

# AGENDA

## Government & Public Sector Lawyers Section

Thursday, February 5, 2015 • Noon • ISB Law Center, 525 West Jefferson, Boise

### I. Call to Order, Introductions

### II. Minutes of December 4, 2014 meeting

### III. New Business

- A. **FY2014 Financial Report** (Emily Kane)
- B. **FY2015 Budget** (Emily)
- C. **2015 ISB Annual Meeting CLE?** (Emily)

### IV. Old Business

- A. **Advocate sponsorship report** (Angela Kaufmann)
- B. **Bylaws Amendment update – Article VIII, Section 2** (Emily)

**Original:**

COUNCIL: There shall be a governing Council which shall consist of the immediate past chairperson of the Section, the current officers of the Section, and three additional members at large to be elected by the Section as hereinafter provided.

**Proposed:**

COUNCIL: There shall be a governing Council which shall consist of the immediate past chairperson of the Section, the current officers of the Section, and three additional members at large, one of whom shall serve as an ex officio member of the executive committee of Attorneys for Civic Education (ACE). ~~to~~ Governing Council members shall be elected by the Section as hereinafter provided.

**Approved by Idaho State Bar Board of Commissioners:**

COUNCIL: There shall be a governing Council which shall consist of the immediate past chairperson of the Section, the current officers of the Section, and three additional members at large, one of whom shall serve as an ex officio member of the executive committee of Attorneys for Civic Education (ACE), whose mission is to educate Idaho Bar members about K-12 civic education programming with volunteers and fundraising. ~~to~~ Governing Council members shall be elected by the Section as hereinafter provided.

### V. CLE (pending approval for 0.5 hours CLE credit)

“Legislative Preview” (Tom Perry, Legal Counsel, Office of Governor C.L. “Butch” Otter)

### V. Adjourn

#### Next meeting:

Thursday, March 5, 2015, noon, ISB Law Center (525 West Jefferson, Boise, Idaho)

# MINUTES

## Government & Public Sector Lawyers Section

Thursday, December 4, 2014 • Noon • ISB Law Center, 525 West Jefferson, Boise

### I. Call to Order, Introductions

President Emily Kane called the meeting to order at noon on Thursday, December 4, 2014. Those attending in person were: Don Howell, Edith Pacillo, Paul Kime, Emily Kane, Texie Evans, Stephanie Christensen, Brian Benjamin, Emily MacMaster, and Steve Olsen. Those attending via phone were: Andrea Pogue, Scott Keim, Angela Kaufmann, Joe Gibberman, Brian Werst, Dave Wynkoop, and Teresa Baker.

### II. Minutes of November 6, 2014 meeting

Emily MacMaster moved that the minutes of the November 6 meeting be approved as prepared by Emily Kane. Texie seconded the motion. Vote in favor of the motion was unanimous.

### III. New Business

There was no new business.

### IV. Old Business

Angela Kaufmann reported that the section's sponsorship of the February edition of the *Advocate* is well in hand. Articles will be submitted by Cally Young (regarding public records requests), Judge Lansing (regarding civics education as pro bono work), Don Burnett (regarding the public's perception of the judiciary), Lawrence Wasden (regarding the We the People competition), and Ben Ysursa (regarding the importance of civic education to government and elections).

### V. CLE

Edith Pacillo, representing Attorneys for Civic Education (ACE), provided a 45-minute CLE entitled "Helping Aspiring Government Lawyers Meet Their Pro Bono Aspirations, While Helping Idaho's Schoolchildren Understand Their Government." Emily Kane will apply for ethics credit due to tie-in with IRPC 6.1.

### V. Adjourn; upcoming meetings/events

The January section meeting will be cancelled. The next meeting will be on Thursday, February 5, 2015, at noon, at the ISB Law Center (525 West Jefferson, Boise, Idaho). Emily Kane adjourned the meeting at 1:00 p.m.

GOVERNMENT & PUBLIC SECTOR LAW SECTION of  
IDAHO STATE BAR  
As of December 31, 2012, 2013 & 12/31/14

UNAUDITED

Year Ended 2012	Year Ended 2013		Actual Dec 2014	Budget 2014	Variance-- Favorable (Unfavorable)
<b><u>INCOME STATEMENT</u></b>					
		<b>REVENUE (NON-CLE)</b>			
3,150	3,325	Dues	3,610	3,100	510
0	0	Donations	0	0	0
0	0	Special event revenue	0	0	0
0	0	Other income	0	0	0
<u>3,150</u>	<u>3,325</u>	<b>TOTAL NON-CLE REVENUE</b>	<u>3,610</u>	<u>3,100</u>	<u>510</u>
		<b>EXPENSE (NON-CLE)</b>			
2,092	1,596	Administrative fee to ISB	1,513	2,000	487
6	3	Postage	2	15	13
27	74	Copies	11	75	64
0	0	Supplies	8	25	17
0	0	Conference travel	300	300	0
360	297	Governing Board	218	220	2
29	24	Bank & credit card fees	4	30	26
0	126	Special event expense	0	300	300
766	400	Donations	0	500	500
0	0	Special project expense	147	0	(147)
0	0	Other	0	0	0
<u>3,281</u>	<u>2,519</u>	<b>TOTAL NON-CLE EXPENSE</b>	<u>2,204</u>	<u>3,465</u>	<u>1,261</u>
		<b>CLE, RECORDED PROGRAMS &amp; PUBLICATIONS:</b>			
		<b>Revenue:</b>			
3,013	810	CLE registrations	0	1,000	(1,000)
10	15	Publications	0	0	0
820	545	Recorded programs	530	350	180
542	724	Royalties	270	250	20
<u>4,386</u>	<u>2,094</u>	<b>CLE Revenue</b>	<u>800</u>	<u>1,600</u>	<u>(800)</u>
		<b>Expense:</b>			
1,727	175	CLE seminar expense	0	225	225
924	959	CLE administrative fee paid to ISB	0	950	950
353	448	Recorded program expense	68	350	283
<u>3,004</u>	<u>1,583</u>	<b>CLE Expense</b>	<u>68</u>	<u>1,525</u>	<u>1,458</u>
<u>1,382</u>	<u>511</u>	<b>NET CLE INCOME (LOSS)</b>	<u>732</u>	<u>75</u>	<u>657</u>
<u><u>1,251</u></u>	<u><u>1,317</u></u>	<b>NET INCOME (LOSS)</b>	<u><u>2,138</u></u>	<u><u>(290)</u></u>	<u><u>2,428</u></u>

GOVERNMENT & PUBLIC SECTOR LAW SECTION of  
IDAHO STATE BAR  
As of December 31, 2012, 2013 & 12/31/14

UNAUDITED

<u>Year Ended 2012</u>	<u>Year Ended 2013</u>		<u>Actual Dec 2014</u>	<u>Budget 2014</u>	<u>Variance-- Favorable (Unfavorable)</u>
<b><u>BALANCE SHEET</u></b>					
<b>ASSETS</b>					
6,930	7,863	Cash and cash equivalents	10,134		
188	163	Accounts receivable	0		
716	1,375	Due from (to) other funds	1,471		
<u>0</u>	<u>0</u>	Prepaid expenses	<u>0</u>		
<u><u>7,834</u></u>	<u><u>9,401</u></u>	<b>TOTAL ASSETS</b>	<u><u>11,605</u></u>		
<b>LIABILITIES AND FUND BALANCE</b>					
<b>LIABILITIES</b>					
0	0	Accounts payable	0		
<u>625</u>	<u>875</u>	Deferred revenue	<u>940</u>		
625	875	<b>TOTAL LIABILITIES</b>	940		
<b>FUND BALANCE</b>					
5,959	7,209	Beginning fund balance	8,526		
<u>1,251</u>	<u>1,317</u>	Current year income (loss)	<u>2,138</u>		
<u><u>7,209</u></u>	<u><u>8,526</u></u>	<b>TOTAL FUND BALANCE</b>	<u><u>10,665</u></u>		
<u><u>7,834</u></u>	<u><u>9,401</u></u>	<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<u><u>11,605</u></u>		

**GOVERNMENT PUBLIC SECTOR LAW SECTION of  
IDAHO STATE BAR  
Budget Worksheet (2015)**

2012	2013		2014				2015 Budget
			Actual Through Nov 30	Projected Dec	Total Projected	Budget	
		<b>REVENUE (NON-CLE)</b>					
3,150	3,325	Dues	3,610	0	3,610	3,100	3,500
0	0	Donations	0	0	0	0	0
0	0	Special event revenue	0	0	0	0	0
0	0	Grant revenue	0	0	0	0	0
0	0	Other income	0	0	0	0	0
<b>3,150</b>	<b>3,325</b>	<b>TOTAL NON-CLE REVENUE</b>	<b>3,610</b>	<b>0</b>	<b>3,610</b>	<b>3,100</b>	<b>3,500</b>
		<b>EXPENSE (NON-CLE)</b>					
2,092	1,596	Administrative fee to ISB	1,366	97	1,463	2,000	1,500
6	3	Postage	2	0	2	15	10
27	74	Copies	11	0	11	75	50
0	0	Supplies	8	0	8	25	10
0	0	Conference travel	300	0	300	300	0
360	297	Governing Board	181	100	282	220	200
0	0	Committee	0	0	0	0	0
0	0	Dues & publications	0	0	0	0	0
29	24	Bank & credit card fees	3	2	5	30	30
0	0	Website	0	0	0	0	0
0	126	Special event expense	0	0	0	300	0
766	400	Donations	0	0	0	500	200
0	0	Sponsorships	0	0	0	0	0
0	0	Awards, gifts & scholarships	0	0	0	0	0
0	0	Special project expense	147	0	147	0	2,000
0	0	Other	0	0	0	0	0
<b>3,280</b>	<b>2,520</b>	<b>TOTAL NON-CLE EXPENSE</b>	<b>2,018</b>	<b>199</b>	<b>2,218</b>	<b>3,465</b>	<b>4,000</b>
<b>CLE, RECORDED PROGRAMS &amp; PUBLICATIONS:</b>							
<b>Revenue:</b>							
3,013	810	CLE registrations	0	0	0	1,000	1,500
0	0	Exhibitors	0	0	0	0	0
0	0	Sponsorships	0	0	0	0	0
10	15	Publications	0	0	0	0	0
820	545	Recorded programs	440	45	485	350	500
542	724	Royalties	270	245	515	250	250
<b>4,385</b>	<b>2,094</b>	<b>CLE Revenue</b>	<b>710</b>	<b>290</b>	<b>1,000</b>	<b>1,600</b>	<b>2,250</b>
<b>Expense:</b>							
1,727	175	CLE seminar expense	0	0	0	225	200
924	959	CLE administrative fee paid to ISB	0	0	0	950	950
0	0	Publication expense	0	0	0	0	0
353	448	Recorded program expense	68	104	172	350	350
<b>3,004</b>	<b>1,582</b>	<b>CLE Expense</b>	<b>68</b>	<b>104</b>	<b>172</b>	<b>1,525</b>	<b>1,500</b>
<b>1,381</b>	<b>512</b>	<b>NET CLE INCOME (LOSS)</b>	<b>642</b>	<b>186</b>	<b>828</b>	<b>75</b>	<b>750</b>
<b>1,251</b>	<b>1,317</b>	<b>NET INCOME (LOSS)</b>	<b>2,234</b>	<b>(13)</b>	<b>2,220</b>	<b>(290)</b>	<b>250</b>