

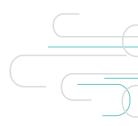
# Healthcare Investor Licensing Guide



## Introduction

The objective of this guide is to provide a reference to investors in the private health sector to familiarize themselves with the general regulations, requirements and procedures for obtaining healthcare licenses, as well as identify the necessary approvals in accordance with the activities to be exercised.

Hence, this guide shall not be deemed complete, without reference to the Private Health Institutions Law and its Executive Regulations, issued by Royal Decree No. (M/40) dated 1423/11/3 H., as well as the Law of Pharmaceutical Establishments and Preparations, issued by Royal Decree No. (M/31) dated 1425/6/1 H. and its Executive Regulations, and the Law of Practicing Healthcare Professions, issued by Royal Decree No. (M/59) dated 1426/11/4 H., and its Executive Regulations No. (4080489) dated 1439/1/2 H.



#### **Contact Us:**

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Communication can be carried out through:  Business Call Center on:	Or via e-mail at:

## **Electronic Health Licenses System**

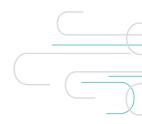
All private health sector-related facilities services are provided through SEHA's electronic health licenses platform ,through:

## www.seha.sa



## **Healthcare Facilities Licensed** by the Ministry of Health:

Type of License	ISIC Code	Name of Business Activity
Ordinary license	861011	Hospital
Ordinary license	862063	General polyclinic
Ordinary license	862069	Clinic
Ordinary license	862040	Specialized polyclinic
Ordinary license	862050	One day surgery center
Ordinary license	869011	Radiology center
Ordinary license	869012	Laboratory
Ordinary license	869014	Ambulance transport services center
Instant license	869021	Medical rehabilitation center
Instant license	869022	Speech and swallowing treatment centers
Ordinary license	869023	Renal dialysis Centers
Instant license	869024	Foot and Ankle Care Centers
Instant license	869025	Prostheses and orthodontic devices centers
Instant license	869026	Nutrition Centers
Ordinary license	869027	Home Care Centers
Ordinary license	869028	Mobile clinics
Instant license	869031	Occupational therapy
Instant license	869032	Physiotherapy centers
Ordinary license	869033	Urgent Care Centers
Ordinary license	869034	Pain management Centers
Instant license	869035	Hearing Therapy Centers
Ordinary license	869037	Telemedicine and Telehealth Centers
Ordinary license	872010	Specialized centers for addictions and rehabilitation
Ordinary license	872030	Psychotherapy and rehabilitation centers
Instant license	325034	Dental labs and industrial installations
Instant license	477210	Pharmacies
Instant license	477321	Optical Retail



# Summary of Key Cadres and Owner Requirements in Private Health Facilities

	Hospital	General Polyclinic	Private Polyclinic	Clinic	Radiology center	Laboratory	Support health center	One Day surgery center
Saudi national ownership				1				
owner is a Physician OR Physician ownership				<b>√</b>				
Supervisor is a Saudi physician or a specialized Professional		√	1		√	√		J
Professional technical supervisor							J	
Qualified Saudi medical director	<b>√</b>							
Saudi managing director	1	$\checkmark$	J	J	√	√	√	1

## Private Health Facilities' Cadres Requirements







#### **In-Hospital Medical Director**

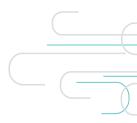
- To hold a Bachelor of Medicine and Bachelor of Surgery.
- To be qualified by the Saudi Commission for Health Specialties.
- To have a minimum of 3 years of experience in a similar administrative position held in a medical facility, or to hold an accredited certificate in a related administrative specialization.
- Full-time employment.

#### **Managing Director**

- To be a Saudi holder of a Bachelor's degree.
- Full-time employment.

# Technical/Professional Supervisor

- To hold a Bachelor's degree or its equivalent in a related medical specialty.
- To be qualified by the Saudi Commission for Health Specialties.
- To have a minimum of 2 years of experience.
- Full-time employment.



## **Hospital** Licensing

#### **Hospitals:**

A private health facility, designed to receive and provide patients with appropriate medical treatment, while undergoing necessary medical examinations and tests, through a specialized, medical cadres and integrated medical devices. The hospital A private health facility, designed to receive and provide patients with appropriate medical treatment, while undergoing necessary medical examinations and tests, through a specialized, medical cadres and integrated medical devices. The hospital may be a general or specialized, providing extended medical care, recovery and drug rehabilitation services, among others.

## 

#### First Step :Prerequisites for Applying for a Hospital License

- Obtain a Commercial Registration from the Ministry of Commerce and Investment.
- Obtain the approval of the Ministry of Municipal and Rural Affairs on the land's suitability.

#### Second Step: Requirements for Initial Approval Issuance

The private hospital establishment application shall be submitted through SEHA platform, indicating the hospital specialty, number of beds and location, and to which the following documents shall be attached:

A copy of the investor's ID) in the event of an individual ownership, (or a copy of the company's Article
of Association, along with the partners 'ID cards) in the event of collective ownership.(

- A copy of the land title deed ,or a copy of the 15-year land lease.
- Initial architect design ,approved by an authorized architect office specialized in the design of health facilities.

#### Third Step: Issuance of Relevant Licenses and Approvals

- Submit final architect design to the Ministry of Health.
- Obtain and submit the approval of the Directorate of Health Affairs 'Cadres to the Ministry of Labor and Social Development electronically.
- Obtain the permit of the Ministry of Municipal and Rural Affairs.

#### Fourth Step: Hospital License Issuance Requirements

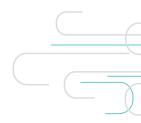
Once the hospital construction project is completed, the investor shall apply for the opening and operation of the hospital, and ensure that the following documents are attached:

- · A copy of the permit of the Ministry of Municipal and Rural Affairs.
- Copies of the classification and registration of medical cadres, issued by the Saudi Commission for Health Specialties.

The investor shall obtain the license after the sight inspection by the Directorate of Regional Affairs and ensure that the necessary requirements for the hospital is completed and compliance with the regulations and instructions within 20 working days

# Minimum Number of Beds to Be Provided in Hospital According to the Licensed Specialties:

Type of Hospital	Minimum Number of Beds
General hospital	30 beds
Dual specialties hospital	20 beds
Specialty hospital	10 beds



## Minimum cadres and the Requirements to be provided in hospitals:

Cadres	Requirements
Managing director	To have adequate experience and training to manage the hospital.
Medical director	<ul> <li>To hold a Bachelor of Medicine and Bachelor of Surgery, and have 3 years of experience.</li> </ul>
Head of nursing	<ul> <li>To be qualified, and have a minimum of five years of experience in the nursing supervision field.</li> </ul>
Physicians	<ul> <li>To appoint consultants, registrars and residents by specialties.</li> <li>The consultant shall supervise up to 30 beds.</li> <li>The registrar shall supervise up to 20 beds.</li> <li>The resident shall supervise up to 25 beds at a time.</li> </ul>
Minimum number of Physicians, specialists and technicians	<ul> <li>To ensure the coverage of support medical services, such as the laboratory and imaging center, continuously.</li> </ul>
Nursing	<ul> <li>To ensure the coverage of internal services, outpatient clinics, emergency, intensive care and operations.</li> </ul>

## **Licensing Fees:**

#### **Hospital Licensing Fees**

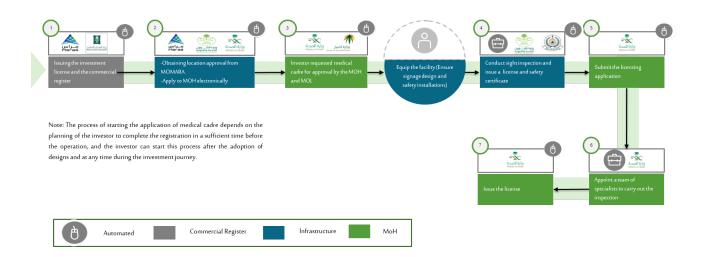
Private health facility	Licensing Fee
Hospital up to 50 beds	SAR 5,000
Hospital with 51-100 beds	SAR 10,000
Hospital with more than 100 beds	SAR 15,000

# **General Polyclinic Licensing**

#### **General polyclinic:**

A private health facility, designed to receive and undergo patients to necessary medical examinations, tests and treatments, encompassing a minimum of 3 different medical specialties from among the following basic branches: Surgery, Internal Medicine, Obstetrics and Gynecology, Pediatrics, and Family Medicine.

#### **General polyclinic License Issuance Requirements**



#### First Step: Prerequisites for Applying for a General Polyclinic License

- Obtain a Commercial Registration from the Ministry of Commerce and Investment.
- Obtain the approval of the Ministry of Municipal and Rural Affairs on the location's suitability.

#### Second Step: Requirements for Initial General polyclinic Approval Issuance

The General polyclinic establishment application shall be submitted through SEHA platform, indicating the polyclinic specialty, and to which the following documents shall be attached:

- A copy of the investor's ID (in the event of an individual ownership), or a copy of the company's Article of Association, along with the partners' ID cards (in the event of collective ownership).
- A copy of the lease or title deed.

#### Third Step: Issuance of Relevant Licenses and Approvals

- Obtain and submit the approval of the Directorate of Health Affairs' medical cadres to the Ministry of Labor and Social Development electronically.
- Obtain the permit of the Ministry of Municipal and Rural Affairs.



#### Fourth Step: General polyclinic License Issuance Requirements

Upon the completion of all medical and administrative requirements and providing three minimum clinics, one of which are basic specialties (General Surgery, Internal Medicine, Obstetrics and Gynecology, Pediatrics, and Family Medicine). In addition to an emergency department as well, the investor shall apply for the license, while ensuring the attachment of the following documents:

- A copy of the permit of the Ministry of Municipal and Rural Affairs.
- Copies of the classification and registration of medical cadres, issued by the Saudi Commission for Health Specialties.
- A copy of the ambulance documents, provided that its model dates back to no less than five years, or a copy of an agreement concluded with a private or governmental emergency transportation service center.

The license shall be issued once the facility site is inspected and all requirements, equipment and medical cadres required to operate the facility are provided, within ten working days.

#### Minimum Number of Cadres and Requirements to Be Provided in General Polyclinic:

Cadres	Requirements
Managing director	A Saudi national holding a Bachelor's degree
Professional supervisor	<ul> <li>A Saudi Physician operating in main cities*, specialized in the same work field</li> </ul>
Physicians	<ul> <li>A Senior Registrar Physician, specialized in one of the basic medicine branches and operating in main cities*</li> <li>A Registrar Physician, specialized in one of the basic medicine branches and operating in other cities</li> <li>A minimum of two Registrar Physicians for each other specialty</li> </ul>
Nursing	<ul><li>To provide a nurse for each clinic</li><li>To provide a nurse for the emergency department</li></ul>

<sup>\*</sup> Main Cities: Riyadh, Mecca, Medina, Jeddah, Dammam and Khobar.

#### **General Polyclinic Licensing Fees**

Private health facility	Licensing Fee
General Polyclinic	SAR 2,000

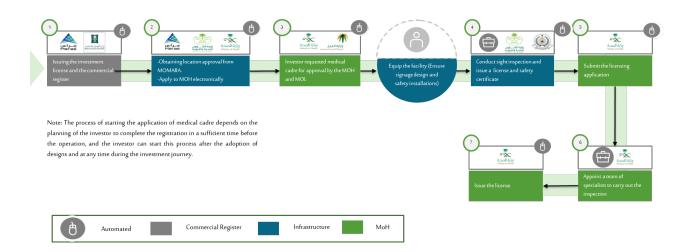
# **Specialized Polyclinic Establishment**

# Licensing

#### **Specialized Polyclinic:**

A private health facility, designed to receive and undergo patients to necessary medical examinations, tests and treatments, encompassing a minimum of 3 integrated clinics dedicated to each medical specialty. The specialized Polyclinic is more specialized than the general Polyclinic, although it does not have stay-in rooms nor an ambulance room.

#### **Specialized Polyclinic License Issuance Requirements**



#### First Step: Prerequisites for Applying for a Specialized Polyclinic License

- Obtain a Commercial Registration from the Ministry of Commerce and Investment.
- Obtain the approval of the Ministry of Municipal and Rural Affairs on the location's suitability.

#### Second Step: Requirements for Initial Specialized Polyclinic Approval Issuance

The specialized Polyclinic establishment application shall be submitted through SEHA platform, indicating the Polyclinic specialty, and to which the following documents shall be attached:

- A copy of the investor's ID (in the event of an individual ownership), or a copy of the company's Article of Association, along with the partners' ID cards (in the event of collective ownership).
- A copy of the lease or title deed.



#### Third Step: Issuance of Relevant Licenses and Approvals

- Obtain and submit the approval of the Directorate of Health Affairs 'medical cadres to the Ministry of Labor and Social Development electronically.
- Obtain the permit of the Ministry of Municipal and Rural Affairs.

#### Fourth Step: Specialized Polyclinic License Issuance Requirements

Upon the completion of all medical and administrative requirements and providing three minimum clinics for each specialty in the Polyclinic specialties, the investor shall apply for the license, while ensuring the attachment of the following documents:

- A copy of the permit of the Ministry of Municipal and Rural Affairs.
- Copies of the classification of medical cadres, issued by the Saudi Commission for Health Specialties.

The license shall be issued once the facility site is inspected and all requirements, equipment and medical cadres required to operate the facility are provided, within ten working days.

# Minimum Number of Cadres and Requirements to Be Provided in Specialized Polyclinic:

Cadres	Requirements
Managing director	A full-time, Saudi national in charge of the Polyclinic supervision
Technical supervisor	<ul> <li>A Saudi physician operating in main cities*, specialized in the same work field</li> </ul>
Physicians	<ul> <li>A senior registrar physician and two registrars for each specialty, operating in main cities*</li> <li>A minimum of three registrar for each specialty, operating in other cities</li> </ul>
Nursing	To provide a nurse for each clinic in the Polyclinic

<sup>\*</sup>Main Cities : Riyadh , Mecca , Medina , Jeddah , Dammam and Khobar.

## **Specialized Polyclinic Licensing Fees**

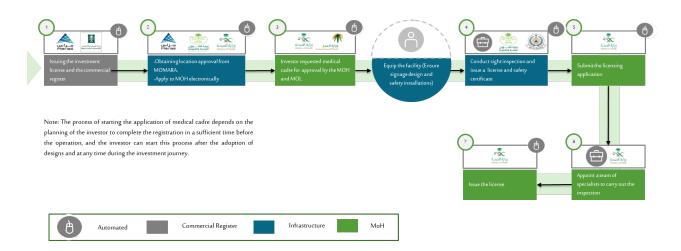
Private health facility	License/ License Renewal Fees
Specialized Polyclinic	SAR 2,000

# **RadiologyCenterEstablishment**Licensing

#### Radiology center:

A specialized center in charge of carrying out radiology examinations and providing medical reports thereon.

#### **Radiology Center License Issuance Requirements**



#### First Step: Prerequisites for Applying for a Radiology Center License

- Obtain a Commercial Registration from the Ministry of Commerce and Investment.
- Obtain the approval of the Ministry of Municipal and Rural Affairs on the location's suitability.

#### Second Step: Requirements for Initial Radiology Center Approval Issuance

The Radiology center establishment application shall be submitted through SEHA platform, indicating the facility type, and to which the following documents shall be attached:

- A copy of the investor's ID) in the event of an individual ownership, (or a copy of the company's Article of Association, along with the partners' ID cards (in the event of collective ownership).
- A copy of the lease or title deed.

#### Third Step: Issuance of Relevant Licenses and Approvals

- Obtain and submit the approval of the Directorate of Health Affairs' medical cadres to the Ministry of Labor and Social Development electronically.
- Obtain the permit of the Ministry of Municipal and Rural Affairs.



#### Fourth Step: Radiology Center License Issuance Requirements

Upon the completion of all medical and administrative requirements of the Radiology center, the investor shall apply for the license, while ensuring the attachment of the following documents:

- A copy of the permit of the Ministry of Municipal and Rural Affairs.
- Copies of the classification of medical cadres, issued by the Saudi Commission for Health Specialties.

The license shall be issued once the facility site is inspected and all requirements, equipment and medical cadres required to operate the facility are provided, within seven working days.

# Minimum Number of Cadres and Requirements to Be Provided in Radiology Center:

Cadres	Requirements
Managing director	A full-time, Saudi national in charge of the center supervision
Professional supervisor	<ul> <li>A minimum of one Saudi radiology specialist, operating in main cities*</li> <li>Radiology specialist operating in other cities</li> </ul>
Physicians	<ul> <li>A senior registrar radiologist, if the center only have general radiology equipment and ultrasound devices</li> <li>A consultant radiologist, if the center only have general radiology equipment, and ultrasound, CT scan and MRI devices</li> <li>A consultant radiologist, specialized in interventional radiotherapy if the center provides such services</li> </ul>

<sup>\*</sup> Main Cities: Riyadh, Mecca, Medina, Jeddah, Dammam and Khobar.

## **Radiology Center Licensing Fees**

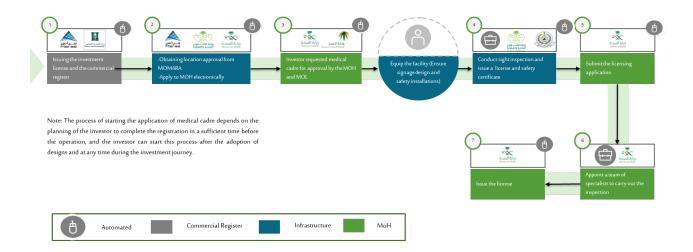
Private health facility	Licensing Fee
Opening of Radiology center	SAR 1,000

## **Laboratory Establishment Licensing**

#### **Laboratory:**

A dedicated space where laboratory and medical examinations and tests are carried out.

#### **Laboratory License Issuance Requirements**



#### First Step: Prerequisites for Applying for a General / Specialized Laboratory License

- Obtain a Commercial Registration from the Ministry of Commerce and Investment.
- Obtain the approval of the Ministry of Municipal and Rural Affairs on the location's suitability.

#### Second Step: Requirements for Initial General/Specialized Laboratory Approval Issuance

The general/specialized laboratory establishment application shall be submitted through SEHA platform, indicating the facility type, and to which the following documents shall be attached:

- A copy of the investor's ID) in the event of an individual ownership, (or a copy of the company's Article of Association, along with the partners' IDs (in the event of collective ownership).
- A copy of the lease or title deed.

#### Third Step: Issuance of Relevant Licenses and Approvals

- Obtain and submit the approval of the Directorate of Health Affairs' medical cadres to the Ministry of Labor and Social Development electronically.
- Obtain the permit of the Ministry of Municipal and Rural Affairs.



#### Fourth Step: General / Specialized Laboratory License Issuance Requirements

Upon the completion of all medical and administrative requirements of the general/specialized laboratory, the investor shall apply for the license ,while ensuring the attachment of the following documents:

- A copy of the permit of the Ministry of Municipal and Rural Affairs.
- Copies of the classification of medical cadres, issued by the Saudi Commission for Health Specialties.

The license shall be issued once the facility site is inspected and all requirements, equipment and medical cadres required to operate the facility are provided, within seven working days.

# Minimum Number of Cadres and Requirements to Be Provided in the Laboratory:

Cadres	Requirements
Managing director	A full-time, Saudi national in charge of the laboratory supervision
Professional supervisor	<ul> <li>A minimum of one Saudi laboratory specialist, operating in main cities*</li> <li>A laboratory specialist operating in other cities</li> </ul>
Physicians	<ul> <li>A minimum of one senior registrar laboratory physician or non-physician laboratory consultant operating in main cities*</li> <li>A registrar laboratory physician operating in other cities</li> </ul>
Specialists and technicians	<ul><li>Laboratory specialist</li><li>Two laboratory technicians</li></ul>

<sup>\*</sup>Main Cities: Riyadh, Mecca, Medina, Jeddah, Dammam and Khobar.

## **General/Specialized Laboratory Licensing Fees**

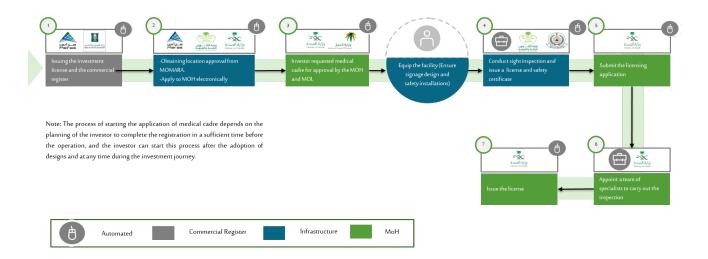
Private health facility	Licensing Fee
General/specialized laboratory	SAR 2,000

# **One-day Surgery Center Licensing**

#### One-day surgery center:

In an outpatient surgery center, surgical procedures are performed, and anesthesia and immediate post-surgery recovery services are provided to outpatients. In this respect, the outpatient surgery center can contain one or more operating rooms.

#### **Requirements for One-day Surgery Center License Issuance**



#### First Step: Prerequisites for Applying for an One-day Surgery Center License

- Obtain a Commercial Registration from the Ministry of Commerce and Investment.
- Obtain the approval of the Ministry of Municipal and Rural Affairs on the location's suitability.

#### Second Step: Requirements for Initial One-day Surgery Center Approval Issuance

The One-day Surgery center establishment application shall be submitted through SEHA platform, indicating the facility type ,and to which the following documents shall be attached:

- A copy of the investor's ID (in the event of an individual ownership), or a copy of the company's Article of Association, along with the partners' IDs (in the event of collective ownership).
- A copy of the lease or title deed.

#### Third Step: Issuance of Relevant Licenses and Approvals

- Obtain and submit the approval of the Directorate of Health Affairs' medical cadres to the Ministry of Labor and Social Development electronically.
- Obtain the permit of the Ministry of Municipal and Rural Affairs.



#### Fourth Step: One-day Surgery Center License Issuance Requirements

Upon the completion of all medical and administrative requirements of the one-day surgery center, the investor shall apply for the license, while ensuring the attachment of the following documents:

- A copy of the permit of the Ministry of Municipal and Rural Affairs.
- Copies of the classification of medical cadres issued by the Saudi Commission for Health Specialties.
- A valid agreement with a private or governmental hospital to accept emergency cases.
- An acknowledgment not to allow patients to stay in the center overnight.
- An acknowledgment from the Physician to be licensed to assume full responsibility for any negligence occurring to patients.
- A list of operations the Physician will perform.

#### The license shall be issued once:

- The facility site is inspected and all requirements and medical cadres required are provided.
- The approval of the Assistant Undersecretary of Health Investment Development on the consultant Physician's one-day surgery performance is obtained within 14 working days.

# Minimum Number of Cadres and Requirements to Be Provided in One-day Surgery Center:

Cadres	Requirements
Managing director	A full-time, Saudi national in charge of the center supervision
Technical supervisor	<ul> <li>A Saudi Physician operating in main cities*</li> <li>A consultant physician licensed to practice a one-day surgery</li> </ul>
Physicians, specialists and technicians	<ul> <li>To provide a sufficient number of Physicians, specialists and technicians according to the center work field</li> <li>To provide a senior registrar anesthesiologist Physicians, and another registrar anesthesiologist to operate in the ophthalmology department</li> <li>To appoint a pharmacist or a pharmacy assistant to maintain anesthetic medications</li> </ul>

<sup>\*</sup> Main Cities: Riyadh, Mecca, Medina, Jeddah, Dammam and Khobar.

## **One-day Surgery Center Licensing Fees**

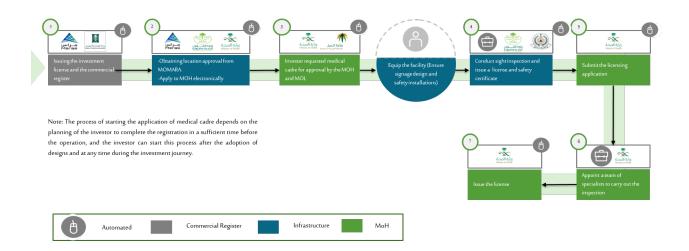
Private health facility	Licensing Fee
One-day surgery center	SAR 2,000

# Medical Clinic Licensing:

#### **Medical clinic:**

A private health facility, designed to receive and undergo patients to necessary medical examinations, tests and treatments, and owned and supervised by a specialized Physician with a valid professional practicing license. In this respect, the medical clinic shall be completely equipped.

#### **Medical Clinic License Issuance Requirements**



#### First Step: Prerequisites for Applying for a Medical Clinic License

- Obtain a Commercial Registration from the Ministry of Commerce and Investment.
- Obtain the approval of the Ministry of Municipal and Rural Affairs on the location's suitability.

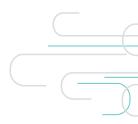
#### Second Step: Requirements for Initial Medical Clinic Approval Issuance

The medical clinic establishment application shall be submitted through SEHA platform, indicating the facility type, and to which the following documents shall be attached:

- A copy of the investor (Physician) ID.
- A copy of the lease or title deed.

#### Third Step: Issuance of Relevant Licenses and Approvals

- Obtain and submit the approval of the Directorate of Health Affairs' medical cadres to the Ministry of Labor and Social Development electronically.
- Obtain the permit of the Ministry of Municipal and Rural Affairs.



#### Fourth Step: Medical Clinic License Issuance Requirements

Upon the completion of all medical and administrative requirements of the medical clinic, the Physician shall apply for the license, while ensuring the attachment of the following documents:

- A copy of the permit of the Ministry of Municipal and Rural Affairs.
- Copies of the classification of medical cadres, issued by the Saudi Commission for Health Specialties.

The license shall be issued once the facility site is inspected and all requirements, equipment and medical cadres required to operate the facility are provided, within five working days.

# Minimum Number of Cadres and Requirements to Be Provided in Medical Clinic:

Cadres	Requirements	
Supervisor	A Saudi Physician, specialized in the same work field	
Nursing	A minimum of one nurse	

## **Medical Clinic Licensing Fees**

Private health facility	Licensing Fee
Medical clinic	SAR 1,000

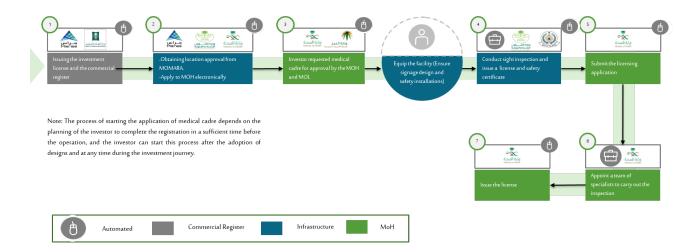
# **Ambulance transport services center**

# Licensing

#### **Ambulance transport services center:**

A center conforming to the approved regulatory specifications of the Saudi Red Crescent, in charge of providing on-site emergency services prior to transferring the cases to respective health facilities.

#### **Ambulance transport services center License Issuance Requirements**



#### First Step: Prerequisites for Applying for an Ambulance transport services center License

- Obtain a Commercial Registration from the Ministry of Commerce and Investment.
- Obtain the approval of the Ministry of Municipal and Rural Affairs on the location's suitability.

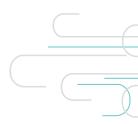
#### Second Step: Requirements for Initial Ambulance transport services center Approval Issuance

The Ambulance transport services center establishment application shall be submitted through SEHA platform, indicating the facility type, and to which the following documents shall be attached:

- A copy of the investor's ID (in the event of an individual ownership), or a copy of the company's Article
  of Association, along with the partners' IDs (in the event of collective ownership).
- A copy of the lease or title deed.

#### Third Step: Issuance of Relevant Licenses and Approvals

Obtain and submit the approval of the Directorate of Health Affairs 'medical cadres to the Ministry of



Labor and Social Development electronically.

Obtain the permit of the Ministry of Municipal and Rural Affairs.

#### Fourth Step: Emergency Transport Center License Issuance Requirements

Upon the completion of all medical and administrative requirements of the facility, the investor shall apply for the license, while ensuring the attachment of the following documents:

- A copy of the permit of the Ministry of Municipal and Rural Affairs.
- Copies of the classification of medical cadres, issued by the Saudi Commission for Health Specialties.

The license shall be issued once the facility site is inspected and all requirements, equipment and medical cadres required to operate the facility are provided, within seven working days.

# Minimum Number of Cadres and Requirements to Be Provided in Ambulance transport services center:

Cadres	Requirements
Supervisor	A registrar emergency physician
Cadres	<ul><li>Two paramedics and emergency specialists</li><li>Two paramedics and emergency technicians</li><li>Three ambulance drivers</li></ul>

## **Ambulance transport services center Licensing Fees**

Private health facility	Licensing Fee
Ambulance transport services center	SAR 1,000

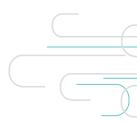
# Support Health Services Center Licensing

#### **Support Health Services Centers:**

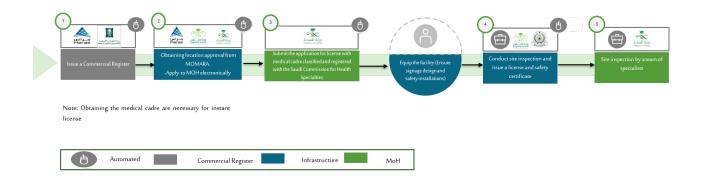
Activity	Def	finition
Medical rehabilitation	It has a minimum of two of the follow	ving specialties:
center:	<ul> <li>Hearing disorders therapy</li> <li>Psychological rehabilitation and therapy</li> <li>Ankle and foot care</li> <li>Nutrition</li> <li>The center aims at providing patients medical, social and psychological su</li> </ul>	
Physiotherapy centers:	A private, complementary health facility, designed to treat mobile problems and disorders and pathological conditions using different therapeutic and physical exercises.	
Occupational therapy:	A private, complementary health facility, based on the assessment and treatment of the daily life skills of people with physical, neurological or cognitive problems, by developing, restoring or maintaining their abilities from regression.	
Prostheses and orthodontic devices centers:	A private health facility, designed to ensure the manufacturing and fitting of prostheses to serve patients suffering from a partial or total amputation of a limb, as well as to offer orthopedic equipment to people with special needs, in addition to other post-orthopedic rehabilitation services as well.	
Speech and swallowing treatment centers:	A private health facility, designed to assess and diagnoses speech and swallowing disorders, as well as to identify each patient's capabilities and provide necessary treatment to restore and improve language, sound, speech fluency and swallowing problems, through the use of specialized Physicians and specialists.	

Activity	Definition
Hearing Therapy Center:	A private health facility, designed to diagnose, assess and rehabilitate patients with hearing disorders, as well as to prescribe hearing aids for hearing impairment and ear tinnitus cases, and to conduct balance rehabilitation sessions for patients in need.
Optical Retail:	A private health facility, designed to ensure eyesight and vision examination, as well as to provide medical and sun glasses by dedicated Physicians, specialists and technicians who refrain from diagnosing diseases, prescribing medications or treating eye diseases. In this respect, optical shops are classified into three categories, namely A, B and C.
Dental labs and industrial installations:	A private health facility, designed to manufacture removable and non-removable dental prostheses and ceramics, among others, in accordance with relevant, applicable rules and regulations.
Foot and Ankle Care Center:	A private health facility, designed to detect, diagnose and treat ankle and foot problems, especially with patients suffering from flatness and diabetes.
Nutrition center:	A dedicated space, designed to receive visitors, as well as to provide food consultations and nutrition education counseling, while offering meal preparation solutions in line with their health requirements.
Urgent Care Centers:	A private health facility, designed to provide medical care services to treat minor illnesses and injuries in an independent medical facility. In this respect, medical service providers - working within the urgent medical care center - aim at fulfilling the patients' needs through effective means, while seeking to minimize waiting time. Furthermore, urgent medical caregivers do not aim at providing emergency intervention solutions to treat critical, serious, life-threatening cases potentially-disabling situations.
Mobile clinic:	A private health facility, designed to deliver preventive or curative health services to some patients in remote areas, in which some services are not available.
Telemedicine and Telehealth Center:	A private health facility, designed to use a range of modern electronic technologies, such as multimedia, e-mail and smart applications, by health facilities or practitioners, so as to enable safe and direct communication between the patients and health practitioners to assess their medical conditions and provide necessary treatment thereto.

Activity	Definition
Home Care Center:	A private health facility, designed to provide patients with health care services in the comfort of their homes, through a group of Physicians, nurses and specialists. Patients are, therefore, provided with necessary equipment, medicines and dressings under the supervision of a specialized Physician.
Pain Management Center:	A private health facility, designed to diagnose and treat chronic pain, while providing necessary psychological and behavioral support and managing complex pain disorders through the adoption of a specific, multidisciplinary approach.
Specialized Center for Addictions and Rehabilitation:	A private health facility, designed to provide addicted patients with medically-recognized rehabilitation and guidance services, in accordance with specific programs carried out upon detoxification and treatment, in line with applicable treatment and rehabilitation controls respected within private health institutions.
Psychotherapy and Rehabilitation Center:	Psychological rehabilitation and therapy centers are divided into the following two categories:  Clinical psychotherapy centers:
	Centers in which clinical psychology specialists operate, to provide non-pharmacological assessment, diagnosis and treatment services, in accordance with internationally-recognized treatment methods adopted in the clinical psychology field.
	Psychological counseling centers:
	Centers in which counseling psychologists operate, to provide relevant services to deal with psychological problems resulting from disrupted social relationships and adaptation patters (such as family, marital and personal relationships), psychological trauma (such as child abuse and domestic violence), and other psychological symptoms (such as anxiety, depression and eating disorders), in accordance with internationally-recognized methods.
Renal Dialysis Center:	A licensed, dialysis facility, designed to provide outpatients with medical, dialysis services on a short or long-term basis, while providing home dialysis training.



#### **Support Health Services Center License Issuance Requirements**



#### First Step: Prerequisites for Applying for a Support Health Services Center License

- Obtain a Commercial Registration from the Ministry of Commerce and Investment.
- Obtain the approval of the Ministry of Municipal and Rural Affairs on the location's suitability.

#### Second Step: Requirements for Initial Support Health Services Center Approval Issuance

The support health services center establishment application shall be submitted through SEHA platform, indicating the facility type, and to which the following documents shall be attached:

- A copy of the investor's ID) in the event of an individual ownership, (or a copy of the company's Article of Association, along with the partners' IDs (in the event of collective ownership).
- A copy of the lease or title deed.

#### Third Step: Issuance of Relevant Licenses and Approvals

- Obtain and submit the approval of the Directorate of Health Affairs' medical cadres to the Ministry of Labor and Social Development electronically.
- Obtain the permit of the Ministry of Municipal and Rural Affairs.

#### Fourth Step: Support Health Services Center License Issuance Requirements

Upon the completion of all medical and administrative requirements of the support health services center, the investor shall apply for the license ,while ensuring the attachment of the following documents:

- A copy of the permit of the Ministry of Municipal and Rural Affairs.
- Copies of the classification of health medical cadres, issued by the Saudi Commission for Health Specialties.

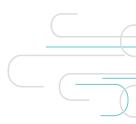
# Minimum Number of Cadres and Requirements to Be Provided in the Support Health Services Center:

Cadres	Requirements
Managing director	A full-time, Saudi national in charge of the center supervision
Technical supervisor	Specialist

Each support health services center has its own requirements that must be met and fulfilled prior to obtaining the final licensing.

Activity	Minimum Number of Cadres			
Medical rehabilitation center	<ul><li>Cadres for each supporting services</li><li>A technical supervisor, a registrar and rehabilitation physician</li></ul>			
Physiotherapy center		<ul><li>Two physiotherapy specialists</li><li>Two physiotherapy technicians or nurses</li></ul>		
Occupational therapy center		<ul><li>Two occupational therapy specialists</li><li>Two occupational therapy technicians or nurses</li></ul>		
Prosthetics and orthotics center	А	A prosthetics and orthotics specialist     Two prosthetics and orthotics technicians		
	В.	A prosthetics and orth     A prosthetics and orth	·	
	C.	Two prosthetics and controls	orthotics technicians	
Speech and swallowing therapy center		<ul> <li>Two communication and speech disorders specialists</li> <li>Two communication and speech disorders technicians</li> </ul>		
Hearing rehabilitation center		eech and hearing orovement centers	<ul><li>A hearing specialist</li><li>A communication specialist</li><li>Two hearing and communication technicians or nurses</li></ul>	
		aring improvement nter	<ul><li>Two hearing specialists</li><li>Two hearing technicians or nurses</li></ul>	
	Hearing diagnosis and assessment center		<ul><li>Two hearing specialists</li><li>Two hearing technicians or nurses</li></ul>	

Activity		Minimum Number of Cadres		
Optical shop	А	<ul><li>An optometrist or optician specialists</li><li>An optician technician</li></ul>		
	В	An optometrist or optician specialists		
	С	An optician technician		
Dental laboratory:	A dental technician			
Ankle and foot care center	A Registrar orthopedic surgeon			
Nutrition center	A clinical nutritionist specialist			
Urgent medical care center	<ul><li>A Registrar family Physician</li><li>A general practitioner</li><li>Three nurse technicians</li></ul>			
Mobile medical clinics	<ul><li>A Saudi specialized Physician</li><li>A nurse</li><li>A driver</li></ul>			
Telemedicine and remote medical care center	A specialized Physician			
Home healthcare services center	<ul> <li>Two registrar of family/ internal medicine/ emergency/ intensive care physicians</li> <li>Three physiotherapists</li> <li>Six nursing technicians</li> </ul>			
Palliative care center	• A r	<ul> <li>A registrar pain management physician</li> <li>A registrar family physician</li> <li>A psychologist</li> <li>Three nursing specialists</li> </ul>		
Drug rehabilitation center		<ul> <li>A Saudi senior specialist of counseling or clinical psychology</li> <li>Registrar Physician of psychology</li> </ul>		



Activity	Minimum Number of Cadres
Psychological rehabilitation and therapy center	<ul> <li>A senior clinical psychologist specialist in clinical psychotherapy center</li> <li>A senior specialist of Counseling Psychology in counseling psychotherapy</li> </ul>
Dialysis center	<ul><li>A consultant nephrologist</li><li>A resident nephrologist</li><li>Four nursing technicians</li></ul>

## **Support Health Services Center Licensing Fees**

Private health facility	Licensing Fee
Opening of a support health services center	SAR 1,000



