

International Bridge Program: Job Search

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www.jhu.edu/careers

Career Center Services

- Career Counseling
 - Assessment
 - Resume Writing
 - Cover Letters
 - Job Search Skills
 - Mock Interview
 - Decision Making
- Drop-in Hours
- Resource Library
- Dossier Service
- Social Media
- Employer Relations
 - On Campus Recruiting
 - J-Connect
- Career Fairs
 - September: General
 - February: STEM
 - February: MCC
 - March: Humanities
- Information Sessions
- Networking Events
- Alumni Panels



Information Sessions

Career Fairs

Navigating the US Job
Market for
International
Students

17th EUROPEAN
CAREER FAIR @ MIT
February 23-25, 2013
MIT, Cambridge, MA
www.euro-career.com

Check out our
calendar of events
website!

Upcoming Events

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Manage Time & Space

Know Yourself

Explore

Network

Application Materials

Identify Opportunities

Interview Prep

Follow-up

Analyze Progress

Close the Deal

Job Search: 10 steps

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www.jhu.edu/careers

410-516-8056

3rd Floor Garland Hall



Keep Records

- Folders
- Charts
- Checklists

Track progress

Develop a system

10 to 15 hours per week!

Manage Time and Space to Maximize Opportunities

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Know Yourself

- Career Goals or Objectives
- Strengths & Weakness
- Values, Skills, & Abilities
- Interests, Motivations, & Passions
- Accomplishments & Outcomes
- Geographical preferences or limitations
- Salary considerations

Explore the Job Market

- Research:
 - Occupations
 - Companies
 - Industries
- Understand:
 - Conditions
 - Salary
 - Hours
 - Environment
- Resources:
 - J-Connect
 - Vault
 - Going Global
 - LinkedIn
 - Career & Major Profiles
 - Career Center Library
 - Networking Contacts

Identify & USE your Network

- Friends & Family
- Professors, Teachers, Mentors
- Supervisors, Co-workers
- Professional Associations, Conferences
- Hopkins Alumni
- Employer Information Sessions
- Career Services Professionals
- Career Fairs

Networking Resources

- Alumni Association
 - www.alumni.jhu.edu
 - conect.jhu.edu
- Professional Organizations
- Employer Information Sessions
- Panel Discussions
- Career Fairs
- Social Events

Informational Interview

- Meeting
- Up-to-date information on the industry
- Low-stress situation
- Helps you focus
- Discover the requirements
- Learn the culture
- Competitive edge in interviewing
- Develop self-confidence
- Ask for other referrals

Polish Application Materials

- Resume or Curriculum Vita
- Correspondence
 - Cover Letters
 - Networking Letters
 - Thank You Letters
- Transcript
- References
- Portfolio
- Writing Sample
- Personal Statement



Networking
J-Connect
On-Campus
Recruiting
Career Fairs
Professional
Organizations
Internet Sites

Identify Job Opportunities

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Before

- Professional Dress
- Company Research
- 30-second pitch
- Practice

During

- Confidence
- Behavioral Based Questions
- Ask Questions
- What not to ask

Prepare for the Interview

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Groups
Telephone
Videoconference
Case-study
Second Round
On-site
Academic Talk
Meals

Special Interview Situations

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When to follow-up

How to follow-up

Thank-you notes

- Reiterate interest
- Show enthusiasm
- Forgot something
- Correct mistakes

Follow-up after the Interview

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Analyze your Progress

- Enthusiasm
- Persistence
- Energy
- Creativity
- Rejection
- Disappointment
- Reassessment
 - Follow-up
 - Tailored resumes
 - Interview skills
 - Career Counseling

APPLY, APPLY,
APPLY!



Negotiate salary

Accept the offer

Reject the offer

Multiple Offers

Close the Deal

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Website:
www.jhu.edu/careers

Update your J-
Connect Account

Start Networking!

Next Steps...

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