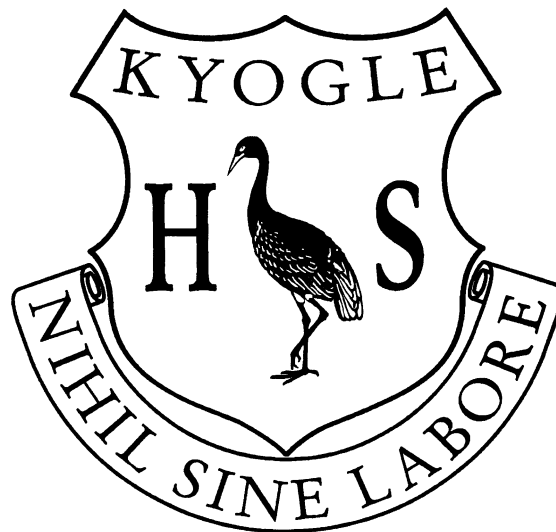


KYOGLE HIGH SCHOOL



SENIOR STUDENT GUIDE TO **HSC ASSESSMENT**

Year 12

2016

**KYOGLE HIGH SCHOOL
SENIOR STUDENT GUIDE TO HSC ASSESSMENT
2016
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HSC COURSE ASSESSMENT GUIDELINES FOR STUDENTS

The following school statement should be read in conjunction with “Rules and Procedures for Higher School Certificate Candidates”, published by the Board of Studies each year. This brochure is available to all students. It is issued by the BOS through the school at the beginning of the HSC year. The publication is also available through the link found on the HSC Syllabus home page at www.boardofstudies.nsw.edu.au/syllabus_hsc/.

1. What are assessment tasks?

These are tasks set in each Preliminary and HSC course that will assess your achievement of course outcomes.

For Preliminary courses this assessment will be used to determine if you have satisfactorily studied the course.

For HSC courses the assessment will be used for both the determination of satisfactory study and the compilation of a mark that will appear on your HSC.

2. When will I be assessed?

An assessment schedule will be published for all courses. Specific dates will be issued by subject teachers. You will be provided with at least two week’s written notice before the due date of the task. There should not be any assessment task scheduled or due during the two weeks prior to the Half Yearly and Trial HSC Exams. If you have been absent, it is your responsibility to check if an assessment task notice has been given by your teacher.

3. How many tasks will I have to complete?

For each 2 Unit course the maximum recommended number (including exams) is five tasks. For each 1 Unit course the maximum recommended number is three.

4. Submitting tasks completed at home.

The task is to be completed and handed to your class teacher by 9.15am on the day the task is due (the following day in the case of a holiday/pupil-free day). If your teacher is absent, hand it to the Head Teacher.

5. What happens if the task is handed late or I am absent from an assessment task?

You will be awarded zero marks for the assessment task, unless a successful illness & misadventure appeal has been made to your teacher within one school day of your return to school. Each time you miss an assessment task your teacher will issue a Letter of Warning with a request for completion of the task by a set date.

6. What if there is an amendment or adjustment to an assessment task or date?

An amendment or adjustment to a date set for an assessment task must be put in writing and equitable for all students. Two weeks notice must be given to all students prior to assessment task submission date.

7. How do I claim illness/misadventure?

If you are genuinely sick or have suffered a misadventure and cannot complete the required assessment task, **a parent or caregiver should contact the teacher with the details prior to the time the assessment task is due.** You will then need to complete "Assessment Appeal Form" and follow the procedures outlined below.

Our Assessment Appeals process will follow the Board of Studies rules.

The Illness/Misadventure Appeals process does not cover:

- Difficulties in preparation or loss of preparation time,
- Alleged deficiencies in tuition
- Loss of study time or facilities prior to the formal study vacation, misreading of the timetable, misreading of exam instructions, failure to enter for the examination in the correct course,
- Long-term illnesses such as glandular fever, asthma and epilepsy- unless there is evidence of recurrence during the examination."

(Rules & Procedures HSC Candidates, BOS NSW)

8. What happens if assessment tasks are not completed?

It is your responsibility to follow the Board of Studies requirements. If you do not complete 50% of the value of the assessment tasks the 'N' indicator will be applied and you have not satisfactorily studied that course at the Preliminary or HSC level.

9. Do I only have to complete assessment tasks?

While the importance of assessment tasks cannot be underestimated, you are also required to apply yourself with diligence and sustained effort to all set tasks. This includes the completion of class work, homework and revision tasks.

In all courses students need to show sufficient evidence that they have satisfactorily completed the course by meeting the course completion criteria;

- a. followed the course developed or endorsed by the Board; and
- b. applied yourself with diligence & sustained effort to the set tasks and experiences provided in the course by the school; and
- c. achieved some or all of the course outcomes."

(Rules & Procedures HSC Candidates, BOS)

Not meeting the above course criteria through class absences and inconsistent application can result in a Letter of Warning and a request to complete incomplete course work. Failure to complete the requested work can lead to an "N" indicator.

10. What is an 'N' indicator

An 'N' (non-award) indicator reported to the Board of Studies will mean that you have not satisfactorily studied the course. This will normally mean that you do not receive your Preliminary or HSC accreditation and that the course will have to be repeated or an additional 2 unit course completed in order to satisfy the requirements of the qualification.

11. How many 'N' letters of Warning will the school issue me before I am reported to the Board of Studies for an 'N' indicator in a subject?

A minimum of 2 Letters of Warning, issued by your subject teacher, can lead to an 'N' indicator being reported to the Board of Studies for that subject. The Principal will interview you and give you your final warning at this stage.

12. If I am studying by Distant Education can I be issued with an 'N' indicator?

Yes. All institutions delivering Preliminary and HSC subjects operate under the same Board of Studies rules.

13. Do Vocational Training & Education (VET) courses delivered by school, TAFE or another provider have the same assessment provisions as general subjects.

Yes, with additional provisions.

In the case of VET courses, all course tasks will contribute to your assessment for each competency. Daily attendance in lessons will be essential. As in general subjects, 'Letters of Warning' procedures and 'N' indicators can be applied to all VET courses regardless of the institution delivering the course.

Work Placement is a mandatory component of all VET *framework* courses.

Non-completion of Work Placement at either the Preliminary or HSC level will result in the Board of Studies issuing an 'N' award for unsatisfactory completion of the course.

Students, not satisfactorily completing Work placement for the negotiated dates, should make an illness/misadventure appeal.

A 'Letter of Warning' and a request to complete the placement by a new negotiated date will be issued.

14. How can I keep track of my overall assessment achievement?

Your teacher can give you your current course assessment rank. Your assessment rank for each course will be reported on your end-of-Semester school reports. This will be based on the assessment tasks completed at the time of the Semester exam. Your final rank in a Preliminary or HSC course will be based on the marks you received in all assessment tasks, weighted according to the course assessment schedule.

15. Rank order notice for the HSC courses

After the last HSC exam you can apply to your school or view "Students On-line" (BOS) for a rank order notice. These sources will list your assessment rank for all subjects. If you disagree with this rank you may appeal to the Principal for a review of your assessment in that course.

There are three grounds for appeal:

1. A computational or clerical error
2. The correct weightings were not used.
3. The stated assessment policy was not followed.

If this appeal is declined you can then appeal to the Board of Studies.

16. Can I use my examination provisions in class assessment tasks?

Yes. If you are asked to complete any class assessment task under exam conditions then you are entitled to use your exam provisions. You should liaise with the L.A.S.T. teacher, at the beginning of each year to ensure that your teachers are aware of your exam provisions.

17. What happens if I cheat or plagiarise?

You will be awarded zero marks for the assessment tasks if you have been found to cheat or plagiarise in the task. You may appeal a faculty decision by presenting your case to the Principal using The "Assessment Appeal" Form within one school day of being informed of the faculty decision.

18. How can I ensure that the work is my own?

Work is your own when you are

- a. honest & ethical; honest about what is your own work and about where you got the information
- b. listing all your sources, correctly citing each source.
- c. using your own words to communicate what you learnt.

(All My Own Work, Board of Studies NSW)

Work that is not your own, and can be classified as evidence of malpractice (cheating or plagiarism), include:

- copying someone's work in part or whole, and presenting it as your own
- using material directly from books, journals, CD's or the internet without reference to a source.
- buying, stealing or borrowing another person's work and presenting it as your own.
- submitting work to which another person such as a parent, coach or subject expert has contributed substantially
- using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement
- breaching school examination rules
- using non-approved aides during an assessment task
- contriving false explanations to explain work not handed in by the due date
- assisting another student to engage in malpractice

(Rules & Procedures for HSC Candidates, BOS NSW)

At Kyogle High School, malpractice also includes preparing for an assessment task by missing prior classes on the day the assessment task is due.

19. What do I need to know about examination procedures?

All examination rules and procedures are outlined in "Rules and Procedures for Higher School Certificate Candidates" issued by the Board of Studies. You are required to read this information. The HSC examination rules and procedures also apply to school Semester exams. Additional school rules will be explained to you at the start of an examination period.

20. If I am unsure of an assessment issue who should I approach?

Speak to your class teacher about any assessment task issue. The Principal can assist you with appeals and course completion issues.

STUDENT GUIDE TO ASSESSMENT APPEALS

Lodging an appeal

You have the right to lodge an appeal against your assessment result in the case of

- Illness & misadventure (tasks submitted late, not attended or performance-affected).
- Accusation of malpractice (tasks involving cheating or plagiarism).

Procedures

- Lodge an appeal by completing the "Assessment Appeals" form and handing to your teacher within *one school day* after your return to school.
- Attach documentary evidence to your Assessment Appeals form. Examples include
 - The date, time & name of the person your parent/caregiver contacted by phone or writing prior to the due date/time of the assessment task (*prior notice is a strongly recommended action for students to undertake*).
 - Written statement from parent/caregiver fully explaining the situation.
 - Written statement from an independent witness.
 - Doctor's Certificate.
- Attend an appeal meeting. In consultation with the Head teacher, the teacher will review your Assessment Appeal and documentary evidence to uphold or dismiss your appeal. The teacher will complete a school statement and hand you a copy.
- For an upheld appeal, complete the negotiated action.
- For a dismissed appeal, decide if you will proceed with a further appeal to the Principal. You must submit your written appeal statement to the Principal *within one school day* of the Faculty decision. You may have a support person of your choice at this appeal.
- Contact the Board of Studies if you decide to appeal the Principal's decision.

The school will deal with an appeal within 5 working days from the registered date of receipt of the appeal. Documentation for appeals will be held in your files.

Outcomes of the Appeal

If upheld, the teacher will take the following action

- Negotiate a new completion date and require you to
 - Complete the same assessment task
 - Complete an alternative assessment task
- Give you an estimated mark to maintain your rank position in the course in the case that the task cannot be replicated.

If the appeal is upheld, the mark you achieve by this action will be recorded.

If the appeal is dismissed, you will be awarded zero marks for this assessment task. You will still be required to complete the task.

A 'Letter of Warning' that includes corrective action will be issued to students for all assessment tasks not completed/submitted or attempted at the due date/time.

For Advice

Speak to your teacher or his/her Head Teacher first.

Advice on all appeal matters can also be sought from the Principal.

Kyogle High School

ASSESSMENT APPEAL SUBMISSION

Student: _____ Year: _____ Subject: _____

Date of assessment task: _____ Type of task: _____

Reasons for seeking an extension of time: Complete details in either section 1 or section 2

1. Illness: *(A medical certificate is required. Attach the certificate to this form)* Please state the circumstances of your absence in terms of, for example, the number of days sick before a task or absence on the day. Also state any other reason an extension may be considered, for example, inability to write due to a broken wrist.

Student's signature: _____ Parent's signature: _____

Hand this form to the Head Teacher of the subject

Head Teacher's Recommendation: _____

Head Teacher's signature: _____ Date: _____

The Head Teacher will discuss details with the Principal if appropriate and then inform the student of the outcome before placing this form in the student's file.

2. Misadventure or unforeseen circumstances: Please give details of the reason(s) you are seeking an extension.

Student's signature: _____ Parent's signature: _____

Teacher's Recommendation _____

Signature: _____ Date: _____

Head Teacher's Recommendation: _____

H.T. signature: _____ Date: _____

Principal's determination: _____

Principal's signature: _____ Date: _____

After completing this section the Principal will inform the Head Teacher of the action following discussions with student and teaching staff as required. This form to be placed in the student's file.

ENGLISH

Advanced English

Outcomes	Component		Weight	Task 1 Term 4 Week 9 Speech	Task 2 Term 1 Week 8 Viewing/ Representing	Task 3 Term 2 Week 6 Prepared Extended Response	Task 4 Term 2 Week 10 Listening	Task 3 Term 3 Week 3-4 Trial HSC Exam
1,2,3,4,10,11,12,12A,13	Syllabus	Area of Study	40		25			15
1,2,2A,3,4,7,9		Module A	20			15		5
1,2,,3,4,5,6		Module B	20	15				5
1,2,3,4,8,12A		Module C	20				15	5
	Marks		100	15	25	15	15	30
	Language Modes	Listening	15				15	
		Speaking	15	15				
		Reading	25		5	5		15
		Writing	30		5	10		15
		Viewing/ Representing	15		15			
	TOTAL		100%					

ENGLISH

Standard English

Outcomes	Component		Weight	Task 1 Term 4 Week 9	Task 2 Term 1 Week 8	Task 3 Term 2 Week 6	Task 4 Term 2 Week 10	Task 3 Term 3 Week 3-4
				Speech	Viewing/ Representing	Prepared Extended Response	Listening	Trial HSC Exam
1,2,3,4,10,11,12,,13	Syllabus	Area of Study	40		25			15
1,2,,3,4,5,7,9		Module A	20			15		5
1,2,,3,4,5,6,10,12		Module B	20	15				5
1,2,3,4,8,12		Module C	20				15	5
	Marks		100	15	25	15	15	30
	Language Modes	Listening	15				15	
		Speaking	15	15				
		Reading	25		5	5		15
		Writing	30		5	10		15
		Viewing/ Representing	15		15			
	TOTAL		100%					

ENGLISH

English Studies

Outcomes	Component	Weighting	Task 1 Term 4 Week 9	Task 2 Term 2 Week 8	Task 3 Term 3 Week 6
			We Are Australian: Portfolio and Debate	MiTunes and Text: Listening/Exam	The Big Screen: Review
1.2, 1.3, 2.2, 4.1, 4.2	1. Students will develop knowledge and understanding of various forms of texts, exploring the ideas and values of those texts and how language and other techniques are used in the texts to convey meaning. 30%	20	5	10	5
2.2, 4.1	2. Students will develop skills in reading, listening and viewing and in writing, speaking and representing. 30%	10	10		
2.2 , 3.2, 4.1, 4.2	3. Students will develop knowledge and skills in using language accurately, effectively and appropriately for a range of purposes, audiences and contexts. 25%	10	5		5
2.2 , 3.2, 4.1, 4.2	4. Students will develop skills in planning and working individually and collaboratively. 15%	10	5		5
	TOTAL:		25%	10%	15%

ENGLISH

Extension 1 English

Outcomes	Component	Weight	Task 1 Term 1 Week 4	Task 2 Term 2 Week 4	Task 3 Term 3 Week 3-4
			Presentation	Critical Response	Trial HSC Exam
1,2,3,4	Knowledge and understanding of complex texts and of how and why they are valued	25	10	5	10
1,2,3,4	Skills in: <ul style="list-style-type: none"> • Complex analysis • Sustained composition • Independent investigation 	25	5	10	10
	Speaking/Listening	10	10		
	Reading/Writing	30	5	15	10
	Viewing/Representing	10			10
		50%	15%	15%	20%

ENGLISH

Extension 2 English

Outcomes	Component	Weight	Task 1 Term 4 Week 9	Task 2 Term 2 Week 2	Task 3 Term 2 Week 10
			Viva Voce – addressing the proposal for the major work	Report – The impact of independent investigation on the development of the Major Work	Draft version of the major Work, and the reflection on progress to date.
1	Skills in extensive independent investigation	25	5	10	10
2	Skills in sustained composition	25	5	5	15
		50%	10%	15%	25%

HUMAN SOCIETY AND ITS ENVIRONMENT (HSIE)

Legal Studies

		Task 1 2015 Term 4 Week 8	Task 2 2016 Term 1 Week 7	Task 3 2016 Term 1 Week 9	Task 4 2016 Term 2 Week 7	Task 5 2016 Term 3 Week 3/4
	Task Type	Research Task Crime Case Study	Research Oral Presentation Human Rights	Examination	World Order	Trial HSC
Component being assessed	Syllabus Weighting					
Knowledge and Understanding	60		10	15	25	30
Research	20	15	10			
Communication	20	10	5			
Outcomes		H3-10	H1-7 H9-10	H3-10	H3-10	H1-7 H9-10
Task Weighting	100%	20%	15%	20%	15%	30%

HUMAN SOCIETY AND ITS ENVIRONMENTS (HSIE)

Business Studies

Outcomes	Component	Task 1 2015 Term 4 Week 8	Task 2 2016 Term 1 Week 8	Task 3 2016 Term 1 Week 9	Task 5 2016 Term 3 Week 5
	Task Type	Finance	Examination	Marketing Plan	Trial HSC
Component being assessed	Task Type Syllabus Weighting				
Knowledge and Understanding	40	5	10	15	10
Stimulus-based skills	20	10			10
Inquiry and Research	20		10		10
Communication	20	5	5	5	5
Outcomes		H5-10	H2-5 H9	H4-9	H1-7 H9-10
Task Weighting	100%	25%	25%	25%	25%

HUMAN SOCIETY AND ITS ENVIRONMENT (HSIE)

Society and Culture

Outcomes	Component	Weight	Task 1 Term 4 2015 Week 10 PIP Research proposal	Task 2 Term 1 2016 Week 5/6 Half Yearly Exam	Task 3 Term 2 2016 Week 9-10 Trial HSC Exam	Task 4 Term 3 2016 Week 5 Extended Response
H1 H2 H3 H4 H5	Knowledge and understanding of course content	50	5	10	15	20
H6 H7 H8 H9	Application and evaluation of social and cultural research methodologies	30	20	5	5	
H10 H11	Communication of information, ideas and issues in appropriate forms	20	5	5	5	5
	TOTAL	100%	30%	20%	25%	25%

HUMAN SOCIETY AND ITS ENVIRONMENT (HSIE)

Ancient History

Outcomes	Component	Weight	Task 1 Term 4 2015 Week 9 Cities of Vesuvius: research	Task 2 Term 1 2016 Week 5/6 Half Yearly Exam	Task 3 Term 2 2016 Week 8 Society: Source-based questions	Task 4 Term 3 2016 Week 3/4 Trial Examination	Task 5 Term 3 2016 Week 6 Period and Personality: Research based in-class essays
H1-H4	Knowledge and understanding - course content	40	5	5		25	5
H3-H4	Source based skills	15		5	5	5	
H1-H4	Historical inquiry and research	25	5	5	5		10
H1-H4	Communication of historical understanding in appropriate forms	20	5	5	5		5
Total		100%	15%	20%	15%	30%	20%

CREATIVE AND PERFORMING ARTS (CAPA)

Visual Arts

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 9	Task 2 2016 Term 1 Week 5 or 6 (During Double Period)	Task 3/4 2016 Term 2 Week 6 & 8	Task 5 2016 Term 3 Week 3 or 4 (Trial Exam Period)	Task 6 2016 Term 3 Week 2
H1-6	Art Making	50			20 Visual Arts Process Diary & Presentation Body of Work Progress		30 Submission and exhibition of Body of Work and Visual Arts Process Diary
H7-10	Art Criticism and Art History	50	10 Case Study Response	15 Half Yearly Assessment (During Double Period on cycle)	10 Case Study Response	15 Trial HSC Exam	
	TOTAL	100%	10%	15%	30%	15%	30%

CREATIVE AND PERFORMING ARTS (CAPA)

Music

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 10	Task 2 2016 Term 1 Week 5 & 6	Task 3 2016 Term 2 Week 9	Task 4 2016 Term 3 Week 3 & 4	Task 5 2016 Term 3 Week 3 & 4
H1 - H11	Performance Core	10			10 Performance and Presentation		
H1 - H11	Composition Core	10	10 Composition	10 Half Yearly Assessment		20 TRIAL Written Exams	
H1 - H11	Musicology Core	10			Viva Voce 10		
H1 - H11	Aural Core	25					
H1 - H11	Elective	15	10 Elective 1				Elective Presentation 10
H1 - H11	Elective	15		10 Elective 2			
H1 - H11	Elective	15			10 Elective 3		
Total		100%	20%	20%	30%	20%	10%

CREATIVE AND PERFORMING ARTS (CAPA)

Drama

Outcomes	Component	Weight	Task 1 Term 4 2015 WEEK 8 "Contemporary Australian Theatre" Performance Essay & Research Essay	Task 2 Term 1 2016 WEEK 5&6 Studies in Drama and Theatre 'Black Comedy' & 'Contemporary Australian Theatre' Written Response ½ Yearly Exam Paper	Task 3 Term 2 2016 WEEK 7 Group Performance/IP Project Presentation of both projects in progress & Log book submission	Task 4 Term 3 2016 WEEK 3 Final Assessment (Performance evening) Group Presentation & Individual Project	Task 5 Term 3 2016 WEEK 3&4 'Australian Drama' and 'Theatre Studies in Drama and Theatre' Written Response HSC Trial Block
H1.1-H1.9	Making	40	5	10	15	5	5
H2.1-H2.5	Performing	30	5		5	15	5
H3.1-H3.5	Critically Studying	30	5	5			20
	TOTAL	100%	15%	15%	20%	20%	30%

TECHNOLOGY AND APPLIED STUDIES (TAS)

Community and Family Studies

Outcomes	Component	Weight	Task 1 Independent Research Project <i>Plan:</i> Week 8 Term 4 2015 <i>Product:</i> Term 1 2016 Week 10	Task 2 Half yearly assessment Term 1 2016 Week 5/6	Task 3 Case study of community group Term 2 2016 Week 6	Task 4 Trial HSC examination Term 3 2016 Week 9/10	Task 5 Presentation of support agency/service Term 3 2016 Week 3/4
H4.1, H4.2	Resource management	40	5	5	10	5	15
H1.1, H2.2, H2.3, H3.1, H3.3, H5.1	Skills in applying management processes	25	5		5	10	5
H1.1, H2.2, H2.3, H3.1, H3.3, H4.1, H4.2, H5.1, H6.2	Knowledge and understanding research, methodology analysing and communicating	35	15	5	5	5	5
		100%	25%	10%	20%	20%	25%

TECHNOLOGY AND APPLIED SCIENCE (TAS)

Textiles and Design

Outcomes	Components	Syllabus Weight	Task 1 MTP Presentation Term 4 2015 Week 8	Task 2 Investigation of a Designer Term 1 2016 Week 4	Task 3 Experimentation Term 2 2016 Week 6	Task 5 Trial HSC Exam Term 2 2016 Week 9/10	Task 4 Properties and Performance of Textiles Term 3 2016 Week 3
H1.1,H1.2, H1.3, H2.1, H3.1, H3.2, H4.1, H4.2, H5.1, H5.2, H6.1	Knowledge and understanding of textiles and the Textiles industry	50		20	5	25	
	Skills in design, manipulation, experimentation, analysis, manufacture and selection of textiles for specific end purposes using appropriate technology	50	20		15		15
	Total	100%	20%	20%	20%	25%	15%

TECHNOLOGY AND APPLIED SCIENCE (TAS)

Software Design and Development

Course Component/Mode	Syllabus Weighting %	Task 1	Task 2 (Optional)	Task 3	Task 4	Task 5
		Term 1: 2015 Week 7	Term 1: 2016 Weeks 5–6	Term 2: 2016 Week 1	Term 2: 2016 Week 9	Term 3: 2016 Weeks 3–4
		Practical Programming task	Half Yearly Exam	Group Project	Major Programming Project	Yearly Exam
Knowledge and understanding about hardware and software, software development approaches, software development processes, social and ethical issues	30		0			30
Design and development of software solutions	35	10		10	15	
Project management techniques, including documentation, teamwork and communication	15			5	10	
Project(s)	20				20	
Total:	100%	10%	0	15%	45%	30%

TECHNOLOGY AND APPLIED STUDIES (TAS)

Industrial Technology Timber

Outcomes	Component	Weight	Task 1 Major Project Proposal Term 4 2015 Week 8	Task 2 Half Yearly Assessment Term 1 2016 Week 5/6	Task 3 Industry Study Term 2 2016 Week 8	Task 5 Trial Exam Term 2 2016 Week 9/10	Task 4 Practical Examination Term 3 2016 Week 6
H1-H2	Knowledge and understanding of the organisation and management of, and manufacturing processes and techniques used by, the focus area industry	40	<ul style="list-style-type: none"> Statement of Intent Initial Ideas Research Development of Ideas Workshop Drawing Calculations 		<ul style="list-style-type: none"> Structural Technical Environmental Sociological Personnel Sectors within the industry Legislation OHS issues Career opportunities Historical aspects 	Major project due Date to be advised	<ul style="list-style-type: none"> Quality Evidence of a range of skills Degree of difficulty Links between planning and production Work practices
H2- H7	Knowledge, skills and understanding in designing, managing, problem-solving, communicating and the safe use of manufacturing processes and techniques	60	<ul style="list-style-type: none"> Selection and Justification of Components Processes and Other Resources Finance plan 		<ul style="list-style-type: none"> Sales and marketing New and emerging technologies in industry 		<ul style="list-style-type: none"> Use of appropriate materials, components, processes and technologies
	TOTAL	100%	30%	20%	15%	20%	15%

VOCATIONAL EDUCATION TRAINING (VET) COURSES

COURSE: Primary Industries - HSC

Student Competency Assessment Schedule

Assessment Events for Certificate II in Agriculture AHC20110		Event 4	Event 4	Event 5	Event 6	Event 7	Half Year Exam*	Trial HSC Exam*	Work Placement 2*
		Week 11 Term 4	Week 6 Term 1	Week 7 Term 1	Week 6 Term 2	Week 5 Term 3	Week:5/6 Term:1	Week:9/10 Term:2	Week:2/3 Term:2
		Code	Unit of Competency						
AHCLSK204A	Carry out regular livestock observation	X							
AHCLSK211A	Provide feed for livestock	X							
AHCLSK206A	Identify and mark livestock		X						
AHCLSK209A	Monitor water supplies		X						
AHCLSK202A	Care for health and welfare of livestock		X						
AHCLSK205A	Handle livestock using basic techniques		X						
AHCMOM202A	Operate Tractors			X					
AHCMOM203A	Operate basic machinery and equipment			X					
AHCWRK201A	Observe and report on weather				X				
AHCINF202A	Install Maintain and repair fencing					X			

Depending on the achievement of units of competency, the possible qualification outcome is a Certificate II in Agriculture (AHC20110) or a Statement of Attainment towards a Certificate II in Agriculture (AHC20110).

The exam events will be confirmed by your teacher as they may be used for the assessment of competencies and /or BOS reporting requirements.

*** Selected units only to be confirmed by your teacher.**

The assessment components in this course are competency based. This means that students need to demonstrate that they have gained and can apply the specific knowledge and skills of each unit of competency. Competency assessment is graded as "not yet competent" or "competent". In some cases other descriptive words may be used leading up to "competent". This means a course mark is not allocated.

VOCATIONAL EDUCATION TRAINING (VET) COURSES

COURSE: HSC Construction

Student Competency Assessment Schedule

Assessment Events for Certificate II in Construction Pathways CPC20211		Event 3	Event 4	Event 5		Half Year Exam	HSC Trial Exam	Work Placement 2
		Tiling	Basic Levelling	Construction Project	Holistic			
		Date: 2015 Week: Term:4	Date: 2016 Week: Term:1	Date: 2016 Week: Term:2	Date: 2016 Week: Term:3			
Code	Unit of Competency							
CPCCWF2001A	Handle wall and floor tiling materials	X						
CPCCWF2002A	Use wall and floor tiling tools and equipment	X						
CPCCCM2006A	Apply basic levelling procedures	X						
CPCCCN2005A	Use construction tools and equipment <small>*Any additional units as determined by assessment</small>			X				
CPCCCM1012A CPCCCM1013A CPCCCM1015A CPCCCM2001A CPCCOHS2001A	Work effectively and sustainably Plan and organise work Carry out measurements and calculations Read and interpret plans and specifications Apply OHS requirements, polices and pros	Completed 2015	Completed 2015	Completed 2015				
CPCCCM1014A	Conduct workplace communication							X

Depending on the achievement of units of competency, the possible qualification outcome is Certificate II in Construction Pathways CPC20211 or a Statement of Attainment towards Certificate II in Construction Pathways CPC20211.

The exam events will be confirmed by your teacher as they may be used for the assessment of competencies and /or BOS reporting requirements.

*** Selected units only to be confirmed by your teacher.**

The assessment components in this course are competency based. This means that students need to demonstrate that they have gained and can apply the specific knowledge and skills of each unit of competency. Competency assessment is graded as "not yet competent" or "competent". In some cases other descriptive words may be used leading up to "competent". This means a course mark is not allocated.

VOCATIONAL EDUCATION TRAINING (VET) COURSES

COURSE: HSC Hospitality (Strategy D)

Student Competency Assessment Schedule

Assessment Events for Certificate II in Kitchen Operations SIT20312		Event 4	Event 5	Event 6	Holistic	Half Year Exam*	Trial HSC Exam*	Work Placement 2*
		Date: Week 11 Term 4	Date: Week 7 Term 1	Date: Week 6 Term 2	Date: Week 2 Term 3	Date: Week:5/6 Term: 1	Date: Week: 9/10 Term: 2	Date: Week: 2/3 Term: 2
Code	Unit of Competency							
SITHFAB204	Prepare and serve espresso coffee	X						
SITHCCC103	Prepare sandwiches	X						
SITHCCC202	Produce appetisers and salads		X					
BSBWOR203B6	Work effectively with others		X					
SITHIND201	Source and use information on the hospitality industry		X					
SITHCCC102	Prepare simple dishes			X				
SITXINV202	Maintain the quality of perishable items			X				
SITHCCC207	Use cookery skills effectively							

Depending on the achievement of units of competency, the possible qualification outcome is a Certificate II in Kitchen Operations (SIT20312) or a Statement of Attainment towards a Certificate II in Kitchen Operations (SIT20312).

The exam events will be confirmed by your teacher as they may be used for the assessment of competencies and /or BOS reporting requirements.

*** Selected units only to be confirmed by your teacher.**

The assessment components in this course are competency based. This means that students need to demonstrate that they have gained and can apply the specific knowledge and skills of each unit of competency. Competency assessment is graded as "not yet competent" or "competent". In some cases other descriptive words may be used leading up to "competent". This means a course mark is not allocated.

VOCATIONAL EDUCATION TRAINING (VET) COURSES
COURSE: HSC Metal & Engineering

Student Competency Assessment Schedule

Assessment Events for MEM10105 Certificate I in Engineering		Event 5	Event 6	Event 7	Holistic Event	Event HSC Half Year Exam*	Event Trial HSC Exam*	Event Work Placement 2*
		Routine Workshop Operations	Manual Production	Engineering Major Work				
		Code	Unit of Competency	Week: 10 Term: 4 2015	Week: 6 Term: 2 2016	Week: 5 Term: 3 2016	Ongoing	Week: 5/6 Term: 1 2016
MEM14004A	Plan to undertake a routine task	X						
MEM18801C	Use hand tools	X						
MEM18002B	Use power tools/hand held operations	X						
MEM03001B	Perform manual production assembly		X					
MEM03003B	Perform sheet and plate assembly		X					
MEM15024B	Apply quality procedures			X				
MEM15002A	Apply quality systems			X				
MEM16007A	Work with others in an manufacturing, engineering or related environment							

Depending on the achievement of units of competency, the possible qualification outcome is Certificate I in Engineering MEM10105 or a Statement of Attainment towards Certificate I in Engineering MEM10105.

The exam events will be confirmed by your teacher as they may be used for the assessment of competencies and /or BOS reporting requirements.

*** Selected units only to be confirmed by your teacher.**

PERSONAL DEVELOPMENT, HEALTH AND PHYSICAL EDUCATION (PDHPE)

PDHPE

Outcomes	COMPONENT	WEIGHT	TASK 1 2016 Term 4 Week 11	TASK 2 2016 Term 1 Week 5-6	TASK 3 2016 Term 1 Week 10	TASK 4 2016 Term 2 Week 8	TASK 5 2016 Term 3 Week 3-4
H1, H2, H3, H4, H5, H14, H15, H16	Core 1: Health Priorities in Australia	30	Ottawa Charter Health Promotion Initiative Research Task	Half Yearly Exam			Trial HSC Exam
H8, H13, H16, H17	Core 2: Factors Affecting Performance	30			Factors Affecting Performance Analysis Report		
H7, H8, H9, H10, H11, H16, H17	Option: Sports Medicine	20				In Class Critical Question Extended Response	
H7, H8, H9, H10, H16, H17	Option: Improving Performance	20					
	TOTAL	100%	15%	20%	15%	15%	

PERSONAL DEVELOPMENT, HEALTH AND PHYSICAL EDUCATION (PDHPE)

Sport, Lifestyle & Recreation

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 11	Task 2 2016 Term 1 Week 5-6	Task 3 2016 Term 2 Week 10	Task 4 2016 Term 3 Week 3-4
1-4	Games & Sports Application 2	25	Games & Sports Application			
1-4	Healthy Lifestyle	25		Half Yearly		
1-4	Fitness	25			Fitness Program Task	
1-4	Individual Games & Sports Application	25				Yearly Examination
	TOTAL	100%	25%	25%	25%	25%

SCIENCE

Biology

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 8 (double period for this task)	Task 2 2016 Term 1 Week 5/6	Task 3 2016 Term 2 Week 9	Task 4 2016 Term 3 Week 3/4
H4, H8, H9, H10, H11, H12, H13, H16	Skills in: • planning and conducting first- hand investigations • Working individually and in teams • gathering and processing relevant information	20	Practical Task – conducting a first hand investigation			
All	Knowledge & understanding Topics 1 & 2	20		Half Yearly Assessment		
H1, H2, H3, H5, H6, H7, H14, H15	Skills in: Communicating information and understanding • gathering and processing relevant information from secondary sources	30			Research Report	
All	Knowledge & understanding Topics 1 - 3	30				Trial Examination
	TOTAL	100%	20%	20%	30%	30%

SCIENCE

Physics

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 9	Task 2 2016 Term 1 Week 5/6	Task 3 2016 Term 3 Week 3/4	Task 4 2016 Term 3 Week 6
H1, H2, H3, H4,H5	Skills in: <ul style="list-style-type: none"> • Communicating information and understanding • gathering and processing relevant information from secondary sources 	15	Secondary source Investigation			
H 1, H2, H3, H4, H6, H7, H9,H10,H13, H14	Knowledge & understanding Topics 1 & 2	15		Half yearly Assessment		
H1,H2,H3,H4 H5, H6, H7, H8, H9,H10,H11, H12,H13,H14	Knowledge & understanding Topics 1 - 3	25			Trial Examination	
H 1, H2, H3, H4, H5, H6, H7, H8, H9, H10, H13, H14	Skills in: <ul style="list-style-type: none"> • planning and conducting first-hand investigations • Working individually and in teams • gathering and processing relevant information 	15				Performing and reporting a first- hand investigation
	TOTAL	100%	25%	20%	30%	25%

SCIENCE

Chemistry

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 9	Task 2 2016 Term 1 Week 6	Task 3 2016 Term 1 Week 10	Task 4 2016 Term 3 Week 3/4	Task 5 2016 Term 3 Week 6
H2, H11, H12, H13, H14	Skills in: <ul style="list-style-type: none"> • planning and conducting first-hand investigations • gathering and processing first-hand data • Working individually and in teams • gathering and processing relevant information 	15	Performing and reporting a first-hand investigation (galvanic cells)				
H 1, H2, H3, H4, H5, H9, H10	Knowledge & understanding Topics 1 & 2	15		Half yearly Assessment			
H2, H11, H12, H13, H14	Skills in: <ul style="list-style-type: none"> • planning and conducting first-hand investigations • gathering and processing first-hand data 	20			Performing and reporting a First-hand investigation (Titration)		
H 1, H2, H3, H4, H5, H6, H7, H8, H9, H10, H11, H12, H14	Knowledge & understanding Topics 1 - 3	25				Trial Examination	
H1, H5, H12, H13, H14	Skills in: <ul style="list-style-type: none"> • Communicating information and understanding • gathering and processing relevant information • Developing scientific thinking and problem-solving techniques 	25					Secondary sources Investigation and presentation
	TOTAL	100%	15%	15%	20%	25%	25%

SCIENCE

Senior Science

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 10	Task 2 2016 Term 1 Week5/ 6	Task 3 2016 Term 2 Week 9	Task 4 2016 Term 3 Week 3/4
H2, H11, H12, H13,H14	Skills in: <ul style="list-style-type: none"> • planning and conducting first-hand investigations • gathering and processing first-hand data • Working individually and in teams • gathering and processing relevant information 	25	Performing and reporting a first- hand investigation (The pH of skin and cosmetics)			
H 1, H2, H3, H4, H5, H9, H10	Knowledge & understanding Topics 1 & 2	20		Half yearly Assessment		
H1, H5, H12, H13, H14	Skills in: <ul style="list-style-type: none"> • Communicating information and understanding • gathering and processing relevant information • Developing scientific thinking and problem-solving techniques 	25			Secondary sources Investigation (historical development of pacemakers)	
H 1, H2, H3, H4, H5, H6, H7, H8, H9, H10, H11, H12, H14	Knowledge & understanding Topics 1 - 3	30				Trial Examination
TOTAL		100%	25%	20%	25%	30%

MATHEMATICS

Mathematics

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 10	Task 2 2016 Term 1 Week 5/6	Task 3 2016 Term 2 Week 5	Task 4 2016 Term 3 Week 3/4
H5,H6, H9	Term 4 Topics	10	Class based task			
H2 – H9	Term 4 & 1 Topics	25		Half Yearly Assessment		
H7,H8	Term 2 Topics	25			Class based task	
H1 - H9	Term 4, 1, 2 & 3 Topics	40				Trial Exam
	TOTAL	100%	10%	25%	25%	40%

MATHEMATICS

Mathematics Extension 1

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 10	Task 2 2016 Term 1 Week 5/6	Task 3 2016 Term 2 Week 5	Task 4 2016 Term 3 Week 3/4
HE1, HE2, PE3	Term 4 Topics	10	Class based task			
HE1, HE4, HE6	Term 4 & 1 Topics	25		Half Yearly Assessment		
HE1, HE3, HE4, HE5, HE7	Term 2 Topics	25			Class based task	
HE1-HE7	Term 4, 1, 2 & 3 Topics	40				Trial HSC
	TOTAL	100%	10%	25%	25%	40%

MATHEMATICS

Mathematics Extension 2

Outcomes	Component	Weight	Task 1 2016 Term 1 Week 5/6	Task 2 2016 Term 2 Week 5	Task 3 2016 Term 3 Week 3/4
HE1, HE4, HE6	Term 4 & 1 Topics	30	Class based task		
HE1, HE3, HE4, HE5, HE7	Term 2 Topics	30		Class based task	
HE1-HE7	Term 4, 1, 2 & 3 Topics	40			Trial HSC
	TOTAL	100%	30%	30%	40%

MATHEMATICS

General Mathematics 1

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 10	Task 2 2016 Term 1 Week 5/6	Task 3 2016 Term 2 Week 5	Task 4 2016 Term 3 Week 3/4
MG1H 1-10	Term 4 Topics	20	Open book test			
MG1H 1-10	Term 4 & 1 Topics	20		Half Yearly Assessment		
MG1H 1-10	Focus Study	40			Focus study assignment	
MG1H 1-10	Term 3 Topics	20				Topic test
	Total	100%	20%	20%	40%	20%

MATHEMATICS

General Mathematics 2

Outcomes	Component	Weight	Task 1 2015 Term 4 Week 10	Task 2 2016 Term 1 Week 5/6	Task 3 2016 Term 3 Week 3/4	Task 4 2016 Term 3 Week 8
MG2H 1-10	Term 4 Topics	20	Class based task			
MG2H 1-10	Term 4 & 1 Topics	20		Half Yearly Assessment		
MG2H 1-10	Term 4, 1, & 2 Topics	40			Trial HSC	
MG2H 1-10	Focus Study	20				Focus Study Assignment
	TOTAL	100%	20%	20%	40%	20%

HSC & PRELIMINARY VOCATIONAL EDUCATION & TRAINING

VET at Kyogle High School

The VET courses that students study at school are called Industry Curriculum Framework courses. (A wide variety of other VET courses may be studied at TAFE).

Kyogle High School offers the following VET Industry Curriculum Framework courses:

- Construction
- Metal and Engineering
- Primary Industries
- Hospitality

Assessment will be outlined in the Student Induction Package issued for each of these courses.

VET Mandatory Work Placement

These courses all include a mandatory work placement. If a student fails to undertake any mandatory work placement component it may be deemed that the student has not made a genuine attempt to complete course requirements. In this case the principal can indicate that the course has not been satisfactorily completed and the student may be issued with an 'N' determination. It is possible for the principal to certify, at a later time, that the student has subsequently completed the mandatory requirements and request the 'N' determination be withdrawn.

Optional HSC exam

240-hr VET Industry Curriculum Framework courses have an optional HSC written examination. One of these written examinations can contribute to an Australian Tertiary Admissions Rank (ATAR). The written examination is independent of the competency-based assessment undertaken during the course and has no relevance to a student's

Industry-Based Learning

Students are required to meet with the teacher twice per term in Weeks 3 and Week 7 in Term 4 (2015) and Terms 1, 2 & 3 (2016). The meeting dates will be scheduled during a negotiated study period at the beginning of the year. All meetings are compulsory.

At the meetings students are required to have completed and handed to the teacher

1. The District Log Book recording work attendance, work tasks and employer verification.
2. The student's personal learning journal reflecting on the tasks and activities undertaken at work. The journal includes a short written response outlining work issues that will form part of the selected discussion topic for the meeting.

Grades will be awarded on the basis of the depth of understanding being shown by students in their discussions and recordings. In Year 12 an informed response to pathway planning and an increasing level of knowledge about the complexity of the workplace will be expected in discussions and written responses.

Students meeting requirements will be assessed as satisfactory for meeting the HSC award for Industry-Based Learning.

The information below shows available weeks for assessment.¹

Subject Line Groups:

Line 1-Advanced English, Standard English, English Content, Extension English*

Line 2-Mathematics, General Mathematics, Applied Mathematics, Extension Mathematics*

Line 3- Ancient History, Community and Family Studies, Construction, Drama, Legal Studies

Line 4-Chemistry, Hospitality (HAR), PDHPE, Primary Industries, Society and Culture

Line 5-Biology, Business Studies, Metals and Engineering, Music, Senior Science

Line 6-Hospitality (TUL), Physics, Software Design and Development, Sport, Lifestyle and Rec., Visual Arts

Vocational Education and Training courses with ongoing assessment: Hospitality Kitchen Operations, Construction Pathways, Metals and Engineering, Primary Industries, Information Technology.

*Off-line subjects: Mathematics Extension, English Extension.

*Off-line subjects.

	WEEK	Groups
TERM 4 2015	1	1,4,6
	2	2,3,5
	3	1,4,6
	4	2,3,5
	5	1,4,6
	6	2,3,5
	7	1,4,6
	8	2,3,5
	9	1,4,6
	10	2,3,5
	11	1,4,6
TERM 1 2016	1	2,3,5
	2	1,4,6
	3	2,3,5
	4	1,4,6
	5	All Lines Assessment Period
	6	
	7	2,3,5
	8	1,4,6
	9	2,3,5
	10	1,4,6
TERM 2 2016	1	2,3,5
	2	Work Placement
	3	
	4	
	5	1,4,6
	6	2,3,5
	7	1,4,6
	8	2,3,5
	9	1,4,6
	10	2,3,5
TERM 3 2016	1	1,4,6
	2	2,3,5
	3	Trial HSC Examination
	4	
	5	1,4,6
	6	2,3,5
	7-11	Assessment-free period

¹Assessment weeks for the above subject lines are a guide only. Please check individual subject schedules for specific due dates.

²During Term 1, Weeks 5 & 6:

- Some subjects may run ½ Yearly Assessments under examination conditions in class.
- No excursions may be run