



# **GENERAL GUIDELINES**

# CONSUMER GOODS COUNCIL OF SOUTH AFRICA ("CGCSA")-GLOBAL FOOD SAFETY INITIATIVE (GFSI) GLOBAL MARKETS PROGRAMME





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# **DEFINITIONS**

For the purpose of this document the following definitions shall apply:

Term	Definition	
Accreditation	A process by which an authoritative body gives formal recognition of the competence of a certification body	
	to provide certification services against an international standard.	
Accreditation Body	An agency having jurisdiction to formally recognize the competence of a certification body to provide	
	certification services.	
Appeal	An official request by a supplier to an Assessment Provider to review decision(s)/ activities made/conducted	
	during an assessment.	
Assessment	A systematic, independent and documented process for obtaining evidence and evaluating the objectivity to	
	determine the extent to which the assessment scopes are fulfilled. Assessment in this case refer	
	assessment conducted using the GFSI Global Markets Programme Basic Level and Intermediate Level	
	Checklist.	
Assessment Provider	An accredited Certification Body conducting a GFSI Basic Level/Intermediate Level assessment.	
Assessor	An Auditor (as defined in these General Guidelines) appointed by the assessment body, who is assigned to	
	perform alone or as part of a team, a GFSI Global Markets Programme Basic Level or Intermediate Level	
	assessment.	





A systematic and functionally independent examination to determine whether activities and	
related results comply with a conforming scheme, whereby all the elements of this scheme should	
be covered by reviewing the supplier's manual and related procedures, together with an	
evaluation of the production facilities.	
A person qualified to carry out an audit for or on behalf of a certification body.	
A process by which a food safety scheme and food safety related schemes are compared to the	
GFSI Guidance Document to determine equivalence.	
The preparation and provision of food, which is consumed outside the home, within a defined	
premises.	
A process by which accredited certification bodies, based on an audit, provide written assurance	
that food safety requirements and management systems and their implementation conform to	
requirements.	
A provider of certification services, accredited to do so by an Accreditation Body.	
A person who is capable, experienced, knowledgeable and/or received the relevant training	
A legal document that is an expression of displeasure or dissatisfaction, but is not an appeal.	
A person, organization, or its representative making/submitting a complaint.	
Where either a Certification Body or an individual is in a position of trust requiring them to exercise	
judgment on behalf of others and also have interests or obligations (whether financial or	
otherwise) of the sort that might interfere with the exercise of that judgment.	
An action to eliminate the cause of a detected non conformity or other undesirable matters.	
A condition of being similar or identical or essentially equal.	
An examination of production facilities or services in order to verify that they conform to	
requirements.	





Expert	A person appointed by GFSI who has demonstrable specific knowledge and expertise with respect	
	to food safety or management systems.	
Food	Any substance or product, whether processed, partially processed or unprocessed, intended	
	to be, or reasonably expected to be, ingested by humans and animals. "Food" includes drin	
	chewing gums and any substance, including water, intentionally incorporated into the food during	
	its manufacture, preparation or treatment.	
Food Safety	Food which will not harm the consumer so long as intended use guidelines are followed when it	
	is prepared or eaten.	
Food Safety Scheme	A systematic plan, which has been developed, implemented and maintained for the scope of food	
	safety. This shall consist of a standard and a food safety system in relation to specified processes	
	or a food safety service to which the same particular plan applies. The food safety scheme should	
	contain at least the following items:	
	► a standard	
	► clearly defined scope	
	► a food safety system	
Food Safety Standard	A series of defined requirements developed to ensure the safety of food when effectively	
	implemented.	
Food Supply Chain	A defined sequence of activities in relation to the provision of food from primary production to	
	consumption. In relation to GFSI this involves activities associated with the Food Industries.	
НАССР	Hazard Analysis Critical Control Point - A system which identifies, evaluates controls and monitors	
	hazards relating to food safety.	





High Risk Areas	Areas where high risk foods are exposed and the subsequent processing does not include a step	
IIIgii Nisk Alcas	that effectively eliminates all harmful microorganisms or areas where high risk foods are exposed	
	after they have undergone a processing step that effectively destroys harmful microorganisms.	
Impartiality	The actual and perceived presence of objectivity.	
Incident Management	Process of identifying and managing any event where, based on the information available, the	
	are concerns about threats to the food safety of product that could require intervention to protect	
	consumers' interests, such as isolation and removal from the supply chain.	
Mentor/ consultant	An individual deemed competent to provide effective guidance and advice to suppliers to	
	implement the GFSI Global Markets Programme Basic and Intermediate Level requirements.	
Mentoring/ consulting	The ability to advise, guide and convey knowledge and expertise to individuals who do not have	
	the knowledge and/or experience that is required.	
Monitoring	A planned sequence of observations or measurements to assess conformance with requirements	
Non-conformity	A deviation of product or process from specified requirements, or the absence of, or failure to	
	implement and maintain, one or more required management system elements, or a situation	
	which would, on the basis of available objective evidence, raise significant doubt as to the	
	conformity of what the supplier is supplying.	
Normative Documents	Referenced documents which are indispensable for the correct application of a scheme.	
Outsourcing	A firm, company or individual carrying out a process on products on behalf of the site audited.	
Primary Production	Those steps in the food chain up to and including but not limited to, harvesting, slaughter, milking,	
	fishing, production of agricultural plant/tree crops and agricultural animal livestock. The resulting	
	food products are similar to their natural state, but may have been packed, washed, trimmed (not	
	cut into pieces), or otherwise undergone any process not defined under the definition of	
	'processed food'.	
	l	





Process	A set of interrelated or interacting activities which result in an outcome.	
Processed Food	A Food product, which has undergone any of the following processes, changing the nature of the	
	food:	
	► Aseptic filling	
	► Hot Filling	
	► Baking	
	► Irradiation	
	► Bottling	
	► Microfiltration	
	► Brewing	
	► Microwaving	
	► Canning	
	► Milling	
	► Coating/Breading/Battering	
	► Mixing/Blending	
	► Cooking	
	► Packed in Modified Atmosphere	
	► Curing	
	► Pack in Vacuum Packing	
	► Cutting/Slicing/Dicing	
	► Pasteurisation	
	► Dismembering	
	► Pickling	

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	► Distillation	
	► Purification	
	► Drying	
	► Roasting	
	► Extrusion	
	► Salting	
	► Fermentation	
	► Slaughtering	
	► Freeze Drying	
	► Smoking	
	► Freezing	
	► Steaming Sterilisation	
	► Frying	
	► Quick Freezing	
Product	A result of a process.	
Product categories	A grouping of products, which have a like origin or processing technology involved in the	
	production of the product.	
Product recall	The removal by a supplier of product from the supply chain that has been deemed to be unsafe	
	and has been sold to the end consumer, or is with retailers or caterers and is available for sale.	
Retail	The sale of food to the consumer, which is not consumed within defined premises.	
Review	The systematic, documented process undertaken by GFSI to assess the conformance of a scheme	
	against the requirements of the GFSI Guidance Document.	





Scheme	A documented food safety scheme, which has specified requirements, specific rules and	
	procedures.	
Standard	A normative document and other defined normative documents, established by consensus and	
	approved by a body that provide, for common and repeated use, rules, guidelines or characteristic	
	for activities or their results, aimed at the achievement of the optimum degree of order in a given	
	context.	
Supplier	An organization supplying food.	
Trainer	An individual deemed competent to provide effective training to convey the basic and	
	intermediate level food safety assessment requirements and training modules to all stakeholders.	
Training	Planned and organized vocational or practical teaching, as well as activities and deliverables	
	designed to impart skills, techniques, methodologies, tools and enlightened behaviour and to	
	develop attitudes and knowledge to end users to enable them to efficiently and effectively perform	
	professional tasks and duties. This can be done through instruction, observation or practice, with	
	the primary goal being to transfer teaching into workplace behaviour.	
Wholesale	The sale of food to retailers, to industrial, commercial, institutional, or other professional company	
	users, or to other wholesalers and related subordinated services.	





# **ABBREVIATIONS**

Abbreviation	Term
AP	Assessment Provider
СВ	Certification Body
CGCSA	Consumer Goods Council of South Africa
CAMS	Centralized Assessment Management System
DAFF	Department of Agriculture, Forestry and Fisheries
DoH	Department of Health
DSA	Dairy Standard Agency
FSI	Food Safety Initiative
GMCBP	Global Markets Capacity Building Program
GFSI	Global Food Safety Initiative
GMPs	Good Manufacturing Practices
НАССР	Hazard Analysis Critical Control Point
HAS	Hygiene Assessment System (Meat Safety Act 40 of 2000)
IAF	International Accreditation Forum
ISO	International Standards Organisation
IRCA	International register of certificated auditors
NRCS	National Regulator for Compulsory Specifications
SABS	South African Bureau of Standards
SAAFoST	South African Association of Food Science and Technology
SAATCA	Southern African Auditor and Training Certification Association
SACNASP	South African Council for Natural Scientific Professionals
SANS	South African National Standard

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# INTRODUCTION

The CGCSA-GFSI Global Markets Programme is based on the following GFSI objectives:

- Reduce food safety risks by delivering equivalence and convergence between effective food safety management systems, as outlined in the GFSI Guidance document
- Manage cost in the global food system by eliminating redundancy and improving operational efficiency
- Develop competencies and capacity building in food safety to create consistent and effective global food systems
- Provide a unique international stakeholder platform for collaboration, knowledge exchange and networking

This Programme has been developed to guide food suppliers in South African through the GFSI Global Markets Programme. It should be applied as an indicative user guide in relation to the following four key phases of the GFSI Global Markets Programme:

Phase 1 - Self-Assessment: A self-assessment by the company against the Basic Level and/or Intermediate Level Checklist to allow the company to decide its status level or as prescribed and/or accepted by the Retailer/Wholesaler or client to the company. Subject to the outcome of the self-assessment, the company should pass to either, phase 2 (Basic Level Assessment), phase 3 (Intermediate Level Assessment), or phase 4 (certification against a GFSI recognised scheme).

Phase 2 - Assessment with an Assessment Provider: Basic Level: An unaccredited assessment of a supplier is carried out against the requirements specified in the Basic Level Checklist and Guidance Document. The technical requirements at this level are comprised of 35% of the key elements of the GFSI Guidance Document, which include Food Safety Management Systems, Good Manufacturing Practices and Control of Food Hazards.





Phase 3 - Assessment with an Assessment Provider: Intermediate Level: An unaccredited assessment of a supplier is carried out against Intermediate Level Checklist and Guidance Document, which include the Basic Level requirements, a further 65% of the GFSI Guidance Document element which include Food Safety Management Systems, Good Manufacturing Practices and Control of Food Hazards.

**Phase 4 - Certification against a GFSI recognized scheme:** The official accredited certification against one of the GFSI recognized schemes. Information can be found at www.mygfsi.com

# **SCOPE**

The CGCSA-GFSI Global Markets Programme provides guidance to Suppliers and Assessment Providers regarding the requirements and key elements for the production of safe food or for service provision in relation to food safety.

The scope includes:

- a) All Food, liquor and Pet Food Categories not listed below
- b) Red Meat and Game Abattoir and/or processing and/or deboning
- c) Poultry Abattoir and/or processing and/or deboning
- d) Ostrich Abattoir and/or processing and/or deboning
- e) Primary animal production
- f) Produce packed in field
- g) Produce, grower & pack house (no processing)
- h) Produce, grower & pack house (processing)
- i) Produce: pack house only (no growing and no processing)
- j) Produce: pack house (no growing, but processing)
- k) Milk sheds
- l) Dairy





At this stage the scope of the CGCSA-GFSI Global Markets Programme excludes distribution centres and storage areas outside of direct responsibility and control of the company.

## **ASSESSMENT CRITERIA**

The CGCSA-GFSI Global Markets Programme assessments incorporate GFSI Global Markets Programme Basic Level and Intermediate Level Assessment food safety requirements.

It is recommended that the following relevant documents are considered and applied by the supplier when implementing the programme:

- 1. All Acts and Regulations pertaining to the type of food products produced, processed and/or manufactured.
- 2. All applicable Compulsory Specifications.
- 3. All food related National and/or International Standards, i.e.:
  - a) SANS 241-2, SANS 241-1: 1 Drinking water Part 1: Microbiological, physical, aesthetic and chemical determinants and SANS 241-2: Drinking water Part 2: Application of SANS 241-1.
  - b) SANS 10049 Food safety management Requirements for prerequisite programmes (PRPs).
  - c) SANS 10330 Requirements for a Hazard Analysis and Critical Control Point (HACCP) system (Intermediate Level).
  - d) ISO 22000 –Food Safety Management System
  - e) Relevant parts of ISO /TS 22002 standards
  - f) SANS 289 Labelling requirements for pre-packed products.
  - g) PAS 96 of 2010 Defending Food and Drink.





# ASSESSMENT CATEGORY REQUIREMENTS

Suppliers can apply for assessment under the following options as agreed with their clients:

Category	Assessment Document	Links to Documents
All Food, liquor and Pet Food Categories not listed below	Basic Level Assessment	www.cgcsa.co.za/fsi
	Intermediate Level Assessment	
	Integrated Production of Wine (IPW audit)	http://www.ipw.co.za
	Basic and IPW / Intermediate and IPW for wine	
	cellars.	
Red Meat and Game Abattoir and/or processing and/or	Basic Level Assessment and HAS	www.cgcsa.co.za/fsi
deboning	Intermediate Level Assessment and HAS	www.daff.gov.za
Poultry Abattoir and/or processing and/or deboning	Basic Level Assessment and HAS	www.cgcsa.co.za/fsi
	Intermediate Level Assessment and HAS	www.daff.gov.za
Ostrich Abattoir and/or processing and/or deboning	Basic Level Assessment and HAS	www.cgcsa.co.za/fsi
	Intermediate Level Assessment and HAS	www.daff.gov.za
Primary animal production	SA Livestock G.A.P	www.cgcsa.co.za/fsi
		http://www.salivestockgap.com
Produce packed in field	Local G.A.P. (Foundation Level/Intermediate	www.cgcsa.co.za/fsi
	Level)	https://www.globalgap.org
Produce, grower & pack house (no processing)	Local G.A.P. (Foundation Level/Intermediate	www.cgcsa.co.za/fsi
	Level) and add on GMPs	https://www.globalgap.org
Produce, grower & pack house - processing	Local G.A.P. (Foundation Level/Intermediate	www.cgcsa.co.za/fsi
	Level ) and Intermediate Level Assessment	https://www.globalgap.org

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Produce: pack house only (no growing and no processing)	Basic Level Assessment	www.cgcsa.co.za/fsi
	Intermediate Level Assessment	
Produce: pack house (no growing, but processing)	Intermediate Level Assessment	www.cgcsa.co.za/fsi
		https://www.globalgap.org
Milking sheds	Basic Level Assessment	www.cgcsa.co.za/fsi
	Intermediate Level Assessment	

# Note:

- Organic certified suppliers must comply with the above requirements in addition to organic certification.
- All other certified schemes (i.e. registered with DAFF) must comply with the above requirements.
- Any other audit/certification maintained by suppliers must be discussed with their retail clients for acceptance.
- The CGCSA is not involved in any assessment, certification or accreditation activities.





# **CGCSA-GFSI Global Markets Programme's NORMATIVE DOCUMENTS**

The following CGCSA-GFSI Global Markets Programme normative documents (and any other documents released as normative) are relevant:

- a) CGCSA-GFSI Global Markets Programme General Guidelines (this document)
- b) GFSI Basic Level & Intermediate Level Checklist
- c) CGCSA-GFSI Global Markets Programme User Guidelines

# **ASSESSMENT PROVIDERS**

Only accredited Certification Bodies can conduct assessments against the GFSI Basic and Intermediate Level Checklist as Assessment Providers for the CGCSA-GFSI Global Markets Programme. The accreditation can be by any of the members of the International Accreditation Forum (IAF).

# **ROLES AND RESPONSIBILITIES**

STAKEHOLDER	ROLES AND RESPONSIBILITIES			
CGCSA-FSI	Ensure continued maintenance and management of the CGCSA-GFSI Global Markets Programme by:			
	<ul> <li>Obtaining current GFSI and all other relevant documentation and communications</li> <li>Update and collate all Normative Documents relating to the CGCSA-GFSI Global Markets Programme and make the available on the CGCSA-FSI website.</li> </ul>			
	Facilitate the review of CGCSA-GFSI Global Markets Programme documentation as required			
	Convene technical and management forums relating to the CGCSA-GFSI Global Markets Programme			
	Liaise with all relevant stakeholders			





	Provide reports to regulators on the progress of the programme in promoting food safety within the Republic of South Africa
APs	<ul> <li>Conduct GFSI Global Markets Programme Basic Level and Intermediate Level assessments for the purposes of the CGCSA-GFSI Global Markets Programme</li> </ul>
	<ul> <li>Ensure sector-specific assessor competency and monitoring through assessor calibration sessions for the consistent application of decision making criteria, conformance, major, minor or critical findings.</li> </ul>
	<ul> <li>Ensure retailer/client rules are adhered to. The company rules are obtained from the respective retailer/client.</li> </ul>
Training Provider	Conduct training for mentors/consultants, assessors and suppliers
Mentors / Consultants	Mentor/Consult / assist suppliers with implementation of the CGCSA-GFSI Global Markets Programme
Suppliers	Pay for assessments or audits
	• Ensure the food safety system is planned, implemented, maintained, monitored and assessed at the frequency determined
	Schedule an assessment/audit within at least 3 months in advance of the assessment/audit being due or required
	Ensure processes are fully operational at the time of the assessment/audit
	Include all products and processes in the scope of the assessment/audit
	• Inform the assessor/auditor of any changes to contact details, product or process changes, scope operations and major
	changes to the food safety management system.
	Determine and initiate corrective action based upon the assessment/audit report findings
	Ensure compliance to all relevant legislation
	Attend supplier information days





Technical Working	Review of all CGCSA-GFSI Global Markets Programme documentation when required			
Group	<ul> <li>Ensure effective communication between CGCSA, Food Directors and Technical Teams.</li> </ul>			
	Abide by the Competition Law Caveat			
	Participate in regular meetings			
	Resolution of escalated appeals and complaints on assessment results			
Retailer/Clients	Maintain own Company Rules			
	Obtain CGCSA-FSI membership			
	Abide by the Competition Law Caveat			
	Assist suppliers in determining the appropriate assessment level (Basic, Intermediate or Certification)			





# PROCESS TO FOLLOW FOR SUPPLIERS WHO ARE ELIGIBLE TO UNDERGO THE CGCSA-GFSI GLOBAL MARKETS ASSESSMENT PROGRAMME

Phase 1: Self-Assessment

Process Step	Step Description	Responsibility	Information to the Process Steps
1.	Download relevant documentation	Company	<ol> <li>All the necessary information on the CGCSA-GFSI Global Markets Assessment Program is available and can be downloaded free of charge from www.cgcsa.co.za/fsi.</li> <li>Scope: Manufacturing and storage of processed foods and preparation of primary products (excluding wholesale, distribution and storage outside of direct responsibility and control of the company and agriculture). Scope extensions will, where appropriate, be made available on www.cgcsa.co.za/fsi.</li> <li>It is up to the company to decide at which assessment level they will start or as prescribed by the registered client:         <ul> <li>Phase 1 Self-Assessment</li> <li>Phase 2 Basic Level Assessment</li> <li>Phase 3 Intermediate Level Assessment</li> <li>Phase 4 Certification against a GFSI recognized schemes</li> </ul> </li> </ol>





Process Step	Step Description	Responsibility	Information to the Process Steps
2.	Self-Assessment Voluntary	Company (Voluntary)	Conduct a self-assessment by using the GFSI Basic or Intermediate Level
			Checklist. The GFSI Intermediate Level Checklist incorporates the Basic
			Level Checklist. This voluntary step is intended to allow the company to
			carry out its own gap analysis process and develop a remedial action
			plan where applicable, prior the formal assessment.
Process Step	Step Description	Responsibility	Information to the Process Steps
3.	Assessment Level Decision	Company	The scope of the assessment shall be the entire facility, operations and
			products within the control of the company.

Phase 2: Assessment with Assessment Provider: Basic Level

Process Step	Step Description	Responsibility	Information to the Process Steps
4.	Schedule assessment with	Company and	1. To ensure the integrity of the CGCSA-GFSI Global Markets
	Assessment Provider	Retail/Industry/Food	Programme, an Assessment Provider conducting assessments against
		Service	the GFSI Global Markets Programme Basic Level Checklist must be an
			accredited Certification Body.
			2. Companies may appoint any accredited Certification Body as an
			Assessment Provider.
			3. The Assessment Provider shall be responsible for providing the
			necessary documents in order to conduct the assessment.
			4. The GFSI Basic Level Checklist and CGCSA-GFSI User Guidelines are
			available on the CGCSA-FSI website at

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Process Step	Step Description	Responsibility	Information to the Process Steps
5.	Assessment Basic Level (Unaccredited)	Assessment Provider	<ol> <li>The Assessment Provider will carry out an unaccredited assessment against the GFSI Basic Level Checklist. The duration of the assessment depends on the nature and complexity of the company and typically takes 1 - 2 days (including reporting).</li> <li>The Assessor will assess conformance with the requirements of Basic Level. The company shall demonstrate full conformance to a requirement in order for the Assessor to mark the requirement as meeting requirements. All requirements shall apply and be assessed. Where exemptions are made, these need to be justified by a risk assessment.</li> </ol>
Process Step	Step Description	Responsibility	Information to the Process Steps
6.	Assessment Result	Assessment Provider	<ul> <li>Scoring:</li> <li>Each critical non conformity is a 100 points deduction</li> <li>Each major non conformity is a 10 points deduction</li> <li>Each minor non conformity is a 2 points deduction</li> <li>Pass- 70 out of 100 points with no critical non conformities</li> <li>Fail - 1 or more critical non conformities and less than 70 points out of 100</li> <li>NOTE: Refer to Scoring System</li> </ul>





Process Step	Step Description	Responsibility	Information to the Process Steps
7.	Assessment Provider provides report to company and company implements actions	Assessment Provider/Company	<ol> <li>The GFSI Global Markets Programme Checklist serves as an assessment report</li> <li>If the company is successful, a letter of conformance may be issued by the Service Provider.</li> <li>The company should implement corrective action and make provision to progress to the next level, in accordance with the retailer/client business rules.</li> </ol>

Phase 3: Assessment with Assessment Provider: Intermediate Level

Process Step	Step Description	Responsibility	Information to the Process Steps
8.	Schedule Assessment with	Company and	1. To ensure the integrity of the CGCSA-GFSI Global Markets
	Assessment Provider	Retail/Industry/Food	Programme, an Assessment Provider conducting assessments
		Service	against the GFSI Global Markets Programme Intermediate Level
			Checklist must be an accredited Certification Body.
			2. The Assessment Provider shall be responsible for providing the
			necessary documents in order to conduct the assessment.
			3. The GFSI Intermediate Level Checklist and CGCSA-GFSI User
			Guidelines are available on the CGCSA-FSI website.
Process Step	Step Description	Responsibility	Information to the Process Steps





9.	Assessment Intermediate Level (Unaccredited)	Assessment Provider	<ol> <li>The Assessment Provider will carry out an unaccredited assessment against the GFSI Basic Level and Intermediate Level Checklist. The duration of the assessment depends on the nature and complexity of the company, and typically takes 1 - 2 days (including reporting).</li> <li>The Assessor will provide guidance on conformance with the requirements of Intermediate Level. The company shall demonstrate full conformance to a requirement in order for the Assessor to mark the requirement as meeting requirement. All requirements shall apply and be assessed. Where exclusions are made, these need to be justified by a risk assessment</li> </ol>
Process Step	Step Description	Responsibility	Information to the Process Steps
10.	Assessment Result	Service Provider	<ul> <li>Scoring:</li> <li>Each critical non conformity is a 100 points deduction</li> <li>Each major non conformity is a 10 points deduction</li> <li>Each minor non conformity is a 2 points deduction</li> <li>Pass- 70 out of 100 points with no critical non conformities</li> <li>Fail - 1 or more critical non conformities and less than 70 points out of 100</li> <li>NOTE: Refer to Scoring System</li> </ul>
Process Step	Step Description	Responsibility	Information to the Process Steps
11.	A Service Provider provides a report to company and company implements actions	Assessment Provider/Company	The GFSI Global Markets Programme Checklist serves as an assessment report





	2. If the company is successful, a letter of conformance may be issued by
	the Service Provider.
	3. The company should implement corrective action and make provision
	to progress to the next level, in accordance with the retailer/client
	business rules.

# Phase 4: Certification against a GFSI recognized scheme

The company would need to refer to the retailer/client business rules for the requirement to be certified against GFSI recognized schemes.

Process Step	Step Description	Responsibility	Information to the Process Steps
12.	Select one of the GFSI recognized	Company	The company shall select one of the GFSI recognized schemes. The
	schemes		recognized schemes can be found on www.mygfsi.com
13.	Operational Pre-assessment	Company	This is a voluntary step where the company may wish to approach a
			Certification Body or service provider to undertake a pre-assessment
			evaluation against one of the GFSI recognized schemes.
14.	Schedule Certification Audit with	Company/Certification	The company should select a Certification Body approved by the selected
	Certification Body	Body	GFSI recognized scheme owner.
			The company shall have a formal agreement with the Certification Body,
			which specifies operating terms and conditions. The company should
			agree to the scope of certification.





#### **ASSESSMENT VALIDITY**

Each client (Retailer or Wholesaler) maintains their own specific assessment validity period, which will have to be obtained from them in order to determine the timeline in which they will have to be reassessed or move onto the next level. This will be based on the score of the assessment and the associated risks.

# ASSESSOR/AUDITOR, TRAINER, MENTOR/CONSULTANT FEES

The CGCSA and its clients will not prescribe the costs for the above mentioned services to companies.

The fees for the assessment, training or mentoring will be determined by each individual party.

The company is responsible for choosing its own service provider. Payment must be made directly to the service providers, and payment disputes must be taken up directly with the service provider.

# LAUNCH OF THE CGCSA-GFSI GLOBAL MARKETS ASSESSMENT PROGRAMME

The CGCSA-GFSI Global Markets Assessment Programme will be launched in two phases:

- 1. Phase 1 marks the launch of the GFSI Global Markets Programme Basic and Intermediate Level Checklist as well as the CGCSA-GFSI Global Markets Programme User Guidelines for application within South African by companies supplying food to participating retailers.
- 2. Phase 2 will mark the launch of the CGCSA-GFSI Global Markets Programme Central Assessment Management System (CAMS), which is the database that will host all information relating to the CGCSA-GFSI Global Markets Programme.





# **CGCSA TERMS AND CONDITIONS**

Each participant in the CGCSA-GFSI Global Markets Assessment Programme ("user") shall comply with the General Terms and Conditions.

In particular, users must:

- comply with the requirements of the Protection of Personal Information Act, Act 4 of 2013 ("POPI")
- promptly comply with all reasonable directions given by CGCSA and/or the appointed service provider;
- promptly comply to the CGCSA terms and conditions so far as it is relevant to the CGCSA-GFSI Global Markets Programme;
- not post, send or otherwise make available any material that:
  - o infringes CGCSA and/or the particular Initiative's Intellectual Property, or any third parties' intellectual property rights;
  - is defamatory, harassing or obscene;
  - o damages the CGCSA and/or all stakeholders involved in the CGCSA-GFSI Global Markets Programme;
  - o is illegal, fraudulent, misleading or deceptive;
- not interfere with the normal operation of the CGCSA-GFSI Global Markets Programme.





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