

Hired Equipment Program Supplier Participation Manual January 2021 Revision Guide

The 2020 implementation of the new Hired Equipment Program Supplier Participation Manual was successful, and brought with it some lessons learned. Based on these lessons learned, some clarifications have been introduced to the Manual. The table below defines these clarifications. The pages that follow include those pages which have been revised, in which the edited areas are highlighted yellow to facilitate review.

Revision Matrix	
Page	Revision Description
Cover	Bottom row, "January 2020" changed to "January 2021"
9	Added brokers to the list of excluded suppliers.
11	Clarified that the Hired Equipment Program does not include brokers, rather than the dept. at large.
39, 97-101, 103-104	Modified links to richiespecs.com to clarify that this is one possible resource to find this info, not the only resource.
65	Adjusted Handwash station for type one to reflect intended rate calculation for multiple basins.
71	Removed >200 square foot tents from module table and added to notes to reduce confusion.
96	Added 15 traffic safety reflective vests to the Traffic Safety Module.
100	Added transport option to chipper modules for the same price to prevent Suppliers from trying to claim a higher rate.



HIRED EQUIPMENT PROGRAM SUPPLIER PARTICIPATION MANUAL

TERM: MAY 1, 2020—APRIL 30, 2023

LAST MODIFIED JANUARY 2021

Unit Contact

To initiate an Emergency Equipment Rental Agreement (EERA) (CAL FIRE-294), interested Suppliers with equipment that meets the standards described herein, and who agree to the identified rates, should contact the Unit Hired Equipment Coordinator who administers the program in the county where the equipment is stored.

Excluded Suppliers

CAL FIRE employees, retired annuitants, and separated employees who have been separated for less than one year are ineligible to participate as Suppliers in the Hired Equipment Program. This rule includes equipment owned by a company in which the employee, retired annuitant, or separated employee has an economic interest.

This prohibition does not apply to businesses operated by the spouse or other relatives of the excluded Supplier, providing the employee neither participates in CAL FIRE's decision to enter into the agreement or contract, nor participates in the spouse or relative's business.

Hired equipment brokers are ineligible to participate as Suppliers in the Hired Equipment Program.

Third Party Contacts

Emergency response entities other than CAL FIRE may request access to the hired equipment Supplier information stored in the Hired Equipment Management System (the database utilized by CAL FIRE to store, track, and maintain EERAs and Hired Equipment Supplier information). In these cases, CAL FIRE may share business name, type, and contact information, to be determined on a case-by-case basis. Except when mission tasked by the Governor's Office of Emergency Services, CAL FIRE shall not be party to any work orders, negotiations, agreements, or financial transactions between the requesting entity and the Suppliers.

Program Assistance

For assistance with the Hired Equipment Program, contact the Unit Hired Equipment Coordinator in the Unit where your equipment is stored.

Program Management

Written comments and suggestions for the Hired Equipment Program should be mailed to:

Statewide Hired Equipment Coordinator
California Department of
Forestry and Fire Protection
PO Box 944246
Sacramento, CA
94244-2460

*Find your Unit contact
information here:*
[https://
www.fire.ca.gov/
resources/hired-
equipment/](https://www.fire.ca.gov/resources/hired-equipment/)

Incident Only Agreements

Incident Only agreements are completed either when the normal equipment ordering process cannot meet the operational need of the incident, or when requested equipment arrives at incident with an incompliant EERA. In both cases, the agreement is restricted to the hiring incident. Suppliers hired under an Incident Only agreement may pursue a standard agreement during the open enrollment period.

Equipment Owners

CAL FIRE does not conduct business with hired equipment brokers. As such, CAL FIRE requires Hired Equipment Program Suppliers to be individuals, corporations, and/or legal business partnerships that have legal title to, or control of, any equipment that will be covered by the EERA, as defined in California Vehicle Code Section 460. Such legal title or control must be evidenced by bill of sale, incorporation papers, lease agreements, or other legally enforceable documents. **Hired equipment brokers are barred from program participation.**

Equipment that is not registered in the name of the Supplier or owned by the Supplier must be controlled and paid for by the Supplier under a written agreement. All vehicle and equipment leases must be signed and dated by both parties and must include terms commonly found in an equipment lease, such as term of the agreement, list of equipment, equipment rates, labor rates, limitations on use and control of the equipment, and responsibility for maintenance and repair.

CAL FIRE uses the Equipment Owner or Broker Declaration (CAL FIRE-157) to verify that:

- Prospective Suppliers are not brokers.
- Small Business (SB) and/or Disabled Veteran Business Enterprise (DVBE) Suppliers are operating in compliance with legal requirements and providing a commercially useful function (CUF).

Suppliers who are unable to satisfy the criteria above will be denied an EERA.

Insurance Requirements

The Supplier shall provide CAL FIRE with documentation validating that all insurance requirements are met. CAL FIRE shall not assume financial responsibility for these insurance policies or any associated costs. Copies of certificates of insurance must also be presented on demand by any CAL FIRE employee; this includes required acceptance inspections at incidents. The policy(ies) must provide additional insurance language as follows:

The State of California and CAL FIRE, their officers, agents and employees are included as additional insured, but only with respect to work performed for the State of California under the contract.

The additional insured endorsement must accompany the certificate of insurance.

Bulldozers

Bulldozer classification is determined by manufacturer's net engine horsepower (HP) rating as verified by model number. CAL FIRE does not permit bulldozer horsepower increase (repower) to adjust the rate.

Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at::

<https://www.ritchiespecs.com/manufacturers>

Incident Command System (ICS) Type	HP	Reduced Rate	Standard Rate	Extended Rate
ICS Type I	220+	\$1,885.00	\$3,771.00	\$5,657.00
ICS Type II	120 – 219	\$1,212.00	\$2,425.00	\$3,638.00
ICS Type III	62 – 119	\$858.00	\$1,716.00	\$2,575.00

Hand Wash Equipment

Hand Wash Trailers

Hand Wash Trailers include hot and cold water, soap, towels, trash receptacle, 1,000-gallon grey water storage, 500-gallon potable water storage, set up, tear down, daily cleaning, and operator.

Hand Wash Stations

Hand Wash Stations include fresh water and grey water storage, soap, paper towels, set up, tear down, and as-needed cleaning. Portable hand wash stations will be serviced per industry standards and marked as “non-potable water”. To qualify as a Type I, Hand Wash Stations must be designed and factory produced to accommodate multiple personnel.

Type I Hand Wash Stations will be compensated one daily rate per basin.

See [Chapter 8: Equipment Standards, Requirements, and Rates; Toilet Pumper Trucks](#) in this document for remote hand wash equipment servicing.

Hand Wash Trailers				
Unit Type	# of Basins	Reduced Rate	Standard Rate	Extended Rate
Type I	16+	\$453.00	\$907.00	\$1360.00
Type II	10 – 14	\$317.00	\$635.00	\$952.00
Type III	4 – 8	\$181.00	\$363.00	\$544.00

Hand Wash Stations				
Unit Type	# of Basins	Reduced Rate	Standard Rate	Extended Rate
Type I	2+	\$8.00	\$17.00	\$25.00
Type II	1	\$8.00	\$17.00	\$25.00

Please note: Multiply Type I rates by the total number of basins to determine the total daily rates.

Tents & HVAC Units

Tents

Tent and canopy rates are based on the manufacturer's usable square footage of the tent. Rate includes set up and tear down, and relocation. All tent modules shall include floor, insulated roof, walls/sides, interior lighting, distribution spider box, pig tails, American Disabilities Act (ADA) approved double doors and ADA approved ramp thresholds. (For example, Western Shelter and like tents.) This requirement does not apply to larger tents where insulation packages and floors are not available from the tent manufacturer. Evaporative cooling systems (e.g. swamp coolers) are appropriate for these larger tent types.

Module rates include power, distribution hardware, and other supplies and/or accessories required to provide operational heating, ventilation, and 2.5 ton minimum air conditioning (HVAC).

Tent Type	Module Includes:	Reduced Rate	Standard Rate	Extended Rate
Type I	570+ square feet, insulated roof and walls, sides, and floor	\$317.00	\$633.00	\$950.00
Type II	570+ square feet, insulated roof, sides, and floor	\$268.00	\$537.00	\$805.00

Notes:

*Total rates for tents smaller than 570 sq. ft. are calculated by multiplying the rate by the number of useable square feet per manufacturer specifications. Tents smaller than 200 square feet receive a flat rate of \$10 per day.

**Rate calculated by square feet used.

Tents smaller than 570 sq. ft.	Reduced Rate	Standard Rate	Extended Rate
Tent Canopy with Sides, Floor, & Insulated Roof*	\$0.33	\$0.67	\$1.00
Tent Canopy with Sides & Floor*	\$0.26	\$0.52	\$0.78
Tent Canopy with Sides*	\$0.22	\$0.45	\$0.67
Tent Canopy*	\$0.17	\$0.23	\$0.51
Insulated Walls per sq. ft. used**	\$0.08	\$0.17	\$0.25

HVAC Units - Minimum 2.5-ton with power.

HVAC Units	Reduced Rate	Standard Rate	Extended Rate
2.5-ton minimum w/ power	\$78.00	\$157.00	\$235.00

Traffic Safety Module

Complement to include, at a minimum:

Qty.	Item
200	Delineators with grab & go loop
200	Base for grab & go delineators
100	18" Traffic cone with reflective stripes
35	24" x 42" Barricade wood with reflective stripes
4	Barricade with 18" x 24" Signs: orange and black "FUEL"
4	Barricade with 18" x 24" sign: orange and black "GROUND SUPPORT"
4	Barricade with 18" x 24" sign: orange and black "ICP"
4	Barricade with 18" x 24" sign: orange and black "CHECK IN"
4	Barricade with 18" x 24" sign: orange and black "STAGING"
4	Barricade with 18" x 24" sign: orange and black "HELI-BASE"
6	LED-lighted wand (C batteries removed)
12	C batteries for LED-lighted wand
4	STOP/SLOW paddles
15	Traffic safety reflective vests

Traffic Safety Equipment Rates

Unit Type	Reduced Rate	Standard Rate	Extended Rate
Module	\$600.00	\$1,200.00	\$1,800.00
Electronic Road Sign w/ power	\$100.00	\$200.00	\$300.00

Excavators

All excavators shall be equipped with:

- Bucket and hydraulic thumb appropriate in size for the type
- Seatbelt
- Backup alarm, minimum 97 dB
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

Excavator Rates

Excavator classification is determined by weight using manufacturer specifications.

Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at:

<https://www.ritchiespecs.com/manufacturers>

Size (tons)	Without Masticating Head			With Masticating Head		
	Reduced Rate	Standard Rate	Extended Rate	Reduced Rate	Standard Rate	Extended Rate
40.1 – 50	\$1,470.00	\$2,940.00	\$4,410.00	\$1,919.00	\$3,838.00	\$5,757.00
28.1 – 40	\$1,218.00	\$2,438.00	\$3,656.00	\$1,668.00	\$3,335.00	\$5,003.00
24.1 – 28	\$1,093.00	\$2,186.00	\$3,279.00	\$1,542.00	\$3,084.00	\$4,627.00
21.1 – 24	\$945.00	\$1,890.00	\$2,835.00	\$1,361.00	\$2,722.00	\$4,084.00
16.1 – 21	\$879.00	\$1,757.00	\$2,636.00	\$1,262.00	\$2,523.00	\$3,785.00
12.1 – 16	\$761.00	\$1,521.00	\$2,282.00	\$1,110.00	\$2,220.00	\$3,331.00
8.1 – 12	\$694.00	\$1,388.00	\$2,082.00	\$991.00	\$1,982.00	\$2,973.00
2 – 8	\$613.00	\$1,225.00	\$1,838.00	\$876.00	\$1,753.00	\$2,630.00

Graders

- Roll Over Protection System (R.O.P.S.)
- Seat belt
- Backup alarm, minimum 97 decibels (dB)
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

Grader Rates

Grader classification is determined by net engine horsepower per manufacturer's specifications.

Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at:

<https://www.ritchiespecs.com/manufacturers>

Unit Type	Horsepower	Reduced Rate	Standard Rate	Extended Rate
Type I	200 – 250	\$1,058.00	\$2,115.00	\$3,173.00
Type II	145 – 199	\$973.00	\$1,946.00	\$2,919.00
Type III	115 – 144	\$830.00	\$1,661.00	\$2,491.00
Type IV	75 – 114	\$713.00	\$1,426.00	\$2,139.00

Backhoes

- Roll Over Protection System (R.O.P.S.)
- Seat belt
- Backup alarm, minimum 97 decibels (dB)
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

Backhoe Rates

Backhoe classification is determined by net engine horsepower per manufacturer's specifications.

Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at:

<https://www.ritchiespecs.com/manufacturers>

Unit Type	Horsepower	Reduced Rate	Standard Rate	Extended Rate
Type I	90+	\$575.00	\$1,150.00	\$1,725.00
Type II	60 – 89	\$500.00	\$1,000.00	\$1,500.00
Type III	22 – 59	\$425.00	\$850.00	\$1,275.00

Chipper Modules

Trailer mounted and self-propelled brush chippers are typed by horsepower derived from the original manufacturer's specifications.

- Appropriate tow vehicle and/or transport
- Minimum of two personnel
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

Chipper Rates

Chipper classification is determined by net engine horsepower per manufacturer's specifications.

Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at:

<https://www.ritchiespecs.com/manufacturers>

Unit Type	Manufacturer-Rated HP	Reduced Rate	Standard Rate	Extended Rate
Type I	200+	\$1,700.00	\$3,400.00	\$5,100.00
Type II	125 – 199	\$1,350.00	\$2,700.00	\$4,050.00
Type III	75 – 124	\$1,075.00	\$2,150.00	\$3,225.00
Type IV	20 – 74	\$850.00	\$1,700.00	\$2,550.00

Skidders

- Roll Over Protection System (R.O.P.S.)
- Seat belt
- Backup alarm, minimum 97 decibels (dB)
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

Skidder Rates

Skidder classification is determined by net engine horsepower per manufacturer's specifications.

Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at:

<https://www.ritchiespecs.com/manufacturers>

Unit Type	Horsepower	Reduced Rate	Standard Rate	Extended Rate
Type I	191 – 275	\$1,116.00	\$2,232.00	\$3,348.00
Type II	141 – 190	\$957.00	\$1,913.00	\$2,870.00
Type III	90 – 140	\$797.00	\$1,594.00	\$2,391.00

Feller Bunchers

- Roll Over Protection System (R.O.P.S.)
- Seat belt
- Backup alarm, minimum 97 decibels (dB)
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

Feller Bunchers

Feller Buncher classification is determined by net engine horsepower per manufacturer's specifications.

Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at:

<https://www.ritchiespecs.com/manufacturers>

Net Engine HP	Without Masticating Head			With Masticating Head		
	Reduced Rate	Standard Rate	Extended Rate	Reduced Rate	Standard Rate	Extended Rate
201+	\$1,268.00	\$2,536.00	\$3,804.00	\$1,608.00	\$3,316.00	\$4,824.00
0 – 200	\$1,015.00	\$2,029.00	\$3,044.00	\$1,355.00	\$2,689.00	\$4,064.00

Track Skidsteers

- Roll Over Protection System (R.O.P.S.)
- Seat belt
- Backup alarm, minimum 97 decibels (dB)
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

Track Skidsteer Rates

Track Skidsteers classification is determined by net engine horsepower per manufacturer's specifications.

Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at:

<https://www.ritchiespecs.com/manufacturers>

Net Engine HP	Without Masticating Head			With Masticating Head		
	Reduced Rate	Standard Rate	Extended Rate	Reduced Rate	Standard Rate	Extended Rate
151+	\$1,018.00	\$2,035.00	\$3,053.00	\$1,358.00	\$2,715.00	\$4,073.00
111 – 150	\$815.00	\$1,630.00	\$2,445.00	\$1,155.00	\$2,310.00	\$3,465.00
81 – 110	\$678.00	\$1,355.00	\$2,033.00	\$1,018.00	\$2,035.00	\$3,053.00
61 – 80	\$478.00	\$956.00	\$1,434.00	\$818.00	\$1,636.00	\$2,454.00
30 – 60	\$319.00	\$638.00	\$957.00	\$659.00	\$1,318.00	\$1,977.00