

IDBI Bank Corporate Net User Guide



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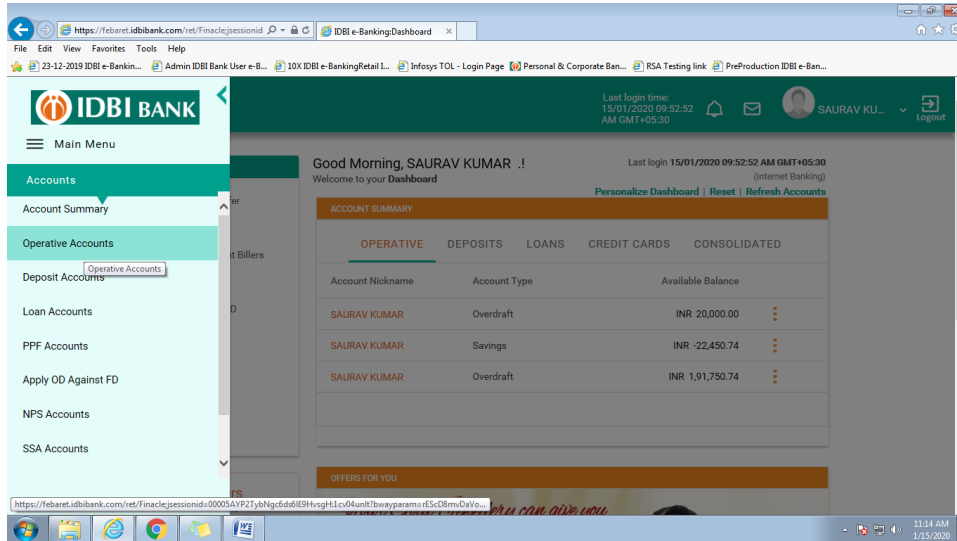
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1. Accounts:

1.1 Operative Account

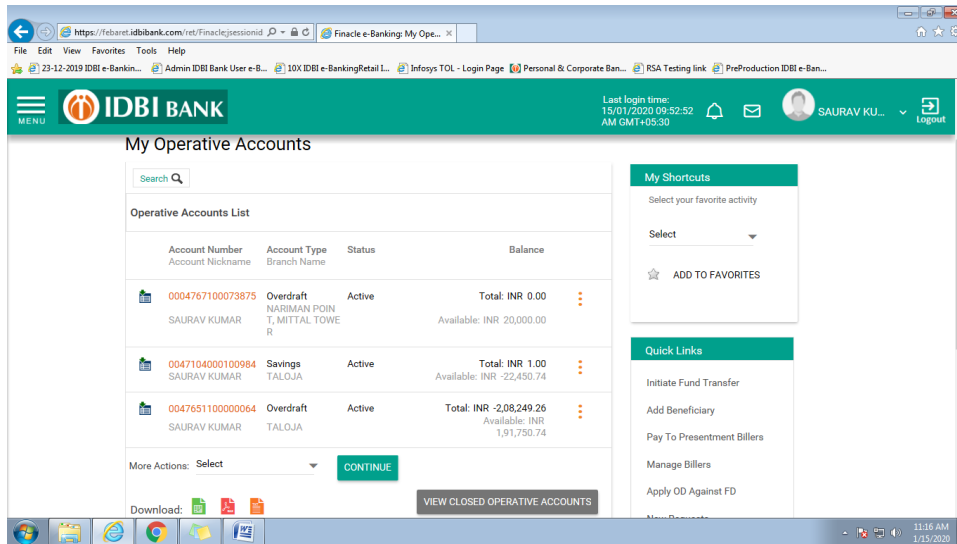
Navigation: Menu > Accounts > Operative Accounts



Good Morning, SAURAV KUMAR !

ACCOUNT SUMMARY

Account Nickname	Account Type	Available Balance
SAURAV KUMAR	Overdraft	INR 20,000.00
SAURAV KUMAR	Savings	INR -22,450.74
SAURAV KUMAR	Overdraft	INR 1,91,750.74



My Operative Accounts

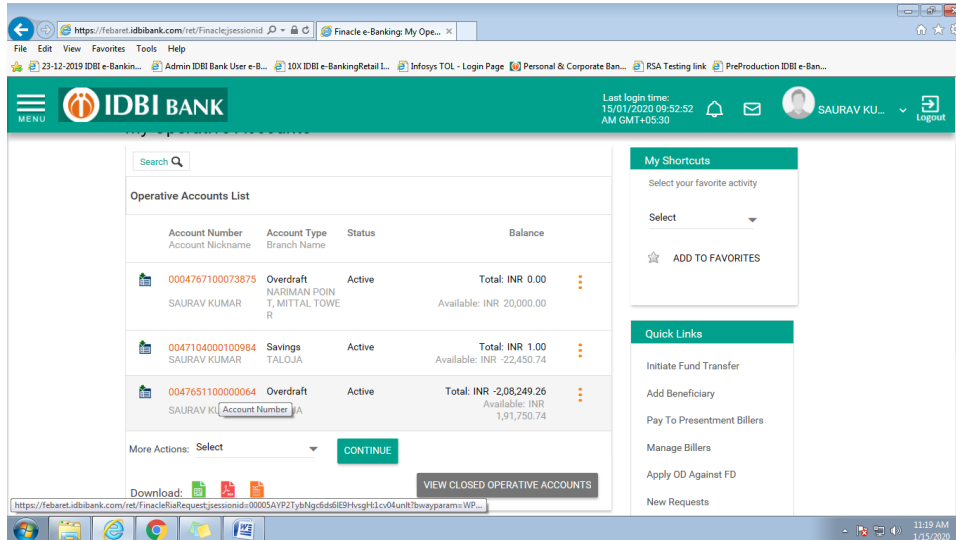
Account Number Account Nickname	Account Type Branch Name	Status	Balance
0004767100073875 SAURAV KUMAR	Overdraft NARIMAN POINT, MITTAL TOWER	Active	Total: INR 0.00 Available: INR 20,000.00
0047104000100984 SAURAV KUMAR	Savings TALOJA	Active	Total: INR 1.00 Available: INR -22,450.74
0047651100000064 SAURAV KUMAR	Overdraft TALOJA	Active	Total: INR -2,08,249.26 Available: INR 1,91,750.74

More Actions:

1.1.1 View Operative Account Details

Click on Account Number (Hyperlink) for Account details - Accounts details with statement will be displayed.






















































Use search option for modifying the search criteria (By default 3 months statement will be displayed)



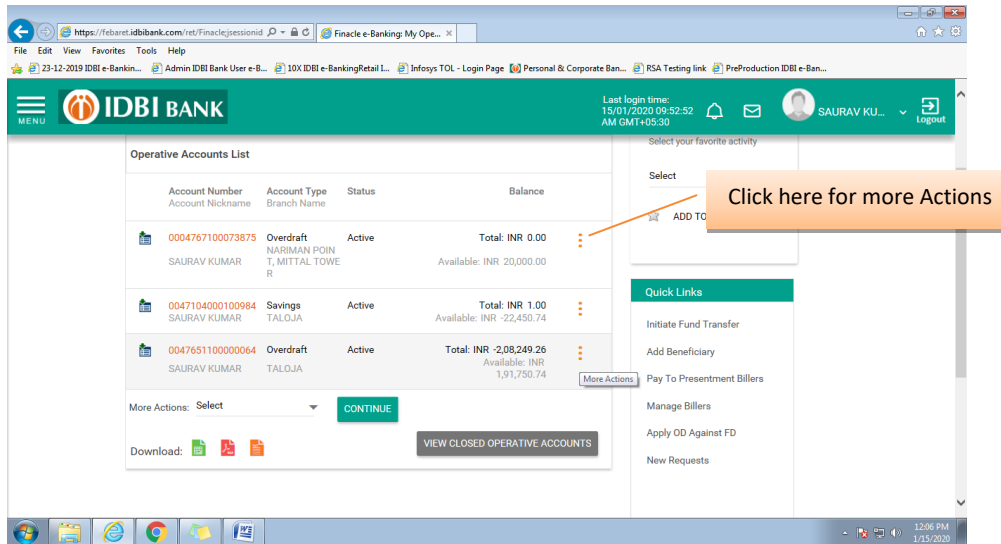
Operative Accounts List

Account Number Account Nickname	Account Type Branch Name	Status	Balance
0004767100073875 SAURAV KUMAR	Overdraft NARIMAN POIN T. MITTAL TOWE R	Active	Total: INR 0.00 Available: INR 20,000.00
0047104000100984 SAURAV KUMAR	Savings TALOJA	Active	Total: INR 1.00 Available: INR -22,450.74
0047651100000064 SAURAV KU Account Number JJA	Overdraft	Active	Total: INR -2,08,249.26 Available: INR 1,91,750.74

More Actions: Select

Download:                                                     

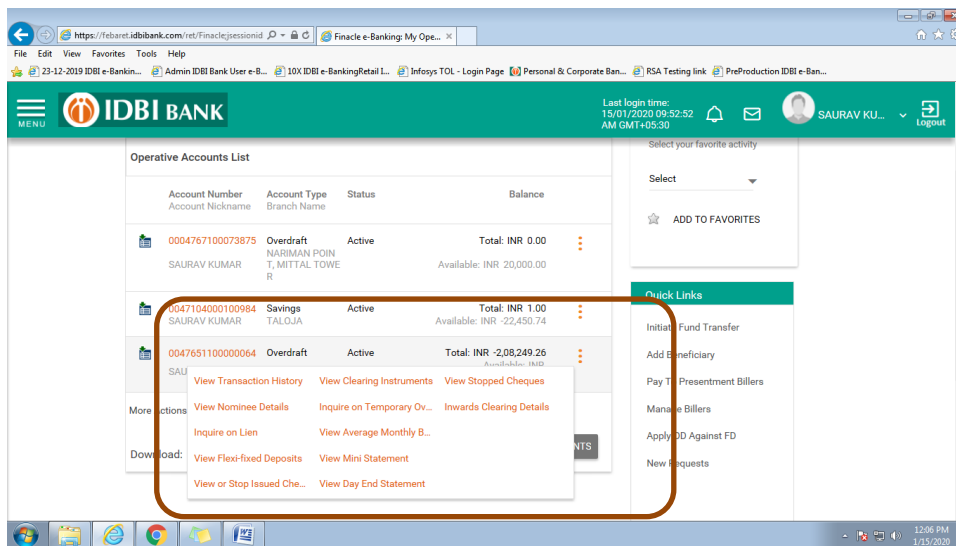
1.1.2 Check for More Actions (Click on Three Dots)



The screenshot shows the IDBI Bank web portal interface. At the top, there is a navigation bar with the IDBI Bank logo and user information (SAURAV KU...). Below the navigation bar, there is a section titled "Operative Accounts List" with a table containing account details. A callout box points to the three-dot menu icon for the first account, with the text "Click here for more Actions".

Account Number	Account Nickname	Account Type	Branch Name	Status	Balance
0004767100073875	SAURAV KUMAR	Overdraft	NARIMAN POIN T, MITTAL TOWE R	Active	Total: INR 0.00 Available: INR 20,000.00
0047104000100984	SAURAV KUMAR	Savings	TALOJA	Active	Total: INR 1.00 Available: INR -22,450.74
0047651100000064	SAURAV KUMAR	Overdraft	TALOJA	Active	Total: INR -2,08,249.26 Available: INR 1,91,750.74

Options available for under more action



The screenshot shows the IDBI Bank web portal interface. A callout box highlights the "More Actions" dropdown menu for the third account, listing various options like "View Transaction History", "View Clearing Instruments", etc.

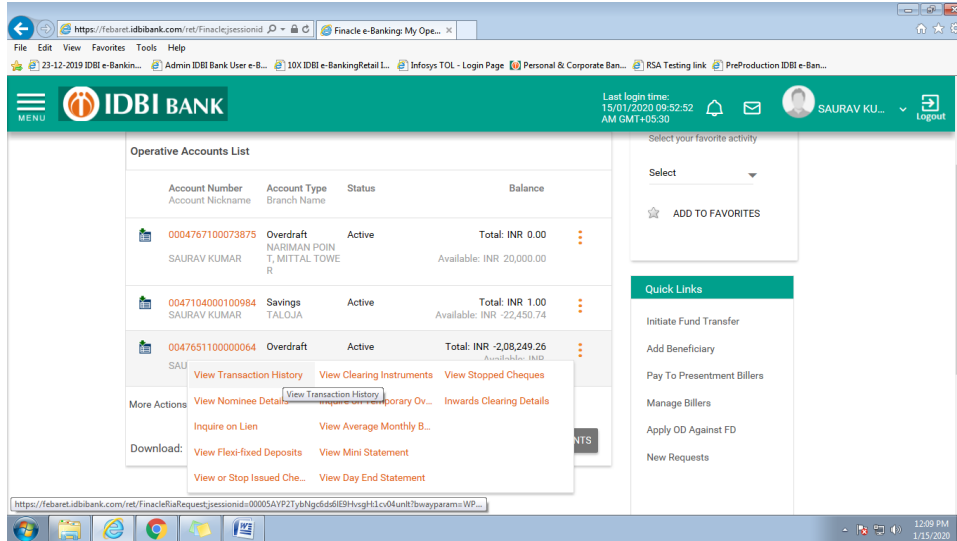
Account Number	Account Nickname	Account Type	Branch Name	Status	Balance
0004767100073875	SAURAV KUMAR	Overdraft	NARIMAN POIN T, MITTAL TOWE R	Active	Total: INR 0.00 Available: INR 20,000.00
0047104000100984	SAURAV KUMAR	Savings	TALOJA	Active	Total: INR 1.00 Available: INR -22,450.74
0047651100000064	SAURAV KUMAR	Overdraft	TALOJA	Active	Total: INR -2,08,249.26 Available: INR 1,91,750.74

1.1.3 View Transaction History / Statement

Click on View Transaction History

Accounts details with statement will be displayed.

Use search option for modifying the search criteria (By default 3 months statement will be displayed)

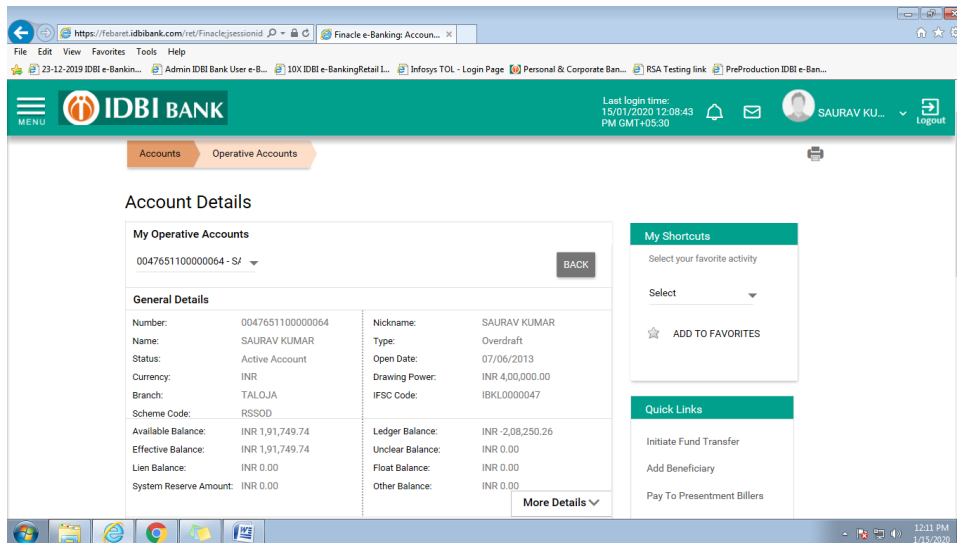


The screenshot shows the IDBI Bank e-Banking interface. The 'Operative Accounts List' is displayed with the following data:

Account Number	Account Type	Status	Balance
0004767100073875	Overdraft	Active	Total: INR 0.00
0047104000100984	Savings	Active	Total: INR 1.00
0047651100000064	Overdraft	Active	Total: INR -2,08,249.26

A dropdown menu is open for the selected account (0047651100000064), showing options like 'View Transaction History', 'View Clearing Instruments', and 'View Stopped Cheques'.

Statement can be downloaded from here.



The screenshot shows the IDBI Bank e-Banking interface. The 'Account Details' page is displayed for account 004765110000064. The 'General Details' section shows the following information:

Number:	0047651100000064	Nickname:	SAURAV KUMAR
Name:	SAURAV KUMAR	Type:	Overdraft
Status:	Active Account	Open Date:	07/06/2013
Currency:	INR	Drawing Power:	INR 4,00,000.00
Branch:	TALOJA	IFSC Code:	IBKL0000047
Scheme Code:	RSSOD	Ledger Balance:	INR -2,08,250.26
Available Balance:	INR 1,91,749.74	Unclear Balance:	INR 0.00
Effective Balance:	INR 1,91,749.74	Float Balance:	INR 0.00
Lien Balance:	INR 0.00	Other Balance:	INR 0.00
System Reserve Amount:	INR 0.00		

The 'More Details' link is visible at the bottom right of the account details section.

1.1.4 View Nominee Details

Click to view Nominee Details

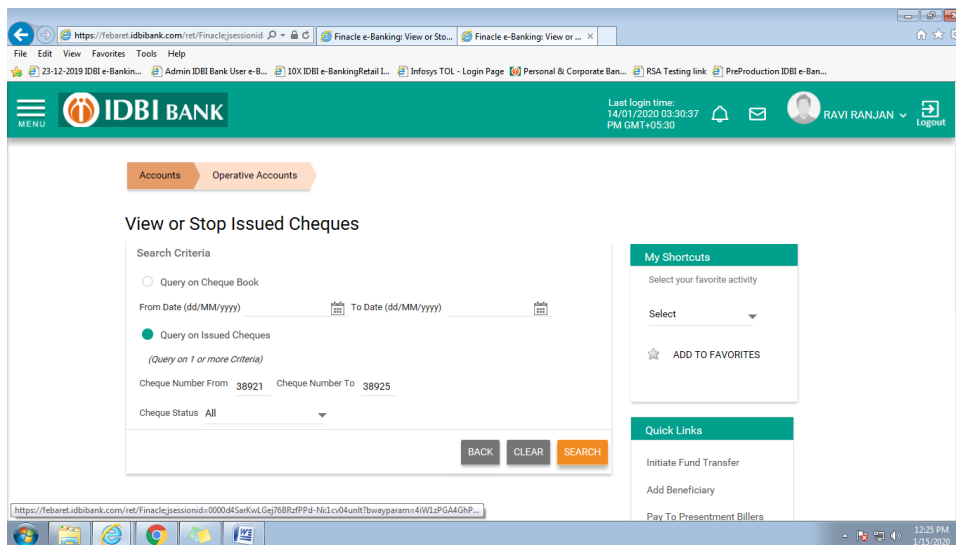
1.1.5 Lien Enquiry

Click on Inquire on Lien for checking the lien details

1.1.6 View or Stop Cheque

Click on View or Stop Issued Cheque

User can search in the basis of search criteria available on this page.



1.1.7 View Average Monthly Balance

Click on view average monthly balance to get the result.

1.1.8 View Mini Statement

Click on view mini statement to get the result.

1.1.9 Day End Statement

Click on view day end statement to view balance as on that day. (Statement can be downloaded for any days within last 600 Days)

1.1.10 View Stopped Cheque

Click on stopped cheques to get the result.

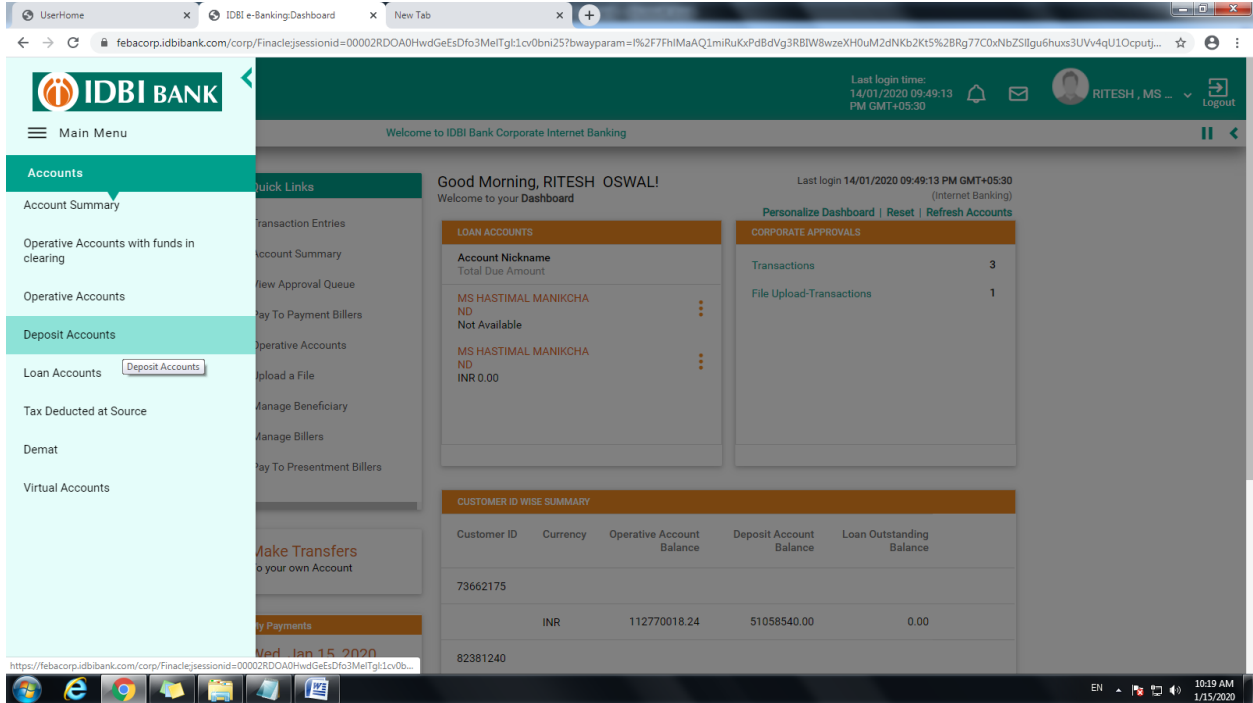
1.1.11 View Inward Clearing Details

Inward clearing details can be viewed on click of this link.

1.2. Deposit Account

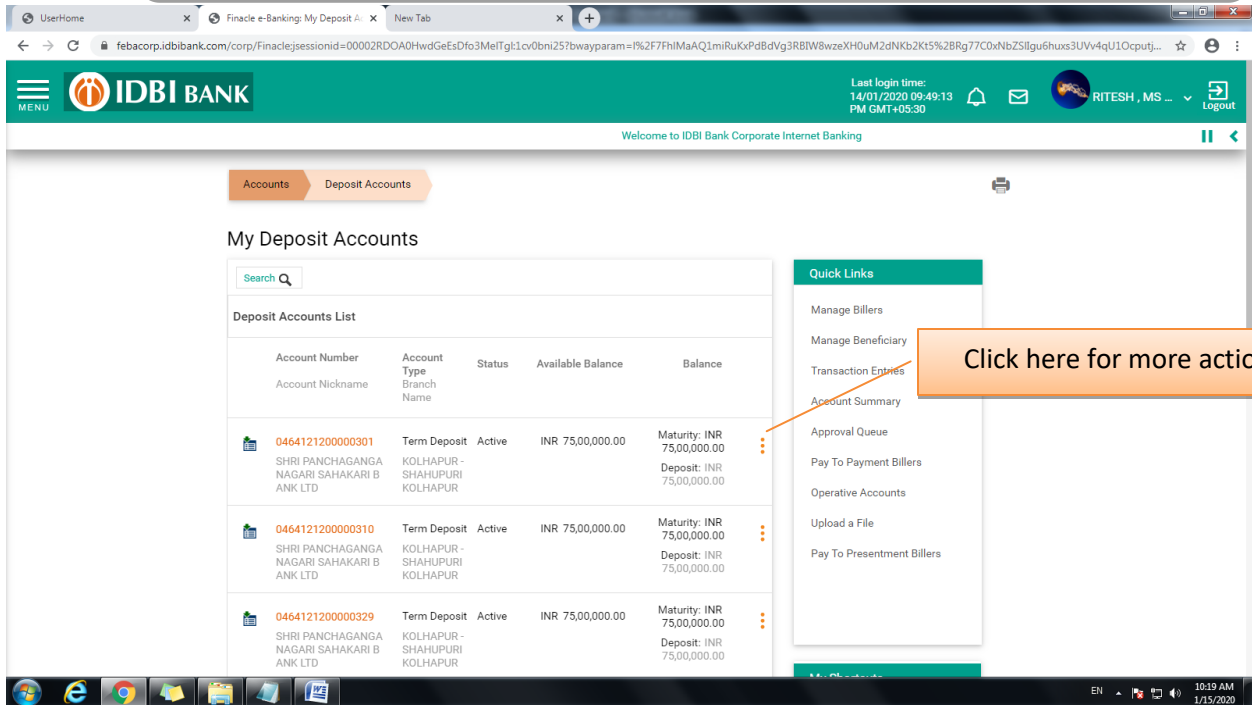
Navigation: Menu > Accounts > Deposit Accounts

Click on Deposit Account



The screenshot displays the IDBI Bank Corporate Internet Banking dashboard. The left sidebar menu is open, showing the 'Accounts' section with 'Deposit Accounts' highlighted. The main dashboard area shows a welcome message for RITESH OSWAL, a 'LOAN ACCOUNTS' section with a table of account nicknames, and a 'CUSTOMER ID WISE SUMMARY' table.

Customer ID	Currency	Operative Account Balance	Deposit Account Balance	Loan Outstanding Balance
73662175				
	INR	112770018.24	51058540.00	0.00
82381240				



Accounts Deposit Accounts

My Deposit Accounts

Search Q

Deposit Accounts List

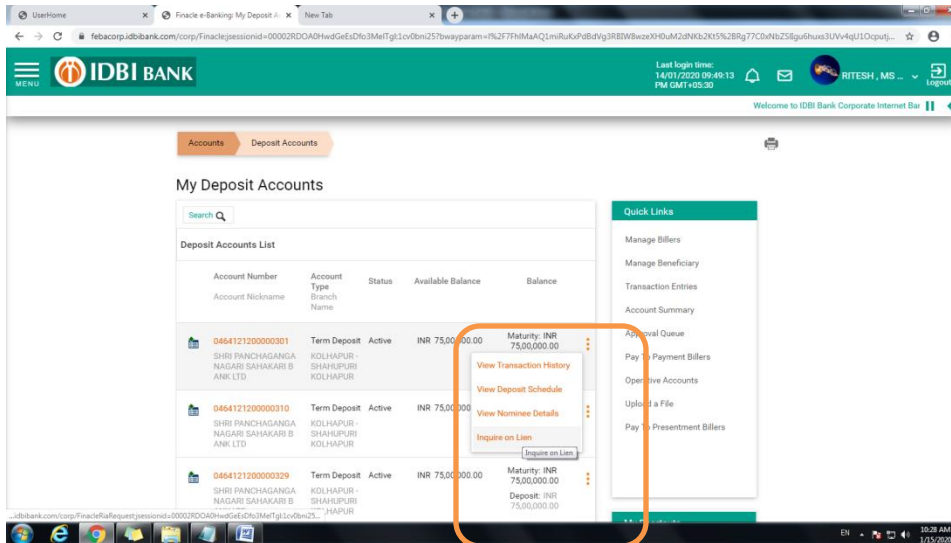
Account Number Account Nickname	Account Type Branch Name	Status	Available Balance	Balance	
0464121200000301 SHRI PANCHAGANGA NAGARI SAHAKARI B ANK LTD	Term Deposit KOLHAPUR - SHAHUPURI KOLHAPUR	Active	INR 75,00,000.00	Maturity: INR 75,00,000.00 Deposit: INR 75,00,000.00	⋮
0464121200000310 SHRI PANCHAGANGA NAGARI SAHAKARI B ANK LTD	Term Deposit KOLHAPUR - SHAHUPURI KOLHAPUR	Active	INR 75,00,000.00	Maturity: INR 75,00,000.00 Deposit: INR 75,00,000.00	⋮
0464121200000329 SHRI PANCHAGANGA NAGARI SAHAKARI B ANK LTD	Term Deposit KOLHAPUR - SHAHUPURI KOLHAPUR	Active	INR 75,00,000.00	Maturity: INR 75,00,000.00 Deposit: INR 75,00,000.00	⋮

Quick Links

- Manage Billers
- Manage Beneficiary
- Transaction Entries
- Account Summary
- Approval Queue
- Pay To Payment Billers
- Operative Accounts
- Upload a File
- Pay To Presentment Billers

Click here for more action

1.2.1 Go to More Option and click on View Transaction History



Accounts Deposit Accounts

My Deposit Accounts

Search Q

Deposit Accounts List

Account Number Account Nickname	Account Type Branch Name	Status	Available Balance	Balance	
0464121200000301 SHRI PANCHAGANGA NAGARI SAHAKARI B ANK LTD	Term Deposit KOLHAPUR - SHAHUPURI KOLHAPUR	Active	INR 75,00,000.00	Maturity: INR 75,00,000.00	⋮
0464121200000310 SHRI PANCHAGANGA NAGARI SAHAKARI B ANK LTD	Term Deposit KOLHAPUR - SHAHUPURI KOLHAPUR	Active	INR 75,00,000.00	Maturity: INR 75,00,000.00	⋮
0464121200000329 SHRI PANCHAGANGA NAGARI SAHAKARI B ANK LTD	Term Deposit KOLHAPUR - SHAHUPURI KOLHAPUR	Active	INR 75,00,000.00	Maturity: INR 75,00,000.00	⋮

Quick Links

- Manage Billers
- Manage Beneficiary
- Transaction Entries
- Account Summary
- Approval Queue
- Pay To Payment Billers
- Operative Accounts
- Upload a File
- Pay To Presentment Billers

View Transaction History

View Deposit Schedule

View Nominee Details

Inquire on Lien

1.2.2 Deposit schedule

Click on the View Deposit Schedule link for viewing deposit schedule for deposit account.

1.2.3 Nominee Details

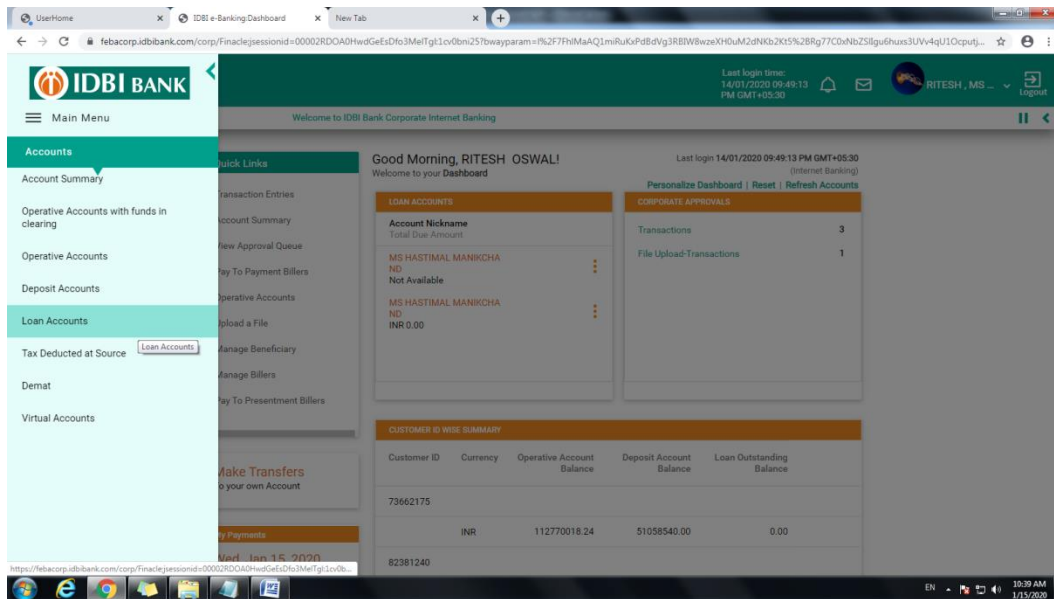
Click to view Nominee details

1.2.4 Lien Enquiry

Click to view lien marked to selected account.

1.3 Loan Account

Navigation: Menu > Accounts > Loan Accounts



The screenshot shows the IDBI Bank Corporate Internet Banking dashboard. The 'Accounts' menu is expanded, highlighting 'Loan Accounts'. The dashboard displays a 'Good Morning, RITESH OSWAL!' greeting and a 'Welcome to your Dashboard' message. The 'LOAN ACCOUNTS' section shows a table with columns for Account Nickname, Total Due Amount, and Not Available. The 'CORPORATE APPROVALS' section shows a table with columns for Transactions and File Upload-Transactions. The 'CUSTOMER WISE SUMMARY' section shows a table with columns for Customer ID, Currency, Operative Account Balance, Deposit Account Balance, and Loan Outstanding Balance.

Customer ID	Currency	Operative Account Balance	Deposit Account Balance	Loan Outstanding Balance
73662175				
82381240	INR	112770018.24	51058540.00	0.00

Displaying Loan Account list go to More Option

Account Number Account Nickname	Account Type Branch Name	Status	Amount Due	Balance
1229675100001526 MS HASTIMAL MA NIKCHAND	Housing Mortgage Loan KHOPOLI	Open	Amount Due:	Disbursed:
1229675100002349 MS HASTIMAL MA NIKCHAND	Loan KHOPOLI	Open	Amount Due: INR 0.00	Disbursed: INR 1,00,00,000.00

1.3.1 Transaction History

Click on this link to get transaction history / Statement

1.3.2 Loan Repayment Schedule

Click on this link to see loan repayment schedule

1.3.3 Loan Disbursement Schedule

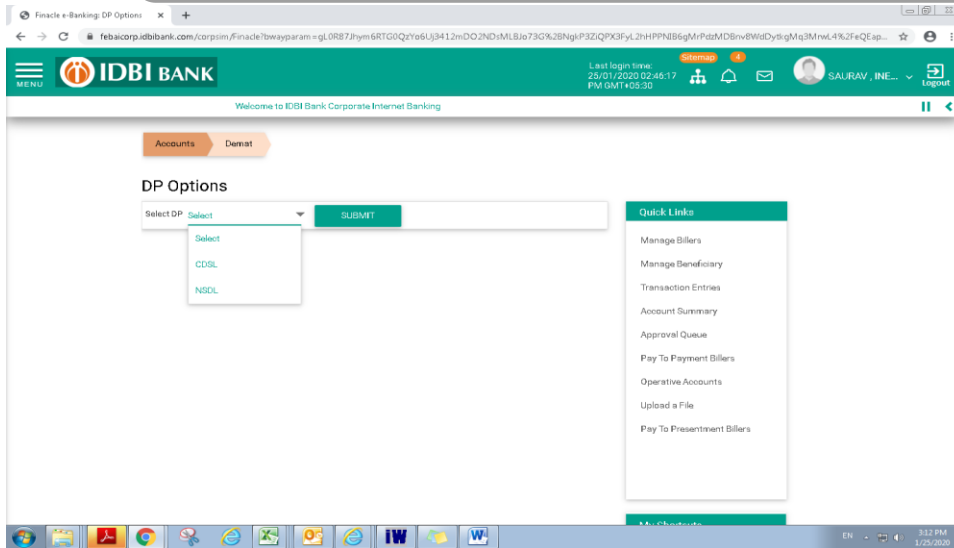
Click on this link to see loan disbursement schedule

1.4 Tax Deducted at Source

Navigation: Menu> Accounts>Tax Deducted at Source

1.5 DEMAT

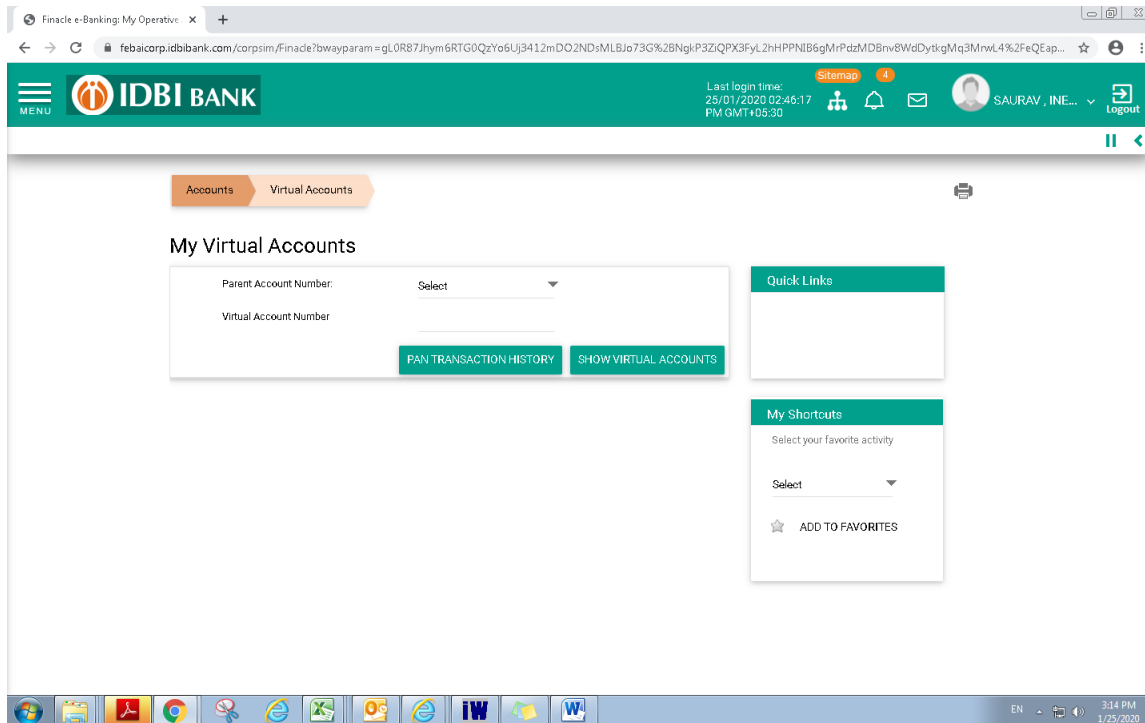
Navigation: Menu> Accounts>DEMAT



Select DP (NSDL/CSDL) and click on submit for viewing all the DEMAT details.

1.6 Virtual Accounts

Navigation: Menu> Accounts>Virtual Accounts



View all the virtual accounts linked to one parent account from this link. Search Virtual Account.

1.7 Operative Account Funds in Clearing

Navigation: Menu> Accounts>Operative Accounts with funds in clearing

This will display all the operative accounts with funds in clearing if available.

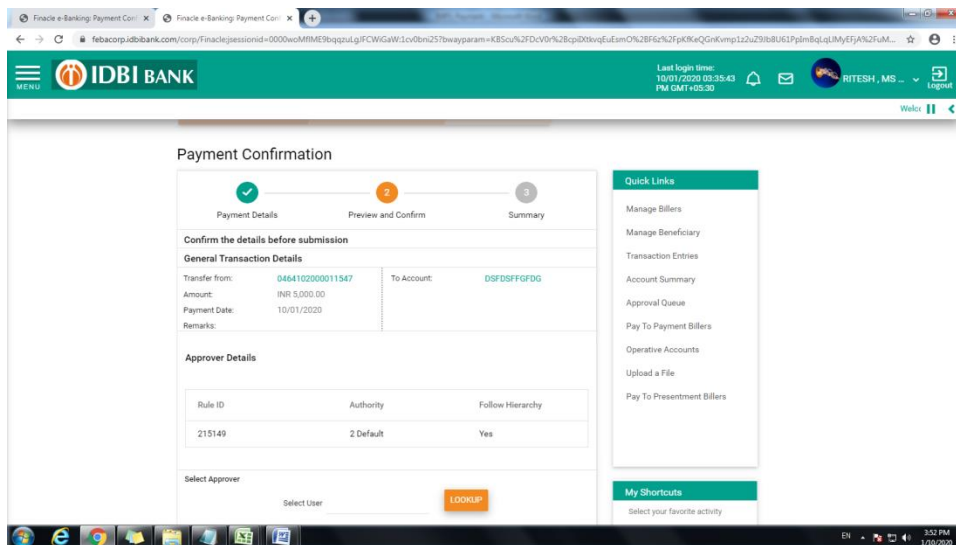
2. Fund Transfer

Navigation: Menu>Fund Transfer>Initiate Fund Transfer

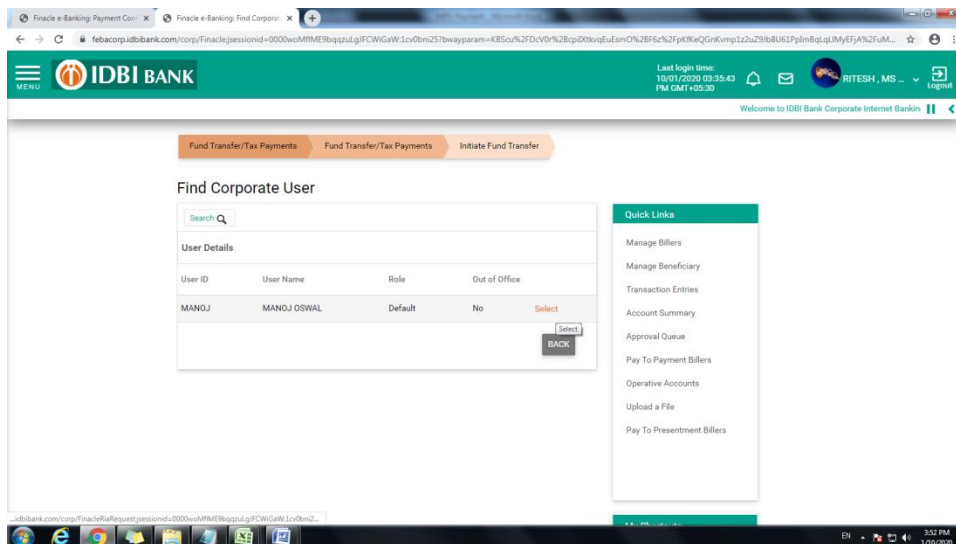
User will be able to initiate Self Account transfer/NEFT/RTGS/TPT form this menu.

Enter Transaction details and click on continue

Select approver from lookup (If transaction is having some workflow)



The screenshot shows the 'Payment Confirmation' screen in the IDBI Bank e-Banking portal. The page is divided into three steps: 1. Payment Details (completed), 2. Preview and Confirm (current step), and 3. Summary. The 'General Transaction Details' section includes: Transfer from: 0464102000011547, Amount: INR 5,000.00, Payment Date: 10/01/2020, and Remarks. The 'To Account' is DSFDSFFGFGD. The 'Approver Details' section shows Rule ID: 215149, Authority: 2 Default, and Follow Hierarchy: Yes. There is a 'Select Approver' section with a 'Select User' button and a 'LOOKUP' button. On the right, there are 'Quick Links' and 'My Shortcuts' sections.



The screenshot shows the 'Find Corporate User' screen in the IDBI Bank e-Banking portal. The page has a breadcrumb trail: Fund Transfer/Tax Payments > Fund Transfer/Tax Payments > Initiate Fund Transfer. The 'Find Corporate User' section includes a search bar and a table of user details. The table has columns for User ID, User Name, Role, and Out of Office. One user is listed: MANOJ, MANOJ OSWAL, Default, No. There are 'Select' and 'BACK' buttons next to the user entry. On the right, there are 'Quick Links' and 'My Shortcuts' sections.

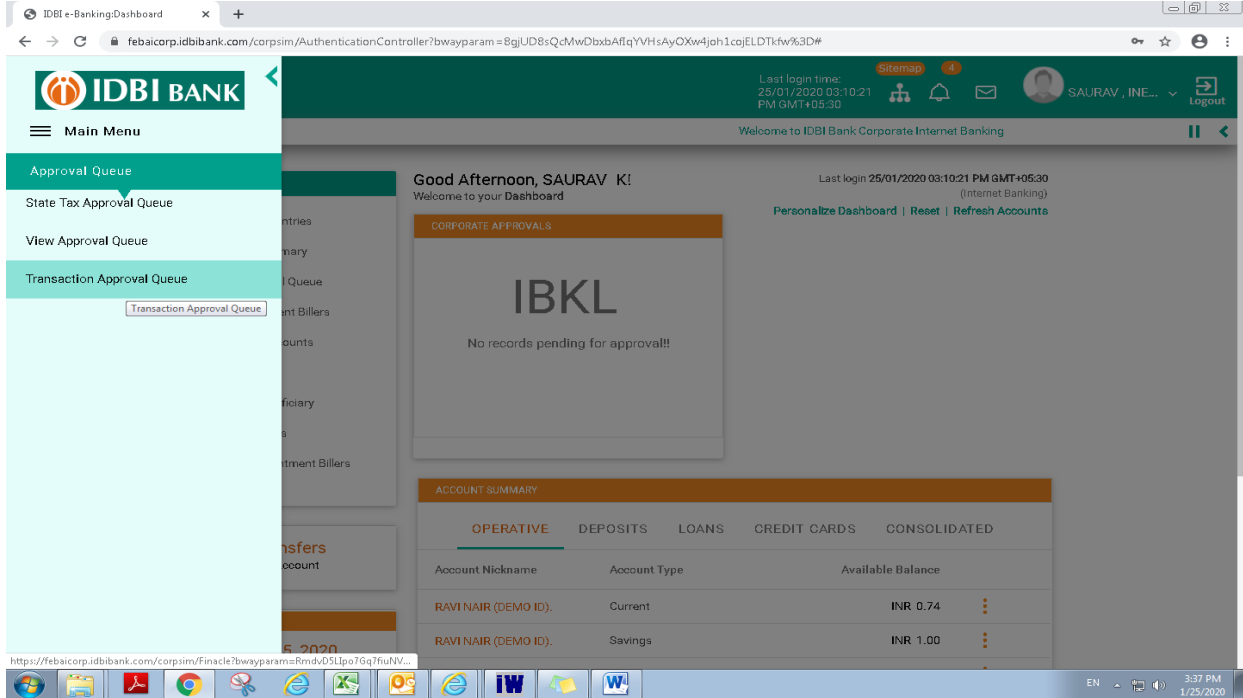
User ID	User Name	Role	Out of Office
MANOJ	MANOJ OSWAL	Default	No

Enter credentials and submit

2.1.2 Approve the transaction

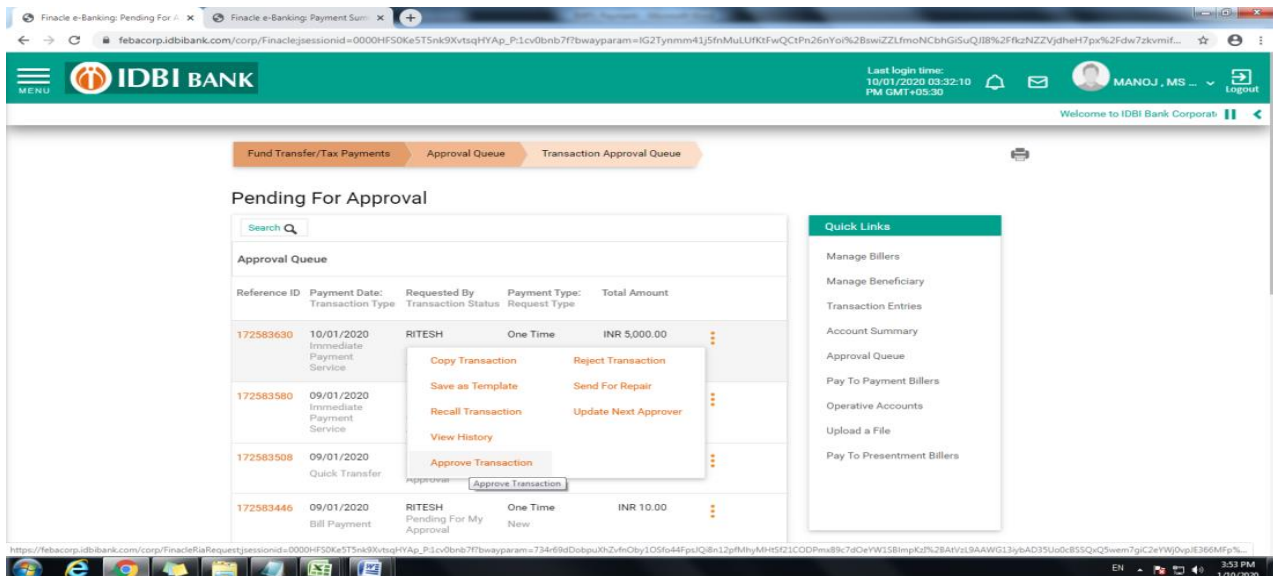
Navigation: Menu>Approval Queue >Transaction Approval Queue

Click on Transaction approver queue



The screenshot shows the IDBI Bank Corporate Internet Banking Dashboard. The user is logged in as SAURAV, INE... The dashboard displays a welcome message and a "CORPORATE APPROVALS" section with a large "IBKL" watermark and the message "No records pending for approval!!". Below this is an "ACCOUNT SUMMARY" section with tabs for OPERATIVE, DEPOSITS, LOANS, CREDIT CARDS, and CONSOLIDATED. The OPERATIVE tab is active, showing account details for RAVI NAIR (DEMO ID) with a current account type and an available balance of INR 0.74, and a savings account type with an available balance of INR 1.00. A "Main Menu" sidebar is open on the left, highlighting the "Transaction Approval Queue" option.

Select the transaction to be approved



The screenshot shows the "Pending For Approval" section of the IDBI Bank Corporate Internet Banking Dashboard. The user is logged in as MANOJ, MS... The dashboard displays a "Pending For Approval" section with a search bar and a table of transactions. A context menu is open over the first transaction, showing options like "Copy Transaction", "Reject Transaction", "Save as Template", "Send For Repair", "Recall Transaction", "Update Next Approver", "View History", and "Approve Transaction". The "Approve Transaction" option is highlighted. The table contains the following data:

Reference ID	Payment Date/ Transaction Type	Requested By/ Transaction Status	Payment Type/ Request Type	Total Amount
172583630	10/01/2020 Immediate Payment Service	RITESH	One Time	INR 5,000.00
172583580	09/01/2020 Immediate Payment Service			
172583508	09/01/2020 Quick Transfer			
172583446	09/01/2020 Bill Payment	RITESH Pending For My Approval	One Time New	INR 10.00

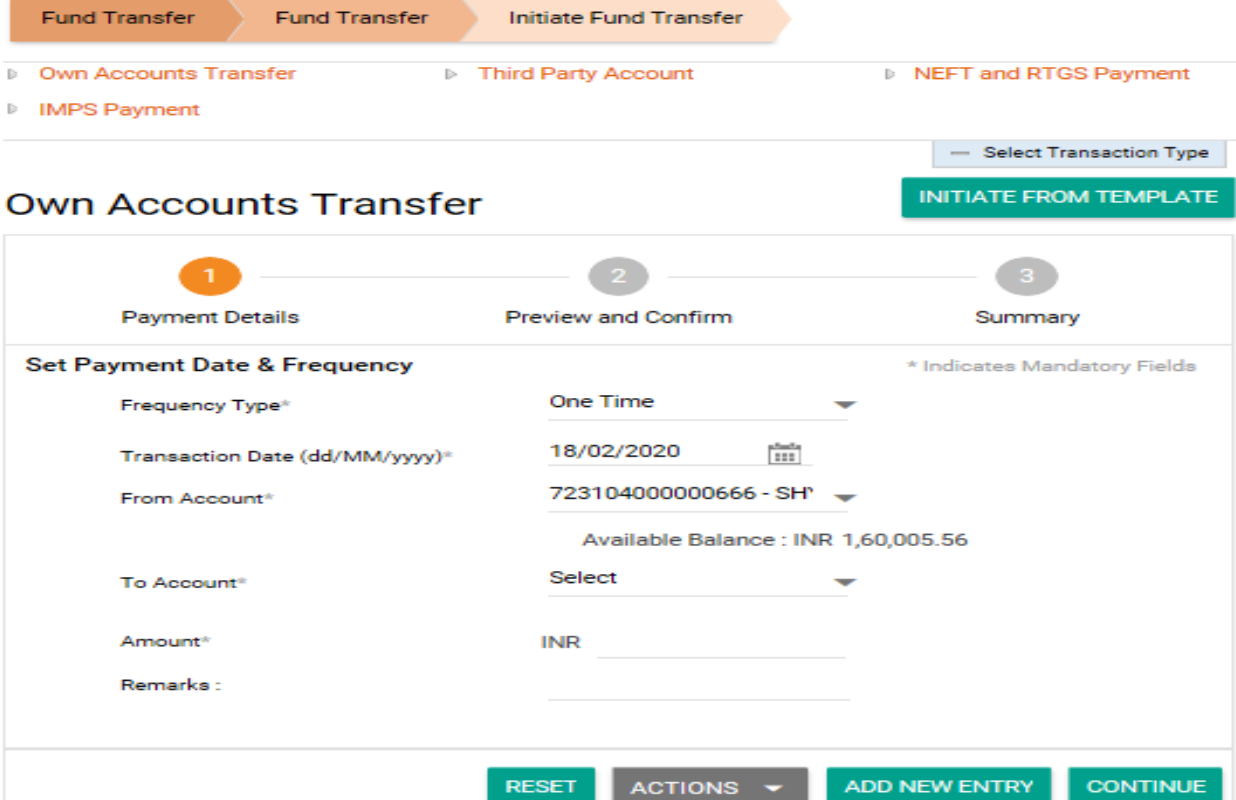
Quick Links on the right include: Manage Billers, Manage Beneficiary, Transaction Entries, Account Summary, Approval Queue, Pay To Payment Billers, Operative Accounts, Upload a File, and Pay To Presentment Billers.

Approve the transaction.

If next level of workflow is present, select user from lookup and submit the transaction. Next approver will follow the same steps to verify the transaction.

2.2 Own Account Transfer

Navigation: Menu>Fund Transfer >Initiate Fund Transfer > Own Account Transfer



Own Accounts Transfer INITIATE FROM TEMPLATE

1 Payment Details 2 Preview and Confirm 3 Summary

Set Payment Date & Frequency * Indicates Mandatory Fields

Frequency Type*

Transaction Date (dd/MM/yyyy)*

From Account* Available Balance : INR 1,60,005.56

To Account*

Amount*

Remarks :

Enter Transaction details and click on continue

Select approver from lookup (If transaction is having some workflow)

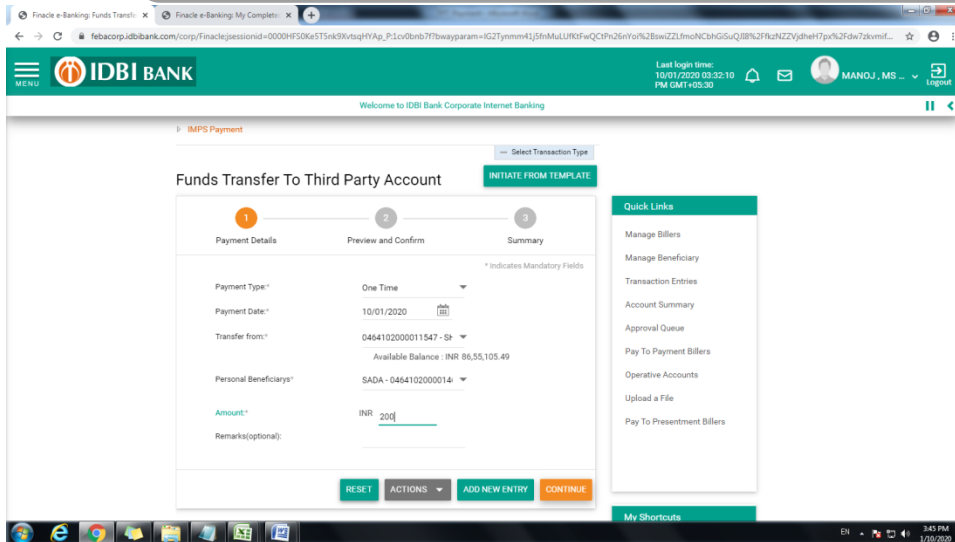
Enter credentials and submit.

If approval is required, please follow step 2.1.2 for approval.

2.3 Third Party Transfer

Navigation: Menu>Fund Transfer >Initiate Fund Transfer > Third Party Transfer

Click on Third Party Transfer



Enter Transaction details and click on continue.

Select approver from lookup (If transaction is having some workflow)

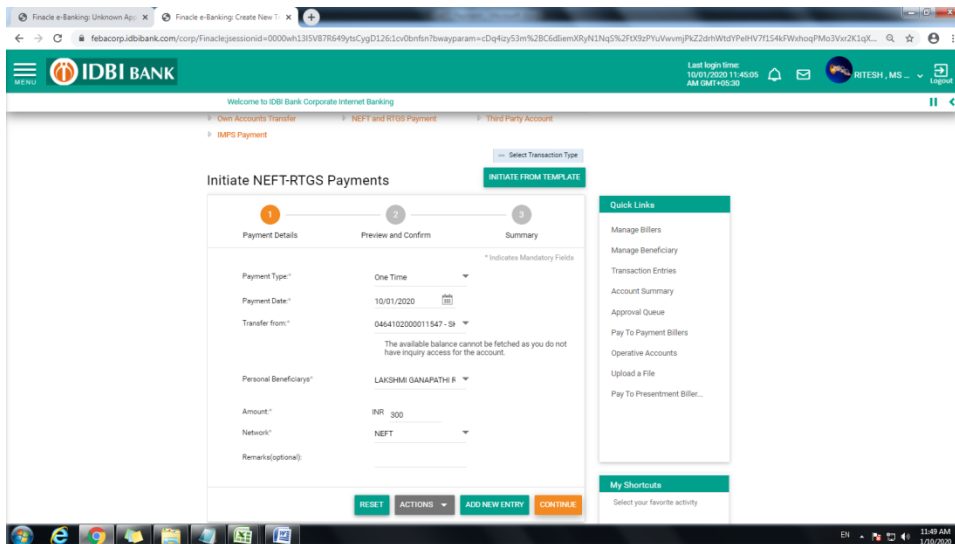
Enter credentials and submit.

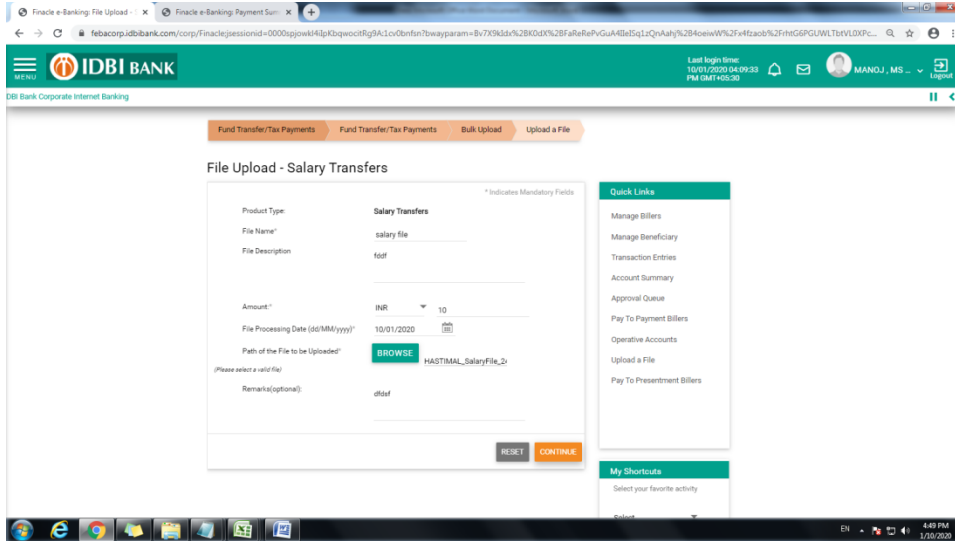
If approval is required, please follow step 2.1.2 for approval.

2.4 NEFT/RTGS Transfer

Navigation: Menu>Fund Transfer >Initiate Fund Transfer > NEFT/RTGS

Click on NEFT/RTGS Transfer:





File Upload - Salary Transfers

Product Type: Salary Transfers

File Name*: salary file

File Description: sdaf

Amount*: INR 10

File Processing Date (dd/MM/yyyy): 10/01/2020

Path of the File to be Uploaded*: [BROWSE](#) HASTIMAL_SalaryFile_2

Remark (optional): sdaf

[RESET](#) [CONTINUE](#)

Quick Links

- Manage Billers
- Manage Beneficiary
- Transaction Entries
- Account Summary
- Approval Queue
- Pay To Payment Billers
- Operative Accounts
- Upload a File
- Pay To Presentation Billers

My Shortcuts

Select your favorite activity

Upload the file,

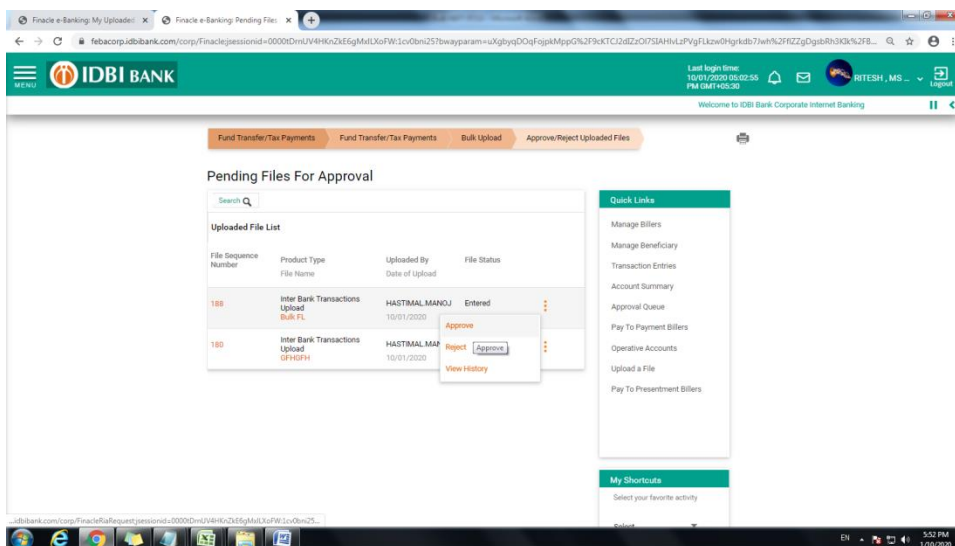
Enter Transaction details and click on continue.

Select approver from lookup (If transaction is having some workflow)

Enter credentials and submit.

2.5.2 Approval of Salary Upload File

Navigation: Menu>Fund Transfer >Bulk Upload > Approve/Reject uploaded file



Pending Files For Approval

Search Q

Uploaded File List

File Sequence Number	Product Type File Name	Uploaded By Date of Upload	File Status
188	Inter Bank Transactions Upload Bulk FL	HASTIMAL MANOU 10/01/2020	Entered
180	Inter Bank Transactions Upload GIRISPHI	HASTIMAL MANU 10/01/2020	Entered

Quick Links

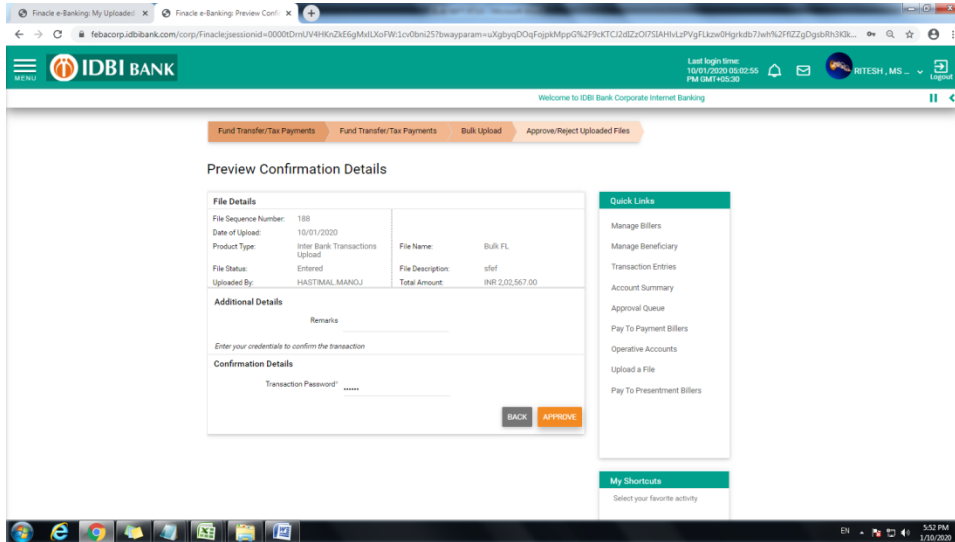
- Manage Billers
- Manage Beneficiary
- Transaction Entries
- Account Summary
- Approval Queue
- Pay To Payment Billers
- Operative Accounts
- Upload a File
- Pay To Presentation Billers

My Shortcuts

Select your favorite activity

Select the option among Approve, Reject & View History

Click on approve for approval.



Preview Confirmation Details

File Details	
File Sequence Number:	188
Date of Upload:	10/01/2020
Product Type:	Inter Bank Transactions Upload
File Name:	Bulk FL
File Status:	Entered
File Description:	sflf
Uploaded By:	HASTMAL MANOJ
Total Amount:	INR 2,02,567.00

Additional Details

Remarks

Enter your credentials to confirm the transaction

Confirmation Details

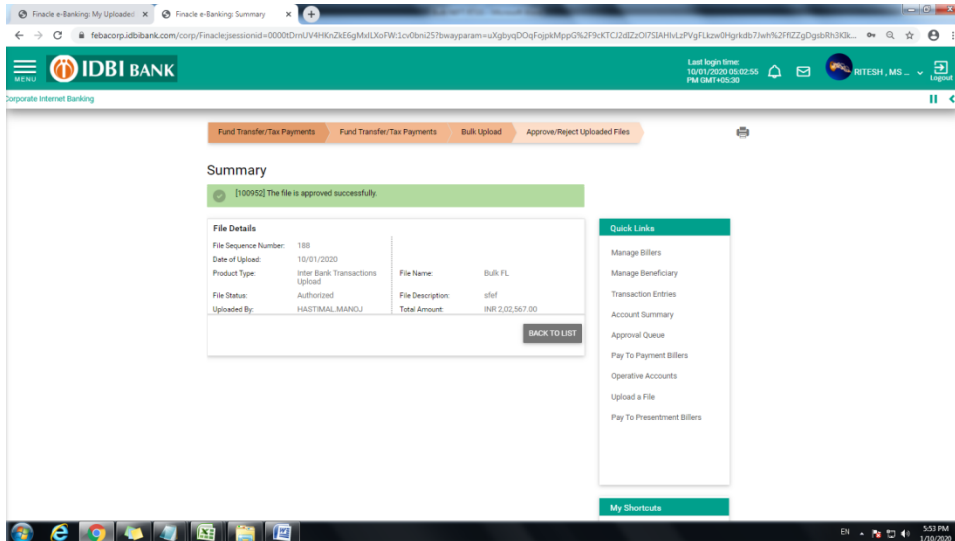
Transaction Password:

BACK APPROVE

Enter Transaction details and click on continue.

Select approver from lookup (If transaction is having some workflow)

Enter credentials and submit.



Summary

[10095] The file is approved successfully

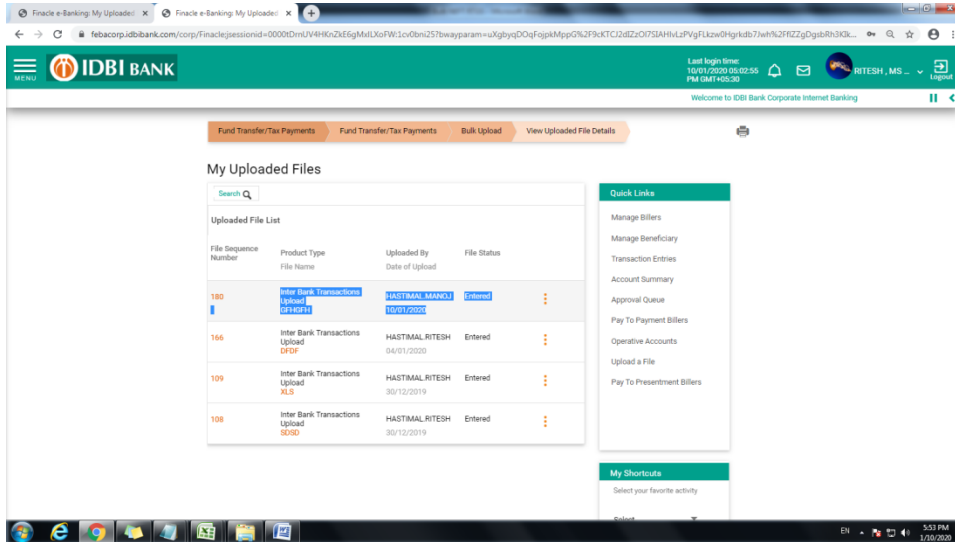
File Details	
File Sequence Number:	188
Date of Upload:	10/01/2020
Product Type:	Inter Bank Transactions Upload
File Name:	Bulk FL
File Status:	Authorized
File Description:	sflf
Uploaded By:	HASTMAL MANOJ
Total Amount:	INR 2,02,567.00

BACK TO LIST

2.5.2 View Uploaded file details

Navigation: Menu>Fund Transfer >Bulk Upload >View uploaded Files

Check in View uploaded file details



My Uploaded Files

Search

File Sequence Number	Product Type	File Name	Uploaded By	Date of Upload	File Status
180	Inter Bank Transactions Upload	1112511	HASTMAL AMANUJ	10/01/2020	Entered
166	Inter Bank Transactions Upload	010F	HASTMAL RITESH	04/01/2020	Entered
109	Inter Bank Transactions Upload	XLS	HASTMAL RITESH	30/12/2019	Entered
108	Inter Bank Transactions Upload	8000	HASTMAL RITESH	30/12/2019	Entered

Quick Links

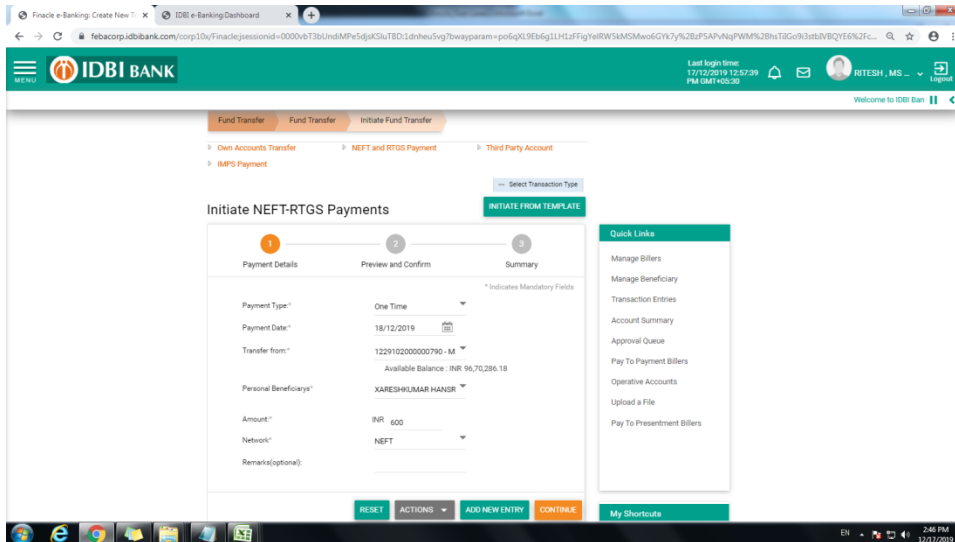
- Manage Billers
- Manage Beneficiary
- Transaction Entries
- Account Summary
- Approval Queue
- Pay To Payment Billers
- Operative Accounts
- Upload a File
- Pay To Presentment Billers

My Shortcuts

Select your favorite activity

2.6 Scheduling One Time/Recurring Transaction for (Own Account Transfer/TPT/NEFT/RTGS)

Click on Fund Transfer>>Click on Initiate Fund Transfer



Initiate NEFT-RTGS Payments

1 Payment Details

Payment Type* One Time

Payment Date* 18/12/2019

Transfer from* 122910200000790 - M
Available Balance : INR 96,70,286.18

Personal Beneficiary* XARESHUMAR HANSR

Amount* INR 600

Network* NEFT

Remark(optional):

RESET ACTIONS ADD NEW ENTRY CONTINUE

Quick Links

- Manage Billers
- Manage Beneficiary
- Transaction Entries
- Account Summary
- Approval Queue
- Pay To Payment Billers
- Operative Accounts
- Upload a File
- Pay To Presentment Billers

For Schedule Transaction Select Payment Date as required & Enter Payment Type "One Time"

For Scheduling Recurring Transaction : Select Start Date & Enter Payment Type as required (like dauly, weekly etc)

Payment Confirmation

1 Payment Details 2 Preview and Confirm 3 Summary

Confirm the details before submission

General Transaction Details

Transfer from:	1229102000000790	To Account:	XARESHKUMAR HANGRAJ LS
Amount:	INR 600.00	Payment Type:	One Time
Total Number of Installments:	0	Frequency:	00
Payment Date:	18/12/2019		
Remarks:	NEFT		
Network:	NEFT		

BACK TO EDIT

Approver Details

Rule ID	Authority	Follow Hierarchy
215149	2 Default	Yes

Quick Links

- Manage Billers
- Manage Beneficiary
- Transaction Entries
- Account Summary
- Approval Queue
- Pay To Payment Billers
- Operative Accounts
- Upload a File
- Pay To Presentation Billers

My Shortcuts

Select your favorite activity

3. Manage Beneficiary

Navigation: Menu>Fund Transfer >Manage Beneficiary

3.1 Beneficiary Addition

Navigation: Menu>Fund Transfer >Manage Beneficiary > Add Beneficiary

Select Type of beneficiaries

1. Within IDB Bank Beneficiary
2. Outside IDBI Bank with Account Number & IFSC
3. Outside IDBI Bank with Mobile Number & MMID

3.2 View list of registered Beneficiary

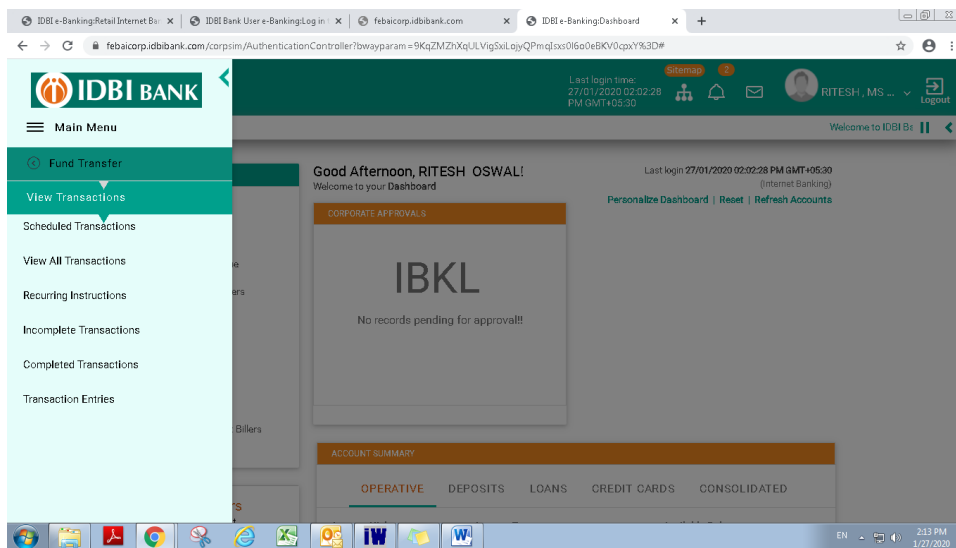
Navigation: Menu>Fund Transfer >Manage Beneficiary > Registered Beneficiary

3.3 Link / De-link users from accessing beneficiary

Navigation: Menu>Fund Transfer >Manage Beneficiary > Maintain Beneficiary Linkage

4. View Transactions

Navigation: Menu>Fund Transfer >View Transaction



View all types of transaction


1. Scheduled Transaction: It will show all the scheduled transaction.
2. View All Transaction :

3. View Recurring Transaction
4. View Incomplete transaction
5. View Completed Transaction
6. Transaction Entries.

5. Bill Payments

5.1 Manage Billers

Navigation: Menu>Bill Payment >Manage Billers



The screenshot shows a menu with the following options: Register Biller, View Approval Queue, View Registration Details, and View Presented Bills. A 'Manage Billers' button is located at the bottom right of the menu area.

Register Biller

- Click on **'Register Biller'** for Addition the register Biller
(If user selects Auto pay request as yes then Bill will presented and auto paid)
- Click on **'View Registration'** Details for view details of registered Billers
- Click on **'View presented Bills'** for presented bills for payment
- Click on **'View Approval Queue'** for approval of any transaction

5.2 Pay to Presentment Billers

Menu > Bill Payments > Pay to presentment Billers

Bill Payment
Pay To Presentment Billers

Pay Your Bill

1
 Payment Details

2
 Preview and Confirm

3
 Summary

Set Payment Date & Frequency * Indicates Mandatory Fields

Transaction Date (dd/MM/yyyy)*

From Account* Available Balance : INR 99,08,990.67

Presentment Billers* LOOKUP

Amount*

Remarks:

ACTIONS ▾
CONTINUE

Pay Your Presented Bills :

- Select your account for make the payment.
- Select the presentment biller Through '**LOOKUP**'
- Enter the Amount.
- Enter The Remarks.
- Select approver from lookup (If transaction is having some workflow)
- Enter credentials and submit.

Navigation: Menu>Bill Payment >Manage Billers

- Click on '**View Approval Queue**' for approval of any transaction (If Transaction is having work flow)

5.3 Pay to Payment Billers

Navigation: Menu > Bill Payments > Pay to payment Billers

Payment To Biller
INITIATE FROM TEMPLATE

1
 Payment Details

2
 Preview and Confirm

3
 Summary

Set Payment Date & Frequency * Indicates Mandatory Fields

Frequency Type*	One Time
Transaction Date (dd/MM/yyyy)*	23/01/2020 <input type="text"/>
From Account*	0550104000072256 - RA <input type="text"/>
Available Balance : INR 99,08,990.67	
Ad hoc Biller Name*	<input type="text"/> LOOKUP
Biller Nickname*	<input type="text"/>
Add to Registered Billers List	<input type="checkbox"/>
Amount*	INR <input type="text"/>
Remarks :	<input type="text"/>

RESET
ACTIONS ▼
CONTINUE

Pay to Payment Bills :

- Select your account for make the payment.
- Select the Adhoc Biller Name Through '**LOOKUP**'
- Enter the Amount.
- Enter The Remarks.
- Select approver from lookup (If transaction is having some workflow)
- Enter credentials and submit.

Navigation: Menu>Bill Payment >Manage Billers

- Click on '**View Approval Queue**' for approval of any transaction (If Transaction is having work flow)

6. Transaction Approval

Navigation: Menu>Approval Queue

The screenshot displays the IDBI Bank e-Banking Dashboard. The user is logged in as RITESH, M.S.H., with a last login time of 18/02/2020 12:00:25 AM GMT+05:30. The dashboard is titled "Good Morning, RITESH OSWAL!" and includes a "Welcome to your Dashboard" message. The "Approval Queue" menu is highlighted in the left sidebar, showing three options: "State Tax Approval Queue", "View Approval Queue", and "Transaction Approval Queue". The main content area is divided into several sections:

- Quick Links:** Transaction Entries, Account Summary, View Approval Queue, Pay To Payment Billers, Operative Accounts, Upload a File, Manage Beneficiary, Manage Billers, Pay To Presentment Billers.
- LOAN ACCOUNTS:** Account Nickname, MS HASTIMAL MANIKCHA (INR 0.00), MS HASTIMAL MANIKCHA (INR 0.00).
- CORPORATE APPROVALS:** Transactions (9), File Upload-Transactions (6).
- Make Transfers:** To your own Account.
- My Payments:** Tue, Feb 18, 2020, No Payments available.
- CUSTOMER ID WISE SUMMARY:**

Customer ID	Currency	Operative Account Balance	Deposit Account Balance	Loan Outstanding Balance
73662175				
82381240	INR	111954662.21	51058640.00	0.00
	INR	987326000.79	0.00	-23907572.00

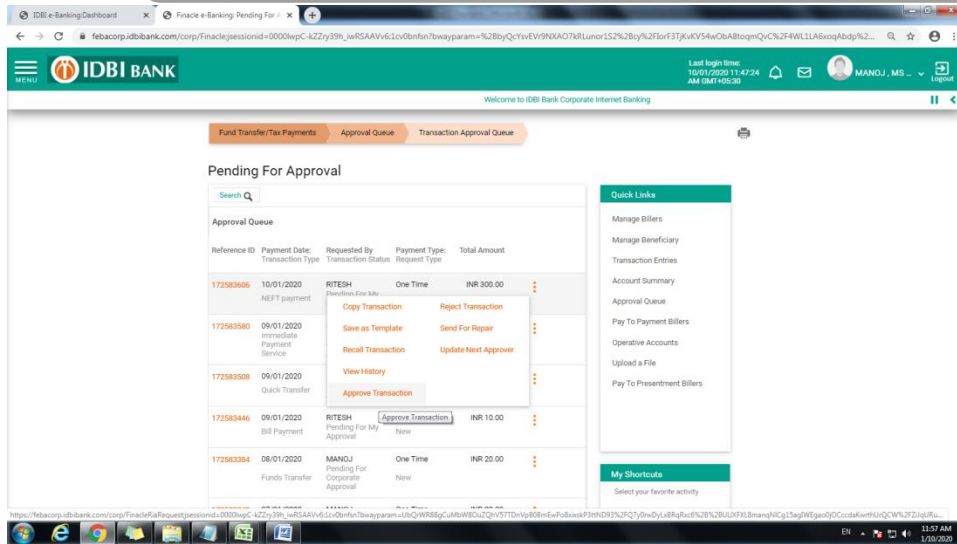
Use Below option for transaction approval:

6.1 State Tax Approval Queue: For State Tax transaction approval

6.2 View Approval Queue: For tax transaction approval other than state tax

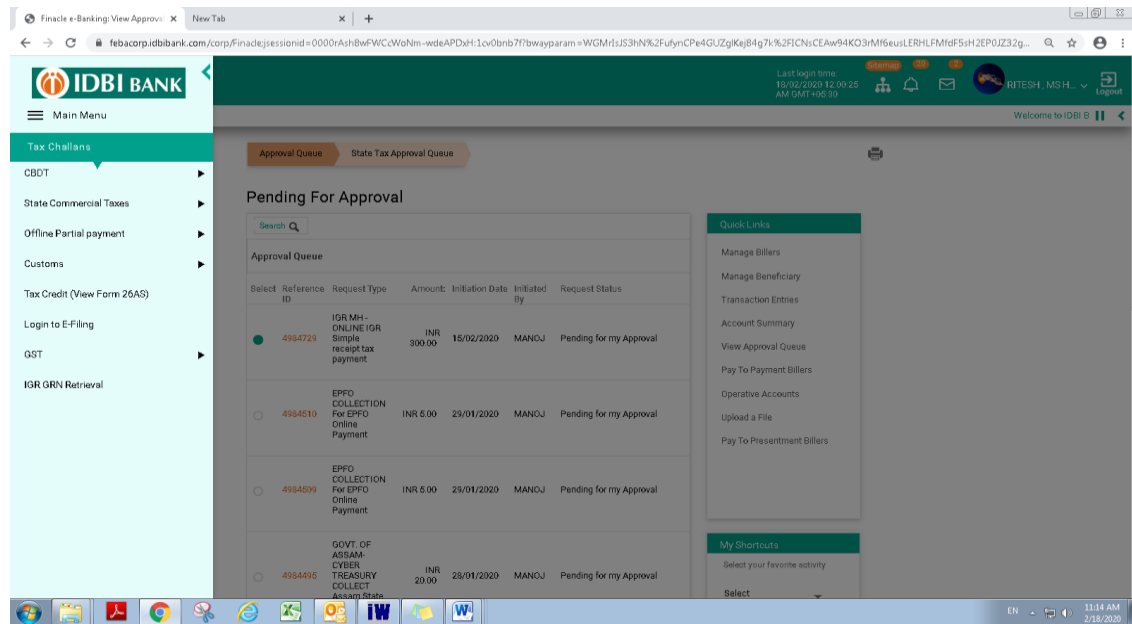
6.3 Transaction Approval Queue: For all transaction except TAX

Approval Queue:



7. View/Print Tax Challans

Navigation: Menu>Tax Challans :



User can select the module and get the challan.

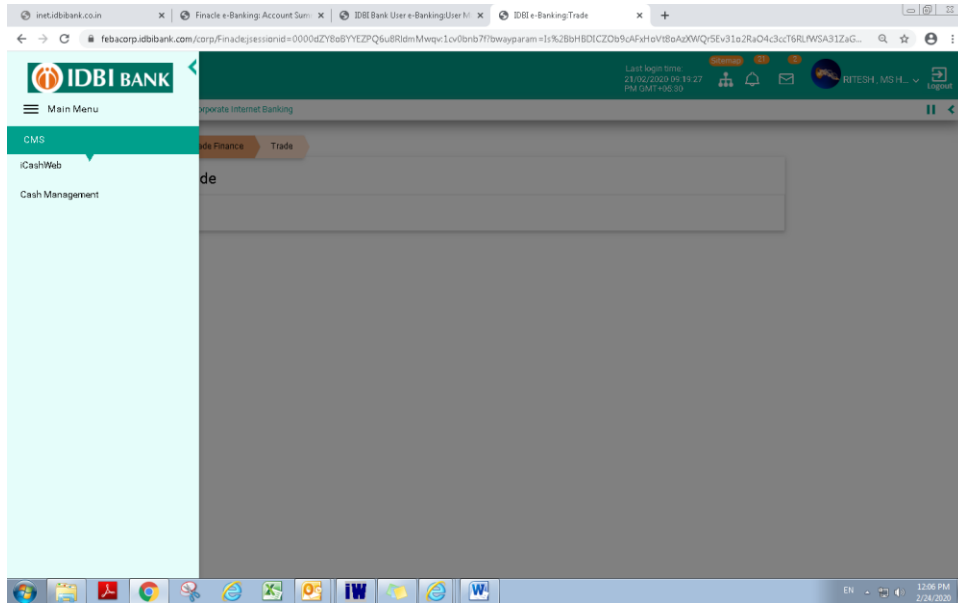
8. Mail Box

Navigation: Menu> Service & Request >my mailbox.

9. SSO (Single Sign On Login)

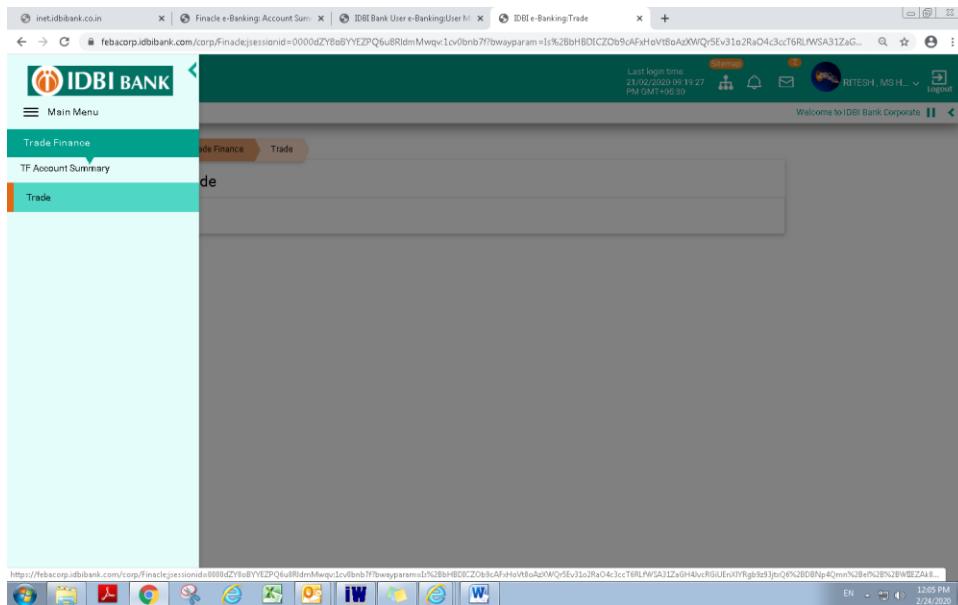
9.1 iCashWeb:

Navigation: Menu> CMS >iCashWeb



9.2 ETF:

Navigation: Menu> Trade Finance >Trade > ETF



10.Transaction Limit Enquiry

Navigation: Menu> Inquiry Facility >Transaction Limit Enquiry

User can view transaction limit for all types of transactions.

11.Activity Enquiry

Navigation: Menu> Inquiry Facility >Detailed Activity Enquiry

User can check the activity done (Service based/ Transaction based) from this menu.

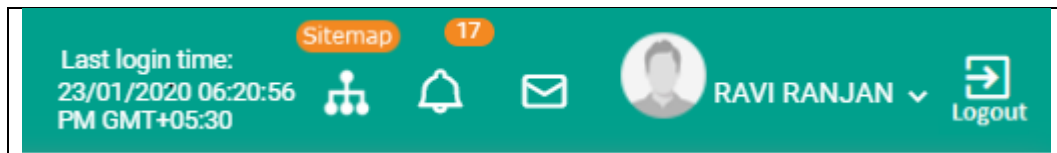
12. Special Icons

12.1 Sitemap

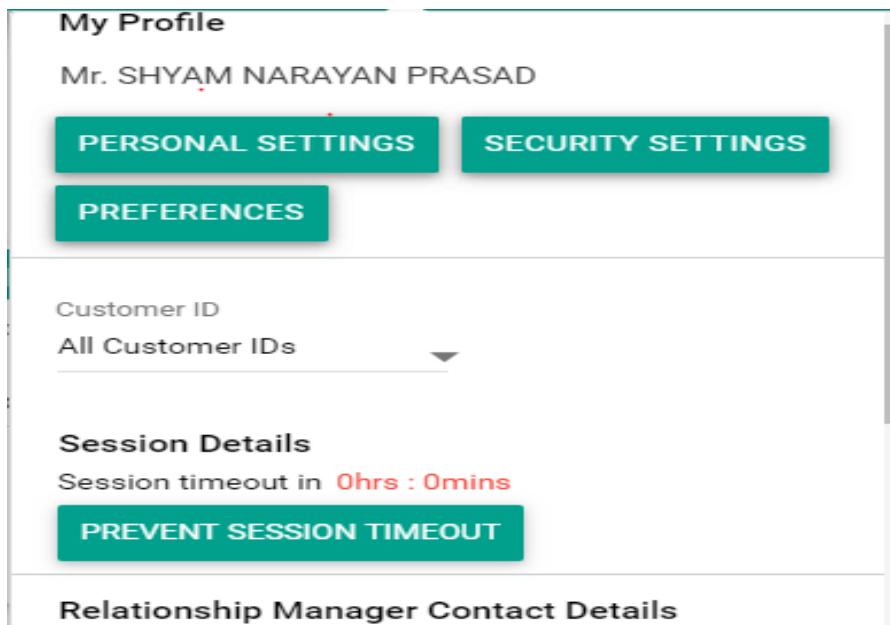
12.2 Bell Icon

12.3 Mail box


12.4 Logout button



13. My Profile –



13.1 Personal Settings

	<p>Pay to Payment Bills :</p> <ul style="list-style-type: none"> ➤ Click on 'My Personal Details' to view your updated details in account. ➤ Click on 'My Contact Details' to view your details. ➤ Click on 'Enrol Digital Certificate' to Enrol and follow the steps to enrol.
---	---

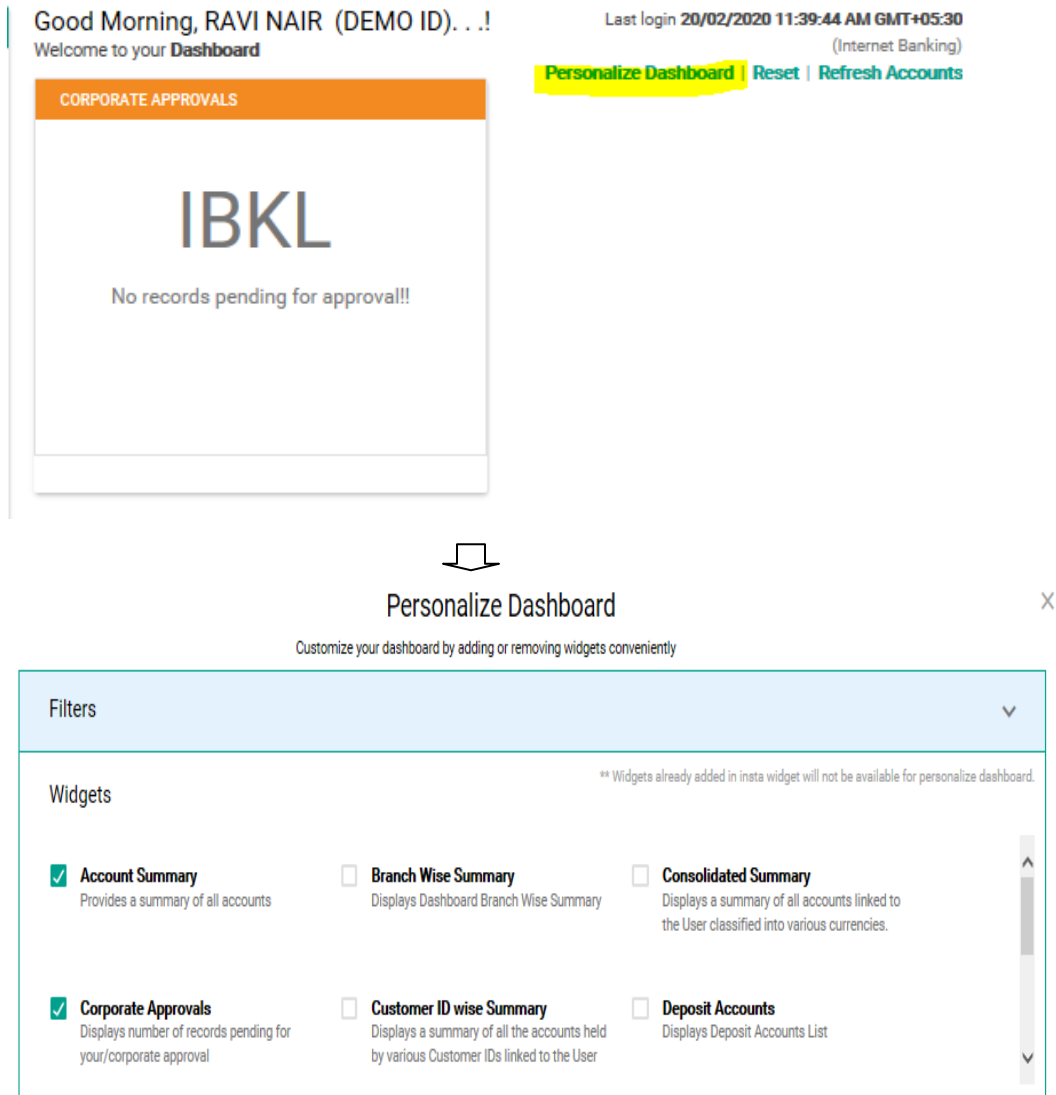
13.2 Security Settings: Change Password

- **Change Login Password**
 - Enter your old login password.
 - Enter new password.
 - Re-type new password.
- **Change Transaction Password**
 - Enter your Old transaction password.
 - Enter new password.
 - Re-type new password.
- Enter OTP and Old Transaction password & Click on '**Submit**'.
- **Change image/phrase**
 - Enter phrase & Select image
 - Enter OTP sent on your registered mobile number and transaction password and submit.

14. Personalize Dashboard

14.1 Personalize your Dashboard with Widget as per your choice.

Navigation: Login > Click on icon > Select the widgets



Good Morning, RAVI NAIR (DEMO ID). . . !
 Welcome to your **Dashboard**

Last login **20/02/2020 11:39:44 AM GMT+05:30**
 (Internet Banking)

Personalize Dashboard | [Reset](#) | [Refresh Accounts](#)

CORPORATE APPROVALS

IBKL

No records pending for approval!!

Personalize Dashboard

Customize your dashboard by adding or removing widgets conveniently

Filters

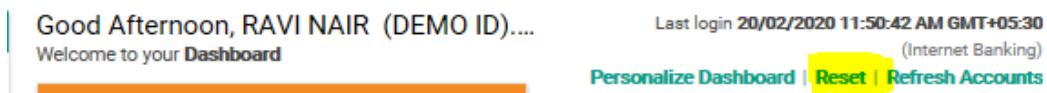
Widgets

** Widgets already added in insta widget will not be available for personalize dashboard.

<input checked="" type="checkbox"/> Account Summary Provides a summary of all accounts	<input type="checkbox"/> Branch Wise Summary Displays Dashboard Branch Wise Summary	<input type="checkbox"/> Consolidated Summary Displays a summary of all accounts linked to the User classified into various currencies.
<input checked="" type="checkbox"/> Corporate Approvals Displays number of records pending for your/corporate approval	<input type="checkbox"/> Customer ID wise Summary Displays a summary of all the accounts held by various Customer IDs linked to the User	<input type="checkbox"/> Deposit Accounts Displays Deposit Accounts List

14.2 Reset: Reset your Widget to default

Default widget will be set



Good Afternoon, RAVI NAIR (DEMO ID)....
 Welcome to your **Dashboard**

Last login **20/02/2020 11:50:42 AM GMT+05:30**
 (Internet Banking)

Personalize Dashboard | [Reset](#) | [Refresh Accounts](#)