

Version

1

How to Enroll Devices and Install Duo

How to Enroll Devices and Install Duo


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1. Enrollment email / Welcome Screen

1. Click the link located in your enrollment email.

Subject: Duo Security Enrollment



Please click this link to begin the enrollment process:


<https://api-28a1d860.duosecurity.com/portal?code=6f7347c557577af1&akey=DACIIB9KO5GNV7XIALG1>

Read the Guide to learn more about two-factor authentication:

<http://guide.duosecurity.com>

Please contact your administrator if you have any questions.


2. Click the Start setup button to begin enrolling your device.



Protect Your NBME Account

Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.

This process will help you set up your account with this added layer of security.

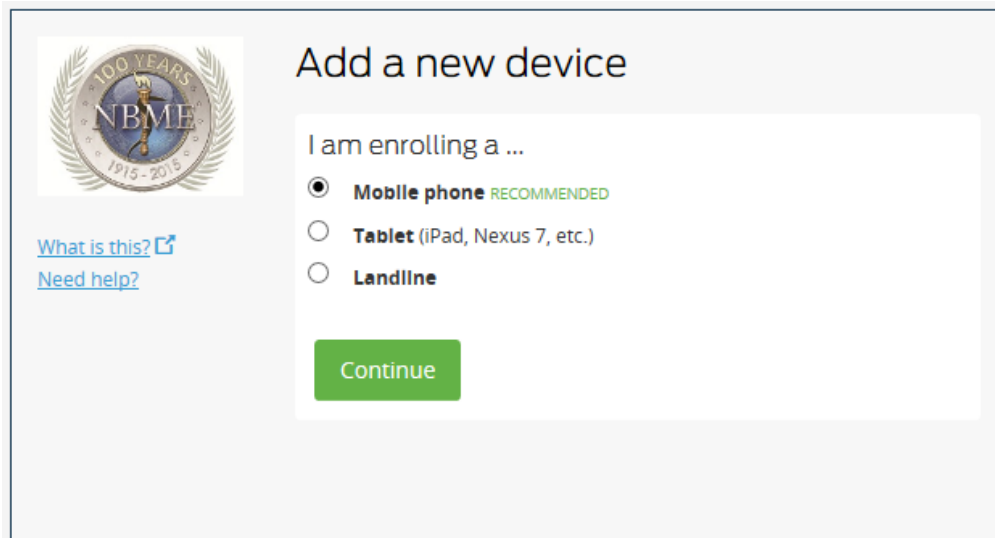
[What is this?](#) 

[Need help?](#)

[Start setup](#)

2. Add a New Device - iPhone

1. Mobile phone radio button is selected by default. Click Continue.



100 YEARS
NBME
1915-2015

[What is this?](#) [Need help?](#)

Add a new device

I am enrolling a ...

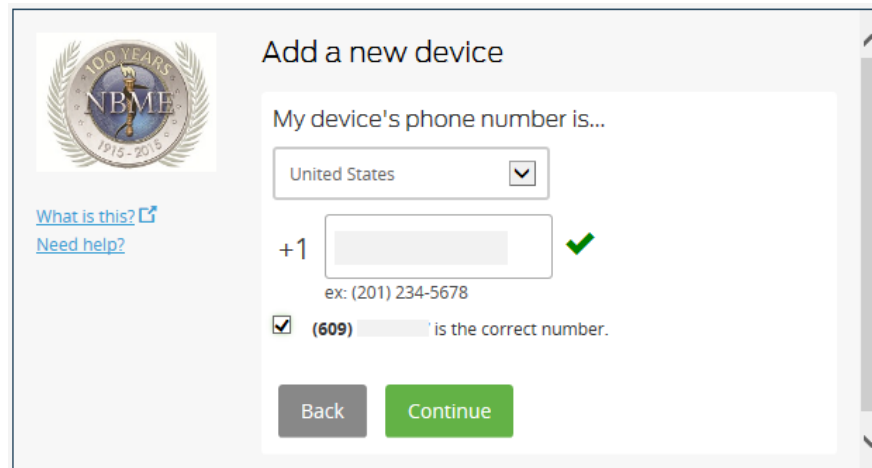
Mobile phone RECOMMENDED

Tablet (iPad, Nexus 7, etc.)

Landline

Continue

2.1. Enter your Phone Number



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[What is this?](#) [Need help?](#)

Add a new device

My device's phone number is...

United States

+1 [] ✓

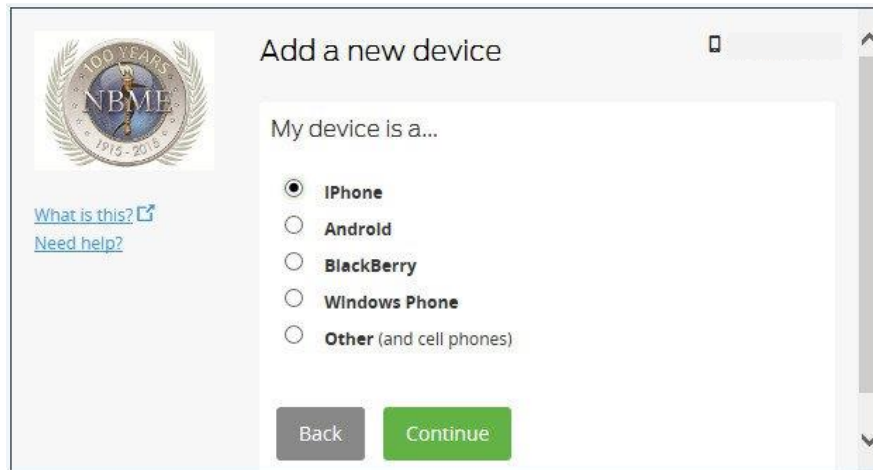
ex: (201) 234-5678

(609) [] is the correct number.

Back **Continue**

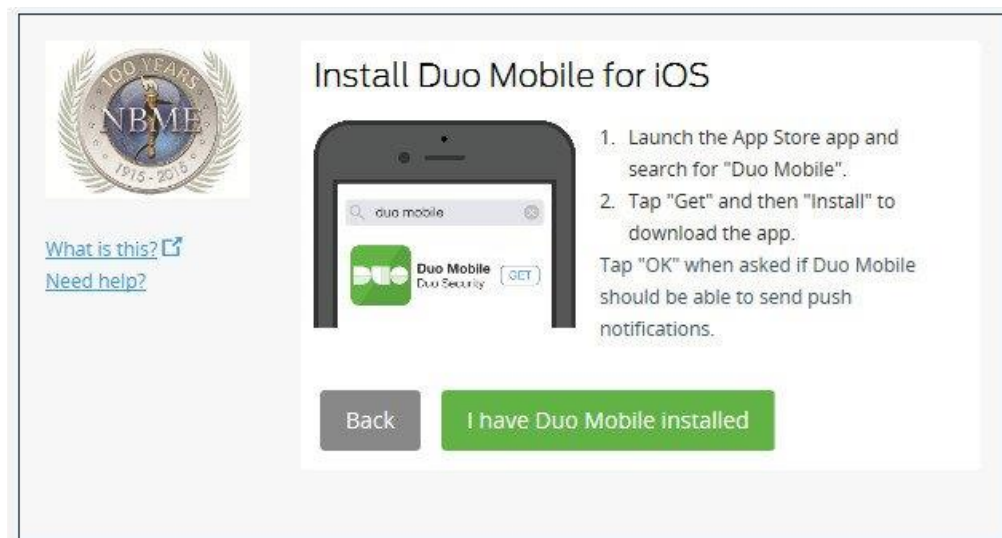
1. Enter your phone number with area code. Ensure the correct number checkbox is selected.
2. Click Continue.

2.2. Choose Your Platform - iPhone



2.3. Install Duo Mobile for iOS

1. Launch the App Store and search for Duo Mobile.
2. Tap Get and Install to download the app.
3. Tap OK when asked if Duo Mobile should send Push notifications.



Note: Once the app has been installed on your device, click "I have Duo Mobile Installed" to continue.

2.4. Activate Duo Mobile for iOS

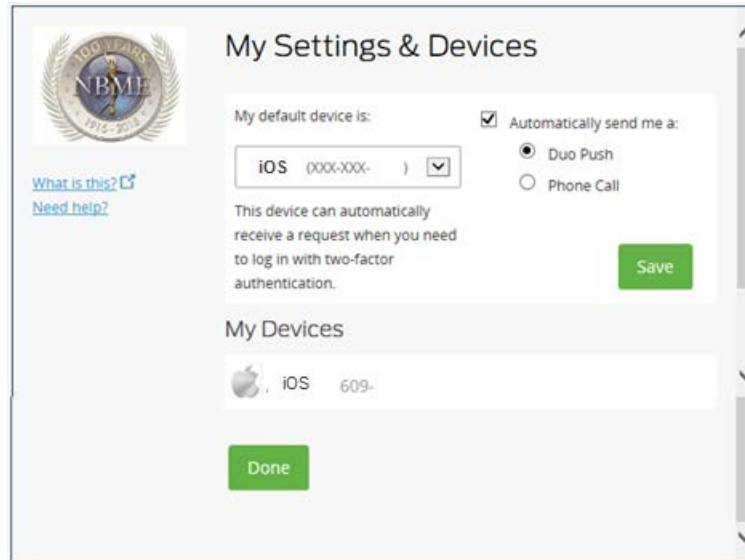
1. Open Duo Mobile.
2. Tap the "+" button.
3. Scan the barcode.



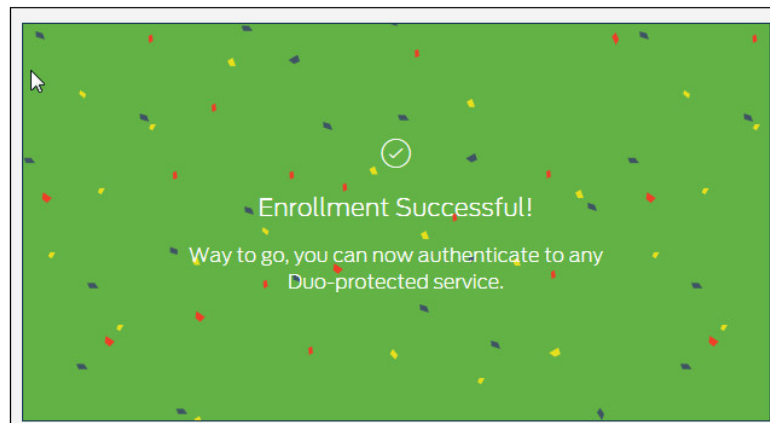
4. Your NBME account is added to the Duo application once the barcode is selected and verified.
5. Click Continue.

2.5. Configure Automatic Device Options (optional)

If this is the device you'll use most often with Duo then you may want to enable the Automatically send me a: option and choose either Duo Push or Phone Call. With this option enabled, Duo automatically sends an authentication request via push notification to the Duo Mobile app on your smartphone or a phone call to your device (depending on your selection).

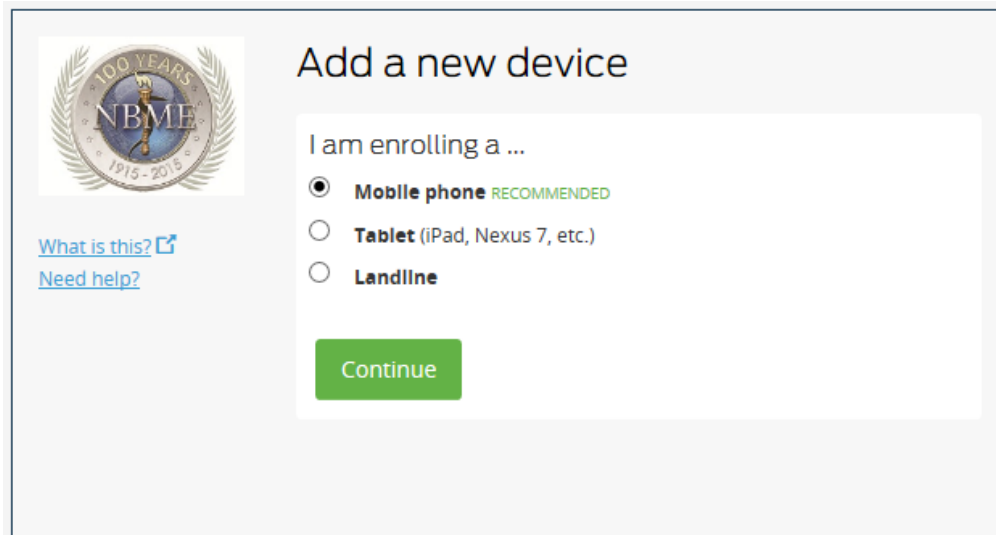


6. Click Save.
7. Scroll to the bottom of the dialog box and click Done.
8. The Successful Enrollment dialog displays.

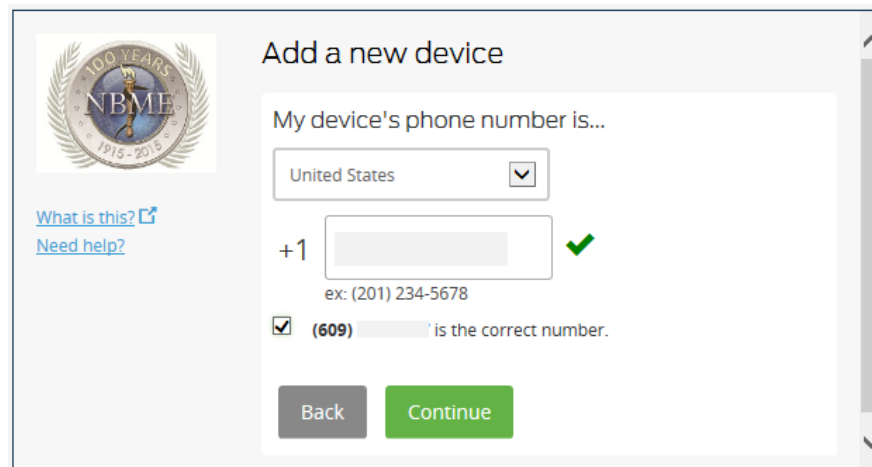


3. Add a New Device - Android

1. Refer to Page 1 for the Welcome Page.
2. Mobile phone is selected by default.
3. Click Continue.

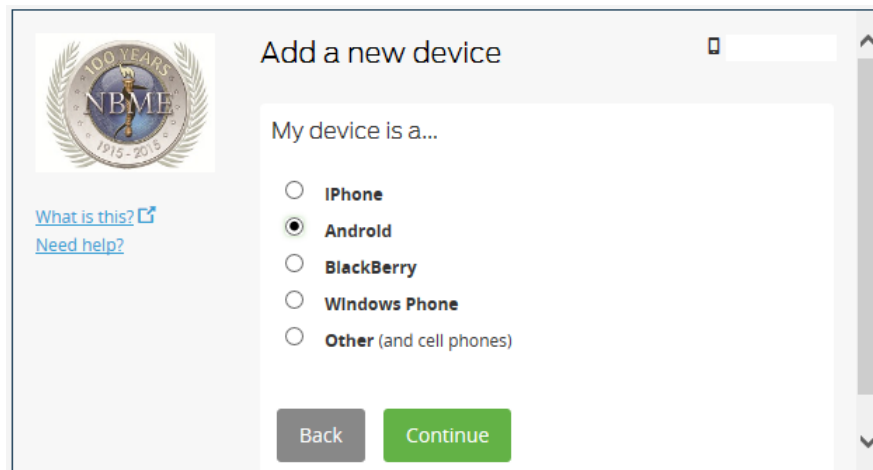


3.1. Enter your Phone Number

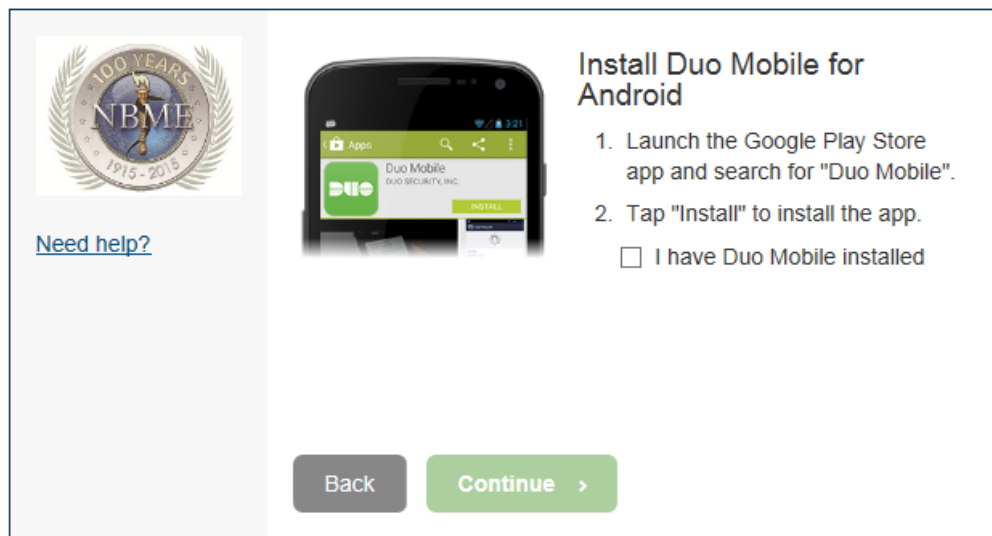


3. Enter your phone number with area code. Ensure the correct number checkbox is selected.
4. Click Continue.

3.2. Choose Your Platform – Android



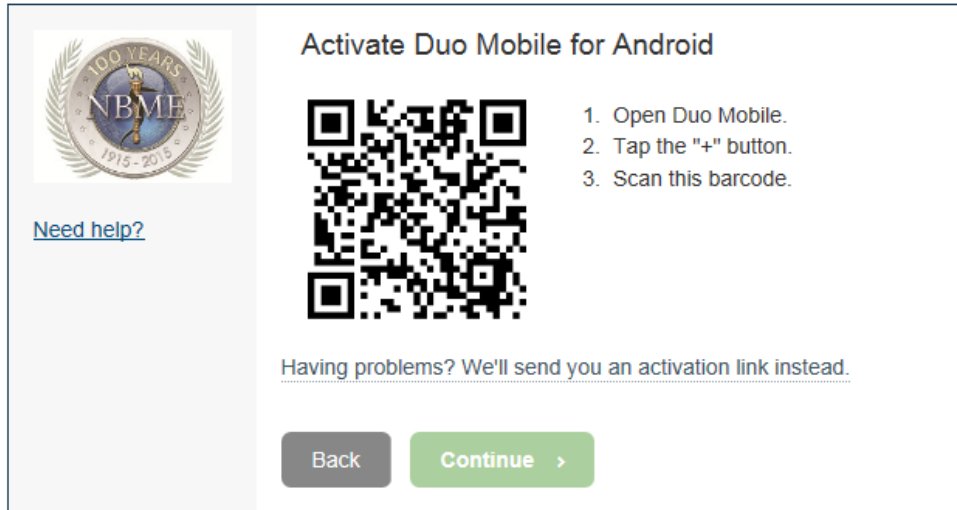
3.3. Install Duo Mobile for Android



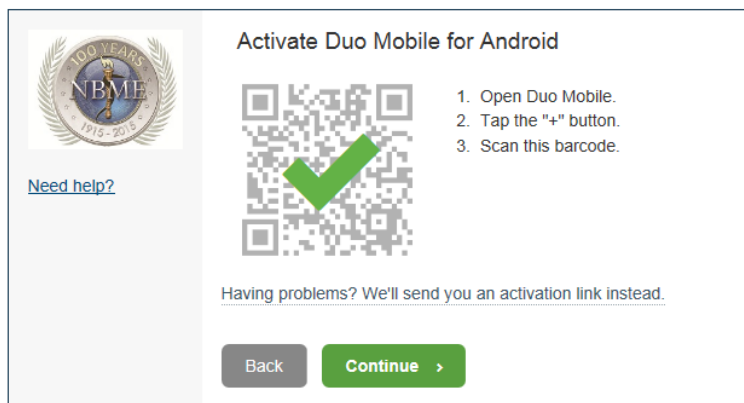
1. Launch the Google Play Store app and search for Duo Mobile.
2. Tap Install.
3. Once the app has installed, click “I have Duo Mobile Installed.” The Continue button will be enabled once the checkbox is selected.

3.4. Activate Duo Mobile for Android

1. Open Duo Mobile.
2. Tap the "+" button.
3. Scan the barcode.



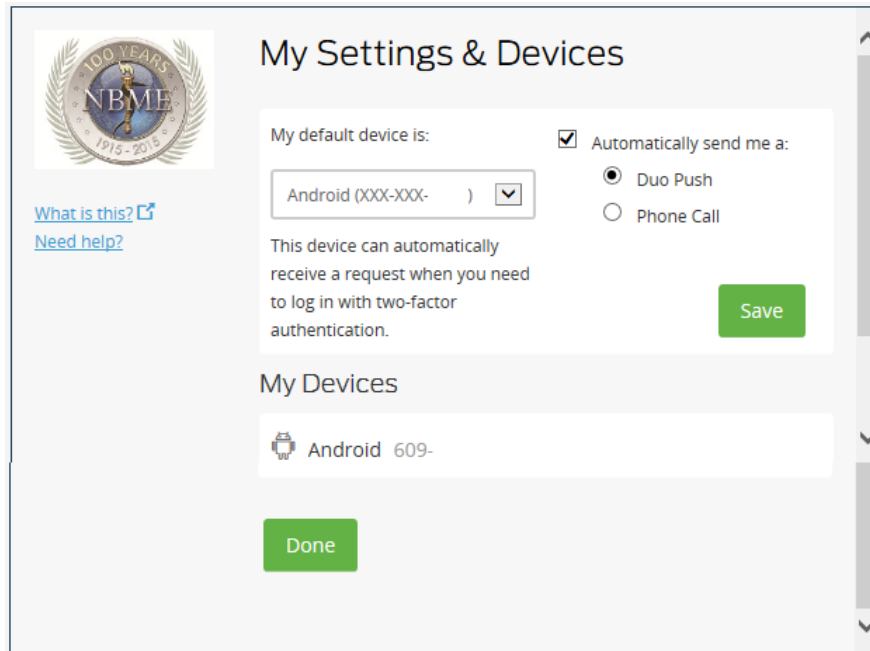
4. Your NBME account is added to the Duo application once the barcode is selected and verified.



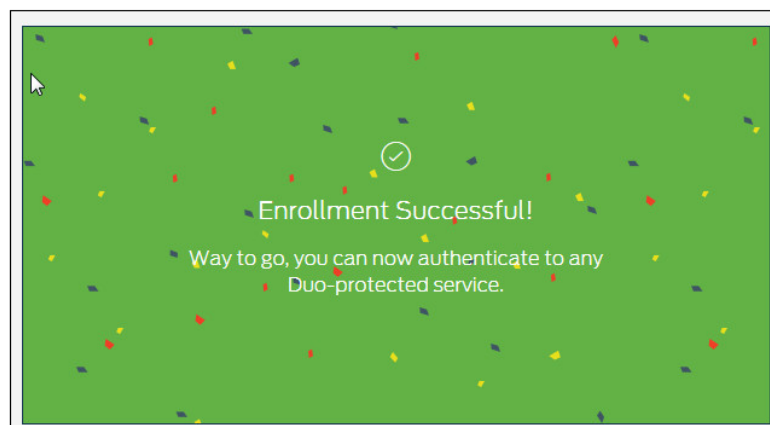
5. Click Continue.

3.5. Configure Automatic Device Options (optional)

If this is the device you'll use most often with Duo then you may want to enable the Automatically send me a: option and choose either Duo Push or Phone Call. With this option enabled, Duo automatically sends an authentication request via push notification to the Duo Mobile app on your smartphone or a phone call to your device (depending on your selection).

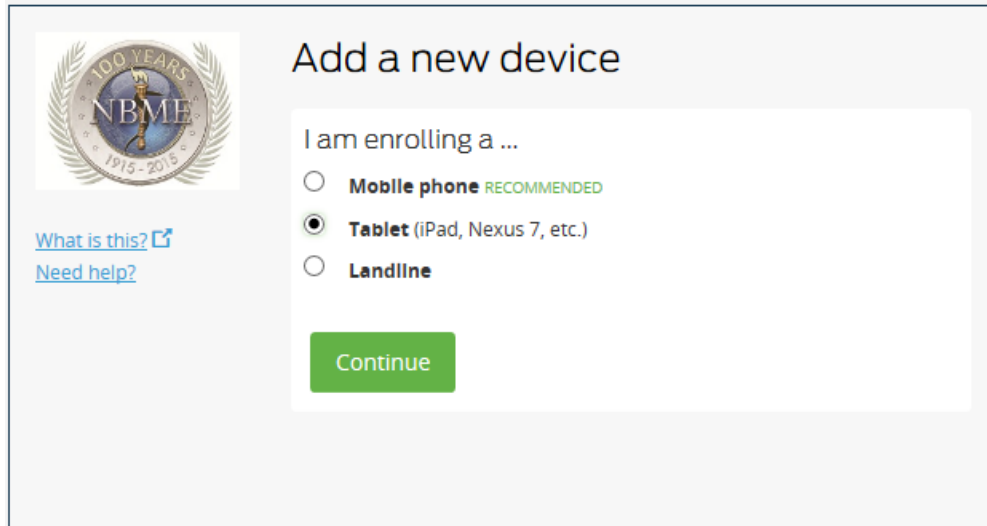


6. Click Save.
7. Scroll to the bottom of the dialog box and click Done.
8. The Enrollment Successful dialog displays.



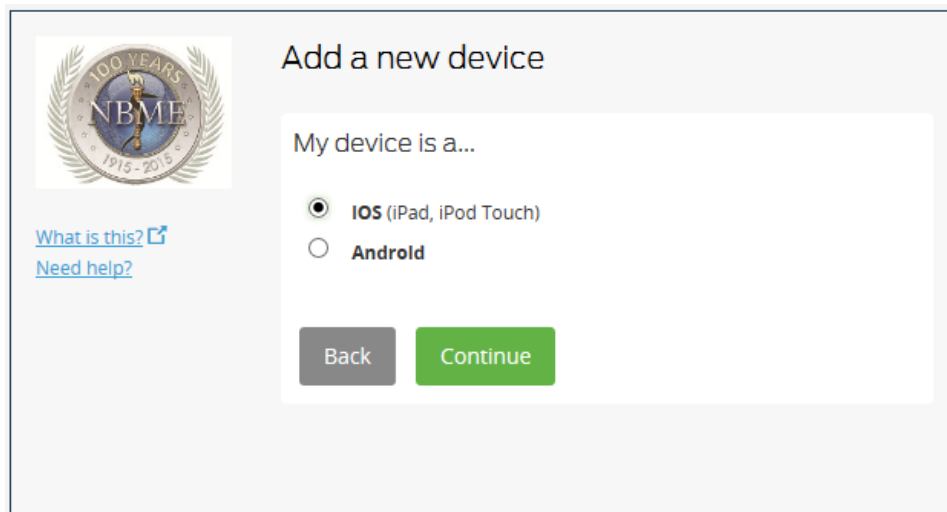
4. Tablet

1. Refer to Page 1 for the Welcome Page.
2. Select Tablet.



The screenshot shows a web interface for adding a new device. On the left is the NBME 100 Years (1915-2015) logo. Below it are two links: "What is this?" and "Need help?". The main heading is "Add a new device". Below the heading is a white box containing the text "I am enrolling a ...". There are three radio button options: "Mobile phone RECOMMENDED", "Tablet (iPad, Nexus 7, etc.)" (which is selected), and "Landline". At the bottom of the white box is a green "Continue" button.

3. Select your operating system.

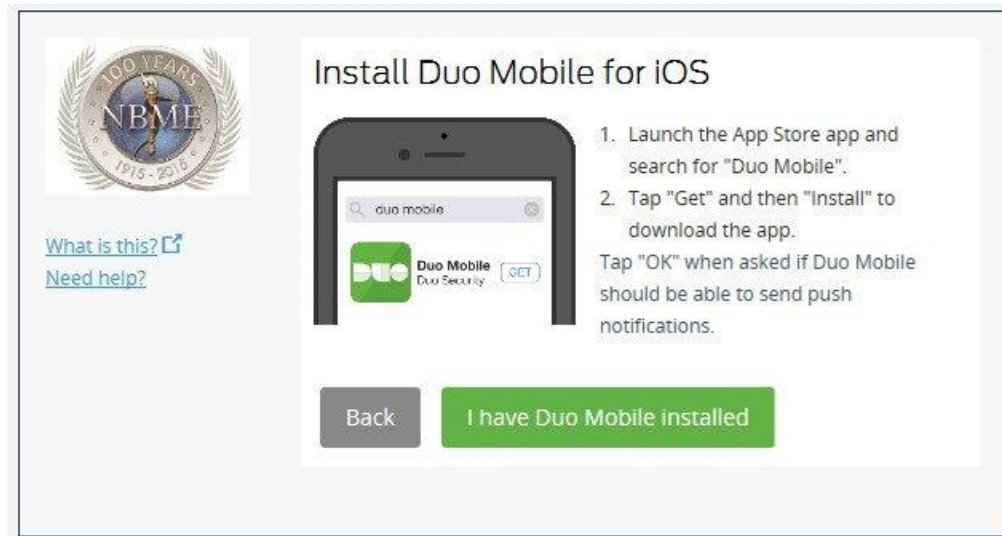


The screenshot shows the same "Add a new device" screen. The heading is "Add a new device". Below the heading is a white box containing the text "My device is a...". There are two radio button options: "IOS (iPad, iPod Touch)" (which is selected) and "Android". At the bottom of the white box are two buttons: a grey "Back" button and a green "Continue" button.

4. Click Continue.

4.1. Install Duo Mobile for iOS

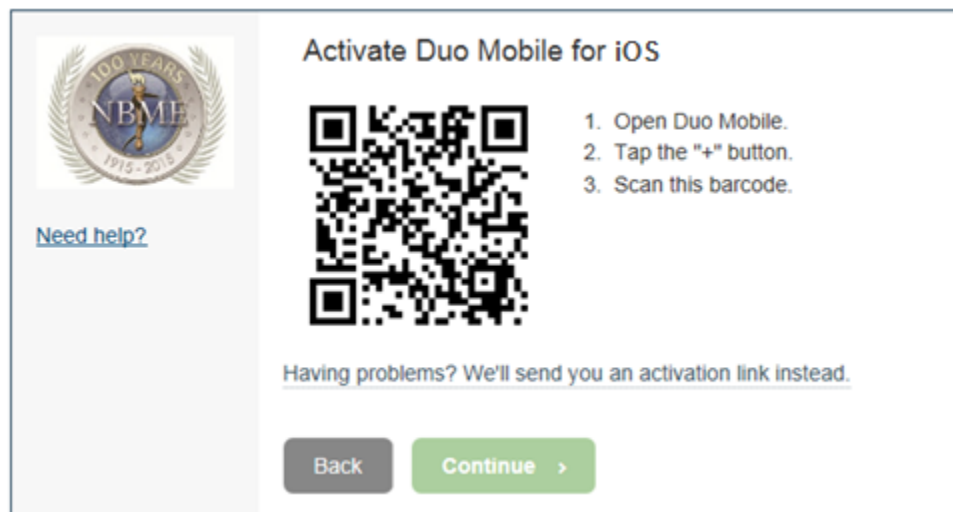
1. Launch the App Store and search for Duo Mobile.
2. Tap Get and Install to download the app.
3. Tap OK when asked if Duo Mobile should send Push notifications.



Note: Once the app has been installed on your device, click "I have Duo Mobile Installed" to continue.

4.2. Activate Duo Mobile for iOS

1. Open Duo Mobile.
2. Tap the "+" button.
3. Scan the barcode.

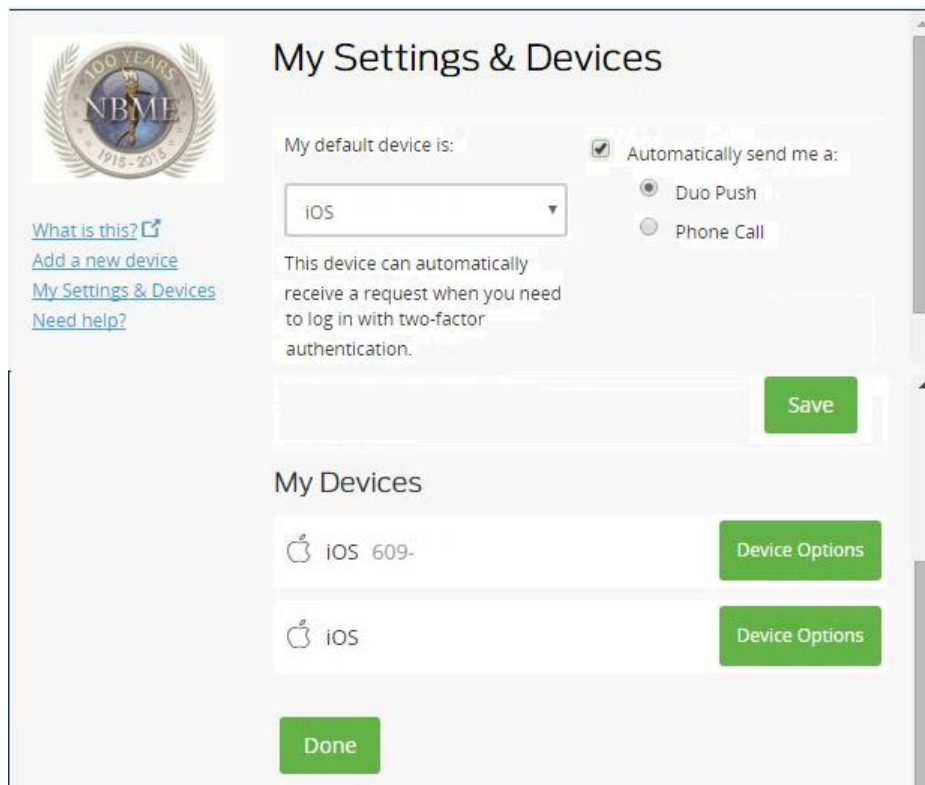




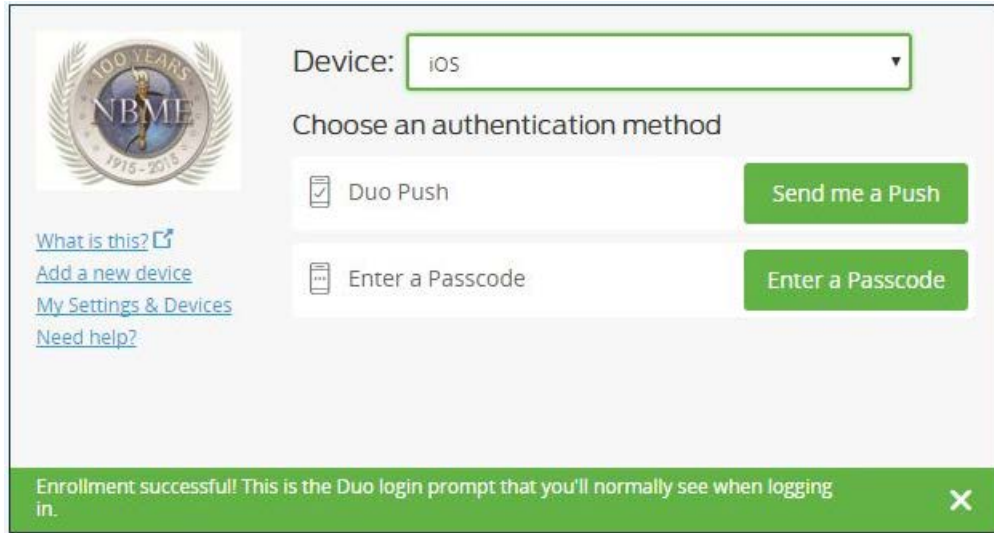
4. Your NBME account is added to the Duo application once the barcode is selected and verified.
5. Click Continue.

4.3. Choose Authentication Method

1. Select your default device from the list.
2. If you have multiple devices registered, select IOS from the list.



3. Select "Send me a Push" or "Enter a Passcode."

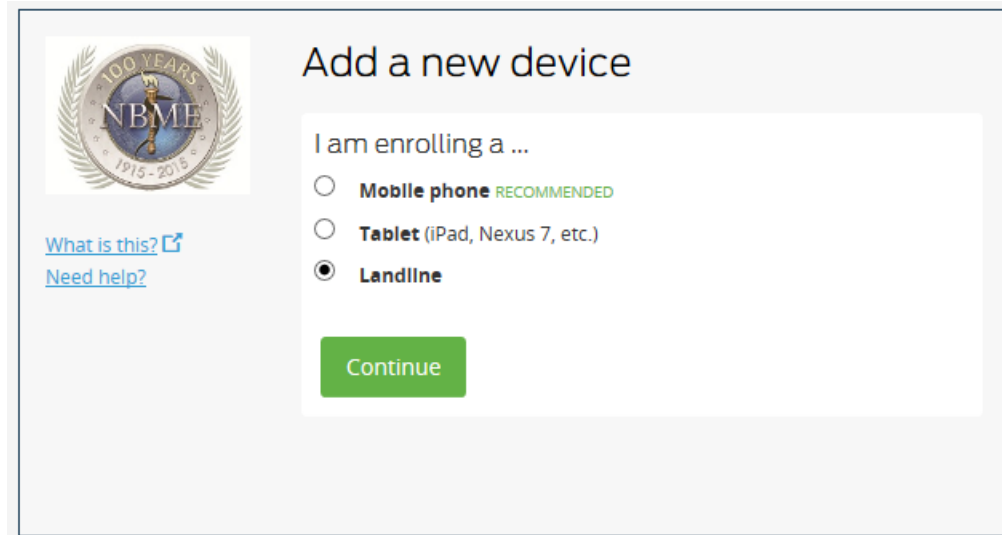


The screenshot displays the NBME Duo authentication interface. On the left is the NBME 100 Years (1915-2015) logo. Below it are links for "What is this?", "Add a new device", "My Settings & Devices", and "Need help?". The main area features a "Device:" dropdown menu with "iOS" selected. Below this is the heading "Choose an authentication method" followed by two options: "Duo Push" with a "Send me a Push" button, and "Enter a Passcode" with an "Enter a Passcode" button. A green notification bar at the bottom states "Enrollment successful! This is the Duo login prompt that you'll normally see when logging in." with a close button (X).

4. After you enter the passcode, you are connected to the NBME network.

5. Landline

1. Refer to Page 1 for the Welcome Page.
2. Select Landline.
3. Click Continue.



100 YEARS
NBME
1915-2015

[What is this?](#)
[Need help?](#)

Add a new device

I am enrolling a ...

Mobile phone RECOMMENDED

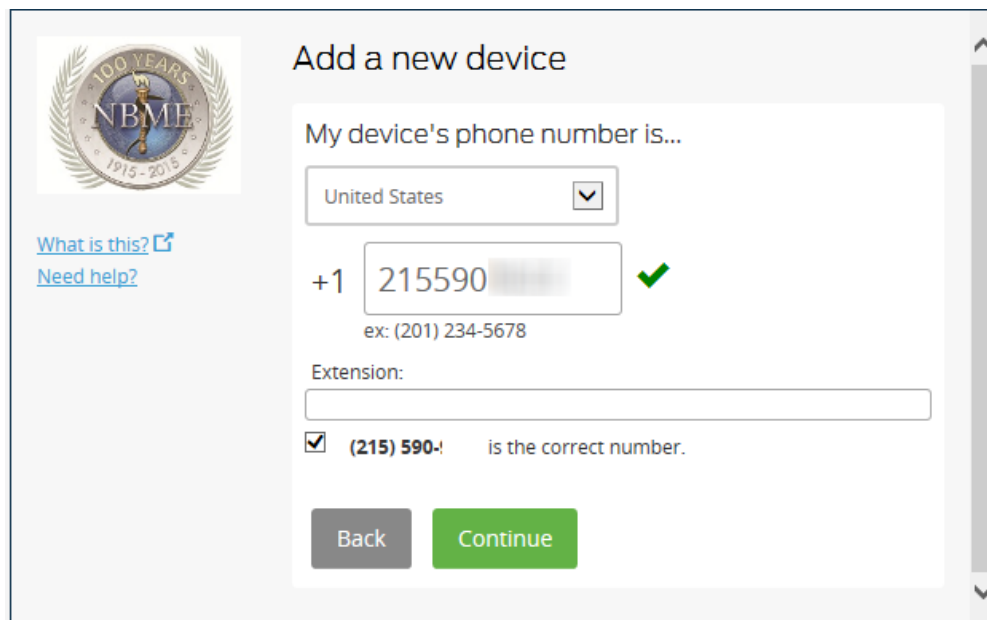
Tablet (iPad, Nexus 7, etc.)

Landline

Continue

5.1. Enter your Phone Number

1. Enter your phone number with area code. Ensure the correct number checkbox is selected.
2. Click Continue.



100 YEARS
NBME
1915-2015

[What is this?](#)
[Need help?](#)

Add a new device

My device's phone number is...

United States

+1 215590 ✓

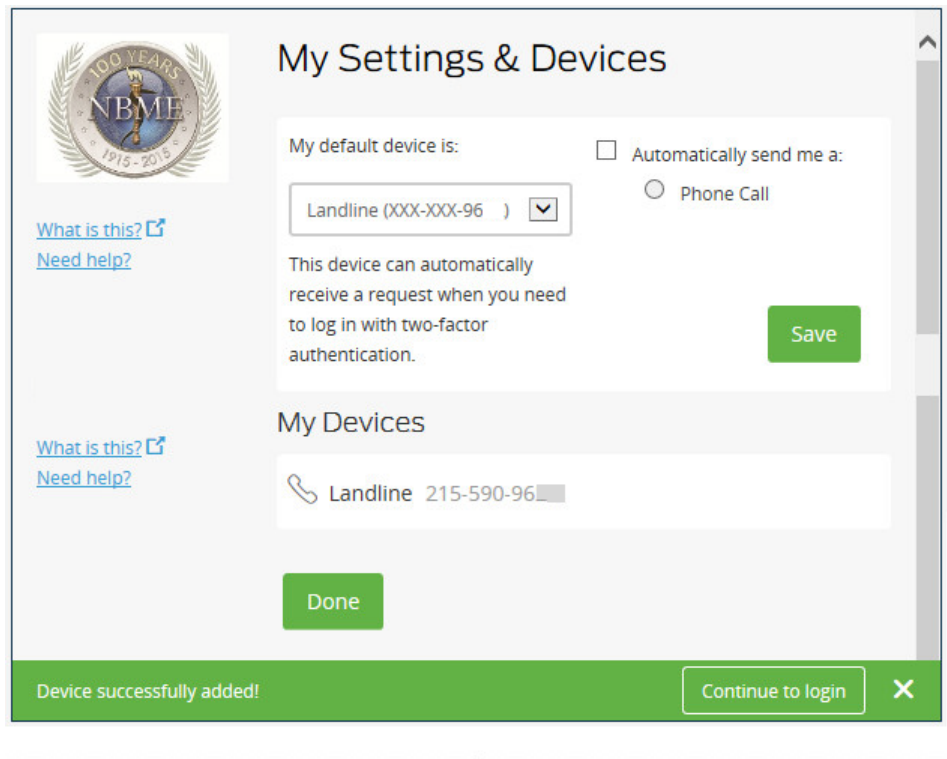
ex: (201) 234-5678

Extension:

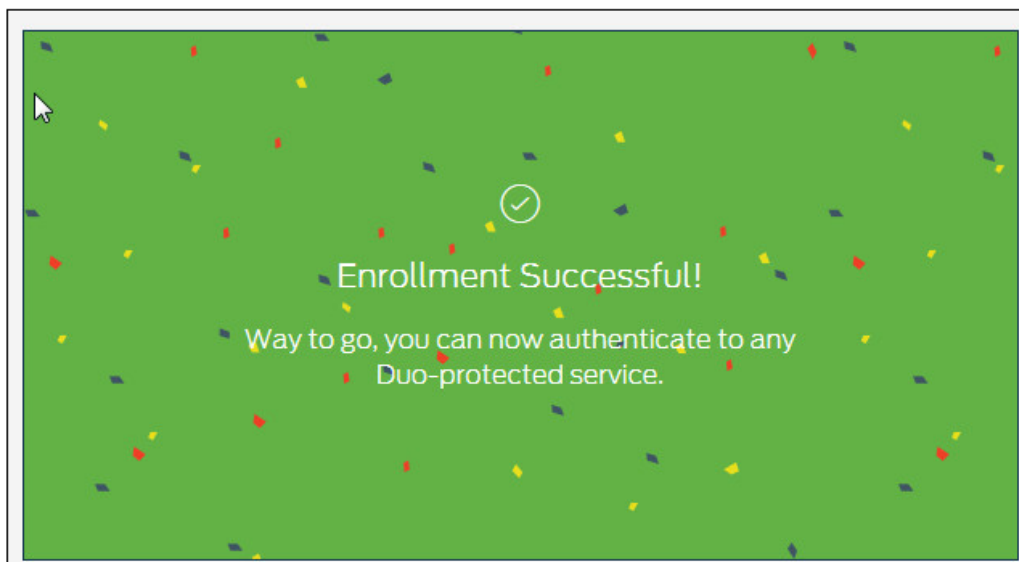
(215) 590- is the correct number.

Back **Continue**

5.2 Choose Authentication Method




3. Click the Automatically send me a: Phone Call checkbox.
4. Click Save.
5. Scroll to the bottom of the dialog box and click Done.



6. The Enrollment Successful dialog box displays.

6. Connect to WebVPN using Duo

1. Launch IE or Chrome.
2. Enter <https://vpn.nbme.org>
3. Enter your user name and network password.



Login

Please enter your username and password.

If you are having trouble logging into WebVPN please follow this link for additional information.

[Troubleshooting Information](#)

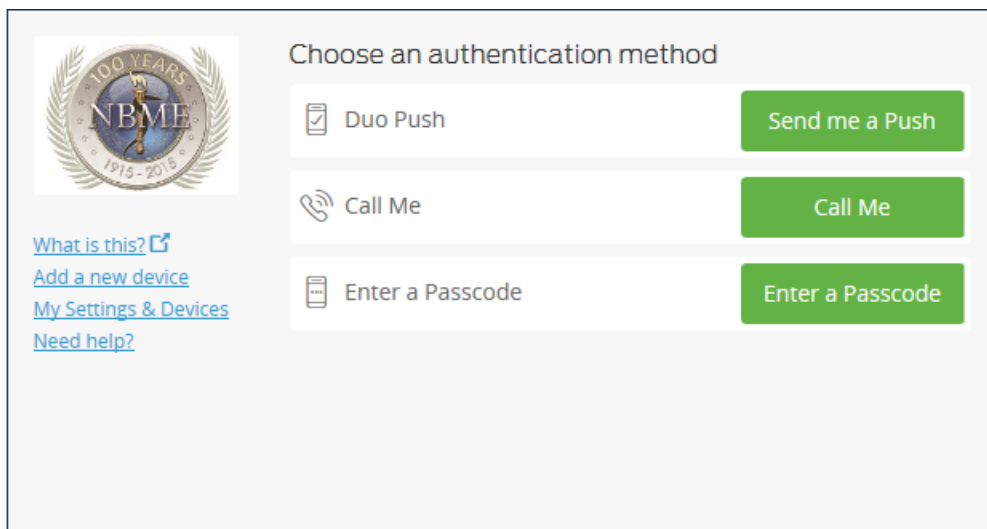
Username:

Password:

Login

4. Click Login.
5. Select your authentication method.

Note: If you selected the automatic option for Duo Push or Phone Call during enrollment, the green buttons will be grayed out.



100 YEARS
NBME
1915 - 2015

[What is this?](#) [Add a new device](#)
[My Settings & Devices](#)
[Need help?](#)

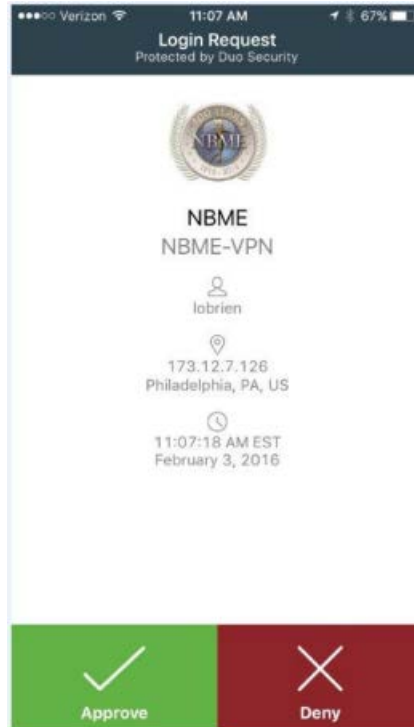
Choose an authentication method

Duo Push

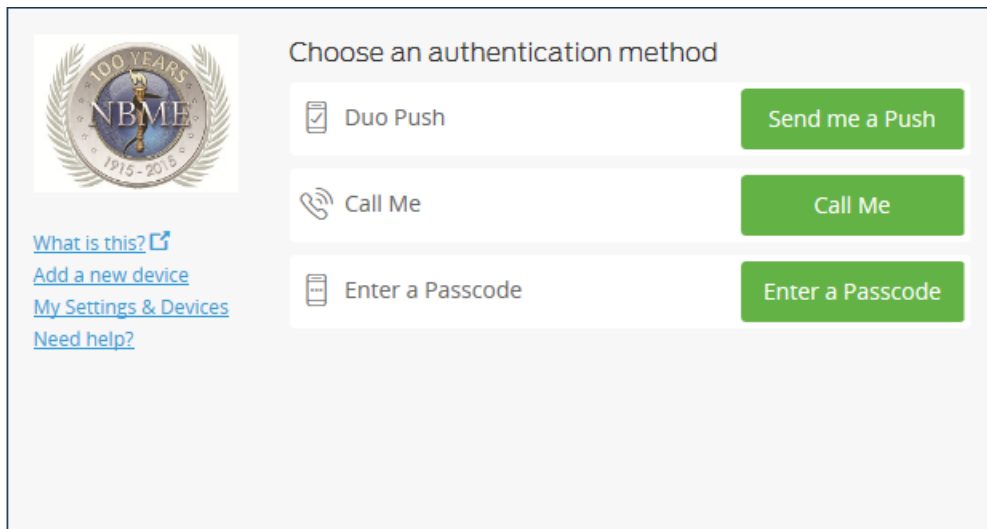
Call Me

Enter a Passcode

6. If Duo Push is selected, select Approve on your phone.

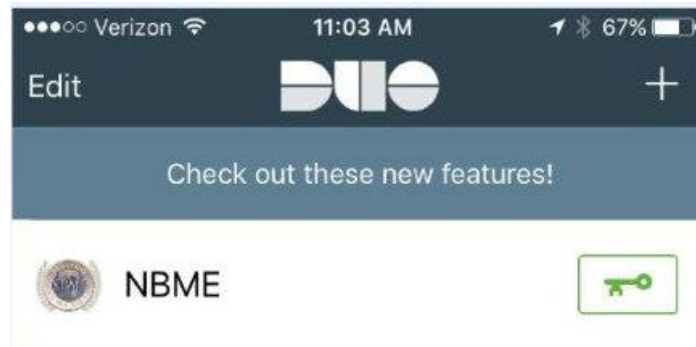


7. If Call me is selected, press any key to connect to the NBME network.

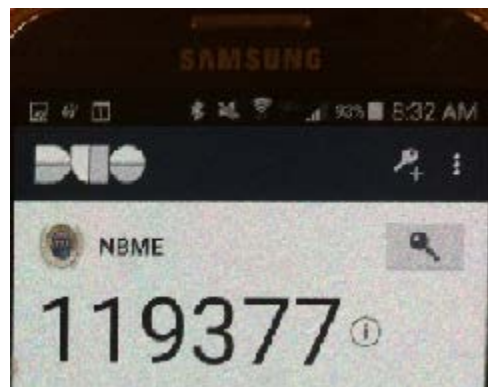


8. If Enter a Passcode is selected, generate a code by tapping the key on the Duo Mobile App.

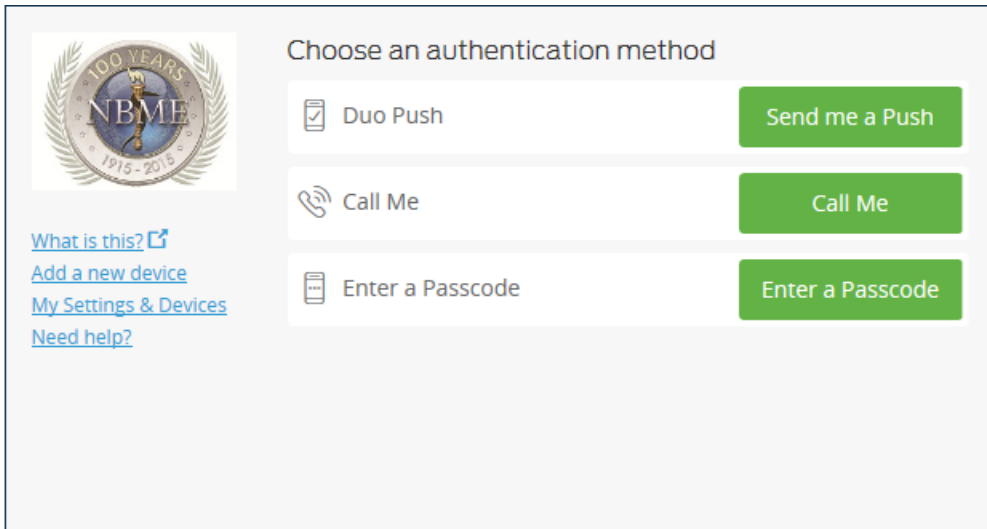
DUO Mobile App



9. The number changes each time the key is tapped.



10. Click Enter the Passcode.

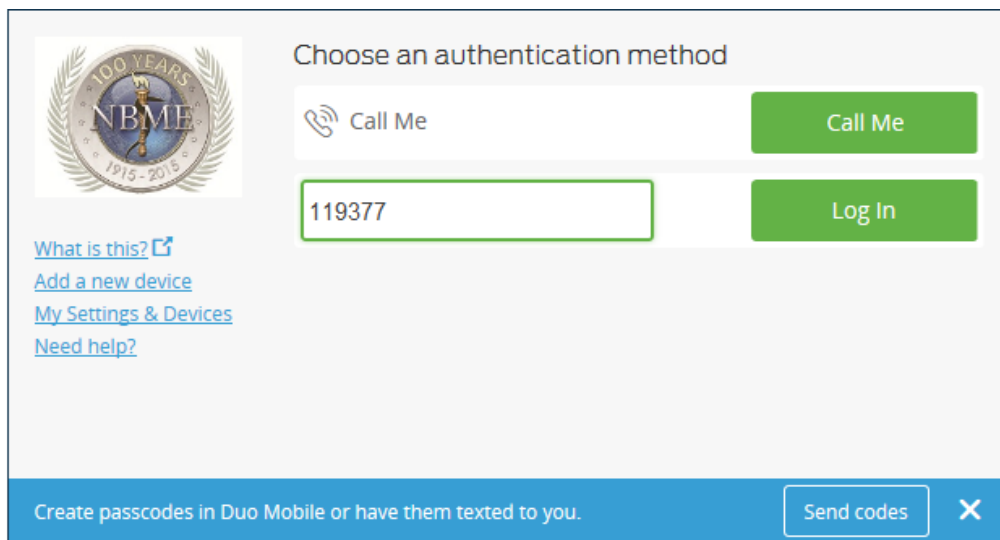


The screenshot shows the Duo authentication interface. On the left is the NBME 100 Years (1915-2015) logo. Below it are links: [What is this?](#), [Add a new device](#), [My Settings & Devices](#), and [Need help?](#). The main heading is "Choose an authentication method". There are three rows of options, each with a green button to its right:

- Duo Push with button "Send me a Push"
- Call Me with button "Call Me"
- Enter a Passcode with button "Enter a Passcode"

11. Enter the code from your Duo Mobile App.

12. Click Log In.



The screenshot shows the Duo authentication interface after the "Call Me" option has been selected. The "Call Me" button is highlighted. Below it, a text input field contains the passcode "119377". To the right of the input field is a green "Log In" button. At the bottom of the interface is a blue banner with the text "Create passcodes in Duo Mobile or have them texted to you." and a "Send codes" button with a close icon (X).

The VPN home page displays automatically.

NBMESM

NBME SSL VPN Service

http://

Web Applications

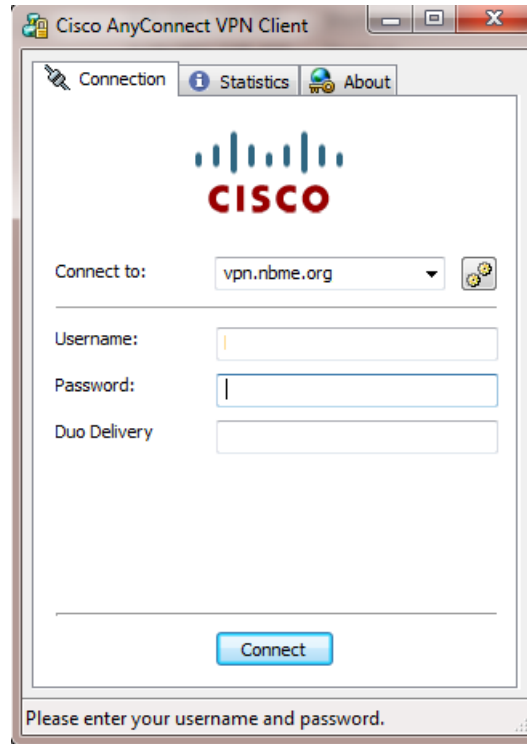
- [Citrix Remote Access](#)
- [Jira](#)
- [Reset Password / Unlock Account](#)

NBME IT's defect and issue tracking tool

Reset password or unlock your network account

7. Connect to AnyConnect using Duo

1. Enter vpn.nbme.org as shown below:



2. Enter your username, network password, and Duo delivery method. **Valid entries for Duo delivery include:**
 - a. push
 - b. sms
 - c. phone1
 - d. phone2
 - e. actual code from Duo app on phone

Push – Push a login request to your phone (if you have Duo Mobile installed and activated on your iPhone, Android, or Tablet). Just review the request and tap "Approve" to log in.

SMS – A text message containing the Duo code is sent to your mobile device. Enter the code.

Phone1, Phone2 – This is a landline to which a phone call is made from Duo. Press any key to connect to the NBME network.

Actual code from Duo app – Open the Duo Mobile app and tap the key which displays a code. Enter the code provided.