Revised AGENDA

April 14, 2009

March 14, 2009

AGENCY ADMIN. & FINANCE 1000 San Leandro Blvd, Suite00 San Leandro, CA 94577 Tel: (510) 618-3452

Fax: (510) 618-3452

The Honorable Board of Supervisors County Administration Building 1221 Oak Street Oakland, CA 94612

Dear Board Members:

SUBJECT:

Acceptance of the State approved Bio-Terrorism Emergency Preparedness carry-over funds from 2007-2008 to 2008-2009 and Approval of Master Contract Amendment for Community-Based Organization (CBO)

RECOMMENDATION:

- 1. Accept the State-approved carryover funds of \$383,191 from FY 07-08 to FY 08-09 for the Bio-Terrorism Emergency Preparedness Program. The services covered by these unspent funds are for the period of March 2, 2009 to August 9, 2009;
- 2. Authorize the Auditor-Controller to make appropriation and revenue adjustments as outlined in the Financial Recommendation;
- 3. Approve an amendment to Master Contract #900287, Procurement #3883 with Collaborating Agencies Responding to Disasters (CARD) (Principal: Ana-Marie Jones, Executive Director; Location: Oakland, CA), in the amount of \$189,000 for the period March 1, 2009 to August 9, 2009, to provide Bio-Terrorism Emergency Preparedness Program education and training to the local community and Public Health staff working with vulnerable populations; and
- 4. Authorize the Agency Director or his designee to sign the Master Contract Exhibit A and B amendments and submit the originals to the Clerk of the Board for filing.

SUMMARY/DISCUSSION/FINDINGS:

Collaborating Agencies Responding to Disasters (CARD) is being awarded \$189,000 from the Bio-Terrorism grant for the service period March 1, 2009 through August 9, 2009 to provide Bio-Terrorism emergency services for Alameda County Public Health Department (ACPHD). Of this amount, \$85,000 is funded from the carry-over Cities Readiness Initiative and Pandemic Influenza Federal grants; and \$104,000 is funded from the current year Bio-Terrorism grant. The main purpose of this contract is to increase public awareness of emergency / disaster

The Honorable Board of Supervisors Page Two of Two

preparedness by having CARD provide the followings:

- Write, record, and develop a video training tool
- Adopt and expand material and intellectual property to provide a training course
- Deliver up to four sessions of training
- Test the Point of Delivery kits created by ACPHD and supply feedback and technical consulting
- Purchase and assemble 500 SKIP (Safety Kept In Place) Kits to preparedness community trainings
- Increase public understanding of individual responsibilities and opportunities in their own health matters
- Increase public understanding of basic infection control steps, increase the speed and capacity of public health disease control response, and decrease the response burden on the public health system.

SELECTION CRITERIA AND PROCESS:

Collaborating Agencies Responding to Disasters (CARD) was chosen for its professionalism and expertise in Community Based Emergency Preparedness Training Modeling and satisfactory dealings with the Alameda County Sheriff's Department and various Alameda County cities. CARD's experience and ability to prepare and implement emergency/disaster training programs tailored towards local communities and vulnerable residents is preferred to that of the Red Cross and other organizations. CARD specializes in working with vulnerable populations and has worked with Alameda County EMS and the CDC on preparing vulnerable populations for disasters. They have developed and tested tools that will be used for these trainings. Many of these tools have already been translated into other languages.

FINANCING:

Funding for the carryover is not included in the FY 2008-09 adjusted budgets; therefore, budget adjustments are necessary to reflect the changes in appropriation and revenue. The funding for the CBO contract is included in the FY 2008-09 adjusted budget. The requested changes have no impact on net County cost.

Very truly yours,

David J. Kears, Director Health Care Services Agency

DJK: jg

cc: Auditor-Controller County Counsel



State of California—Health and Human Services Agency California Department of Public Health



March 2, 2009

Anthony Iton, MD, JD, MPH Health Officer County of Alameda Alameda County Public Health 1000 Broadway, 5th Floor Oakland, CA 94607

David Kears
Director
County of Alameda
Alameda County Public Health
1000 San Leandro Blvd., Ste. 300
San Leandro, CA 94577

SUBJECT: Public Health Emergency Preparedness – Centers for Disease Control

and Prevention (CDC) 2007/08 to 2008/09 Carry Over Request

Dear Dr. Iton and Mr. Kears:

We are pleased to inform you that the carryover request your local health department submitted in the amount of \$383,191 has been approved. This approval authorizes your department to spend the unspent funds from the 2007/08 CDC project period. Services covered by these funds must be rendered by August 9, 2009, and liquidated by October 1, 2009.

If you have any questions, please do not hesitate to call your EPO Project Officer.

Sincerely,

Elisabeth H. I. vman Deputy Director

Elisabeth H. Lyman, Deputy Director Public Health Emergency Preparedness

Enclosure

cc: See Next Page

County of Alameda Page 2 March 2, 2009

cc: Zerlyn Ladua

Emergency Preparedness Coordinator County of Alameda Alameda County Public Health 1000 Broadway, 5th Floor Oakland, CA 94607

Mona Mena HPP Coordinator 1000 San Leandro Blvd. Ste.100 San Leandro, CA 94577

Roberta Lawson, MPH
Executive Administrator
California Conference of Local Health Officers
Department of Public Health
1615 Capitol Avenue, Suite 73.754
P.O. Box 997377, MS 7003
Sacramento, CA 95899-7377

Judith Reigel
Executive Officer
County Health Executives Association of California
1127 11th Street, Suite 3
Sacramento, CA 95814

CDC Carryover Budget 2007/08 to 2008/09 August 10, 2008 to August 9, 2009 (Summary)

Budget Catego	pry		Total
And the second s	DC Base Carryover: 8/10/08	3 - 8/9/09	
	Personnel	\$	13,920
	Fringe	\$	1,392
	Travel	\$	14,595
	Equipment & Supplies	\$	27,646
-	Contractual	\$	(105,000
	Other	\$	3,623
	Total Direct	\$	166,176
	Indirect	\$	1,531
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	Other	\$	
	Total Direct	\$	183,786
	Indirect	\$	
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	Equipment & Supplies	\$	31,697
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CDC Carryover Budget 2007/08 to 2008/09 August 10, 2008 to August 9, 2009 (Personnel & Indirect)

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CDC Carryover Budget 2007/08 to 2008/09 August 10, 2008 to August 9, 2009 (Travel)

Location	Travel	Trips	People	Days	Nights	Miles	\$ Airfare	\$Lodging	\$ Per Day	\$ Other	\$	Total	Budget Justification
	(Either 'Out of State' or 'In State')												PROVIDE JUSTIFICATION LANGUAGE
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San Diego	In-State	2	7	3	2	1	200.00	150.00	50.00		\$	9,100	Emergency Preparedness Conference attendees Inicude Health Services Consultant, Public Information Officer, BT Coordinator and other staff working on emergency preparedness. This conference will allow sharing of information on best practices around the nation. Alameda County Mileage Rate is .505 per mile. Other Category includes registration fees and meeting materials. This venue will support Alameda County's PHEPP goals and objectives in that best practices and alternative approaches to complying with CDC guidelines will be among topics discussed. Subject to revision, identified for budget planning and projections.
Los Angeles	In-State	2	2	3	2		200.00	150.00	50.00		\$	Patrice Accepted	UCLA Conference attendees inicude Health Services Consultan Public Information Officer, BT Coordinator. This conference will allow sharing of information on best practices around the state. Alameda County' Mileage Rate is .505 per mile. Other Category Includes registration fees and meeting materials. This venue will support Alameda County's PHEPP goals and objectives in that best practices and alternative approaches to complying with CD guidelines will be among topics discussed. Subject to revision, identified for budget planning and projections.
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CDC Carryover Budget 2007/08 to 2008/09 August 10, 2008 to August 9, 2009 (Equipment & Supplies)

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scanner will be used for all BT equipment monitoring device will be used to check out equipment to BT str							OptimusS, Laser Batch, Portable Data Terminal, USB Cable, Power Suppty, Cradle, Belt Clip, 2MB Memory, Software - Th scanner will be used for all BT equipment monitoring. This device will be used to check out equipment to BT staff in cas a DOC. The scanner will keep track of all equipment checke

CDC Carryover Budget 2007/08 to 2008/09 August 10, 2008 to August 9, 2009 (Equipment & Supplies)

RedBeam RB-SIT-1 license	1	\$ 432.30	\$	432.30	The RedBeam Software is needed to work in conjunction with the Metrologic Scanner. The software provides an inventory tracking system for all BT equipment scanned. It is a database software that keeps track of all items checked in/out among many other features.
		Totals:	\$	27,646	
CDC Labs Carryover: 8/10/08 - 8/9/09					
			\$		
			\$	-	
	T .	Totals:	\$		
Syringe 3 ml 25gx1" Box/100 B-D Integra w/Retracting Detachable Needle	150	\$ 77,47	\$	11,621	Item was used as training supplies for a Pan Flu exercise usin actual Flu vaccine and for storage of supplies.
Vaccines-General Injections and Vaccines (GIV) Flu Vaccine Flulaval 5ml Vial 10 Dose ID Biomedical	315	\$ 117.20	\$	36,918	Item was used as training supplies for a Pan Flu exercise usin actual Flu vaccine and for storage of supplies.
First Aid Kit 50 Person PK	.30	\$ 82.09	\$	2,463	Item was used as training supplies for a Pan Flu exercise usin actual Flu vaccine and for storage of supplies.
EpiPen Auto Injector 0.3mg Ea Dey	13	\$ 82.76	\$	1,076	Item was used as training supplies for a Pan Flu exercise usin actual Flu vaccine and for storage of supplies,
Ammonia inhalants Box/10 Dynarex SQ	30014	\$ 6.00	\$	6	Item was used as training supplies for a Pan Flu exercise usin actual Flu vaccine and for storage of supplies.
Sharps Container Ee 5 Qt Bernis Health Care, Inc.	10	\$ 3.39	\$	34	Item was used as training supplies for a Pan Flu exercise usin actual Flu vaccine and for storage of supplies.
Alcohol Prep Pad 200/box Medium PDI Professional Disposable	10	\$ 3.49	8	35.	learn was used as training supplies for a Pan Flu exercise using actual Flu veccine and for storage of supplies.
Ultra Tuff BioHazard Bag Red 250/CA 24"X24" M.D. Industries, nc.	7	\$ 54.49	\$	381	litem was used as training supplies for a Pan Flu exercise usi actual Flu yaccine and for storage of supplies.
ric. ComFit Earloop X-Sensitive 50/Bx Masks White Sultan Healthcare, Inc	15	\$ 10.29	\$	154	ltem was used as training supplies for a Pan Flu exercise usi actual Flu vaccine and for storage of supplies.
Gloves Vinyl Criterion PF PF Small Box 100 HSI	150	\$ 4.00	\$	600	them was used as training supplies for a Pan Flu exercise usi actual Flu vaccine and for storage of supplies.
Sloves Vinyl Criterion PF Medium Box 100 HSI	151	\$ 4.00	\$	604	litim was used as training supplies for a Pan Flu exercise using actual Flu vaccine and for storage of supplies.
Gloves Vinyl Criterion PF Large Box 100 HIS	150	\$ 4.00	\$	600	Item was used as training supplies for a Pan Flu exercise usi actual Flu veccine and for storage of supplias.
Table Paper 21"x225" RI Smooth White Cs 12 HSI	22	\$ 22.50	s	495	Item was used as training supplies for a Pan Flu exercise usi actual Fiu vaccine and for storage of supplies.
Medical Supplies-General Injections and Vaccines (GIV) Bandage Adhesive Strip 1"x3" Box 100 Sheer HSI	1000	\$ 3.03	\$	3,030	Item was used as training supplies for a Pan Flu exercise usin actual Flu vaccine and for storage of supplies.
Sharps Collector 1 qt Red Sage Clear Lid w/Unwinder	100	\$ 5.27	\$	527	Item was used as training supplies for a Pan Flu exercise usli actual Flu vaccine and for storage of supplies.
Sharps Collector 5.4 qt Red BD Counter Balanced Doors	101	\$ 7.99	\$	807	Item was used as training supplies for a Pan Flu exercise using actual Flu vaccine and for storage of supplies.
Special Dept. Expense - Food/Facility Continental Bréakfast 105 péople @11.50 each = \$ 1,207.50, unit cost \$11.50 Luices 105 people @ \$1.75 = \$183.75, unit cost \$1.75 Sandwich Box Lunches 105 people @10.50 = \$1102.50	Breakfast: \$11,50 Juices: \$1,75 Lunch: \$10,50	23.75 per person	\$	79.351 2,753.33	food for a Pan Flu exercise using actual Flu vaccine. Tax @ =199.5
Storage Containers for pan Flu supplies	20	\$ 1,699.00	\$	/ 33,980.00	Customized containers for supply storage Item is use for storing test kits for diagnosing infectious disea
Refrigerator	1	\$ 6,000.00	Š	6,000.00	and also use as a back up for vaccine storage
Special Dept, Expense - Food/Facility Continental Breakfast 105 people @11.50 each = \$ 1,207.50, unit cost \$11.50 Luices 105 people @ \$1.75 = \$183.75, unit cost \$1.75 Sandwich Box Lunches 105 people @10.50 = \$ 1102.50	Breakfast: \$11.50 Juices: \$1.75 Lunch: \$10.50	23.75 per person	s		food for a Pan Flu full scale exercise, Tax @8% =199.5
Portable 2 g Thumb Drives	20	\$ 85,00	\$	1,699.00	Thumb drives for storage of documents Accessory for refrigerators to ensure veccine in save during
	3	750	N. C.	以下外性的 自是语言	power outage

CDC Carryover Budget 2007/08 to 2008/09 August 10, 2008 to August 9, 2009 (Equipment & Supplies)

Sydion Emet Tracking System-SPT-BCSE-B10-9500		\$ 31,697	This item will be used for POD dispensing for screening and tracking those served at the POD and which treatment they were given. The total cost for this item is \$49,178.00. We will get the funding for the remaining balance of \$17,481.00 from this year 08-09 budget.
	CONTRACTOR STATE	5	
		\$ Section of the second	
		\$	
	Totals:	\$ 31,697	
-			

CDC Carryover Budget 2007/08 to 2008/09 August 10, 2008 to August 9, 2009 (Contractual)

Contractor	Selection Either 'Bid" or 'Sole Source"	Type Either 'Local Health' or 'Commercial' or 'Other Public Entity'	Starts on	Ends on	Accountability Either 'Quarterly Report' or 'Semi Annual Report' or 'Annual Report' or 'Site Visit'	\$ Request	Budget Justification PROVIDE JUSTIFICATION LANGUAGE
Univ. of Chicago		Public Entity	03/01/09	08/09/09	Annual Report	\$. 80,00	trainee performance. Costs for subsequent years of maintenance are not included. CADE will focus on customizing training video to accommoda 1. All ICS funcitions include Operations, Planning and Intel, Finance, Logistics, and Command. 2. Other areas such as security may be included. The objective of the video is to train workers in the correct
David Wee	BID	Commercial	04/01/09	07/01/09	Annual Report	\$ 10,00	procedures for dispensing mass prophylaxis/vaccinations according to the Alameda County POD preparedness plan. The objective of this contract is to provide Critical Incident Str Management courses to Failth Based Organizations, Community Based Organizations, and other county stake holders. This training improves our mental health capacity in county. Cost includes 2 days of instructor, fee for registering students with National CISM registry, \$55 per student, \$25 p student food, facility rental \$1000 per dey (2 days). Costs for 100 students.
CARD	BID	Public Entity	10/1/2008	8/8/2009	Annual Report	\$ 10,00	Develop end enhance programs emergancy preparedness for vulnerable populations. Deliverables based, included purchard emergency preparedness kits (skip kits). Deliverables are develops an advanced version of SKIP (Safety Kept in Place Kit & everyday preparedness tools (\$1,000), enhance, upgaredness tools (
Viking Tactics	BID	Commercial	12/1/2008	8/1/2008	Annual Report	\$ 5,00	exercise based presentation and facilitation for approximately
					Total	\$ 105,00	0
						*	
DC Labs Carry	rover: 8/10/08 -	8/9/09	of the second	A SPENDING		The second	

CDC Carryover Budget 2007/08 to 2008/09 August 10, 2008 to August 9, 2009 (Contractual)

					Total	\$.	
							To develop a tabletop exercise which includes Surveillance and
To be Determine	BID	Commercial	1/1/09	8/9/09	Quarterly Report	\$ 40,000	Epidemiology, Command, Control and Communications, Risk Communication, Surge Capacity and Disease Prevention and Control. Completion of exercise plan \$5k, completion of exercise 25K, work plan \$5k, Evaluations \$5k. This exercise will be for PH staff.
To be Determine	BID	Commercial	1/1/09	8/9/09	Quarterly Report	\$ 20,000	To develop a tabletop exercise which includes Surveillance and Epidemiology, Command, Control and Communications, Risk Communication, Surge Capacity and Disease Prevention and Control. Completion of exercise plan \$5k, completion of exercise 25K, work plan \$5k, Evaluations \$5k. This exercise will be for PH staff.
TBD	BID	Commercial	11/01/07	01/31/08	Annual Report	\$ 15,000	The objective of this contrat is to develop components of exercises using HSEEP recommendations. Contractor will be paid \$100/hour for 150 hours. Scope of work includes; writing AAR, developing objectives, and other services as needed for exercises development and management.
The state of the state of				THE PARTY NAMED IN	A	A CONTRACTOR	
		MARK CAMPACTURE	1 NOTE - PROPERTY OF	20年间分别	Total	\$ 75,000	
CRI (Cities Readil	ness initiative	Carryover: 8/	0/08 - 8/9/08				
						E OF THE RESERVE	
OF STATE							。
- 1					Total		

CDC Carryover Budget 2007/08 to 2008/09 August 10, 2008 to August 9, 2009 (Other)

		T
Item Description	\$ Request	Budget Justification PROVIDE JUSTIFICATION LANGUAGE
CDC Base Carryover: 8/10/08 - 8/9/09		
Office Furniture	\$ 3,623	Desks & Tables for BT/PH Emergency Preparedness Coordinate office
Totals:	\$ 3,623	
CDC Labs Carryover: 8/10/08 - 8/9/09		
Totals:	\$ -	
ode (Face elland) pendenne intropercero es arabbie	BENESE AND THE	
		Augustina, ai
Totals:	\$	
CRI (Cities Readiness Initiative) Carryover: 8/10/08 - 8/9/08		
Totals:	\$	

Page 1 of 1

FINANCIAL REC	OMMENDATIO	N	AGENDA DATE:	4/14/2009					
Subject of Board I	etter:	Budget Adjustment	nt for Public Health Department,						
•		Bioterrorism Prepa	aredness Plan						
		•							
BY:	2009		FUND:	22405					
		-	rond.						
The use of Designar									
NAN	IE OF DESIGNA	IION	ORG	AMOUNT					
The increase (decre	ase) in anticipated	revenue, as follows:							
2110 11101 01110 (00010	aso, in anti-pare		Informational						
ORG	ACCT	PROG	PROJ/GR	AMOUNT					
350900	456120	00000	PHG08AD 10800	167,707					
350900	456120	00000	PHG08AD 11000	31,697					
350900	456120	00000	PHG08AD 11100	183,786					
			ORG TOTAL	\$ 383,190					
			7.6						
ORG	ACCT	PROG	Informational PROJ/GR	AMOUNT					
UNG	ACCI	PROG	PROJ/GR	AMOUNI					
			ORG TOTAL	\$ -					
	GRANI	D TOTAL ANTICI	PATED REVENUE	\$ 383,190					
	£,		est 1						
TDI : (1		C 11							
The increase (decre	ase) in appropriation	ons, as follows:	I						
ORG	ACCT	PROG	Informational PROJ/GR	AMOUNT					
350900	610000	00000	PHG08AD 10800	167,707					
350900	610000	00000	PHG08AD 11000	31,697					
350900	610000	00000	PHG08AD 11100	183,786					

			ORG TOTAL	\$ 383,190					
ORG	ACCT	DDGC	Informational	AMOUNT					
ORG	ACCI	PROG	PROJ/GR	AMOUNT					
-				-					
		I	ORG TOTAL	\$ -					
		GRAND TOTAL	APPROPRIATION	\$ 383,190					