

Install Citrix Receiver for MS Windows

435 Glenwood Road, Binghamton, NY 13905-1609

Service Desk Phone: (607) 766-3800

Summary: SCRIC's application portal RICAnywhere provides access to many of your work applications from any location on any device. Your BOCES applications run in our secure data center and are delivered on your device with an application called Citrix Receiver. You should be prompted to install Citrix Receiver the first time you access RICAnywhere. Please follow the following procedures to install Citrix Receiver.

Steps: How to install Citrix Receiver for Microsoft Windows

I. Before You Begin

II. Remove the Citrix online plug-in

III. Install Citrix Receiver

I. Before You Begin

To perform these steps, you must have the ability to install software on your computer. If you are using a district-issued computer, you may not have the privileges to do this. For assistance, please contact the SCRIC Service Desk at 607-766-3800.

These steps assume you are using Internet Explorer. The steps may vary slightly if you are using a Firefox or Chrome.

II. Remove old version of Citrix receiver or Citrix online plug-in

If you previously accessed RICAnywhere you probably have an old version of Citrix receiver or the Citrix online plug-in installed on your computer. To ensure the best possible user experience you should uninstall it from your computer and install the latest version. Use the following instructions to check if the online plug in is installed and to remove it if necessary

1. In Windows 7, click the Start button and select Control Panel.





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2. Select Programs and Features.

Control Panel All Cor	ntrol Panel Items 🕨	- - + _{j}	Search Control Panel	Q
Adjust your computer's settings			View by: Small icor	ns 🔻
🏲 Action Center	🔁 Administrative Tools	auto	Play	
🚯 Backup and Restore	쪶 BitLocker Drive Encryption	Q Color Management		
Credential Manager	🗳 Date and Time	🗑 Defa	ult Programs	
📑 Desktop Gadgets	🚔 Device Manager	👼 Devi	ces and Printers	
🔄 Display	Sase of Access Center	🗾 Flash	n Player	
Folder Options	🙀 Fonts	📙 Gett	ing Started	
🝓 HomeGroup	🔏 Indexing Options	🔁 Inter	net Options	
🛓 Java	📖 Keyboard	🖾 Loca	ition and Other Sensors	
🕖 Mail	J Mouse	🙀 Netv	vork and Sharing Center	
Rotification Area Icons	NVIDIA Control Panel	🗠 NVIDIA nView Desktop Manager		
Performance Information and Tools	Zersonalization	📕 Pho	ne and Modem	
Power Options	Programs and Features	P Reco	overy	
🔗 Region and Language	🐻 RemoteApp and Desktop Connections	Sour	nd	
Speech Recognition	🔞 Sync Center	🕎 Syste	em	
Taskbar and Start Menu	Troubleshooting	🍇 User	Accounts	
📑 Windows CardSpace	🕍 Windows Defender	Wine Wine	dows Firewall	
🖼 Windows Mobility Center	Windows Update			



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3. If the Citrix online plug-in appears, click on it and then click Uninstall.

Control Panel Home View installed updates Turn Windows features on or	Uninstall or change a program To uninstall a program, select it from the list and then click Uninstall, Change, or Repair.			
off	Organize 👻 Uninstall)== • 🔞	
Install a program from the network	Name	Publisher	Installed Or	
	Acrobat.com Adobe AIR Adobe Flash Player 11 ActiveX Adobe Flash Player 11 ActiveX Adobe Reader XI (11.0.03) Advanced View 4.1.0 Grave WebE Mactinese	Adobe Systems Incorporated Adobe Systems Inc. Adobe Systems Incorporated Adobe Systems Incorporated Schneider Electric	6/8/2010 6/8/2010 12/11/2013 ≡ 1/6/2014 12/18/2012	
	Citrix online plug-in	Citrix Systems. Inc.	1/16/2014	
	© Google Chrome & Google Chrome & GoToMeeting 5.4.0.1082 Intel® Control Center Intel® Rapid Storage Technology Java 7 Update 51 Java 7 Update 51 Java 7 Update 51 Java 7 Long Microsoft 2.1.0 Microsoft Alexandree Microsoft NET Framework 4 Client Profile Microsoft Of Client Profile Microsoft NET Framework 4 Client Profile	Google Inc. CitrixOnline Intel Corporation Intel Corporation Oracle Oracle Corporation McAfee, Inc. Microsoft Corporation Microsoft Corporation	1/6/2014 9/17/2013 4/22/2010 4/22/2010 1/15/2014 5/23/2012 4/22/2010 1/6/2014 1/6/2014	

III. Install Citrix Receiver

1. Open a web browser and go to <u>https://ricanywhere.southcentralric.org.</u> If you haven't used RICanywhere before you should be prompted to install Citrix Receiver. If you are not prompted to install Citrix Receiver, it can be downloaded at http://receiver.citrix.com. Then click Download Receiver for Windows.

Instal	l Citrix Receiver to access your applications
	I agree with the <u>Citrix license agreement</u>
	Install
	Security details Log on



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2. Read the license agreement. Then click the box next to I agree to the terms of the Citrix License Agreement and click Install

Ins	tall Citrix Receiver to access your applica	tions
	I agree with the <u>Citrix license agreement</u>	
	Install	
	Security details Log on	

3 When prompted to run or save the CitrixRecieverWeb.exe file, click Run. The Citrix Receiver software will download to your computer.

Do you want to run or save CitrixReceiverWeb.exe (51.1 MB) from downloadplugins.citrix.com.edgesuite.net?		Save	-	Cancel	×

4. At the Welcome to Citrix Receiver Setup window, click Install. A status bar indicates the progress of the installation.

	Welcome to Citrix Receiver Setup
(itrix Receiver	Click Install to install Citrix Receiver on your computer.
	Install



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5. When the installation is complete, the installation window closes automatically and your RICAnywhere applications should appear.

Please contact the SCRIC service desk at 607-766-3838 for further assistance.