officer of the Naval Surface Warfare Center, USS NEVERSAIL Explosive Ordnance Disposal Technology Division, Indian Head, Maryland from September 2015 to June 2018. Through his distinctive accomplishments, Captain DOOR reflects great credit upon himself, the United States Navy, and the Department of Defense.

### **Meritorious Unit Writeup Example**

Explosive Ordnance Disposal Mobile Unit USS NEVERSAIL has distinguished itself as the premier mobile unit in the Navy, excelling at completing the toughest tasks with professionalism, efficiency, and precision. NEVERSAIL is the only unit assigned to Explosive Ordnance Disposal Group THREE continuously employing forces in mobile; Mine Countermeasures (MCM); Carrier Strike Group (CSG), Ranger; and U.S. Army Special Operations Force (SOF) mission areas. Its platoons perform at the highest levels and continue to receive praise from EOD, Navy, and Army supported and supporting commanders and operators. USS NEVERSAIL has especially distinguished itself during the period of March 2017 through June 2019 and is deserving of the Navy Unit Commendation. Specific accomplishments include:

- Deployed as CTG 56.6/Commander Joint Task Force Troy-North (JTFT-N) to Contingency Operating Base (COB) Speicher near Tikrit, Iraq from March to September 2017 ISO Operations IRAQI FREEDOM (OIF) and NEW DAWN (OND). CTG 56.6/JTFT-N provided command and control of joint service EOD forces and specialized Counter-IED (C-IED) enablers to render safe, eliminate, and exploit explosive hazards and improvised explosive devices (IED) in direct support of Task Force Marne. Coordinated battalion efforts to support five U.S. Army, Air Force, and Navy EOD companies, six Army Weapons Intelligence Teams (WIT), and Combined Exploitation Cell-North (CEXC-N).
- Responsible for all Counter-IED efforts within the 40,000 square mile area of Iraq controlled by United States Division-North (USD-N). Successfully completed 747 combat missions including, over 43,000 kilometers of route clearance operations, clearing 113 IEDs and 201 arms caches, conducting 284 post-blast analyses, and destroying 147,536 ordnance items totaling 23,403 lbs net explosive weight (NEW) of hazardous remnants of war ordnance.
- JTFT-N forces conceived, planned, and executed two named operations. The first operation unilaterally destroyed 11 chemical munitions and then partnered with Iraqi Chemical Defense Company (CDC) to advise and assist in destroying 391 additional chemical munitions. The second operation was Iraqi CDC first-ever operational employment was deemed an unqualified success by U.S. and Iraqi officials. In both operations, rounds were decontaminated, packaged, moved to a safe disposal area, and destroyed without spreading contamination, reaching national level interests, and were instrumental in furthering the capacity of the Iraqi military to take control of its own chemical stockpiles and remnants of war.
- Coordinated CEXC-N at COB Speicher manned by a combination of forces from Bravo Company 22nd Chemical Munitions Technical Escort Unit (B/22 CM TEU), USN EOD, individual augmentees, and civilian contractors. CEXC-N initiated forensic testing on all IED components recovered in the USD-N AOR including documents, signals, biometrics, electronics, and chemical analyses. All evidence was entered into U.S. and Iraqi national databases to track violent extremists and criminals. CEXC-N processed 464 cases yielding 148 target support packages accounting for 50 actionable targets. 18 of 24 arrest warrant support packages were approved by the Iraqi government, providing critical intelligence information used to target violent extremists.
- Produced over 200 intelligence products and 700 foreign disclosure reports supporting JTF DOOR, USD-N, USF-I, and Iraqi partners critical in defeating terrorist IED networks.
- Conducted 126 Iraqi partnership training events and 88 key leader engagements facilitating the
  transition to stability operations through efforts of advising, training, assisting and equipping
  Iraqi partners. As a result, Iraqi Security Forces (ISF) conducted 545 EOD missions, 104 with
  U.S. forces, accounting for a 100% increase in ISF unilateral responses from the previous six
  months.
- Played a significant role in the Responsible Drawdown of Forces in Iraq, including providing logistics to reduce combat equipment by 50% over a six month period. Lauded by THIRD Infantry Division/US Division-North Commander for successfully increasing Iraq's capacity to defeat IEDs, target IED networks, and respond to an asymmetric threat. Lessons learned will professionalize Joint EOD Tactics, Techniques and Procedures as we continue to play a significant role in the GWOT and our Nation's Irregular Warfare strategy.

- USS NEVERSAIL personnel received 90 combat awards including Bronze Star Medals, Meritorious Service Medals, Army Commendation Medals and Army Achievement Medals.
- During four CIF deployments to Iraq in 2017 and 2018, EODMU SEVEN platoons provided support to US Army Special Operations Groups ONE, THREE, and FIVE to Iraq, and UAE. Conducted 113 combat missions providing expert tactical advice on booby traps and sensitive site exploitation (SSE) and identifying weapons of mass destruction (WMD) and homemade explosives (HME) development capabilities. Provided tactical intelligence and direct support during raids on suspected insurgents, helping to kill or capture high-level insurgents.
- Deployed to COMFIFTHFLT in Bahrain as combined Task Group 56.1/56.9 from January to June 2018 ISO Operation ENDURING FREEDOM (OEF). Operational commander of 120 personnel including task group staff, four EOD platoons, one Mobile Diving and Salvage company, one Intelligence Exploitation Team (IET), one Combat Camera detachment, and one Maritime Civil Affairs Team (MCAT).

USS NEVERSAIL conducted underwater salvage and EOD operations in order to support maritime security, strengthen partnerships, deter disruptive countries, and counter violent extremism in FIFTH FLEET AOR. Accomplishments include:

- Provided expert leadership, planning and mentorship in the areas of C-IED, Underwater Mine Countermeasures (UMCM), Anti-terrorism/Force protection (AT/FP) Diving, Theater Security Cooperation (TSC), and Underwater Salvage and Ships Husbandry (UWSH) diving. Total dive operations included: 572 local AT/FP dives, 38 AT/FP fly-away dives, 66 ship husbandry dives, and 101 other dives, totaling over 387 hours of bottom time.
- Conducted emergent UWSH services for USS NEVERSAIL damaged controllable pitch propellers (CPP), berthed in United Arab Emirates (UAE), removing and capping propeller blades two days ahead of schedule. Divers accumulated 252 hours of bottom time over seven days while conducting in water replacement of five CPP blades. This repair was the first ever waterborne removal and capping flange installation, saving the U.S. Navy \$1.4M in contracting and dry dock fees, and allowing DOOR to continue its vital mission tasking in theater.
- Coordinated interoperability training with Bahraini Ministry of Interior (MOI) including a
  forensics symposium. Training facilitated information exchange and fostered critical
  relationships. Information gained directly affected security postures and measures employed by
  COMUSNAVCENT.
- Developed FIFTH FLEET Concept of Operations (CONOP) on responding to multiple floating mines in the Arabian Gulf, creating the way ahead for deployed EOD forces to clear multiple floating mines if encountered.
- Planned and executed five COMUSNAVCENT Theater Security Cooperation (TSC) exercises specifically designed to further relationships and exchange EOD and diving information with partner nations in the AOR.
- As a part of Exercise EAGER LION in Jordan, conceived and executed the first mobilization of CTG 56.1 C2 element, providing proof of concept and equipment validation of such an element when needed.
- As CTU 52.1.3, USS NEVERSAIL Commander, for two international exercises, conducted C2 of U.S. and U.K. UMCM forces. Provided timely and accurate information to the overall MCM Commander ensuring a clear flow of information in order to safely conduct diving operations.

• Revamped ordnance handling and requisition procedures due to loss of magazines in Bahrain. Coordinated Code retrograde ordnance shipment to Kuwait and disposed of over 29,000 pieces of unserviceable ordnance.

USS NEVERSAIL conducted intelligence and media operations to mitigate or eliminate regional threats and positively influence regional governments in the AOR. Accomplishments include:

- Integrated with Special Operations Command Crisis Response Element (SOCCRE), providing media exploitation and biometric collection to facilitate the maritime interdiction of a high value individual.
- Collected intelligence during 48 suspect vessel boardings that freed three dhows and 48 crew members from pirate control. Collected information on 62 suspected pirates at sea and turned over 15 suspects for prosecution.
- Collected first-time intelligence on foreign navies of interest to the highest levels of national intelligence, lauded as incredibly valuable.
- Provided photographic documentation of boardings, exercises, and significant operations throughout the FIFTH FLEET AOR. Collected 90,842 photographic images of which 535 were released, captured over 42 hours of video and provided written and photographic articles leading to three published Navy news stories.
- Administratively trained and supported 14 EOD platoons deployed in support of three Carrier Strike Groups (CSG), USA Special Forces and SOCCRE.

USS NEVERSAIL Platoons embarked in support of Carrier Strike Groups (CSG) onboard USS ENTERPRISE, USS BUSH, and USS EISENHOWER, conducting thousands of hours of flight deck operations, ensuring safe handling of all ordnance. Embarked EOD platoons conducted more than 200 AT/FP dives in support of strike group vessels entering ports throughout SIXTH and FIFTH Fleets AOR. Functioning as liaisons with Navy Criminal Investigation Service, and local military and law enforcement agencies, all high-value U.S.-flagged vessels operated without imminent threat of explosive hazards while in berthed in foreign ports. Additionally, embarked platoons took part in Fleet level exercises and TSC events exercising U.S. Navy EOD capabilities and demonstrating interoperability with allied nation EOD and diving forces.

The officers and Sailors assigned to USS NEVERSAIL, CTG 56.1, 56.6 and 56.9, and CTU 52.1.3, provided expert training, planning, coordination, operational management, and execution of a myriad of U.S. Navy, joint, and allied forces operating in five diverse mission areas ranging from EOD and diving to intelligence collection and exploitation. Operating on land and at sea in NORTHCOM, SOUTHCOM, EUCOM, AFRICOM, and CENTCOM AORs, and successfully meeting every mission tasking with resounding success, prove EODMU SEVEN is highly worthy the Navy Unit Commendation.

### Military Outstanding Volunteer Service Medal Examples

Per reference W. T. DOOR, you are hereby authorized to wear the Military Outstanding Volunteer Service Medal (MOVSM) for outstanding community support and public service from September 2015 through October 2018.

You are justly commended for your selfless dedication and generosity in committing your personal time and efforts to the Miramar Youth Sports Program and the Partnership in Education Program. Your devotion to community service motivated you to complete over 170 hours of volunteer work throughout our San Diego community. You unreservedly devoted over 100 hours to the Miramar Youth Sports Program, partnering with fellow coaches and volunteers striving to teach adolescents the importance of sportsmanship, teamwork, commitment, and a healthy lifestyle through basketball, baseball and soccer. Additionally, you readily devoted 20 hours to the Partnership in Education Program at Encanto Elementary School, where you mentored and encouraged children in the subjects of mathematics, science, and reading, for which, for numerous classes, English was a second language. The mentorship and awareness that you demonstrated were keen to the Navy's core values. Your hard work and commitment to the community make you deserving of the award of the Military Outstanding Volunteer Service Medal.

The effort and commitment you have displayed embody the concept of community service and exhibit the Navy's core values. Your selfless devotion, positive attitude, and personal sacrifice have brought great credit upon yourself and the United States Naval Service. I congratulate you on a job extremely well done!

# Letter of Recommendations Examples

To Whom it may concern:

This letter is provided with my absolute strongest recommendation for LCDR W. T. DOOR to be screened for Explosive Ordnance Disposal Executive Officer.

Having worked closely with DOOR over the last 8 months, I can fully attest that DOOR is a decisive leader and meticulous manager who is able to effectively deal with all levels of the chain of command during high pressure, dynamic and rapidly developing situations. He is a man of impeccable character with a calm presence, thoughtful demeanor who maintains an excellent rapport with his peers. DOOR clearly possesses the requisite qualities and credentials needed to serve successfully as an Executive Officer.

As USS NEVERSAIL Officer, DOOR consistently proved his leadership and operational skillS in the fast paced environment of the EOD Group Operations Office as well as providing his insight and expertise to eight subordinate units. His thought process, depth of knowledge, and mission-focused mentality is exactly what we look for in our future Executive Officers.

Based on his record of <u>sustained superior performance</u>, proven operational experience and history of exceeding expectations, W. T. DOOR will not only succeed, but excel as an Executive Officer. He has my absolute strongest possible recommendation for selection as an Explosive Ordnance Disposal Executive Officer. I trust his judgment completely.

### To Whom it may concern:

It is with great pleasure that I provide my strongest recommendation for immediate selection for W. T. DOOR to the LDO, Administration Officer (641X) Program.

W. T. DOOR leadership and performance while service at Explosive Ordnance Disposal Mobile Unit TWO, Detachment Yorktown is beyond reproach. DOOR has served in the capacity of Administrative Officer, Supply Officer, Command Fitness Leader, Command Career Counselor, First Class Petty Officer Association President (NWS Yorktown), and Small Boat Coxswain as sole support for a detachment comprised of six Explosive Ordnance Disposal detachment personnel and 14 members on the First Class Petty Officer Association. Carrying many responsibilities in a high tempo work environment, DOOR "lead from the front" approach allowed him to perform all duties and responsibilities flawlessly and meticulously. In terms of intelligence, leadership proficiency, innovation, initiative and drive, he possesses the full skill set required for an Administration Officer. Consistently an Early Promote in his evaluations as a First Class Petty Officer, I consider him an extraordinary and remarkable candidate for LDO. If selected, DOOR unlimited potential will truly be unleashed as he continues making significant contributions to our Navy.

W. T. DOOR has the leadership presence and maturity we look for in our Naval Officers. I have been most impressed with his outright professionalism, integrity, and perseverance that he consistently displays. He is a highly qualified and capable candidate who has repeatedly demonstrated his unique talents throughout his time at Explosive Ordnance Disposal Mobile Unit TWO, Detachment Yorktown. He is exactly what the Officer Community needs to lead our Sailors in the twenty first century.

If selected for this very prestigious program, I can assure you that W. T. DOOR will not let our Navy down and will undoubtedly be a future Commanding Officer. He is that good. Give him the opportunity, he will make us all proud!

### To Whom it may concern:

It is quite an honor to provide a letter of recommendation for W. T. DOOR to work at the University of West Florida as an Office Administrator.

While I was the Executive Officer of Navy Explosive Ordnance Disposal Unit TWO, DOOR volunteered as our Ombudsman from October 2016 until June 2018. During that time she was the official representative to the spouses of the 125 sailors at the command. This responsibility entailed

communication, resource management, social work and providing resources to the sailors and spouses. Additionally, DOOR planned and organized "pre-deployment meetings" where she would bring together the spouses of sailors deploying to Afghanistan, Iraq and Africa to make them aware of the military and social network that was available for support.

I interacted with DOOR on a biweekly basis through phone, email and in person. She was one of those unique highly organized individuals that never let seemingly minor administrative tasks slip through the cracks. If deadlines were getting close she skillfully would provide gentle and friendly reminders to ensure task completion.

W. T. DOOR greatest asset is that she's hungry to help. She believed the work that was being done and believed in the value of helping others. Her work rivaled my paid employees as she was on call 24/7/365 and responded to any family related crises. Upon assuming the ombudsman position DOOR quickly recognized a need for communication with the families of our sailors and established a social media presence on Facebook along with professionally designed monthly newsletters.

I do offer a word of caution. If you choose to hire DOOR be sure there is ample opportunity for her to move up. I foresee her very quickly leveraging her strong organizational skills to take on additional responsibilities, excelling at those tasks, and then moving into more demanding or leadership positions.

To Whom it may concern:

# W. T. DOOR IS THE BEST AND MOST QUALIFIED APPLICANT FOR IMMEDIATE SELECTION TO OCS!

I give my HIGHEST recommendation for W. T. DOOR to attend Officer Candidate School. Although not noted in previous evaluations due to her relative seniority as the junior E-4 at the command, I fully expect a hard break out during her next reporting period. Petty Officer DOOR continues to outperform her peers and is already working at a level far exceeding her pay grade. She is an intelligent, hard working sailor who displays excellent leadership qualities and motivation towards her professional and personal goals.

Unwilling to delay her professional goals within the Navy after not being selected for OCS on her first attempt, she chose to enter the Navy and EOD community as an enlisted sailor to gain knowledge and experience before submitting another OCS package. Not only did she complete EOD School, she graduated as the HONOR GRADUATE by maintaining the highest academic average in her graduating class of fourteen students.

Since completion of the EOD training pipeline, she has stood out among her peers, assuming additional responsibilities usually assigned to more experienced sailors. Throughout her EOD platoon's deployment work-up cycle, she has consistently demonstrated an exceptional ability to solve complex problems, a trait not normally seen in most sailors of her rank. She is constantly working to improve her professional skills and gain personal qualifications. W. T. DOOR possesses the integrity, courage, and intelligence required of a successful Naval EOD Officer. When accepted, she will greatly benefit both the Navy and EOD community in an officer billet.

I need W. T. DOOR in my Wardroom today! I trust her to successfully complete any challenging assignment or mission. Her unrelenting work ethic and professionalism has earned her respect up and down the chain of command and is often noted while working with other units. Her dedication to her platoon, Command, and the Navy is fueled by a relentless pursuit of excellence.

Do not delay her selection -- SHE IS READY NOW! After her graduation from OCS, I will be calling the detailer to request orders for her back to my unit.

W. T. DOOR is available for transfer in June 2019; she is currently serving on an operational EOD platoon deploying later this year.

To Whom it may concern:

MIDN 1/C W. T. DOOR HAS MY STRONGEST ENDORSEMENT FOR SELECTION INTO THE EXPLOSIVE ORDNANCE DISPOSAL (EOD) OFFICER COMMUNITY!

Based on an interview conducted with MIDN 1/C DOOR, I believe she has the qualities to become an exceptional EOD Officer. She possesses a rare combination of intelligence, physical fitness, and leadership experience that will guarantee success as an EOD Officer.

MIDN 1/C W. T. DOOR broke out as one of the top midshipmen during her Midshipman Summer Training, as she displayed the highest levels of leadership, motivation, and teamwork. Within the realm of Recruit Officer Training Corps (ROTC), she has sought out numerous leadership positions, been nominated as the newest battalion operations officer for fall of 2019, and was selected to serve within the top four leadership positions within her unit. She has demonstrated a commitment and aptitude for taking on positions of leadership over the last four years with positions including Squad Leader, Supply Chief, Platoon Chief, Platoon Commander, and Personnel Officer.

MIDN 1/C DOOR professionalism and maturity is impressive and is instrumental in her ability to sustain outstanding scholastic and athletic performance. She is an avid athlete, serving as a member of the University of Colorado at Boulder triathlon team and the ROTC endurance team.

MIDN 1/C W. T. DOOR is a confident, driven, and determined individual. She would make an invaluable asset to the EOD community. I have complete confidence that she will excel through both training and subsequent assignment in EOD billets. MIDN 1/C W. T. DOOR is a MUST SELECT for the EOD Officer Community!

To Whom it may concern:

LT W. T. DOOR Grow has my strongest possible recommendation for assignment to Naval Special Warfare Development Group.

LT DOOR is a top performer at EOD Mobile Unit TWO and an outstanding candidate for assignment to Naval Special Warfare Development Group. He recently returned from back-to-back successful deployments as Platoon TWO TWO TWO Officer In Charge (OIC), providing four EOD teams to a

Joint Task Force conducting direct action missions throughout Afghanistan. Throughout his Platoon's initial work-up cycle, LT DOOR settled into his position of OIC quickly. In between deployments, he executed a comprehensive and rigorous training plan to overcome a 50 percent personnel turnover and qualified as Platoon Team Leader. This ensured his platoon was in the highest state of readiness prior to their second deployment. Throughout deployments, his platoon executed 131 direct action missions, resulting in the capturing and/or eliminating of 95 enemy combatants and protecting 929 women and 1740 children.

LT DOOR is an articulate and poised individual who tackles challenges head-on. On 16 July 2017, he presented one of the best EOD Officer boards that I have ever witnessed. He not only showed a commanding presence, but also a thorough understanding of the execution of all scenarios.

Throughout LT DOOR'S tour at EOD Mobile Unit USS NEVERSAIL, he has epitomized sustained superior performance and is a confident, driven, and determined officer. He will make an invaluable asset to COMNAVSPECWARDEVGRU. LT W. T. DOOR is a MUST SELECT for the Naval Special Warfare Development Group community!

To Whom it may concern:

### W. T. DOOR STA-21

EOD Mobile Unit TWO conducted a three person interview with Petty Officer DOOR on 3 April 2018. He arrived looking well poised with a well prepared packet. EOD1 DOOR has the leadership presence and maturity we look for in our Naval Officers. I have been most impressed with his outright professionalism, integrity, and perseverance that he consistently displayed during this interview and during daily interaction. He is exactly what the Officer Community needs to lead our Sailors in the twenty first century. Select him for STA-21 and detail back to EODMU-2

EOD1 W. T. DOOR is highly motivated for the STA-21 program as evident by his knowledge and research into the commissioning program and EOD Officer career path. I was most impressed with the value he placed on the EOD staff officer role. EOD1 has a solid understanding of the value added when EOD officers represent our community to the Fleet and Joint Services. He has a well thought out plan, desire to make the Navy a career and a long term commitment to Navy EOD.

To Whom it may concern:

### W. T. DOOR recommendation

It is with great pleasure that I provide my strongest recommendation for immediate selection for ENS EW. T. DOOR for lateral transfer to the EOD Community.

Based on his stellar performance onboard USS NEVERSAIL DOOR has demonstrated the traits of successful Naval Officers. He has earned his Officer of the Deck and SWO qualifications early, earned exceptional FITREPS and has set himself apart as a leader among peers.

ENS W. T. DOOR has the leadership presence and maturity we look for in our Naval Officers. I have been most impressed with his outright professionalism, integrity, and perseverance that he consistently displayed during our two meetings. He is exactly what the Officer Community needs to lead our Sailors in the twenty first century.

If selected for lateral transfer, I can assure you that ENS W. T. DOOR will undoubtedly be a future Commanding Officer. Select him now for lateral transfer and detail him to EOD Mobile Unit TWO.

To Whom it may concern:

### LETTER OF RECOMMENDATION FOR PASTOR W. T. DOOR

I have known W. T. DOOR as the worship pastor at New Hope Community Church since I started attending that Church in the Summer of 2016. During that time we have worked together planning and leading Church functions such as work days and men's groups. I have been impressed with his dedication to the Church and his desire to continue to push the Church forward to make it relevant to the demographic that the Church is serving. I believe that he shows great skill moving the Church forward while at the same time balancing the very diverse needs of other key stakeholders.

Aside from the more formal Church functions I also know DOOR on a much more personal level. Over the last 18 months we have been meeting meeting periodically for a 6:00 AM breakfast. Of all the men I know closely, DOOR is one of the most committed to his personal and professional development. He embraces personal and professional challenge and uses those challenges to better himself and the people around him. One of our favorite quotes is from JFK who said "Pray not for an easy life, Pray to be a stronger Man." As DOOR and I go through live together it is clear he is committed to the ideals of using life's struggles to become a stronger man. As a Doctoral program candidate this program will not only make him a better man, but will better allow him to serve the community and develop those around him.

I believe that an individual's strength can also be that individual's weakness. W. T. DOOR has the strength of keeping options open and on the table before deciding on a course of action. Unfortunately, this can also be considered a weakness as it may seem that he is indecisive or jumping from commitment to commitment. However, once he decides on a course of action he is fully committed, and I believe he will be fully successful in his Doctoral program.

W. T. DOOR is most highly recommended for the USC School of Education Doctoral Program. Your investment in him will pay great dividends both to Jason and his community. Please let me know if I can be of further assistance.

To Whom it may concern:

LT W. T. DOORI is an OUTSTANDING Naval Officer who I was fortunate enough to work with as his Executive Officer at USS NEVERSAIL. His performance during my tenure has earned my highest possible recommendation for selection to the Intelligence Community.

LT DOOR'S performance while onboard Riverine Squadron TWO was exemplary. Serving as the Assistant Officer in Charge of a 50 man detachment, he was responsible for the tactical employment of an offensive riverine capability which included intelligence collection through tactical questioning, dissemination of information and gained first hand knowledge of intelligence driven operations. Following his tour with Riverine Squadron TWO, he continued to broaden his exposure and experience with expeditionary intelligence through his GSA tour in Afghanistan. The experience he gained during these tours will significantly enhance his future contributions to the Intelligence community.

Select LT W. T. DOOR for redesignation in the Intelligence community immediately - there is no finer candidate! I welcome his assignment to my command!

To Whom it may concern:

### YN1 W. T. DOOR

YN1 W. T. DOOR is an OUTSTANDING Petty Officer who I was fortunate enough to work with as his Executive Officer and Deputy Commander at USS NEVERSAIL. His performance during my tenure has earned my highest possible recommendation for selection as a Limited Duty Officer.

YN1 DOOR performance while assigned to Mine Countermeasures Division THREE ONE exemplary. Serving as the lead YN and Administrative Officer he set and maintained a high standard of performance and leadership to be emulated by both officer and enlisted ranks. He was an instrumental player in over 30 national, interagency, and multinational Mine Warfare exercises. His administrative involvement managing FY16, FY17, FY18, and FY19 command budget totaling 1.2M dollars were vital ensuring that all participants traveled to and from their destination and that their travel was liquidated on time with zero discrepancies. Furthermore as my Command Career Counselor YN1 was responsible for the commands first Golden Anchor Award.

Select YN1 W. T. DOOR for LDO! I welcome his assignment back to my command!

To Whom it may concern:

It is my distinct pleasure to nominate LT W. T. DOOR for the RADM Thomas A. Brooks Intelligence Junior Officer of the Year Award. Hands down, she is the highest impact officer in a command that prides itself on consistently providing direct, timely and comprehensive intelligence to the warfighter, whether it is forward deployed alongside operator counterparts or from garrison.

Since her arrival at KENNEDY, LT DOOR has been an absolute superstar, leading the pack (to include the O-4s)! She demonstrates deep, penetrating knowledge of the adversary faced by our Navy Irregular Warfare customers and her professionalism in leading military and civilian intelligence analysts has ensured KENNEDY remains on the cutting edge of deployed intelligence support.

A standout among standouts in this high OPTEMPO command, LT DOOR has earned my full faith and confidence. More importantly, she has earned the trust of her operator counterparts. Their by-name request for the exemplary intelligence support she provides is testament to the esteem in which her efforts are held.

LT W. T. DOOR is an asset to the Information Dominance Corps and the Naval Intelligence community. Further, her consistently outstanding performance is well deserving of recognition as 2018 RADM Thomas A. Brooks Intelligence Junior Officer of the Year Award (IJOY).