ICT JHS 1 TERM ONE (1) LESSON PLAN

SCHOOL:

FORM:

WEEKLY FORECAST FOR ICT JHS 1 TERM 1 TOPICS

WEEK	ENDING	TOPIC	REFERENCES/TLMS	REMARKS
1 st		Reopening, registration, cleaning	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
		and revision of past questions	Today and Tomorrow Text book, Laptop, and Mobile phone etc.	
2^{nd}		Introduction to ICT	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
			Today and Tomorrow Text book, Laptop, and Mobile phone etc.	
3 rd		Introduction to ICT	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
			Today and Tomorrow Text book, Laptop, and Mobile phone etc.	
4 th		Introduction to Personal	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
		Computer	Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
5 th		Computer Components I (parts of	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
		a computer)	Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
6 th		Computer Components I (parts of	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
		a computer)	Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
7^{th}		Keyboard and Mouse skills	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
		review	Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
8 th		Turning ON and OFF a Computer	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
			Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
9 th		Turning ON and OFF a Computer	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
			Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
10^{th}		Computer Health and Safety	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
			Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
$11^{\rm th}$		Computer Health and Safety	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
			Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
12 th		Introduction to manipulative keys	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
		on the computer keyboard	Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
13 th		Revision of terms work	The Syllabus, Teacher's guide, Pupils Text Book, Understanding Computers	
		S ^o	Today and Tomorrow Text book, A set of PCs, and Mobile phone etc.	
14 th		Exams/ Vacation		

2nd Week Ending: 22nd September 2017. **Term:** 1st Term

Subject: Information & Communication Technology Class: JHS 1

Day/Duration	Topic/Sub- Topic/Aspect	Objectives/RPK	Teacher- Learner	Teaching Learning	Core Points	Evaluation & Remarks
			Activities	Materials	10,	
	Topic:	Objectives	Introduction.	1. A Computer	Meaning of ICT	Evaluation
	Introduction to	By the end of the	Revise pupils	set	ICT stands for Information and	1. Explain the
	ICT	lesson, pupils will be	RPK on the full		Communication technology and it	meaning of
		able to;	meaning of ICT		has to do with all kinds of	ICT
	Sub Topic:		as well as what it	10	electronic devices which can	
	Definition,	1. Define a computer	entails.	9	receive data, manipulate the data	2. Define a
	categories, types			.00	and transmit information.	computer
	and basic uses of	2. Mention the	Activities	2. Pupils Text		•
	a computer	categories and types	1. Lead pupils in	book	Definition of Computer	3. mention the
	•	of computers	a class discussion	3. Cell Phone	A computer is any programmable	categories and
		•	to come out with	· ·] [• · ·	electronic device which is capable	types of
		3. State the basic uses	the definition of a		of accepting input data and	computers
		of a computer	computer		processing it into useful information	•
		•	0,		called output. This information may	4. State the
		RPK	2. Assist pupils to	<u> </u>	be used instantly or stored for	basic uses of a
		Pupils have been	mention the		future.	computer
		introduced to ICT	categories and			•
		and Personal	types of		Categories of Computers (by size)	
		Computer at the	computers		1. Main Frame which is very big in	Remarks
		upper primary level.	available		size (to fill a room) and can store	Lesson not
		Pupils have also seen			large information with multiple	successfully
		a Personal computer	3. Guide pupils to		users	delivered due
		before	state the basic		2. Super computer which is very	to broad and
		\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	uses of a		powerful for calculations	involving
			computer.		3. Mini Computer (mid-range	nature of topic.
			•		server) which is like a refrigerator	_
	20.00				and can support fewer users at a	
	0101				time	

Conclusion Summarize lesson activities and engage pupils to recap key points from the lesson.		4. Micro/Personal computer which is small in size and can support only one user at a time 5. Mobile Devices which are very small in size like smart phones and can be easily carried along in pockets or worn on the body (Portability).	
	0544	Types of Computers 1. Digital Computer which reads data in discrete format. E.g. Traffic light 2. Analog Computer which reads data in continues range form. e.g. Thermometer 3. Hybrid Computer which can read both digital and analog signals.	
adifi A. Fadrik of itely?		Basic Uses of a Computer 1. for data input (taking inventories) 2. for data processing/analysis 3. for displaying/sharing information (Communication) 4. for storing information 5. for learning (education) 6. for business (E-commerce) 7. for entertainment	

3rd Week Ending: 29th September 2017. **Term:** 1st Term

Subject: Information & Communication Technology Class: JHS 1

Day/Duration	Topic/Sub- Topic/Aspect	Objectives/RPK	Teacher- Learner Activities	Teaching Learning Materials	Core Points	Evaluation & Remarks
	Topic:	Objectives Describes and a fitter			12 X	For details of this
	Introduction to ICT	By the end of the lesson, pupils will be				lesson, please refer to notes for 2 nd
	101	able to;		5AA	Y	week. Hence the
	Sub Topic:	able to,		5		second week notes
	Definition,	1. Define a computer				will be completely
	categories, types	_		چ م		taught this 3 rd week
	and basic uses of	2. Mention the		01.0		due to the reason
	a computer	categories and types		Ø.		given/stated in the
		of computers	~2			remarks of 2 nd
		3. State the basic uses	atulk of ittelie			week notes.
		of a computer	6.70			
		or a compater	O			Remarks
		RPK				Lesson successfully
						delivered.
		introduced to ICT	0			
		and Personal				
		Computer at the				
		upper primary level. Pupils have also seen				
		a Personal computer				
		before				

4th Week Ending: 6th October 2017. **Term:** 1st Term

Subject: Information & Communication Technology Class: JHS 1

Day/Duration	Topic/Sub- Topic/Aspect	Objectives/RPK	Teacher-Learner Activities	Teaching Learning Materials	Core Points	Evaluation & Remarks
	Topic:	<u>Objectives</u>	Introduction.	1. A Computer set	Explanation to the IPC	Evaluation
	Introduction to	By the end of the	Revise pupils		The information processing	1. Explain the IPC
	Personal	lesson, pupils will	RPK on the		cycle refers to the sequence	
	Computer	be able to;	definition of a		of events through which a	2. Mention the
	_		computer and its	0	computer	main stages of the
	Sub Topic:	1. explain the	uses.	THE PARTY OF THE P	converts/transforms/changes	IPC in order form
	The	information		THE CONTRACTOR OF THE CONTRACT	raw data into useful	and state what
	Information	processing cycle	<u>Activities</u>	2. Pupils Text book	information called output.	happens at each
	Processing		1. Lead pupils in a	3. A cardboard showing	_	stage with the aid
	Cycle (IPC)	2. Identify the main	class discussion to	the diagram of the IPC	Main Stages of the IPC	of a diagram.
		stages of the	explain the IPC	stages.	1. Input stage where data is	
		information	e (COMMUNICATION	received by the computer	
		processing cycle in	2. Guide pupils to	It	2. Processing stage where	Remarks
		order and state	state the main	INPUT PROCESSING OUTPUT	data is been	Lesson successfully
		what happens at	stages of the IPC	IN OT PROCESSING	manipulated/changed by the	delivered.
		each stage with the	in order and state	41	computer	
		aid of a diagram.	what takes place at	STORAGE	3. Output stage where	
			each stage.		information is displayed to	
		<u>RPK</u>		St & & & &	the user	
		Pupils have been	Conclusion	Seguel Section of Computer acids Computer acids Computer acids	4. Storage stage where	
		taught the	Summarize lesson	numbers a read a state of the s	information is stored for	
		definition of a	activities and		future	
		Computer and its	engage pupils to		5. Distribution stage where	
		main uses in	recap key points		information is shared to	
		previous lessons.	from the lesson.		others	
		0				

5th Week Ending: 13th October 2017 **Term:** 1st Term

Subject: Information & Communication Technology Class: JHS 1

Reference: The ICT Syllabus for JHS, Pupils Text Book, Teachers Guide and Understanding Computers Today & Tomorrow Text Book

Day/Duration	Topic/Sub-	Objectives/RPK	Teacher-Learner	Teaching Learning	Core Points	Evaluation &
Day/Duration	1 -	Objectives/KPK			Core Points	
	Topic/Aspect	01: 4	Activities	Materials	D . C	Remarks
	Topic:	<u>Objectives</u>	Introduction.	1. A Computer set	Basic Components of a	Evaluation
	Computer	By the end of the	Revise pupils		Computer	1. Identify the
	Components I	lesson, pupils will	RPK on the full		1. Hardware (Physical &	main components
	(Basic Parts of	be able to;	meaning of ICT as		Tangible)	of a computer
	a Computer)		well as what it		2. Software (Instructions &	
		1. Identify the	entails.		Intangible)	2. Mention the
	Sub Topic:	main components		A THE STATE OF THE		main hardware
	Computer Hard	of a computer	<u>Activities</u>	ر في	Main Hardware parts of a	parts of the
	ware		1. Assist pupils in	2. Pupils Text book	<u>Computer</u>	computer and
		2. Identify the	groups to identify	20.	1. System Unit which is the	state one function
		main hardware	the basic	3. Cell Phone	power unit/house of the computer	each.
		parts of a	components of a		system protecting the	
		computer and state	computer.		motherboard and other internal	
		their functions			parts.	<u>Remarks</u>
			2. Guide pupils to			Lesson
		<u>RPK</u>	identify the main		2. Monitor/screen which is the	successfully
		Pupils have been	hardware parts of	Place	main output unit for displaying	delivered.
		introduced to	a computer and		information	
		Personal	state their			
		Computer & its	functions		3. Keyboard which is the main	
		main uses in their			input device for entering data	
		previous lesson.	Conclusion			
		1	Summarize lesson		4. Mouse which is a handheld	
		1	activities and		device for pointing and selecting	
		85	engage pupils to		items on the computer system	
		2	recap key points		items on the compater system	
			from the lesson.			
	0	~	mom the lesson.			
		1				

6th Week Ending: 20th October 2017 **Term:** 1st Term

Subject: Information & Communication Technology Class: JHS 1

Reference: The ICT Syllabus for JHS, Pupils Text Book, Teachers Guide and Understanding Computers Today & Tomorrow Text Book

Day/Duration	Topic/Sub-	Objectives/RPK	Teacher-Learner	Teaching	Core Points	Evaluation &
	Topic/Aspect		Activities	Learning		Remarks
				Materials	¹ 0,	
	Topic:	Objectives	Introduction.	1. A Computer	Main Software of a Computer	Evaluation
	Computer	By the end of the	Revise pupils RPK	set	1. System software – For	1. Identify the
	Components I	lesson, pupils will	on the full meaning	2. Pupils Text	coordinating the work of computer	main software of
	(Basic Parts of	be able to;	of ICT as well as	book	hardware e.g.	a PC and
	a Computer)		what it entails.	3. Windows	2. Application software – For	explain each
		1. identify the main		OS and MS	specific purposes. e.g. word	
	Sub Topic:	software of a	Activities	office	processing	2. state the
	Computer	computer and	1. Discuss the main	software CDs.		functions of the
	Software	explain each	software with pupils	O.	Operating System (OS) Functions	main software
			in class.	y	1. to start up a computer	and give 3
		2. state the uses of	0.00		2. for managing hardware.	examples each
		the main software	2. Guide pupils to		3. platform for application software	
			state the		4. for enabling the user	Remarks
		3. Mention examples	uses/functions of the		communicate with the PC	Lesson
		of the main software	main software		E.g. Microsoft Disk Operating	successfully
					System (MS-DOS), Windows	delivered.
		<u>RPK</u>	3. Assist pupils to		95,98, 2000, NT, XP, XP	
		Pupils have been	mention examples of		professional, Vista, 7, 8, 8.1, 10,	
		introduced to main	the main software		Linux, Mac OS, etc.	
		components of a				
		computer in their	Conclusion		Application Software Functions	
		previous lesson	Summarize lesson		1. enabling the user to perform	
		25	activities and engage		specific tasks	
		YY.	pupils to recap key		2. multimedia purposes	
		.00	points from the		E.g. MS Office Word, Excel,	
			lesson.		PowerPoint, Publisher etc,	
	e P				CorelDraw, Mozilla Firefox,	
	0,5				Photoshop etc.	

7th Week Ending: 27th October 2017 **Term:** 1st Term

Subject: Information & Communication Technology Class: JHS 1

Day/Duration	Topic/Sub-	Objectives/RPK	Teacher-Learner	Teaching	Core Points	Evaluation &
-	Topic/Aspect		Activities	Learning Materials	10/01	Remarks
	Topic:	Objectives	Introduction.	1. A set of	Improving Typing Speed	Evaluation
	Keyboard and	By the end of the	Revise pupils RPK on	Computers at the	using Typing Software.	Pupils to
	mouse skills	lesson, pupils will	parts and functions of	ICT lab.	E.g - Mavis Beacon	
	review	be able to;	the keyboard and mouse.	2. Pupils Text	-Typing Tutor etc.	1. type a short
				book	NOTE: insist on the home	passage in a
	Sub Topic:	1. type 30-35 words	<u>Activities</u>	/	row keys and the use of all	speed 30-35
	Improving	per minute	1. Discuss typing	x 60	fingers in typing	words per
	typing skills		software with pupils and	0)		minute (WPM)
		2. use mouse skills	guide them to use drills	۰	<u>Using Mouse Skills in</u>	averagely.
		in document	in the typing software to		Document Creation	
		creation	improve upon their		E.g Moving the mouse	2. use the mouse
			typing speed.		pointer to navigate and select	parts effectively
			£ *		items.	in document
		<u>RPK</u>	2. Guide pupils to		- Scrolling to view hidden	creation
		Pupils have been	practice mouse skills		contents within a window	
		introduced to main	e.g. Single clicking,		- Clicking (left button) to	<u>Remarks</u>
		hardware parts of a	Double clicking,		issue commands	Lesson
		computer including	Right click, Drag and		- Right-clicking (Right	successfully
		parts of the	drop in document		button) to open pop-menus	delivered.
		keyboard and mouse	creation		etc.	
		in their previous				
		lesson	Conclusion			
			Summarize lesson			
		Y.	activities and engage			
		.00	pupils to recap key			
			points from the lesson.			

8th Week Ending: 03rd November 2017. **Term:** 1st Term

Subject: Information & Communication Technology Class: JHS 1

Reference: The ICT Syllabus for JHS, Pupils Text Book, Teachers Guide and Understanding Computers Today & Tomorrow Text Book

Day/Duration	Topic/Sub-	Objectives/RPK	Teacher-Learner	Teaching	Core Points	Evaluation &
	Topic/Aspect		Activities	Learning Materials	10/0	Remarks
	Topic:	<u>Objectives</u>	Introduction.	1. A set of	Explanation to Booting	Evaluation
	Turning ON	By the end of the	Revise pupils RPK	Computers at	Booting is the process of checking	Pupils to
	and OFF a	lesson, pupils will be	using questions and	the ICT lab.	and turning on the computer to	
	Computer	able to;	answers.	2. Pupils Text	load operating system.	1. define the
				book		term booting.
	Sub Topic:	1. explain the term	Activities	/	Types of Booting	_
	Booting	booting in computer	1. Lead pupils in a	.00	1. Cold Booting – Booting for the	2. state the two
	process	language	class discussion to	0	first time	types of booting
			explain the term	0.	2. Warm/Re-Booting – Restarting	
		2. state the two types	booting	*	a computer	3. follow
		of booting				appropriate
			2. Guide pupils to		Steps to Boot a computer	steps to turn on
		3. turn ON (boot) a	state the two types of		1. Check and ensure all cables are	the computer
		computer safely using	booting		well connected between the main	properly
		appropriate steps			socket and the computer	
			3. Assist pupils to turn		2. Remove all removable storage	Remarks
		<u>RPK</u>	ON a computer safely		devices (if any) from the system	Lesson
		Pupils have been	by taking them		unit	successfully
		seeing their parents	through the		3. Switch on the main socket and	delivered.
		turn ON or OFF T.V	appropriate steps		any voltage regulators is any	
		sets and other similar			4. Press the power button on the	
		electronic gadgets	Conclusion		system unit to turn it on	
		back at home or they	Summarize lesson		5. Finally press the power button	
		have been doing it	activities and engage		on the monitor to turn it on and	
		themselves.	pupils to recap key		wait for operating system to load	
		di	points from the lesson.		and you are done.	

9th Week Ending: 10th November 2017. Term: 1st Term

Subject: Information & Communication Technology Class: JHS 1

Reference: The ICT Syllabus for JHS, Pupils Text Book, Teachers Guide and Understanding Computers Today & Tomorrow Text Book

Day/Duration	Topic/Sub-	Objectives/RPK	Teacher-Learner	Teaching	Core Points	Evaluation &
	Topic/Aspect		Activities	Learning	101	Remarks
				Materials	10,	
	Topic:	<u>Objectives</u>	Introduction.	1. A set of	Explanation to Booting	Evaluation
	Turning ON	By the end of the	Revise pupils RPK	Computers	Shutting down refers to the process of	Pupils to
	and OFF a	lesson, pupils will	using questions and	at the ICT	turning OFF the computer safely.	
	Computer	be able to;	answers.	lab.		1. define the
				2. Pupils	Opening and Closing Applications	term booting.
	Sub Topic:	1. explain the term	Activities	Text book	1. Double click on the target application	
	Shutting down	shutting down in	1. Lead pupils in a	500	icon or right-click on it and select open	2. state the
	process	computer language	class discussion to	0,0	option in the pop-menu	two types of
			explain the term	~D.	2. Click on the close button to close/exit	booting
		2. open and close	shutting down		the application	
		applications	co			3. follow
			2. Guide pupils to		Steps to Shut Down a Computer	appropriate
		3. turn OFF a	state the two types		1. Close/exit all opened applications	steps to turn
		computer safely	of booting		running	on the
		using appropriate			2. Click on start	computer
		steps	3. Assist pupils to		3. Click on shut down (for Win.7 or later to	properly
			turn OFF a computer		turn OFF the computer)	
		<u>RPK</u>	safely by taking		4. Finally press the power button on the	<u>Remarks</u>
		Pupils have been	them through the		monitor to turn it OFF	Lesson
		seeing their parents	appropriate steps		OR	successfully
		turn ON or OFF T.V			3. Click on Turn OFF Computer (For Win.	delivered.
		sets and other	Conclusion		XP or earlier) to open a dialogue box	
		similar electronic	Summarize lesson		4. Select (click) Turn OFF and wait for the	
		gadgets back at	activities and engage		screen to go blank	
		home or they have	pupils to recap key		5. Finally press the power button on the	
		been doing it	points from the		monitor to turn it OFF and switch OFF the	
	otes	themselves.	lesson.		main socket	

10th Week Ending: 17th November 2017. **Term:** 1st Term

Subject: Information & Communication Technology Class: JHS 1

Day/Duration Topic/Sub Topic/Asp	•	Teacher-Learner Activities	Teaching Learning Materials	Core Points	Evaluation & Remarks
Topic: Computer Health and Safety Sub Topic Health Harzards a Safety Precaution of ICT tool	possible health hazards associated with long-term exposure to ICT	Introduction. Revise pupils RPK on ICT tools and their uses through questions and answers. Activities 1. Put Pupils in groups to brainstorm and discuss the possible health hazards associated with long-term exposure to the use of ICT tools and Discuss the risk involved in receiving a call while the mobile phone is on charge. 2. Discuss the safety precautions for the use of ICT tools. i.e. holding the mouse, typing, looking at the computer screen, etc.; and the risks of injury to one's neck, back, eyes, etc. 3. Demonstrate the correct body posture for working with a personal computer and let students practice correct sitting position Conclusion Summarize lesson activities and engage pupils to recap key points	1. A set of Computers at the ICT lab. 2. Pupils Text book 3. A chart showing the diagram of a good sitting posture.	Health Hazards of ICT Tools Possible health hazards associated with long-term exposure to ICT tools e.g. • Television - affects vision • Computer - affects vision, back ache, wrist pain • Mobile phone - radiation which can cause cancer, loud ringing tones – damage hearing • Radio - high volume damages hearing • Public address system - high volume damages hearing. Safety precaution for the use of ICT tools • Do not answer or receive calls when charging mobile phone • Avoid plugging ICT tools in damaged sockets • Do not overload socket • Ensure a good body posture when using ICT tools • Take regular breaks when working with ICT devices	Evaluation Pupils to 1. define the term booting. 2. state the two types of booting 3. follow appropriate steps to turn on the computer properly Remarks Lesson not successfully delivered due to broad, technical and involving nature of topic.

11th Week Ending: 24th November 2017. Term: 1st Term

Subject: Information & Communication Technology Class: JHS 1

Day/Duration	Topic/Sub-	Objectives/RPK	Teacher-	Teaching	Core Points	Evaluation &
-	Topic/Aspect		Learner	Learning		Remarks
			Activities	Materials	70,	
	Topic:	Objectives				Evaluation
	Computer Health	By the end of the				For details of this
	and Safety	lesson, pupils will be			<i>,</i> '	lesson, please refer
		able to;				to notes for 10 th
	Sub Topic:			03		week. Hence the
	Health Harzards	1. identify possible		/		second week notes
	and Safety	health hazards		500		will be completely
	Precautions of	associated with long-		0)		taught this 11 th
	ICT tools	term exposure to ICT		20.		week due to the
		tools	20			reason given/stated
			CÓ			in the remarks of
		2. state safety				10 th week notes.
		precautions for the				
		use of ICT tools	Still of ithe broad			
						Remarks
		3. Adopt a good				Lesson
		posture and attitude	0			successfully
		towards the use of				delivered.
		ICT tools				
		RPK				
		Pupils have been				
		seeing visually and				
		hearing impaired				
		people among others.				

12th Week Ending: 1st December 2017. **Term:** 1st Term

Subject: Information & Communication Technology Class: JHS 1

Day/Duration	Topic/Sub-	Objectives/RPK	Teacher-Learner Activities	Teaching	Core Points	Evaluation
	Topic/Aspect			Learning		& Remarks
				Materials	70,	
	Topic:	<u>Objectives</u>	Introduction.	1. A set of	Using some commonly used keys	Evaluation
	Introduction	By the end of the	Revise pupils RPK on keyboard	Computers	on the keyboard	Pupils to
	to	lesson, pupils	skills through questions and	at the ICT	Shift - used to toggle keys	
	Manipulative	will be able to;	answers.	lab.	between upper case and lower case	1. type short
	Keys on the		Activities	2. Pupils	letters when the caps lock key is off	passages
	keyboard	1. use commonly	1. Assist pupils to type selected	Text book	or on. It is also used together with	using the
		used keys on the	passages and letters using the	Q o	other keys to perform other tasks	common
	Sub Topic:	keyboard to	following keys:		• Tab – used to create paragraphs	keyboard
	Common	create a	• Shift Shift		and track alignment of paragraphs.	keys.
	Keyboard	document	Ŷ		It is also used together with other	
	keys		CÓ		keys to perform other tasks	
			• Tab		• Enter – it is used to issue	<u>Remarks</u>
		<u>RPK</u>			commands and end paragraphs in	Lesson
		Pupils have been			text. It is also used to begin new	successfully
		taught keyboard	• Enter		paragraphs and sentences.	delivered.
		skills in previous	E.i.e.		• Insert – it is used to insert	
		lessons.	\$'0°		omissions and pictures in text	
			• Insert Insert		documents	
			, insort		• Backspace – it is used to erase text	
					to the left hand side	
			Backspace Backspace Backspace		• Delete – it is used to erase text to	
		5"	- Suchspace		the right hand side and to delete	
		6	Dalas		unwanted items from the computer.	
		Y '	• Delete		Caps Lock – it is used to change	
		.00			keys to upper case letters when on	
					• Ctrl – Used together with other	
	.03		• Caps Lock Caps		keys for special commands.	
	RI		Caps Lock			

• Ctrl (control) Ctrl	1200
Conclusion	
Summarize lesson activities and	260
engage pupils to recap key	
points from the lesson.	10

13th Week Ending: 8th December 2017. Term: 1st Term

Subject: Information & Communication Technology Class: JHS 1

Day/Duration	Topic/Sub- Topic/Aspect	Objectives/RPK	Teacher-Learner Activities	Teaching Learning Materials	Core Points	Evaluation & Remarks
	Topic: Revision of Terms Topics Sub Topic: All topics treated for first term	Objectives By the end of the lesson, pupils will be able to; 1. Revise all the topics treated for the term 2. Apply the knowledge acquired from all the topics treated in their end of term exams 3. identify the structure of questions for their end of term examination RPK Pupils have been taught all topics for the term	Introduction. Revise pupils RPK on topics treated during the term through questions and answers. Activities 1. Assist pupils to mention and state all the topics treated during the term. 2. Ask pupils some relevant questions in relation to topics treated for the term 3. Explain the nature and structure of questions for the end of term exams to pupils. Conclusion Summarize lesson activities and engage pupils to recap key points from the lesson.	1. The syllabus. 2. Pupils Text book 3. Teachers guide	Introduction to ICT and PC, The IPC, Parts of a PC, Keyboard and mouse skills, Turning ON and OFF the computer, Computer health and safety, and Manipulative keys on the keyboard. The Structure of Exams The paper is divided into two sections – 1 & 2. Paper 2 is first which is also divided into two parts- I & II. Part I is only one question which practical and compulsory whiles Part II is essay and made of 5 questions which pupils are expected to answer 3 out of the 5. Paper 1 is made of 40 objective questions where options A-D are available for pupils to select the most suitable possible answer to each question	Evaluation Pupils to 1. mention all topics treated for the term. 2. demonstrate some level of confidence towards applying the knowledge acquired from the topics treated in their exams. Remarks Lesson successfully delivered.