

RECOMMENDED FY22 BUDGET

\$61,695,819

FULL TIME EQUIVALENTS

101.20



MISSION STATEMENT

The mission of the Department of Housing and Community Affairs (DHCA) is to prevent and correct problems that contribute to the physical decline of residential and commercial areas; ensure fair and equitable relations between landlords and tenants; increase the supply of affordable housing; and maintain existing housing in a safe and sanitary condition.

BUDGET OVERVIEW

The total recommended FY22 Operating Budget for the Department of Housing and Community Affairs is \$61,695,819, an increase of \$8,645,646 or 16.30 percent from the FY21 Approved Budget of \$53,050,173. Personnel Costs comprise 19.60 percent of the budget for 107 full-time position(s) and no part-time position(s), and a total of 101.20 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses and Debt Service account for the remaining 80.40 percent of the FY22 budget.

DHCA expects the total signed agreements for affordable housing projects through the Payment in lieu of Taxes (PILOT) program to abate \$20.0 million in taxes in FY22.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- An Affordable, Welcoming County for a Lifetime
- A Greener County
- Effective, Sustainable Government

INITIATIVES

Provide the highest level of affordable housing funding in the County's history by investing \$89.1 million in affordable housing. This includes \$61.1 million in the Montgomery Housing Initiative (MHI) Fund, \$22 million in the Affordable Housing

Acquisition and Preservation CIP project, and \$6 million for the new Affordable Housing Opportunity Fund. This increases dedicated funding and provides for renovation of distressed housing, the acquisition and preservation of affordable housing units, creation of housing units for special needs residents, services to the "Building Neighborhoods to Call Home" and "Housing First" programs, and creation of mixed-income housing. Since FY08, \$1.14 billion has been invested in support of affordable housing, leveraging \$2.21 billion in non-County funding.

- Continue to protect lower-income residents of the Route 29/Castle Boulevard and Purple Line corridors from rent increases by working with nonprofits to identify and preserve at-risk naturally-occurring affordable housing (NOAH) and actively engaging purchasers with Rental Agreements to preserve affordable rents.
- Continue to actively underwrite affordable housing loans to preserve and produce affordable housing. Twelve developments, including three senior and eight family projects, have already been identified with another project up for consideration. These developments would preserve or produce over 1,150 total and 899 affordable units.
- Boost economic growth by funding the Countywide Facade Improvement Program which will revitalize commercial areas throughout Montgomery County with a focus on older commercial property. The objective is to provide support to small business and encourage private investment. Improvements will include gateway signage, pedestrian lighting, connectivity, streetscape elements, plant material installation, acquisition of long term facade and center signage easements, and other amenities. DHCA will initially focus on five targeted commercial areas including Montgomery Village, Hillandale, Downtown Wheaton, the Glenmont, and Layhill Shopping Centers. This program may also be expanded to other areas of the County.
- Collaborate with Health and Human Services (HHS), and the Housing Opportunities Commission (HOC) to provide rental assistance programs to the residents who need it the most. Over 5,550 households are projected to be assisted in FY22. A renewed focus will be on eviction prevention, including targeted assistance and financial literacy seminars in areas experiencing high evictions.
- Continue to receive funding from Federal grants (i.e., Community Development Block Grant CDBG, the HOME Investment Partnership Grant, and the Emergency Solutions Grant), which provide funding for affordable housing, housing rehabilitation, commercial revitalization, focused neighborhood assistance, public services, and preventing homelessness.

INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ** Continued a paperless Energy Efficiency program with streamlined, efficient guidelines and requirements that provides energy-efficient home improvements to income-eligible homeowners.
- ** Continued efforts to improve data quality by leveraging external services (e.g. for street address validation) as well as other County data repositories. Work is also being carried out to consolidate data repositories across DHCA's core systems to minimize data maintenance work, improve integration, and support drilling across data models.
- ** Developed data models and dashboards to support the department's on-going Business Intelligence initiative.
- ** Committed to using cloud-based services in accordance to the County's own vision. The department is already leveraging the County's Azure file storage instance. DHCA's IT team is also exploring Amazon Web Services (AWS) Elastic Cloud to support its application development's activities.
- ** Planning the deployment of a new Internet-facing affordable housing search application called 'Rental Guide'. The Rental Guide leverages the most recent web application development standards providing users with an intuitive and efficient interface. The application emphasizes speed, accuracy, and responsiveness.

PROGRAM CONTACTS

Contact Tim Goetzinger of the Department of Housing and Community Affairs at 240.777.3728 or Pofen Salem of the Office of

Management and Budget at 240.777.2773 for more information regarding this department's operating budget.

PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY21 estimates reflect funding based on the FY21 Approved Budget. The FY22 and FY23 figures are performance targets based on the FY22 Recommended Budget and funding for comparable service levels in FY23.

PROGRAM DESCRIPTIONS



Administration

This program provides overall direction, administration, and managerial support to the Department. Activities include budgeting, financial management, asset management, personnel management and administration, program oversight, training, automated systems management, and policy/program development and implementation.

Program Performance Measures	Actual FY19	Actual FY20	Estimated FY21	Target FY22	Target FY23
Asset Management - Loan repayments billed / received ¹	\$14,169,659	\$21,218,393	\$15,000,000	\$15,450,000	\$15,913,500
Department MC311 Service Requests (SR)	22,247	20,925	21,553	22,199	22,865
Department MC311 Service Request success rate	87.3%	87.1%	89.7%	92.4%	95.2%
NACo Awards earned	5	1	2	2	3

¹ FY20 spike in loan repayments includes several large refinancing payoffs.

FY22 Recommended Changes	Expenditures	FTEs
FY21 Approved	2,002,830	13.20
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	376,883	0.50
FY22 Recommended	2,379,713	13.70



Affordable Housing Programs

This program creates and preserves affordable single-family housing units. It enforces Chapter 25A of the County Code to ensure that Moderately Priced Dwelling Units (MPDUs) are provided and monitored for resale control. The Code requires that 12.5 percent to 15.0 percent of an approved development of 20 dwelling units or more be MPDUs, depending on the amount of density bonus achieved. The housing units produced are marketed at controlled prices, which makes them affordable to moderate-income households. Additional single-family housing programs provide funding to replace and rehabilitate single-family housing units, and provide energy efficiency solutions and savings. Also, this program is responsible for the Work Force Housing Program.

Program Performance Measures	Actual FY19	Actual FY20	Estimated FY21		Target FY23
Affordable Housing Program - Number of MC311 Service Requests	889	1,654	1,704	1,755	1,807
Affordable Housing Program - Percent of MC311 Service Requests meeting service length agreement	98.7%	100.0%	100.0%	100.0%	100.0%
Number of affordable housing units produced and available for occupancy (at no cost to the County)	373	79	300	315	324
Number of housing units improved/rehabilitated	212	248	235	240	247

FY22 Recommended Changes	Expenditures	FTEs
FY21 Approved	1,014,654	10.50
Decrease Cost: Partial Lapse of Vacant Positions	(94,369)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	47,154	0.00
FY22 Recommended	967,439	10.50

Common Ownership Community Program

The Common Ownership Community (COC) program ensures fair and equitable relations between the governing bodies of homeowner associations, condominium associations, and cooperatives, and the individuals living within these common ownership communities, and encourages the maintenance and improvement of housing. Activities include mediating and arbitrating disputes; providing information and technical assistance to all parties; and taking legal action as necessary, including referring unresolved complaints to the Montgomery County Commission on Common Ownership Communities.

Program Performance Measures		Actual FY20	Estimated FY21	_	Target FY23
COC Program Customer Service - Number of MC311 Service Requests	775	757	780	803	827
COC Program Customer Service - Percent of MC311 Service Requests meeting service length agreement	99.1%	99.5%	100.0%	100.0%	100.0%
Percent of Commission on Common Ownership Communities (CCOC) cases resolved prior to a hearing	45.0%	40.0%	45.0%	45.0%	45.0%

FY22 Recommended Changes	Expenditures	FTEs
FY21 Approved	707,176	4.15
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	4,921	0.00
FY22 Recommended	712,097	4.15



Grants Administration - Federal Programs

Staff provides management and oversight to ensure compliance with all regulatory requirements for Federal funding awarded to Montgomery County by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant, the HOME Investment Partnership Grant, and the Emergency Solutions Grant programs. Funds from these programs support both operating activities and capital projects. Activities funded may include property acquisition, new construction, housing rehabilitation, commercial area revitalization, and handicapped accessibility improvements. Staff administers contracts with the cities of Rockville and Takoma Park, as well as nonprofit organizations awarded funding to provide a variety of public services involving assistance to low-income persons.

Program Performance Measures	Actual FY19	Actual FY20	Estimated FY21	Target FY22	Target FY23
Number of contracts awarded and monitored	43	48	47	43	43
Funding awarded to CDBG public service contracts ¹	\$532,000	\$600,000	\$618,000	\$636,540	\$655,636
CDBG public service contract compliance rate	100%	100%	100%	100%	100%
CDBG public service contract non-housing beneficiaries ²	4,369	6,382	4,176	4,301	4,430

FY19 spike includes funding for two medical providing assistance to homless/AIDS patients and other health services.

² DHCA partners with the Community Development Advisory Committee, which provides funding recommendations for public service contracts. The beneficiaries of these contracts fluctuate annually based on the type of services provided.

Add: Community Development Block Grant: Boys & Girls Clubs of Greater Washington, Inc Social Emotional Learning Add: Community Development Block Grant: Community Reach of Montgomery County, Inc 45,000 Add: Community Development Block Grant: EveryMind, Inc Stabilizing Adults through Situational Support Add: Community Development Block Grant: The Shepherd's Table, Inc Beyond the Table 45,000 Add: Community Development Block Grant: The Shepherd's Table, Inc Eye Clinic Add: Community Development Block Grant: Montgomery County Coalition for the Homeless, Inc Home Builders Care Assessment Center Rapid Ext Specialist Add: Community Development Block Grant: Montgomery County Coalition for the Homeless, Inc Home Builders Care Assessment Center Rapid Ext Specialist Add: Community Development Block Grant: Montgomery Housing Partnership, Inc Play and Learn Add: Community Development Block Grant: Per Scholas, Inc IT Job Training Add: Community Development Block Grant: Mobile Medical Care, Inc Expanding Family Planning Options for Uninsured, Low-Income Women Add: Community Development Block Grant: Mobile Medical Care, Inc Expanding Family Planning Options for Uninsured, Low-Income Women Add: Community Development Block Grant: Montgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Wortgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Wortgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Wortgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Wortgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Wortgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Wortgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Wortgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Ecope Commun	FY22 Recommended Changes	Expenditures	FTEs
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Mansfield Kaseman Health Clinic Add: Community Development Block Grant: EveryMind, Inc Stabilizing Adults through Situational Support Add: Community Development Block Grant: The Shepherd's Table, Inc Beyond the Table Add: Community Development Block Grant: The Shepherd's Table, Inc Eye Clinic Add: Community Development Block Grant: Montgomery County Coalition for the Homeless, Inc Home Builders Care Assessment Center Rapid Exit Specialist Add: Community Development Block Grant: Montgomery County Coalition for the Homeless, Inc Home Builders Care Assessment Center Rapid Exit Specialist Add: Community Development Block Grant: Montgomery Housing Partnership, Inc Play and Learn Add: Community Development Block Grant: Montgomery Housing Partnership, Inc Play and Learn Add: Community Development Block Grant: Mobile Medical Care, Inc Expanding Family Planning Options for Uninsured, Low-Income Women Add: Community Development Block Grant: Montgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Montgomery Housing Partnership, Inc Homework Club Add: Community Development Block Grant: Wietnamese Literary and Artistic Club of the Washington Metropolitan Area - Healthcare Program Add: Community Development Block Grant: Vietnamese Literary and Artistic Club of the Washington Metropolitan Area - Healthcare Program Add: Community Development Block Grant: NaMI Montgomery County (MD), Inc Mental Health Promotion for Low-Income Latinx Residents Add: Community Development Block Grant: NAMI Montgomery County (MD), Inc Mental Health Promotion for Low-Income Latinx Residents Add: Community Development Block Grant: ECDC Enterprise Development Group, Inc Small Business Loan Program Increase Cost: Takoma Park Code Enforcement Contract 12,848 0.00 Re-align: Convert Asset Manager Position from Part-time to Full-time 0.056 0.06 0.07 0.07 0.07 0.07 0.07 0.07 0.0		45,000	0.00
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Add: Community Development Block Grant: Vietnamese Literary and Artistic Club of the Washington Metropolitan Area - Healthcare Program Add: Community Development Block Grant: Korean Community Service Center of Greater Washington, Inc Strengthening Asian Families through Empowerment and Services Add: Community Development Block Grant: NAMI Montgomery County (MD), Inc Mental Health Promotion for Low-Income Latinx Residents Add: Community Development Block Grant: ECDC Enterprise Development Group, Inc Small Business Loan Program Increase Cost: Takoma Park Code Enforcement Contract Re-align: Convert Asset Manager Position from Part-time to Full-time 0 0.56 Decrease Cost: CDBG Grant Adjustments (630,000) Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. (0.50)		42,500	0.00
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Business Loan Program Increase Cost: Takoma Park Code Enforcement Contract Re-align: Convert Asset Manager Position from Part-time to Full-time 0 0.56 Decrease Cost: CDBG Grant Adjustments Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. (0.50)		31,500	0.00
Re-align: Convert Asset Manager Position from Part-time to Full-time 0 0.50 Decrease Cost: CDBG Grant Adjustments (630,000) 0.00 Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. (142,914)		30,000	0.00
Decrease Cost: CDBG Grant Adjustments (630,000) 0.00 Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. (142,914) (0.50)	Increase Cost: Takoma Park Code Enforcement Contract	12,848	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. (142,914)	Re-align: Convert Asset Manager Position from Part-time to Full-time	0	0.50
changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. (0.50	Decrease Cost: CDBG Grant Adjustments	(630,000)	0.00
FY22 Recommended 7,089,102 5.70		(142,914)	(0.50)
	FY22 Recommended	7,089,102	5.70



Housing Administration

This program provides management and oversight to support activities within the housing division including single and multifamily housing programs, and landlord tenant mediation. This program was formerly included as part of Housing Development and Loan Programs.

Program Performance Measures	Actual FY19	Actual FY20	Estimated FY21	Target FY22	Target FY23
Affordable housing units produced in the production pipeline	847	577	313	323	332
Number of affordable housing units in the preservation pipeline	58	58	558	368	379
Cost per unit of affordable housing units preserved	10,810	7,069	7,356	7,359	7,359
Cost per unit of affordable housing units produced ¹	60,546	24,801	58,839	58,824	58,824
Percent of affordable units created or preserved serving households under 50% AMI ²	13.0%	42.7%	30.0%	35.0%	37.5%

¹ Average cost per unit fluctuates with the type of project financed.

² DHCA's underwriting criteria was recently updated to reflect a goal of providing a certain attainable and consistent level of affordable housing for very low income households.

FY22 Recommended Changes	Expenditures	FTEs
FY21 Approved	477,986	3.95
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(8,865)	0.00
FY22 Recommended	469,121	3.95

Housing Code Enforcement

This program enforces Chapter 26 of the County Code, Housing Maintenance, by inspecting rental condominiums, multi-family apartments, and single-family housing to ensure safe and sanitary conditions; Chapter 48, Solid Wastes; and Chapter 58, Weeds, the County's residential weeds and rubbish codes. Approximately 80 percent of the single-family inspections result from tenant and/or neighbor complaints; other inspections are the result of concentrated code enforcement efforts in specific areas. The multifamily inspections are based on a requirement for triennial inspections and in response to tenant and/or neighbor complaints. This program is supported by the collection of single-family and apartment/condominium licensing fees.

Program Performance Measures	Actual FY19	Actual FY20	Estimated FY21	Target FY22	
Number of Housing Code Enforcement inspections ¹	38,789	28,253	29,101	40,000	41,200
Housing Code Enforcement Program Customer Service - Number of MC311 Service Requests ²	8,997	6,888	7,095	7,307	7,527
Housing Code Enforcement Program Customer Service - Percent of MC311 Service Requests meeting service length agreement	69.6%	61.5%	63.4%	65.3%	67.2%
Code Enforcement - Number of violations per unit	1.16	1.64	1.69	1.50	1.35
Code Enforcement - Average severity of violations per unit	1.58	1.27	1.25	1.24	1.23

¹ Per the requirements of Bill 19-15, beginning FY18 DHCA began an intensive two-year housing code enforcement initiative.

² 7.527

FY22 Recommended Changes	Expenditures	FTEs
FY21 Approved	4,538,429	38.50
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	56,961	0.00
FY22 Recommended	4,595,390	38.50



Landlord-Tenant Mediation

This program ensures fair and equitable relations between landlords and tenants and encourages the maintenance and improvement of housing. Activities including mediating and arbitrating disputes; providing information and technical assistance to all parties; and taking legal action as necessary, including referring unresolved complaints to the Montgomery County Commission on Landlord-Tenant Affairs.

Program Performance Measures	Actual FY19	Actual FY20	Estimated FY21	_	Target FY23
Number of Landlord Tenant meditations	724	686	700	725	750
Landlord Tenant Affairs Program - Number of MC311 Service Requests	6,927	7,053	7,265	7,483	7,707
Landlord Tenant Affairs Program - Percent of MC311 Service Requests meeting service length agreement	99.1%	99.6%	100.0%	100.0%	100.0%
Percent of landlord/tenant cases mediated successfully (not referred to the Commission)	98.0%	97.0%	98.0%	98.5%	99.0%
Number of evictions prevented due to Landlord & Tenant Affairs' intervention	469	402	500	515	530

FY22 Recommended Changes	Expenditures	FTEs
FY21 Approved	1,416,964	8.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(4,950)	0.00
FY22 Recommended	1,412,014	8.00

Licensing and Registration

This program issues licenses to all rental housing (apartments, condominiums, and single-family) and registers all housing units within common ownership communities.

Program Performance Measures		Actual FY20	Estimated FY21	_	Target FY23
Licensing and Registration Program - Number of MC311 Service Requests	4,645	4,564	4,701	4,842	4,987
Licensing and Registration Program - Percent of MC311 Service Requests meeting service length agreement	99.9%	100.0%	100.0%	100.0%	100.0%
Number of rental licenses issued	107,283	114,365	117,796	121,330	124,970

FY22 Recommended Changes	Expenditures	FTEs
FY21 Approved	423,086	3.20
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	33,170	0.00
FY22 Recommended	456,256	3.20



Multi-Family Housing Programs

This program creates and preserves affordable multi-family housing units. Loans are made to the HOC, nonprofit organizations, property owners, and for-profit developers. This program provides funding to:

- preserve existing affordable housing units;
- construct and acquire affordable housing units;
- rehabilitate existing rental housing stock;
- participate in housing or mixed-use developments that will include affordable housing;
- acquire land to produce affordable housing; and
- provide low-income rental housing assistance.

Major funding for these projects is provided from the Montgomery Housing Initiative Fund, the Federal HOME Grant, the Federal Community Development Block Grant, and State grants. The program emphasizes the leveraging of County funds with other public and private funds in undertaking these activities.

Program Performance Measures	Actual FY19		Estimated FY21		Target FY23
Number of affordable housing units preserved and available for occupancy (County funded)	6,019	5,946	6,197	6,381	6,572
Number of affordable housing units produced and available for occupancy (County funded) ¹	403	546	650	668	688
Ratio of non-County dollars leveraged to County dollars in affordable housing projects	4.54	4.25	4.38	4.51	4.64

Program Performance Measures		Actual FY20	Estimated FY21		Target FY23
Total affordable housing units produced	1,623	1,202	1,263	1,306	1,345
Total affordable housing units preserved ²	6,077	6,004	7,129	7,142	7,357

Out year projections may fluctuate based on current pipeline activity and certain assumptions on preservation / production strategies.

Preservation increases projected in FY18-20 due to increases in MHI rental assistance funding.

FY22 Recommended Changes	Expenditures	FTEs
FY21 Approved	33,391,815	6.90
Enhance: Affordable Housing Projects Based on Land Sale Proceeds Contributed to the HIF	6,797,750	0.00
Enhance: Affordable Housing Initiative	5,528,784	0.00
Enhance: Pay Debt Service for HOC Housing Production Fund Using the FY21 Desingated General Fund Reserve for Affordable Housing	3,400,000	0.00
Enhance: Estimated Contributions from HOC Housing Production Fund to Support Additional Projects	1,770,833	0.00
Reduce: Operating Expenses to Reflect Adjusted Revenue Estimates	(362,396)	0.00
Reduce: Operating Expenses to Reflect Adjusted Debt Service Transfer for Housing CIP	(2,391,300)	0.00
Reduce: Rental Assistance Program Due to Revenue Shortfall	(2,964,421)	0.00
Decrease Cost: Committed County Payment Transfer to Debt Service Fund for HOC Housing Production Fund	(3,400,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(13,417)	0.00
FY22 Recommended	41,757,648	6.90



Neighborhood Revitalization

This program provides planning and implementation for neighborhood revitalization in targeted areas. Activities include commercial revitalization (physical and economic) in both local retail centers and central business districts as well as assistance to address other community concerns, including issues related to housing and public services. Primary funding for these activities is provided from the County's Capital Improvements Program and from other Federal and State funds, including Community Development Block Grants and State Community Legacy Grants.

Program Performance Measures	Actual FY19	Actual FY20	Estimated FY21	Target FY22	Target FY23
Focused Neighborhood Assistance Activity (expenditures) ¹	\$398,421	\$903,822	\$930,937	\$958,865	\$987,631
Facade Program - Private dollars leveraged	\$0	\$0	\$395,000	\$200,000	\$206,000
Focused Neighborhood Assistance Active projects	4	5	4	3	3
Focused Neighborhood Assistance beneficiaries ²	179	191	642	81	81
Facade Program - Number of businesses benefited	0	0	1	2	2

¹ FY20 activity includes four active projects (Kimberly Place Balconies and Drainage, Montclair Manor and Montgomery Village). FY21 assumes activity at Kimberly Place Balconies and Wedgewood. FY22 assumes activity is only for Kimberly Place Balconies.

² FY20 activity includes four active projects (Kimberly Place Balconies and Drainage, Montclair Manor and Montgomery Village). FY21 assumes activity at Kimberly Place Balconies and Wedgewood. FY22 assumes activity is only for Kimberly Place Balconies.

FY22 Recommended Changes	Expenditures	FTEs
FY21 Approved	1,858,065	6.60
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(1,026)	0.00
FY22 Recommended	1,857,039	6.60

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	4,898,200	5,349,182	4,839,859	5,567,030	4.1 %
Employee Benefits	1,763,137	1,726,475	1,706,530	1,674,106	-3.0 %
County General Fund Personnel Costs	6,661,337	7,075,657	6,546,389	7,241,136	2.3 %
Operating Expenses	1,375,728	1,564,564	1,511,805	1,629,793	4.2 %
County General Fund Expenditures	8,037,065	8,640,221	8,058,194	8,870,929	2.7 %
PERSONNEL					
Full-Time	106	106	106	107	0.9 %
Part-Time	1	1	1	0	-100.0 %
FTEs	62.65	62.65	62.65	62.65	
REVENUES					
Board of Appeals Fees	(250)	8,624	8,624	8,000	-7.2 %
Common Ownership Community Fees	698,354	717,500	717,500	722,500	0.7 %
Fire Code Enforcement Permits	(64)	0	0	0	_
Landlord-Tennant Fees	6,526,974	6,998,040	6,998,040	7,119,750	1.7 %
Miscellaneous Revenues	(11,405)	6,500	6,500	6,500	_
Other Charges/Fees	(1,868)	74,250	74,250	74,350	0.1 %
Other Fines/Forfeitures	48,283	40,000	40,000	40,000	_
Other Licenses/Permits	0	492,000	492,000	492,000	_
County General Fund Revenues	7,260,024	8,336,914	8,336,914	8,463,100	1.5 %
MONTGOMERY HOUSING INITIAT	IVE				
EXPENDITURES					
Salaries and Wages	1,465,123	1,803,173	1,870,206	1,849,048	2.5 %
Employee Benefits	523,375	540,863	370,116	517,828	-4.3 %
Montgomery Housing Initiative Personnel Costs	1,988,498	2,344,036	2,240,322	2,366,876	1.0 %
Operating Expenses	31,607,929	32,335,841	31,922,178	40,715,091	25.9 %
Montgomery Housing Initiative Expenditures	33,596,427	34,679,877	34,162,500	43,081,967	24.2 %
PERSONNEL					
Full-Time	0	0	0	0	_
Part-Time	0	0	0	0	_
FTEs	17.05	17.05	17.05	17.05	_
REVENUES					
Asset Management Fee	82,802	70,200	70,200	70,200	_
Commitment Fee	0	200,000	200,000	200,000	_
HOC Contributions	0	0	0	1,770,833	_
Investment Income	4,451,950	1,939,470	1,000,000	1,000,000	-48.4 %

BUDGET SUMMARY

	Actual FY20	Budget FY21	Estimate FY21	Recommended FY22	%Chg Bud/Rec
Land Sale Proceeds	0	0	0	6,797,750	_
Loan Payments	5,144,402	2,900,000	2,900,000	3,100,000	6.9 %
MHI Transfer Tax	17,600	100,000	100,000	100,000	_
Miscellaneous Revenues	(43,112)	75,006	75,006	75,006	
MPDU Alternative Payments	0	360,000	360,000	360,000	_
MPDU Revenues	2,271,423	1,610,000	1,970,000	1,970,000	22.4 %
Other Financing Sources	11,396	52,050	52,050	49,650	-4.6 %
Recordation Tax	18,388,868	17,717,608	14,068,216	14,753,187	-16.7 %
Montgomery Housing Initiative Revenues	30,325,329	25,024,334	20,795,472	30,246,626	20.9 %
GRANT FUND - MCG					
EXPENDITURES					
Salaries and Wages	1,412,298	1,788,640	1,788,640	1,930,057	7.9 %
Employee Benefits	481,675	531,848	531,848	551,984	3.8 %
Grant Fund - MCG Personnel Costs	1,893,973	2,320,488	2,320,488	2,482,041	7.0 %
Operating Expenses	7,362,083	7,409,587	7,409,587	7,260,882	-2.0 %
Grant Fund - MCG Expenditures	9,256,056	9,730,075	9,730,075	9,742,923	0.1 %
PERSONNEL					
Full-Time	0	0	0	0	_
Part-Time	0	0	0	0	_
FTEs	21.00	21.00	21.00	21.50	2.4 %
REVENUES					
Federal Grants	6,767,897	7,462,246	7,462,246	7,462,246	_
Investment Income	229,719	0	0	0	_
Loan Payments	500,259	2,000,000	2,000,000	2,000,000	_
Other Intergovernmental	322,506	267,829	267,829	280,677	4.8 %
State Grants	69,594	0	0	0	_
Grant Fund - MCG Revenues	7,889,975	9,730,075	9,730,075	9,742,923	0.1 %
DEPARTMENT TOTALS					
Total Expenditures	50,889,548	53,050,173	51,950,769	61,695,819	16.3 %
Total Full-Time Positions	106	106	106	107	0.9 %
Total Part-Time Positions	1	1	1	0	-100.0 %
Total FTEs	100.70	100.70	100.70	101.20	0.5 %
Total Revenues	45,475,328	43,091,323	38,862,461	48,452,649	12.4 %

FY22 RECOMMENDED CHANGES

Expenditures FTEs

COUNTY GENERAL FUND

FY22 RECOMMENDED CHANGES

	E	expenditures	FTE
	FY21 ORIGINAL APPROPRIATION	8,640,221	62.6
Other Adjustments (with no service impacts)			
Increase Cost: FY21 Compensation Adjustment		202,289	0.0
Increase Cost: FY22 Compensation Adjustment		108,769	0.0
Increase Cost: Motor Pool Adjustment		65,302	0.0
Decrease Cost: Print and Mail Adjustment		(73)	0.0
Decrease Cost: Annualization of FY21 Personnel Costs		(4,597)	0.0
Decrease Cost: Retirement Adjustment		(46,613)	0.0
Decrease Cost: Partial Lapse of Vacant Positions [Affordable Housing Program	s]	(94,369)	0.0
	FY22 RECOMMENDED	8,870,929	62.6
MONTGOMERY HOUSING INITIATIVE			
	FY21 ORIGINAL APPROPRIATION	34,679,877	17.0
Changes (with service impacts)			
Enhance: Affordable Housing Projects Based on Land Sale Proceeds Contribon Programs]	uted to the HIF [Multi-Family Housing	6,797,750	0.0
Enhance: Affordable Housing Initiative [Multi-Family Housing Programs]		5,528,784	0.0
Enhance: Pay Debt Service for HOC Housing Production Fund Using the FY21 for Affordable Housing [Multi-Family Housing Programs]	Desingated General Fund Reserve	3,400,000	0.0
Enhance: Estimated Contributions from HOC Housing Production Fund to Sup Family Housing Programs]	oport Additional Projects [Multi-	1,770,833	0.0
Reduce: Operating Expenses to Reflect Adjusted Revenue Estimates [Multi-Fa	amily Housing Programs]	(362,396)	0.0
Reduce: Operating Expenses to Reflect Adjusted Debt Service Transfer for Ho Programs]	using CIP [Multi-Family Housing	(2,391,300)	0.0
Reduce: Rental Assistance Program Due to Revenue Shortfall [Multi-Family He	ousing Programs]	(2,964,421)	0.0
Other Adjustments (with no service impacts)			
Increase Cost: FY21 Compensation Adjustment		41,248	0.0
Increase Cost: FY22 Compensation Adjustment		22,079	0.0
Decrease Cost: Retirement Adjustment		(18,617)	0.0
Decrease Cost: Annualization of FY21 Personnel Costs		(21,870)	0.0
Decrease Cost: Commited County Payment Transfer to Debt Service Fund for [Multi-Family Housing Programs]	HOC Housing Production Fund	(3,400,000)	0.0
	FY22 RECOMMENDED	43,081,967	17.0
GRANT FUND - MCG			
	FY21 ORIGINAL APPROPRIATION	9,730,075	21.0
Federal/State Programs			
Add: Community Development Block Grant: The Shepherd's Table, Inc Bey	ond the Table	45,000	0.0

FY22 RECOMMENDED CHANGES

	Expenditures	FTEs
Add: Community Development Block Grant: The Shepherd's Table, Inc Eye Clinic	45,000	0.00
Add: Community Development Block Grant: Montgomery County Coalition for the Homeless, Inc Home Builders Care Assessment Center Rapid Exit Specialist	45,000	0.00
Add: Community Development Block Grant: EveryMind, Inc Stabilizing Adults through Situational Support	45,000	0.00
Add: Community Development Block Grant: Per Scholas, Inc IT Job Training	45,000	0.00
Add: Community Development Block Grant: Boys & Girls Clubs of Greater Washington, Inc Social Emotional Learning	45,000	0.00
Add: Community Development Block Grant: Community Reach of Montgomery County, Inc Mansfield Kaseman Health Clinic	45,000	0.00
Add: Community Development Block Grant: Montgomery Housing Partnership, Inc Play and Learn	45,000	0.00
Add: Community Development Block Grant: Mobile Medical Care, Inc Expanding Family Planning Options for Uninsured, Low-Income Women	43,500	0.00
Add: Community Development Block Grant:Latin American Youth Center, Inc Mental Health Assistance	42,500	0.00
Add: Community Development Block Grant: Montgomery Housing Partnership, Inc Homework Club	42,500	0.00
Add: Community Development Block Grant: Vietnamese Literary and Artistic Club of the Washington Metropolitan Area - Healthcare Program	40,000	0.00
Add: Community Development Block Grant: Korean Community Service Center of Greater Washington, Inc Strengthening Asian Families through Empowerment and Services	40,000	0.00
Add: Community Development Block Grant: NAMI Montgomery County (MD), Inc Mental Health Promotion for Low-Income Latinx Residents	31,500	0.00
Add: Community Development Block Grant: ECDC Enterprise Development Group, Inc Small Business Loan Program	30,000	0.00
Other Adjustments (with no service impacts)		
Increase Cost: Takoma Park Code Enforcement Contract [Grants Administration - Federal Programs]	12,848	0.00
Re-align: Convert Asset Manager Position from Part-time to Full-time [Grants Administration - Federal Programs]	0	0.50
Decrease Cost: CDBG Grant Adjustments [Grants Administration - Federal Programs]	(630,000)	0.00
FY22 RECOMMENDED	9,742,923	21.50

PROGRAM SUMMARY

Program Name	FY21 APPR Expenditures	FY21 APPR FTEs	FY22 REC Expenditures	FY22 REC FTEs
Administration	2,002,830	13.20	2,379,713	13.70
Affordable Housing Programs	1,014,654	10.50	967,439	10.50
Common Ownership Community Program	707,176	4.15	712,097	4.15
Grants Administration - Federal Programs	7,219,168	5.70	7,089,102	5.70
Housing Administration	477,986	3.95	469,121	3.95
Housing Code Enforcement	4,538,429	38.50	4,595,390	38.50
Landlord-Tenant Mediation	1,416,964	8.00	1,412,014	8.00
Licensing and Registration	423,086	3.20	456,256	3.20
Multi-Family Housing Programs	33,391,815	6.90	41,757,648	6.90
Neighborhood Revitalization	1,858,065	6.60	1,857,039	6.60

PROGRAM SUMMARY

	Total	53,050,173	100.70	61,695,819	101.20
Program Name		Expenditures	FTEs	Expenditures	FTEs
Program Name		FY21 APPR	FY21 APPR	FY22 REC	FY22 REC

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY21 Total\$	FY21 FTEs	FY22 Total\$	FY22 FTEs
COUNTY GENERAL FUND					
Permitting Services	Permitting Services	129,922	1.00	101,627	1.00
Recycling and Resource Management	Solid Waste Disposal	664,094	5.50	691,391	5.50
CIP	Capital Fund	192,592	1.70	203,663	1.70
	Т	otal 986,608	8.20	996,681	8.20

FUNDING PARAMETER ITEMS

CE RECOMMENDED (\$000S)

Title	FY22	FY23	FY24	FY25	FY26	FY27
COUNTY GENERAL FUND						
EXPENDITURES						
FY22 Recommended	8,871	8,871	8,871	8,871	8,871	8,871
No inflation or compensation change is incl	uded in outyear projec	tions.				
Labor Contracts	0	164	164	164	164	164
These figures represent the estimated annu-	alized cost of general	wage adjustme	ents, service incr	ements, and ot	her negotiated	tems.
Subtotal Expenditures	8,871	9,034	9,034	9,034	9,034	9,034
MONTGOMERY HOUSING INITIATIVE						
EXPENDITURES						
FY22 Recommended	43,082	43,082	43,082	43,082	43,082	43,082
No inflation or compensation change is incl	uded in outyear projec	tions.				
Labor Contracts	0	40	40	40	40	40
These figures represent the estimated annu-	alized cost of general	wage adjustme	ents, service incr	ements, and ot	her negotiated i	tems.
Subtotal Expenditures	43,082	43,122	43,122	43,122	43,122	43,122

FY22-27 PUBLIC SERVICES PROGRAM: FISCAL PLAN			Montgomery Ho	using Initiative			
	FY21	FY22	FY23	FY24	FY25	FY26	FY27
FISCAL PROJECTIONS	ESTIMATE	REC	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROJECTION
ASSUMPTIONS							
Indirect Cost Rate	18.64%	19.18%	19.18%	19.18%	19.18%	19.18%	19.18%
CPI (Fiscal Year)	1.3%	1.6%	2.0%	2.4%	2.4%	2.4%	2.4%
Investment Income Yield	0.2%	0.1%	0.4%	0.4%	0.4%	0.4%	0.4%
BEGINNING FUND BALANCE	29,438,536	20,635,425	1,330,000	512,458	323,646	669,217	1,144,487
REVENUES			, ,	,	,	·	
Taxes	14,168,216	14,853,187	15,687,110	16,857,444	17,605,446	20,040,563	21,583,480
Charges For Services	70,200	70,200	71,597	73,330	75,119	76,952	78,830
Miscellaneous	6,557,056	15,323,239	9,252,236	9,259,516	9,205,006	9,205,006	9,205,006
Subtotal Revenues	20,795,472	30,246,626	25,010,943	26,190,290	26,885,571	29,322,521	30,867,316
INTERFUND TRANSFERS (Net Non-CIP)	9,727,880	11,568,462	6,960,648	5,706,248	4,362,348	3,054,948	3,058,248
Transfers To Debt Service Fund	(10,121,700)	(16,718,400)	(17,918,500)	(19,172,900)	(20,516,800)	(21,824,200)	(21,820,900)
MHI - Property Acquisition Fund	(9,621,700)	(13,318,400)	(14,518,500)	(15,772,900)	(17,116,800)	(18,424,200)	(18,420,900)
MHI - HOC Housing Production Fund		(3,400,000)	(3,400,000)	(3,400,000)	(3,400,000)	(3,400,000)	(3,400,000)
Transfers To The General Fund	(462,465)	(453,967)	(461,681)	(461,681)	(461,681)	(461,681)	(461,681)
Indirect Costs	(462,465)	(453,967)	(461,681)	(461,681)	(461,681)	(461,681)	(461,681)
Transfers From The General Fund	20,312,045	28,740,829	25,340,829	25,340,829	25,340,829	25,340,829	25,340,829
From General Fund	19,812,045	25,340,829	25,340,829	25,340,829	25,340,829	25,340,829	25,340,829
From Designated General Fund Reserve for Affordable Housing	500,000	3,400,000	0	0	0	0	0
TOTAL RESOURCES	59,961,888	62,450,513	33,301,591	32,408,996	31,571,565	33,046,686	35,070,051
PSP OPER, BUDGET APPROP/ EXP'S.							
Operating Budget	(5.878.951)	(2,769,776)	(2,769,776)	(2.769.776)	(2,769,776)	(2,769,776)	(2,769,776)
Debt Service: Other (Non-Tax Funds only)	(52,050)	(49,650)	(47,230)	(54,510)	0	0 1	0
Labor Agreement	n/a	0	(40,222)	(40,222)	(40,222)	(40,222)	(40,222)
Rental Assistance Program (RAP)	(14,068,216)	(14,753,187)	(15,687,110)	(16,857,444)	(17,605,446)	(20,040,563)	(21,583,480)
Affordable Housing Loans	(1,205,743)	(12,551,814)	(639,135)	739,542	2,470,636	3,905,902	4,035,975
HHS Housing Programs	(9,706,200)	(9,706,200)	(9,701,380)	(9,708,660)	(9,706,200)	(9,706,200)	(9,706,200)
Neighborhoods to Call Home	(1,251,340)	(1,251,340)	(1,251,340)	(1,251,340)	(1,251,340)	(1,251,340)	(1,251,340)
Homeownership Assistance Program	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
Subtotal PSP Oper Budget Approp / Exp's	(34,162,500)	(43,081,967)	(32,136,193)	(31,942,410)	(30,902,348)	(31,902,199)	(33,315,043)
OTHER CLAIMS ON FUND BALANCE	(5,163,963)	(18,038,546)	(652,940)	(142,940)	0	0	0
TOTAL USE OF RESOURCES	(39,326,463)	(61,120,513)	(32,789,133)	(32,085,350)	(30,902,348)	(31,902,199)	(33,315,043)
YEAR END FUND BALANCE	20,635,425	1,330,000	512,458	323,646	669,217	1,144,487	1,755,008
	20,030,425	1,330,000	312,430	323,040	003,217	1,144,407	1,755,000
Affordable Housing and Acquisition and Preservation CIP Project #P760100	(22,000,000)	(22,000,000)	(22,000,000)	(22,000,000)	(22,000,000)	(22,000,000)	(22,000,000)
Affordable Housing Opportunity Fund CIP Project #P762101	(8,000,000)	(6,000,000)					
TOTAL ALLOCATION IN AFFORDABLE HOUSING	(69,326,463)	(89,120,513)	(54,789,133)	(54,085,350)	(52,902,348)	(53,902,199)	(55,315,043)
(MHI Fund + CIP Projects)	(11,121,100)	(22, 22, 010)	(2.,,100)	(-1,1,000)	(,,,	(,,)	(,,-,-,-,-,
END-OF-YEAR RESERVES AS A							
PERCENT OF RESOURCES	34.4%	2.1%	1.5%	1.0%	2.1%	3.5%	5.0%

Assumptions

- 1. A total of \$89.1 million will be allocated in affordable housing, including expenditures of \$61.1 million reflected in this fund, \$22 million for the Affordable Housing Acquisition and Presevation CIP Project #760100, and \$6 million for Affordable Housing Opportunity Fund CIP Project #762101. The CIP fund assumes the issuance of \$13.25 million of debt, \$8.75 million in estimated loan repayments, and \$6 million funded with Recordation Tax Premium in FY22. The funding provided a continued high level of support for renovation of distressed housing, the acquisition and preservation of affordable housing units, creation of housing units for special needs residents and mixed-income housing and a variety of services for permanent supportive housing and community development.

 2. A supplemental request for the new Affordable Housing Opportunity Fund CIP was submitted to the Council in December 2020 for approval. The funding will be used to address the urgent challenge of preservation and development of affordable housing in areas at risk of rent esclation to higher market rents, including County transit corridors.
- 3. Montgomery County Council Resolution #15-110 provides for an allocation from the General Fund to the Montgomery Housing Initiative fund (MHI) of the equivalent to 2.5% of actual General Fund property taxes from two years prior to the upcoming fiscal year for the purpose of maintaining and expanding the supply of affordable housing. However, the actual transfer from the General Fund will be determined each year based on the availability of resources.
- These projections are based on the Executive's Recommended budget and include the revenue and resource assumptions of that budget. The projected
 future expenditures, revenues, and fund balances may vary based on changes not assumed here to fee or tax rates.
- 2. The Executive recommends an additional \$5.5 million to be transferred from the General Fund to the MHI fund, compared to \$19.8 million approved for FY21. A combination totaling \$25.3 million transferred from the General Fund, the additional \$6.8 million collected from land sale proceeds, and the projected \$1.77 million contributed by the interest payments generated from HOC Housing Production Fund will reach beyond the 2.5% policy goal.
- 3. Operating budget includes personnel costs, contracts for homeownership education, and miscellaneous expenses for consultants, technology upgrades and monitoring.

AFFORDABLE HOUSING SUPPORT SUMMARY

Funding Sources	Total County Resources (FY08 - FY20)	Avg Resources FY08-FY20	FY21 CC Approved	FY22 CE Recommende d Budget	Projected Creation / Preservation of Affordable Housing (FY22)	Notes
Operating Budget Expenditures DHCA - MHI Operating Budget DHCA - MHI Debt Service (interest only) HHS - General Fund - Housing Programs HOC - Non-Departmental Account Total Operating Budget	363,841,684 32,057,564 123,892,804 80,298,796 600,090,848	27,987,822 2,465,966 9,530,216 6,176,830 46,160,834	34,679,877 4,546,700 13,115,387 6,824,693 59,166,657	43,081,967 5,544,445 13,115,387 6,895,693 68,637,492	2,000	Olents Served
Affordable Housing Acquisition and Preservation Project (CIP) MHI HIF Revolving Loan Program Loan Repayment Proceeds (actual) G.O. Bonds Recordation Tax Premium	4,775,000 161,490,000 54,990,507 - 4,540,000	397,917 12,422,308 4,230,039	13,293,000	8,751,000		
DHCA - Affordable Housing Acquisition and Preservation Project (CIP) - Total	225,795,507	17,698,835	22,000,000	22,000,000		
Affordable Housing Opportunity Fund (CIP)				6,000,000	7,758	Incl. MHI & CIPS, Pending Council's action on a supplemental request of \$8M in PY22 and \$6M in PY22. In support of operating cost for Non-
DHCA - Payment in Lieu of Taxes (Non-HOC PILOTs) DHCA - Payment in Lieu of Taxes (HOC PILOTs) Solos - Discounted Land Value.	115,866,516 49,493,163	11,722,016 8,912,808 9,898,633	9,570,344	20,024,034 10,000,000 6,797,750	300	300 profits and Senior housing 50 Units Captured in DHCA
Total Affordable Housing Support	1,143,632,238	94,393,12/	109,807,509	126,661,526	10,108	

